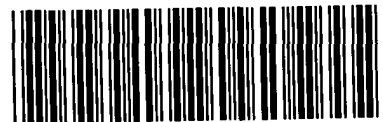


UPBEAT COMMUNITIES LTD
(A company limited by guarantee)

**REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

CHARITY NO: 1162856
COMPANY NO: 05648977

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UPBEAT COMMUNITIES LTD
(A company limited by guarantee)

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

The Trustees are pleased to present their annual Directors Report together with the financial statements of the charity for the year ended 31 March 2021 which are also prepared to meet the requirements for a Directors Report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102), published on 1st January 2019.

CHAIR'S REPORT

2020/21 has been a year dominated by the Global pandemic referred to as COVID-19. Upbeat Communities have felt the actions generated by the various Government legislation and advice throughout the year. This has permeated every activity, from face to face classes right through to the payment of invoices. Upbeat Communities has been required to re-invent itself whilst continuing to uphold its ethos and values; operating in this new COVID shaped world.

During late March 2020, Upbeat Communities responded to the Pandemic by putting together a crisis team, comprising Senior staff and Trustees to manage the process and to report to Trustees on the wider implications (and for decision making). Budgets were continually monitored and forecasts for future periods reviewed frequently. This Sub Committee operated for approximately 5 months, being wound up in August 2020 when it was deemed to have served its Primary purpose.

The magnitude of change during 2020/21 brought about by the Pandemic has been unprecedented. Creatively finding new and safe ways to deliver the services that Upbeat Communities are contracted to provide has been the order of the day. It is not possible in these few words to adequately recognise and thank everyone associated with Upbeat Communities during this time, for their ability to get the job done to a very high standard when no two weeks have been the same. They all deserve the highest possible praise. I would like to recognise staff, volunteers, service users, trustees and anyone who has come into contact with Upbeat over the past 12 months. With God's provision and individual's flexibility, Upbeat Communities have certainly risen to the challenges set before them. Thank you all for the commitment and passion you constantly demonstrate for Upbeat's cause and for being a contributor in supporting Upbeat's fulfilment of God's purpose in the local communities.

Financially, the reduction in fund balances carried forward as at 31st March 2021 (£ 178,855) compared to the previous period (£ 214,608) fully describes the year. Revenue for the period was £ 424,361, a reduction of 20% on 2019/20. Grant income was significantly reduced, mainly due to the Vulnerable Persons Resettlement Scheme being severely curtailed in both Derbyshire and Lincolnshire. To offset this, Upbeat Communities have taken advantage of the Government sponsored Job Retention Scheme, some small COVID relief grants provided by Derby City Council and the receipt of some unplanned funding during the COVID period. An overall trading deficit of £ 35,753 is reported for the period. Without the above referenced Government and Local Authority Financial assistance, plus the unplanned funding, this would have been significantly higher. On reflection, the resilience that Upbeat Communities exhibits in its finances and staff has allowed it to meet its obligations through 2020/21, head forward with confidence, and be ready for growth when future opportunities exist. Given the financial challenges this year and in line with Upbeat Communities' ethos, the Reserves policy has been reviewed, concluding a largely static situation over the 12 months.

Project activity mostly moved to the virtual environment this year, with face to face only taking place where Government guidelines allowed it. Even in the restricted environment of 2020/21, Upbeat Communities pressed ahead with developing its Strategic plans, culminating in a facilitator led day in November 2021. The benefits of this major work are yet to be realized, with further discussions still required to finalise the outcomes. Some staff changes took place in the year, with Sam Thorogood leaving to pursue other interests; Maddie De Soya was appointed to replace him and Vicki Offin recruited as Head of Fundraising. Consideration has been given this year to a new Social Enterprise; this has been named Upbeat Clean and is being led by Michael Gladwell. This is in the early stages, with understanding requirements, markets and resources required amongst other due diligence considerations. The Trustees believe this new Social Enterprise is fully aligned with Upbeat Communities' stated objects.

UPBEAT COMMUNITIES LTD
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REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

CHAIR'S REPORT (continued)

Following specific training received by Staff and Trustees, and various consultations on the topic, Upbeat Communities are undertaking to review its approach to Equality, Diversity and Inclusion. Significant work has already been carried out with conclusions to be reached during 2021/22.

Dave Priestley

Chair of Trustees
December 2021

OUR PURPOSES AND ACTIVITIES

The objects of the charity are:-

To relieve the charitable needs of migrants, refugees and asylum seekers in particular those coming to the United Kingdom, by provision of advice, support and assistance organising educational programmes and such other activities as the trustees deem fit as a means of:-

- a) Advancing their education and training;
- b) Relieving them from financial hardship and unemployment; and
- c) Advancing them in life and assisting them with the adaption within a new community.

To promote racial harmony for the public benefit by:-

- a) Promoting activities to foster understanding between people from diverse backgrounds; and
- b) Advancing education and raising awareness about different racial groups; including the issues faced by migrants, refugees and asylum seekers to promote good relations between persons of different racial groups.

On 8th December 2020, Upbeat Communities turned 15 years old. What started out as a small social enterprise, established to run a café in a local park, has become one of the largest refugee charities in the region, providing welcome, support and integration to hundreds of individuals and families seeking sanctuary in the UK.

In an environment where hostility towards those seeking asylum is evident, and the political climate is making it harder for those seeking safety on our shores, the need for Upbeat Communities, and the services we provide, continues.

