

ANNUAL REPORT OF THE
TORPENHOW VILLAGE HALL COMMITTEE

For the period 1 January 2020 to 31 December 2020

THE CHARITY

Torpenhow Village Hall Committee (TVH) was registered on 24 July 2015 by the Charity Commission as a Charitable Incorporated Organisation (CIO), registered number 1162826. On 1 January 2016, the Charity accepted the transfer of the assets of the unincorporated charity that had hitherto been responsible for running Torpenhow Village Hall and took over that responsibility.

The Charity is run by an elected committee of local residents drawn from the area of benefit. The Honorary Secretary of the Village Hall, and therefore the current contact address for the Charity, is at The Birches, Torpenhow, Wigton, Cumbria CA7 1HT.

The Blennerhasset and Torpenhow Parish Council is the holder of the freehold of the property.

THE OBJECTS OF THE CHARITY

The object of the Charity is to provide a village hall for the use of the inhabitants of the village of Torpenhow in the County of Cumbria (the area of benefit) without distinction of political, religious or other opinions, including use for meetings, lectures and classes and for other forms of recreation and leisure time occupation, with the objective of improving the conditions of life of the inhabitants of the village and surrounding area.

The Trustees believe that the activities of the Charity during the report period have addressed these objects.

THE TRUSTEES

During the report period, the Trustees of the Charity were:

Geoffrey Armer (Chairman)

Gwendoline Leadbeater (Hon. Secretary)

Tara Walker-Rose (Hon. Treasurer)

Susan Raine

Mark Lee

Kay Howells
Elizabeth May
Hilary Hankin
Scott Rose

The Charity's governing document provides that new Trustees are to be appointed annually by members of the Village Hall. Membership is open to anyone whose name is included in the Electoral Register as eligible at any election to cast a vote at Torpenhow Village Hall and who is interested in furthering the CIO's purposes. An individual is deemed to apply to become a member either by giving written notice to the Trustees or by attendance at any general meeting of the members and signing a membership application form.

Blennerhasset and Torpenhow Parish Council is entitled to appoint one Trustee to represent its interests but during the period in question did not exercise this power.

Any person who retires as a Trustee is eligible for re-appointment.

The Trustees meet monthly to transact any necessary business.

THE CHARITY'S ACTIVITIES AND ACHIEVEMENTS

The purpose of the Charity is to provide a village hall for the benefit of the local community. Use of the Hall is through either individuals or organisations booking the facility or by the Village Hall Committee organising functions designed to raise funds for the Hall's upkeep.

During the report period, which was during the COVID 19 pandemic the Hall was closed for 8 months. However during the open periods the Hall was used for approximately 230 hours.

Regular users in a normal year include:

- The local Brownies, an Arts and Crafts Group and an Indoor Bowls group,
- Other charities (eg West House)
- Church of St. Michael and All Angels, Torpenhow,
- Various bands who appreciate the excellent acoustics of the Hall for practice,
- Private functions, eg weddings, birthday parties and funeral teas,
- Blennerhasset & Torpenhow Parish Council,
- Allerdale Borough Council, which uses the Hall as the local election polling station.

In addition, the Committee itself organised plays, quizzes, a Village Show, a buffet night and coffee mornings.

The Trustees have considered their activities in the light of the Charity Commission's guidance on public benefit and believe that those activities have complied with the guidance.

THE CHARITY'S FINANCES AND RESERVES

The Trustees confirm that a) no guarantee has been given by the CIO in respect of any potential or outstanding liability, and that b) there is no debt outstanding which is secured by an express

charge on any of the assets of the CIO. They also confirm that there have been no serious incidents requiring a report to the Charity Commission.

The great majority of the Charity's income (nearly 70%) is derived from fees paid by those hiring the Hall, the balance being from the proceeds of events organised by the Committee, from the proceeds of providing a bar at events organised by others or from other miscellaneous sources such as grants and income from feed-in tariff derived from solar panels installed on the roof of the Hall. **The Committee considers that the Charity is in a sound financial position.**

The Committee has adopted a **Reserves Policy**, which is reviewed annually.

It is the policy of the Trustees to maintain the hall in a first-class condition, and to seek improvement in its facilities where appropriate. Inevitably such expenditure can be significant when set against normal annual income. The average gross expenditure over the last 10 years has been in the region of £10,000. To ensure that the Trustees have available to them sufficient resources to meet any unforeseeable expenditure, as well as to cover re-decoration and normal day-to-day running costs, it is the policy of the Trustees to maintain reserves equivalent to approximately three times the average annual expenditure.

Signed on behalf of Torpenhow Village Hall Committee



Geoffrey Armer - Chairman



Tara Walker-Rose - Treasurer

Torpenhow Village Hall Annual Report 2020

Independent examiner's report on the accounts

Report to the trustees and members of Torpenhow Village Hall for the year ended 31st December 2020.

The charity's trustees consider that as the income is below £25,000 an audit is not required for this year (under section 43(2) of the Charities Act 1993) and that an independent examination is needed.

I conducted my examination by checking on a test basis the relevant evidence supplied to the amounts and disclosures in the account and statement.

