

COMPANY REGISTRATION NUMBER: 04776439
CHARITY REGISTRATION NUMBER: 1162895

SCOTLAND CHARITY REGISTRATION NUMBER: SC045877

Public Health Register
Company Limited by Guarantee
Unaudited Financial Statements
31 March 2022

Public Health Register

Company Limited by Guarantee

Financial Statements

Year ended 31 March 2022

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Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 March 2022

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2022.

Reference and administrative details

Registered charity name	Public Health Register
Charity registration number	1162895
Company registration number	04776439
Principal office and registered office	16a The McLaren Building 46 Priory Queensway Birmingham West Midlands B4 7LR

The trustees

Dr J Douglas	
Dr JS Dowd	
Professor DH Evans	
Professor RE Freeman	(Died 30 September 2021)
Mr AP Jones	
Dr R Khutan	
Ms H King	
Mr SJ Maddern	
Professor V Speller	
Mr DR Vernon	
Professor LM Wallace	(Resigned 31 December 2021)
M Coward	(Appointed 1 February 2022)
L Smith	(Appointed 1 February 2022)

Company secretary Ms Jessica Lichtenstein

Independent examiner David Seeley FCA
Accuo Accounting Limited
Chartered Accountants
Alvechurch
Birmingham
B48 7JX

Structure, governance and management

Governing document

The charity is controlled by its governing document, its Articles of Association, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006. It is a Public Benefit Entity as defined by FRS 102.

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Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2022

Objectives and activities

Objectives and aims

The Board's vision for the Charity is:

All UK citizens shall have the best possible health and wellbeing and that inequalities between communities are reduced as far as possible, assisted and enabled by our registrants in their population health practice.

The Board's mission is:

To protect the public from harm from poor population health practice by assuring the competence of those who achieve registration with us and by ensuring that registrants maintain and enhance their professional competence during their time of registration with us.

The Board works to an approved three-year Business Plan, currently for the period 2021-24. The priorities of the current Business Plan are: to be an effective regulator, to be a self-sustaining organisation and to have a strong reputation for integrity and influence across the UK and beyond.

A. OUR REGISTER

A1 We will communicate and demonstrate our commitment to public protection including through maintaining a register that is accurate, easily accessible to the public and upholds standards of competence for public health professionals

A2 We will regularly carry out assessment of risks presented by registrants' public health practice to service users and the public, keep our risk register up-to-date and be alert to future changes in risks

A3 We will maintain and develop appropriate education and training standards for applicants for registration and for routes to registration with the aim of maintaining and enhancing public confidence in our register

B. OUR RESOURCES

B1 We will communicate and demonstrate our strong and effective governance and management of our resources, including paid staff, volunteers finances and data, in the delivery of our functions

B2 We will work constantly to maintain and enhance registrants' competence and fitness to practise, promote quality improvement of registrants' services, and take timely action when concerns are raised for the protection of the public

B3 We will manage complaints about our services fairly and effectively and act on our learning from complaints, compliments and comments we receive with the aim of improving our own quality of service

C. OUR RELATIONSHIPS

C1 We will communicate and demonstrate the value of registration to all appropriate audiences with a view to ensuring maximum coverage of registration for the public health workforce

C2 We will, as an organisation, support the public health system's development of an agile, flexible, multidisciplinary public health workforce

C3 We will, as an organisation, behave with integrity, be open and transparent and be accountable to registrants, the public and stakeholders and be socially responsible.

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Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2022

Objectives and activities *(continued)*

Public Benefit

The Charity's public benefit is the advancement of the health and wellbeing of all people in the United Kingdom. The primary purpose of maintaining the register is protection of the public from harm caused by the misconduct and/or incompetent performance of any public health registrant.

The charity has at all times, when planning and performing its activities, had regards to the guidance on public benefit issued by the Charity Commission in England and Wales.

