

THE LIPPY PEOPLE CHARITABLE TRUST

England & Wales · Charity number 1162902

Details

Other names THE LIPPY PEOPLE ORGANISATION, LIPPY PEOPLE

Status Registered

Legal form Charitable company

Company number [08030734](#)

Registered 2015-07-29

Register [View on the Charity Commission register](#)

Contact

Address Lippy People
Hillside
Beeston Road
Leeds
West Yorkshire
LS11 8ND

Phone 07801822581

Email info@lippypeople.org

Website www.lippypeople.org

Activities

Objects: 1) TO DEVELOP THE CAPACITY AND SKILLS OF THE MEMBERS OF THE SOCIALLY AND ECONOMICALLY DISADVANTAGED COMMUNITIES IN SUCH A WAY THAT THEY ARE BETTER ABLE TO IDENTIFY, AND HELP MEET, THEIR NEEDS AND TO PARTICIPATE MORE FULLY IN SOCIETY; AND 2) TO PROMOTE SOCIAL INCLUSION FOR THE PUBLIC BENEFIT BY PREVENTING PEOPLE FROM BECOMING SOCIALLY EXCLUDED, RELIEVING THE NEEDS OF THOSE PEOPLE WHO ARE SOCIALLY EXCLUDED AND ASSISTING THEM TO INTEGRATE INTO SOCIETY. FOR THE PURPOSE OF THIS CLAUSE 'SOCIALLY EXCLUDED' MEANS BEING EXCLUDED FROM SOCIETY, OR PARTS OF SOCIETY, AS A RESULT OF ONE OF MORE OF THE FOLLOWING FACTORS: UNEMPLOYMENT; FINANCIAL HARDSHIP; YOUTH OR OLD AGE; ILL HEALTH (PHYSICAL OR MENTAL); SUBSTANCE ABUSE OR DEPENDENCY INCLUDING ALCOHOL AND DRUGS; DISCRIMINATION ON THE GROUNDS OF SEX, RACE, DISABILITY, ETHNIC ORIGIN, RELIGION, BELIEF, CREED, SEXUAL ORIENTATION OR GENDER RE-ASSIGNMENT; POOR EDUCATIONAL OR SKILLS ATTAINMENT; RELATIONSHIP AND FAMILY BREAKDOWN; POOR HOUSING (THAT IS HOUSING THAT DOES NOT MEET BASIC HABITABLE STANDARDS; CRIME (EITHER AS A VICTIM OF CRIME OR AS AN OFFENDER REHABILITATING INTO SOCIETY).

Activities: Activities include video storytelling and personal coaching.

Classification

- **How:** Provides Services
- **What:** The Prevention Or Relief Of Poverty, Arts/culture/heritage/science, Economic/community Development/employment
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

Geography

- Throughout England

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£111,757	£77,352	-	-
2024-03-31	£74,724	£67,825	-	-
2023-03-31	£45,218	£72,994	-	-
2022-03-31	£68,000	£78,873	-	-
2021-03-31	£93,284	£69,163	-	-

Trustees

Name	Role	Appointed
ANTONIO FERRARA	Chair	2012-05-23
Ruth Ann Owen		2024-01-18
Surinder Rall		2024-10-18
Susan Sutton		2019-01-23
Tasneem Kauser Suleman		2024-06-24
YVONNE UGARTE		2018-10-08

THE LIPPY PEOPLE CHARITABLE TRUST

England & Wales - Charity number 1162902

Accounts

The Lippy People Charitable Trust

Charity number 1162902

A company limited by guarantee number 08030734

Annual Report and Financial Statements

for the year ended 31 March 2025



WYCAS
COMMUNITY ACCOUNTING
WEST YORKSHIRE

The Lippy People Charitable Trust

Annual Report and Financial Statements for the year ended 31 March 2025

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Prepared by West Yorkshire Community Accountancy Service CIO

The Lippy People Charitable Trust

Trustees' report for the year ended 31 March 2025

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Antonio Ferrara		
Yvonne Ugarte		
Susan Sutton		
Ruth Owen		
Tasneem Suleman		Appointed 24 June 2024
Surinder Rall		Appointed 18 October 2024
Charity number	1162902	Registered in England and Wales
Company number	08030734	Registered in England and Wales
Registered and principal address	Bankers	
Hillside	The Co-operative bank	
Beeston Road	PO Box 250	
Leeds	Skelmersdale	
LS11 8ND	WN8 6WT	

Independent examiner

Simon Bostrom FCIE

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a company limited by guarantee and was formed on 14 April 2012. It is governed by a memorandum and articles of association as amended by special resolution on 2 July 2015 and on 7 November 2022. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £10.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

The Lippy People Charitable Trust

Trustees' report (continued) for the year ended 31 March 2025

Objectives and activities

The charity's objects

- 1) To develop the capacity and skills of the members of the socially and economically disadvantaged communities in such a way that they are better able to identify, and help meet, their needs and to participate more fully in society; and
- 2) To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society.

The charity's main activities

Lippy People is an advocacy charity that uses video storytelling and coaching to support people to share their lived experiences, develop their communication, creative and video storytelling skills and use these to test out solutions to the challenges they face. We help people tell their overlooked, unheard stories and put them in front of audiences where they can make an impact and create a shift and change in relationships and perceptions.

Public benefit statement

In setting our objectives and planning our activities our trustees have given serious consideration to the Charity Commission's general guidance on public benefit.

Achievements and performance

In addition to continuing to diversify the 'Life, Loss, Learning, Legacy' beneficiary experience base we have been working with people across often intergenerational, cultural and abilities barriers by creating opportunities that support people from diverse backgrounds who so often find themselves socially excluded or unheard.

Our National Lottery Reaching Communities Fund 'Life, Loss, Learning, Legacy (4L's) project has continued to build on our work with learning disabled adults and carers through the delivery of five project across Leeds, which has led to 25 video stories being created and shared. The stories include themes around the death of loved ones and friends, LGBTQI+ experience, the importance of memories surrounding people and places, plus other life experiences involving significant life change. Within this project we have also distributed a number of tablets on behalf of the Good Things Foundation to improve digital inclusion amongst learning disabled adults. All published video stories from this project can be viewed on our website www.lippypeople.org

We delivered a 4Ls project with people living with or caring for loved ones with the genetic disease Huntington's. The project was supported by our partners, including Sheenam's Wish and Jeans For Genes. The 3 video stories produced and shared focused on South Asian experiences and have been used as awareness-raising and discussion tools. All published video stories from this project can be viewed on our website www.lippypeople.org

The 4L's project also built on its support for people providing unpaid care to loved ones living with asbestos-related diseases in South Yorkshire by helping them share their experiences with peers and decision makers. The project was supported by the Postcode Lottery and SARAG - The Yorkshire and Humberside Asbestos Support Group. All published video stories from this project can be viewed on our website www.lippypeople.org

In addition to the 4Ls video story making, the project has provided and contributed to a number of screening and discussion events that have validated lived experiences and raised awareness of the differing challenges our storytellers are living with.

The Lippy People Charitable Trust

Trustees' report (continued) for the year ended 31 March 2025

Achievements and performance (continued)

Film Commissions:

We took on two film commissions this year. These are:

'Barber Talk: Looking Good, Feeling Better', is a series of short films featuring barbers from Leeds and West Yorkshire which were commissioned and produced in a collaboration with Leeds Mind, with financial support from West Yorkshire Health and Care Partnership. The Barber Project aimed to help barbers from African, Caribbean, and South Asian backgrounds improve their confidence with the mental health conversations many of them were already having with their customers. Leeds Mind developed the Barber Talk videos in collaboration with experienced barbers from these communities. The hope was to create safer communal spaces in barbershops which helps tackle the health inequalities faced by men from African, Caribbean, and South Asian backgrounds. For more information, see <https://www.leedsmind.org.uk/barber-films/>

'ABCD in Leeds is a short film commissioned by Leeds City Council that promotes Asset-Based Community Development in the city. For more information, see <https://youtu.be/6GZbVFJlyH8?si=QYScoOad2ngyEHD8>

'Ravenshall School' is a large day special school which caters for pupils with complex needs in Dewsbury. We are in the mid-stages of a film project with pupils about their lived experience as students at the school and what a day at school looks like to them. This is a delivery testing project to explore how we might work in schools to capture the lived experience of students as it relates to various aspects of school life.

We also continued to extensively test collaborative and creative ways of understanding the difference the 4L's project makes with diverse beneficiary and partnership groups. We have embedded mixed-media learning reporting processes, which we continue to build on with more peer-to-peer learning engagement through increased volunteering.

You can keep up to date by viewing all of our available video stories via our website - www.lippypeople.org or by searching YouTube for the Lippy People channel.

Working in Partnership

Partnership working underpins the success of our work and within the year we have worked with 32 partners to make the 'Life, Loss, Learning, Legacy' project possible. These partners have provided partnership support around delivery, grant funding and advocacy. These partners included:

100% Digital Leeds;
ABCD Leeds (Leeds City Council);
Advonet;
ASDA Foundation;
Aspire Community Benefit Society;
The Brelms Trust;
Connect In The North;
Day One Trauma;
Dying Matters Leeds;
Forum Central;
Full Circle Funerals;
Good Things Foundation;
Jeans 4 Genes;
The Harry and Mary Foundation;
Imagine Foundation;
Leeds Library Service - LEODIS;
Leeds Mind;
Marie Curie Hospice Bradford;
Messy UK;
National Lottery Community Fund;
National Lottery - Reaching Communities Fund;
People's Postcode Trust;
People Matters Leeds,

The Lippy People Charitable Trust

Trustees' report (continued) for the year ended 31 March 2025

Achievements and performance (continued)

People in Action;
Ravenshall School;
Royal Mencap;
RTR Foundation;
Sheenam's Wish;
University of Sheffield/Mesothelioma UK;
UBU;
Yorkshire and Humberside Asbestos Support Group;
Volition

We would like to take this opportunity to thank all of our partners for their commitment, support and guidance over the last year.

Selected 4L's Feedback

Storyteller Feedback includes:

"It felt so empowering to tell my story. It's important to try these things. And I can say I feel much better after telling everyone my story about losing my Dad." (Storyteller)

"I felt really proud to see my video on the screen. Everyone did a really good job." (Storyteller)

"It is important to think and to talk about these things, even though it is very difficult. It really helped to be with other people who have had similar experiences and I really felt like I learnt a lot from the group." (Storyteller)

Storytellers Circles of Support Feedback includes:

"I'm really pleased we attended the screening last week. All the storytellers were amazing & all so different," (Family member)

"The videos were beautiful - everyone did so well and it's so important to hear these stories," (Family member)

Public feedback includes:

"Absolutely will share videos. It would help so many people respect and understand people with learning difficulties. An absolute must watch, listen and learn," (Screening attendee)

"This project is so unique and what it gives to those that take part is unique. Friendships, community, a voice to be heard and a legacy to someone's life." (Screening attendee)

Traded Activity

We delivered two commissioned projects this year with Leeds Mind and Leeds City Council on Asset-based Community Development.

Learning Reports

We have produced the following interactive learning reports for the 4L's projects within this year.

[Bramley and Aireborough Report - https://bit.ly/3VIBiqT](https://bit.ly/3VIBiqT)

[Middleton Report - https://bit.ly/4kT6uOC](https://bit.ly/4kT6uOC)

[Hillside Report - https://bit.ly/4fULT3](https://bit.ly/4fULT3)

[LGBTQI+ Group - https://bit.ly/4hhDfDH](https://bit.ly/4hhDfDH)

[SARAG 2024 - https://bit.ly/4fm1zlw](https://bit.ly/4fm1zlw)

Further learning reports covering projects during this year will be available by October 2025.

The Lippy People Charitable Trust

Trustees' report (continued) for the year ended 31 March 2025

Achievements and performance (continued)

Equality Monitoring

During the period we supported 133 primary beneficiaries and storytellers to tell and share video stories of their lived experiences of bereavement, loss and life-changing health. We collected equality monitoring information from these storytellers, as well as those involved in the traded work we carried out. The key information from the equality monitoring information collected (as provided) was:

Ethnic background

White British = 86
Afro-Caribbean = 7
African = 7
Arabic = 1
South Asian = 29
Mixed = 3

Gender

Female = 58
Male = 74
Non-Binary/prefer not to say = 3

Disability

Disabled = 81
Not disabled = 52

Religion or Belief

Christian = 39
Atheist = 2
Muslim = 21
Hindu = 2
Sikh = 1
Not disclosed = 68

Sexual orientation

Heterosexual = 40
LGBTQ+ = 6
Not disclosed = 87

Age

0 - 14 years = 31
15 - 19 years = 5
20 - 24 years = 4
25 - 34 years = 14
35 - 44 years = 34
45 - 54 years = 20
55 - 64 years = 12
65 - 74 years = 6
75 - 84 years = 7
85+ years = 0

We are aware that there was a broad non-disclosure around faith and sexual orientation within the equality monitoring information. We are therefore working with our support partners to identify ways in which we can continue to collect accurate data in the future, especially where the information provider requires an advocate to support them with this task.

