

COMPANY REGISTRATION NUMBER: 04776439
CHARITY REGISTRATION NUMBER: 1162895

Public Health Register
Company Limited by Guarantee
Unaudited Financial Statements
31 March 2023

Public Health Register

Company Limited by Guarantee

Financial Statements

Year ended 31 March 2023

	Page
Trustees' annual report (incorporating the director's report)	1
Independent examiner's report to the trustees	6
Statement of financial activities (including income and expenditure account)	8
Statement of financial position	9
Notes to the financial statements	10
The following pages do not form part of the financial statements	
Detailed statement of financial activities	18
Notes to the detailed statement of financial activities	20

Public Health Register

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 March 2023

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2023.

Reference and administrative details

Registered charity name	Public Health Register
Charity registration number	1162895
Company registration number	04776439
Principal office and registered office	16a The McLaren Building 46 Priory Queensway Birmingham West Midlands B4 7LR

The trustees

Dr J Douglas	
Dr JS Dowd	
Professor DH Evans	
Mr AP Jones	
Dr R Khutan	
Ms H King	
Mr SJ Maddern	(Resigned 1 November 2022)
Mr J Sandy	
Professor V Speller	
Mr DR Vernon	
Ms M Coward	(Appointed 1 April 2022)
Ms L Smith	
Mr B Humphrey	(Appointed 7 February 2023)
Ms H Featherstone	(Appointed 8 February 2023)

Company secretary Ms Jessica Lichtenstein

Independent examiner Malcolm Willcox FCCA
Malcolm Willcox & Co
Chartered Certified Accountants and Registered Auditors
Hagley House
93 Hagley Road
Edgbaston
Birmingham
B16 8LA

Public Health Register

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2023

Structure, governance and management

Governing document

The charity is controlled by its governing document, its Articles of Association, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006. It is a Public Benefit Entity as defined by FRS 102.

Objectives and activities

Objectives and aims

The Board's vision for the Charity is:

- All UK citizens shall have the best possible health and wellbeing and that inequalities between communities are reduced as far as possible, assisted and enabled by our registrants in their population health practice.

The Board's mission is:

- To protect the public from harm from poor population health practice by assuring the competence of those who achieve registration with us and by ensuring that registrants maintain and enhance their professional competence during their time of registration with us.

The Board works to an approved three-year Business Plan, currently for the period 2021-24. The priorities of the current Business Plan are: to be an effective regulator, to be a self-sustaining organisation and to have a strong reputation for integrity and influence across the UK and beyond.

Public Health Register

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2023

Objectives and activities *(continued)*

A. OUR REGISTER
A1 We will communicate and demonstrate our commitment to public protection including through maintaining a register that is accurate, easily accessible to the public and upholds standards of competence for public health professionals.
A2 We will regularly carry out assessment of risks presented by registrants' public health practice to service users and the public, keep our risk register up-to-date and be alert to future changes in risks.
A3 We will maintain and develop appropriate education and training standards for applicants for registration and for routes to registration with the aim of maintaining and enhancing public confidence in our register.
B. OUR RESOURCES
B1 We will communicate and demonstrate our strong and effective governance and management of our resources, including paid staff, volunteers, finances and data, in the delivery of our functions.
B2 We will work constantly to maintain and enhance registrants' competence and fitness to practise, promote quality improvement of registrants' services, and take timely action when concerns are raised for the protection of the public.
B3 We will manage complaints about our services fairly and effectively and act on our learning from complaints, compliments and comments we receive with the aim of improving our own quality of service.
C. OUR RELATIONSHIPS
C1 We will communicate and demonstrate the value of registration to all appropriate audiences with a view to ensuring maximum coverage of registration for the public health workforce.
C2 We will, as an organisation, support the public health system's development of an agile, flexible, multidisciplinary public health workforce.
C3 We will, as an organisation, behave with integrity, be open and transparent and be accountable to registrants, the public and stakeholders and be socially responsible.

Public Benefit

The Charity's public benefit is the advancement of the health and wellbeing of all people in the United Kingdom. The primary purpose of maintaining the register is protection of the public from harm caused by the misconduct and/or incompetent performance of any public health registrant.

