



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1 st	November	2019		31 st	October	2020

Section A Reference and administration details

Charity name

ALFORD FOCAL POINT

Other names charity is known by

Registered charity number (if any)

1162899

Charity's principal address

6 South Market Place

Alford

Lincolnshire

Postcode

LN13 9AF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Richard Quantrell	Chairman		
2	Victoria Louise Hynes	Vice Chairman		
3	Elizabeth Graham Ramm	Volunteer Co-ordinator		
4	Glynis Jennifer Docker	Treasurer		
5	Lucy Iaquaniello	Secretary		
6	Harold Dewick-Eisele		1 st November 2019 To 10 th August 2020	
7	Andrew Taylor			
8	Kathlyn Lilian Walsh			
9				
10				
11				
12				
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15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CIO Foundation Model Constitution as filed with the Charity Commission
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	By existing trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- *policies and procedures* adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Summary of the objects of the charity set out in its governing document

To establish and operate a community library for Alford in conjunction with Lincolnshire County Council and their agents and Alford Town Council
To create a community resource centre to enhance the promotion of education and social welfare within the community

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The operation of the community library previously established by the charity for 14 hours each week.
Completion of the adaptation of the previous library computer suite into a computer and education space.
Conversion of the previously unused first floor of the building into a conference room, family room, utility room and kitchen which facilities are now available for hire to community groups.
Following the imposition of lockdown on 23rd March 2020 letting first floor of building to Alford Town Council and newly established Alford Hub to become the operations centre for the town's response to the Covid pandemic. Library activities ceased until late August when limited opening was permitted.
The trustees have read the guidance issued by the Charity Commission on public benefit under Section 17(5) of the Charities Act and the Charities (Accounts and Reports) Regulations 2008 and have paid due regard to it in managing its activities throughout the period of this report.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Successful operation of the library for 14.5 hours per week in partnership with GLL, Lincolnshire County Council and Alford Town Council until March 23rd 2020 and on reduced hours between late August and 31st October 2020.

Providing activity and story telling sessions for children and young people up until lockdown.

Hiring of first floor of the premises to Alford Town Council and various voluntary organisations and after the start of lockdown to Alford Hub which has co-ordinated volunteer activity within the town during the emergency.

Section E

Financial review

Brief statement of the charity's policy on reserves	The charity will aim to have in reserve such amount as is required to ensure continued operation for up to 18 months. This will ensure that in the event of Lincolnshire County Council refusing to renew its annual revenue funding package there will be adequate time to apply to other grant funders.
Details of any funds materially in deficit	None

Further financial review details (Optional information)

<p>You may choose to include additional information, where relevant about:</p> <ul style="list-style-type: none"> the charity's principal sources of funds (including any fundraising); how expenditure has supported the key objectives of the charity; investment policy and objectives including any ethical investment policy adopted. 	
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Section F

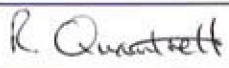
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	 R Quantrell	
Full name(s)	Richard Quantrell	
Position (eg Secretary, Chair, etc)	Chairman	
Date	23 rd July 2020	

Alford Focal Point		Statement of Account	
Financial Year		Financial Year	
1-11-2019 to 31.10.2020		1-11-2019 to 31.10.2020	
Opening Balance (Bank)	£13,093.22	Expenditure	
Grants	£33,889.33	Business rates	£688.00
Donations*	£5,070.00	Electricity	£954.39
Room Hire	£306.00	Gas	£2,707.01
Printing/photocopying	£30.00	Water	£334.91
Sale of books	£15.00	Insurances	£1,046.63
Audio book rental	£10.00	Phone/Broadband	£1,042.24
Fines	£15.60	Licences	£144.80
computer cards	£0.00	TV licence	£154.91
Income	£39,335.93	Printing/Stationery	£44.90
		Activities/workshops	£223.31
Monies in Bank 31/10/20	£42,084.32	Cleaning/Sundries	£1,792.03
		Repairs/Refurbishments	£968.62
Opening Balance (p/cash)	£30.00	TV/Computers	£243.08
Cash held 31/10/20			
Petty Cash	£54.00		
Floats for tins	£12.00		£10,344.83
no bucket donation			
(lost/stolen)			

Accounts to my knowledge are complete and correct. ✓

signed:

S. M. P. [Signature]

date:

10.6.21.

N.B. - on income

- ① Grants figure includes £5167 grant from Lincolnshire County Council which has a service level agreement attached to it and as a condition of payment. Remainder is government lockdown grants paid through East Lindsey District Council.
- ② Donations figure is £5000 from Alford Town Council with no condition attached other than continuing function as a library plus £70 public donations.

R. Quantrell

Chairman of Trustees,



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

ALFORD FOCAL POINT

On accounts for the year
ended

31.10.2020

Charity no
(if any)

Set out on pages

1 ATTACHED

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended 31/10/2020

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation
of the accounts in accordance with the requirements of the Charities Act
2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have
come to my attention (~~other than that disclosed below~~*) in connection with
the examination which gives me cause to believe that in, any material
respect:

- accounting records were not kept in accordance with section 130 of
the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in order to enable a
proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

S.M. Hodgkins

Date:

21.07.2021

Name:

S.M. HODGKINS

Relevant professional
qualification(s) or body
(if any):

TREASURER PCC ALFORD WITH RIGSBY

Address:

FARRIERS LODGE THE MALTINGS
ALFORD, LINCOLNSHIRE
LN13 9TS

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R. Quantrell

Chairman of Trustees.