Not only have asylum seekers experienced great loss in leaving their homelands (often because of war, persecution and torture), navigated dangerous journeys to escape their countries and reach the UK, but they also find themselves in an extremely difficult asylum process which is confusing, disorientating and dehumanising, with asylum claims often taking many years to conclude.

Added to this has been the immense challenge of the COVID-19 pandemic, creating more isolation, disconnection and pressure on the lives of those seeking sanctuary.

At the start of 2020, no one could have predicted the global ramifications of the coronavirus outbreak, and how it would impact on the lives of refugees and asylum seekers, and the work of Upbeat Communities. As an organisation we had to adapt in numerous ways to ensure the staff and volunteer team were kept safe (in line with UK Government guidance) whilst still meeting the new and emerging needs of those we work with.

With creativity, flexibility and commitment, our staff and volunteers rose to the challenge, developing new ways of delivering current projects and developing new projects to respond to the new working environment we found ourselves in.

"Thank you guys for everything you are doing for the refugees community. Thank you for looking after us during this awful time and even during the normal times" – Upbeat Participant

UPBEAT COMMUNITIES LTD
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REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

“There was nothing random about your act of kindness. I want to tell you thank you for all of your help and kindness for my wife and my daughters and me. During this sad time, you made my family very happy. You're a blessing to me and my family” – Upbeat Participant

Upbeat Communities continues to work in Derby, Derbyshire and Lincolnshire providing a range of projects and activities that meet the needs of those newly arrived as asylum seekers, as well as those who have been granted refugee status in the UK. These look different following the pandemic, but still broadly fit within the three areas of welcome, empowerment and awareness.

The Trustees confirm that they have had due regard to the guidance issued by the Charity Commission on public benefit when reviewing Upbeat Communities objectives and in planning future activities.

Mission, vision, values

Upbeat Communities continues to be guided by its Christian ethos, outworked through our vision, mission and values.

We are inspired by the message, life and example of Jesus through which God's unconditional love for all people is expressed, regardless of their race, disability, gender, age, religious belief or sexual orientation. Our ethos is rooted in faith in Jesus Christ, which compels us to love our neighbours as ourselves. It is through relationships, with each other and those whom we seek to serve, that we practice and demonstrate our ethos. We seek to live out Jesus' command to “welcome the stranger” by building mutually enriching relationships with those who are seeking sanctuary in our country and believe we are given a clear biblical mandate to do this in Matthew 25: 35 – 36:

“For I was hungry and you gave me something to eat, I was thirsty and you gave me something to drink, I was a stranger and you invited me in, I needed clothes and you clothed me, I was sick and you looked after me, I was in prison and you came to visit me”

Our **Vision** - to see thriving, positive communities, where every refugee can contribute and make the most of opportunities.

Our **Mission** - to welcome refugees and help them rebuild their lives. We want to see strangers become neighbours.

Our Values

1. We work to **WELCOME**

We believe in a welcoming God and we want to offer this same friendship, hospitality and acceptance to all those we meet.

2. We create **COMMUNITY**

Our desire is to see genuine belonging and family established between those seeking sanctuary and local people, reflecting God's heart for diverse, inclusive communities.

3. We are inspired to act with **INTEGRITY**

In knowing the unconditional positive value God has placed on each of us, we want to live and work with honesty, humility, and transparency, and by honouring others.

4. We exist to **EMPOWER**

Our hope is every person we engage with recognises and embraces their God-given potential, and is encouraged and equipped to achieve it.

UPBEAT COMMUNITIES LTD
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REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

5. We are committed to CREATIVITY

We seek to pioneer creative and innovative responses to the needs of those we work with, reflecting the unique creativity God has given each of us.

6. We run on RELATIONSHIPS

We are people-centred and are dedicated to loving and caring for each other with dignity, equality, respect, openness and trust.

7. We are proud to be PROFESSIONAL

We want to give our best to all we do and are committed to finding ways we can continually improve as an organisation.

8. We have COMPASSION at our core

At the heart of everything we do is the desire to see the love of God extended to all those we work with, communicated with warmth, kindness, and sensitivity.

Strategy and Activities

Upbeat Communities continues to be informed by its 3-year Strategic Plan, implemented in 2019 and running until 2022. Below are the 6 strategic objectives that trustees and staff are working towards as part of the overall strategic direction of the charity.

Strategic Objectives

1. Upbeat Communities is a values-led organisation and its Christian ethos and values underpin all that it does
2. Upbeat Communities continues to deliver high quality support, meeting the identified needs of Asylum Seekers and Refugees
3. Upbeat Communities ensures it has a diverse income stream, with a mix of restricted and unrestricted funding, in order to expand our provision of support for Asylum Seekers and Refugees
4. Upbeat Communities continues to be an excellent employer, with a positive working environment and a staff team who are valued and invested in
5. Upbeat Communities has the right resources, systems and procedures to be able to deliver the appropriate provision across all areas of our work
6. Upbeat Communities has greater engagement with local, regional and national stakeholders and its positive reputation continues to grow

The onset of the pandemic meant that progress on these strategic objectives was, in part, delayed and/ or limited, however, there is a commitment to continue to make progress despite the setbacks of the difficult working environment faced by the organisation.

Our work can be categorised into three areas of provision – welcome, empowerment and awareness.