The charity has at all times, when planning and performing its activities, had regards to the guidance on public benefit issued by the Charity Commission in England and Wales.

Public Health Register

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2023

Achievements and performance

During 2022-23, and in pursuit of this public benefit, the Charity has:

- Strengthened governance and decision-making by implementing new panels to discuss complex cases, and a number of policies covering registration and revalidation (for example, Extenuating circumstances and parental leave policies)
- Converted temporary registrations implemented during the COVID-19 pandemic into permanent registrants
- Increased the total number of registrants from 1233 (on 31 March 2022) to 1287 (on 31 March 2023)
- Undertaken a review of the value of UKPHR registration
- Developed and implemented a new contact management system
- Achieved a successful Professional Standards Authority Accredited Register annual review, with no recommendations
- Implemented several recommendations from an Equality, Diversity and Inclusion review, including delivering training and improving data collection for protected characteristics
- Published guidance for public health apprentices to attain in UKPHR registration
- Initiated a review of revalidation requirements
- Delivered a successful conference
- Started work on a new organisational strategy to cover 2024-2029
- Expanded staff by 50%, bringing on two fixed term team members (contracted until 31 March 2024)

The Charity's income from registration fees is reasonably predictable and is adequate for the Charity's needs. Costs are well controlled.

Policies and procedures provide comprehensive coverage for the Charity's activities and they are regularly reviewed and updated. The register is published on the Charity's website and can be accessed freely by the public.

The Charity consults registrants and stakeholders on all major changes and has carried out several formal consultations during the year.

Financial review

The Charity generated a deficit in the year of £123,638 this year (2022: deficit of £78,145), which has been deducted from the Charity's reserves.

The Charity's income is all derived from registration fees and necessary training services provided to assessors and verifiers directly related to the portfolio assessment routes to registration.

The Charity's finances are healthy and sustainable.

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

Public Health Register

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2023

The trustees' annual report was approved on 14 September 2023 and signed on behalf of the board of trustees by:

A handwritten signature in black ink, appearing to read 'AP Jones', with a stylized flourish at the end.

Mr AP Jones
Trustee

Public Health Register

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of Public Health Register

Year ended 31 March 2023

I report to the trustees on my examination of the financial statements of Public Health Register ('the charity') for the year ended 31 March 2023.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities and Trustee Investment (Scotland) Act 2005 ('the 2005 Act'), the Charities Accounts (Scotland) Regulations 2006 (as amended) and the Companies Act 2006 ('the 2006 Act'). You are satisfied that the accounts of the company are not required by charity or company law to be audited and have chosen instead to have an independent examination.

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts carried out under section 44(1)(c) of the 2005 Act and section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the requirements of Regulation 11 of the Charities Accounts (Scotland) Regulations 2006 (as amended) and the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity is required by company law to prepare its accounts on an accruals basis and is registered as a charity in Scotland your examiner must be a member of a body listed in Regulation 11(2) of the Charities Accounts (Scotland) Regulations 2006 (as amended). I can confirm that I am qualified to undertake the examination because I am a registered member of the Association of Chartered Certified Accountants (ACCA) which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act, section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; or
2. the financial statements do not accord with those records or with the accounting requirements of Regulation 8 of the Charities Accounts (Scotland) Regulations 2006; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Public Health Register

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of Public Health Register (continued)

Year ended 31 March 2023

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Malcolm Willcox FCCA
Fellow of the Association of Chartered Certified Accountants
Malcolm Willcox & Co
Chartered Certified Accountants and Registered Auditors
Hagley House
93 Hagley Road
Edgbaston
Birmingham
B16 8LA

8 December 2023

Public Health Register

Company Limited by Guarantee

Statement of Financial Activities (including income and expenditure account)

