

PUBLIC HEALTH REGISTER

England & Wales · Charity number 1162895

Details

Other names	UKPHR
Status	Registered
Legal form	Charitable company
Company number	04776439
Registered	2015-07-29
Register	View on the Charity Commission register

Contact

Address Office 2.91 Spaces
The Lewis Building
35 Bull Street
Birmingham
B4 6EQ

Phone 01212964370

Email register@ukphr.org

Website www.ukphr.org

Activities

Objects: THE CHARITY'S OBJECTS ('OBJECTS') ARE SPECIFICALLY RESTRICTED TO THE FOLLOWING:FOR THE PUBLIC BENEFIT, THE ADVANCEMENT OF THE HEALTH AND WELLBEING OF ALL PEOPLE IN THE UNITED KINGDOM BY:(A) KEEPING A REGISTER OF PERSONS PRACTISING IN THE MULTI-DISCIPLINARY PUBLIC HEALTH PROFESSION IN THE UNITED KINGDOM;(B) SUPERVISING THE BEHAVIOUR AND CONDUCT OF THE PERSONS FOR THE TIME BEING INCLUDED IN THE REGISTER OF PERSONS PRACTISING IN THE MULTI-DISCIPLINARY PUBLIC HEALTH PROFESSION IN THE UNITED KINGDOM;(C) PROTECTING THE PUBLIC FROM HARM, PROMOTING IMPROVED HEALTH AND WELLBEING AND REDUCING HEALTH INEQUALITIES BETWEEN AND WITHIN COMMUNITIES; AND(D) THE DOING OF ALL SUCH OTHER LAWFUL THINGS AS ARE INCIDENTAL OR CONDUCIVE TO THE ATTAINMENT OF THE CHARITY'S OBJECTS AND THAT ARE CHARITABLE ACCORDING TO THE LAW OF ENGLAND AND WALES.

Activities: UKPHR keeps a register of persons practising in the multi-disciplinary public health profession in the UK. UKPHR supervises the behaviour and conduct of the persons for the time being included in the register of persons practising in the multi-disciplinary public health profession in the UK. UKPHR aims to

protect the public from harm and promote improved health and wellbeing.

Classification

- **How:** Provides Advocacy/advice/information, Other Charitable Activities
- **What:** The Advancement Of Health Or Saving Of Lives
- **Who:** The General Public/mankind

Geography

- Throughout England And Wales

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£465,522	£525,943	-	-
2024-03-31	£466,755	£498,161	-	-
2023-03-31	£404,301	£527,939	-	-
2022-03-31	£340,098	£418,243	-	-
2021-03-31	£382,940	£338,153	-	-

Trustees

Name	Role	Appointed
Benjamin James Humphrey		2023-04-20
Christopher Peter Emerson		2026-03-01
DUNCAN VERNON		2016-04-26
David Herbert Evans		2017-09-28
Helen Featherstone		2023-04-20
James Matthew Sandy		2021-01-26
Joanna Susan Dowd		2019-09-26
Linda Jane Smith		2022-04-01
Lynda Caroline Butler		2026-02-24
Marriane Luella Coward		2022-04-03
Rachel Jane Flowers		2025-04-01
Ranjit Khutan		2020-03-03

PUBLIC HEALTH REGISTER

England & Wales - Charity number 1162895

Accounts

COMPANY REGISTRATION NUMBER: 04776439
CHARITY REGISTRATION NUMBER: 1162895

Public Health Register
Company Limited by Guarantee
Unaudited Financial Statements
31 March 2025

Public Health Register

Company Limited by Guarantee

Financial Statements

Year ended 31 March 2025

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Public Health Register

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 March 2025

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2025.

Reference and administrative details

Registered charity name Public Health Register
Charity registration number 1162895
Company registration number 04776439
Principal office and registered office 16a The McLaren Building
46 Priory Queensway
Birmingham
West Midlands
B4 7LR

The trustees

Dr J Douglas
Dr JS Dowd
Professor DH Evans
Mr AP Jones
Dr R Khutan
Ms H King (Resigned 31 March 2025)
Professor V Speller (Resigned 31 March 2025)
Mr DR Vernon
M Coward
L Smith
Mr B Humphrey
Ms H Featherstone
Mr JM Sandy
R Flowers (Appointed 1 April 2025)

Company secretary Ms Jessica Lichtenstein

Independent examiner Malcolm Willcox FCCA
Malcolm Willcox & Co
Chartered Certified Accountants
Hagley House
93 Hagley Road
Birmingham
B16 8LA

Public Health Register

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2025

Structure, governance and management

Governing document

The charity is controlled by its governing document, its Articles of Association, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006. It is a Public Benefit Entity as defined by FRS 102.

Objectives and activities

Objectives and vision

UK Public Health Register (UKPHR) is an independent, dedicated regulator for public health professionals in the United Kingdom, providing professional regulation to public health specialists, specialty registrars and practitioners from a variety of backgrounds, all of whom have a common core of knowledge and skills. We are an Accredited Register with the Professional Standards Authority (PSA), who have awarded us a Quality Mark.

The Board's vision for the Charity is:

The public will benefit from excellent public health practice delivered by an effectively regulated multi-disciplinary profession who continuously maintain and enhance their professional competence.

The Board is currently working towards a strategy that covers 2024-2029. The strategy has four themes which will help us work towards our vision:

Theme 1 - Maintain, develop, and grow our Register

Theme 2 - Support and enable the multi-disciplinary public health workforce to maintain professional standards

Theme 3 - Promote collaboration across the public health and regulatory sectors to enhance public safety

Theme 4 - Invest in our people and systems

Public Benefit

The Charity's public benefit is the advancement of the health and wellbeing of all people in the United Kingdom. The primary purpose of maintaining the register is protection of the public from harm caused by the misconduct and/or incompetent performance of any public health registrant.

The charity, when planning and performing its activities, has always had regard to the guidance on public benefit issued by the Charity Commission in England and Wales.

Public Health Register

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2025

Achievements and performance

During 2024-25, and in pursuit of this public benefit, the Charity has:

- Increased the total number of registrants from 1,378 (on 1 April 2024) to 1,476 (on 31 March 2025)
- Registered our first 14 practitioner registrants via the apprenticeship route
- Completed a review of our specialist registration by portfolio route and published updated guidance
- Completed a review of our practitioner re-registration processes and published updated guidance
- Published an Employer Handbook, which outlines the expectations employers should have of our registrants, and what responsibilities they have regarding those registrants who are employed.
- Reviewed our Standing Orders to bring them up to date with best practice in regulation
- Achieved a successful PSA Accredited Register annual review, with clear plans for recommendations and conditions
- Delivered staff and stakeholder surveys to understand how UKPHR is viewed - overwhelmingly positively
- Delivered a successful and well-received practitioner conference
- Continued with our new data-focussed reporting approach
- Registered our first apprentice graduate public health practitioners
- Completed a review of revalidation for specialist registrants and launched a new process

The Charity's income from registration fees is reasonably predictable and is adequate for the Charity's needs. Costs are well controlled.

Policies and procedures provide comprehensive coverage for the Charity's activities and they are regularly reviewed and updated. The register is published on the Charity's website and can be accessed freely by the public.

The Charity consults registrants and stakeholders on all major changes and has carried out several formal consultations during the year.

Public Health Register

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2025

Financial review

The Charity's income is derived from registration fees and necessary training services provided to assessors and verifiers directly related to the portfolio assessment routes to registration. Registration fees are cyclical and generally predictable.

During the last few years with the introduction of a new online registration system, there have been some changes to the way that income is collected. The option to pay registration fees via direct debit started in 2023. This means that instead of receiving an annual spike in fees, fees were divided into 10 instalments collected throughout the year, July through April. However, because those fees cover the entire registration year (running 1 July-30 June), the receipts covering the period after the end of the financial year (April, May, June), although collected during the 2024-25 financial year, are deferred to the following financial year. Although deferrals have been calculated and accounted for in previous years in respect of other methods of fees collection, no adjustment was made for direct debit receipts as they were not considered to be significant. As this method of payment has become more popular the amount to be deferred has become more significant and consequently an adjustment is now required. Consequently, a one-off adjustment of £33,435 has been made to the 2024-25 income amount.

This will not impact accounts in the future. For example, in 2025-26, the deferred amount from 2024-25 will be included in the total income. This will balance out the deferral that will need to be made for the following year. For example, if £30K is deferred from 2024-25 into 2025-26, and £30K (or potentially slightly more if the register continues to grow) from 2025-26 income is deferred into 2026-27, it will generally balance itself out.

Because of the scenario described above, the 2024-25 financial year looks like it has a much larger deficit this year (£60,421). For the purposes of this financial review, the deficit has been deducted from the Charity's end-of-year reserves. However, this does not impact the Charity's actual cash reserves, which remain healthy.

Therefore, the income reported in the current year is affected by a one-off reduction. This is not considered to be a change in accounting policy, rather a revision of an accounting estimate, and consequently no prior year adjustments have been calculated or reported. Having accounted for this revision in full during the 2024-25 financial year means that there will not be any significant impact on future accounts.

Overall, the increase in direct debit payments will help the Charity normalise receipts over the course of the year, rather than having a one-off spike annually. The Charity is also considering whether the registration year should be adjusted to match the financial year, which will remove the need to undertake the time-consuming calculations of these deferrals.

Public Health Register

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2025

Financial review *(continued)*

Reserves Policy

Reported reserves at the end of the financial year were approximately £20,000. However, as described above- this does not reflect the actual cash reserves that would be available in the very unlikely event that the Charity did need to shut down and pay creditors.

It should also be noted that there has been substantial reorganisation over the past two years or so, and there is an ongoing review of costs and income streams with a view to improving financial performance and to build up reserves beyond the target level of 3 months of operating costs (approximately £120K). The board and chief executive are confident about the future.

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on 30.10.2025 and signed on behalf of the board of trustees by:



Mr AP Jones
Trustee

Public Health Register

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of Public Health Register

Year ended 31 March 2025

I report to the trustees on my examination of the financial statements of Public Health Register ('the charity') for the year ended 31 March 2025.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities and Trustee Investment (Scotland) Act 2005 ('the 2005 Act'), the Charities Accounts (Scotland) Regulations 2006 (as amended) and the Companies Act 2006 ('the 2006 Act'). You are satisfied that the accounts of the company are not required by charity or company law to be audited and have chosen instead to have an independent examination.

