



York Road Project
Defeating Homelessness Together

**REPORT OF THE TRUSTEES
AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st MARCH 2024**

Empowerment • Inclusion • Belief

York Road Project is a registered charity, Reg. No. 1162835
Supported by Woking Borough Council
and Surrey County Council

REPORT OF THE TRUSTEES AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2024

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CHARITY REFERENCE AND ADMINISTRATIVE DETAILS

Charity Name: York Road Project

Charity Registration Number: 1162835

Type of Charity: Charitable Incorporated Organisation (CIO)

Registered office: 1 York Road, Woking, Surrey GU22 7XH

Trustees:

The members of the Charitable Incorporated Organisation (CIO) are its trustees for the purposes of Charity law. The trustees who have served during the year and since the year end were as follows:

Timothy Henty (Chair of Trustees - from January 2024)
Beryl Keeley (Chair of Trustees – left January 2024)
Andrew Humphreys (Vice-Chair)
Ian Raisbeck (Treasurer – left June 2023)
Simon Wright (Treasurer - left April 2024)
John Mayne (Secretary – left February 2024)
David Oliver
Nathan Bennett (Treasurer – started April 2024)
Filippo Zanasi
John Wythe
Andrea Norman-Walker (Secretary from March 2024)

Chief Executive: Cherisse Dealtry

Independent Examiner: Goldcrest Business Advisers Ltd
Unit 2, Bramley Business Centre,
Station Road, Bramley, Guildford,
GU5 0AZ

Bank: CAF Bank Ltd
25 Kings Hill Avenue, Kings Hill,
West Malling, Kent ME19 4JQ

OVERVIEW BY THE CHIEF EXECUTIVE

York Road is in its 23rd year of offering support and accommodation to those experiencing homelessness here in Woking. We have supported 384 individuals, providing accommodation for 154 people through our housing services

Early in 2023, the Charity spent time consulting with staff and the Board to reassess all the services we were providing, evaluating their effectiveness and outcomes to understand the impact these additional services placed on our teams. This reflection allowed us to align our operations more closely with our core values and mission. As a result, we made strategic decisions to discontinue some of our previous contracts as they did not contribute to our primary objectives.

Our renewed focus of A Bed, A Base and Our Backing highlight our vision, which has always been to defeat homelessness locally. Our team are on the streets of Woking earning the trust of rough sleepers and offering them a place in our 10-bed direct access accommodation (DAA). Our DAA is a sanctuary where our clients can stay safe during the day as well as at night. Having this stability means we can help our clients address their medical, addiction, mental health and housing needs. The team offer our clients personalised support and guidance to get their lives back on track. Through our move-on properties and Tenancy Sustainment Team, we transform temporary refuge into a journey towards lasting independence.

We have witnessed the positive impact of running a 24-hour service has had on our clients, by providing stable accommodation we have seen first-hand better outcomes for our clients, significantly reducing the likelihood of returning to homelessness. Notably, 50% of those we worked with successfully moved on into longer-term accommodation.

A highlight of the year was our portrait exhibition, where we hosted a private opening for dignitaries and partnering services, followed by a public display for a week. The exhibition encouraged attendees to challenge misconceptions and break the stigma surrounding homelessness.

We are continuing to see a gradual increase in rough sleeping locally, much of it driven by the ongoing economic challenges. Our focus predominantly lies in preventative work, as we believe this is key to stopping homelessness before it starts and ensuring that people have the support they need to avoid falling into crisis.

Looking ahead, our plans for the future focus on providing high-quality accommodation, expanding our bed spaces to better meet the needs of our clients, and working towards securing a building of our own to ensure long-term sustainability and impact.

Thank you to our dedicated staff team who work tirelessly on the frontline, guiding clients through a complex and often challenging system with care and professionalism. We also extend our gratitude to the Board, Management Team, and our incredible volunteers, whose combined efforts make York Road Project such a fantastic charity, delivering impactful work in the local community.



Cherisse Dealtry
Chief Executive

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2024

The Trustees of York Road Project present their report and the audited financial statements of the Charity for the year ended 31 March 2024. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the Charity.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the Charity's governing document, the Charities Act 2022 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014.

Objectives and Activities of the Charity

The Objects of York Road Project are to relieve need, distress and financial hardship among homeless people over the age of 18 within the Borough of Woking and environs, without discrimination, by:

- i) Providing temporary housing to assist those who are homeless, at risk of being homeless or recovering from homelessness
- ii) Providing housing related support such as information, advice, training and onward referral or signposting to enable them to live more independent lives in the community
- iii) Assisting homeless people's integration into the community by educating the local community concerning the nature, causes and effects of homelessness.