The Lippy People Charitable Trust

Trustees' report (continued) for the year ended 31 March 2025

Achievements and performance (continued)

We also provided learning opportunities to secondary beneficiaries of the 4L's project. These are people who either attended one of 8 small and personal screening and discussion events; supported family members with gathering stories and visual information including photographs; people who have discussed the themes of the video stories within closed training and awareness events led by our support partners; and people who have viewed video stories online or via social media. It is not possible for us to connect the equality monitoring information of secondary beneficiaries due to the varied forms of engagement by secondary beneficiaries but having spoken to support partners and family members counted attendance lists at events and viewed the number of online hits on video stories, we estimate the number of secondary beneficiaries in this year to be 3,821. This includes 349 people engaging face-to-face and a further 3,472 engaging online.

Since 2018, our video stories of lived experiences have shared 36,776 separate online views.

We would like to take this opportunity to thank all of our storytellers for the commitment they have shown, the support they have given their peers and the inspiration we all draw from their lived experiences.

Building New Opportunities for 2025-2026

Our strategic priorities for 2025-2026 are:

'Life, Loss, Learning Legacy' projects - people living with learning disabilities and physical disabilities, asbestos-related diseases, caring and catastrophic injuries and carers;

Sharing Impact video story projects - traded projects within the third sector;

Advocacy 'one-off' video storytelling projects within the third sector that raise awareness of storytellers' lived experiences.

Financial review

The net income for the year was £34,405, including net income of £6,582 on unrestricted funds and net income of £27,823 on restricted funds after transfers.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £38,709.

Lippy People has an aspiration to build up reserves to cover overhead costs should ongoing operational incomes not be forthcoming. We currently have a maximum reserve policy level of £35,000 or 6 months running costs (whichever is greater) and aim to retain a minimum reserve of £10,000.

The Lippy People Charitable Trust

Trustees' report (continued) for the year ended 31 March 2025

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgements and estimates that are reasonable and prudent;

- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Approved by the board of trustees on 23/10/2025

Antonio Ferrara (Trustee)

The Lippy People Charitable Trust

Independent examiner's report to the trustees of The Lippy People Charitable Trust

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 March 2025, which are set out on pages 10 to 15.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Simon Bostrom FCIE

27/10/2025

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

The Lippy People Charitable Trust
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 March 2025

	Notes	2025 Unrestricted funds £	2025 Restricted funds £	2025 Total funds £	2024 Total funds £
Income from:					
Grants and donations	(2)	-	101,957	101,957	68,476
Sales and fees		9,800	-	9,800	6,135
Other income		-	-	-	113
Total income		<u>9,800</u>	<u>101,957</u>	<u>111,757</u>	<u>74,724</u>
Expenditure on:					
Salaries, NIC and pension	(3)	2,000	58,868	60,868	56,126
Freelance contractors		-	250	250	19
Travel and accommodation		-	2,981	2,981	2,814
Rent and rates		-	5,118	5,118	4,250
Phone, internet and website		187	263	450	542
Office and other expenses		485	-	485	598
Dues and subscriptions		182	108	290	584
Insurance		94	1,072	1,166	1,069
Entertainment and Refreshments		787	-	787	361
Accountancy and independent examination		1,104	362	1,466	1,002
Stationary and equipment costs		68	1,313	1,381	460
Equipment purchase or rental		-	1,299	1,299	-
Deprecation		811	-	811	-
Total expenditure		<u>5,718</u>	<u>71,634</u>	<u>77,352</u>	<u>67,825</u>
Net income		4,082	30,323	34,405	6,899
Transfers between funds	(4)	2,500	(2,500)	-	-
Net movement in funds		<u>6,582</u>	<u>27,823</u>	<u>34,405</u>	<u>6,899</u>
Fund balances brought forward		33,748	18,080	51,828	44,929
Fund balances carried forward	(4)	<u>40,330</u>	<u>45,903</u>	<u>86,233</u>	<u>51,828</u>

All incoming resources and resources expended derive from continuing activities.

The Lippy People Charitable Trust

Balance sheet

as at 31 March 2025

	2025	2025	2025	2024
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Fixed assets				
Tangible assets	(5) 1,621	-	1,621	-
Total fixed assets	<u>1,621</u>	<u>-</u>	<u>1,621</u>	<u>-</u>
Current assets				
Cash at bank and in hand	39,897	45,903	85,800	53,131
Total current assets	<u>39,897</u>	<u>45,903</u>	<u>85,800</u>	<u>53,131</u>
Current liabilities:				
amounts falling due within one year				
Accruals	1,188	-	1,188	1,303
Total current liabilities	<u>1,188</u>	<u>-</u>	<u>1,188</u>	<u>1,303</u>
Net current assets	<u>38,709</u>	<u>45,903</u>	<u>84,612</u>	<u>51,828</u>
Net assets	<u>40,330</u>	<u>45,903</u>	<u>86,233</u>	<u>51,828</u>
Funds				
Unrestricted funds	40,330	-	40,330	33,748
Restricted funds	-	45,903	45,903	18,080
Total funds	<u>40,330</u>	<u>45,903</u>	<u>86,233</u>	<u>51,828</u>

For the year ending 31 March 2025 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who are also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on 23/10/2025

Antonio Ferrara (Trustee)

The Lippy People Charitable Trust

Notes to the accounts

for the year ended 31 March 2025

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, if it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it

Tangible fixed assets

Tangible fixed assets costing more than £1,000 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives.

Office equipment : 3 years

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

The Lippy People Charitable Trust
Notes to the accounts continued
for the year ended 31 March 2025

2 Grants and donations	2025	2025	2025	2024
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
ASDA Foundation	-	1,400	1,400	-
Brelms Trust	-	10,500	10,500	-
Department for Work and Pensions	-	1,299	1,299	-
Leeds City Council	-	2,500	2,500	-
National Lottery Community Fund (NLCF)	-	66,308	66,308	24,175
People's Postcode Lottery	-	14,950	14,950	16,746
Rix Thompson Rothenberg Foundation - RTR	-	5,000	5,000	-
Advonet	-	-	-	2,500
Comic Relief Community Fund	-	-	-	4,985
Imagine Foundation	-	-	-	8,000
Money Supermarket	-	-	-	570
Royal Mencap	-	-	-	2,000
The Harry & Mary Foundation	-	-	-	2,000
Other donations	-	-	-	7,500
	<u>-</u>	<u>101,957</u>	<u>101,957</u>	<u>68,476</u>

3 Staff costs and numbers	2025	2024
	£	£
Gross salaries	58,919	54,859
Social security costs	5,567	5,007
Employment allowance	(5,000)	(5,000)
Pensions	1,382	1,260
	<u>60,868</u>	<u>56,126</u>

The average number of employees during the year was 2, being an average of 1.7 full time equivalent (2024: 2, 1.7 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2025	2024
	£	£
Costs of the scheme to the charity for the year	1,382	1,260

4 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
F. Winham Fund	1,331	-	185	-	1,146
Brelms Trust fund	-	10,500	5,400	-	5,100
Jeans4Genes	3,000	-	3,000	-	-
PostCode Fund	5,163	14,950	5,163	-	14,950
NL-RCF Fund	6,076	49,076	54,744	-	408
CAF/MS	510	-	510	-	-
Royal MENCAP	2,000	-	712	-	1,288
ASDA	-	1,400	621	-	779
100% Digital	-	2,500	-	(2,500)	-
NLCF	-	17,232	-	-	17,232
RTR Fund	-	5,000	-	-	5,000
DWP Fund	-	1,299	1,299	-	-
	<u>18,080</u>	<u>101,957</u>	<u>71,634</u>	<u>(2,500)</u>	<u>45,903</u>

The Lippy People Charitable Trust

Notes to the accounts continued

for the year ended 31 March 2025

4 Restricted funds (continued)

Fund name	Purpose of restriction
F. Winham Fund	To support delivery of 'Life, Loss, Learning, Legacy' project.
Brelms Trust fund	To support delivery of 'Life, Loss, Learning, Legacy' project.
Jeans4Genes	To support delivery of 'Life, Loss, Learning, Legacy' project.
PostCode Fund	To support delivery of 'Life, Loss, Learning, Legacy' project.
NL-RCF Fund	To support delivery of 'Life, Loss, Learning, Legacy' project.
CAF/MS	To purchase equipment.
Royal MENCAP	To support delivery of 'Life, Loss, Learning, Legacy' project.
ASDA	To support delivery of 'Life, Loss, Learning, Legacy' project.
100% Digital	To purchase laptops and iPads. The transfer relates to fixed asset purchases for the general use of the charity.
NLCF	To support delivery of 'Life, Loss, Learning, Legacy' project.
RTR Fund	Towards the salary of the development manager
DWP Fund	To purchase specialist equipment for team member

5 Tangible assets

	Office equipment	Total
Cost	£	£
At 1 April 2024	1,714	1,714
Additions	2,432	2,432
Disposals	(1,714)	(1,714)
At 31 March 2025	<u>2,432</u>	<u>2,432</u>
Depreciation		
At 1 April 2024	1,714	1,714
Depn reversed re. disposals	(1,714)	(1,714)
Charge for year	811	811
At 31 March 2025	<u>811</u>	<u>811</u>
Net book value		
At 31 March 2025	<u>1,621</u>	<u>1,621</u>
At 31 March 2024	<u>-</u>	<u>-</u>

6 Related party transactions

Trustee expenses

During the year 1 trustee was paid a total of £84 in respect of travel (previous year: £nil).

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The total employee benefits received by key management personnel were £35,185 (previous year: £33,377).

The Lippy People Charitable Trust

Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 March 2025

	2025 Unrestricted funds £	2024 Unrestricted funds £	2025 Restricted funds £	2024 Restricted funds £	2025 Total funds £	2024 Total funds £
Income						
Grants and donations	-	10,000	101,957	58,476	101,957	68,476
Sales and fees	9,800	6,135	-	-	9,800	6,135
Other income	-	113	-	-	-	113
Total income	9,800	16,248	101,957	58,476	111,757	74,724
Expenditure						
Salaries, NIC and pension	2,000	1,324	58,868	54,802	60,868	56,126
Freelance contractors	-	-	250	19	250	19
Travel and accommodation	-	-	2,981	2,814	2,981	2,814
Rent and rates	-	1,265	5,118	2,985	5,118	4,250
Phone, internet and website	187	286	263	256	450	542
Office and other expenses	485	433	-	165	485	598
Dues and subscriptions	182	112	108	472	290	584
Insurance	94	181	1,072	888	1,166	1,069
Entertainment and Refreshments	787	-	-	361	787	361
Accountancy and independent exam	1,104	959	362	43	1,466	1,002
Stationary and equipment costs	68	43	1,313	417	1,381	460
Equipment purchase or rental	-	-	1,299	-	1,299	-
Depreciation	811	-	-	-	811	-
Total expenditure	5,718	4,603	71,634	63,222	77,352	67,825
Net income	4,082	11,645	30,323	(4,746)	34,405	6,899
Transfers between funds	2,500	-	(2,500)	-	-	-
Net movement in funds	6,582	11,645	27,823	(4,746)	34,405	6,899
Fund balances brought forward	33,748	22,103	18,080	22,826	51,828	44,929
Fund balances carried forward	40,330	33,748	45,903	18,080	86,233	51,828

THE LIPPY PEOPLE CHARITABLE TRUST

England & Wales - Charity number 1162902

Accounts

The Lippy People Charitable Trust

Charity number 1162902

A company limited by guarantee number 08030734

Annual Report and Financial Statements

for the year ended 31 March 2024



The Lippy People Charitable Trust

Annual Report and Financial Statements for the year ended 31 March 2024

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Prepared by West Yorkshire Community Accountancy Service CIO

The Lippy People Charitable Trust

Trustees' report for the year ended 31 March 2024

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Antonio Ferrara	Chair	
Yvonne Ugarte		
Susan Sutton		
Ruth Owen		Appointed 18 January 2024
Tasneem Suleman		Appointed 24 June 2024
Charity number	1162902	Registered in England and Wales
Company number	08030734	Registered in England and Wales
Registered and principal address	Bankers	
Hillside	The Co-operative bank	
Beeston Road	PO Box 250	
Leeds	Skelmersdale	
LS11 8ND	WN8 6WT	

Independent examiner

E J Beverley FCCA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a company limited by guarantee and was formed on 14 April 2012. It is governed by a memorandum and articles of association as amended by special resolution on 2 July 2015 and on 7 November 2022. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £10.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

The Lippy People Charitable Trust

Trustees' report (continued) for the year ended 31 March 2024

Objectives and activities

The charity's objects

- 1) To develop the capacity and skills of the members of the socially and economically disadvantaged communities in such a way that they are better able to identify, and help meet, their needs and to participate more fully in society; and
- 2) To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society.

The charity's main activities

Lippy People is an advocacy charity that uses video storytelling and coaching to support people to share their lived experiences, develop their communication, creative and video storytelling skills and use these to test out solutions to the challenges they face. We help people tell their overlooked, unheard stories and put them in front of audiences where they can make an impact and create a shift and change in relationships and perceptions.

Public benefit statement

In setting our objectives and planning our activities our trustees have given serious consideration to the Charity Commission's general guidance on public benefit.