UPBEAT COMMUNITIES LTD
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REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

Welcome

Prior to the pandemic, our work of welcome focused on our **Welcome Boxes** project, where trained volunteers visit newly arrived families and individuals referred to us from various organisations across Derby. They provide a Welcome Box filled with practical gifts, but also offer befriending support to help them register for relevant services and connect into community. Due to the pandemic this project was paused and replaced by an emergency grocery delivery project, as a way to meet the practical needs of families arriving in Derby whilst being able to stay connected with people and address isolation. Our **English Classes**, which had been delivered in a classroom setting, transitioned online, using Zoom as a way to engage with participants and help with their wellbeing, whilst also improving their English. Our **community meals** and **social activities** stopped, but our **women's coffee morning** also transitioned online.

Empowerment

Our **training and skills development** provision (delivered as part of our Survive & Thrive project) came to an end in 2020 and due to the pandemic did not start up again. Our **mentoring** pilot project also did not resume. **Host Derby** did continue to operate, providing support for destitute asylum seekers and refugees through the provision of short-term accommodation with volunteer hosts. Our Firm Foundations project, which started in Jan 2020 with the aim of supporting asylum seeker and refugee children with their education and wellbeing needs, also had to be adapted, with online ESOL classes being offered and staff and volunteers providing resources for children to engage with at home.

Much of our work is focused on the **refugee resettlement** schemes in both Lincolnshire and Derbyshire. Originally entitled the Vulnerable Persons Resettlement Scheme (with a focus on refugees from Syria), it has now been expanded to include other refugees and is called the UK Resettlement Scheme. Due to the pandemic, and resulting travel bans that came into force in early 2020, no new families were resettled in either Derbyshire or Lincolnshire during this period. Support for families already here as part of the schemes had to be adapted, with staff providing many hours of support online and through remote working.

Awareness

Very few **training and information sessions** were carried out during this period, however online resources were provided to a number of churches and partner organisations about the work we were carrying out. Our Chief Executive, Andrew, continued to act as chair of the **Derby City of Sanctuary**, a network of organisations working together to create a culture of welcome in Derby. Meetings transitioned to online during this time.

Achievement and Performance

15 year anniversary – in order to celebrate our 15 year anniversary, a range of events and promotional and marketing activities had been planned for the year. Due to the pandemic the majority had to be cancelled and it is unlikely they will be rescheduled.

COVID-19 Response

A range of activities/ projects were delivered as part of a COVID response programme. They were developed in consultation with partner organisations, staff and those we work with.

Emergency Grocery Deliveries – more than 1400 culturally appropriate grocery packs were delivered by staff and volunteers to 160 asylum seeker and refugee households across Derby during the year. This provision replaced our Welcome Boxes project and was a means to stay connected to people newly arrived in Derby whilst also offering support, advice and signposting via doorstep deliveries. This project was delivered in partnership with Derby Food 4 Thought Alliance.

UPBEAT COMMUNITIES LTD
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REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

English Classes – we delivered 474 hours of online English classes to hundreds of learners using Zoom. Many of those accessing our classes were not based in Derby but could take part as long as they had access to the internet/mobile data on their phones. By the beginning of 2021 we were able to start COVID-safe face to face classes for those living in Derby.

Online Communication – using a WhatsApp broadcast group, we kept in contact with over 600 refugees and asylum seekers (and their households), sharing encouragement, positive messages, updates on the pandemic and information about our provision

Women's Support Group – our women's coffee morning transitioned online and provided community and peer support to women seeking sanctuary. Online activities included crafts, exercise, cooking and dance. When possible the women also met in a COVID-safe environment to take part in face to face activities. This work has now been renamed Upbeat Women.

Welcome Boxes – volunteers maintained contact with individuals and families they were supporting, but no new families were referred to this project and it was replaced by emergency grocery deliveries.

Survive & Thrive – our partnership project with the British Red Cross and the Multi Faith Centre ended in May 2020, however we had met our project targets by January 2020. Therefore no activities took place for Survive & Thrive during the year and were replaced our COVID-19 response.

Firm Foundations – our pilot project to support asylum seeker and refugee children with their educational and wellbeing needs began in Jan 2020, but soon had to stop due to the pandemic. We redeveloped the project, offering online English classes for children, activities for them to do at home, and providing support to parents with school admissions, access to uniforms and free school meals. We also partnered with Derby City Mission and provided over 100 children with Christmas presents. The pilot project has now been developed into our Upbeat Kids programme, offering activities to children during the holidays.

Hosting – Our Host Derby scheme continued to run during the year, with 2 guests supported with accommodation. In addition, we were approached by a partner organisation to develop a pilot project offering hosting for another group of vulnerable migrants across the UK. This pilot began in Feb 2021.

Vulnerable Persons Resettlement Scheme / UK Resettlement Scheme – during the year we supported 19 resettled Syrian families across Derbyshire and Lincolnshire, on behalf of the local councils. These families all arrived before the pandemic (the latest arriving in Feb 2020) however no new families were resettled due to the pandemic. The ongoing 4 year contract for refugee resettlement in Lincolnshire was tendered in 2020 and Upbeat Communities was successful in its bid to continue delivering this work. Upbeat Communities' contract for Derbyshire was extended until May 2021, after which a tendering process will take place.

Refugee Housing – during the year Upbeat Communities managed one property for refugees on behalf of a landlord.

Derby City of Sanctuary – no specific project activity took place as part of the Derby City Sanctuary network. Upbeat Communities continues to hold a small budget for the network to manage any expenses

Derby Language School - our original social enterprise has continued to generate substantial income for us this financial year (30% of total income). We adapted to Covid by delivering classes online while restrictions were in place, allowing us to continue to provide private and corporate classes. The surplus has been used to fund our charitable activities. Alongside our private and corporate classes, we continue to provide English classes for refugees in Derbyshire and Lincolnshire who are supported through the Vulnerable Person's Resettlement Scheme/UK Resettlement Scheme.