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts carried out under section 44(1)(c) of the 2005 Act and section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the requirements of Regulation 11 of the Charities Accounts (Scotland) Regulations 2006 (as amended) and the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity is required by company law to prepare its accounts on an accruals basis and is registered as a charity in Scotland your examiner must be a member of a body listed in Regulation 11(2) of the Charities Accounts (Scotland) Regulations 2006 (as amended). I can confirm that I am qualified to undertake the examination because I am a registered member of the Association of Chartered Certified Accountants which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act, section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; or
2. the financial statements do not accord with those records or with the accounting requirements of Regulation 8 of the Charities Accounts (Scotland) Regulations 2006; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Public Health Register

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of Public Health Register
(continued)

Year ended 31 March 2025

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Malcolm Willcox FCCA
Independent Examiner

Malcolm Willcox & Co
Chartered Certified Accountants
Hagley House
93 Hagley Road
Birmingham
B16 8LA

28 October 2025

Public Health Register

Company Limited by Guarantee

Statement of Financial Activities (including income and expenditure account)

Year ended 31 March 2025

		2025		2024
	Note	Unrestricted funds £	Total funds £	Total funds £
Income				
Subscriptions	5	359,790	359,790	362,733
Charitable activities	6	88,193	88,193	95,464
Other trading activities	7	13,603	13,603	5,547
Investment income	8	3,936	3,936	3,011
Total income		<u>465,522</u>	<u>465,522</u>	<u>466,755</u>
Expenditure				
Expenditure on charitable activities	9,10	<u>525,943</u>	<u>525,943</u>	<u>498,161</u>
Total expenditure		<u>525,943</u>	<u>525,943</u>	<u>498,161</u>
Net expenditure and net movement in funds		<u>(60,421)</u>	<u>(60,421)</u>	<u>(31,406)</u>
Reconciliation of funds				
Total funds brought forward		<u>79,881</u>	<u>79,881</u>	<u>111,287</u>
Total funds carried forward		<u>19,460</u>	<u>19,460</u>	<u>79,881</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 10 to 17 form part of these financial statements.

Public Health Register

Company Limited by Guarantee

Statement of Financial Position

31 March 2025

	Note	2025 £	2024 £
Fixed assets			
Tangible fixed assets	15	2	2
Current assets			
Debtors	16	27,569	57,797
Cash at bank and in hand		107,542	102,478
		<u>135,111</u>	<u>160,275</u>
Creditors: amounts falling due within one year	17	<u>115,653</u>	<u>80,396</u>
Net current assets		<u>19,458</u>	<u>79,879</u>
Total assets less current liabilities		<u>19,460</u>	<u>79,881</u>
Net assets		<u>19,460</u>	<u>79,881</u>
Funds of the charity			
Unrestricted funds		<u>19,460</u>	<u>79,881</u>
Total charity funds	19	<u>19,460</u>	<u>79,881</u>

For the year ending 31 March 2025 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on ~~30/09/2025~~ and are signed on behalf of the board by:



Mr AP Jones
Trustee

The notes on pages 10 to 17 form part of these financial statements.

Public Health Register

Company Limited by Guarantee

Notes to the Financial Statements

Year ended 31 March 2025

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England, Wales and Scotland. The address of the registered office is 16a The McLaren Building, 46 Priory Queensway, Birmingham, West Midlands, B4 7LR.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis.

Going concern

There are no material uncertainties about the charity's ability to continue.

Disclosure exemptions

The entity satisfies the criteria of being a qualifying entity as defined in FRS 102 by reason of being small. As such, advantage has been taken of the following disclosure exemptions available under paragraph 1.12 of FRS 102:

- (a) No cash flow statement has been presented for the company.
- (b) Disclosures in respect of financial instruments have not been presented.

Public Health Register

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2025

3. Accounting policies *(continued)*

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Significant judgements

There are no judgements (apart from those involving estimations) that management has made in the process of applying the charity's accounting policies that have any significant effect on the amounts recognised in the financial statements.

Key sources of estimation uncertainty

Accounting estimates and assumptions are made concerning the future and, by their nature, will rarely equal the related actual outcome. As disclosed in the Trustees' report there has been a significant increase in the amount of income deemed to be deferred to the following financial year. The amount deferred and reported in creditors is £76,875. Other than this management does not consider there are any key assumptions or other sources of estimation uncertainty that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of a grant application. There are currently no restricted funds held by the charitable company.

Incoming resources

All income is included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from subscriptions and the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Public Health Register

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2025

3. Accounting policies *(continued)*

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes VAT as this cannot be recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all activities for raising funds.
- expenditure on charitable activities includes all costs incurred by the charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.
- All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Operating leases

Lease payments are recognised as an expense over the lease term on a straight-line basis. The aggregate benefit of lease incentives is recognised as a reduction to expense over the lease term, on a straight-line basis.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Fixtures and fittings	-	25% straight line
Equipment	-	25% straight line

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided.

4. Limited by guarantee

The liability of members in case of the charity being wound up is limited to £1.

Public Health Register

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2025

5. Subscriptions

	Unrestricted Funds £	Total Funds 2025 £	Unrestricted Funds £	Total Funds 2024 £
Subscriptions				
Registration fees-specialists	287,352	287,352	303,822	303,822
Registration fees-practitioners	72,438	72,438	58,911	58,911
	<u>359,790</u>	<u>359,790</u>	<u>362,733</u>	<u>362,733</u>

6. Charitable activities

	Unrestricted Funds £	Total Funds 2025 £	Unrestricted Funds £	Total Funds 2024 £
Training income	<u>88,193</u>	<u>88,193</u>	<u>95,464</u>	<u>95,464</u>

7. Other trading activities

	Unrestricted Funds £	Total Funds 2025 £	Unrestricted Funds £	Total Funds 2024 £
Other Income	<u>13,603</u>	<u>13,603</u>	<u>5,547</u>	<u>5,547</u>

8. Investment income

	Unrestricted Funds £	Total Funds 2025 £	Unrestricted Funds £	Total Funds 2024 £
Bank interest receivable	<u>3,936</u>	<u>3,936</u>	<u>3,011</u>	<u>3,011</u>

9. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Total Funds 2025 £	Unrestricted Funds £	Total Funds 2024 £
Registration	522,092	522,092	494,596	494,596
Support costs	3,851	3,851	3,565	3,565
	<u>525,943</u>	<u>525,943</u>	<u>498,161</u>	<u>498,161</u>

Public Health Register

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2025

10. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	Total funds 2025 £	Total fund 2024 £
Registration	522,092	–	522,092	494,596
Governance costs	–	3,851	3,851	3,565
	<u>522,092</u>	<u>3,851</u>	<u>525,943</u>	<u>498,161</u>

11. Registration

	Analysis of support costs: membership activities £	Total 2025 £	Total 2024 £
Governance costs	3,851	3,851	3,565

12. Independent examination fees

	2025 £	2024 £
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>3,000</u>	<u>3,000</u>

13. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2025 £	2024 £
Wages and salaries	220,223	237,613
Social security costs	6,459	20,301
Employer contributions to pension plans	17,997	15,569
	<u>244,679</u>	<u>273,483</u>

The average head count of employees during the year was 6 (2024: 6). The average number of full-time equivalent employees during the year is analysed as follows:

	2025 No.	2024 No.
Management	2	2
Administration and support	3	3
	<u>5</u>	<u>5</u>

Public Health Register

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2025

13. Staff costs *(continued)*

The number of employees whose remuneration for the year fell within the following bands, were:

	2025 No.	2024 No.
£110,000 to £119,999	<u>1</u>	<u>1</u>

Key Management Personnel

Key management personnel include the trustees and the chief executive. Total remuneration costs in the year were £119,432. (2024: £114,791).

14. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity or a related entity were received by any of the trustees

Travel expenses totalling £760 were paid to or on behalf of 4 trustees for attending either full or sub-committee meetings in the year. (2024-3 trustees were paid £444).

15. Tangible fixed assets

	Fixtures and fittings £	Equipment £	Total £
Cost			
At 1 April 2024 and 31 March 2025	<u>6,783</u>	<u>16,639</u>	<u>23,422</u>
Depreciation			
At 1 April 2024 and 31 March 2025	<u>6,782</u>	<u>16,638</u>	<u>23,420</u>
Carrying amount			
At 31 March 2025	<u>1</u>	<u>1</u>	<u>2</u>
At 31 March 2024	<u>1</u>	<u>1</u>	<u>2</u>

16. Debtors

	2025 £	2024 £
Trade debtors	14,280	46,690
Prepayments and accrued income	13,289	11,107
	<u>27,569</u>	<u>57,797</u>

Public Health Register

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2025

17. Creditors: amounts falling due within one year

	2025	2024
	£	£
Trade creditors	7,192	2
Accruals and deferred income	101,616	73,414
Social security and other taxes	6,845	6,980
	<u>115,653</u>	<u>80,396</u>

18. Pensions and other post retirement benefits

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £17,997 (2024: £15,569).

19. Analysis of charitable funds

Unrestricted funds

	At 1 April 2024	Income	Expenditure	At 31 March 2025
	£	£	£	£
General funds	<u>79,881</u>	<u>465,522</u>	<u>(525,943)</u>	<u>19,460</u>

	At 1 April 2023	Income	Expenditure	At 31 March 2024
	£	£	£	£
General funds	<u>111,287</u>	<u>466,755</u>	<u>(498,161)</u>	<u>79,881</u>

Public Health Register

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2025

20. Analysis of net assets between funds

	Unrestricted Funds £	Total Funds 2025 £
Tangible fixed assets	2	2
Current assets	135,111	135,111
Creditors less than 1 year	(115,653)	(115,653)
Net assets	<u>19,460</u>	<u>19,460</u>

	Unrestricted Funds £	Total Funds 2024 £
Tangible fixed assets	2	2
Current assets	160,275	160,275
Creditors less than 1 year	(80,396)	(80,396)
Net assets	<u>79,881</u>	<u>79,881</u>

21. Operating lease commitments

The total future minimum lease payments under non-cancellable operating leases are as follows:

	2025 £	2024 £
Not later than 1 year	38,200	–
Later than 1 year and not later than 5 years	–	80,500
	<u>38,200</u>	<u>80,500</u>

22. Related parties

During the year the charity supplied training services to Public Health Wales. The Chair of Trustees, Andrew Jones, is also a consultant to the Trust. The amount invoiced in the year was £6,275 (2024: £5,190). The debts were paid in accordance with normal commercial terms.