Achievements and performance

In addition to continuing to diversify the 'Life, Loss, Learning, Legacy' beneficiary experience base we have been working with people across often intergenerational, cultural and abilities barriers by creating opportunities that support people from diverse backgrounds who so often find themselves socially excluded or unheard.

2023-24 has provided an opportunity to build on our business review and planning in 2022-23 based on what had worked well since 2018 within our long-standing video storytelling and coaching project 'Life, Loss, Learning, Legacy'. We learnt through our evaluations of past 4L's projects that there were clear impacts and interest in future project collaborations with learning-disabled adults, their unpaid carers and people living with life-changing health conditions. We spend the first 4 months of the year building a successful National Lottery Reaching Communities bid, which will see the project continue to develop over the next 3 years.

For our 4L's project with learning-disabled adults and unpaid carers in Leeds, we were recognised by partners and received a Highly Commended Project of the Year in the Health and Wellbeing Category at the Compassionate City Awards held by Leeds City Council. This civic recognition of the 4L's project is rewarding to all stakeholders and we thank them for their ongoing commitment to working with us on the 4L's project.

Our video storytelling and coaching project 'Life, Loss, Learning, Legacy' successfully built on its project support to South Asian women in Bradford in partnership with Womenzone, Sovereign Healthcare and the Harry and Mary Foundation. The project enabled South Asian women to share their experiences of loss, bereavement and significant life-changing experiences. You can view some of the stories and impacts from this project by following these links: <https://bit.ly/48jJotW>

The 'Life, Loss, Learning, Legacy' successfully also built on its project support to learning-disabled adults in Leeds by securing funding from Comic Relief/Groundwork. The project enabled learning-disabled people to overcome loneliness, anxiety or social isolation as a result of the bereavements of parents and siblings. You can view some of the stories and impacts from this project by following these links: <https://bit.ly/3HQMEkV>

The 'Life, Loss, Learning, Legacy' successfully built on its support to learning-disabled adults and unpaid carers in Leeds by securing 3-year funding support from the National Lottery Reaching Communities Fund for a series of 4L's projects in Leeds. To date, two projects from this year are near completion and the stories and learning reports from this project will be completed at the end of the first year of this funding 31.10.24 and will be included in our next annual report.

The Lippy People Charitable Trust

Trustees' report (continued) for the year ended 31 March 2024

Achievements and performance

The 'Life, Loss, Learning, Legacy' also built on its support for people living with or providing unpaid care to people living with asbestos-related diseases in South Yorkshire. The projects were supported by the Postcode Lottery and SARAG - The Yorkshire and Humberside Asbestos Support Group. The project enabled two groups of people to share their experiences and begin to overcome loneliness, anxiety or social isolation as a result of their significant life-changing experiences. The learning reports for this project are still being completed at the time of this report. However, you can view some of the video stories from this project here: bit.ly/4c5gPCK

We also continued to extensively test collaborative and creative ways of understanding the difference the 4L's project makes with diverse beneficiary and partnership groups. We have embedded mixed media learning reporting processes which we continue to build on with more peer-to-peer learning engagement through increased volunteering.

During this year we produced several video stories for Shantona Women's Centre in Leeds. The first project was 6 short stories about the difference the organisation's work has made to women and girls as part of their 25th-year celebration event. We also co-produced a 15-minute drama/documentary to support community conversation-building as part of their ongoing support to women and families experiencing domestic violence and abuse. These videos are not yet publicly available by Shantona to share in this report.

You can keep up to date by viewing all of our available video stories via our website - www.lippypeople.org or by searching YouTube for the Lippy People channel.

Working in Partnership

Partnership working underpins the success of our work and within the year we have worked with 28 partners to make the 'Life, Loss, Learning, Legacy' project possible. These partners have provided partnership support around delivery, grant funding and advocacy. These partners included:

100% Digital Leeds
ABCD Leeds;
Advonet;
Aspire Community Benefit Society;
The Brelms Trust;
Comic Relief/Groundworks;
Connect In The North;
Day One Trauma
Dying Matters Leeds;
Forum Central;
Full Circle Funerals;
Jeans 4 Genes;
The Harry and Mary Foundation;
Imagine Foundation;
Leeds Bereavement Forum;
Leeds Library Service - LEODIS;
Royal Mencap;
National Lottery - Reaching Communities Fund
People's Postcode Trust;
People Matters Leeds,
People in Action
Royal Mencap;
University of Sheffield/Mesothelioma UK;
Shantona Women and Family Centre;
Sovereign Health Care;
Womenzone Bradford;
UBU;
Yorkshire and Humberside Asbestos Support Group.

The Lippy People Charitable Trust

Trustees' report (continued) for the year ended 31 March 2024

Working in Partnership (continued)

We would like to take this opportunity to thank all of our partners for their commitment, support and guidance over the last year.

Selected 4L's Feedback

Storyteller Feedback includes:

"It felt so empowering to tell my story. It's important to try these things. And I can say I feel much better after telling everyone my story about losing my Dad"

Storytellers Circles of Support Feedback includes:

"This project is so unique and what it gives to those that take part is unique. Friendships, community, a voice to be heard and a legacy to someone's life."

Public feedback includes:

"I absolutely will share videos. It would help so many people respect and understand people with learning difficulties. An absolute must watch, listen and learn."

Traded Activity

We have also begun to re-establish some traded activity during this year with the Shantona Women's Centre (see above) and Leeds City Council on Asset-based Community development in Leeds.

Equality Monitoring

During the period we supported 108 primary beneficiaries and storytellers to tell and share video stories of their lived experiences of bereavement, loss and life-changing health. We collected equality monitoring information from these storytellers, as well as those involved in the traded work we carried out. The key information from equality monitoring information collected (as provided) was:

Ethnic background

Bangladeshi = 16

Pakistani = 16

White British = 52

Afro-Caribbean = 12

Arabic = 5

South Asian = 6

Mixed = 1

Gender

Female = 65

Male = 43

Disability

Learning Disability = 19

Physical & Learning Disability = 6

Not disabled = 83

Religion or Belief

Christian = 31

Atheist = 2

Muslim = 37

Not disclosed = 38

Sexual orientation

Heterosexual = 46

LGBTQ+ = 1

Not disclosed = 61

The Lippy People Charitable Trust

Trustees' report (continued) for the year ended 31 March 2024

Equality Monitoring (continued)

Age

0 - 14 years = 1
15 - 19 years = 3
20 - 24 years = 10
25 - 34 years = 12
35 - 44 years = 26
45 - 54 years = 24
55 - 64 years = 13
65 - 74 years = 10
75 - 84 years = 8
85+ years = 1

We are aware that there was a broad non-disclosure around faith and sexual orientation within the equality monitoring information. We are therefore working with our support partners to identify ways in which we can continue to collect accurate data in the future, especially where the information provider requires an advocate to support them with this task.

We have also worked alongside an LGBTQ+ support group to engage in training around language and diversity, which highlighted the importance of non-disclosure as an active choice as opposed to an opt-out.

We also provided learning opportunities to secondary beneficiaries of the 4L's project. These are people who either attended one of 7 small and personal screening and discussion events; supported family members with gathering stories and visual information including photographs; people who have discussed the themes of the video stories within closed training and awareness events led by our support partners; and people who have viewed video stories online or via social media. It is not possible for us to connect the equality monitoring information of primary beneficiaries due to the varied forms of engagement by secondary beneficiaries but having spoken to support partners and family members counted attendance lists at events and viewed the number of online hits on video stories, we estimate the number of secondary beneficiaries in this year to be 2,717. This includes approximately 145 people engaging face-to-face and a further 2572 engaging online.

Since 2018, our video stories of lived experiences have shared 29,572 separate online views.

We would like to take this opportunity to thank all of our storytellers for the commitment they have shown, the support they have given their peers and the inspiration we all draw from their lived experiences.

Building New Opportunities for 2024-2025

Our strategic priorities for 2024-2025 These are:

Life, Loss, Learning Legacy' projects - learning disabled, asbestos-related diseases, Huntingdon/Juvenile Huntington Disease;

Sharing Impact video story projects - traded projects within the third sector;

Advocacy 'one-off' video storytelling projects within the third sector that raise awareness of storytellers' lived experiences.

Financial review

The net income for the year was £6,899, including net income of £11,645 on unrestricted funds and net expenditure of £4,746 on restricted funds.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £33,748.

Lippy People has an aspiration to build up reserves to cover overhead costs should ongoing operational incomes not be forthcoming. We are currently working towards building a maximum reserve of £35,000 or 6 months running costs (whichever is greater) and aim to retain a minimum reserve of £10,000.

The Lippy People Charitable Trust

Trustees' report (continued) for the year ended 31 March 2024

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

select suitable accounting policies and apply them consistently;

observe the methods and principles in the Charities SORP;

make judgements and estimates that are reasonable and prudent;

state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Approved by the board of trustees on 18/10/2024

Antonio Ferrara (Trustee)

The Lippy People Charitable Trust

Independent examiner's report to the trustees of The Lippy People Charitable Trust

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 March 2024, which are set out on pages 9 to 14.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

E J Beverley FCCA

22/10/2024

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

The Lippy People Charitable Trust
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 March 2024

	Notes	2024	2024	2024	2023
		Unrestricted	Restricted	Total	Total
		funds	funds	funds	funds
		£	£	£	£
Income from:					
Grants and donations	(2)	10,000	58,476	68,476	35,586
Sales and fees		6,135	-	6,135	9,632
Other income		113	-	113	-
Total income		<u>16,248</u>	<u>58,476</u>	<u>74,724</u>	<u>45,218</u>
Expenditure on:					
Salaries, NIC and pension	(3)	1,324	54,418	55,742	56,831
Freelance contractors		-	19	19	485
Payroll charges		-	384	384	441
Travel and accommodation		-	1,769	1,769	2,931
Rent and rates		1,265	2,985	4,250	4,320
Printing and postage		20	22	42	113
Phone, internet and website		286	256	542	1,509
Office and other expenses		413	143	556	172
Dues and subscriptions		112	472	584	594
Insurance		181	888	1,069	1,371
Entertainment and Refreshments		-	361	361	-
Accountancy and independent examination		959	43	1,002	768
Research and development		-	-	-	84
Project expenses		-	1,045	1,045	1,203
Stationary and equipment costs		43	417	460	467
Room hire		-	-	-	1,705
Total expenditure		<u>4,603</u>	<u>63,222</u>	<u>67,825</u>	<u>72,994</u>
Net income / (expenditure)		<u>11,645</u>	<u>(4,746)</u>	<u>6,899</u>	<u>(27,776)</u>
Fund balances brought forward		<u>22,103</u>	<u>22,826</u>	<u>44,929</u>	<u>72,705</u>
Fund balances carried forward	(4)	<u>33,748</u>	<u>18,080</u>	<u>51,828</u>	<u>44,929</u>

All incoming resources and resources expended derive from continuing activities.

The Lippy People Charitable Trust
Balance sheet
as at 31 March 2024

	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Current assets				
Cash at bank	34,708	18,423	53,131	51,740
Total current assets	<u>34,708</u>	<u>18,423</u>	<u>53,131</u>	<u>51,740</u>
Current liabilities:				
amounts falling due within one year				
Accruals	(5) 960	343	1,303	6,811
Total current liabilities	<u>960</u>	<u>343</u>	<u>1,303</u>	<u>6,811</u>
Net assets	<u>33,748</u>	<u>18,080</u>	<u>51,828</u>	<u>44,929</u>
Funds				
Unrestricted funds	33,748	-	33,748	22,103
Restricted funds	-	18,080	18,080	22,826
Total funds	<u>33,748</u>	<u>18,080</u>	<u>51,828</u>	<u>44,929</u>

For the year ending 31 March 2024 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who are also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on 18/10/2024

Antonio Ferrara (Trustee)

The Lippy People Charitable Trust

Notes to the accounts

for the year ended 31 March 2024

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, if it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £1,000 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives.