Achievements and performance

During 2021-22, and in pursuit of this public benefit, the Charity has:

- Extended flexibilities to assist the ongoing professional regulation of public health professionals during a time of major stress and increased workload during a second year of a COVID-19 pandemic.
- Continued to operate a temporary register to support a stretched public health workforce
- Increased the total number of registrants
- Introduced an improved framework for policy development and improvement decision-making
- Put in place a revised governance and committee framework
- Reviewed and improved its risk reporting
- Put in place a focussed improvement plan
- Undertook an Equality, Diversity and Inclusion review, putting in place building blocks for a substantive action plan

The Charity's income from registration fees is reasonably predictable and is adequate for the Charity's needs. Costs are well controlled.

Policies and procedures provide comprehensive coverage for the Charity's activities and they are regularly reviewed and updated. The register is published on the Charity's website and can be accessed freely by the public.

The Charity reported regularly on its performance by means of e-bulletins, newsletters and other meetings with registrants and stakeholders. The Charity consults registrants and stakeholders on all major changes and has carried out several formal consultations during the year.

Financial review

The Charity generated a deficit in the year of £78,145 this year (2021: surplus of £44,787), which will be applied to augment the Charity's reserves so that they are enough to cover future funding requirements as the Charity's policy on reserves requires.

The Charity's income is generally derived from registration fees and necessary training services provided to assessors and verifiers directly related to the portfolio assessment routes to registration. Occasionally grants may be received, as in 2021 for additional support during the Covid pandemic

The Charity's finances are healthy and sustainable.

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Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2022

Plans for future periods

The charity's Chief Executive left during the year and his role has been undertaken by a secondee from an unrelated third party. It is expected that a permanent replacement will be appointed in Autumn this year.

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on 22 September 2022 and signed on behalf of the board of trustees by:



Mr AP Jones
Trustee

Public Health Register

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of Public Health Register

Year ended 31 March 2022

I report to the trustees on my examination of the financial statements of Public Health Register ('the charity') for the year ended 31 March 2022.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities and Trustee Investment (Scotland) Act 2005 ('the 2005 Act'), the Charities Accounts (Scotland) Regulations 2006 (as amended) and the Companies Act 2006 ('the 2006 Act'). You are satisfied that the accounts of the company are not required by charity or company law to be audited and have chosen instead to have an independent examination.

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts carried out under section 44(1)(c) of the 2005 Act and section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the requirements of Regulation 11 of the Charities Accounts (Scotland) Regulations 2006 (as amended) and the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity is required by company law to prepare its accounts on an accruals basis and is registered as a charity in Scotland your examiner must be a member of a body listed in Regulation 11(2) of the Charities Accounts (Scotland) Regulations 2006 (as amended). I can confirm that I am qualified to undertake the examination because I am a registered member of the Institute of Chartered Accountants in England and Wales (ICAEW) which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act, section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; or
2. the financial statements do not accord with those records or with the accounting requirements of Regulation 8 of the Charities Accounts (Scotland) Regulations 2006; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

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Independent Examiner's Report to the Trustees of Public Health Register (continued)

Year ended 31 March 2022

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



David Seeley FCA
Independent Examiner

Accuo Accounting Limited
Chartered Accountants
Alvechurch
Birmingham
B48 7JX

28/11/2022

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Company Limited by Guarantee

Statement of Financial Activities (including income and expenditure account)

Year ended 31 March 2022

		2022		2021
		Unrestricted	Total funds	Total funds
	Note	funds		
		£	£	£
Income and endowments				
Donations and legacies	5	244,796	244,796	344,826
Charitable activities	6	89,961	89,961	35,550
Other trading activities	7	4,584	4,584	1,376
Investment income	8	757	757	1,188
Total income		<u>340,098</u>	<u>340,098</u>	<u>382,940</u>
Expenditure				
Expenditure on charitable activities	9,10	418,243	418,243	338,153
Total expenditure		<u>418,243</u>	<u>418,243</u>	<u>338,153</u>
Net (expenditure)/income and net movement in funds		<u>(78,145)</u>	<u>(78,145)</u>	<u>44,787</u>
Reconciliation of funds				
Total funds brought forward		313,070	313,070	268,283
Total funds carried forward		<u>234,925</u>	<u>234,925</u>	<u>313,070</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 9 to 16 form part of these financial statements.