UPBEAT COMMUNITIES LTD
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REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

Upbeat Clean – this year saw the development of a new social enterprise, a domestic and commercial cleaning company providing real living wage employment for refugees. The start-up phase began in Jan 2021 with the first customers expected in April 2021.

Financial Review

The income for the year to 31 March 2021 was £424,361 (2020: £535,141). After costs, the charity had a deficit of £39,205 (2020: £31,672 surplus). Total funds carried forward at 31 March 2021 were £ 175,403 (2020: £214,608).

Investment Policy

There is very little fixed investment in the charity at present, and most fixed assets are leased. Property is rented from others in the charity sector. Depending on the success of programmes and the increase in refugee numbers in the UK, it may become desirable to own property to further meet the charity's objects.

Reserves Policy

The Upbeat Communities Ltd reserves policy was introduced in November 2017 in response to the growth of the Charity. We, as Trustees, continue to review this policy, carefully considering the Charity's financial standing in respect of reserves, with the following conclusions:

- Upbeat continue to seek to build resilience and hold appropriate financial reserves to provide continuity of service to our service users
- The mitigation of risk to Upbeat's continued existence remains a significant factor in the Charity's operations planning.
- The financial risks currently identified are: covering unforeseen day to day operational cost increases, the loss of one or more sources of unrestricted funding, the commercial difficulties of late Customer payments and the potential need to initiate a new project in line with the Charity's objects, prior to external funding being available
- The sources of unrestricted funding currently include but aren't limited to: Resettlement Projects, DLS, Upbeat Clean, Individual giving and annual fundraising activities.
- The reserves will continue to be built from these sources.
- The level of reserves should continue to reflect the current costs basis

We have defined reserves to be "free reserves", i.e. unrestricted funds excluding fixed assets and defined benefit pensions. These free reserves include short-term investment balances, cash and other working capital balances. For 2020/21 the Directors believe it is prudent to target reserves of the equivalent of 3 months of operating costs, plus a further contingency amount of 1 months operating costs. This enables Upbeat to honour its operational obligations and provide cover for a reasonable degree of unexpected operational cost increases. Based on current operating costs, this required level of free reserves equates to £ 192K. Actual free reserves as at April 2021 are £ 122K.

The nature of the COVID pandemic during this financial year has made it difficult for Upbeat to increase its cash reserves as originally planned. Maintaining the status quo has been a more realistic target; something which has been achieved. As we move out of COVID restrictions and as budgets allow, the Upbeat Directors will put in place a plan to build to the target level.

The Directors believe that the reserves policy and the financial performance against the agreed targets should continue to be reviewed every 12 months as a minimum, with any required amendments made to the policy at each annual review. Upbeat Directors continue to consider investment opportunities, including new projects in line with the Charity's stated objects.

The Directors remain cautious in our investment approach, with interest bearing accounts with reputable and established UK Banks the current focus. Upbeat reserves remain highly liquid and are available to call on at short notice.

UPBEAT COMMUNITIES LTD
(A company limited by guarantee)

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

Plans for the Future

The COVID-19 pandemic transformed the way we worked, both internally as a team, as well as the way we delivered support to refugees and asylum seekers. Whilst there were many challenges associated with this period, there has been learning for us as an organisation in terms of how we communicate as a team, implementing technology to improve our efficiency and effectiveness and how we deliver our work.

It is still impossible to predict the long term impacts of the pandemic on the needs of those we work with, the way we will continue to work as an organisation, and the fundraising climate for small/medium charities like ourselves.

Upbeat Communities will continue to work towards meeting the strategic objectives outlined in its current Strategic Plan. This includes identifying a new venue for project delivery in Derby. At the time of writing Upbeat Communities are in negotiation to secure a medium term lease at a city centre venue which will provide both delivery space and office space.

Coming out of the pandemic, Upbeat Communities needs to ensure it has the financial resources to realise its ambitions to continue to provide a range of services and projects meeting the identified needs asylum seekers and refugees, maintaining what is currently being delivered whilst expanding into new areas of provision. It is necessary for the organisation to diversify its income further, in particular in regard to trusts and foundations funding.

Whilst it is still unclear what the next months and years will bring for the charity, it is evident that the needs of asylum seekers and refugees are not diminishing, and Upbeat Communities has a significant role to play in ensuring those seeking sanctuary are welcomed and supported to rebuild their lives in the UK.

UPBEAT COMMUNITIES LTD
(A company limited by guarantee)

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021 - Continued

REFERENCE AND ADMINISTRATIVE DETAILS:

Charity Number:	1162856		
Company Number:	05648977		
Registered Office:	Bridge House Riverside Court Pride Park Derby DE24 8HY	Trading Address:	Overdale House 96 Whitaker Road Derby DE23 6AP

Our Advisors

Independent Examiner:	Mrs D J Lockwood FCCA/FCA/ATT (fellow) Haines Watts Cliffe Hill House 22-26 Nottingham Road Stapleford Nottingham NG9 8AA
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Bankers:	HSBC Bank 1 St Peters Street Derby DE1 2AE
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DIRECTORS AND TRUSTEES

The directors of the charitable company (the charity) are its trustees for the purpose of charity law.

