

# **BrightonSoup CIO**

**Report & Financial Statements  
for the Year Ended 31st March 2022**

**Charity Number: 1162898**

***Creating community engagement***





## **Reference and Administrative Information**

**Charity Name:** BrightonSoup

**Registration Number:** 1162898

**Registered Address:** 113 Queens Road  
Brighton & Hove City  
East Sussex  
BN1 3XG

**Trustees:**

Matt Brabner	<i>Chair</i>
Will Anjos	<i>Secretary</i>
Peter Rostron	<i>Treasurer</i>
Caroline O'Kane	
Angel Anjos	<i>Resigned 14<sup>th</sup> June 2022</i>
Olivia Canham	<i>Appointed 15<sup>th</sup> December 2022</i>

**Bankers:** The Co-operative Bank plc  
PO Box 101  
1 Balloon Street  
Manchester  
M60 4EP



## **Structure, Governance and Management**

The charity was founded in April 2015.

The initial trustees were taken from those involved in the beginning of the organisation. New Trustees are appointed by the existing Trustees and serve a **three**-year term after which they may put themselves forward for re-appointment. The Constitution allows for a maximum of **12** Trustees. On Appointment new trustees are given a copy of the foundation constitution, the charity committee guidance, and a copy of the last years accounts.

At regular trustees' meetings, the trustees agree the broad strategy and areas of activity of the charity, including consideration of investment, reserves, risk management policies and performance. The day-to-day administration is handled by trustees and volunteers.



## **Trustee Remuneration**

As trustees, we were aware that certain areas of the organisation needed improving. We identified a series of tasks that we wanted to complete to achieve that. At the top of the list was a more comprehensive funding plan to increase business contributions to the project donations funds, as well as making us less reliable on grant funding. We also wanted to put in place a proper volunteer recruitment and supervision process, improve our risk assessment and safeguarding procedures, ensure our policies were updated, and develop a marketing plan to help us achieve our objectives.

We felt this was beyond our ordinary trustee roles and need to recruit a Project Consultant to take on the tasks. During these discussions we identified one of our trustees with professional skills that made them suitable for the role. This was discussed in detail, and we objectively felt that while we favour an open process of recruitment, we did not believe we could improve on the arrangement by an experienced trustee familiar with the organisation to complete the work.

As this would involve remunerating a trustee, we paid particular attention to clause 6.2 (b) of section 185 of the Charities Act. Which states that there are exceptions under certain circumstances where this may be done - if the following four conditions are met:

- 1) We had a written agreement.
- 2) That the other trustees discussed the role/arrangement without the benefitting trustee being present and concluded that offering the work to the experienced trustee was objectively in the best interests of the charity.
- 3) The arrangement was put in place at a time when only a minority of trustees received this kind of benefit.
- 4) It is not prohibited by constitution.

No other trustees received remuneration and our constitution had no such prohibition, so we took steps to ensure the first two conditions were met.



## **Objectives and Activities**

*The object of the CIO is to further such charitable purposes (charitable under English law) for the benefit of the public or for the benefit of the community as the trustees see fit from time to time in Brighton and Hove City.*

BrightonSoup does this by helping bring together those needing funding to start or maintain small local community projects and the local community themselves to become aware of these projects and to help fund them. Using a working model developed in Detroit, USA, we host funding events to bring these groups together. People with projects requiring funding come to pitch and engage with local people about their project. Local people pay a nominal fee of £5 to £15 to attend, listen to the pitches, eat and drink, chat about and to the projects, listen to some local entertainment and then vote for their favourite project, which gets all the door money the guests have paid.

Although one project gets the guest ticket money and donations raised that evening, the community engagement in the room means that all the projects can get help and support at the event. People have donated equipment, services, skills, time and in some instances directly funded the project. This is a key part of what we want to achieve. We support the people that pitch throughout the process, meeting them, helping them prepare, giving training and support through to the event itself. Our aim is for them to meet the community and in doing so gain important supporters even when they don't win the vote. We try to continue this support after the event by promoting their activities and bringing more groups and people together where we can.