PUBLIC HEALTH REGISTER

England & Wales - Charity number 1162895

Accounts

COMPANY REGISTRATION NUMBER: 04776439
CHARITY REGISTRATION NUMBER: 1162895

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Unaudited Financial Statements
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Company Limited by Guarantee

Financial Statements

Year ended 31 March 2024

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Public Health Register

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 March 2024

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2024.

Reference and administrative details

Registered charity name	Public Health Register
Charity registration number	1162895
Company registration number	04776439
Principal office and registered office	16a The McLaren Building 46 Priory Queensway Birmingham West Midlands B4 7LR

The trustees

Dr J Douglas
Dr JS Dowd
Professor DH Evans
Mr AP Jones
Dr R Khutan
Ms H King
Professor V Speller
Mr DR Vernon
M Coward
L Smith
Mr B Humphrey
Ms H Featherstone
Mr JM Sandy

Company secretary Ms Jessica Lichtenstein

Independent examiner Malcolm Willcox FCCA
Malcolm Willcox & Co
Chartered Certified Accountants
Hagley House
93 Hagley Road
Birmingham
B16 8LA

Public Health Register

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2024

Structure, governance and management

Governing document

The charity is controlled by its governing document, its Articles of Association, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006. It is a Public Benefit Entity as defined by FRS 102.

Objectives and activities

Objectives and vision

UK Public Health Register (UKPHR) is an independent, dedicated regulator for public health professionals in the United Kingdom, providing professional regulation to public health specialists, specialty registrars and practitioners from a variety of backgrounds, all of whom have a common core of knowledge and skills. We are an Accredited Register with the Professional Standards Authority (PSA), who have awarded us a Quality Mark.

The Board's vision for the Charity is:

The public will benefit from excellent public health practice delivered by an effectively regulated multi-disciplinary profession who continuously maintain and enhance their professional competence.

The Board launched a new five-year strategy in early 2024. The strategy has four themes which will help us work towards our vision:

Theme 1 - Maintain, develop, and grow our Register

Theme 2 - Support and enable the multi-disciplinary public health workforce to maintain professional standards **Theme 3 - Promote collaboration across the public health and regulatory sectors to enhance public safety** **Theme 4 - Invest in our people and systems**

Public Benefit

The Charity's public benefit is the advancement of the health and wellbeing of all people in the United Kingdom. The primary purpose of maintaining the register is protection of the public from harm caused by the misconduct and/or incompetent performance of any public health registrant.

When planning and performing its activities, the charity has always had regard to the guidance on public benefit issued by the Charity Commission in England and Wales.

Public Health Register

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2024

Achievements and performance

During 2023-24, and in pursuit of this public benefit, the Charity has:

- Undertaken a decision-making review to ensure consistent decisions about registration are being made at the right level
- Increased the total number of registrants from 1287 (on 1 April 2023) to 1378 (on 31 March 2024)
- Delivered training to 55 assessors and 11 verifiers for practitioner registration
- Delivered 8 workshops for potential applicants and mentors for specialist registration by portfolio route
- Initiated a review of our specialist registration by portfolio route
- Achieved a successful PSA Accredited Register annual review, with clear plans for recommendations and conditions
- Delivered staff and stakeholder surveys to understand how UKPHR is viewed
- Delivered a successful and well-received practitioner conference
- Started collecting data from our registrants on all protected characteristics for the first time
- Developed a new approach to data reporting
- Registered our first apprentice graduate public health practitioners
- Completed a review of revalidation for specialist registrants and launched a new process
- Delivered a successful virtual conference
- Launched a new organisational strategy to cover 2024-2029

The Charity's income from registration fees is reasonably predictable and is adequate for the Charity's needs. Costs are well controlled.

Policies and procedures provide comprehensive coverage for the Charity's activities, and they are regularly reviewed and updated. The register is published on the Charity's website and can be accessed freely by the public.

The Charity consults registrants and stakeholders on all major changes and has carried out several formal consultations during the year.

Financial review

The Charity generated a deficit in the year of £31,406 (2023: deficit of £123,638), which has been deducted from the Charity's reserves.

The Charity's income is all derived from registration fees and payments associated with the necessary training delivered to assessors and verifiers, as part of the Specialist Registration by Portfolio Assessment (SRbPA) and Practitioner scheme routes to registration.'

The Charity's finances are healthy and sustainable.

Public Health Register

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2024

Financial review *(continued)*

Reserves Policy

The trustees have set a preferred level of reserves of three months normal operating costs. This is such that the charity could continue to fulfil its services in the extremely unlikely event that its income ceased, or it was forced to close down. Based on the expenditure reported in the year ended 31 March 2024 the target reserves should be approximately £125,000. Actual reserves at that date were approximately £80,000 which would mean a shortfall of £45,000.

As mentioned above it is extremely unlikely that a reserve level as set would ever be required. In addition, there has been substantial reorganisation over the past two years or so. Nevertheless, the chief executive of the charity has undertaken a review of both costs and income streams with a view to improving financial performance and to build up reserves to the target level. This may take more than one year but the board and chief executive are confident about the future.

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on 25 September 2024 and signed on behalf of the board of trustees by:



Mr AP Jones
Trustee

Public Health Register

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of Public Health Register

Year ended 31 March 2024

I report to the trustees on my examination of the financial statements of Public Health Register ('the charity') for the year ended 31 March 2024.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities and Trustee Investment (Scotland) Act 2005 ('the 2005 Act'), the Charities Accounts (Scotland) Regulations 2006 (as amended) and the Companies Act 2006 ('the 2006 Act'). You are satisfied that the accounts of the company are not required by charity or company law to be audited and have chosen instead to have an independent examination.

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts carried out under section 44(1)(c) of the 2005 Act and section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the requirements of Regulation 11 of the Charities Accounts (Scotland) Regulations 2006 (as amended) and the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity is required by company law to prepare its accounts on an accruals basis and is registered as a charity in Scotland your examiner must be a member of a body listed in Regulation 11(2) of the Charities Accounts (Scotland) Regulations 2006 (as amended). I can confirm that I am qualified to undertake the examination because I am a registered member of the Association of Chartered Certified Accountants (ACCA) which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act, section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; or
2. the financial statements do not accord with those records or with the accounting requirements of Regulation 8 of the Charities Accounts (Scotland) Regulations 2006; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Public Health Register

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of Public Health Register

(continued)

Year ended 31 March 2024

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Malcolm Willcox FCCA
Independent Examiner

Malcolm Willcox & Co
Chartered Certified Accountants
Hagley House
93 Hagley Road
Birmingham
B16 8LA

16 October 2024

Public Health Register

Company Limited by Guarantee

Statement of Financial Activities (including income and expenditure account)

Year ended 31 March 2024

		2024		2023
	Note	Unrestricted funds £	Total funds £	Total funds £
Income and endowments				
Membership subscriptions	5	362,733	362,733	313,971
Charitable activities	6	95,464	95,464	84,404
Other trading activities	7	5,547	5,547	4,135
Investment income	8	3,011	3,011	1,791
Total income		<u>466,755</u>	<u>466,755</u>	<u>404,301</u>
Expenditure				
Expenditure on charitable activities	9,10	498,161	498,161	527,939
Total expenditure		<u>498,161</u>	<u>498,161</u>	<u>527,939</u>
Net expenditure and net movement in funds		<u>(31,406)</u>	<u>(31,406)</u>	<u>(123,638)</u>
Reconciliation of funds				
Total funds brought forward		111,287	111,287	234,925
Total funds carried forward		<u>79,881</u>	<u>79,881</u>	<u>111,287</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 9 to 16 form part of these financial statements.

Public Health Register

Company Limited by Guarantee

Statement of Financial Position

31 March 2024

	Note	2024 £	2023 £
Fixed assets			
Tangible fixed assets	16	2	2
Current assets			
Debtors	17	57,797	91,349
Cash at bank and in hand		102,478	132,040
		<u>160,275</u>	<u>223,389</u>
Creditors: amounts falling due within one year	18	80,396	112,104
Net current assets		<u>79,879</u>	<u>111,285</u>
Total assets less current liabilities		<u>79,881</u>	<u>111,287</u>
Net assets		<u>79,881</u>	<u>111,287</u>
Funds of the charity			
Unrestricted funds		<u>79,881</u>	<u>111,287</u>
Total charity funds	20	<u>79,881</u>	<u>111,287</u>

For the year ending 31 March 2024 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 25 September 2024, and are signed on behalf of the board by:



Mr AP Jones
Trustee

The notes on pages 9 to 16 form part of these financial statements.

Public Health Register

Company Limited by Guarantee

Notes to the Financial Statements

Year ended 31 March 2024

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England, Wales and Scotland. The address of the registered office is 16a The McLaren Building, 46 Priory Queensway, Birmingham, West Midlands, B4 7LR.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis.

Going concern

There are no material uncertainties about the charity's ability to continue.

Disclosure exemptions

The entity satisfies the criteria of being a qualifying entity as defined in FRS 102 by reason of being small. As such, advantage has been taken of the following disclosure exemptions available under paragraph 1.12 of FRS 102:

- (a) No cash flow statement has been presented for the company.
- (b) Disclosures in respect of financial instruments have not been presented.

Public Health Register

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

3. Accounting policies *(continued)*

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Significant judgements

There are no judgements (apart from those involving estimations) that management has made in the process of applying the charity's accounting policies that have any significant effect on the amounts recognised in the financial statements.

Key sources of estimation uncertainty

Accounting estimates and assumptions are made concerning the future and, by their nature, will rarely equal the related actual outcome. However management does not consider there are any key assumptions or other sources of estimation uncertainty that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of a grant application. There are currently no restricted funds held by the charitable company.

Incoming resources

All income is included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from subscriptions and the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Public Health Register

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

3. Accounting policies *(continued)*

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes VAT as this cannot be recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all activities for raising funds.
- expenditure on charitable activities includes all costs incurred by the charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.
- All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Fixtures and fittings	-	25% straight line
Equipment	-	25% straight line

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided.

4. Limited by guarantee

The liability of members in case of the charity being wound up is limited to £1.