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

The Lippy People Charitable Trust
Notes to the accounts continued
for the year ended 31 March 2024

2 Grants and donations	2024	2024	2024	2023
	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Advonet	-	2,500	2,500	-
Comic Relief Community Fund	-	4,985	4,985	4,985
Imagine Foundation	8,000	-	8,000	13,000
Money Supermarket	-	570	570	-
People's Postcode Lottery	-	16,746	16,746	-
Royal Mencap	-	2,000	2,000	-
The Harry & Mary Foundation	2,000	-	2,000	2,000
The National Lottery Reaching Communities Fund	-	24,175	24,175	-
Anonymous funder	-	7,500	7,500	-
Brelms Trust	-	-	-	5,250
Jeans 4 Genes	-	-	-	3,000
Sovereign Health Care Charitable Trust	-	-	-	4,076
The Wharfedale Foundation	-	-	-	3,160
Other donations	-	-	-	115
	<u>10,000</u>	<u>58,476</u>	<u>68,476</u>	<u>35,586</u>

3 Staff costs and numbers	2024 £	2023 £
Gross salaries	54,475	55,692
Social security costs	5,007	4,446
Employment allowance	(5,000)	(4,446)
Pensions	1,260	1,139
	<u>55,742</u>	<u>56,831</u>

The average number of employees during the year was 2, being an average of 1.7 full time equivalent (2023: 2.8, 1.8 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2024 £	2023 £
Costs of the scheme to the charity for the year	1,260	1,139

4 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
4L's - Asbestos	-	7500	7500	-	-
4L's - Comic Relief/Groundworks	4,985	4,985	9,970	-	-
4L's - Sovereign	4,070	-	4,070	-	-
4L's - Postcode Lottery 2	-	16,746	11,583	-	5,163
Advonet	-	2,500	2,500	-	-
Brelms Trust	4,707	-	4,707	-	-
CAF/MoneySupermarket	-	570	60	-	510
F. Winham	1,604	-	273	-	1,331
Imagine Foundation - 10th year	4,460	-	4,460	-	-
National Lottery - RCF	-	24,175	18,099	-	6,076
Royal Mencap	-	2,000	-	-	2,000
Jeans4Genes	3,000	-	-	-	3,000
	<u>22,826</u>	<u>58,476</u>	<u>63,222</u>	<u>-</u>	<u>18,080</u>

The Lippy People Charitable Trust
Notes to the accounts continued
for the year ended 31 March 2024

4 Restricted funds (continued)

Fund name	Purpose of restriction
4L's - Asbestos	To support delivery of 'Life, Loss, Learning, Legacy' project.
4L's - Comic Relief/Groundworks	To support delivery of 'Life, Loss, Learning, Legacy' project.
4L's - Sovereign	To support delivery of 'Life, Loss, Learning, Legacy' project.
4L's - Postcode Lottery 2	To support delivery of 'Life, Loss, Learning, Legacy' project.
Advonet	Towards 'Life, Loss, Learning, Legacy' project' advocacy.
Brelms Trust	To support delivery of 'Life, Loss, Learning, Legacy' project.
CAF/MoneySupermarket	To purchase equipment.
F. Winham	To support delivery of 'Life, Loss, Learning, Legacy' project.
Imagine Foundation - 10th year	Business development Manager funding.
National Lottery - RCF	To support delivery of 'Life, Loss, Learning, Legacy' project.
Royal Mencap	To support delivery of 'Life, Loss, Learning, Legacy' project.
Jeans4Genes	To support delivery of 'Life, Loss, Learning, Legacy' project.

5 Creditors and accruals

	2024	2023
	£	£
Accruals	1,303	726
Deferred income (see note below for analysis)	-	6,085
	<u>1,303</u>	<u>6,811</u>

6 Deferred income

	Deferred to next year	Released from last year
	£	£
Shantona Women's Centre	-	6,085
	<u>-</u>	<u>6,085</u>

Item name	Reason for deferral
Shantona Women's Centre	Contract work not completed at year end.

7 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The total employee benefits received by key management personnel were £33,377 (previous year: £30,598).

The Lippy People Charitable Trust
Statement of Financial Activities including comparatives for all funds
(including summary income and expenditure account)
for the year ended 31 March 2024

	2024	2023	2024	2023	2024	2023
	Unrestricted	Unrestricted	Restricted	Restricted	Total	Total
	funds	funds	funds	funds	funds	funds
	£	£	£	£	£	£
Income						
Grants and donations	10,000	10,115	58,476	25,471	68,476	35,586
Sales and fees	6,135	9,632	-	-	6,135	9,632
Other income	113	-	-	-	113	-
Total income	16,248	19,747	58,476	25,471	74,724	45,218
Expenditure						
Salaries, NIC and pension	1,324	15,672	54,418	41,159	55,742	56,831
Freelance contractors	-	485	19	-	19	485
Payroll charges	-	289	384	152	384	441
Travel and accommodation	-	529	1,769	2,402	1,769	2,931
Rent and rates	1,265	3,459	2,985	861	4,250	4,320
Printing and postage	20	113	22	-	42	113
Phone, internet and website	286	582	256	927	542	1,509
Office and other expenses	413	155	143	17	556	172
Dues and subscriptions	112	594	472	-	584	594
Insurance	181	1,332	888	39	1,069	1,371
Entertainment and Refreshments	-	-	361	-	361	-
Accountancy and independent exam	959	768	43	-	1,002	768
Research and development	-	84	-	-	-	84
Project expenses	-	66	1,045	1,137	1,045	1,203
Stationary and equipment costs	43	267	417	200	460	467
Room hire	-	-	-	1,705	-	1,705
Total expenditure	4,603	24,395	63,222	48,599	67,825	72,994
Net income / (expenditure)	11,645	(4,648)	(4,746)	(23,128)	6,899	(27,776)
Fund balances brought forward	22,103	26,751	22,826	45,954	44,929	72,705
Fund balances carried forward	33,748	22,103	18,080	22,826	51,828	44,929

THE LIPPY PEOPLE CHARITABLE TRUST

England & Wales - Charity number 1162902

Accounts

The Lippy People Charitable Trust

Charity number 1162902

A company limited by guarantee number 08030734

Annual Report and Financial Statements

for the year ended 31 March 2023



West Yorkshire Community Accounting Service

The Lippy People Charitable Trust

Annual Report and Financial Statements for the year ended 31 March 2023

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Prepared by West Yorkshire Community Accountancy Service CIO

The Lippy People Charitable Trust

Trustees' report for the year ended 31 March 2023

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Antonio Ferrara	Chair	
Yvonne Ugarte		
Andrew Austerfield		Resigned 14 July 2022
Susan Sutton		
Beth Finch		Appointed 10 January 2022 Resigned 20 February 2023
Charity number	1162902	Registered in England and Wales
Company number	08030734	Registered in England and Wales

Registered and principal address

Hillside
Beeston Road
Leeds
LS11 8ND

Bankers

The Co-operative bank
PO Box 250
Skelmersdale
WN8 6WT

Independent examiner

E J Beverley FCCA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a company limited by guarantee and was formed on 14 April 2012. It is governed by a memorandum and articles of association as amended by special resolution on 2 July 2015. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £10.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

The Lippy People Charitable Trust

Trustees' report (continued) for the year ended 31 March 2023

Objectives and activities

The charity's objects

- 1) To develop the capacity and skills of the members of the socially and economically disadvantaged communities in such a way that they are better able to identify, and help meet, their needs and to participate more fully in society; and
- 2) To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society.

For the purpose of this clause 'socially excluded' means being excluded from society, or parts of society, as a result of one or more of the following factors: unemployment; financial hardship; youth or old age; ill health (physical or mental); substance abuse or dependency including alcohol and drugs; discrimination on the grounds of sex, race, disability, ethnic origin, religion, belief, creed, sexual orientation or gender re-assignment; poor educational or skills attainment; relationship and family breakdown; poor housing (that is housing that does not meet basic habitable standards; crime (either as a victim of crime or as an offender rehabilitating into society).

Public benefit statement

In setting our objectives and planning our activities our trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the development of capacity-building skills that support disadvantaged and excluded communities to meet their needs and within that, the promotion of social inclusion for the public benefit.

Achievements and performance

Introduction

The Lippy People Charitable Trust, referred to in this report as 'Lippy People', was incorporated as a charity in July 2015. This is our sixth annual report and covers the period from April 2022 to March 2023.

Our Usual Activities

Lippy People is an advocacy charity that uses video storytelling and coaching to support people to share their lived experiences, develop their communication, creative and video storytelling skills and use these to test out solutions to the challenges they face. We help people tell their overlooked, unheard stories and put them in front of audiences where they can make an impact and create a shift and change in relationships and perceptions.

Achievements and Performance During the Year

The 'Life, Loss, Learning, Legacy' use video storytelling, coaching and group work to help people to overcome loneliness, anxiety or social isolation as a result of loss, bereavement and significant life-changing experiences.

2022-23 has provided an opportunity to reflect on what had worked well since 2018 within our long-standing video storytelling and coaching project 'Life, Loss, Learning, Legacy'. With our funding for work with older people coming to an end, we also took some time to consider the future directions we might take the project and what groups of people might be a priority to work with over the next three years to 2026. We had learnt through our evaluations of past projects that there was a clear interest in collaborating with us to delivery-test the project to provide support for learning-disabled adults, their unpaid carers and people living with life-changing health conditions

We delivery-tested four projects - two with learning-disabled adults, one with unpaid carers, and one with people living with the life-changing health asbestos-related condition mesothelioma. We learnt that the 'Life, Loss, Learning, Legacy' project delivery format is an accessible and impactful one that generated lots of positive impacts for storytellers, their circles of support, our delivery partners and the general public.

The Lippy People Charitable Trust

Trustees' report (continued) for the year ended 31 March 2023

Achievements and performance (continued)

In addition, to diversifying the 'Life, Loss, Learning, Legacy' beneficiary experience base we have been working with people across often intergenerational, cultural and abilities barriers by creating opportunities that support people from diverse backgrounds who so often find themselves socially excluded or unheard.

The learning from the projects and the development of new delivery partnerships has helped us to better understand our work as advocacy and has helped us to focus our development to serve these groups over the next three years.

We also extensively tested collaborative and creative ways of understanding the difference this project makes. We have embedded mixed media learning reporting processes which we aim to build on with more peer-to-peer learning engagement through increased volunteering. We are very excited about the potential of this learning approach.

You can view learning reports, which include the video stories and testimonies of impacts with learning-disabled adults and their unpaid carers by following these links:

<https://bit.ly/3FGXQ2W>

<https://bit.ly/3SU8asV>

You can view learning reports, which include the video stories and testimonies of impacts with people living with mesothelioma by following these links:

<https://bit.ly/3ElnMjS>

You can view an extensive playlist from the 'Life, Loss, Learning, Legacy' project since 2018 by following this link:

<https://bit.ly/3L62PgU>

Working in Partnership

Partnership working underpins the success of our work and within the year we have worked with 35 partners to make the 'Life, Loss, Learning, Legacy' project possible. These partners have provided partnership support around delivery, grant funding and advocacy. These partners included:

Advonet;
Armley Helping Hands;
Aspire Community Benefit Society;
Better Action For Families;
The Brelms Trust;
Carers Leeds;
Carers Trust;
Comic Relief/Groundworks;
Connect In The North;
Dying Matters Leeds;
Forum Central;
Foyle Foundation;
Full Circle Funerals;
The Grocers Charity;
Jamyang Centre;
Jeans 4 Genes;
Harnessing The Power Of Communities;
The Harry and Mary Foundation;
Imagine Foundation;
Leeds Bereavement Forum;
Leeds Community Foundation;
Leeds Library Service - LEODIS;
Mencap Leeds/Vinary Centre;
National Lottery - Community Fund;
People Matters;

The Lippy People Charitable Trust

Trustees' report (continued) for the year ended 31 March 2023

Working in Partnership (continued)

People's Postcode Trust;
RWK Goodman;
Social Enterprise Yorkshire & Humber;
South Leeds Local Care Partnership;
Sovereign Health Care;
Specialist Autism Services;
UBU;
WADES Charity;
The Wharfedale Foundation;
Yorkshire and Humberside Asbestos Support Group.

We would like to take this opportunity to thank all of our partners for their commitment, support and guidance over the last year.

Selected 4L's Feedback

Storyteller Feedback includes:

'It was the most amazing course. I honestly cannot fault anything about it. We were given time to grieve and it was a massive help with bereavement.'

'I was absolutely gobsmacked when I saw the video. It was nerve-racking to see it with so many people, but I enjoyed it.'

'I can definitely see a change in me, and even my family can see a change in my whole outlook.'

'It was powerful, uplifting and I felt respected all the time. I feel like I can help other people now and help them cope with grief. I've learnt by listening to other peoples' stories.'

'I feel like I've progressed a lot and can now help other people. I have grown a bit emotionally – it was really nice listening to other people's experiences of loss. Helping others who have gone through bereavement is my new goal – I am keen to be involved in the project in the future.'

'I feel like I can be a more supportive partner and friend now.'

'The experience has shaped me and I've grown. I now know who I am, and I understand where my feelings are from. I feel really confident and good inside and it's helped me find another support group to join.'

'I don't get upset now. I used to get upset before talking about it, but I don't now. And I've learnt, coming to this group, how to cope with it a lot more. So thank you very much.'

Storytellers Circles of Support Feedback includes:

'I was blown away when I watched the videos at the screening. It's an amazing project and we already have people ready for the next one.'

'To be able to go back to people and say: 'it's better, it's more valuable than I thought it was going to be – these are the experiences we've had over the past 12 weeks'...that really does capture people's interest. I've learnt a lot myself and I'm really glad I've done it.'

'To meet others who have been through the same thing has been absolutely invaluable. It's really had a great impact on her life.'

'I would recommend it to any paid carer, anyone who's working with adults with learning disabilities. I think for people to see you're working with the whole person, and this experience has really shown what they can bring to us as well – I've learnt so much and would recommend it to anyone.'

'There is so much to learn from the stories...we will share them around the research teams - these will be valuable resources in nursing training and on other courses.'

The Lippy People Charitable Trust

Trustees' report (continued) for the year ended 31 March 2023

Public feedback includes:

'I'm almost speechless - the stories are better than brilliant.'

'It's a fantastic project because it gives people a voice and it makes people listen - it helps people heal and feel confident and in control of their lives.'

'So often they're told not to dwell on things, and they're not allowed to talk about their loss, and some of the things I saw and heard in the videos were things that were said to me 'don't go on about it,' 'be strong,' and it's important to have this opportunity to be heard and to say, 'no, this is how I feel.'

