



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1 <sup>st</sup>	Novemb er	2020		31st	October	2021

## Section A Reference and administration details

Charity name

ALFORD FOCAL POINT

Other names charity is known by

Registered charity number (if any)

1162899

Charity's principal address

6 South Market Place

Alford

Lincolnshire

Postcode

LN13 9AF

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Richard Quantrell	Chairman		
2	Victoria Louise Hynes	Vice Chairman		
3	Elizabeth Graham Ramm	Volunteer Co-ordinator		
4	Glynis Jennifer Docker	Treasurer		
5	Lucy Iaquaniello	Secretary		
6	Andrew Taylor			
7	Kathlyn Lilian Walsh			
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**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CIO Foundation Model Constitution as filed with the Charity Commission
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	By existing trustees

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of

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major risks and the system and procedures to manage them.

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Section C	Objectives and activities
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**Summary of the objects of the charity set out in its governing document**

To establish and operate a community library for Alford in conjunction with Lincolnshire County Council and their agents and Alford Town Council To create a community resource centre to enhance the promotion of education and social welfare within the community
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**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The operation of the community library previously established by the charity for 14.5 hours each week.

Completion of the adaptation of the previous library computer suite into a computer and education space.

Conversion of the previously unused first floor of the building into a conference room, family room, utility room and kitchen which facilities have been available for hire to community groups. The first floor of the building has throughout the year been home to the work of Alford Town Council and Alford Hub.

Activities and opening hours during the current year have been restricted due to regulations resulting from the covid pandemic.

The trustees have read the guidance issued by the Charity Commission on public benefit under Section 17(5) of the Charities Act and the Charities (Accounts and Reports) Regulations 2008 and have paid due regard to it in managing its activities throughout the period of this report.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

Successful operation of the library for 12-14 hours per week in partnership with GLL, Lincolnshire County Council and Alford Town Council as and when covid regulations have permitted. Providing activity and story telling sessions for children and young people  
Hiring of first floor of the premises to Alford Town Council, Alford Hub and various other voluntary organisations

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

The charity will aim to have in reserve such amount as is required to ensure continued operation for up to 18 months. This will ensure that in the event of Lincolnshire County Council refusing to renew its annual revenue funding package there will be adequate time to apply to other grant funders.

**Details of any funds materially in deficit**

None

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

**Section G**

**Declaration**

**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees**

**Signature(s)**



**Full name(s)**

Richard Quantrell

**Position (eg Secretary, Chair, etc)**

Chairman

**Date**

31<sup>st</sup> January 2022



Alford Focal Point		Statement of Account	
Financial Year		Financial Year	
1-11-2020 - 31-10-2021		1-11-20 - 31-10-2021	
Opening Balance (Bank)	£42,084.32 ✓	Expenditure	
Covid Grants	£26,681.14	Business rates	£168.04
Donations	£10,687.00	Electricity	£986.00
Room Hire	£172.00	Gas	£2,715.11
Printing/photocopying	£30.00	Water	£347.47
Sale of books	£30.00	Insurances	£1,190.29
Audio book rental	£10.00	Phone/Broadband	£1,107.91
computer cards	£0.00	TV licence	£157.67
<b>Total Income 20/21</b>	<b>£37,610.14</b>	lottery licence	£20.00
		Activities/workshops	£3.98
Total	£79,694.46	Cleaning/Sundries	£1,484.12
		Repairs/Refurbishments	£548.92
Monies in Bank 31/10/21	£70,735.01 ✓	TV/Computers	£179.94
		misc expenses	£50.00
<b>P/cash held from 20/21</b>	<b>£54.00*</b>		
<b>cash held 31.10.21</b>			
Petty Cash	£29.80		£8,959.45
Floats for tins	£12.00		
no bucket donation		*no banking - lockdown	
		window cleaner 9 x £6	£54.00

Accounts to my knowledge are complete and correct.

signed:

*S. M. Hoyle*

date:

24<sup>th</sup> January 2022.