I planned and performed my examination so as to obtain all the information and explanations which I considered necessary to provide me with the sufficient evidence to give reasonable assurance that the statements are free from mis-statement, whether caused by fraud or other irregularity or error. In forming my opinion, I also evaluated the overall adequacy of the presentation of information in the account and statement.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

In my opinion the account and statement of assets and liabilities properly present the receipts and payments of the Charity for the year ended 31 December 2020 and its assets and liabilities as at that date have been prepared in accordance with provisions of the Charities Act 1993 applicable to smaller charities.

Signed.....*HA Finn*.....

Date.....*13 JULY 2021*.....

Name.....*HAYLEY ARTHUR FINN*.....

Address.....*SOLWAY HOUSE, GILKROW*
.....*CUMBRIA CA7 2QD*.....

FINANCIAL STATEMENTS FOR YEAR ENDED 31ST DECEMBER 2020

Receipts and payments account

	2020	2019
Receipts		£
Fund raising		
Committee run events	1490.50	1423.89
Events by Arts Organisations	0.00	755.80
Private event – committee run bar	0.00	48.50
	1490.50	2228.19
Donations	68.00	42.00
Grants	11534.00	200.00
Hall Hire	2350.30	4978.10
Bank Interest	348.53	374.01
Feed-In Tariff	526.80	508.82
Total Receipts	16318.13	8331.12
Payments		
Fund raising		
Committee run events	1094.89	856.06
Events by Arts Organisations	0.00	791.95
Private event – committee run bar	0.00	33.22
		1681.23
Insurance	993.56	982.15
Running Costs	6112.78	10157.27
Equipment purchase	0.00	22.95
Consultancy charge	0.00	50.00
Total Payments	8201.23	12893.60
Excess of receipts over payments	8116.90	4562.48
Bank current and deposit accounts plus cash in hand 1 Jan 2020	32167.45	36729.93
Bank current and deposit accounts plus cash in hand 31 Dec 2020	40284.35	32167.45

STATEMENT OF ASSETS AND LIABILITIES

	31 Dec 2020	1 Jan 2020
Cash Funds		
CBS Current account	7737.45	415.93
CBS 30 day account	32070.91	30933.30
Cash in Hand	475.99	818.22
Deficit for year		
	40284.35	32167.45

Approved by the trustees on 15/7/21 and signed on their behalf by :

Tara Walker-Rose 
Trustee

Torpenhow Village Hall Committee

INCOME & EXPENDITURE ACCOUNT 2020

INCOME						2019 net
Income source	Takings	Bar takings	Total income	Bar expens	Other expenses	Total
Fundraising / TVH events						
Other productions	0.00	0.00	0.00	0.00	0.00	0.00
Arts out West	0.00	0.00	0.00	0.00	0.00	0.00
Indian buffet	725.00	170.00	895.00	97.73	725.00	822.73
Coffee morning/ book swap (x2)	23.50	0.00	23.50	0.00	0.00	23.50
Big Breakfast	300.00	0.00	300.00	0.00	113.70	186.30
NYE party	0.00	0.00	0.00	0.00	0.00	0.00
Produce Show	0.00	0.00	0.00	0.00	0.00	0.00
Quizzes (x1)	155.00	117.00	272.00	67.26	91.20	158.46
Strawberry Teas	0.00	0.00	0.00	0.00	0.00	0.00
Fundraising total	1203.50	287.00	1490.50	164.99	929.90	1094.89
Committee Bar for external event	0.00	0.00	0.00	0.00	0.00	0.00
Private event	0.00	0.00	0.00	0.00	0.00	0.00
Committee Bar total	0.00	0.00	0.00	0.00	0.00	0.00
Other income						
Donations			68.00			68.00
Grants			11534.00			11534.00
Hall Hire			2350.30			2350.30
Bank Interest			348.53			348.53
Feed In Tariff			526.80			526.80
Other income total	0.00	0.00	14827.63	0.00	0.00	14827.63
Overall total (Fundraising, Committee bar, other)	0.00	0.00	16318.13	0.00	1094.89	15223.24
Gross income 2020	16318.13					8331.12
Fundraising expenditure and bar costs	1094.89					1681.23
Total Net income 2020	15223.24					6649.89

EXPENDITURE

Insurance	2020	2019
Running costs	993.56	982.15
Electricity	1104.00	762.00
Water	252.92	292.98
Oil	443.52	1113.70
Cleaning	1209.78	839.79
Consumables	122.81	216.60
Internet	814.56	757.41
Repairs & maintenance	1523.79	5677.36
Contract Services (alarms)	398.74	168.00
Tea/coffee	0.00	12.25
Licences renewals	150.05 (x1)	317.18 (x2)
Equipment purchase	0.00	22.95
Consultancy charges	0.00	50.00
Gift	0.00	0.00
Website	92.61	0.00
Total net expenditure	7106.34	11212.37
Plus fundraising expenses & bar costs	1094.89	1681.23
Gross expenditure 2020	8201.23	12893.6

Summary

Gross income 2020	16318.13	8331.12
Gross expenditure 2020	8201.23	12893.6
Surplus for year	8116.90	-4562.48