

COMPANY REGISTRATION NUMBER: 04776439  
CHARITY REGISTRATION NUMBER: 1162895

**Public Health Register**  
**Company Limited by Guarantee**  
**Unaudited Financial Statements**  
**31 March 2021**

# Public Health Register

Company Limited by Guarantee

Financial Statements

Year ended 31 March 2021

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# Public Health Register

## Company Limited by Guarantee

### Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 March 2021

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The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2021.

#### Reference and administrative details

<b>Registered charity name</b>	Public Health Register
<b>Charity registration number</b>	1162895
<b>Company registration number</b>	04776439
<b>Principal office and registered office</b>	16a The McLaren Building 46 Priory Queensway Birmingham West Midlands B4 7LR

#### The trustees

Dr J Douglas	
Dr JS Dowd	
Professor DH Evans	
Professor RE Freeman	
Mr AP Jones	
Dr R Khutan	
Ms H King	
JM Sandy	Appointed 26 January 2021
Mr SJ Maddern	
Professor V Speller	
Mr DR Vernon	
Professor LM Wallace	

**Company secretary** Mr M Boo

**Accountants** David Seeley FCA  
Chartered accountant  
Accuo Accounting Limited  
Chartered Accountants  
Alvechurch  
Birmingham  
B48 7JX

#### Structure, governance and management

##### Governing document

The charity is controlled by its governing document, its Articles of Association, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006. It is a Public Benefit Entity as defined by FRS 102.

# Public Health Register

## Company Limited by Guarantee

### Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

**Year ended 31 March 2021**

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#### Objectives and activities

##### Objectives and aims

The Board's vision for the Charity is:

All UK citizens shall have the best possible health and wellbeing and that inequalities between communities are reduced as far as possible, assisted and enabled by our registrants in their population health practice.

The Board's mission is:

To protect the public from harm from poor population health practice by assuring the competence of those who achieve registration with us and by ensuring that registrants maintain and enhance their professional competence during their time of registration with us.

The Board works to an approved three-year Business Plan, currently for the period 2021-24. The priorities of the current Business Plan are: to be an effective regulator, to be a self-sustaining organisation and to have a strong reputation for integrity and influence across the UK and beyond.

The objectives of the business plan are as follows:

<b>A. OUR REGISTER</b>	
A1	We will communicate and demonstrate our commitment to public protection including through maintaining a register that is accurate, easily accessible to the public and upholds standards of competence for public health professionals
A2	We will regularly carry out assessment of risks presented by registrants' public health practice to service users and the public, keep our risk register up-to-date and be alert to future changes in risks
A3	We will maintain and develop appropriate education and training standards for applicants for registration and for routes to registration with the aim of maintaining and enhancing public confidence in our register
<b>B. OUR RESOURCES</b>	
B1	We will communicate and demonstrate our strong and effective governance and management of our resources, including paid staff, volunteers, finances and data, in the delivery of our functions
B2	We will work constantly to maintain and enhance registrants' competence and fitness to practise, promote quality improvement of registrants' services, and take timely action when concerns are raised for the protection of the public
B3	We will manage complaints about our services fairly and effectively and act on our learning from complaints, compliments and comments we receive with the aim of improving our own quality of service
<b>C. OUR RELATIONSHIPS</b>	
C1	We will communicate and demonstrate the value of registration to all appropriate audiences with a view to ensuring maximum coverage of registration for the public health workforce
C2	We will, as an organisation, support the public health system's development of an agile, flexible, multidisciplinary public health workforce
C3	We will, as an organisation, behave with integrity, be open and transparent and be accountable to registrants, the public and stakeholders and be socially responsible.



# Public Health Register

## Company Limited by Guarantee

### Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

**Year ended 31 March 2021**

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#### **Objectives and activities** *(continued)*

##### **Public Benefit**

The Charity's public benefit is the advancement of the health and wellbeing of all people in the United Kingdom. The primary purpose of maintaining the register is protection of the public from harm caused by the misconduct and/or incompetent performance of any public health registrant.

The charity has at all times, when planning and performing its activities, had regard to the guidance on public benefit issued by the Charity Commission in England and Wales.