Explanation of the Charity's aims including the changes or differences it seeks to make through its activities

The Charity strives to achieve these objectives for the public benefit by:

- Providing direct access accommodation and other services in a safe environment, accessible to all single homeless people regardless of ethnic background, gender, religion or sexual orientation.
- Providing supported "Move On" accommodation to allow clients a longer licence (up to 2 years), whilst addressing any issues relating to their homelessness status with support thereby increasing the possibility of resettlement into permanent Local Authority, Housing Association, or private rented sector accommodation.
- Providing low support properties where clients can live independently, accessing support only if they need it. These properties have an affordable rent.
- By maximising the number of clients moving on to more appropriate accommodation, whether this be independent or supported, and provide initial follow up.
- Where appropriate, referring clients to external agencies that can assist with any secondary support needs they may have.
- Assisting clients to reconcile estranged relationships with their families.
- Reducing, through resettlement and increased efficiency, the length of stay for clients in the DAA, thereby allowing a larger throughput of homeless clients.

- Providing an effective Resource Centre which supports clients with the issues associated with their homelessness and allows the opportunity to build self-esteem and confidence.
- By utilising an assertive outreach model, directly engaging with rough sleepers on the streets of Woking.
- Providing specialist staff which includes a outreach support to rough sleepers, tenancy sustainment which focuses on prevention and helping clients gain the skills they need to live independently in their community.

Public benefit statement

The Charity serves the public benefit by reducing in anti-social behaviour, crime and nuisance and thereby delivering a cost savings benefit to local authorities, the police, health services and Adult Social Care.

The Charity also provides a service to the general public through its website, social media, open days and other events by raising awareness and providing information/education about local and national housing climate and of people rough sleeping in Woking and the surrounding areas.

Values

The Staff and Clients, in conjunction with the Trustees, have developed the following set of values which underpin all that the Charity strives to achieve:

- Empowerment – We support people to take control of their lives to make positive changes.
- Inclusion – We listen and respond to our staff, clients, and communities, valuing their diversity and treating everyone with respect.
- Belief – We believe that everyone has the ability to make positive changes to their lives.

Structure, Governance and Management

Governing document

The governing document of the Charity is the York Road Project Constitution signed by the Chair on 08 February 2024.

Trustee selection methods

Trustees of York Road Project serve for a period of three years after which they are eligible for re-appointment. New Trustees are appointed by resolution of the Board from suitable members of the community who have skills the Board requires. The Board advertises for new Trustees in local churches, Woking Association of Voluntary Service and in other appropriate media.

The policies and procedures for the induction and training of Trustees

All new and re-appointed Trustees are given a Trustees welcome pack which includes a copy of the York Road Project Constitution, Governing Documents and the Trustees Terms of Reference. They are required to sign a Trustees Declaration to acknowledge that they have assimilated and understood the functions and duties of trustees. There is no formal training of trustees, although new trustees are helped to acquire the knowledge required to operate successfully by existing trustees and the Chief Executive.

Organisational structure and decision-making process

The Board is constituted of a minimum of three Trustees including a Chair, a Secretary and a Treasurer. There is no maximum number of Trustees. The Trustees usually meet four to six times a year to determine the business of the Charity. The Board has appointed the Chief Executive to be an associate non-voting member.

The Board has created the following Sub-Committees which remain accountable to the Board:

- Finance Sub-Committee
- Operations Sub-Committee
- Fundraising and Community Engagement Sub-Committee
- Risk and Governance Sub-Committee
- Health and Safety Sub-Committee

The Board determines the policies of the Charity and appoints members of staff, in conjunction with the Chief Executive. The Board entrusts the Chief Executive to implement the strategy of the Charity and to oversee the day-to-day management functions of the Charity's Services. The Chief Executive is supported in operational matters by the Operations Sub-Committee.

Team leaders report to the Chief Executive. They ensure smooth running of the services and have line management responsibility for the Project Workers, Outreach staff and Day Centre Team.

During the period, operational policies and procedures within YRP were further updated as necessary and the Trustees reviewed a selection of these.

Details of related parties and wider networks

The Charity is not part of a wider network, although it depends on the support of Woking Borough Council (WBC), Surrey County Council and the Office of the Police and Crime Commissioner to fulfil its objectives.