5. Membership subscriptions

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Subscriptions				
Specialist Registration fees	303,822	303,822	285,867	285,867
Practitioner Registration fees	58,911	58,911	28,104	28,104
	<u>362,733</u>	<u>362,733</u>	<u>313,971</u>	<u>313,971</u>

Public Health Register

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

6. Charitable activities

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Training income	<u>95,464</u>	<u>95,464</u>	<u>84,404</u>	<u>84,404</u>

7. Other trading activities

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Other Income	<u>5,547</u>	<u>5,547</u>	<u>4,135</u>	<u>4,135</u>

8. Investment income

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Bank interest receivable	<u>3,011</u>	<u>3,011</u>	<u>1,791</u>	<u>1,791</u>

9. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Registration	494,596	494,596	524,146	524,146
Support costs	<u>3,565</u>	<u>3,565</u>	<u>3,793</u>	<u>3,793</u>
	<u>498,161</u>	<u>498,161</u>	<u>527,939</u>	<u>527,939</u>

10. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	Total funds 2024 £	Total fund 2023 £
Registration	494,596	–	494,596	524,146
Governance costs	–	<u>3,565</u>	<u>3,565</u>	<u>3,793</u>
	<u>494,596</u>	<u>3,565</u>	<u>498,161</u>	<u>527,939</u>

Public Health Register

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

11. Registration

	Analysis of support costs: membership activities	Total 2024	Total 2023
	£	£	£
Governance costs	<u>3,565</u>	<u>3,565</u>	<u>3,793</u>

12. Net expenditure

Net expenditure is stated after charging/(crediting):

	2024	2023
	£	£
Depreciation of tangible fixed assets	<u>–</u>	<u>3,261</u>

13. Independent examination fees

	2024	2023
	£	£
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>3,000</u>	<u>3,000</u>

14. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2024	2023
	£	£
Wages and salaries	237,613	188,945
Social security costs	20,301	14,732
Employer contributions to pension plans	15,569	12,324
Contracted chief executive costs	–	61,164
	<u>273,483</u>	<u>277,165</u>

The average head count of employees during the year was 6 (2023: 6). The average number of full-time equivalent employees during the year is analysed as follows:

	2024	2023
	No.	No.
Management	2	2
Administration and support	3	4
	<u>5</u>	<u>6</u>

The number of employees whose remuneration for the year fell within the following bands, were:

	2024	2023
	No.	No.
£110,000 to £119,999	<u>1</u>	<u>–</u>

Public Health Register

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

14. Staff costs *(continued)*

Key Management Personnel

Key management personnel include the trustees and the chief executive. Total remuneration costs in the year were £114,791. (2023: £45,345). For the latter part of the previous year the Chief Executive was engaged on a permanent contract. Prior to her appointment she had been on secondment from an unrelated third party. This particular cost for the year ended 31 March 2023 was £61,164

15. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity or a related entity were received by any of the trustees

Travel expenses totalling £444 were paid to 3 trustees for attending either full or sub-committee meetings in the year. (2023-5 trustees were paid £684).

16. Tangible fixed assets

	Fixtures and fittings £	Equipment £	Total £
Cost			
At 1 April 2023 and 31 March 2024	<u>6,783</u>	<u>16,639</u>	<u>23,422</u>
Depreciation			
At 1 April 2023 and 31 March 2024	<u>6,782</u>	<u>16,638</u>	<u>23,420</u>
Carrying amount			
At 31 March 2024	<u>1</u>	<u>1</u>	<u>2</u>
At 31 March 2023	<u>1</u>	<u>1</u>	<u>2</u>

17. Debtors

	2024 £	2023 £
Trade debtors	46,690	61,902
Prepayments and accrued income	<u>11,107</u>	<u>29,447</u>
	<u>57,797</u>	<u>91,349</u>

Public Health Register

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

18. Creditors: amounts falling due within one year

	2024	2023
	£	£
Trade creditors	2	2
Accruals and deferred income	73,414	106,947
Social security and other taxes	6,980	4,245
Other creditors	–	910
	<u>80,396</u>	<u>112,104</u>

19. Pensions and other post retirement benefits

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £15,569 (2023: £12,324).

20. Analysis of charitable funds

Unrestricted funds

	At 1 April 2023	Income £	Expenditure £	At 31 March 2024 £
General funds	<u>111,287</u>	<u>466,755</u>	<u>(498,161)</u>	<u>79,881</u>

	At 1 April 2022	Income £	Expenditure £	At 31 March 2023 £
General funds	<u>234,925</u>	<u>404,301</u>	<u>(527,939)</u>	<u>111,287</u>

Public Health Register

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

21. Analysis of net assets between funds

	Unrestricted Funds £	Total Funds 2024 £
Tangible fixed assets	2	2
Current assets	160,275	160,275
Creditors less than 1 year	(80,396)	(80,396)
Net assets	<u>79,881</u>	<u>79,881</u>

	Unrestricted Funds £	Total Funds 2023 £
Tangible fixed assets	2	2
Current assets	223,389	223,389
Creditors less than 1 year	(112,104)	(112,104)
Net assets	<u>111,287</u>	<u>111,287</u>

22. Operating lease commitments

The total future minimum lease payments under non-cancellable operating leases are as follows:

	2024 £	2023 £
Later than 1 year and not later than 5 years	83,664	125,496
	<u>83,664</u>	<u>125,496</u>

PUBLIC HEALTH REGISTER

England & Wales - Charity number 1162895

Accounts

COMPANY REGISTRATION NUMBER: 04776439
CHARITY REGISTRATION NUMBER: 1162895

Public Health Register
Company Limited by Guarantee
Unaudited Financial Statements
31 March 2023

Public Health Register

Company Limited by Guarantee

Financial Statements

Year ended 31 March 2023

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Public Health Register

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 March 2023

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2023.

Reference and administrative details

Registered charity name	Public Health Register
Charity registration number	1162895
Company registration number	04776439
Principal office and registered office	16a The McLaren Building 46 Priory Queensway Birmingham West Midlands B4 7LR

The trustees

Dr J Douglas	
Dr JS Dowd	
Professor DH Evans	
Mr AP Jones	
Dr R Khutan	
Ms H King	
Mr SJ Maddern	(Resigned 1 November 2022)
Mr J Sandy	
Professor V Speller	
Mr DR Vernon	
Ms M Coward	(Appointed 1 April 2022)
Ms L Smith	
Mr B Humphrey	(Appointed 7 February 2023)
Ms H Featherstone	(Appointed 8 February 2023)

Company secretary Ms Jessica Lichtenstein

Independent examiner Malcolm Willcox FCCA
Malcolm Willcox & Co
Chartered Certified Accountants and Registered Auditors
Hagley House
93 Hagley Road
Edgbaston
Birmingham
B16 8LA

Public Health Register

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2023

Structure, governance and management

Governing document

The charity is controlled by its governing document, its Articles of Association, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006. It is a Public Benefit Entity as defined by FRS 102.

Objectives and activities

Objectives and aims

The Board's vision for the Charity is:

- All UK citizens shall have the best possible health and wellbeing and that inequalities between communities are reduced as far as possible, assisted and enabled by our registrants in their population health practice.

The Board's mission is:

- To protect the public from harm from poor population health practice by assuring the competence of those who achieve registration with us and by ensuring that registrants maintain and enhance their professional competence during their time of registration with us.

The Board works to an approved three-year Business Plan, currently for the period 2021-24. The priorities of the current Business Plan are: to be an effective regulator, to be a self-sustaining organisation and to have a strong reputation for integrity and influence across the UK and beyond.

Public Health Register

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2023

Objectives and activities *(continued)*

A. OUR REGISTER	
A1	We will communicate and demonstrate our commitment to public protection including through maintaining a register that is accurate, easily accessible to the public and upholds standards of competence for public health professionals.
A2	We will regularly carry out assessment of risks presented by registrants' public health practice to service users and the public, keep our risk register up-to-date and be alert to future changes in risks.
A3	We will maintain and develop appropriate education and training standards for applicants for registration and for routes to registration with the aim of maintaining and enhancing public confidence in our register.
B. OUR RESOURCES	
B1	We will communicate and demonstrate our strong and effective governance and management of our resources, including paid staff, volunteers, finances and data, in the delivery of our functions.
B2	We will work constantly to maintain and enhance registrants' competence and fitness to practise, promote quality improvement of registrants' services, and take timely action when concerns are raised for the protection of the public.
B3	We will manage complaints about our services fairly and effectively and act on our learning from complaints, compliments and comments we receive with the aim of improving our own quality of service.
C. OUR RELATIONSHIPS	
C1	We will communicate and demonstrate the value of registration to all appropriate audiences with a view to ensuring maximum coverage of registration for the public health workforce.
C2	We will, as an organisation, support the public health system's development of an agile, flexible, multidisciplinary public health workforce.
C3	We will, as an organisation, behave with integrity, be open and transparent and be accountable to registrants, the public and stakeholders and be socially responsible.

Public Benefit

The Charity's public benefit is the advancement of the health and wellbeing of all people in the United Kingdom. The primary purpose of maintaining the register is protection of the public from harm caused by the misconduct and/or incompetent performance of any public health registrant.

The charity has at all times, when planning and performing its activities, had regards to the guidance on public benefit issued by the Charity Commission in England and Wales.

Public Health Register

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2023

Achievements and performance

During 2022-23, and in pursuit of this public benefit, the Charity has:

- Strengthened governance and decision-making by implementing new panels to discuss complex cases, and a number of policies covering registration and revalidation (for example, Extenuating circumstances and parental leave policies)
- Converted temporary registrations implemented during the COVID-19 pandemic into permanent registrants
- Increased the total number of registrants from 1233 (on 31 March 2022) to 1287 (on 31 March 2023)
- Undertaken a review of the value of UKPHR registration
- Developed and implemented a new contact management system
- Achieved a successful Professional Standards Authority Accredited Register annual review, with no recommendations
- Implemented several recommendations from an Equality, Diversity and Inclusion review, including delivering training and improving data collection for protected characteristics
- Published guidance for public health apprentices to attain in UKPHR registration
- Initiated a review of revalidation requirements
- Delivered a successful conference
- Started work on a new organisational strategy to cover 2024-2029
- Expanded staff by 50%, bringing on two fixed term team members (contracted until 31 March 2024)

The Charity's income from registration fees is reasonably predictable and is adequate for the Charity's needs. Costs are well controlled.

Policies and procedures provide comprehensive coverage for the Charity's activities and they are regularly reviewed and updated. The register is published on the Charity's website and can be accessed freely by the public.

The Charity consults registrants and stakeholders on all major changes and has carried out several formal consultations during the year.

Financial review

The Charity generated a deficit in the year of £123,638 this year (2022: deficit of £78,145), which has been deducted from the Charity's reserves.

