



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

**Trustees' Annual Report for the period**

**From 1<sup>st</sup> September 2020 to 31<sup>st</sup> August 2021**

**Charity name: NEPAL EARTHQUAKE RECOVERY FUND (NERF)**

**Charity registration number: 1162850**

**Objectives and Activities**

|  | SORP<br>reference  |  |
|--|--------------------|--|
| Summary of the purposes of the charity as set out in its governing document  | Para 1.17          | <p>Objects:</p> <p>The relief of financial need and suffering among victims of natural or other kinds of disaster including but not limited to the earthquake of 25 April 2015 in the Federal Democratic Republic of Nepal and its after effects, in the form of money (or other means deemed suitable) for persons, communities, and/or organisations affected.</p> |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | NERF has raised funding through efforts focused in the United Kingdom for the purpose of making grants to registered non-governmental organisations in Nepal in line with its Objects stated above and in accordance with its Grant Making Policy.   |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit   | Para 1.18          | The Trustees understand and have had regard to the Charity Commission's guidance on Public Benefit.  |

**Additional information (optional)**

You may choose to include further statements where relevant about:

|                        | SORP<br>reference |  |
|------------------------|-------------------|--|
| Policy on grant making | Para 1.38         | <p>NERF has a Grant Making Policy which requires adherence to certain principles and for the Trustees to be in unanimous agreement before funds can be released.</p> <p>There is no fixed limit to grants but Trustees seek to ensure that there is sufficient funding remaining for other projects and to ensure that the reserves remain intact.</p> |

|  |           |   |
|--|-----------|---|
|  |           | <p>Trustees pay particular attention to the following:</p> <p>a) the amount of unrestricted funding available or restricted funding which may suit the project run by the recipient;</p> <p>b) whether the potential recipient already receives a considerable amount of large-scale public support;</p> <p>c) whether the objects of the potential recipients fit within the particular areas of interest of NERF;</p> <p>d) whether the size of grant which NERF can make available is such as to make a significant difference to the recipient; and</p> <p>e) whether a Trustee has direct knowledge of the work of the recipient.</p> <p>Thematically NERF's grant-making has now successfully moved towards three areas of focus:</p> <ol style="list-style-type: none"> <li>1. Health which currently includes the Psycho-Social Support Programme, (PSSP) and the Menstrual Health Programme, (MHP);</li> <li>2. Volunteer Trek Projects where volunteers raise monies through sponsorship to fund the projects that they help with whilst trekking in Nepal (VTP); and</li> <li>3. The Disaster Risk Reduction (DRR), providing landslide and flood protection.</li> </ol> |
| Policy on social investment including program related investment | Para 1.38 | <p>NERF has continued to provide and oversee grants made to Nepali organisations that support disadvantaged and marginalised groups and communities.</p> <p>Other activities include the expansion of the Menstrual Health Programme, (MHP), continued support for a school with shoes for students, Disaster Risk Reduction (DRR)</p>  |

|                                 |           |   |
|---------------------------------|-----------|---|
|                                 |           | and providing extra income for traditional artisans badly affected by the earthquakes.  |
| Contribution made by volunteers | Para 1.38 | <p>Volunteers have been essential in continuing NERF programmes and through our sponsored programmes, they have raised the majority of NERF's income.</p> <p>All volunteers are provided with the 'Volunteer Code of Conduct' and required to read and sign a copy when in-country. NERF also provides an information pack for reference, including the constitution.</p> |

### Achievements and Performance

|   | SORP reference |  |
|---|----------------|--|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20      | In 2020 – 2021 NERF's activities were on pause due to Covid. |

### Financial Review

|  |           |   |
|--|-----------|---|
| Review of the charity's financial position at the end of the period            | Para 1.21 | NERF finished the year with a decrease in revenue from £8,400 to £3,123 but a significant decrease in spending from £4,641 to £594.   |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | <p>The charity has maintained its policy of a minimum cash reserve of £2,000.</p> <p>This is a comfortable margin as the entire running costs of NERF in the year 2020 - 2021 (including the cost of running events not borne by the trustees) was only £594.</p> |

|                         |           |   |
|-------------------------|-----------|---|
| Amount of reserves held | Para 1.22 | NERF's reserves at the end of the year was £31,051 leaving reserves of £29,051. |
|-------------------------|-----------|---|