York Road Project leases a 10-bedroom house in York Road, Woking, from WBC which acts as the direct access accommodation, open 24 hours a day.

The Charity's Day services are based at The Resource Centre, a building leased from Eco World in Goldsworth Road, Woking. The Resource Centre is also used out-of-hours by Safe Haven, a Mental Health initiative delivered by Catalyst and Surrey and Borders Partnership who offer mental health crisis support to our clients and also to members of the wider community.

The Charity also leases a number of houses for move-on accommodation.

- Two flats in Guildford Road, Woking, providing 5 beds for clients needing a higher level of support, are leased from a private landlord.
- The lease of a 4-bedroom house in Chapel Street, Woking for clients with medium support needs.
- A five-bedroom house in Campbell Avenue, Woking, is leased from WBC, providing accommodation for clients with low support needs. This property is offered at an affordable rent which allows clients to work whilst living there.
- A 1-bedroom property at Chapel Court in Milford, leased from Waverley Borough Council to support clients from the Waverley Borough. This property was relinquished on 31 December 2022.

Operating Model

The direct access accommodation is staffed 24 hours a day, with a move towards a more flexible client support model.

A strategy for the future is under consideration by the Board, including the need to acquire of a new property to replace the DAA and the Resource Centre which are not considered to meet the best standards of accommodation required in the present day.

Risk Management Statement

The Trustees are committed to supporting the charity to achieve its key objectives and safeguard the funds and assets, as well as employees, clients and others who engage with the charity. The charity Trustees consider the major risks to which the charity is exposed to and are satisfied that the risks systems and procedures are appropriate to manage those risks.

This is achieved through a risk framework that allows the identification, mitigation and monitoring of the risks faced to enable the Trustees to make informed decisions in a timely manner. It is in place and maintained by the Risk & Governance Sub-Committee who are

responsible for maintaining the Risk Management Policy, Risk Register and insurance policies that mitigate specific risk elements.

Health and Safety

The Charity has a Health and Safety (H&S) Management System in place to ensure that the operations remain in compliance with the relevant H&S legislation. The H&S Management System is regularly reviewed by the H&S Sub-Committee and supported by third parties, as appropriate. The H&S Sub-Committee is responsible for making informed decisions and recommendations to remediate H&S issues.

REVIEW OF FINANCIAL POSITION

The Charity is a non-profit making organisation. The state of affairs of the Charity and its results for the year are as shown by the accounts. The Charity's registered office is at the DAA located at 1 York Road, Woking, Surrey GU22 7XH.

Income

Total income for the 12 months ended 31st March 2024 amounted to £853,696. The principal funding sources of the Charity are derived from a number of grants and donations:

- **Contracts with Central Government or Local Authorities**

Source	Purpose	Grant total
Supporting People Grant (Surrey County Council)	Steady State Contract for Provision of Housing Related Support under the Block Grant Model towards the cost of supporting clients, excluding building costs.	£133,077

- **Grants from Central Government or Local Authorities**

Source	Purpose	Grant total
Woking Borough Council	Grant towards the costs of the DAA, client activity costs in the day centre, and a day centre project worker subject to the annual submission of an application form.	£43,290
DLUHC* Rough Sleeper Initiative	Funding for a part time Assertive Outreach Worker, a part time Drug and Alcohol worker and a full time Tenancy Sustainment Officer	£127,750
Waverley Borough Council	Funding for bedspaces in our Direct Access Service	£50,000

* Department of Levelling Up, Housing and Communities.

- **Housing Benefit and Personal Rents**

Housing Benefit was received via Woking Borough Council in respect of residents to cover the premises costs of the DAA and eligible move-on properties. This benefit is only received when clients register with the Council and covers their period of stay from the date of registration. Personal rents are also payable by clients staying at the DAA and move-on accommodation towards the cost of food, heating, lighting, and water usage.

- **Other Donations and Grants**

York Road Project is grateful for donations and grants received from many Trusts and Foundations, Churches, individuals, businesses, and other community organisations.

Expenditure

The expenditure during year of £777,659 related to the costs of staff, running expenses, food and administrative costs of operating the Outreach Team, Day Centre, DAA, Guildford Road Flats and the houses in Campbell Avenue, Chapel St and Chapel Court. The largest items of expenditure other than salary costs were rental payments for the flats in Guildford Road and the houses in Campbell Avenue, Chapel St and Chapel Court. The charity also incurred costs of £60,576 to ensure that internal fire doors at our locations complied with new regulations.