##### **Achievements and performance**

During 2020-21, and in pursuit of this public benefit, the Charity has:

- Supported public health professionals across the UK during a year of a Covid-19 health pandemic.
- Created a temporary register to increase the pool of trained public health professionals available to support actions to respond to the Covid-19 pandemic
- Introduced further flexibilities to assist the ongoing professional regulation of public health professionals during a time of major stress and increased workload
- Increased the total number of registrants
- Produced material to help employers to professionally register their public health practitioners.

The Charity's income from registration fees is reasonably predictable and is adequate for the Charity's needs. Costs are well controlled.

Policies and procedures provide comprehensive coverage for the Charity's activities and they are regularly reviewed and updated. The register is published on the Charity's website and can be accessed freely by the public.

The Charity reported regularly on its performance by means of e-bulletins, newsletters and other meetings with registrants and stakeholders. The Charity consults registrants and stakeholders on all major changes and has carried out several formal consultations during the year.

##### **Financial review**

The Charity achieved a surplus of £44,787 this year (2020: £52,314), which will be applied to augment the Charity's reserves so that they are enough to cover future funding requirements as the Charity's policy on reserves requires.

The Charity's income is all derived from registration fees and necessary training services provided to assessors and verifiers directly related to the portfolio assessment routes to registration.

The Charity's finances are healthy and sustainable.

##### **Small company provisions**

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

# Public Health Register

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2021

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The trustees' annual report was approved on 14 September 2021 and signed on behalf of the board of trustees by:

A handwritten signature in black ink, appearing to read 'AP Jones', written in a cursive style.

Mr AP Jones  
Trustee

# Public Health Register

## Company Limited by Guarantee

### Independent Examiner's Report to the Trustees of Public Health Register

**Year ended 31 March 2021**

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I report to the trustees on my examination of the financial statements of Public Health Register ('the charity') for the year ended 31 March 2021.

#### **Responsibilities and basis of report**

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities and Trustee Investment (Scotland) Act 2005 ('the 2005 Act'), the Charities Accounts (Scotland) Regulations 2006 (as amended) and the Companies Act 2006 ('the 2006 Act'). You are satisfied that the accounts of the company are not required by charity or company law to be audited and have chosen instead to have an independent examination.

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts carried out under section 44(1)(c) of the 2005 Act and section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the requirements of Regulation 11 of the Charities Accounts (Scotland) Regulations 2006 (as amended) and the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

Since the charity is required by company law to prepare its accounts on an accruals basis and is registered as a charity in Scotland your examiner must be a member of a body listed in Regulation 11(2) of the Charities Accounts (Scotland) Regulations 2006 (as amended). I can confirm that I am qualified to undertake the examination because I am a registered member of the Institute of Chartered Accountants in England and Wales (ICAEW) which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act, section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; or
2. the financial statements do not accord with those records or with the accounting requirements of Regulation 8 of the Charities Accounts (Scotland) Regulations 2006; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

# Public Health Register

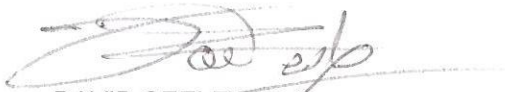
Company Limited by Guarantee

## Independent Examiner's Report to the Trustees of Public Health Register (continued)

**Year ended 31 March 2021**

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I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



DAVID SEELEY FCA  
Chartered accountant

Accuo Accounting Limited  
Chartered Accountants  
Alvechurch  
Birmingham  
B48 7JX

15 September 2021



# Public Health Register

## Company Limited by Guarantee

### Statement of Financial Activities (including income and expenditure account)

31 March 2021

		2021		2020
	Note	Unrestricted funds £	Total funds £	Total funds £
<b>Income and endowments</b>				
Donations and legacies	5	344,826	344,826	283,862
Charitable activities	6	35,550	35,550	88,780
Other trading activities	7	1,376	1,376	2,574
Investment income	8	1,188	1,188	1,505
<b>Total income</b>		<u>382,940</u>	<u>382,940</u>	<u>376,721</u>
<b>Expenditure</b>				
Expenditure on charitable activities	9,10	338,153	338,153	324,407
<b>Total expenditure</b>		<u>338,153</u>	<u>338,153</u>	<u>324,407</u>
<b>Net income and net movement in funds</b>		<u>44,787</u>	<u>44,787</u>	<u>52,314</u>
<b>Reconciliation of funds</b>				
Total funds brought forward		268,283	268,283	215,969
<b>Total funds carried forward</b>		<u>313,070</u>	<u>313,070</u>	<u>268,283</u>

The statement of financial activities includes all gains and losses recognised in the year.  
All income and expenditure derive from continuing activities.