The trustees and officers who served during the year and since the year end date were as follows:-

Directors:	Dave Priestley (Chair) Tim Ringer Heather Spooner (Resigned 23.8.2021) Blessen Mathew Helen Mcevangsoneya Edward Nkwelle (Resigned 20.8.2020) Sian Winfield (Resigned 20.9.2021) Bernard Kalengo Kish Parmar Lesley So (Appointed 17.5.2021)
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Secretary:	No appointment made
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Responsible for day to day running of the Charity:	Andrew Jackson
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UPBEAT COMMUNITIES LTD
(A company limited by guarantee)

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021 - Continued

STRUCTURE, GOVERNANCE & MANAGEMENT

Governing Document

Upbeat Communities Ltd is a company limited by guarantee governed by its Memorandum and Articles of Association dated 8 December 2005. It was registered and began trading as a charity on 10 July 2015. The assets of the company were transferred to the charity in total on 27 July 2015. This report is a full year's account. There are currently 10 members, each of whom agree to contribute £1 in the event of the company winding up.

Trustees having a strong empathy with Upbeat Communities' mission to reach out to the needs of refugees came together prior to incorporation. Skills and experience were sought in relevant areas of administration and finance together with experience of other boards.

Appointment of Trustees and Training

A Derby based charity, East Midlands Christian Fellowships, is the founding member and has power to nominate up to three board members, reflecting the Christian ethos of the founders. It also has to agree any proposal to change the Memorandum or Articles of Association.

Organisation / Running of the Charity

The Board of Trustees convenes at least four times per year. At these meetings, the directors agree the strategy, policies and areas of activity and monitor performance and risk. The management of day to day activities is delegated to the Chief Executive Officer. The Trustees give their time voluntarily and receive no benefits. Progressively it is expected that trustees will continue to receive training to keep up to date with charities commission requirements and best practice. Trustees are periodically referred to Charities Commission publications on responsibilities and good practice.

Related Parties and Cooperation with Other Organisations

A Derby based charity, East Midlands Christian Fellowships, is the founding member and has power to nominate up to three board members, reflecting the Christian ethos of the founders. It also has to agree any proposal to change the Memorandum or Articles of Association.

Risk Management

The trustees will periodically review important areas of risk. In particular, areas of safeguarding are already recognised when dealing with vulnerable individuals. Other areas are regularly reviewed, such as skills and financial procedures.

UPBEAT COMMUNITIES LTD
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Report of the Trustees for the Year Ended 31 March 2021

Trustees' Responsibilities in Relation to Financial Statements

The charity trustees (who are also the directors of Upbeat Communities Ltd for the purposes of company law) are also responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standard (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure of the charitable company for that period. In preparing the financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make sound judgements and estimates that are reasonable and prudent;
- State whether applicable UK accounting standards have been followed; subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is appropriate to presume that the charity will not continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enables them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities and in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small entities.

Approved by the Board of Trustees on 22/12/21 and signed on its behalf by:

Mr David Priestley (Chair) 

UPBEAT COMMUNITIES LTD
(A company limited by guarantee)

COMPANY NUMBER 05648977

Independent Examiner's report to the Trustees of Upbeat Communities Ltd

I report on the charity trustees on my examination of the accounts of the company for the year ended 31 March 2021.

Responsibilities and Basis of Report

As the charity's trustees of the Company (and also its directors for the purpose of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:-

- 1) Accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- 2) The accounts do not accord with those records; or
- 3) The accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirements that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4) The accounts have not been prepared in accordance with the methods and principles of the Statement of recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

D. J. Lockwood
D J Lockwood FCA, FCCA, ATT(Fellow)
Chartered Accountant

Dated 22.12.2021

Haines Watts
Chartered Accountants
Cliffe Hill House
22-26 Nottingham Road
Stapleford
Nottingham
NG9 8AA

UPBEAT COMMUNITIES LTD
(A Company Limited by Guarantee)

Statement of Financial Activities (including Income and Expenditure Account)
for the Year Ended 31 March 2021

	Note	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Unrestricted Funds 2020 £	Restricted Funds 2020 £	Total Funds 2020 £
Income							
COVID Support							
Grants - Council		5,000	3,000	8,000	-	-	-
Government Funding							
- JRS		37,690	-	37,690	-	-	-
Grants, Donations & Legacies	2	180,468	70,363	250,831	255,837	93,175	349,012
Interest Received		190	-	190	182	-	182
Income from charitable activities:							
Class fees, Housing & Training	3	126,777	-	126,777	181,102	-	181,102
Fundraising		110	-	110	-	-	-
Other Income		763	-	763	4,845	-	4,845
Total Incoming Resources		350,998	73,363	424,361	441,966	93,175	535,141
Expenditure							
Raising Funds		2,483	-	2,483	2,166	-	2,166
Charitable Activities	4	345,102	93,304	438,406	401,862	72,476	474,338
Support Costs	4	18,847	3,830	22,677	21,310	5,655	26,965
Total Expenditure		366,432	97,134	463,566	425,338	78,131	503,469
Net Income/Expenditure and Net Movement in Fund		(15,434)	(23,771)	(39,205)	16,628	15,044	31,672
Reconciliation of Funds							
Transfer between funds		(11,224)	11,224	-	-	-	-
Total Fund Balances Brought Forward 1 April 2020	14	144,750	69,858	214,608	128,122	54,814	182,936
Total Fund Balances Carried Forward 31 March 2021	14	118,092	57,311	175,403	144,750	69,858	214,608

The statement of financial activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities.