In many instances we have had local business, people and other organisations "match fund" the event to double the pot for the winning project. In some instances, the extra funds have been given to the runners up. The support we have had has been heart-warming. As all the door money and event donations go to the winning project on the night, we rely on a raffle to cover our own costs. The support of local businesses has been crucial to this and we are blessed with the support we have received.

It is no understatement to say that the BrightonSoup could not operate without the support of our volunteers. We are amazed at how many people are willing to get involved. The chefs that freely provided the delicious food and the guests that brought their own food and drink to share. The musicians and speakers that gave their time FOC to entertain. Those that help run BrightonSoup, that come along on the day to help set-up and decorate the room. Those that help and serve people, make drinks, wash up, clean up, and put everything back at the end of the evening.

We owe a huge debt of gratitude to all our volunteers.



## **Covid-19 Impact**

The continuing impact of Covid-19 meant we built on our experiment of hosting an online event last year, and hosted another couple of events over Zoom. Keeping the main sense of the live events with project pitches, live music and soup – ahead of the event we shared an illustrated recipe (by a volunteer) and provided an online demonstration video so soupers could join in and enjoy some soup at home during voting.

Uncertainty and online fatigue meant we didn't hold our traditional Winter event in December 2021, but an improving situation meant we returned for our first live event in March 2022 – the first such event since December 2019. As a precaution, we restricted ticket sales from the usual 100, down to 80 to allow more space, and ensured the room was fully ventilated.

## **Achievements and Performance**

In our 7th year we held **three** events: two online over Zoom, and a live one in March 2022.

We had **17** community projects apply to pitch at these events, **12** were selected to pitch, **three** of which won the public vote and all the ticket money and donations totalling **£1,996**. As well as the funds, there were also offers of help and support from attendees including equipment, training, advice, and volunteers.

Based on feedback from our regular guests we switched to flexible pricing to allow those who wished to pay more towards the prize fund to do so, without excluding those who could not. This proved popular and enabled us to increase our event donation pot.

## **The Events & Projects**

### BS22 @ Zoom – June 2021

The **HIV Hour** received **£446** in donations to enable their volunteers to rent studio space and continue with their weekly broadcast. Previous winners, **Thousand 4 £1000**, shared how big the impact of their winning funds had enabled them to provide broadband for groups of asylum seekers.

BS23 @ Zoom – October 2021

**CravenVale Honey Collective** received **£409** in donations to buy beekeeping suits for local children, and honey extracting equipment, to develop their hives in north Kempton and engage more local people.

BS24 @ Community Base – March 2022

**The Brighton Book Festival** received **£930** in donations for a grassroots festival to spotlight local writers from all backgrounds, with emerging and established writers, and deliver events accessible to all. The prize funds enable more events and to offer tickets to families who would not normally be able to attend.

## **Attendees**

We sold **201** tickets in total to the three events, **120** attending via Zoom and **81** at our live event.

We don't record demographic data, but we know that the age groups of those usually attending vary from very young to elderly, students, families, etc. This still seemed to be the case.

We had a positive response from online attendees, giving us 4/5 stars for the online events. As well as regular attendees (60%), we had some first-time attendees. We were also joined by organisers from Bradford Soup, whose online event we had attended – a great way to connect and share the learning with the different Soup organisations in the UK.

The live event was a welcome return as BrightonSoup is more than just raising money. One of the best elements of a BrightonSoup event happens when people are in a room together, with time for the pitchers to talk to the audience members about their projects as they go around the room. The connections made this way are so valuable, finding links with what they all do, and where many people offer advice, practical support sometimes equipment to support the projects.

*"The best feel-good event around – supporting community projects to do their thing in the community", **Attendee***



## **Financial Review**

### Income

During this period, we received income of **£8,288**:

- **£1,996** in event income from entry tickets and donations which was allocated to the projects.
- **£6,000** in grants towards overheads and project consultant.
- **£292** from event and personal donations to cover our event and organisational costs.

