

FoL TRUSTEES' ANNUAL REPORT 2023/2024

From	Period start date			To	Period end date		
	Day 01	Month 04	Year 2023		Day 31	Month 03	Year 2024

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number

Charity's principal address

26 Langley Road
Chippenham
Wiltshire
SN15 1BX

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Phil Tunstall			
Mark Provis	Chair		
Peter Whitby	Treasurer		
Rachel Lambert	Secretary		

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(e.g. trust deed, constitution)

Constitution

How the charity is constituted
(e.g. trust, association, company)

Charity Incorporated Organisation (CIO)

Trustee selection methods
(e.g. appointed by, elected by)

Appointed by board of trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

For the public benefit, to bring sustainable improved drinking water, sanitation, and hygiene in particular but not exclusively in Sub-Saharan West Africa to those who have access to only unimproved facilities, in particular but not exclusively by providing access to improved drinking water, sanitation, and hygiene through appropriate technologies and education for the advancement of health or the saving of lives in accordance with Christian principles.

Definitions

For the purpose of this clause 'Unimproved sanitation' means open defecation (when human faeces are disposed of in fields, forests, bushes, open bodies of water, beaches or other open spaces or disposed of with solid waste); facilities that do not ensure hygienic separation of human excreta from human contact (unimproved facilities include pit latrines without a slab or platform, hanging latrines and bucket latrines); shared sanitation facilities (sanitation facilities of an otherwise acceptable type shared between two or more households. Only facilities that are not shared or not public are considered improved).

For the purpose of this clause 'Improved sanitation' means that facilities are likely to ensure hygienic separation of human excreta from human contact. They include the following: flush/pour flush to: piped sewer system, septic tank, pit latrine, Ventilated Improved Pit (VIP) latrine, pit latrine with slab, composting toilet.

For the purpose of this clause 'Unimproved Drinking Water' includes: unprotected dug well; unprotected spring; cart with small tank/drum; surface water; bottled water (bottled water is considered to be improved only when the household uses water from another improved source for cooking and personal hygiene). Surface drinking-water sources include: river; dam; lake; pond; stream; canal; and irrigation channels.

For the purpose of this clause 'Improved Drinking Water' means public taps or standpipes; tube wells or boreholes; protected dug wells; protected springs; rainwater collection; piped household water connection located inside the user's dwelling, plot or yard.

For the purpose of this clause 'Appropriate Technology (AT)' means technology that is designed to be "appropriate" to the context of its use. Typical AT's may be more labour intensive but require fewer resources, and use low cost and readily available materials wherever possible.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Team visits

Mark travelled to Ziguinchor from the 21st of September to the 3rd of October 2023. The main purpose of this visit (other than encouraging the team) was to train Craig Timmerman to test the water quality of our boreholes. This would mean that a continuous programme of testing can take place rather than just twice a year when Mark visits. Unfortunately for us during this visit Parfait, the team leader, informed us that he would be moving to France (with his French wife) in the not-too-distant future. Much of the remainder of this visit was spent making plans for Parfait's departure and how this would impact the team.

Mark made a second trip to Ziguinchor from 12th to the 22nd March 2024. The water quality testing by Craig Timmerman didn't work out so three days were spent training Saloum Coly to replace him. Saloum has now become an important part of team ensuring water safety and advising when extra steps such as filtration need to be used before drinking. We also handed over leadership responsibilities from Parfait to Jean-Claude and Baldé.

Ziguinchor Team/Boreholes

The team, led by Parfait, are still going strong.

Project 100 came to an end. Aiming to install 100 new boreholes in a period of 12 months (September 2022 – August 2023) we smashed our target by constructing 111 boreholes providing an estimated 10,000 people with access to safely managed water. This also brought the total number of FoL boreholes to 300 which equates to over 30,000 people being supplied with water!

Regard to the guidance issued by the Charity Commission on public benefit

In making decisions concerning the public benefit the trustees have had due regard to the commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making.
- policy programme related investment.
- contribution made by volunteers.

The Ziguinchor team have demonstrated the capacity to install 10-15 new boreholes per month. Our challenge is to find the level of funding to match their capability (£1,800 - £2,700 per month).

We want to recognise the work of Susie Spencer. She continues to enthusiastically fundraise and spread the word about FoL on our behalf in some very creative ways.

Section D Financial review

Brief statement of the charity's policy on reserves

The trustees have set a level equivalent to three months of operating costs for the organisation as a desired level of reserve. This fund is a contingency in the event of a sudden reduction in income, in order to protect the future operation of the organisation from the effects of any unforeseen variations in its income and expenditure. It also provides a cash flow for grants and contracts that are paid in arrears.