Year ended 31 March 2023

		2023		2022
	Note	Unrestricted funds £	Total funds £	Total funds £
Income and endowments				
Membership subscriptions and fees	5	313,971	313,971	244,796
Charitable activities	6	84,404	84,404	89,961
Other trading activities	7	4,135	4,135	4,584
Investment income	8	1,791	1,791	757
Total income		<u>404,301</u>	<u>404,301</u>	<u>340,098</u>
Expenditure				
Expenditure on charitable activities	9,10	<u>527,939</u>	<u>527,939</u>	<u>418,243</u>
Total expenditure		<u>527,939</u>	<u>527,939</u>	<u>418,243</u>
Net expenditure and net movement in funds		<u>(123,638)</u>	<u>(123,638)</u>	<u>(78,145)</u>
Reconciliation of funds				
Total funds brought forward		<u>234,925</u>	<u>234,925</u>	<u>313,070</u>
Total funds carried forward		<u>111,287</u>	<u>111,287</u>	<u>234,925</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 10 to 16 form part of these financial statements.

Public Health Register

Company Limited by Guarantee

Statement of Financial Position

31 March 2023

	Note	2023 £	2022 £
Fixed assets			
Tangible fixed assets	16	2	3,263
Current assets			
Debtors	17	91,349	56,753
Cash at bank and in hand		132,040	260,919
		<u>223,389</u>	<u>317,672</u>
Creditors: amounts falling due within one year	18	112,104	86,010
Net current assets		<u>111,285</u>	<u>231,662</u>
Total assets less current liabilities		<u>111,287</u>	<u>234,925</u>
Net assets		<u>111,287</u>	<u>234,925</u>
Funds of the charity			
Unrestricted funds		111,287	234,925
Total charity funds	20	<u>111,287</u>	<u>234,925</u>

For the year ending 31 March 2023 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 14 September 2023, and are signed on behalf of the board by:



Mr AP Jones
Trustee

The notes on pages 10 to 16 form part of these financial statements.

Public Health Register

Company Limited by Guarantee

Notes to the Financial Statements

Year ended 31 March 2023

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England, Wales and Scotland. The address of the registered office is 16a The McLaren Building, 46 Priory Queensway, Birmingham, West Midlands, B4 7LR.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis.

Going concern

There are no material uncertainties about the charity's ability to continue.

Disclosure exemptions

The entity satisfies the criteria of being a qualifying entity as defined in FRS 102 by reason of being small. As such, advantage has been taken of the following disclosure exemptions available under paragraph 1.12 of FRS 102:

- (a) No cash flow statement has been presented for the company.
- (b) Disclosures in respect of financial instruments have not been presented.

Public Health Register

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2023

3. Accounting policies *(continued)*

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. Significant judgements

There are no judgements (apart from those involving estimations) that management has made in the process of applying the charity's accounting policies that have any significant effect on the amounts recognised in the financial statements.

Key sources of estimation uncertainty

Accounting estimates and assumptions are made concerning the future and, by their nature, will rarely equal the related actual outcome. However management does not consider there are any key assumptions or other sources of estimation uncertainty that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of a grant application. There are currently no restricted funds held by the charitable company.

Incoming resources

All income is included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from subscriptions and the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Public Health Register

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2023

3. Accounting policies *(continued)*

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes VAT as this cannot be recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all activities for raising funds.
- expenditure on charitable activities includes all costs incurred by the charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.
- All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Fixtures and fittings	-	25% straight line
Equipment	-	25% straight line

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided.

4. Limited by guarantee

The liability of members in case of the charity being wound up is limited to £1.

5. Donations and legacies

	Unrestricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Total Funds 2022 £
Subscriptions				
Registration fees	285,867	285,867	187,404	187,404
Local Practitioner	28,104	28,104	57,392	57,392
	<u>313,971</u>	<u>313,971</u>	<u>244,796</u>	<u>244,796</u>

Public Health Register

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2023

6. Charitable activities

	Unrestricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Total Funds 2022 £
Training income	<u>84,404</u>	<u>84,404</u>	<u>89,961</u>	<u>89,961</u>

7. Other trading activities

	Unrestricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Total Funds 2022 £
Other Income	<u>4,135</u>	<u>4,135</u>	<u>4,584</u>	<u>4,584</u>

8. Investment income

	Unrestricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Total Funds 2022 £
Bank interest receivable	<u>1,791</u>	<u>1,791</u>	<u>757</u>	<u>757</u>

9. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Total Funds 2022 £
Registration	524,146	524,146	410,399	410,399
Support costs	<u>3,793</u>	<u>3,793</u>	<u>7,844</u>	<u>7,844</u>
	<u>527,939</u>	<u>527,939</u>	<u>418,243</u>	<u>418,243</u>

10. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	Total funds 2023 £	Total fund 2022 £
Registration	524,146	–	524,146	410,399
Governance costs	<u>–</u>	<u>3,793</u>	<u>3,793</u>	<u>7,844</u>
	<u>524,146</u>	<u>3,793</u>	<u>527,939</u>	<u>418,243</u>

Public Health Register

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2023

11. Registration

	Analysis of support costs: membership activities	Total 2023	Total 2022
	£	£	£
Governance costs	3,793	3,793	7,844

12. Net expenditure

Net expenditure is stated after charging/(crediting):

	2023	2022
	£	£
Depreciation of tangible fixed assets	3,261	4,309

13. Independent examination fees

	2023	2022
	£	£
Fees payable to the independent examiner for: Independent examination of the financial statements	3,000	4,872

14. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2023	2022
	£	£
Wages and salaries	188,945	137,160
Social security costs	14,732	9,821
Employer contributions to pension plans	12,324	10,949
Contracted chief executive fees	61,164	50,805
	277,165	208,735

The average head count of employees during the year was 6 (2022: 4). The average number of full-time equivalent employees during the year is analysed as follows:

	2023	2022
	No.	No.
Management	2	1
Administration and support	4	3
	6	4

No employee received employee benefits of more than £60,000 during the year (2022: Nil).

Public Health Register

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2023

Key Management Personnel

Key management personnel include the trustees and the chief executive. Total remuneration costs in the year were £45,345. (2022: £43,850). During the year the Chief Executive was engaged on a permanent contract. Prior to her appointment she had been on secondment from an unrelated third party. This particular cost, which is not included in the annual figure, was £61,164 (2022: £50,805).

15. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity or a related entity were received by any of the trustees

16. Tangible fixed assets

	Fixtures and fittings £	Equipment £	Total £
Cost			
At 1 April 2022 and 31 March 2023	6,783	16,639	23,422
Depreciation			
At 1 April 2022	6,782	13,377	20,159
Charge for the year	–	3,261	3,261
At 31 March 2023	6,782	16,638	23,420
Carrying amount			
At 31 March 2023	1	1	2
At 31 March 2022	1	3,262	3,263

17. Debtors

	2023 £	2022 £
Trade debtors	61,902	26,299
Prepayments and accrued income	29,447	30,454
	<u>91,349</u>	<u>56,753</u>

18. Creditors: amounts falling due within one year

	2023 £	2022 £
Trade creditors	–	2,726
Accruals and deferred income	106,947	82,207
Social security and other taxes	4,245	877
Other creditors	912	200
	<u>112,104</u>	<u>86,010</u>

Public Health Register

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2023

19. Pensions and other post retirement benefits

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £12,324 (2022: £10,949).

20. Analysis of charitable funds

Unrestricted funds

	At 1 April 2022 £	Income £	Expenditure £	At 31 March 2023 £
General funds	<u>234,925</u>	<u>404,301</u>	<u>(527,939)</u>	<u>111,287</u>

	At 1 April 2021 £	Income £	Expenditure £	At 31 March 2022 £
General funds	<u>313,070</u>	<u>340,098</u>	<u>(418,243)</u>	<u>234,925</u>

21. Analysis of net assets between funds

	Unrestricted Funds £	Total Funds 2023 £
Tangible fixed assets	2	2
Current assets	223,389	223,389
Creditors less than 1 year	<u>(112,104)</u>	<u>(112,104)</u>
Net assets	<u>111,287</u>	<u>111,287</u>

	Unrestricted Funds £	Total Funds 2022 £
Tangible fixed assets	3,263	3,263
Current assets	317,672	317,672
Creditors less than 1 year	<u>(86,010)</u>	<u>(86,010)</u>
Net assets	<u>234,925</u>	<u>234,925</u>