Reserves Policy

The Charity has a reserves and investment policy which provides for unrestricted reserves to be held to cover the cost of its daily operations for a period of between three and six months.

The trustees consider that the unrestricted reserves at 31st March 2024 held by the Charity amounting to £570,725 are adequate to provide sufficient working capital for the Charity to continue its daily operations for a short period, should there be a delay in receiving grant funds. These reserves earned interest at the bank of £14,589 over the 2023/24 financial year.

Investment Policy

The Charity has no underlying supporting funds or investments. The Charity's reserves are invested in accessible interest-bearing funds so that they are readily available in case of disruption to the income flow.

The Financial Statements

These consist of the following:

- Statement of financial activities showing all resources available, and all expenditure incurred and reconciling all changes in the funds of the Charity.
- Balance sheet setting out the assets, liabilities, and funds of the Charity.
- Notes to the financial statements explaining the accounting policies adopted and explanations of information contained in the financial statements.

The financial statements have been prepared in accordance with statutory requirements and the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) and the Charity is required to produce a cash flow statement. The Trustees confirm that the Charity's assets are available and adequate to fulfil the obligations of the Charity. The Trustees have complied with the duty in section 4 of the Charities Act to have due regard to guidance published by the Charity Commission in respect of public benefit.

Responsibilities of the Trustees

Law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the Charity's financial activities during the year and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the Trustees should follow best practice and:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the Charity, and which enable them to ensure that the financial statements comply with the Charities Act 2011, the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) and the Trust Deed. The Trustees are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees confirm that the Charity's assets are available and adequate to fulfil the obligations of the Charity.

ADOPTION OF THE ANNUAL REPORT AND FINANCIAL STATEMENTS

Adopted and signed for and on behalf of the Trustees

Timothy Henty
Chair of the Trustees



Date: 2025-01-28



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

York Road Project

**On accounts for the year
ended**

31st March 2024

**Charity no
(if any)**

1162835

Set out on pages

15 - 25

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023.

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of ICAEW.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

[Signature]

Date:

13/01/25

Name:

Flora Bird

**Relevant professional
qualification(s) or body
(if any):**

ICAEW



Address: Unit 2, The Bramley Business Centre
Station Road, Bramley, Guildford
GU5 0AR

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Statement of Financial Activities for the year ended 31st March 2024

	Notes	2024			2023		
		Unrestricted Funds	Restricted Funds	Total	Unrestricted Funds	Restricted Funds	Total
		£		£	£		£
INCOME							
Income from generated funds							
Donations and Legacies		97,180		97,180	116,592	-	116,592
Income from Investments		14,589		14,589	3,544	-	3,544
Income from charitable activities		387,810	354,117	741,927	555,593	138,567	694,160
Total Income and Endowments	3	499,579	354,117	853,696	675,729	138,567	814,296
EXPENDITURE							
Expenditure on Raising Funds		8,613		8,613	-	-	-
Expenditure on Charitable activities		269,889	499,157	769,046	670,508	126,563	797,071
Other expenditure				-	-	-	-
Total resources expended	4	278,502	499,157	777,659	670,508	126,563	797,071
Net income		221,077	-	145,040	5,221	12,004	17,226
Transfers between funds		-	-	-	-	-	-
Net movement in funds		221,077	-	145,040	5,221	12,004	17,226
Reconciliation of funds							
Total funds brought forward	9	349,647	293,601	643,249	344,426	281,597	626,023
Total funds carried forward	9	570,724	148,561	719,286	349,647	293,601	643,249

All operations are continuing.

The notes on pages 18 – 25 form part of these financial statements.