The trustees have calculated the level of reserves to be 25% of the previous financial year operating costs.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our funds come from a combination of individual donors (one-off and repeat donations) and small grants from trusts and foundations.

As we do not have any core costs (salaries, rent, utilities etc.) the vast majority of our expenditure during the period of 2023/2024, was on project costs that directly support the key objectives of FoL such as materials, monitoring and evaluation. The remainder was spent on marketing/publicity, subscriptions, training, and fundraising.

Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Mark Provis

Position (eg Secretary, Chair, etc)

Chair

Date

28/09/2024

BALANCE SHEET AS AT 31ST MARCH 2024

	2024	2023	2022	2021	2020
Current Assets					
Cash at bank	£13,748	£10,682	£7,232	£6,544	£6,264
General Fund					
Fund brought forward	£5,845	£4,232	£6,544	£6,264	£5,151
Surplus (deficit) for the year	£10,240	£5,845	-£2,312	£280	-£577
Restricted Fund					
Fund brought forward	-£2,395	£3,000	£0	£1,690	£0
Surplus (deficit) for the year	£58	-£2,395	£3,000	-£1,690	£1,690
Total	£13,748	£10,682	£7,232	£6,544	£6,245

Signed



Peter Whitby (Treasurer)

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE PERIOD ENDING 31ST MARCH 2024

	Unrestricted Funds	Restricted Funds	31st March 2024 Total Funds	31st March 2023 Total Funds	31st March 2022 Total Funds	31st March 2021 Total Funds
Incoming Resources						
Donations, Legacies and similar resources						
Voluntary donations	£12,193	£11,944	£24,137	£19,898	£11,923	£7,203
Legacies						
Grants receivable						
From other bodies						
Other grants receivable						
Total donations and legacies	£12,193	£11,944	£24,137	£19,898	£11,923	£7,203
Operating Activities						
Activities for generating funds						
Activities in furtherance of the charity's objectives						
Total Operating Activities						
Investment income						
Other incoming resources						
Total Incoming resources	£12,193	£11,944	£24,137	£19,898	£11,923	£7,203

Resources expended

Costs of generating funds

Costs of generating voluntary
donations

Charitable expenditure

Grants payable

To other charities

Other grants payable

Activities in furtherance of charity's
objectives

Governance costs

Other resources expended

Total resources expended

Net incoming/(outgoing) resources
before transfers

Gross transfer between funds

Net incoming/(outgoing) resources

Gains/(losses) on revaluation of own
fixed assets

Gains/(losses) on revaluation and
disposal of
investment assets

Net movement of funds

Fund balances brought forward

Fund balances carried forward at 31st
March 2024

£2,185		£2,185			
£7,000	£11,886	£18,886	£16,448	£10,735	£280
			£0	£0	£0
£9,185	£11,886	£21,071	£16,448	£10,735	£280
£3,008	£58	£3,066	£3,450	£-2,312	£250
		£3,066		£-2,312	£280
				£688	£280
£10,077	£605	£10,682	£7,232	£6,544	£6,264
£13,085	£663	£13,748	£10,682	£7,232	£6,544

Income and Expenditure Account for the year to 31st March 2024

	2024	2024	2024	2023	2023	2023	2022	2022	2022	2021	2021	2021
	Income	Expenditure	Surplus (Deficit)	Income	Expenditure	Surplus (Deficit)	Income	Expenditure	Surplus (Deficit)	Income	Expenditure	Surplus (Deficit)
General Fund												
Unrestricted giving	£12,193	£8,626	£3,565	£7,796	£1,001	£6,795	£8,423	£9,742	£-1,319	£6,216	£6,923	£-707
Payments directly for Charitable purposes												
Tax refunds										£987		
Bank charges												
Interest received												
Accountancy												
Travel expenses		£557			£950			£993				
Total	£12,193	£9,185	£3,008	£7,796	£1,951	£5,845	£8,423	£10,735	£-2,312	£7,203	£6,923	£280
Restricted Fund							£3,000	£0	£3,000	£0		
Payments directly for Charitable purposes	£11,944	£18,886	£58	£12,102	£14,497	£-2,395						
Total for the year	£24,137	£28,071	£3,066	£19,898	£16,448	£3,450	£11,423	£10,735	£688	£7,203	£6,923	£280
Fund balances brought forward			£10,682			£7,232	£6,544			£6,264		
Fund balances carried forward at 31st March 2024			£13,748			£10,682	£7,232			£6,544		