UPBEAT COMMUNITIES LTD
(A Company Limited by Guarantee)

Balance Sheet as at 31 March 2021

		2021	2020
	Notes	£	£
Fixed Assets			
Tangible Assets	9	1,428	-
Current Assets			
Debtors	11	24,071	56,916
Cash at bank and in hand		228,640	180,223
		<u>252,711</u>	<u>237,139</u>
Creditors: amounts falling due within one year.	12	<u>32,902</u>	<u>22,531</u>
Net Current Assets (Liabilities)		219,809	214,608
Creditors: amounts falling due over one year	12	(45,834)	-
Net Assets		<u>175,403</u>	<u>214,608</u>
Unrestricted funds			
General Funds - General Purposes	14	58,092	104,750
- Designated		60,000	40,000
Restricted Funds	14	57,311	69,858
Total Charity Funds	13	<u>175,403</u>	<u>214,608</u>

The Company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ending 31 March 2021.

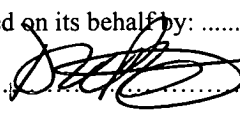
The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for:

- a) Ensuring the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006, and
- b) Preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to the financial statements, so far as applicable to the company.

These accounts are prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small entities.

Approved by the Board of Directors on 22/12/21 and signed on its behalf by:

Mr D Priestley, Chairman of Directors and Trustee/Director..... 

UPBEAT COMMUNITIES LTD
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Notes forming part of the Financial Statements for the Year Ended 31 March 2021

1. Accounting Policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the period.

a) Basis of Preparation

The financial statements have been in accordance with the Accounting and Reporting by Charities; Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019) – (Charities SORP (FRS102)), The Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

Upbeat Communities meets the definition of a public benefit entity under FRS102.

GOING CONCERN

The Trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

The financial statements are presented in Sterling (£).

COVID POSITION

At the end of the 2020/21 Financial period, local, national and international challenges are still taking effect. The impact of the COVID-19 pandemic to date cannot be underestimated and is still affecting Upbeat. The Upbeat Crisis Team put in place in March 2020 successfully managed Upbeat's initial response. As a COVID outcome, actual revenue for the 2020/ 21 period showed a reduction of approximately 20% on the previous year.

As 2021/22 has progressed, Budgets and cashflows, approved by Directors, have been re-modelled on a significantly more cautious basis and a top-to-bottom review of activities has continued to take place. Given that the Government resettlement schemes start back up in Derbyshire and Lincolnshire there is optimism that 2021/22 will provide improved financial outcomes. The early signs are encouraging, with the recently (and urgently) created Afghan Citizens Resettlement Scheme (which Upbeat are involved in the delivery of). Upbeat earnestly believe they hold the resilience and forward planning skills to exist in the current climate and to move forward when conditions allow.

Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Donated services or facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. On receipt, donated services and facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

UPBEAT COMMUNITIES LTD
(A Company Limited by Guarantee)

Notes forming part of the Financial Statements for the Year Ended 31 March 2021 - Continued

- Incoming resources from charitable trading activity are accounted for when earned.
- Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.
- Debtors are included to represent amounts recognised as outstanding to the charity at the year end date.

Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be recovered, and is reported as part of the expenditure to which it relates:-

- Costs of generating funds comprise the costs associated with attracting grants income and donations.
- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance & support costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the Independent Examination fees and costs linked to the strategic management of the charity.
- All costs are allocated between the expenditure categories of the SOFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly; others are apportioned on an appropriate basis.
- Allocation of Support Costs – Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office costs, finance, personnel, payroll and governance costs which support the charity. These costs have been allocated between cost of raising funds and expenditure on charitable activities. The basis on which support costs have been allocated are set out in note 4.
- Creditors are calculated to include all known liabilities of the charity outstanding at the year end date.

Tangible Fixed Assets

All fixed assets are capitalised at cost, where considered appropriate to capitalise. Those purchased by specific gifts and grants have been written off fully in the year of gift.

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life:

Office Equipment	-	25% on cost
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Debtors

Debtors are recognised at the settlement amount owed to the Charity or prepaid.

Creditors

Creditors and provisions are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party, and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount.

UPBEAT COMMUNITIES LTD
(A Company Limited by Guarantee)

Notes forming part of the Financial Statements for the Year Ended 31 March 2021 - Continued

Financial Instruments

The Charity has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Donated Services, Good and Facilities

Donated services or facilities are recognised as income when the Charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the Charity of the item is probable and that economic benefit can be measured reliably. On receipt, donated services and facilities are recognised on the basis of the value of the gift to the Charity which is the amount the Charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

Judgement and Key Sources of Estimation Uncertainty

The preparation of accounts using generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the accounts and the reported amounts of revenues and expenses during the reporting period.

The key estimates and assumptions used in the Financial Statements are detailed in the accounting policies

Fund Balances

Unrestricted Funds

Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the Charity without further specified purpose and are available as general funds.

Designated funds

Designated funds are unrestricted funds earmarked by the management committee for particular purposes.

Restricted Funds

Restricted funds are to be used for specific purposes as laid down by the donor and are subjected to restrictions of their expenditure imposed by the donor or through the terms of an appeal.

Legal Status of the Trust

The Trust is a company limited by guarantee and has no share capital: the liability of each member in the event of winding up is limited to £1.