Public Health Register

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Statement of Financial Position

31 March 2022

	Note	2022 £	2021 £
Fixed assets			
Tangible fixed assets	15	3,263	7,572
Current assets			
Debtors	16	56,753	66,990
Cash at bank and in hand		260,919	289,711
		<u>317,672</u>	<u>356,701</u>
Creditors: amounts falling due within one year	17	86,010	51,203
Net current assets		<u>231,662</u>	<u>305,498</u>
Total assets less current liabilities		<u>234,925</u>	<u>313,070</u>
Net assets		<u>234,925</u>	<u>313,070</u>
Funds of the charity			
Unrestricted funds		234,925	313,070
Total charity funds	19	<u>234,925</u>	<u>313,070</u>

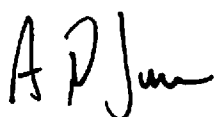
For the year ending 31 March 2022 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 22 September 2022, and are signed on behalf of the board by:



Mr AP Jones
Trustee

The notes on pages 9 to 16 form part of these financial statements.

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Company Limited by Guarantee

Notes to the Financial Statements

Year ended 31 March 2022

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England, Wales and Scotland. The address of the registered office is 16a The McLaren Building, 46 Priory Queensway, Birmingham, West Midlands, B4 7LR.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis.

Going concern

There are no material uncertainties about the charity's ability to continue.

Disclosure exemptions

The entity satisfies the criteria of being a qualifying entity as defined in FRS 102 by reason of being small. As such, advantage has been taken of the following disclosure exemptions available under paragraph 1.12 of FRS 102:

- (a) No cash flow statement has been presented for the company.
- (b) Disclosures in respect of financial instruments have not been presented.

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Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

3. Accounting policies *(continued)*

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. Significant judgements

There are no judgements (apart from those involving estimations) that management has made in the process of applying the charity's accounting policies that have any significant effect on the amounts recognised in the financial statements.

Key sources of estimation uncertainty

Accounting estimates and assumptions are made concerning the future and, by their nature, will rarely equal the related actual outcome. However management does not consider there are any key assumptions or other sources of estimation uncertainty that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of a grant application. There are currently no restricted funds held by the charitable company.

Incoming resources

All income is included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from subscriptions and the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

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Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

3. Accounting policies *(continued)*

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes VAT as this cannot be recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all activities for raising funds.
- expenditure on charitable activities includes all costs incurred by the charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.
- All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Operating leases

Lease payments are recognised as an expense over the lease term on a straight-line basis. The aggregate benefit of lease incentives is recognised as a reduction to expense over the lease term, on a straight-line basis.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Fixtures and fittings	- 25% straight line
Equipment	- 25% straight line

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided.

4. Limited by guarantee

The liability of members in case of the charity being wound up is limited to £1.

Public Health Register

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

5. Donations and legacies

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Grants				
Public Health England	–	–	48,252	48,252
Subscriptions				
Registration fees	187,404	187,404	247,485	247,485
Local Practitioner	57,392	57,392	49,089	49,089
	<u>244,796</u>	<u>244,796</u>	<u>344,826</u>	<u>344,826</u>

6. Charitable activities

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Training income	<u>89,961</u>	<u>89,961</u>	<u>35,550</u>	<u>35,550</u>

7. Other trading activities

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Other Income	<u>4,584</u>	<u>4,584</u>	<u>1,376</u>	<u>1,376</u>

8. Investment income

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Bank interest receivable	<u>757</u>	<u>757</u>	<u>1,188</u>	<u>1,188</u>

9. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Registration	410,399	410,399	334,493	334,493
Support costs	7,844	7,844	3,660	3,660
	<u>418,243</u>	<u>418,243</u>	<u>338,153</u>	<u>338,153</u>