Statement of Cash Flows

YORK ROAD PROJECT

For the year ended 31 March 2024

Account	2024
Operating Activities	
Receipts from customers	853,387
Payments to suppliers and employees	(742,657)
Cash payments from other operating activities	(344)
Net Cash Flows from Operating Activities	110,386
Investing Activities	
Proceeds from sale of property, plant and equipment	344
Payment for property, plant and equipment	(18,178)
Other cash items from investing activities	(10,472)
Net Cash Flows from Investing Activities	(28,307)
Financing Activities	
Other cash items from financing activities	(13,614)
Net Cash Flows from Financing Activities	(13,614)
Net Cash Flows	68,465
Cash and Cash Equivalents	
Cash and cash equivalents at beginning of period	679,265
Net change in cash for period	68,465
Cash and cash equivalents at end of period	747,731

Balance Sheet
as at 31st March 2024

	Note	2024			2023		
		Unrestricted £	Restricted £	Total £	Unrestricted £	Restricted £	Total £
Fixed Assets							
Tangible assets	6	-	24,528	24,528	-	581	581
		-	24,528	24,528	-	581	581
Current Assets							
Debtors	7	84,623	-	84,623	98,028	-	98,028
Cash and deposits		599,169	148,561	747,731	385,664	293,601	679,265
		683,792	148,561	832,353	483,692	293,601	777,293
Liabilities							
Creditors: Amounts falling due within one year	8	137,595	-	137,595	134,625	-	134,625
Net current assets		546,198	148,561	694,759	349,067	293,601	642,668
Total assets less current liabilities		546,198	124,034	670,231	349,067	293,020	642,087
The funds of the charity:							
Unrestricted income fund	9	570,725	-	570,725	349,648	-	349,648
Restricted	9	-	148,561	148,561	-	293,601	293,601
Total charity funds		570,725	148,561	719,286	349,648	293,601	643,249

The notes on pages 18- 25 form part of these financial statements.

Approved and signed for and on behalf of the Trustees.



Timothy Henty
Chair of the Trustees



Nathan Bennett
Treasurer

Date: 2025-01-28

Notes to the Financial Statements

1. Accounting Policies

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the Charity's financial statements.

a) Basis of Preparation

York Road Project is a Charitable Incorporated Organisation in the United Kingdom. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the Charity. The address of the registered office is given in the Charity information on page 3 of these financial statements. The nature of the Charity's operations and principal activities are set out on page 4.

The Charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, and UK Generally Accepted Practice as it applies from 1 January 2015.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are prepared in sterling which is the functional currency of the Charity and rounded to the nearest £1.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated. The Charity adopted SORP (FRS 102) in the current year.

b) Incoming Resources

Gifts in kind, such as clothing and food, are made for the benefit of clients. As these have no material benefit to the Charity they are not valued under incoming resources.

All incoming resources are included in the Statement of Financial Activities gross without deduction of expenses.

c) Resources Expended

Expenditure is included in the financial statements for the period in which it is due.

Governance costs include the costs of public meetings and independent examination of the accounts. All other costs relate to the charitable activity. Where costs cannot be

directly attributed to particular headings, they have been allocated to activities on a basis consistent with the use of resources.

d) Hire purchase and leasing commitments

The Premises used by the Charity, 1 York Road, is owned by Woking Borough Council and let to the Charity for a peppercorn rent. Flats 33A and 33B Guildford Road are leased from Mahtan Developments Ltd at a rental of £25,200 per annum. Campbell Avenue and Chapel Street are leased from Woking Borough Council at a rental of £11,500 per annum and £23,292 per annum respectively, Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight-line basis over the period of the lease.

e) Tangible Fixed Assets

The acquisition of minor capital items such as fixtures and fittings, furniture, and office equipment below a cost of £1,000 are charged to revenue in the year purchased. Items costing more than £1,000 are depreciated on a straight-line basis over three years.

f) Fund Accounting

The Charity has the following types of funds, which require separate disclosure. These are as follows:

i) Unrestricted Funds

General fund - This fund is expendable at the discretion of the Trustees in the furtherance of the objects of the Charity. Specifically, it represents the surplus of income over expenditure for the Charity, which is carried forward to meet the requirements of future years.

ii) Restricted Fund

This fund can only be used for the purpose for which funds were given. Further information is given in note 8 to the financial statements.

g) Pension costs

The Charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the Charity in an independently administered fund. The charge to profit or loss in respect of defined contribution schemes was £6,119 (2023 - £7,486).

h) Tax Status of the Charity

As a registered Charity York Road Project is exempt from corporation tax on its charitable activities.

The Charity is not registered for VAT and therefore is unable to reclaim VAT suffered on purchases. Where VAT is charged this is included under the expense to which it relates in the Statement of Financial Activities.

2. Indemnity Insurance

The Charity contributes towards indemnity insurance to protect the Charity from loss arising from neglect or defaults of its trustees, employees in respect of its activities up to a limit of £1,000,000.