UPBEAT COMMUNITIES LTD
(A Company Limited by Guarantee)

Notes forming part of the Financial Statements for the Year Ended 31 March 2021 - Continued

2. Grants, Donations and Legacies

	Unrestricted £	Restricted £	2021 Total £	2020 Total £
Syrian Refugee Project – Kesteven area	58,998	-	58,998	71,779
Syrian Refugee Project – Derby area	63,909	-	63,909	160,605
Survive and Thrive	-	-	-	27,614
The Tudor Trust	-	2,000	2,000	25,000
ESOL	-	1,200	1,200	2,400
COVID Grants (see below)	-	21,987	21,987	-
General Donations (Inc Gift Aid)	47,561	7,610	55,171	27,895
Awards For All	-	-	-	10,000
Host Derby	-	-	-	23,719
MEX	10,000	-	10,000	-
Barrow Cadbury Trust	-	33,000	33,000	-
OMF (Host-HK)	-	4,566	4,566	-
	<u>180,468</u>	<u>70,363</u>	<u>250,831</u>	<u>349,012</u>

3. Income from Charitable Activities

	Unrestricted £	Restricted £	2021 Total £	2020 Total £
Class Fees	126,777	-	126,777	181,102
	<u>126,777</u>	<u>-</u>	<u>126,777</u>	<u>181,102</u>

Other Income

	Unrestricted £	Restricted £	2021 Total £	2020 Total £
Cleaning Income	50	-	50	-
Room Hire - St Chads	90	-	90	810
Sundry Income	623	-	623	4,035
	<u>763</u>	<u>-</u>	<u>763</u>	<u>4,845</u>

COVID Grants (Restricted)

	2021 Total £	2020 Total £
Foundation Derbyshire	11,991	-
National Lottery	9,996	-
	<u>21,987</u>	<u>-</u>

UPBEAT COMMUNITIES LTD
(A Company Limited by Guarantee)

Notes forming part of the Financial Statements for the Year Ended 31 March 2021 - Continued

4. Expenditure

	Unrestricted Expenditure £	Restricted Expenditure £	2021 Total £	2020 Total £
Costs directly allocated to activities				
Consultancy Labour	1,200	-	1,200	1,123
Volunteers' Expenses	70	12	82	112
Staff Costs	257,867	68,372	326,239	292,168
Venue Hire	-	-	-	1,242
Marketing & PR	2,880	-	2,880	5,551
Tutoring	61,391	13,362	74,753	85,250
Teaching Materials	-	-	-	26
Refreshments	26	-	26	4,020
Rent & Utilities	7,301	6,790	14,091	11,416
Housing & Participants Expenses	9,004	1,072	10,076	23,470
Project Costs	3,776	2,507	6,283	25,564
IT Project Costs	1,058	727	1,785	2,712
Travel & Subsistence	529	462	991	21,684
	345,102	93,304	438,406	474,338
Support costs allocated to activities				
General Premises Maintenance	842	-	842	4,011
Insurance	4,329	2,110	6,439	4,950
Stationery, Photocopier, printing and Office Costs	1,011	-	1,011	3,244
Office Equipment and IT Costs	5,332	-	5,332	3,928
Training	2,388	-	2,388	4,607
Telephone, Mobile and Broadband	813	519	1,332	1,831
Sundry Expenses	168	-	168	792
Gifts & Hospitality	645	-	645	123
Bank Charges	475	-	475	457
Accounting and Payroll	2,350	-	2,350	2,350
Professional Fees	18	1,201	1,219	672
Depreciation	476	-	476	-
	18,847	3,830	22,677	26,965
Total Resources Expended	363,949	97,134	461,083	501,303

UPBEAT COMMUNITIES LTD
(A Company Limited by Guarantee)

Notes forming part of the Financial Statements for the Year Ended 31 March 2021 - Continued

5. Net Incoming Resources for the year

This is stated after charging:

	2021	2020
	£	£
Independent Examination Fee (Including old provision)	1,680	1,680
Payroll Preparation Fees	670	670

6. Staff Costs and Numbers

	2021	2020
	£	£
Salaries	288,174	263,882
Pension Costs	14,237	11,528
Employers National Insurance	23,828	16,758
	<u>326,239</u>	<u>292,168</u>

Average number of paid full and part time employees in the year (all within the pension scheme)	12.8	13.1
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No employee received emoluments of more than £60,000 in the year.

The total remuneration received by key personnel in the year totalled £43,410 (2020: £42,052).

7. Trustee Remuneration and Related Party Transactions

No emoluments were received by the Trustees either in their capacities as Trustees or as members of the Board of Trustees. There were no other emoluments or expenses paid to any other Charity trustee, or persons connected with such a trustee directly or indirectly from the funds of the Charity or from the property of any body connected with the Charity. Trustee giving in the financial year totalled £1,250 (2020: £1,960).

East Midlands Christian Fellowship gave as a charity a donation to the project of £NIL in the year. (2020: £2,200) Additionally, other special project amounts were given in the year to a total amount of £NIL (2020: £1,984). A business known as Kip McGrath, belonging to Dave Priestly (a trustee of the charity) was paid a total of £NIL (2020: £2,070) for services provided to the charity. There are no other related party transactions.

8. Taxation

As a Charity, Upbeat Communities is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the Charity.