### Costs

Excluding the reserved project donations of **£1,996**, our costs for the year were **£2,757**:

- **£2,439** for organisational costs. The largest of which were **£1,690** for the Project Consultant at, **£311** for training and subscriptions, and **£150** for storage.
- **£318** the cost of hosting the events.

Retained income for the year was **£3,535**.



## **Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees by

A handwritten signature in black ink, consisting of a stylized 'M' and 'B' followed by a long horizontal line.

**Matt Brabner**

Chair

30<sup>th</sup> January 2022

# Profit and Loss

## BrightonSoup

Date Range: Apr 01, 2021 to Mar 31, 2022



### ACCOUNTS

Apr 01, 2021  
to Mar 31, 2022

Income	
BSoup - Amazon Smile	£16.05
BSoup - Event Donations	£39.59
BSoup - Event Raffles	£236.08
BSoup - Grants	£6,000.00
Project - Business Donations	£200.00
Project - Event Donations	£383.00
Project - Event Tickets	£1,118.16
Project - Personal Donations	£295.00
<b>Total Income</b>	<b>£8,287.88</b>
Cost of Goods Sold	
Event - Equipment Hire	£158.29
Event - Food & Drink	£42.04
Event - Funds for Runner Up Projects	£160.00
Event - Funds for Winning Projects	£1,836.16
Event - Meeting Costs	£24.55
Event - Sundry Expenses	£93.32
<b>Total Cost of Goods Sold</b>	<b>£2,314.36</b>

<b>Gross Profit</b>	<b>£5,973.52</b>
As a percentage of Total Income	72.08%

<b>Operating Expenses</b>	
Equipment	£61.27
Equipment Hire	£9.46
IT & Website	£68.12
Insurances	£96.00
Meeting Costs	£13.95
Printing	£38.95
Professional Fees	£1,690.00
Rent - Equipment Storage	£150.00
Sundry Expenses	£0.02
Training & Subscriptions	£311.17
<b>Total Operating Expenses</b>	<b>£2,438.94</b>

<b>Net Profit</b>	<b>£3,534.58</b>
As a percentage of Total Income	42.65%

# Balance Sheet

## BrightonSoup

As of Mar 31, 2022



### ACCOUNTS

Mar 31, 2022

Assets	
<b>Cash and Bank</b>	
Bank Account	£6,457.97
Bank Account - Project Funds	£40.00
PayPal	£20.00
<b>Total Cash and Bank</b>	<b>£6,517.97</b>
<b>Other Current Assets</b>	
Accounts Receivable	£1,127.89
<b>Total Other Current Assets</b>	<b>£1,127.89</b>
<b>Long-term Assets</b>	
<b>Total Long-term Assets</b>	<b>£0.00</b>
<b>Total Assets</b>	<b>£7,645.86</b>
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	£2,019.89
<b>Total Current Liabilities</b>	<b>£2,019.89</b>
<b>Long-term Liabilities</b>	
<b>Total Long-term Liabilities</b>	<b>£0.00</b>
<b>Total Liabilities</b>	<b>£2,019.89</b>

Equity	
Retained Earnings	
Profit for all prior years	£2,091.39
Profit between Apr 1, 2021 and Mar 31, 2022	£3,534.58
<b>Total Retained Earnings</b>	<b>£5,625.97</b>
<b>Total Equity</b>	<b>£5,625.97</b>