Traded Activity

We have also begun to re-establish some traded activity during this year, following the negative impact the covid-19 pandemic had on our trading in the previous year.

Longleigh Foundation - a video storytelling project focussing on the difference their grant-making partnerships has on beneficiaries and third-sector providers.

Social Enterprise Yorkshire & Humber - a series of short videos about the work of their annual award winners.

Shantona Women And Family Centre - 121 goal coaching for senior management. A documentary/drama that raises awareness of domestic violence and abuse within South Asian communities (complete summer 2023).

Equality Monitoring

During the period we supported 42 primary beneficiaries and storytellers to tell and share video stories of their lived experiences of bereavement, loss and life-changing health. We collected equality monitoring information from all of these. The key information from equality monitoring information collected (as provided) was:

Ethnic background

Bangladeshi = 4

Pakistani = 4

White British = 34

Gender

Female = 22

Male = 20

Disability

Learning Disability = 12

Physical Disability = 3

Physical & Learning Disability = 2

Not disabled = 25

Religion or Belief

Christian = 9

Jewish = 1

Muslim = 8

Mormon = 1

Not disclosed = 23

Sexual orientation

Heterosexual = 26

Not disclosed = 16

The Lippy People Charitable Trust

Trustees' report (continued) for the year ended 31 March 2023

Equality Monitoring (continued)

Age

0 - 14 years = 1
15 - 19 years = 1
20 - 24 years = 2
25 - 34 years = 6
35 - 44 years = 2
45 - 54 years = 12
55 - 64 years = 9
65 - 74 years = 3
75 - 84 years = 3
85+ years = 3

We are aware that there was a broad non-disclosure around faith and sexual orientation within the equality monitoring information. We are therefore working with our support partners to identify ways in which we can continue to collect accurate data in the future, especially where the information provider requires an advocate to support them with this task.

We also provided learning opportunities to secondary beneficiaries of the 4L's project. These are people who either attended one of 5 screening and discussion events; supported family members with gathering stories and visual information including photographs; people who have discussed the themes of the video stories within closed training and awareness events led by our support partners; and people who have viewed video stories online or via social media. It is not possible for us to connect the equality monitoring information of primary beneficiaries due to the varied forms of engagement by secondary beneficiaries but having spoken to support partners and family members counted attendance lists at events and viewed the number of online hits on video stories, we estimate the number of secondary beneficiaries in this year to be 4366. This includes approximately 430 people engaging face-to-face and a further 3936 engaging online.

Since 2018, the 'Life, Loss, Learning, Legacy' project has shared 21,962 separate online views of people's video stories of lived experiences around bereavement, loss and life-changing health conditions.

We would like to take this opportunity to thank all of the 4L's storytellers for the commitment they have shown, the support they have given their peers and the inspiration we all draw from their lived experiences.

Building New Opportunities for 2023-2024

Our strategic priorities for 2023-2024 These are:

'Life, Loss, Learning Legacy' projects - delivery testing and scaling;

Sharing Impact video story projects - traded projects within the third sector;

Advocacy 'one-off' video storytelling projects within the third sector that raise awareness of storytellers lived experiences.

The Lippy People Charitable Trust

Trustees' report (continued) for the year ended 31 March 2023

Financial review

The net expenditure for the year was £27,776, including net expenditure of £4,648 on unrestricted funds and net expenditure of £23,128 on restricted funds.

In January 2022, following the support we provided bereaved people throughout the Covid pandemic and the end of three years of funding from the Longleigh Foundation for our 'Life, Loss, Learning, Legacy' project, our Trustees and the staff team felt it was important to take some time to reflect on what we had achieved since 2019. We also felt this review presented an opportunity to set a new development direction for this project. As a small charity, our decision meant that we did not deliver as many projects in 2022/23 as we had done in 2021/22, and this led to a drop in income compared to the previous financial year. As a direct result of our review and development focus, we are pleased to have secured new funding that will enable us to continue supporting vulnerable people through our 'Life, Loss, Learning, Legacy' project until the end of 2026.

The trustees have reassessed the charity's ability to continue for at least 12 months from the date that the accounts are approved and conclude that no material uncertainties exist that cast significant doubt on the charity's ability to continue as a going concern.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £22,103.

Lippy People has an aspiration to build up reserves to cover overhead costs should ongoing operational incomes not be forthcoming. We are currently working towards building a maximum reserve of £35,000/or 6 months of running costs (whichever is greater) and aim to retain a minimum reserve of £10,000.

The Lippy People Charitable Trust

Trustees' report (continued) for the year ended 31 March 2023

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgements and estimates that are reasonable and prudent;

- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

approved by the board of trustees on 12/10/2023

Antonio Ferrara (Trustee)

The Lippy People Charitable Trust

Independent examiner's report to the trustees of The Lippy People Charitable Trust

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 March 2023, which are set out on pages 11 to 17.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

E J Beverley FCCA

03/11/2023

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

The Lippy People Charitable Trust
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 March 2023

	Notes	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
Income from:					
Grants and donations	(2)	10,115	25,471	35,586	67,250
Sales and fees		9,632	-	9,632	750
Total income		19,747	25,471	45,218	68,000
Expenditure on:					
Salaries, NIC and pension	(3)	15,672	41,159	56,831	66,110
Freelance contractors		485	-	485	1,526
Payroll charges		289	152	441	414
Travel and accommodation		529	2,402	2,931	391
Rent and rates		3,459	861	4,320	4,386
Printing, postage and stationery		113	-	113	42
Phone, internet and website		582	927	1,509	2,158
Office and other expenses		155	17	172	460
Dues and subscriptions		594	-	594	755
Insurance		1,332	39	1,371	973
Refreshments		-	-	-	400
Accountancy and independent examination		768	-	768	570
Research and development		84	-	84	125
Project expenses		66	1,137	1,203	563
Equipment costs		267	200	467	-
Room hire		-	1,705	1,705	-
Total expenditure		24,395	48,599	72,994	78,873
Net movement in funds		(4,648)	(23,128)	(27,776)	(10,873)
Fund balances brought forward		26,751	45,954	72,705	83,578
Fund balances carried forward	(4)	22,103	22,826	44,929	72,705

All incoming resources and resources expended derive from continuing activities.

The Lippy People Charitable Trust
Balance sheet
as at 31 March 2023

	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Current assets				
Prepayments	-	-	-	149
Cash at bank	28,914	22,826	51,740	73,084
Total current assets	<u>28,914</u>	<u>22,826</u>	<u>51,740</u>	<u>73,233</u>
Current liabilities:				
amounts falling due within one year				
Creditors and accruals	(5) <u>6,811</u>	<u>-</u>	<u>6,811</u>	<u>528</u>
Total current liabilities	<u>6,811</u>	<u>-</u>	<u>6,811</u>	<u>528</u>
Net assets	<u>22,103</u>	<u>22,826</u>	<u>44,929</u>	<u>72,705</u>
Funds				
Unrestricted funds	22,103	-	22,103	26,751
Restricted funds	<u>-</u>	<u>22,826</u>	<u>22,826</u>	<u>45,954</u>
Total funds	<u>22,103</u>	<u>22,826</u>	<u>44,929</u>	<u>72,705</u>

For the year ending 31 March 2023 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on 12/10/2023

Antonio Ferrara (Trustee)

The Lippy People Charitable Trust

Notes to the accounts

for the year ended 31 March 2023

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, if it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £1,000 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives.

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

The Lippy People Charitable Trust
Notes to the accounts continued
for the year ended 31 March 2023

2 Grants and donations	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Brelms Trust	-	5,250	5,250	-
Comic Relief Community Fund	-	4,985	4,985	-
Imagine Foundation	8,000	5,000	13,000	12,500
Jeans 4 Genes	-	3,000	3,000	-
Sovereign Health Care Charitable Trust	-	4,076	4,076	5,000
The Harry & Mary Foundation	2,000	-	2,000	-
The Wharfedale Foundation	-	3,160	3,160	-
Leeds Bereavement Forum	-	-	-	1,450
Leeds Community Foundation	-	-	-	5,000
National Lottery Community Fund	-	-	-	8,900
People's Postcode Lottery	-	-	-	17,400
The Foyle Foundation	-	-	-	3,000
The Grocers Charity	-	-	-	5,000
Wades Charity	-	-	-	2,000
Other donations	115	-	115	7,000
	<u>10,115</u>	<u>25,471</u>	<u>35,586</u>	<u>67,250</u>

3 Staff costs and numbers	2023	2022
	£	£
Gross salaries	55,692	63,331
Social security costs	4,446	5,420
Employment allowance	(4,446)	(4,000)
Pensions	1,139	1,359
	<u>56,831</u>	<u>66,110</u>

The average number of employees during the year was 2.8, being an average of 1.8 full time equivalent (2022: 2.8, 2.2 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2023	2022
	£	£
Costs of the scheme to the charity for the year	1,139	1,359

The Lippy People Charitable Trust
Notes to the accounts continued
for the year ended 31 March 2023

4 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
4L's - Asbestos (Will CT)	7,000	-	7,000	-	-
4L's - Comic Relief/Groundworks	-	4,985	-	-	4,985
4L's - Jeans 4 Genes	-	3,000	-	-	3,000
4L's - Learning Disabled(Lottery)	8,900	-	8,900	-	-
4L's - Postcode Lottery	17,400	-	17,400	-	-
4L's - Sovereign	-	4,076	6	-	4,070
4L's - Wharfdale	-	3,160	3,160	-	-
4Ls - Grocers Charity	5,000	-	5,000	-	-
4Ls_Dying Matters	570	-	570	-	-
Brelms Trust	-	5,250	543	-	4,707
F. Winham	2,500	-	896	-	1,604
Imagine Foundation - 10th year	-	5,000	540	-	4,460
Imagine Foundation - Funding Dev.	1,666	-	1,666	-	-
LCF -HtPoC Fund	1,250	-	1,250	-	-
Wades	1,668	-	1,668	-	-
	<u>45,954</u>	<u>25,471</u>	<u>48,599</u>	<u>-</u>	<u>22,826</u>

Fund name	Purpose of restriction
4L's - Asbestos (Will CT)	To support delivery of 'Life, Loss, Learning, Legacy' project.
4L's - Comic Relief/Groundworks	To support delivery of 'Life, Loss, Learning, Legacy' project.
4L's - Jeans 4 Genes	To support delivery of 'Life, Loss, Learning, Legacy' project.
4L's - Learning Disabled(Lottery)	To support delivery of 'Life, Loss, Learning, Legacy' project.
4L's - Postcode Lottery	To support delivery of 'Life, Loss, Learning, Legacy' project.
4L's - Sovereign	To support delivery of 'Life, Loss, Learning, Legacy' project.
4L's - Wharfdale	To support delivery of 'Life, Loss, Learning, Legacy' project.
4Ls - Grocers Charity	To support delivery of 'Life, Loss, Learning, Legacy' project.
4Ls_Dying Matters	To support delivery of 'Life, Loss, Learning, Legacy' project.
Brelms Trust	To support delivery of 'Life, Loss, Learning, Legacy' project.
F. Winham	To support delivery of 'Life, Loss, Learning, Legacy' project.
Imagine Foundation - 10th year	Business development Manager funding.
Imagine Foundation - Funding Dev.	Towards business development Manager salary.
LCF -HtPoC Fund	Contribution to 'Life, Loss, Learning, Legacy' Learning Manager salary.
Wades	To support delivery of 'Life, Loss, Learning, Legacy' project.

The Lippy People Charitable Trust
Notes to the accounts continued
for the year ended 31 March 2023

5 Creditors and accruals	2022	2021
	£	£
Accruals	726	528
Deferred income (see note below for analysis)	6,085	-
	<u>6,811</u>	<u>528</u>
 Deferred income	 Deferred to	 Released
	next year	from last year
	£	£
Shantona Women's Centre Contract	<u>6,085</u>	<u>-</u>
	<u>6,085</u>	<u>-</u>

Item name	Reason for deferral
Shantona Women's Centre Contract	Contract work not completed at year end.