Public Health Register

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Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

10. Expenditure on charitable activities by activity type

	Activities undertaken directly	Support costs	Total funds 2022	Total fund 2021
	£	£	£	£
Registration	410,399	–	410,399	334,493
Governance costs	–	7,844	7,844	3,660
	<u>410,399</u>	<u>7,844</u>	<u>418,243</u>	<u>338,153</u>

11. Net (expenditure)/income

Net (expenditure)/income is stated after charging/(crediting):

	2022	2021
	£	£
Depreciation of tangible fixed assets	4,309	4,310
Operating lease rentals including rent payable	<u>38,865</u>	<u>19,044</u>

12. Independent examination fees

	2022	2021
	£	£
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>4,872</u>	<u>4,000</u>

13. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2022	2021
	£	£
Wages and salaries	137,160	162,000
Social security costs	9,821	13,406
Employer contributions to pension plans	10,949	11,995
Other employee benefits	<u>50,805</u>	<u>–</u>
	<u>208,735</u>	<u>187,401</u>

The average head count of employees during the year was 4 (2021: 4). The average number of full-time equivalent employees during the year is analysed as follows:

	2022 No.	2021 No.
Management	1	1
Administration and support	<u>3</u>	<u>3</u>
	<u>4</u>	<u>4</u>

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Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

13. Staff costs *(continued)*

The number of employees whose remuneration for the year fell within the following bands, were:

	2022 No.	2021 No.
£80,000 to £89,999	—	1

Key Management Personnel

Key management personnel include the trustees and the chief executive. Total remuneration costs in the year were £43,850. (2020: £84,986). During the year the Chief Executive employed by the charity left and the charity currently contracts the services for his replacement who is on secondment from an unrelated third party. This particular cost, which is not included in the annual figure, was £50,805. The comparative amount includes the costs of the chief executive appointed in March 2021 as well as the outgoing one in that year.

14. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity or a related entity were received by any of the trustees

15. Tangible fixed assets

	Fixtures and fittings £	Equipment £	Total £
Cost			
At 1 April 2021 and 31 March 2022	6,783	16,639	23,422
Depreciation			
At 1 April 2021	6,633	9,217	15,850
Charge for the year	149	4,160	4,309
At 31 March 2022	6,782	13,377	20,159
Carrying amount			
At 31 March 2022	1	3,262	3,263
At 31 March 2021	150	7,422	7,572

16. Debtors

	2022 £	2021 £
Trade debtors	26,299	47,925
Prepayments and accrued income	30,454	19,065
	56,753	66,990

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Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

17. Creditors: amounts falling due within one year

	2022	2021
	£	£
Trade creditors	2,726	8,520
Accruals and deferred income	82,207	38,196
Social security and other taxes	877	4,487
Other creditors	200	–
	<u>86,010</u>	<u>51,203</u>

18. Pensions and other post retirement benefits

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £10,949 (2021: £11,995).

19. Analysis of charitable funds

Unrestricted funds

	At 1 April 2021 £	Income £	Expenditure £	At 31 March 2022 £
General funds	<u>313,070</u>	<u>340,098</u>	<u>(418,243)</u>	<u>234,925</u>

	At 1 April 2020 £	Income £	Expenditure £	At 31 March 20 21 £
General funds	<u>268,283</u>	<u>382,940</u>	<u>(338,153)</u>	<u>313,070</u>

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Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

20. Analysis of net assets between funds

	Unrestricted Funds	Total Funds 2022
	£	£
Tangible fixed assets	3,263	3,263
Current assets	317,672	317,672
Creditors less than 1 year	(86,010)	(86,010)
Net assets	<u>234,925</u>	<u>234,925</u>

	Unrestricted Funds	Total Funds 2021
	£	£
Tangible fixed assets	7,572	7,572
Current assets	356,701	356,701
Creditors less than 1 year	(51,203)	(51,203)
Net assets	<u>313,070</u>	<u>313,070</u>