3. Incoming resources

Income resources are derived from the following activities:

	2024			2023
	Unrestricted funds	Restricted funds	Total	Total
Incoming resources from generated funds				
Voluntary income - Donations	97,180		97,180	116,592
Investment income	14,589		14,589	3,544
Total from generated funds	111,769	-	111,769	120,136
Incoming resources from charitable activities				
Grants				
SCC Supporting People		133,077	133,077	122,765
Waverley BC (Bedspace)		50,000	50,000	92,988
Woking Borough Council		43,290	43,290	48,100
Assertive Outreach worker		10,500	10,500	15,000
Outreach Drug & Alcohol Worker			-	33,917
Tenancy Sustainment Officer		117,250	117,250	13,333
Outreach - PCC			-	-
Criminal Justice Navigator			-	33,333
Outreach - Waverley BC			-	-
SCC - Emergency Accommodation Grant			-	-
	-	354,117	354,117	359,436
Other income				
Housing benefit	300,651		300,651	271,538
Client contributions to rent	19,570		19,570	25,682
Property rental income	25,000		25,000	35,004
Other income	42,590		42,590	2,500
	387,810		387,810	334,724
Total from charitable activities	387,810	354,117	741,927	694,160
Total incoming resources	499,579	354,117	853,696	814,296

4. Resources expended

Resources expended are analysed as follows:

	Unrestricted funds					Restricted						Total	Total 2023
	Shelter	Resource Centre	Flats and houses	Admin	Fundraiser	Shelter	Admin	Flats & Houses	Resource Centre	Outreach	Tenancy Sustainment Officer	2024	
Salaries & payroll costs	66,952	10,973	11,092	24,436	-	203,677		10,706	17,370	47,779	74,498	467,483	546,526
Travel, training & recruitment	1,045	822	15	6,995	1,048	1,683		11	1,301	648	1,757	15,324	13,207
Property maintenance & utilities	22,355	7,952	35,399	1,450	63	36,017		28,598	12,588	512	585	145,518	78,854
Rental & lease costs	-	-	37,193	-	-	-		22,799	-	-	-	59,992	79,290
Insurance	185	2,945	327	1,668	-	298		305	4,662	413	421	11,222	11,940
Food & kitchen costs	1,865	61	76	-	-	3,005		124	97	-	6	5,234	6,518
Client activities/ training/ awards /travel/ welf	273	57	215	-	-	439		107	90	-	65	1,247	3,094
Administration	6,207	4,460	4,042	19,610	7,502	10,001	736	3,852	7,060	2,595	3,583	69,647	55,649
Audit	305	77	43	797	-	492		37	122	20	100	1,992	1,992
TOTAL	99,186	27,347	88,401	54,955	8,613	255,611	736	66,539	43,290	51,966	81,015	777,659	797,071

5. Staff costs

Trustees are unpaid and do not receive any out-of-pocket expenses, other than re-imbursement of any costs incurred on behalf of York Road Project.

	2024	2023
Gross pay	309,357	406,162
Employers National Insurance	22,514	32,893
TOTAL	331,872	439,055
Staff numbers (full and part time, of which 10 full time)	12	15

6. Tangible Fixed Assets

	Furniture and fittings	Office equipment	Total
Cost			
b/f at 1st April 2023	-	1,032	1,032
Disposals	-	-	-
Additions	24,291	-	24,291
c/f at 31st March 2024	24,291	1,032	25,323
Accumulated depreciation			
b/f at 1st April 2023	-	-	-
Disposals	-	-	-
Charge for the period	-	796	796
c/f at 31st March 2024	-	796	796
Net book values			
b/f at 1st April 2023	-	1,032	1,032
c/f at 31st March 2024	24,291	237	24,528

7. Debtors

Debtors consist of amounts due within one year in respect of charitable expenditure:

	2024	2023
Trade debtors	38,625	67,525
Prepayments and other debtors	17,755	13,107
Accrued income	28,243	17,396
	84,623	98,028

8. Creditors

Creditors consist of amounts due within one year in respect of charitable expenditure:

	2024	2023
Trade creditors	50,893	8,147
PAYE	1,840	3,822
Deferred income	48,614	104,126
Accruals	34,659	16,711
Pension payable	1,589	1,820
	137,595	134,625