6 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The total employee benefits received by key management personnel were £30,598 (previous year:

The Lippy People Charitable Trust
Statement of Financial Activities including comparatives for all funds
(including summary income and expenditure account)
for the year ended 31 March 2023

	2023	2022	2023	2022	2023	2022
	Unrestricted	Unrestricted	Restricted	Restricted	Total	Total
	funds	funds	funds	funds	funds	funds
	£	£	£	£	£	£
Income						
Grants and donations	10,115	7,500	25,471	59,750	35,586	67,250
Sales and fees	9,632	750	-	-	9,632	750
Total income	19,747	8,250	25,471	59,750	45,218	68,000
Expenditure						
Salaries, NIC and pension	15,672	7,904	41,159	58,206	56,831	66,110
Freelance contractors	485	326	-	1,200	485	1,526
Payroll charges	289	414	152	-	441	414
Travel and accommodation	529	34	2,402	357	2,931	391
Rent and rates	3,459	-	861	4,386	4,320	4,386
Printing, postage and stationery	113	42	-	-	113	42
Phone, internet and website	582	1,154	927	1,004	1,509	2,158
Office and other expenses	155	112	17	348	172	460
Dues and subscriptions	594	490	-	265	594	755
Insurance	1,332	625	39	348	1,371	973
Refreshments	-	180	-	220	-	400
Accountancy and independent exami	768	90	-	480	768	570
Research and development	84	125	-	-	84	125
Project expenses	66	151	1,137	412	1,203	563
Equipment costs	267	-	200	-	467	-
Room hire	-	-	1,705	-	1,705	-
Total expenditure	24,395	11,647	48,599	67,226	72,994	78,873
Net movement in funds	(4,648)	(3,397)	(23,128)	(7,476)	(27,776)	(10,873)
Fund balances brought forward	26,751	30,148	45,954	53,430	72,705	83,578
Fund balances carried forward	22,103	26,751	22,826	45,954	44,929	72,705

THE LIPPY PEOPLE CHARITABLE TRUST

England & Wales - Charity number 1162902

Accounts

The Lippy People Charitable Trust

Charity number 1162902

A company limited by guarantee number 08030734

Annual Report and Financial Statements

for the year ended 31 March 2022



West Yorkshire Community Accounting Service

The Lippy People Charitable Trust

Annual Report and Financial Statements for the year ended 31 March 2022

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Prepared by West Yorkshire Community Accountancy Service CIO

The Lippy People Charitable Trust

Trustees' report for the year ended 31 March 2022

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Antonio Ferrara	Chair	
Yvonne Ugarte		
Andrew Austerfield		Resigned 14 July 2022
Susan Sutton		
Beth Finch		Appointed 10 January 2022
Charity number	1162902	Registered in England and Wales
Company number	08030734	Registered in England and Wales

Registered and principal address	Bankers
Hillside	The Co-operative bank
Beeston Road	PO Box 250
Leeds	Skelmersdale
LS11 8ND	WN8 6WT

Independent examiner

E J Beverley FCCA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a company limited by guarantee and was formed on 14 April 2012. It is governed by a memorandum and articles of association as amended by special resolution on 2 July 2015. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £10.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

The Lippy People Charitable Trust

Trustees' report (continued) for the year ended 31 March 2022

Objectives and activities

The charity's objects

- 1) To develop the capacity and skills of the members of the socially and economically disadvantaged communities in such a way that they are better able to identify, and help meet, their needs and to participate more fully in society; and
- 2) To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society.

For the purpose of this clause 'socially excluded' means being excluded from society, or parts of society, as a result of one or more of the following factors: unemployment; financial hardship; youth or old age; ill health (physical or mental); substance abuse or dependency including alcohol and drugs; discrimination on the grounds of sex, race, disability, ethnic origin, religion, belief, creed, sexual orientation or gender re-assignment; poor educational or skills attainment; relationship and family breakdown; poor housing (that is housing that does not meet basic habitable standards; crime (either as a victim of crime or as an offender rehabilitating into society).

Public benefit statement

In setting our objectives and planning our activities our trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the development of capacity building skills that support disadvantaged and excluded communities to meet their needs, and within that the promotion of social inclusion for the public benefit.

Achievements and performance

The Lippy People Charitable Trust, referred to in this report as 'Lippy People', was incorporated as a charity in July 2015. This is our fifth annual report and covers the period from April 2021 to March 2022.

Our Usual Activities

Lippy People uses video storytelling to coach people to share their lived experiences, develop their creative skills and test out creative solutions to the challenges they face. We help people to tell their overlooked, unheard stories and to put them in front of audiences where they can make an impact and create a shift and change in relationships and perceptions.

Achievements and Performance During the Year

The year was again impacted by the uncertainty as a result of the covid pandemic and the economic challenges within the wider economy. There is no doubt that during the year Lippy People alongside many of our beneficiaries and partners continued to be adversely impacted by covid infection, self-isolating behaviours and continual adaption of services including working from home, restricted group numbers and temporary project closure.

Our primary project during the year has again been the 'Life, Loss, Learning & Legacy (4L's)' project and we have been supporting older people and often marginalised communities to use this video storytelling project to overcome the loneliness, anxieties and social isolation they have been experiencing as a result of bereavement and other life-changing challenges they experience.

With the ongoing covid health risks of the vulnerable people we work with, we have continued, where possible, to provide a mixture of face to face and online projects and screening/discussion events.

The Lippy People Charitable Trust

Trustees' report (continued) for the year ended 31 March 2022

Achievements and Performance During the Year (continued)

Across the year the 'Life, Loss, Learning & Legacy' project has provided support for 355 people. 44 people were supported in groups to produce 49 personal video stories and learning videos (we had aimed at 15 across the year). In addition to targeting older men in Leeds, with the support of our fantastic funders the project grew to include men and women from different generations and cultural backgrounds in West Yorkshire. We also delivered online screening, discussions and training events with 308 people from across the UK and beyond, plus the project has now generated over 16.250 video hits online since it began in 2018.

Story themes expanded to explore the learning they have taken from the death of life partners, parents and children; with older people with diverse experiences of loss including care-giving, death by suicide, LGBTQ+, sudden and protracted deaths, faith and non-faith, diverse cultures, class, abilities, life-limiting health challenges and forced migration. This link to a YouTube Playlist contains many of the 4L's video stories that are publicly available: <https://bit.ly/3jTaQar>

We also collaborated with the 4L's beneficiaries and stakeholders to develop story-led 'interactive 4L's learning reports' which demonstrate the difference and impacts the project is having on people's lives. These links take you directly to those reports:

<https://bit.ly/2VUf7Sz> - January to April 2021

<https://bit.ly/3KtgkVp> - April to September 2021

<https://bit.ly/3N83dJL> - September 2021 to March 2022

Working in Partnership

Partnership working underpins the success of our work and within the year we have worked with 27 partners to make the 'Life, Loss, Learning, Legacy' project possible. These partners have provided partnership support around delivery, funding and advocacy. These partners included:

Age UK Leeds;
Belle Isle Senior Action;
Carers Leeds;
Carers Trust;
Dying Matters - Hospice UK;
Forum Central;
Foyle Foundation;
Full Circle Funerals;
Hamara Healthy Living Centre;
Harnessing The Power Of Communities;
Health For All;
Imagine Foundation;
Kurdish House Leeds;
Leeds Bereavement Forum;
Leeds Community Foundation;
Leeds Older Peoples' Forum;
Leeds Library Service - LEODIS;
Longleigh Foundation;
MHA;
Retirement LIFE;
Social Enterprise Yorkshire & Humber;
South Leeds Local Care Partnership;
Sovereign Health Care;
Trusthouse Community Foundation;
Wades Charity;
Womenzone Community Centre.

The Lippy People Charitable Trust

Trustees' report (continued) for the year ended 31 March 2022

Achievements and Performance During the Year (continued)

Selected 4L's Feedback

'I've now learnt that loss isn't just the death of someone, like I used to think before the project, it can be the loss of a life you never had. It can mean a lot of things.'

WomenZone storyteller.

'I really enjoyed watching it - it unlocked a lot of memories... I didn't really get to spend that much time with her, but it just looks like they were such a happy mother and daughter couple in their relationship, and I just want to thank you so much.'

Storyteller's young son

'With her confidence coming out I think our relationship has definitely got better - in terms of talking, being open with each and understanding each other's point of view and definitely getting an insight about how she dealt with my brother's autism as well. There was quite a lot of things I didn't know to be fair, the sacrifices she had to make, the things she had to go through silently...and the video really did help me have a better insight of my Mum.'

Storytellers daughter

'It was very breath-taking knowing about other experiences in other people's lives, not just mine.'

Intergenerational group storyteller.

'I have learned to talk in meetings like that, it's never happened before. Just listened and sat back - like hearing the way other people express their feelings and thoughts. You all do such an amazing job.'

Bereaved by suicide group storyteller.

'I would recommend it [the 4L's group] to everybody to reflect at that time of life, because they end up getting peace of mind and bringing much more peace to their lives...it's like a burden lifted off their shoulders.'

Centre Manager, Belle Isle Senior Action.

'Watching the video[s] you clearly see how your storytellers grow and overcome adversity by having their story shared. I learn so much from the stories, it helps me have a better understanding when clients share stories about the loss of a loved one.'

Partner - Age UK Leeds.

'The memories captured on the films were interesting and so very, very moving. The storytellers spoke very matter of fact, but what was captured was a deep sense of love, loss and emotion that I found very moving. I'm so glad you made these films. It's so important to talk about loss, and these have done that wonderfully.'

4L's Screening attendee.

'I can't tell you how proud I am of him [his Dad] for taking part and leaving us such a beautiful memory.'

Bereaved son of a storyteller.

Traded Activity

Our trading activity was less than we had anticipated throughout the year largely due to covid-19 restrictions and financial confidence throughout the pandemic. We did deliver a social impact video project with the social enterprise 'Get Out More', and began online delivery with the Longleigh Foundation on some video stories that share the impact of their work (to be completed in the next financial year).

Later in the year, we worked with Yoke Marketing to develop and implement a new communications strategy aimed at re-building our profile with grants funders and potential trading partners.

The Lippy People Charitable Trust

Trustees' report (continued) for the year ended 31 March 2022

Achievements and Performance During the Year (continued)

Equality Monitoring

During the period we supported 44 contributors to tell and share their stories. We collected equality monitoring information from all of these. The key information from equality monitoring information collected (as provided) was:

Ethnic background

Asian British = 1

Black Caribbean = 1

Gujarati = 1

Indian = 1

Kurdish = 6

Pakistani = 19

White British = 15

Gender

Female = 17

Male = 27

Disability

Disabled = 11

Not disabled = 33

Religion or Belief

No religion = 2

Christian = 14

Muslim = 27

Sikh = 1

Sexual orientation

Heterosexual = 43

Age

15 - 19 years = 1

25 - 34 years = 3

35 - 44 years = 2

45 - 54 years = 15

55 - 64 years = 3

65 - 74 years = 13

75 - 84 years = 3

85+ years = 4

Building New Opportunities for 2022-2024

Given the current uncertainty in the operating landscape including covid-19 pandemic, the cost of living crisis and the ongoing economic impact on charities in England, we have three areas of proactive development focus. These are:

- Life, Loss, Learning Legacy project - sustaining and hopefully scaling;
- Sharing Impact video story projects - traded projects within the third sector;
- Bespoke and one-off video storytelling projects within the third sector and which help us to fulfil our purpose.

The Lippy People Charitable Trust

Trustees' report (continued) for the year ended 31 March 2022

Financial review

The net expenditure for the year was £10,873, including net expenditure of £3,397 on unrestricted funds and net expenditure of £7,476 on restricted funds.

At the time of signing the accounts, we have been impacted by reduced funding for projects over the last six months. This is in spite of our charity submitting a large number of project funding applications over the last 12 months, many of which are still pending decisions. However, we have unrestricted reserves at the time of signing the accounts of £26,751 and confirm that there this is more than enough to cover redundancy and close down costs, should this need arise. The closure of our charity is not something Trustees are planning at this time and we have secured new funding to fully cover our core non-staffing costs for the year 2023/24. Our plan is to complete our remaining project delivery commitments, continue applying for project funding, and in the meantime Trustees will monitor the financial situation on a monthly basis and, should the need arise, make the necessary decisions to support the charity to continue its impactful work.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £26,751.

Lippy People has an aspiration to build up reserves to cover overhead costs should ongoing operational incomes not be forthcoming. We are currently working towards building a maximum reserve of £35,000/or 6 months of running costs (whichever is greater) and aim to retain a minimum reserve of £10,000.

The Lippy People Charitable Trust

Trustees' report (continued) for the year ended 31 March 2022

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Signed on behalf of the board of trustees on 13/10/2022

Antonio Ferrara (Trustee)

The Lippy People Charitable Trust

Independent examiner's report to the trustees of The Lippy People Charitable Trust

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 March 2022, which are set out on pages 10 to 16.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

E J Beverley FCCA

01/11/2022

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

The Lippy People Charitable Trust
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 March 2022

	Notes	2022	2022	2022	2021
		Unrestricted	Restricted	Total	Total
		funds	funds	funds	funds
		£	£	£	£
Income from:					
Grants and donations	(2)	7,500	59,750	67,250	92,534
Sales and fees		750	-	750	750
Total income		<u>8,250</u>	<u>59,750</u>	<u>68,000</u>	<u>93,284</u>
Expenditure on:					
Salaries, NIC and pension	(3)	7,904	58,206	66,110	58,697
Freelance contractors		326	1,200	1,526	2,000
Payroll charges		414	-	414	434
Travel and accommodation		34	357	391	154
Rent and rates		-	4,386	4,386	4,320
Printing, postage and stationery		42	-	42	738
Phone, internet and website		1,154	1,004	2,158	334
Office and other expenses		112	348	460	269
Dues and subscriptions		490	265	755	645
Insurance		625	348	973	1,050
Refreshments		180	220	400	-
Accountancy and independent examination		90	480	570	522
Research and development		125	-	125	-
Project expenses		151	412	563	-
Total expenditure		<u>11,647</u>	<u>67,226</u>	<u>78,873</u>	<u>69,163</u>
Net income / (expenditure)		<u>(3,397)</u>	<u>(7,476)</u>	<u>(10,873)</u>	<u>24,121</u>
Fund balances brought forward		<u>30,148</u>	<u>53,430</u>	<u>83,578</u>	<u>59,457</u>
Fund balances carried forward	(4)	<u>26,751</u>	<u>45,954</u>	<u>72,705</u>	<u>83,578</u>

All incoming resources and resources expended derive from continuing activities.