The Charity's income is all derived from registration fees and necessary training services provided to assessors and verifiers directly related to the portfolio assessment routes to registration.

The Charity's finances are healthy and sustainable.

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

Public Health Register

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2023

The trustees' annual report was approved on 14 September 2023 and signed on behalf of the board of trustees by:



Mr AP Jones
Trustee

Public Health Register

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of Public Health Register

Year ended 31 March 2023

I report to the trustees on my examination of the financial statements of Public Health Register ('the charity') for the year ended 31 March 2023.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities and Trustee Investment (Scotland) Act 2005 ('the 2005 Act'), the Charities Accounts (Scotland) Regulations 2006 (as amended) and the Companies Act 2006 ('the 2006 Act'). You are satisfied that the accounts of the company are not required by charity or company law to be audited and have chosen instead to have an independent examination.

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts carried out under section 44(1)(c) of the 2005 Act and section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the requirements of Regulation 11 of the Charities Accounts (Scotland) Regulations 2006 (as amended) and the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity is required by company law to prepare its accounts on an accruals basis and is registered as a charity in Scotland your examiner must be a member of a body listed in Regulation 11(2) of the Charities Accounts (Scotland) Regulations 2006 (as amended). I can confirm that I am qualified to undertake the examination because I am a registered member of the Association of Chartered Certified Accountants (ACCA) which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act, section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; or
2. the financial statements do not accord with those records or with the accounting requirements of Regulation 8 of the Charities Accounts (Scotland) Regulations 2006; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Public Health Register

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of Public Health Register (continued)

Year ended 31 March 2023

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Malcolm Willcox FCCA
Fellow of the Association of Chartered Certified Accountants
Malcolm Willcox & Co
Chartered Certified Accountants and Registered Auditors
Hagley House
93 Hagley Road
Edgbaston
Birmingham
B16 8LA

8 December 2023

Public Health Register

Company Limited by Guarantee

Statement of Financial Activities (including income and expenditure account)

Year ended 31 March 2023

		2023		2022
	Note	Unrestricted funds £	Total funds £	Total funds £
Income and endowments				
Membership subscriptions and fees	5	313,971	313,971	244,796
Charitable activities	6	84,404	84,404	89,961
Other trading activities	7	4,135	4,135	4,584
Investment income	8	1,791	1,791	757
Total income		<u>404,301</u>	<u>404,301</u>	<u>340,098</u>
Expenditure				
Expenditure on charitable activities	9,10	<u>527,939</u>	<u>527,939</u>	<u>418,243</u>
Total expenditure		<u>527,939</u>	<u>527,939</u>	<u>418,243</u>
Net expenditure and net movement in funds		<u>(123,638)</u>	<u>(123,638)</u>	<u>(78,145)</u>
Reconciliation of funds				
Total funds brought forward		<u>234,925</u>	<u>234,925</u>	<u>313,070</u>
Total funds carried forward		<u>111,287</u>	<u>111,287</u>	<u>234,925</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 10 to 16 form part of these financial statements.

Public Health Register

Company Limited by Guarantee

Statement of Financial Position

31 March 2023

	Note	2023 £	2022 £
Fixed assets			
Tangible fixed assets	16	2	3,263
Current assets			
Debtors	17	91,349	56,753
Cash at bank and in hand		132,040	260,919
		<u>223,389</u>	<u>317,672</u>
Creditors: amounts falling due within one year	18	<u>112,104</u>	<u>86,010</u>
Net current assets		<u>111,285</u>	<u>231,662</u>
Total assets less current liabilities		<u>111,287</u>	<u>234,925</u>
Net assets		<u>111,287</u>	<u>234,925</u>
Funds of the charity			
Unrestricted funds		<u>111,287</u>	<u>234,925</u>
Total charity funds	20	<u>111,287</u>	<u>234,925</u>

For the year ending 31 March 2023 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 14 September 2023, and are signed on behalf of the board by:



Mr AP Jones
Trustee

The notes on pages 10 to 16 form part of these financial statements.

Public Health Register

Company Limited by Guarantee

Notes to the Financial Statements

Year ended 31 March 2023

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England, Wales and Scotland. The address of the registered office is 16a The McLaren Building, 46 Priory Queensway, Birmingham, West Midlands, B4 7LR.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis.

Going concern

There are no material uncertainties about the charity's ability to continue.

Disclosure exemptions

The entity satisfies the criteria of being a qualifying entity as defined in FRS 102 by reason of being small. As such, advantage has been taken of the following disclosure exemptions available under paragraph 1.12 of FRS 102:

- (a) No cash flow statement has been presented for the company.
- (b) Disclosures in respect of financial instruments have not been presented.

Public Health Register

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2023

3. Accounting policies *(continued)*

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. Significant judgements

There are no judgements (apart from those involving estimations) that management has made in the process of applying the charity's accounting policies that have any significant effect on the amounts recognised in the financial statements.

Key sources of estimation uncertainty

Accounting estimates and assumptions are made concerning the future and, by their nature, will rarely equal the related actual outcome. However management does not consider there are any key assumptions or other sources of estimation uncertainty that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of a grant application. There are currently no restricted funds held by the charitable company.

Incoming resources

All income is included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from subscriptions and the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Public Health Register

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2023

3. Accounting policies *(continued)*

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes VAT as this cannot be recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all activities for raising funds.
- expenditure on charitable activities includes all costs incurred by the charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.
- All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Fixtures and fittings	-	25% straight line
Equipment	-	25% straight line

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided.

4. Limited by guarantee

The liability of members in case of the charity being wound up is limited to £1.

5. Donations and legacies

	Unrestricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Total Funds 2022 £
Subscriptions				
Registration fees	285,867	285,867	187,404	187,404
Local Practitioner	28,104	28,104	57,392	57,392
	<u>313,971</u>	<u>313,971</u>	<u>244,796</u>	<u>244,796</u>

Public Health Register

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2023

6. Charitable activities

	Unrestricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Total Funds 2022 £
Training income	<u>84,404</u>	<u>84,404</u>	<u>89,961</u>	<u>89,961</u>

7. Other trading activities

	Unrestricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Total Funds 2022 £
Other Income	<u>4,135</u>	<u>4,135</u>	<u>4,584</u>	<u>4,584</u>

8. Investment income

	Unrestricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Total Funds 2022 £
Bank interest receivable	<u>1,791</u>	<u>1,791</u>	<u>757</u>	<u>757</u>

9. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Total Funds 2022 £
Registration	524,146	524,146	410,399	410,399
Support costs	<u>3,793</u>	<u>3,793</u>	<u>7,844</u>	<u>7,844</u>
	<u>527,939</u>	<u>527,939</u>	<u>418,243</u>	<u>418,243</u>

10. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	Total funds 2023 £	Total fund 2022 £
Registration	524,146	–	524,146	410,399
Governance costs	<u>–</u>	<u>3,793</u>	<u>3,793</u>	<u>7,844</u>
	<u>524,146</u>	<u>3,793</u>	<u>527,939</u>	<u>418,243</u>

Public Health Register

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2023

11. Registration

	Analysis of support costs: membership activities	Total 2023	Total 2022
	£	£	£
Governance costs	3,793	3,793	7,844

12. Net expenditure

Net expenditure is stated after charging/(crediting):

	2023	2022
	£	£
Depreciation of tangible fixed assets	3,261	4,309

13. Independent examination fees

	2023	2022
	£	£
Fees payable to the independent examiner for: Independent examination of the financial statements	3,000	4,872

14. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2023	2022
	£	£
Wages and salaries	188,945	137,160
Social security costs	14,732	9,821
Employer contributions to pension plans	12,324	10,949
Contracted chief executive fees	61,164	50,805
	<u>277,165</u>	<u>208,735</u>

The average head count of employees during the year was 6 (2022: 4). The average number of full-time equivalent employees during the year is analysed as follows:

	2023	2022
	No.	No.
Management	2	1
Administration and support	4	3
	<u>6</u>	<u>4</u>

No employee received employee benefits of more than £60,000 during the year (2022: Nil).

Public Health Register

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2023

Key Management Personnel

Key management personnel include the trustees and the chief executive. Total remuneration costs in the year were £45,345. (2022: £43,850). During the year the Chief Executive was engaged on a permanent contract. Prior to her appointment she had been on secondment from an unrelated third party. This particular cost, which is not included in the annual figure, was £61,164 (2022: £50,805).

15. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity or a related entity were received by any of the trustees

16. Tangible fixed assets

	Fixtures and fittings £	Equipment £	Total £
Cost			
At 1 April 2022 and 31 March 2023	<u>6,783</u>	<u>16,639</u>	<u>23,422</u>
Depreciation			
At 1 April 2022	6,782	13,377	20,159
Charge for the year	–	3,261	3,261
At 31 March 2023	<u>6,782</u>	<u>16,638</u>	<u>23,420</u>
Carrying amount			
At 31 March 2023	<u>1</u>	<u>1</u>	<u>2</u>
At 31 March 2022	<u>1</u>	<u>3,262</u>	<u>3,263</u>

17. Debtors

	2023 £	2022 £
Trade debtors	61,902	26,299
Prepayments and accrued income	29,447	30,454
	<u>91,349</u>	<u>56,753</u>

18. Creditors: amounts falling due within one year

	2023 £	2022 £
Trade creditors	–	2,726
Accruals and deferred income	106,947	82,207
Social security and other taxes	4,245	877
Other creditors	912	200
	<u>112,104</u>	<u>86,010</u>

Public Health Register

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2023

19. Pensions and other post retirement benefits

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £12,324 (2022: £10,949).

20. Analysis of charitable funds

Unrestricted funds

	At 1 April 2022 £	Income £	Expenditure £	At 31 March 2023 £
General funds	<u>234,925</u>	<u>404,301</u>	<u>(527,939)</u>	<u>111,287</u>

	At 1 April 2021 £	Income £	Expenditure £	At 31 March 2022 £
General funds	<u>313,070</u>	<u>340,098</u>	<u>(418,243)</u>	<u>234,925</u>

21. Analysis of net assets between funds

	Unrestricted Funds £	Total Funds 2023 £
Tangible fixed assets	2	2
Current assets	223,389	223,389
Creditors less than 1 year	<u>(112,104)</u>	<u>(112,104)</u>
Net assets	<u>111,287</u>	<u>111,287</u>

	Unrestricted Funds £	Total Funds 2022 £
Tangible fixed assets	3,263	3,263
Current assets	317,672	317,672
Creditors less than 1 year	<u>(86,010)</u>	<u>(86,010)</u>
Net assets	<u>234,925</u>	<u>234,925</u>

PUBLIC HEALTH REGISTER

England & Wales - Charity number 1162895

Accounts

COMPANY REGISTRATION NUMBER: 04776439

CHARITY REGISTRATION NUMBER: 1162895

SCOTLAND CHARITY REGISTRATION NUMBER: SC045877

Public Health Register

Company Limited by Guarantee

Unaudited Financial Statements

31 March 2022

Public Health Register

Company Limited by Guarantee

Financial Statements

Year ended 31 March 2022

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Notes to the financial statements	9
The following pages do not form part of the financial statements	
Detailed statement of financial activities	18
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Public Health Register

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 March 2022

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2022.