9. Movement of funds during the year to 31st March 2024

	Balance at 1st April 2023	Income	Expenditure	Net income expenditure	Transfers between funds	Balance at 31st March 2024
	£	£	£	£	£	£
GENERAL FUNDS						
Accumulated fund	349,648	499,579	(278,502)	221,077	-	570,725
Total General funds	349,648	499,579	(278,502)	221,077	-	570,725
RESTRICTED FUNDS						
HG Wells	102,381	-	(102,381)	(102,381)	-	-
Tenancy Sustainment Worker	53,281	117,250	(117,706)	(456)	-	52,825
Indigo Contract	8,657	-	-	-	-	8,657
Outreach	70,902	-	-	-	-	70,902
Rough Sleeper Navigator	16,177	-	-	-	-	16,177
Clothworkers	736	-	(736)	(736)	-	-
Community Foundation Trust	-	-	-	-	-	-
Crisis	-	-	-	-	-	-
Assertive Outreach	41,466	10,500	(51,966)	(41,466)	-	-
Waverley BC (Bedspace)	-	50,000	(50,000)	-	-	-
Woking BC Community Grant	-	43,290	(43,290)	-	-	-
SCC - HRS	-	133,077	(133,077)	-	-	-
Total Restricted funds	293,600	354,117	(499,157)	(145,040)	-	148,561
TOTAL FUNDS	643,248	853,696	(777,659)	76,038	-	719,286

Notes to the Funds

Unrestricted general fund

This fund consists of the funds required for the Charity to continue with certainty on an ongoing basis and provides a general reserve for unexpected expenses.

Restricted funds

Waverley BC (Bedspace)

This fund has been re-classified as restricted this year following a review which found that the scope of the fund was narrower than the services provided by the charity. It covers up to four bedspaces for clients from the Waverley area and is fully allocated towards the cost of running our direct access accommodation. The charity has not accrued a surplus on this fund this year. We have also not accrued any historic surplus from this fund.

Woking BC Community Grant

This fund has been re-classified as a restricted fund this year following a review which found that the scope of the fund was narrower than the services provided by the charity. It covers day support services for our clients and is restricted to support the running costs of our resource centre. We have not accrued any historic surplus from this fund.

Surrey County Council – Housing Related Support

This fund is for the provision of up to 20 bedspaces for clients following a review which found that the scope of the fund was narrower than the services provided by the charity. The fund is restricted to support the running costs of our direct access accommodation. This fund was also re-classified as a restricted fund this year. We have not accrued any historic surplus from this fund.

HG Wells

This fund was established during covid for the provision of immediately accessible housing for rough sleepers. This fund was entirely allocated to the DAA in 2023/24 and thus no longer exists.

Tenancy Support Scheme

York Road Project manages the Tenancy Support Scheme funds.

Indigo Contract

Indigo became assertive in-reach – working with a small cohort of clients who had a primary support need of mental health.

Rough Sleeper Navigator

This role provided a Rapid Rehousing Pathway by appointing a Rough Sleeper Navigator who worked with people from all over Surrey. The project is linked into Surrey Police Checkpoint Out of Court Disposal (OCD) scheme, the aims of this role are to support rough sleepers involved in the criminal justice system. York Road Project works with the Surrey OPCC to meet the requirements for the role.

Assertive In-reach Worker

The Assertive Outreach worker works with a small cohort of clients who have a primary support need of mental health, they work in a holistic way to support clients to manage their own wellbeing.

Outreach Project

The Outreach Project supports rough sleepers on the streets of Woking and Waverley Boroughs. Our Outreach Project in Woking and Waverley Boroughs engages broadly with all rough sleepers, providing immediate support and referrals without specialized mental health training. In contrast, assertive outreach targets a smaller group with severe mental health needs, using persistent, proactive engagement led by staff with mental health expertise to provide tailored and intensive support.

Criminal Justice Navigator

This post is to work with low-risk offenders, referred to us through Checkpoint Plus. This post works with clients all over Surrey – this role was formed from the Navigator role.

Clothworkers

For the purchase of new IT equipment.

10. Contingent liabilities

No contingent liabilities have been identified.

11. Operating lease commitments

	2024	2023
Expiring:	£	£
Between one and five years	25200	25200 (33A/33B rent)
	11500	11500 (Campbell Avenue rent)
	23292	23292 (Chapel St rent)
	1	1 (1 York Road rent)

12. Related parties

The Charity is not part of a wider network, although it depends on the support of Woking Borough Council and Surrey County Council to fulfil its objectives.

The trustees do not receive any payments or other benefits for their services, other than reimbursement of costs incurred on behalf of the CIO.