**BrightonSoup CIO**  
**Financials Breakdown - Year to 31st March 2022**

31st March 2022		Ring Fenced - Projects & Grants						
Income	BrightonSoup	Projects	Homity / CCT	TNL Fund	BHCC	SCF	Totals	
Balance b/f	1,056.06	-	78.50	956.83	0.00	-	2,091.39	
BSoup - Amazon Smile	16.05						16.05	
BSoup - Business Donations							-	
BSoup - Event Donations	39.59						39.59	
BSoup - Event Raffle	236.08						236.08	
BSoup - Grants					1,000.00	5,000.00	6,000.00	
BSoup - Personal Donations							-	
BSoup - Ticket Processing Fees							-	
Gift Aid							-	
Project - Business Donations		200.00					200.00	
Project - Event Donations		383.00					383.00	
Project - Event Tickets		1,118.16					1,118.16	
Project - Match Funding							-	
Project - Personal Donations		295.00					295.00	
<b>Total Income</b>	<b>291.72</b>	<b>1,996.16</b>	<b>-</b>	<b>-</b>	<b>1,000.00</b>	<b>5,000.00</b>	<b>8,287.88</b>	
Direct Costs		Projects	Homity / CCT	TNL Fund	BHCC	SCF	Totals	
Event - Decorations							-	
Event - Equipment Hire	158.29						158.29	
Event - Food & Drink	42.04						42.04	
Event - Funds for Winning Projects		1,996.16					1,996.16	
Event - Meeting Costs	24.55						24.55	
Event - Payment Processing Fees							-	
Event - Printing							-	
Event - Sundry Expenses	93.32						93.32	
Event - Training							-	
Event - Venue Hire							-	
<b>Total Direct Costs</b>	<b>318.20</b>	<b>1,996.16</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,314.36</b>	
<b>Operating Surplus</b>	<b>- 26.48</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,000.00</b>	<b>5,000.00</b>	<b>5,973.52</b>	
Overheads		Projects	Homity / CCT	TNL Fund	BHCC	SCF	Totals	
Admin Costs							-	
Advertising & Promotion							-	
Equipment					61.27		61.27	
Equipment Hire					9.46		9.46	
Equipment Storage Rent					150.00		150.00	
IT & website					68.12		68.12	
Insurances			78.50		17.50		96.00	
Meeting Costs					13.95		13.95	
Office Supplies							-	
Payment Processing Fees							-	
Printing					38.95		38.95	
Professional Fees						1,690.00	1,690.00	
Sundry Expenses	0.02						0.02	
Training & Subscriptions					311.17		311.17	
Travel & Parking							-	
<b>Total Overheads</b>	<b>0.02</b>	<b>-</b>	<b>78.50</b>	<b>-</b>	<b>670.42</b>	<b>1,690.00</b>	<b>2,438.94</b>	
<b>Total Costs</b>	<b>318.22</b>	<b>1,996.16</b>	<b>78.50</b>	<b>-</b>	<b>670.42</b>	<b>1,690.00</b>	<b>4,753.30</b>	
<b>Profit &amp; Loss for Year</b>	<b>- 26.50</b>	<b>-</b>	<b>- 78.50</b>	<b>-</b>	<b>329.58</b>	<b>3,310.00</b>	<b>3,534.58</b>	
<b>Balance Sheet @ 31st March 2022</b>	<b>1,029.56</b>	<b>-</b>	<b>-</b>	<b>956.83</b>	<b>329.58</b>	<b>3,310.00</b>	<b>5,625.97</b>	

Grant Details					
Funder	Date	Amount	Details	C/F	
The Chalk Cliff Trust (CCT)	16/04/2019	1,000.00	overheads inc equipment, training, storage, meeting/travel costs, printing, website and IT/office supplies & insurance	-	
Homity Trust	27/06/2019	500.00	overheads		
TNL Community Fund	29/01/2020	1,000.00	for events: Display board, Pop-up banners, Publicity leaflets & Leaflet distribution/delivery	956.83	
BHCC	22/09/2021	1,000.00	overheads	329.58	
Sussex Community Grant	26/11/2021	5,000.00	Project Consultant & laptop	3,310.00	
				<b>Reserved</b>	<b>4,596.41</b>
				<b>Unreserved</b>	<b>1,029.56</b>
				<b>Total Balance</b>	<b>5,625.97</b>