Reference and administrative details

Registered charity name	Public Health Register
Charity registration number	1162895
Company registration number	04776439
Principal office and registered office	16a The McLaren Building 46 Priory Queensway Birmingham West Midlands B4 7LR

The trustees

Dr J Douglas	
Dr JS Dowd	
Professor DH Evans	
Professor RE Freeman	(Died 30 September 2021)
Mr AP Jones	
Dr R Khutan	
Ms H King	
Mr SJ Maddern	
Professor V Speller	
Mr DR Vernon	
Professor LM Wallace	(Resigned 31 December 2021)
M Coward	(Appointed 1 February 2022)
L Smith	(Appointed 1 February 2022)

Company secretary Ms Jessica Lichtenstein

Independent examiner David Seeley FCA
Accuo Accounting Limited
Chartered Accountants
Alvechurch
Birmingham
B48 7JX

Structure, governance and management

Governing document

The charity is controlled by its governing document, its Articles of Association, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006. It is a Public Benefit Entity as defined by FRS 102.

Public Health Register

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2022

Objectives and activities

Objectives and aims

The Board's vision for the Charity is:

All UK citizens shall have the best possible health and wellbeing and that inequalities between communities are reduced as far as possible, assisted and enabled by our registrants in their population health practice.

The Board's mission is:

To protect the public from harm from poor population health practice by assuring the competence of those who achieve registration with us and by ensuring that registrants maintain and enhance their professional competence during their time of registration with us.

The Board works to an approved three-year Business Plan, currently for the period 2021-24. The priorities of the current Business Plan are: to be an effective regulator, to be a self-sustaining organisation and to have a strong reputation for integrity and influence across the UK and beyond.

A. OUR REGISTER

A1 We will communicate and demonstrate our commitment to public protection including through maintaining a register that is accurate, easily accessible to the public and upholds standards of competence for public health professionals

A2 We will regularly carry out assessment of risks presented by registrants' public health practice to service users and the public, keep our risk register up-to-date and be alert to future changes in risks

A3 We will maintain and develop appropriate education and training standards for applicants for registration and for routes to registration with the aim of maintaining and enhancing public confidence in our register

B. OUR RESOURCES

B1 We will communicate and demonstrate our strong and effective governance and management of our resources, including paid staff, volunteers finances and data, in the delivery of our functions

B2 We will work constantly to maintain and enhance registrants' competence and fitness to practise, promote quality improvement of registrants' services, and take timely action when concerns are raised for the protection of the public

B3 We will manage complaints about our services fairly and effectively and act on our learning from complaints, compliments and comments we receive with the aim of improving our own quality of service

C. OUR RELATIONSHIPS

C1 We will communicate and demonstrate the value of registration to all appropriate audiences with a view to ensuring maximum coverage of registration for the public health workforce

C2 We will, as an organisation, support the public health system's development of an agile, flexible, multidisciplinary public health workforce

C3 We will, as an organisation, behave with integrity, be open and transparent and be accountable to registrants, the public and stakeholders and be socially responsible.

Public Health Register

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2022

Objectives and activities *(continued)*

Public Benefit

The Charity's public benefit is the advancement of the health and wellbeing of all people in the United Kingdom. The primary purpose of maintaining the register is protection of the public from harm caused by the misconduct and/or incompetent performance of any public health registrant.

The charity has at all times, when planning and performing its activities, had regards to the guidance on public benefit issued by the Charity Commission in England and Wales.

Achievements and performance

During 2021-22, and in pursuit of this public benefit, the Charity has:

- Extended flexibilities to assist the ongoing professional regulation of public health professionals during a time of major stress and increased workload during a second year of a COVID-19 pandemic.
- Continued to operate a temporary register to support a stretched public health workforce
- Increased the total number of registrants
- Introduced an improved framework for policy development and improvement decision-making
- Put in place a revised governance and committee framework
- Reviewed and improved its risk reporting
- Put in place a focussed improvement plan
- Undertook an Equality, Diversity and Inclusion review, putting in place building blocks for a substantive action plan

The Charity's income from registration fees is reasonably predictable and is adequate for the Charity's needs. Costs are well controlled.

Policies and procedures provide comprehensive coverage for the Charity's activities and they are regularly reviewed and updated. The register is published on the Charity's website and can be accessed freely by the public.

The Charity reported regularly on its performance by means of e-bulletins, newsletters and other meetings with registrants and stakeholders. The Charity consults registrants and stakeholders on all major changes and has carried out several formal consultations during the year.

Financial review

The Charity generated a deficit in the year of £78,145 this year (2021: surplus of £44,787), which will be applied to augment the Charity's reserves so that they are enough to cover future funding requirements as the Charity's policy on reserves requires.

The Charity's income is generally derived from registration fees and necessary training services provided to assessors and verifiers directly related to the portfolio assessment routes to registration. Occasionally grants may be received, as in 2021 for additional support during the Covid pandemic

The Charity's finances are healthy and sustainable.

Public Health Register

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2022

Plans for future periods

The charity's Chief Executive left during the year and his role has been undertaken by a secondee from an unrelated third party. It is expected that a permanent replacement will be appointed in Autumn this year.

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on 22 September 2022 and signed on behalf of the board of trustees by:



Mr AP Jones
Trustee

Public Health Register

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of Public Health Register

Year ended 31 March 2022

I report to the trustees on my examination of the financial statements of Public Health Register ('the charity') for the year ended 31 March 2022.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities and Trustee Investment (Scotland) Act 2005 ('the 2005 Act'), the Charities Accounts (Scotland) Regulations 2006 (as amended) and the Companies Act 2006 ('the 2006 Act'). You are satisfied that the accounts of the company are not required by charity or company law to be audited and have chosen instead to have an independent examination.

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts carried out under section 44(1)(c) of the 2005 Act and section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the requirements of Regulation 11 of the Charities Accounts (Scotland) Regulations 2006 (as amended) and the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity is required by company law to prepare its accounts on an accruals basis and is registered as a charity in Scotland your examiner must be a member of a body listed in Regulation 11(2) of the Charities Accounts (Scotland) Regulations 2006 (as amended). I can confirm that I am qualified to undertake the examination because I am a registered member of the Institute of Chartered Accountants in England and Wales (ICAEW) which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act, section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; or
2. the financial statements do not accord with those records or with the accounting requirements of Regulation 8 of the Charities Accounts (Scotland) Regulations 2006; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Public Health Register

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of Public Health Register
(continued)

Year ended 31 March 2022

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



David Seeley FCA
Independent Examiner

Accuo Accounting Limited
Chartered Accountants
Alvechurch
Birmingham
B48 7JX

24/1/2022

Public Health Register

Company Limited by Guarantee

Statement of Financial Activities (including income and expenditure account)

Year ended 31 March 2022

		2022		2021
	Note	Unrestricted funds £	Total funds £	Total funds £
Income and endowments				
Donations and legacies	5	244,796	244,796	344,826
Charitable activities	6	89,961	89,961	35,550
Other trading activities	7	4,584	4,584	1,376
Investment income	8	757	757	1,188
Total income		<u>340,098</u>	<u>340,098</u>	<u>382,940</u>
Expenditure				
Expenditure on charitable activities	9,10	418,243	418,243	338,153
Total expenditure		<u>418,243</u>	<u>418,243</u>	<u>338,153</u>
Net (expenditure)/income and net movement in funds		<u>(78,145)</u>	<u>(78,145)</u>	<u>44,787</u>
Reconciliation of funds				
Total funds brought forward		313,070	313,070	268,283
Total funds carried forward		<u>234,925</u>	<u>234,925</u>	<u>313,070</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 9 to 16 form part of these financial statements.

Public Health Register

Company Limited by Guarantee

Statement of Financial Position

31 March 2022

	Note	2022 £	2021 £
Fixed assets			
Tangible fixed assets	15	3,263	7,572
Current assets			
Debtors	16	56,753	66,990
Cash at bank and in hand		260,919	289,711
		<u>317,672</u>	<u>356,701</u>
Creditors: amounts falling due within one year	17	86,010	51,203
Net current assets		<u>231,662</u>	<u>305,498</u>
Total assets less current liabilities		<u>234,925</u>	<u>313,070</u>
Net assets		<u>234,925</u>	<u>313,070</u>
Funds of the charity			
Unrestricted funds		234,925	313,070
Total charity funds	19	<u>234,925</u>	<u>313,070</u>

For the year ending 31 March 2022 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 22 September 2022, and are signed on behalf of the board by:



Mr AP Jones
Trustee

The notes on pages 9 to 16 form part of these financial statements.

Public Health Register

Company Limited by Guarantee

Notes to the Financial Statements

Year ended 31 March 2022

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England, Wales and Scotland. The address of the registered office is 16a The McLaren Building, 46 Priory Queensway, Birmingham, West Midlands, B4 7LR.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis.

Going concern

There are no material uncertainties about the charity's ability to continue.

Disclosure exemptions

The entity satisfies the criteria of being a qualifying entity as defined in FRS 102 by reason of being small. As such, advantage has been taken of the following disclosure exemptions available under paragraph 1.12 of FRS 102:

- (a) No cash flow statement has been presented for the company.
- (b) Disclosures in respect of financial instruments have not been presented.

Public Health Register

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

3. Accounting policies *(continued)*

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. Significant judgements

There are no judgements (apart from those involving estimations) that management has made in the process of applying the charity's accounting policies that have any significant effect on the amounts recognised in the financial statements.

Key sources of estimation uncertainty

Accounting estimates and assumptions are made concerning the future and, by their nature, will rarely equal the related actual outcome. However management does not consider there are any key assumptions or other sources of estimation uncertainty that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of a grant application. There are currently no restricted funds held by the charitable company.