The Lippy People Charitable Trust

Balance sheet

as at 31 March 2022

	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Current assets				
Debtors and prepayments	(6) 149	-	149	750
Cash at bank	27,130	45,954	73,084	83,308
Total current assets	<u>27,279</u>	<u>45,954</u>	<u>73,233</u>	<u>84,058</u>
Current liabilities:				
amounts falling due within one year				
Accruals	528	-	528	480
Total current liabilities	<u>528</u>	<u>-</u>	<u>528</u>	<u>480</u>
Net assets	<u>26,751</u>	<u>45,954</u>	<u>72,705</u>	<u>83,578</u>
Funds				
Unrestricted funds	26,751	-	26,751	30,148
Restricted funds	-	45,954	45,954	53,430
Total funds	<u>26,751</u>	<u>45,954</u>	<u>72,705</u>	<u>83,578</u>

For the year ending 31 March 2022 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on 13/10/2022

Antonio Ferrara (Trustee)

The Lippy People Charitable Trust

Notes to the accounts

for the year ended 31 March 2022

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £1,000 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives.

Office equipment : 3 years

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

The Lippy People Charitable Trust

Notes to the accounts continued

for the year ended 31 March 2022

1 Accounting policies (continued)

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Leases

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

2 Grants and donations

	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
People's Postcode Lottery	-	17,400	17,400	-
Imagine Foundation	7,500	5,000	12,500	7,500
National Lottery Community Fund	-	8,900	8,900	-
Leeds Community Foundation	-	5,000	5,000	5,000
Sovereign Health Care Charitable Trust	-	5,000	5,000	-
The Grocers Charity	-	5,000	5,000	-
The Foyle Foundation	-	3,000	3,000	-
Wades Charity	-	2,000	2,000	-
Leeds Bereavement Forum	-	1,450	1,450	-
Brelms Trust	-	-	-	5,000
Francis Winham Foundation	-	-	-	2,500
Independent Age	-	-	-	13,100
Longleigh Foundation	-	-	-	50,000
Trusthouse Charitable Foundation	-	-	-	9,424
Other grants and donations	-	7,000	7,000	10
	<u>7,500</u>	<u>59,750</u>	<u>67,250</u>	<u>92,534</u>

3 Staff costs and numbers

	2022	2021
	£	£
Gross salaries	63,331	56,788
Social security costs	5,420	4,703
Employment allowance	(4,000)	(4,000)
Pensions	1,359	1,206
	<u>66,110</u>	<u>58,697</u>

The average number of employees during the year was 2.8, being an average of 2.2 full time equivalent (2021: 2.7, 1.8 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme

	2022	2021
	£	£
Costs of the scheme to the charity for the year	1,359	1,206

The Lippy People Charitable Trust
Notes to the accounts continued
for the year ended 31 March 2022

4 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Longleigh Foundation	40,717	-	40,717	-	-
Trusthouse Charitable Foundation	7,068	-	7,068	-	-
Leeds Community Foundation	1,478	5,000	5,228	-	1,250
Francis Winham Foundation	2,500	-	-	-	2,500
Brelms Trust	1,667	-	1,667	-	-
Wades Charity	-	2,000	332	-	1,668
Sovereign Health Care	-	5,000	5,000	-	-
The Foyle Foundation	-	3,000	3,000	-	-
National Lottery Community Fund	-	8,900	-	-	8,900
Dying matters	-	1,450	880	-	570
Imagine Foundation	-	5,000	3,334	-	1,666
Postcode Lottery	-	17,400	-	-	17,400
4L's project	-	7,000	-	-	7,000
The Grocers Charity	-	5,000	-	-	5,000
	<u>53,430</u>	<u>59,750</u>	<u>67,226</u>	<u>-</u>	<u>45,954</u>

Fund name	Purpose of restriction
Longleigh Foundation	Support for delivery of the 'Life, Loss, Learning, Legacy' project.
Trusthouse Charitable Foundation	27% salary costs for 'Life, Loss, Learning, Legacy' project activities with
Leeds Community Foundation	Contribution to 'Life, Loss, Learning, Legacy' Learning Manager salary.
Francis Winham Foundation	To support the delivery of the 'Life, Loss, Learning, Legacy' project.
Brelms Trust	Contribution to 'Life, Loss, Learning, Legacy' Project Manager salary.
Wades Charity	To support delivery of 'Life, Loss, Learning, Legacy' project.
Sovereign Health Care	To support delivery of 'Life, Loss, Learning, Legacy' project.
The Foyle Foundation	To support delivery of 'Life, Loss, Learning, Legacy' project.
National Lottery Community Fund	To support delivery of 'Life, Loss, Learning, Legacy' project.
Dying matters	To support delivery of 'Life, Loss, Learning, Legacy' project.
Imagine Foundation	Towards business development Manager salary.
Postcode Lottery	To support delivery of 'Life, Loss, Learning, Legacy' project.
4L's project	To support delivery of 'Life, Loss, Learning, Legacy' project.
The Grocers Charity	To support delivery of 'Life, Loss, Learning, Legacy' project.

5 Tangible assets	Office equipment	Total
	£	£
Cost		
At 1 April 2021	1,714	1,714
Additions	-	-
At 31 March 2022	<u>1,714</u>	<u>1,714</u>
Depreciation		
At 1 April 2021	<u>1,714</u>	<u>1,714</u>
At 31 March 2022	<u>1,714</u>	<u>1,714</u>
Net book value		
At 31 March 2022	<u>-</u>	<u>-</u>
At 31 March 2021	<u>-</u>	<u>-</u>

The Lippy People Charitable Trust
Notes to the accounts continued
for the year ended 31 March 2022

6 Debtors and prepayments	2022	2021
	£	£
Debtors	-	750
Prepayments	149	-
	<u>149</u>	<u>750</u>

7 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The key management personnel of the charity include the trustees and Chief Officer. The total employee benefits received were £32,234 (previous year: £31,639).

No trustee received any remuneration or benefit in this capacity during this or the previous year.

The Lippy People Charitable Trust
Statement of Financial Activities including comparatives for all funds
(including summary income and expenditure account)
for the year ended 31 March 2022

	2022 Unrestricted funds £	2021 Unrestricted funds £	2022 Restricted funds £	2021 Restricted funds £	2022 Total funds £	2021 Total funds £
Income						
Grants and donations	7,500	7,510	59,750	85,024	67,250	92,534
Sales and fees	750	750	-	-	750	750
Total income	8,250	8,260	59,750	85,024	68,000	93,284
Expenditure						
Salaries, NIC and pension	7,904	-	58,206	58,697	66,110	58,697
Freelance contractors	326	-	1,200	2,000	1,526	2,000
Payroll charges	414	-	-	434	414	434
Travel and accommodation	34	-	357	154	391	154
Rent and rates	-	-	4,386	4,320	4,386	4,320
Printing, postage and stationery	42	-	-	738	42	738
Phone, internet and website	1,154	-	1,004	334	2,158	334
Office and other expenses	112	13	348	256	460	269
Dues and subscriptions	490	154	265	491	755	645
Insurance	625	-	348	1,050	973	1,050
Refreshments	180	-	220	-	400	-
Accountancy & independent exam.	90	-	480	522	570	522
Research and development	125	-	-	-	125	-
Project expenses	151	-	412	-	563	-
Total expenditure	11,647	167	67,226	68,996	78,873	69,163
Net income / (expenditure)	(3,397)	8,093	(7,476)	16,028	(10,873)	24,121
Transfers between funds	-	12,237	-	(12,237)	-	-
Net movement in funds	(3,397)	20,330	(7,476)	3,791	(10,873)	24,121
Fund balances brought forward	30,148	9,818	53,430	49,639	83,578	59,457
Fund balances carried forward	26,751	30,148	45,954	53,430	72,705	83,578

THE LIPPY PEOPLE CHARITABLE TRUST

England & Wales - Charity number 1162902

Accounts

The Lippy People Charitable Trust

Charity number 1162902

A company limited by guarantee number 08030734

Annual Report and Financial Statements

for the year ended 31 March 2021



West Yorkshire Community Accounting Service

The Lippy People Charitable Trust

Annual Report and Financial Statements for the year ended 31 March 2021

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Prepared by West Yorkshire Community Accounting Service

The Lippy People Charitable Trust

Trustees' report for the year ended 31 March 2021

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position
Antonio Ferrara	Chair
Yvonne Ugarte	
Andrew Austerfield	
Susan Sutton	

Charity number 1162902 Registered in England and Wales

Company number 08030734 Registered in England and Wales

Registered and principal address

Hillside
Beeston Road
Leeds
LS11 8ND

Bankers

The Co-operative bank
PO Box 250
Skelmersdale
WN8 6WT

Independent examiner

E J Beverley FCCA

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a company limited by guarantee and was formed on 14 April 2012. It is governed by a memorandum and articles of association as amended by special resolution on 2 July 2015. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £10.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

The Lippy People Charitable Trust

Trustees' report (continued) for the year ended 31 March 2021

Objectives and activities

The charity's objects

- 1) To develop the capacity and skills of the members of the socially and economically disadvantaged communities in such a way that they are better able to identify, and help meet, their needs and to participate more fully in society; and
- 2) To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society.

For the purpose of this clause 'socially excluded' means being excluded from society, or parts of society, as a result of one or more of the following factors: unemployment; financial hardship; youth or old age; ill health (physical or mental); substance abuse or dependency including alcohol and drugs; discrimination on the grounds of sex, race, disability, ethnic origin, religion, belief, creed, sexual orientation or gender re-assignment; poor educational or skills attainment; relationship and family breakdown; poor housing (that is housing that does not meet basic habitable standards; crime (either as a victim of crime or as an offender rehabilitating into society)."

Public benefit statement

In setting our objectives and planning our activities our trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the development of capacity building skills that support disadvantaged and excluded communities meet their needs; and within that the promotion of social inclusion for the public benefit.

Achievements and performance

The Lippy People Charitable Trust, referred to in this report as 'Lippy People', was incorporated as a charity in July 2015. This fourth-year annual report takes us from April 2020 to March 2021.

Our Usual Activities

Lippy People uses video storytelling to coach people to share their lived experiences, develop their creative skills and test out creative solutions to the challenges they face. We help people to tell their overlooked, unheard stories and to put them in front of audiences where they can make an impact and create a shift and change in relationships and perceptions.

Achievements and Performance During the Year

The year was dominated by Covid-19, lockdowns, uncertainty and especially for the older people that we had committed to work with on the 'Life, Loss, Learning & Legacy' project, there were consequences to consider of their isolation, anxiety, safety and the fatal risk of contracting the virus. In addition, many of the older men told us that they did not have access to the internet nor did they possess the skills, devices or confidence to gain these skills on their own.

At the start of the year the 'Life, Loss, Learning & Legacy' project was a face-to-face, group delivered, video storytelling activity. By the end of the year, we had worked with these older men, transforming the project into an online, group delivered video storytelling activity through which 56 people together produced 93 vlogs, video stories and feedback videos (we had aimed at 15 across the year). In addition to targeting older men in Leeds, with the support of our fantastic funders the project grew to include older women and people from different generations and regions in England. We also delivered online screening, discussion and training events with 200 people from across the UK and beyond, plus generated a further 5000 video story views online.

Story themes expanded too to explore the learning they have taken from the death of life partners, children and friends; with older people with diverse experiences of loss including care-giving, death by suicide, LGBTQ+, sudden and protracted deaths, faith and non-faith, diverse cultures, class, abilities and life-limiting health challenges. This link to a YouTube Playlist contains many of the 4L's video stories that are publicly available:

<https://www.youtube.com/playlist?list=PLKZdq9KvRPhN1Fzertykhxn4guO87ftvG>

The Lippy People Charitable Trust

Trustees' report (continued) for the year ended 31 March 2021

Achievements and Performance During the Year (continued)

With additional funding support, we were able to employ a part-time Learning Manager to help us all understand the impacts that the project was having and through this we developed and tested a learning framework and used this to produce a comprehensive learning report.

Working in Partnership

Partnership working underpins the success of our work and within the year we have worked with 24 partners to make the 'Life, Loss, Learning, Legacy' project possible. These included:

- Age UK Leeds;
- Brelms Trust;
- Carers Leeds;
- Feelgood Factor;
- Full Circle Funerals;
- Harnessing The Power Of Communities;
- Imagine Foundation;
- Imagineer;
- Independent Age;
- Kaleidoscope Plus group;
- Leeds Bereavement Forum;
- Leeds Community Foundation;
- Leeds Mind - Leeds Suicide Bereavement Service
- Leeds Library Service - LEODIS
- Longleigh Foundation;
- Mesmac - SAGE 50+ Group;
- MHA Leeds;
- MHA Huddersfield;
- Mind Leeds;
- Space 2;
- Stroke Association Leeds;
- Trusthouse Community Foundation;
- Womenzone Community Centre.