#### **Additional information (optional)**

You may choose to include further statements where relevant about:

|  |           |  |
|--|-----------|--|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | <p>The charity received most of its funds from fundraising events and from online donations during the financial period as well as through a pub quiz fundraising event.</p> <p>All grants were made in line with NERF's core objectives and have been spent in Nepal in line with the Grant Making Policy.</p> <p>Trustees have sought to keep running costs to a minimum through pro bono contributions from volunteers and attaining best value for expenditure in all situations.</p> <p>NERF is not seeking to make any investments. However, where NERF has been required to purchase materials for example to use for fundraising events it has always sought to obtain these from ethical sources.</p>   |
| A description of the principal risks facing the charity              | Para 1.46 | <p><b>Risks</b></p> <p>The Trustees are continuing to take advice on the risks involved while working in rural, remote, deprived and vulnerable communities. This includes risks relevant to personal injury, programme integrity and the well-being of beneficiaries. This advice is sourced from industry professionals, peer educators and experienced organisations.</p> <p>NERF funded programmes which are implemented by NERF's partners do involve students of varying ages. Consequently, safeguarding has been discussed extensively among the Board and Trustees ensure that all partner charities operating in Nepal have effective safeguarding measures before projects are funded.</p> <p>Our field trustee, David Morrall, who has the majority of face-to-face contact with NERF's partner organisations has completed an up-to-date enhanced Disclosure Barring Service (DBS) check and continues to develop his training through courses offered by different</p> |

|  |  |   |
|--|--|---|
|  |  | professional, academic and charitable sector bodies. In addition, David also works with two other UK based charity organisations and adheres to their training and safeguarding policies. |
|--|--|---|

### Structure, Governance and Management

|   |           |  |
|---|-----------|--|
| Description of charity's trusts:  |           |  |
| Type of governing document  | Para 1.25 | Constitution                           |
| How is the charity constituted?   | Para 1.25 | CIO                                    |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Appointed by consensus of the Trustees |

### Additional information (optional)

You may choose to include further statements where relevant about:

|   |           |   |
|---|-----------|---|
| Policies and procedures adopted for the induction and training of trustees                | Para 1.51 | New and existing trustees are required to familiarise themselves with 'The Essential Trustee' booklet published by the Charity Commission. In addition trustees review, recommended and share other relevant guidance published by the Charity Commission and other appropriate bodies, for example the Department for International Development ("DFID") "Disaster Ready". |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | NERF is dependent on its partner organisation in Nepal.<br><br>NERF is also a member of BRANNGO:<br><a href="http://www.branngo.org.uk/">http://www.branngo.org.uk/</a> .<br><br>Apart from these relationships NERF is completely independent.   |

### Reference and Administrative details

|                             |  |
|-----------------------------|--|
| Charity name                | Nepal Earthquake Recovery Fund                             |
| Other name the charity uses | NERF   |
| Registered charity number   | 1162850  |
| Charity's principal address | 56 Bernard Street<br>St Albans<br>Hertfordshire<br>AL3 5QN |

**Names of the charity trustees who manage the charity**

|   | Trustee name         | Office (if any)   | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|---|----------------------|-------------------|-----------------------------------|---|
| 1 | Geraint John-Skinner | Chair of Trustees | Whole Year                        | N/A   |
| 2 | Amanda Weisbaum      | Trustee           | Whole Year                        | N/A   |
| 3 | David Morrall        | Trustee           | Whole Year                        | N/A   |
| 4 | Jacob Strange        | Trustee           | Whole Year                        | N/A   |

**There are no other Trustees.**

**Declarations**

**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees**

|  |                      |               |
|--|----------------------|---------------|
| <b>Signature(s)</b>                        |                      |               |
| <b>Full name(s)</b>                        | Geraint John-Skinner | David Morrall |
| <b>Position (eg Secretary, Chair, etc)</b> | Chair of Trustees    |               |
| <b>Date</b>                                | 28.06.2021           |               |