Incoming resources

All income is included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from subscriptions and the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Public Health Register

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

3. Accounting policies *(continued)*

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes VAT as this cannot be recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all activities for raising funds.
- expenditure on charitable activities includes all costs incurred by the charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.
- All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Operating leases

Lease payments are recognised as an expense over the lease term on a straight-line basis. The aggregate benefit of lease incentives is recognised as a reduction to expense over the lease term, on a straight-line basis.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Fixtures and fittings	-	25% straight line
Equipment	-	25% straight line

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided.

4. Limited by guarantee

The liability of members in case of the charity being wound up is limited to £1.

Public Health Register

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

5. Donations and legacies

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Grants				
Public Health England	–	–	48,252	48,252
Subscriptions				
Registration fees	187,404	187,404	247,485	247,485
Local Practitioner	57,392	57,392	49,089	49,089
	<u>244,796</u>	<u>244,796</u>	<u>344,826</u>	<u>344,826</u>

6. Charitable activities

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Training income	<u>89,961</u>	<u>89,961</u>	<u>35,550</u>	<u>35,550</u>

7. Other trading activities

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Other Income	<u>4,584</u>	<u>4,584</u>	<u>1,376</u>	<u>1,376</u>

8. Investment income

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Bank interest receivable	<u>757</u>	<u>757</u>	<u>1,188</u>	<u>1,188</u>

9. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Registration	410,399	410,399	334,493	334,493
Support costs	7,844	7,844	3,660	3,660
	<u>418,243</u>	<u>418,243</u>	<u>338,153</u>	<u>338,153</u>

Public Health Register

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

10. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	Total funds 2022 £	Total fund 2021 £
Registration	410,399	–	410,399	334,493
Governance costs	–	7,844	7,844	3,660
	<u>410,399</u>	<u>7,844</u>	<u>418,243</u>	<u>338,153</u>

11. Net (expenditure)/income

Net (expenditure)/income is stated after charging/(crediting):

	2022 £	2021 £
Depreciation of tangible fixed assets	4,309	4,310
Operating lease rentals including rent payable	<u>38,865</u>	<u>19,044</u>

12. Independent examination fees

	2022 £	2021 £
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>4,872</u>	<u>4,000</u>

13. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2022 £	2021 £
Wages and salaries	137,160	162,000
Social security costs	9,821	13,406
Employer contributions to pension plans	10,949	11,995
Other employee benefits	<u>50,805</u>	<u>–</u>
	<u>208,735</u>	<u>187,401</u>

The average head count of employees during the year was 4 (2021: 4). The average number of full-time equivalent employees during the year is analysed as follows:

	2022 No.	2021 No.
Management	1	1
Administration and support	<u>3</u>	<u>3</u>
	<u>4</u>	<u>4</u>

Public Health Register

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

13. Staff costs *(continued)*

The number of employees whose remuneration for the year fell within the following bands, were:

	2022	2021
	No.	No.
£80,000 to £89,999	<u>–</u>	<u>1</u>

Key Management Personnel

Key management personnel include the trustees and the chief executive. Total remuneration costs in the year were £43,850. (2020: £84,986). During the year the Chief Executive employed by the charity left and the charity currently contracts the services for his replacement who is on secondment from an unrelated third party. This particular cost, which is not included in the annual figure, was £50,805. The comparative amount includes the costs of the chief executive appointed in March 2021 as well as the outgoing one in that year.

14. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity or a related entity were received by any of the trustees

15. Tangible fixed assets

	Fixtures and fittings £	Equipment £	Total £
Cost			
At 1 April 2021 and 31 March 2022	<u>6,783</u>	<u>16,639</u>	<u>23,422</u>
Depreciation			
At 1 April 2021	6,633	9,217	15,850
Charge for the year	149	4,160	4,309
At 31 March 2022	<u>6,782</u>	<u>13,377</u>	<u>20,159</u>
Carrying amount			
At 31 March 2022	<u>1</u>	<u>3,262</u>	<u>3,263</u>
At 31 March 2021	<u>150</u>	<u>7,422</u>	<u>7,572</u>

16. Debtors

	2022	2021
	£	£
Trade debtors	26,299	47,925
Prepayments and accrued income	30,454	19,065
	<u>56,753</u>	<u>66,990</u>

Public Health Register

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

17. Creditors: amounts falling due within one year

	2022	2021
	£	£
Trade creditors	2,726	8,520
Accruals and deferred income	82,207	38,196
Social security and other taxes	877	4,487
Other creditors	200	–
	<u>86,010</u>	<u>51,203</u>

18. Pensions and other post retirement benefits

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £10,949 (2021: £11,995).

19. Analysis of charitable funds

Unrestricted funds

	At 1 April 2021	Income	Expenditure	At 31 March 2022
	£	£	£	£
General funds	<u>313,070</u>	<u>340,098</u>	<u>(418,243)</u>	<u>234,925</u>

	At 1 April 2020	Income	Expenditure	At 31 March 20 21
	£	£	£	£
General funds	<u>268,283</u>	<u>382,940</u>	<u>(338,153)</u>	<u>313,070</u>

Public Health Register

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

20. Analysis of net assets between funds

	Unrestricted Funds	Total Funds 2022
	£	£
Tangible fixed assets	3,263	3,263
Current assets	317,672	317,672
Creditors less than 1 year	(86,010)	(86,010)
Net assets	<u>234,925</u>	<u>234,925</u>

	Unrestricted Funds	Total Funds 2021
	£	£
Tangible fixed assets	7,572	7,572
Current assets	356,701	356,701
Creditors less than 1 year	(51,203)	(51,203)
Net assets	<u>313,070</u>	<u>313,070</u>

PUBLIC HEALTH REGISTER

England & Wales - Charity number 1162895

Accounts

COMPANY REGISTRATION NUMBER: 04776439
CHARITY REGISTRATION NUMBER: 1162895

Public Health Register
Company Limited by Guarantee
Unaudited Financial Statements
31 March 2021

Public Health Register
Company Limited by Guarantee
Financial Statements
Year ended 31 March 2021

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Public Health Register

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 March 2021

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2021.

Reference and administrative details

Registered charity name	Public Health Register
Charity registration number	1162895
Company registration number	04776439
Principal office and registered office	16a The McLaren Building 46 Priory Queensway Birmingham West Midlands B4 7LR

The trustees

Dr J Douglas	
Dr JS Dowd	
Professor DH Evans	
Professor RE Freeman	
Mr AP Jones	
Dr R Khutan	
Ms H King	
JM Sandy	Appointed 26 January 2021
Mr SJ Maddern	
Professor V Speller	
Mr DR Vernon	
Professor LM Wallace	

Company secretary Mr M Boo

Accountants David Seeley FCA
Chartered accountant
Accuo Accounting Limited
Chartered Accountants
Alvechurch
Birmingham
B48 7JX

Structure, governance and management

Governing document

The charity is controlled by its governing document, its Articles of Association, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006. It is a Public Benefit Entity as defined by FRS 102.

Public Health Register

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2021

Objectives and activities

Objectives and aims

The Board's vision for the Charity is:

All UK citizens shall have the best possible health and wellbeing and that inequalities between communities are reduced as far as possible, assisted and enabled by our registrants in their population health practice.

The Board's mission is:

To protect the public from harm from poor population health practice by assuring the competence of those who achieve registration with us and by ensuring that registrants maintain and enhance their professional competence during their time of registration with us.

The Board works to an approved three-year Business Plan, currently for the period 2021-24. The priorities of the current Business Plan are: to be an effective regulator, to be a self-sustaining organisation and to have a strong reputation for integrity and influence across the UK and beyond.

The objectives of the business plan are as follows:

A. OUR REGISTER
A1 We will communicate and demonstrate our commitment to public protection including through maintaining a register that is accurate, easily accessible to the public and upholds standards of competence for public health professionals
A2 We will regularly carry out assessment of risks presented by registrants' public health practice to service users and the public, keep our risk register up-to-date and be alert to future changes in risks
A3 We will maintain and develop appropriate education and training standards for applicants for registration and for routes to registration with the aim of maintaining and enhancing public confidence in our register
B. OUR RESOURCES
B1 We will communicate and demonstrate our strong and effective governance and management of our resources, including paid staff, volunteers, finances and data, in the delivery of our functions
B2 We will work constantly to maintain and enhance registrants' competence and fitness to practise, promote quality improvement of registrants' services, and take timely action when concerns are raised for the protection of the public
B3 We will manage complaints about our services fairly and effectively and act on our learning from complaints, compliments and comments we receive with the aim of improving our own quality of service
C. OUR RELATIONSHIPS
C1 We will communicate and demonstrate the value of registration to all appropriate audiences with a view to ensuring maximum coverage of registration for the public health workforce
C2 We will, as an organisation, support the public health system's development of an agile, flexible, multidisciplinary public health workforce
C3 We will, as an organisation, behave with integrity, be open and transparent and be accountable to registrants, the public and stakeholders and be socially responsible.

Public Health Register

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2021

Objectives and activities *(continued)*

Public Benefit

The Charity's public benefit is the advancement of the health and wellbeing of all people in the United Kingdom. The primary purpose of maintaining the register is protection of the public from harm caused by the misconduct and/or incompetent performance of any public health registrant.

The charity has at all times, when planning and performing its activities, had regard to the guidance on public benefit issued by the Charity Commission in England and Wales.

Achievements and performance

During 2020-21, and in pursuit of this public benefit, the Charity has:

- Supported public health professionals across the UK during a year of a Covid-19 health pandemic.
- Created a temporary register to increase the pool of trained public health professionals available to support actions to respond to the Covid-19 pandemic
- Introduced further flexibilities to assist the ongoing professional regulation of public health professionals during a time of major stress and increased workload
- Increased the total number of registrants
- Produced material to help employers to professionally register their public health practitioners.

The Charity's income from registration fees is reasonably predictable and is adequate for the Charity's needs. Costs are well controlled.

Policies and procedures provide comprehensive coverage for the Charity's activities and they are regularly reviewed and updated. The register is published on the Charity's website and can be accessed freely by the public.

The Charity reported regularly on its performance by means of e-bulletins, newsletters and other meetings with registrants and stakeholders. The Charity consults registrants and stakeholders on all major changes and has carried out several formal consultations during the year.

Financial review

The Charity achieved a surplus of £44,787 this year (2020: £52,314), which will be applied to augment the Charity's reserves so that they are enough to cover future funding requirements as the Charity's policy on reserves requires.