UPBEAT COMMUNITIES LTD
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Notes forming part of the Financial Statements for the Year Ended 31 March 2021 - Continued

9. Tangible Fixed Assets

	Office Equipment £
Cost	
Brought forward	3,483
Additions	1,904
At 31 March 2021	<u>5,387</u>
Depreciation	
Brought forward	3,483
Charge for the year	476
At 31 March 2021	<u>3,959</u>
Net Book Value	
At 31 March 2020	<u>NIL</u>
At 31 March 2021	<u>1,428</u>

There were no tangible assets donated during the year that were capitalised and all assets are held for the furtherance of the Charity's objectives.

10. Negligence Insurance

The Charity holds Trustee Indemnity Insurance; the cost of the cover is included within the whole policy for the charity which provides cover of up to £1,000,000.

11. Debtors

	2021 £	2020 £
Trade Debtors	23,978	56,447
Prepayment	93	469
	<u>24,071</u>	<u>56,916</u>

12. Creditors: Amounts falling due in one year

	2021 £	2020 £
Trade Creditors	23,604	20,851
Other Creditors and Accruals	5,132	1,680
Bounce Back Loan	4,166	-
	<u>32,902</u>	<u>22,531</u>

Creditors: Amounts falling due after one year

Bounce Back Loan	<u>45,834</u>	-
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UPBEAT COMMUNITIES LTD
(A Company Limited by Guarantee)

Notes forming part of the Financial Statements for the Year Ended 31 March 2021 – Continued

13. Analysis of Net Assets between funds

For the Year Ended 31.3.21	General Fund £	Restricted Fund £	Total Funds 2021 £	Total Funds 2020 £
Fixed Assets	1,428	-	1,428	-
Current Assets	195,400	57,311	252,711	237,139
Current Liabilities	(32,902)	-	(32,902)	(22,531)
Long Term Liabilities	(45,834)	-	(45,834)	-
Net Assets at 31 March 2021	118,092	57,311	175,403	214,608

For the Year Ended 31.3.20	General Fund £	Restricted Fund £	Total Funds 2020 £	Total Funds 2019 £
Current Assets	167,281	69,858	237,139	215,350
Current Liabilities	(22,531)	-	(22,531)	(32,414)
Net Assets at 31 March 2020	144,750	69,858	214,608	182,936

14. Movements in Funds

For the Year Ended 31.3.21	At 1 April 2020 £	Incoming Resources £	Outgoing Resources £	Transfers £	At 31 March 2021 £
Restricted funds					
HOST- Derby	15,640	-	12,878	3,590	6,352
The Tudor Trust	29,399	-	16,181	5,373	18,591
City of Sanctuary	1,483	10	106	-	1,387
Survive and Thrive	56	-	56	-	-
Firm Foundations	23,280	-	12,985	2,261	12,556
ESOL	-	1,200	1,125	-	75
Barrow Cadbury Trust	-	33,000	30,510	-	2,490
Derby City Council	-	3,000	-	-	3,000
Host HK	-	9,766	1,166	-	8,600
National Lottery	-	9,996	9,996	-	-
Souter Fund	-	2,400	140	-	2,260
Wellbeing (Tudor Trust)	-	2,000	-	-	2,000
Foundation Derbyshire	-	11,991	11,991	-	-
	69,858	73,363	97,134	11,224	57,311

For the Year Ended 31.3.20	At 1 April 2019 £	Incoming Resources £	Outgoing Resources £	Transfers £	At 31 March 2020 £
Restricted funds					
HOST- Derby	8,078	23,719	16,157	-	15,640
The Tudor Trust	23,327	25,146	19,074	-	29,399
City of Sanctuary	2,071	907	1,495	-	1,483
Survive and Thrive	3,844	27,650	31,438	-	56
Firm Foundations	17,494	13,353	7,567	-	23,280
ESOL	-	2,400	2,400	-	-
	54,814	98,175	78,131	-	69,858

UPBEAT COMMUNITIES LTD
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Notes forming part of the Financial Statements for the Year Ended 31 March 2021 – Continued

Purpose of Restricted Funds

Survive and Thrive	National Lottery Fund. Provision of services and activities to refugees and asylum seekers.
The Tudor Trust – Welcome Boxes (Derby)	Runs in Derby to provide welcome and support to newcomers in Derby as well as referring to other local services and referring on to other Upbeat services. Balance held at 31 March 2021 was £18,591.
City of Sanctuary	Guardian Grant for the support of City of Sanctuary aims and objectives. This is held for the work of other charities and will be passed on in due course. The balance at 31 March 2021 was £1,387.
ESOL (English for Speakers of Other Languages)	Provision of English classes to refugees and asylum seekers, the balance at 31 March 2021 was £75.
HOST – Derby	Host Derby provides accommodation for destitute asylum seekers with volunteer hosts. The balance held at 31 March 2021 was £6,352, funds received from Big Give.
Firm Foundation	This income has been received for a new Children and Families project. The balance held at 31 March 2021 was £12,556.
Barrow Cadbury Trust	COVID 19 Support Fund administered on behalf of the National Lottery – used to cover costs in the delivery of online and face to face ESOL classes
Derby City Council – ‘Move On’	Grant towards rent and utilities costs
Host – HK	National hosting project for vulnerable migrants. Grant received from partner organisation
National Lottery	COVID 19 Support Fund – grant used to pay for staff costs and office costs
Souter Fund	Grant towards our Host Derby project
Wellbeing (Tudor Trust)	Grant for wellbeing activities for staff
Foundation Derbyshire	COVID 19 support fund administered on behalf of the National Emergencies Trust. Contribution towards staff costs and running costs for online activities

Sufficient resources are held or have been transferred from the general fund in an appropriate form to enable each fund to be applied in accordance with any restrictions.