Selected Activity Feedback

'This was my first ever Zoom call. I have been avoiding taking part in a few groups that have now moved online using Zoom because I have been nervous to get it wrong or make a mistake in front of others. I can't thank you enough for getting me set up. This honestly has been a real breakthrough for me'. (Storyteller, May 2020)

When I heard it [video-story], I was amazed and shocked about how amazing and powerful my story was. I can't get my head around that Dave heard everything, and made my story into 4 minutes. I never thought my story would help anybody, I never knew I could say these things. Thankyou for helping me.' (Storyteller, August 2020)

There is a buzz about this project...particularly on raising awareness'. (SAGE worker, August 2020)

'I have learnt just how important this project is to enable men to talk about their bereavement, to find shared experiences with other men and to forge new friendships even during a pandemic. It is an absolute credit to the project that this is still enabled at such a strange and scary time.' (4Ls Screening Attendee, September 2020)

'It always fascinates me how people develop resilience. Where do people find the strength? Lovely stories, Love this project. Real people, Real life!' (Leeds Older People's Forum, September 2020)

'The 4L's Project, plus me getting a job - have shown me that I'm investing in my own future. It's shown me that I am invested in myself.'; (Storyteller, November 2020)

'These videos are such a fantastic resource. We are using the videos in some upcoming training on having conversations around death, dying and loss. It's been really good to hear about how the project has continued in lockdown.' (Leeds Bereavement Forum, March 2021)

'The 4Ls has been transformational for us and our service users - I can't recommend this project enough'. (Carers Leeds, April 2021)

The Lippy People Charitable Trust

Trustees' report (continued) for the year ended 31 March 2021

Achievements and Performance During the Year (continued)

Traded Activity

Our trading activity was disrupted through the year due to covid-19 restrictions. We did agree on a social impact video project with the social enterprise 'Get Out More', with planning taking place in the last quarter and filming scheduled for the first quarter of 2021/22, dependent on the lifting of covid-19 restrictions.

Equality Monitoring

During the period we supported 56 contributors to tell and share their stories. We collected equality monitoring information from all of these. The key information from equality monitoring information collected (as provided) was:

Ethnic background

White British = 45

Pakistani = 4

Indian = 2

Black Caribbean = 3

White European = 2

Gender

Female = 19

Male = 37

Disability

Disabled = 15

Not disabled = 41

Religion or Belief

No religion = 19

Christian = 27

Muslim = 5

Sikh = 1

Judaism = 1

Faith - Other = 1

Sexual orientation

Heterosexual = 49

LGBTBQ+ = 5

Not disclosed = 2

Age

15 - 19 years = 3

20 - 24 years = 1

25 - 34 years = 1

35 - 44 years = 4

45 - 54 years = 6

55 - 64 years = 11

65 - 74 years = 10

75 - 84 years = 16

85+ years = 4

Building New Opportunities for 2021-2023

Given the existing uncertainty supporting the covid-19 pandemic and the potential economic impact on charities in England, we have three areas of proactive development focus at the end of the financial year 2021. These are:

Life, Loss, Learning Legacy project - sustaining and hopefully scaling;

Sharing Impact video story projects - traded project within the third sector;

Bespoke and one-off video storytelling projects within the third sector and which help us to fulfil our purpose.

The Lippy People Charitable Trust

Trustees' report (continued) for the year ended 31 March 2021

Financial review

The net income for the year was £24,121, including net income of £20,330 on unrestricted funds and net income of £3,791 on restricted funds after transfers.

Trustees approved an annual budget and forecasts each year and these are actioned by the CEO.

The CEO provides trustees with management accounts (P&L, Balance and cash flow forecast) each quarter, these are scrutinised, and any issues for attention highlighted and agreed within the meeting minutes.

At the January 2021 meeting, the Trustees approved a budget for 2021-22 which was based largely on agreed funding for the year alongside some projection for traded work, which would see a staff expansion if realised.

They agreed that the pandemic made future planning difficult but were satisfied that the approved financial outlook for the year was good for the charity.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £30,148.

Lippy People has a policy to build up reserves to cover overhead costs should ongoing operational incomes not be forthcoming. Our current policy is to hold a maximum reserve of £35,000 or 6 months running costs (whichever is greater) and aim to retain a minimum reserve of £10,000.

Impact of Corona Virus

At the time of signing these accounts the charity has been impacted by the global Covid-19 virus. The trustees have reassessed the charity's ability to continue for at least 12 months from the date that the accounts are approved and conclude that no material uncertainties exist that cast significant doubt on the charity's ability to continue as a going concern.

The Lippy People Charitable Trust

Trustees' report (continued) for the year ended 31 March 2021

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Signed on behalf of the board of trustees on 14/10/2021

Antonio Ferrara (Trustee)

The Lippy People Charitable Trust

Independent examiner's report to the trustees of The Lippy People Charitable Trust

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 March 2021, which are set out on pages 9 to 15.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

E J Beverley FCCA

09/11/2021

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

The Lippy People Charitable Trust
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 March 2021

	Notes	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
Income from:					
Grants and donations	(2)	7,510	85,024	92,534	66,140
Sales and fees		750	-	750	11,950
Other income		-	-	-	158
Donated services		-	-	-	4,968
Total income		8,260	85,024	93,284	83,216
Expenditure on:					
Salaries, NIC and pension	(3)	-	58,697	58,697	50,113
Freelance contractors		-	2,000	2,000	3,379
Payroll charges		-	434	434	330
Travel and accommodation		-	154	154	2,890
Rent and rates		-	4,320	4,320	4,320
Printing, postage and stationery		-	738	738	218
Phone, internet and website		-	334	334	97
Office expenses		13	256	269	307
Advertising and publicity		-	-	-	1,448
Dues and subscriptions		154	491	645	127
Insurance		-	1,050	1,050	962
Refreshments		-	-	-	1,127
Accountancy and independent examination		-	522	522	522
Equipment hire		-	-	-	1,453
Research and development		-	-	-	144
Consultancy		-	-	-	1,368
Project expenses		-	-	-	2,693
Training		-	-	-	60
Donated website services		-	-	-	4,968
Total expenditure		167	68,996	69,163	76,526
Net income		8,093	16,028	24,121	6,690
Transfers between funds		12,237	(12,237)	-	-
Net movement in funds		20,330	3,791	24,121	6,690
Fund balances brought forward		9,818	49,639	59,457	52,767
Fund balances carried forward	(4)	30,148	53,430	83,578	59,457

All incoming resources and resources expended derive from continuing activities.

The Lippy People Charitable Trust

Balance sheet

as at 31 March 2021

	2021	2021	2021	2020
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Current assets				
Debtors	750	-	750	-
Cash at bank	29,878	53,430	83,308	59,937
Total current assets	<u>30,628</u>	<u>53,430</u>	<u>84,058</u>	<u>59,937</u>
Current liabilities:				
amounts falling due within one year				
Accruals	480	-	480	480
Total current liabilities	<u>480</u>	<u>-</u>	<u>480</u>	<u>480</u>
Net assets	<u>30,148</u>	<u>53,430</u>	<u>83,578</u>	<u>59,457</u>
Funds				
Unrestricted funds	30,148	-	30,148	9,818
Restricted funds	-	53,430	53,430	49,639
Total funds	<u>30,148</u>	<u>53,430</u>	<u>83,578</u>	<u>59,457</u>

For the year ending 31 March 2021 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on 14/10/2021

Antonio Ferrara (Trustee)

The Lippy People Charitable Trust

Notes to the accounts

for the year ended 31 March 2021

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £1,000 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives.

Office equipment : 3 years

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

The Lippy People Charitable Trust

Notes to the accounts

for the year ended 31 March 2021

1 Accounting policies (continued)

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Leases

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

The Lippy People Charitable Trust
Notes to the accounts continued
for the year ended 31 March 2021

2 Grants and donations	2021	2021	2021	2020
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
Brelms Trust	-	5,000	5,000	-
Francis Winham Foundation	-	2,500	2,500	-
Imagine Foundation	7,500	-	7,500	7,500
Independent Age	-	13,100	13,100	-
Leeds Community Foundation	-	5,000	5,000	7,500
Longleigh Foundation	-	50,000	50,000	50,000
Trusthouse Charitable Foundation	-	9,424	9,424	-
Barchester Foundation	-	-	-	750
Waitrose	-	-	-	390
Donations	10	-	10	-
	<u>7,510</u>	<u>85,024</u>	<u>92,534</u>	<u>66,140</u>

3 Staff costs and numbers	2021	2020
	£	£
Gross salaries	56,788	47,827
Social security costs	4,703	4,220
Employment allowance	(4,000)	(3,000)
Pensions	1,206	1,066
	<u>58,697</u>	<u>50,113</u>

The average number employees during the year was 2.7, being an average of 1.8 full time equivalent (2020: 2, 1.3 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2021	2020
	£	£
Costs of the scheme to the charity for the year	1,206	1,066

4 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Longleigh Foundation	49,639	50,000	46,685	(12,237)	40,717
Trusthouse Charitable Foundation	-	9,424	2,356	-	7,068
Leeds Community Foundation	-	5,000	3,522	-	1,478
Independent Age	-	13,100	13,100	-	-
Francis Winham Foundation	-	2,500	-	-	2,500
Brelms Trust	-	5,000	3,333	-	1,667
	<u>49,639</u>	<u>85,024</u>	<u>68,996</u>	<u>(12,237)</u>	<u>53,430</u>

The Lippy People Charitable Trust

Notes to the accounts continued

for the year ended 31 March 2021

4 Restricted funds (continued)

Fund name	Purpose of restriction
Longleigh Foundation	Support for delivery of the 'Life, Loss, Learning, Legacy' project. The transfer relates to costs in 2019 and 2020 that were posted to core costs in error.
Trusthouse Charitable Foundation	27% salary costs for 'Life, Loss, Learning, Legacy' project activities with communities in south Leeds.
Leeds Community Foundation Independent Age	Contribution to 'Life, Loss, Learning, Legacy' Learning Manager salary. Contribution to 'Life, Loss, Learning, Legacy' Project Manager and Video Storyteller salary.
Francis Winham Foundation Brelms Trust	To support the delivery of the 'Life, Loss, Learning, Legacy' project. Contribution to 'Life, Loss, Learning, Legacy' Project Manager salary.

5 Tangible assets

	Office equipment £	Total £
<u>Cost</u>		
At 1 April 2020	1,714	1,714
At 31 March 2021	<u>1,714</u>	<u>1,714</u>
<u>Depreciation</u>		
At 1 April 2020	1,714	1,714
At 31 March 2021	<u>1,714</u>	<u>1,714</u>
<u>Net book value</u>		
At 31 March 2021	<u>-</u>	<u>-</u>
At 31 March 2020	<u>-</u>	<u>-</u>

6 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The key management personnel of the charity include the trustees and Chief Officer. The total employee benefits received by the Chief Officer were £31,639 (previous year: £29,096).

No trustee received any remuneration or benefit in this capacity during this or the previous year.

The Lippy People Charitable Trust
Statement of Financial Activities including comparatives for all funds
(including summary income and expenditure account)
for the year ended 31 March 2021

	2021	2020	2021	2020	2021	2020
	Unrestricted	Unrestricted	Restricted	Restricted	Total	Total
	funds	funds	funds	funds	funds	funds
	£	£	£	£	£	£
Income						
Grants and donations	7,510	7,890	85,024	58,250	92,534	66,140
Sales and fees	750	11,950	-	-	750	11,950
Other income	-	158	-	-	-	158
Donated services	-	4,968	-	-	-	4,968
Total income	8,260	24,966	85,024	58,250	93,284	83,216
Expenditure						
Salaries, NIC and pension	-	4,756	58,697	45,357	58,697	50,113
Freelance contractors	-	3,240	2,000	139	2,000	3,379
Payroll charges	-	90	434	240	434	330
Travel and accommodation	-	2,011	154	879	154	2,890
Rent and rates	-	360	4,320	3,960	4,320	4,320
Printing, postage and stationery	-	-	738	218	738	218
Phone, internet and website	-	97	334	-	334	97
Office expenses	13	307	256	-	269	307
Advertising and publicity	-	-	-	1,448	-	1,448
Dues and subscriptions	154	127	491	-	645	127
Insurance	-	744	1,050	218	1,050	962
Refreshments	-	1,127	-	-	-	1,127
Accountancy and independent exam	-	522	522	-	522	522
Equipment hire	-	1	-	1,452	-	1,453
Research and development	-	144	-	-	-	144
Consultancy	-	1,368	-	-	-	1,368
Project expenses	-	1,495	-	1,198	-	2,693
Training	-	60	-	-	-	60
Donated website services	-	4,968	-	-	-	4,968
Total expenditure	167	21,417	68,996	55,109	69,163	76,526
Net income / (expenditure)	8,093	3,549	16,028	3,141	24,121	6,690
Transfers between funds	12,237	-	(12,237)	-	-	-
Net movement in funds	20,330	3,549	3,791	3,141	24,121	6,690
Fund balances brought forward	9,818	6,269	49,639	46,498	59,457	52,767
Fund balances carried forward	30,148	9,818	53,430	49,639	83,578	59,457