The Charity's income is all derived from registration fees and necessary training services provided to assessors and verifiers directly related to the portfolio assessment routes to registration.

The Charity's finances are healthy and sustainable.

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

Public Health Register

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2021

The trustees' annual report was approved on 14 September 2021 and signed on behalf of the board of trustees by:



Mr AP Jones
Trustee

Public Health Register

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of Public Health Register

Year ended 31 March 2021

I report to the trustees on my examination of the financial statements of Public Health Register ('the charity') for the year ended 31 March 2021.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities and Trustee Investment (Scotland) Act 2005 ('the 2005 Act'), the Charities Accounts (Scotland) Regulations 2006 (as amended) and the Companies Act 2006 ('the 2006 Act'). You are satisfied that the accounts of the company are not required by charity or company law to be audited and have chosen instead to have an independent examination.

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts carried out under section 44(1)(c) of the 2005 Act and section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the requirements of Regulation 11 of the Charities Accounts (Scotland) Regulations 2006 (as amended) and the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity is required by company law to prepare its accounts on an accruals basis and is registered as a charity in Scotland your examiner must be a member of a body listed in Regulation 11(2) of the Charities Accounts (Scotland) Regulations 2006 (as amended). I can confirm that I am qualified to undertake the examination because I am a registered member of the Institute of Chartered Accountants in England and Wales (ICAEW) which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act, section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; or
2. the financial statements do not accord with those records or with the accounting requirements of Regulation 8 of the Charities Accounts (Scotland) Regulations 2006; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

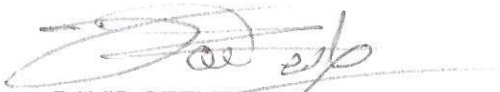
Public Health Register

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of Public Health Register (continued)

Year ended 31 March 2021

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



DAVID SEELEY FCA
Chartered accountant

Accuo Accounting Limited
Chartered Accountants
Alvechurch
Birmingham
B48 7JX

15 September 2021

Public Health Register

Company Limited by Guarantee

Statement of Financial Activities (including income and expenditure account)

31 March 2021

		2021		2020
	Note	Unrestricted funds £	Total funds £	Total funds £
Income and endowments				
Donations and legacies	5	344,826	344,826	283,862
Charitable activities	6	35,550	35,550	88,780
Other trading activities	7	1,376	1,376	2,574
Investment income	8	1,188	1,188	1,505
Total income		<u>382,940</u>	<u>382,940</u>	<u>376,721</u>
Expenditure				
Expenditure on charitable activities	9,10	338,153	338,153	324,407
Total expenditure		<u>338,153</u>	<u>338,153</u>	<u>324,407</u>
Net income and net movement in funds		<u>44,787</u>	<u>44,787</u>	<u>52,314</u>
Reconciliation of funds				
Total funds brought forward		268,283	268,283	215,969
Total funds carried forward		<u>313,070</u>	<u>313,070</u>	<u>268,283</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 9 to 16 form part of these financial statements.

Public Health Register
Company Limited by Guarantee
Statement of Financial Position
31 March 2021

		2021	2020
		£	£
Fixed assets			
Tangible fixed assets	16	7,572	5,893
Current assets			
Debtors	17	66,990	27,062
Cash at bank and in hand		<u>289,711</u>	<u>250,775</u>
		356,701	277,837
Creditors: amounts falling due within one year	18	<u>51,203</u>	<u>15,447</u>
Net current assets		<u>305,498</u>	<u>262,390</u>
Total assets less current liabilities		<u>313,070</u>	<u>268,283</u>
Net assets		<u><u>313,070</u></u>	<u><u>268,283</u></u>
Funds of the charity			
Unrestricted funds		313,070	268,283
Total charity funds	20	<u><u>313,070</u></u>	<u><u>268,283</u></u>

For the year ending 31 March 2021 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 14 September 2021, and are signed on behalf of the board by:



Mr AP Jones
Trustee

The notes on pages 9 to 16 form part of these financial statements.

Public Health Register

Company Limited by Guarantee

Notes to the Financial Statements

Year ended 31 March 2021

1. General information

The charity is a private company limited by guarantee, registered in England and Wales and a registered charity in England, Wales and Scotland. The address of the registered office is 16a The McLaren Building, 46 Priory Queensway, Birmingham, West Midlands, B4 7LR.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011, Charities and Trustee Investment (Scotland) Act 2005 and the Charity Accounts (Scotland) Regulations 2006 (as amended).

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis.

Going concern

There are no material uncertainties about the charity's ability to continue.

Disclosure exemptions

The entity satisfies the criteria of being a qualifying entity as defined in FRS 102 by reason of being small. As such, advantage has been taken of the following disclosure exemptions available under paragraph 1.12 of FRS 102:

- (a) No cash flow statement has been presented for the company.
- (b) Disclosures in respect of financial instruments have not been presented.

Public Health Register

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

3. Accounting policies *(continued)*

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. Significant judgements

There are no judgements (apart from those involving estimations) that management has made in the process of applying the charity's accounting policies that have any significant effect on the amounts recognised in the financial statements.

Key sources of estimation uncertainty

Accounting estimates and assumptions are made concerning the future and, by their nature, will rarely equal the related actual outcome. However management does not consider there are any key assumptions or other sources of estimation uncertainty that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of a grant application. There are currently no restricted funds held by the charitable company.

Incoming resources

All income is included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from subscriptions and the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Public Health Register

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

3. Accounting policies *(continued)*

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes VAT as this cannot be recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all activities for raising funds.
- expenditure on charitable activities includes all costs incurred by the charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.
- All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Operating leases

Lease payments are recognised as an expense over the lease term on a straight-line basis. The aggregate benefit of lease incentives is recognised as a reduction to expense over the lease term, on a straight-line basis.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Fixtures and fittings	-	25% straight line
Equipment	-	25% straight line

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided.

4. Limited by guarantee

The liability of members in case of the charity being wound up is limited to £1.

Public Health Register

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

5. Donations and legacies

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Grants				
Public Health England	48,252	48,252	–	–
Subscriptions				
Registration fees	247,485	247,485	243,571	243,571
Local Practitioner	49,089	49,089	40,291	40,291
	<u>344,826</u>	<u>344,826</u>	<u>283,862</u>	<u>283,862</u>

6. Charitable activities

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Training income	<u>35,550</u>	<u>35,550</u>	<u>88,780</u>	<u>88,780</u>

7. Other trading activities

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Other Income	<u>1,376</u>	<u>1,376</u>	<u>2,574</u>	<u>2,574</u>

8. Investment income

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Bank interest receivable	<u>1,188</u>	<u>1,188</u>	<u>1,505</u>	<u>1,505</u>

9. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Registration	334,493	334,493	320,407	320,407
Support costs	3,660	3,660	4,000	4,000
	<u>338,153</u>	<u>338,153</u>	<u>324,407</u>	<u>324,407</u>

Public Health Register

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

10. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	Total funds 2021 £	Total fund 2020 £
Registration	334,493	–	334,493	320,407
Governance costs	–	3,660	3,660	4,000
	<u>334,493</u>	<u>3,660</u>	<u>338,153</u>	<u>324,407</u>

11. Net income

Net income is stated after charging/(crediting):

	2021 £	2020 £
Depreciation of tangible fixed assets	4,310	2,811
Operating lease rentals	<u>393</u>	<u>1,573</u>

12. Independent examination fees

	2021 £	2020 £
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>4,000</u>	<u>4,000</u>

13. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2021 £	2020 £
Wages and salaries	162,000	132,005
Social security costs	13,406	10,455
Employer contributions to pension plans	<u>11,995</u>	<u>10,392</u>
	<u>187,401</u>	<u>152,852</u>

The average head count of employees during the year was 4 (2020: 4). The average number of full-time equivalent employees during the year is analysed as follows:

	2021 No.	2020 No.
Management	1	1
Administration and support	<u>3</u>	<u>3</u>
	<u>4</u>	<u>4</u>

Public Health Register

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

13. Staff costs *(continued)*

The number of employees whose remuneration for the year fell within the following bands, were:

	2021	2020
	No.	No.
£60,000 to £69,999	–	1
£80,000 to £89,999	1	–
	<u>1</u>	<u>1</u>

Key Management Personnel

Key management personnel include the trustees and the chief executive. Total remuneration costs were £84,986. This includes the costs of the new chief executive appointed in March 2021 as well as the outgoing one.

14. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity or a related entity were received by any of the trustees

15. Transfers between funds

During the previous year the charity transferred £20,151 of previously restricted funds into general funds. The project for which the funds were allocated is ongoing and is part of the charity's normal operations.

16. Tangible fixed assets

	Fixtures and fittings £	Equipment £	Total £
Cost			
At 1 April 2020	6,783	10,650	17,433
Additions	–	5,989	5,989
At 31 March 2021	<u>6,783</u>	<u>16,639</u>	<u>23,422</u>
Depreciation			
At 1 April 2020	6,483	5,057	11,540
Charge for the year	150	4,160	4,310
At 31 March 2021	<u>6,633</u>	<u>9,217</u>	<u>15,850</u>
Carrying amount			
At 31 March 2021	<u>150</u>	<u>7,422</u>	<u>7,572</u>
At 31 March 2020	<u>300</u>	<u>5,593</u>	<u>5,893</u>

Public Health Register

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

17. Debtors

	2021	2020
	£	£
Trade debtors	47,925	22,581
Other debtors	19,065	4,481
	<u>66,990</u>	<u>27,062</u>

18. Creditors: amounts falling due within one year

	2021	2020
	£	£
Trade creditors	8,520	2,379
Social security and other taxes	4,487	7,145
Other creditors	38,196	5,923
	<u>51,203</u>	<u>15,447</u>

19. Pensions and other post retirement benefits

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £11,995 (2020: £10,392).

20. Analysis of charitable funds

Unrestricted funds

	At			At
	1 April 2020	Income	Expenditure	31 March 2021
	£	£	£	£
General funds	<u>268,283</u>	<u>382,940</u>	<u>(338,153)</u>	<u>313,070</u>

Public Health Register

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

21. Analysis of net assets between funds

	Unrestricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Tangible fixed assets	7,572	7,572	5,893
Current assets	356,701	356,701	277,837
Creditors less than 1 year	(51,203)	(51,203)	(15,447)
Net assets	<u>313,070</u>	<u>313,070</u>	<u>268,283</u>