CHARITY COMMISSION  
FOR ENGLAND AND WALES

NEPAL EARTHQUAKE RECOVERY FUND

1162850

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01/09/2020

To

Period end date  
31/08/2021

### Section A Receipts and payments

|   | Unrestricted funds<br>to the nearest £ | Restricted funds<br>to the nearest £ | Endowment funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|---|--|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |  |                                      |                                     |                                 |                               |
| BACS Donations  | 2,209                                  | -                                    | -                                   | 2,209                           | 920                           |
| Amazon donation                                       | 17                                     | -                                    | -                                   | 17                              | 14                            |
| Paypal Giving Donation                                | -                                      | -                                    | -                                   | -                               | 1,783                         |
| Easy Fundraising                                      | 68                                     | -                                    | -                                   | 68                              | 94                            |
| Facebook fundraising                                  | 276                                    | -                                    | -                                   | 276                             | 2,663                         |
| Online Giving Foundation                              | -                                      | -                                    | -                                   | -                               | 1,557                         |
| Just Giving   | -                                      | -                                    | -                                   | -                               | -                             |
| Paypal donations                                      | 553                                    | -                                    | -                                   | 553                             | 1,150                         |
| Shop sales  | -                                      | -                                    | -                                   | -                               | 219                           |
| Gift Aid  | -                                      | -                                    | -                                   | -                               | -                             |
| Event fundraising                                     | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total (Gross income for AR)</b>                | <b>3,123</b>                           | <b>-</b>                             | <b>-</b>                            | <b>3,123</b>                    | <b>8,400</b>                  |
| <b>A2 Asset and investment sales, (see table).</b>    |  |                                      |                                     |                                 |                               |
|   | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total receipts</b>                                 | <b>3,123</b>                           | <b>-</b>                             | <b>-</b>                            | <b>3,123</b>                    | <b>8,400</b>                  |
| <b>A3 Payments</b>                                    |  |                                      |                                     |                                 |                               |
| Admin   | 594                                    | -                                    | -                                   | 594                             | 434                           |
| Fundraising admin                                     | -                                      | -                                    | -                                   | -                               | -                             |
| Psycho-social support programme                       | -                                      | -                                    | -                                   | -                               | -                             |
| Water tank project (Lekhani)                          | -                                      | -                                    | -                                   | -                               | 4,192                         |
| Menstrual health programme                            | -                                      | -                                    | -                                   | -                               | -                             |
| Purchases of products for charity shop                | -                                      | -                                    | -                                   | -                               | 15                            |
| DRR project   | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>594</b>                             | <b>-</b>                             | <b>-</b>                            | <b>594</b>                      | <b>4,641</b>                  |
| <b>A4 Asset and investment purchases, (see table)</b> |  |                                      |                                     |                                 |                               |
|   | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total payments</b>                                 | <b>594</b>                             | <b>-</b>                             | <b>-</b>                            | <b>594</b>                      | <b>4,641</b>                  |
| <b>Net of receipts/(payments)</b>                     |  |                                      |                                     |                                 | <b>3,759</b>                  |
| <b>A5 Transfers between funds</b>                     | -                                      | -                                    | -                                   | -                               | -                             |
| <b>A6 Cash funds last year end</b>                    | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Cash funds this year end</b>                       | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>594</b>                      | <b>3,759</b>                  |

### Section B Statement of assets and liabilities at the end of the period

| Categories            | Details                      | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|-----------------------|------------------------------|------------------------------------|----------------------------------|---------------------------------|
| <b>B1 Cash funds</b>  | Primary bank account balance | 31,050                             | -                                | -                               |
|                       |                              | -                                  | -                                | -                               |
| CCXX R1 accounts (SS) | 1                            | -                                  | -                                | 28/06/2022 -                    |

|  |               |          |          |
|--|---------------|----------|----------|
| <b>Total cash funds</b>                                | <b>31,050</b> | <b>-</b> | <b>-</b> |
| (agree balances with receipts and payments account(s)) |               |          |          |

## B2 Other monetary assets

| Details | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|---------|------------------------------------|----------------------------------|---------------------------------|
|         | -                                  | -                                | -                               |
|         | -                                  | -                                | -                               |
|         | -                                  | -                                | -                               |
|         | -                                  | -                                | -                               |
|         | -                                  | -                                | -                               |
|         | -                                  | -                                | -                               |

## B3 Investment assets

| Details | Fund to which asset<br>belongs | Cost (optional) | Current value<br>(optional) |
|---------|--------------------------------|-----------------|-----------------------------|
|         |                                | -               | -                           |
|         |                                | -               | -                           |
|         |                                | -               | -                           |
|         |                                | -               | -                           |
|         |                                | -               | -                           |

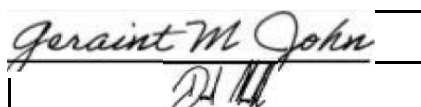
## B4 Assets retained for the charity's own use

| Details | Fund to which asset<br>belongs | Cost (optional) | Current value<br>(optional) |
|---------|--------------------------------|-----------------|-----------------------------|
|         |                                | -               | -                           |
|         |                                | -               | -                           |
|         |                                | -               | -                           |
|         |                                | -               | -                           |
|         |                                | -               | -                           |
|         |                                | -               | -                           |
|         |                                | -               | -                           |
|         |                                | -               | -                           |

## B5 Liabilities

| Details | Fund to which<br>liability relates | Amount due<br>(optional) | When due<br>(optional) |
|---------|------------------------------------|--------------------------|------------------------|
|         |                                    | -                        |                        |
|         |                                    | -                        |                        |
|         |                                    | -                        |                        |
|         |                                    | -                        |                        |
|         |                                    | -                        |                        |

Signed by one or two trustees on behalf of all the trustees

| Signature   | Print Name           | Date of approval |
|---|----------------------|------------------|
|  | Geraint John-Skinner | 28.06.2022       |
|   | David Morrall        | 28.06.2022       |