The notes on pages 9 to 16 form part of these financial statements.

# Public Health Register

## Company Limited by Guarantee

### Statement of Financial Position

31 March 2021

		2021 £	2020 £
<b>Fixed assets</b>			
Tangible fixed assets	16	7,572	5,893
<b>Current assets</b>			
Debtors	17	66,990	27,062
Cash at bank and in hand		289,711	250,775
		356,701	277,837
<b>Creditors: amounts falling due within one year</b>	18	51,203	15,447
<b>Net current assets</b>		305,498	262,390
<b>Total assets less current liabilities</b>		313,070	268,283
<b>Net assets</b>		313,070	268,283
<b>Funds of the charity</b>			
Unrestricted funds		313,070	268,283
<b>Total charity funds</b>	20	313,070	268,283

For the year ending 31 March 2021 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 14 September 2021, and are signed on behalf of the board by:



Mr AP Jones  
Trustee

The notes on pages 9 to 16 form part of these financial statements.

# Public Health Register

## Company Limited by Guarantee

### Notes to the Financial Statements

Year ended 31 March 2021

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#### 1. General information

The charity is a private company limited by guarantee, registered in England and Wales and a registered charity in England, Wales and Scotland. The address of the registered office is 16a The McLaren Building, 46 Priory Queensway, Birmingham, West Midlands, B4 7LR.

#### 2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011, Charities and Trustee Investment (Scotland) Act 2005 and the Charity Accounts (Scotland) Regulations 2006 (as amended).

#### 3. Accounting policies

##### Basis of preparation

The financial statements have been prepared on the historical cost basis.

##### Going concern

There are no material uncertainties about the charity's ability to continue.

##### Disclosure exemptions

The entity satisfies the criteria of being a qualifying entity as defined in FRS 102 by reason of being small. As such, advantage has been taken of the following disclosure exemptions available under paragraph 1.12 of FRS 102:

- (a) No cash flow statement has been presented for the company.
- (b) Disclosures in respect of financial instruments have not been presented.

# Public Health Register

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

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#### 3. Accounting policies *(continued)*

##### **Judgements and key sources of estimation uncertainty**

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. Significant judgements

There are no judgements (apart from those involving estimations) that management has made in the process of applying the charity's accounting policies that have any significant effect on the amounts recognised in the financial statements.

##### **Key sources of estimation uncertainty**

Accounting estimates and assumptions are made concerning the future and, by their nature, will rarely equal the related actual outcome. However management does not consider there are any key assumptions or other sources of estimation uncertainty that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

##### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of a grant application. There are currently no restricted funds held by the charitable company.

##### **Incoming resources**

All income is included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from subscriptions and the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.



# Public Health Register

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2021

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#### 3. Accounting policies *(continued)*

##### Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes VAT as this cannot be recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all activities for raising funds.
- expenditure on charitable activities includes all costs incurred by the charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.
- All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

##### Operating leases

Lease payments are recognised as an expense over the lease term on a straight-line basis. The aggregate benefit of lease incentives is recognised as a reduction to expense over the lease term, on a straight-line basis.

##### Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses.

##### Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Fixtures and fittings	- 25% straight line
Equipment	- 25% straight line

##### Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided.

#### 4. Limited by guarantee

The liability of members in case of the charity being wound up is limited to £1.

# Public Health Register

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

#### 5. Donations and legacies

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
<b>Grants</b>				
Public Health England	48,252	48,252	—	—
<b>Subscriptions</b>				
Registration fees	247,485	247,485	243,571	243,571
Local Practitioner	49,089	49,089	40,291	40,291
	<u>344,826</u>	<u>344,826</u>	<u>283,862</u>	<u>283,862</u>

#### 6. Charitable activities

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Training income	<u>35,550</u>	<u>35,550</u>	<u>88,780</u>	<u>88,780</u>

#### 7. Other trading activities

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Other Income	<u>1,376</u>	<u>1,376</u>	<u>2,574</u>	<u>2,574</u>

