



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 1.1.21  
Period end date

Period start date To 31.10.22

**Charity name: Alford Focal Point**

**Charity registration number: 1162899**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>To establish and operate a community library for Alford in conjunction with Lincolnshire County Council and their agents and Alford Town Council. To create a community resource centre to enhance the promotion of education and social welfare within the community.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>The operation of the community library for at least 12 hours each week. Free hire of the library area for community groups, including Alford Town Promotions, a book club, music appreciation, war-games, Alford Hub meetings and a warm spot for the elderly and vulnerable within the community. The first floor rooms are used by the Town Council and Alford Hub.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The trustees have read the guidance issued by the Charity Commission on public benefit and have paid due regard to it in managing its activities throughout the period of this report.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<b>Regular opening of the library in partnership with GLL, Lincolnshire County Council and Alford Town Council.</b> <b>Recruitment of volunteers to run the library.</b> <b>More community groups utilising the library space.</b> <b>Activities for children.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
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Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>The charity will aim to have in reserve such amount as is required to ensure continued operation for up to 18 months. This will ensure that in the event of Lincolnshire County Council refusing to renew its annual grant there will be adequate time to apply to other grant funders. A refurbishment of the library will have to be funded by our reserve fund.</b>
Amount of reserves held	Para 1.22	<b>£72,373.18</b>
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>CIO Foundation Model Constitution as filed with the Charity Commission.</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>CIO</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more	Para 1.25	<b>By existing trustees</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Alford Focal Point
Other name the charity uses	
Registered charity number	1162899
Charity's principal address	6 South Market Place Alford Lincolnshire LN13 9AF

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### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Elizabeth Graham	Chair and volunteer co-ordinator		
2	Victoria Louise Hynes	Vice Chair		
3	Glynis Jennifer Docker	Treasurer		
4	Lucy Lequaniello	Secretary		
5	Richard Quantrell			
6	Andrew Taylor			
7	Kathryn Walsh			
8	Kate Golightly			
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### Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

[illegible]



## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

E G Ramm	
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Full name(s)

Elizabeth Graham Ramm	
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Position (eg  
Secretary, Chair, etc)

Chair	
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Date

5/10/2023
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Alford Focal Point Financial Year	Statement of Account Financial Year		
1.11.21 - 31.10.22			1.11.21 -31.10.22
Income			Expenditure
cash in bank 1/11/21	£70,735.01	business rates	£672.00
		Electricity**	£243.81
Grants	£5,167.00	Gas**	£187.32
Monies from tins*	£173.48	Water**	£59.67
Room hire	£0.00	Phone/broadband**	£89.88
BT refund	£606.24		
	£5,946.72	Insurances	£1,385.84
cash in bank 31/10/22	£72,373.18	TV licence	£159.00
		other licences	£201.34
Petty Cash 1/11/21	£54.00	Photocopier rental	£6.74
Petty cash 31/10/22	£26.70	Cleaning & sundries	£319.60
floats for tins 31/10/22	£12.00	activities	£835.26
other cash held (tins) *	£64.20	repairs and refurb	£59.25
(banked 31/12/22)		computer	£58.84
		refreshments etc.,	£30.00
			£4,308.55
		** ATC took over payments	
		from 1/11/21 - these amounts	
		are final bills).	

Accounts to my knowledge are complete and correct;

signed:  S.M. HODGKINS

Dated: 13.01.2023.