#### 8. Investment income

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Bank interest receivable	<u>1,188</u>	<u>1,188</u>	<u>1,505</u>	<u>1,505</u>

#### 9. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Registration	334,493	334,493	320,407	320,407
Support costs	3,660	3,660	4,000	4,000
	<u>338,153</u>	<u>338,153</u>	<u>324,407</u>	<u>324,407</u>

# Public Health Register

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

#### 10. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	Total funds 2021 £	Total fund 2020 £
Registration	334,493	—	334,493	320,407
Governance costs	—	3,660	3,660	4,000
	<u>334,493</u>	<u>3,660</u>	<u>338,153</u>	<u>324,407</u>

#### 11. Net income

Net income is stated after charging/(crediting):

	2021 £	2020 £
Depreciation of tangible fixed assets	4,310	2,811
Operating lease rentals	<u>393</u>	<u>1,573</u>

#### 12. Independent examination fees

	2021 £	2020 £
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>4,000</u>	<u>4,000</u>

#### 13. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2021 £	2020 £
Wages and salaries	162,000	132,005
Social security costs	13,406	10,455
Employer contributions to pension plans	<u>11,995</u>	<u>10,392</u>
	<u>187,401</u>	<u>152,852</u>

The average head count of employees during the year was 4 (2020: 4). The average number of full-time equivalent employees during the year is analysed as follows:

	2021 No.	2020 No.
Management	1	1
Administration and support	<u>3</u>	<u>3</u>
	<u>4</u>	<u>4</u>

# Public Health Register

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2021

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#### 13. Staff costs *(continued)*

The number of employees whose remuneration for the year fell within the following bands, were:

	2021 No.	2020 No.
£60,000 to £69,999	–	1
£80,000 to £89,999	1	–
	<u>1</u>	<u>1</u>

#### Key Management Personnel

Key management personnel include the trustees and the chief executive. Total remuneration costs were £84,986. This includes the costs of the new chief executive appointed in March 2021 as well as the outgoing one.

#### 14. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity or a related entity were received by any of the trustees

#### 15. Transfers between funds

During the previous year the charity transferred £20,151 of previously restricted funds into general funds. The project for which the funds were allocated is ongoing and is part of the charity's normal operations.

#### 16. Tangible fixed assets

	Fixtures and fittings £	Equipment £	Total £
<b>Cost</b>			
At 1 April 2020	6,783	10,650	17,433
Additions	–	5,989	5,989
<b>At 31 March 2021</b>	<u>6,783</u>	<u>16,639</u>	<u>23,422</u>
<b>Depreciation</b>			
At 1 April 2020	6,483	5,057	11,540
Charge for the year	150	4,160	4,310
<b>At 31 March 2021</b>	<u>6,633</u>	<u>9,217</u>	<u>15,850</u>
<b>Carrying amount</b>			
<b>At 31 March 2021</b>	<u>150</u>	<u>7,422</u>	<u>7,572</u>
At 31 March 2020	<u>300</u>	<u>5,593</u>	<u>5,893</u>



# Public Health Register

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2021

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##### 17. Debtors

	2021	2020
	£	£
Trade debtors	47,925	22,581
Other debtors	19,065	4,481
	<u>66,990</u>	<u>27,062</u>

##### 18. Creditors: amounts falling due within one year

	2021	2020
	£	£
Trade creditors	8,520	2,379
Social security and other taxes	4,487	7,145
Other creditors	38,196	5,923
	<u>51,203</u>	<u>15,447</u>

##### 19. Pensions and other post retirement benefits

###### Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £11,995 (2020: £10,392).

##### 20. Analysis of charitable funds

###### Unrestricted funds

	At 1 April 2020	Income	Expenditure	At 31 March 2021
	£	£	£	£
General funds	<u>268,283</u>	<u>382,940</u>	<u>(338,153)</u>	<u>313,070</u>

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# Public Health Register

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

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#### 21. Analysis of net assets between funds

	Unrestricted Funds £	<b>Total Funds 2021 £</b>	Total Funds 2020 £
Tangible fixed assets	7,572	7,572	5,893
Current assets	356,701	356,701	277,837
Creditors less than 1 year	(51,203)	(51,203)	(15,447)
<b>Net assets</b>	<u>313,070</u>	<u>313,070</u>	<u>268,283</u>