

## FoL TRUSTEES' ANNUAL REPORT 2022/2023

From	Period start date			To	Period end date		
	Day 01	Month 04	Year 2022		Day 31	Month 03	Year 2023

### Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number

Charity's principal address

26 Langley Road  
Chippenham  
Wiltshire  
SN15 1BX

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Alice Hall	Chair	01/04/2022 – 01/11/2022	
Mark Provis	Chair	01/11/2022 – 01/03/2023	
Peter Whitby	Treasurer		
Rachel Lambert	Secretary		

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(e.g. trust deed, constitution)

Constitution

How the charity is constituted  
(e.g. trust, association, company)

Charity Incorporated Organisation (CIO)

Trustee selection methods  
(e.g. appointed by, elected by)

Appointed by board of trustees

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

For the public benefit, to bring sustainable improved drinking water, sanitation, and hygiene in particular but not exclusively in Sub-Saharan West Africa to those who have access to only unimproved facilities, in particular but not exclusively by providing access to improved drinking water, sanitation, and hygiene through appropriate technologies and education for the advancement of health or the saving of lives in accordance with Christian principles.

#### Definitions

For the purpose of this clause 'Unimproved sanitation' means open defecation (when human faeces are disposed of in fields, forests, bushes, open bodies of water, beaches or other open spaces or disposed of with solid waste); facilities that do not ensure hygienic separation of human excreta from human contact (unimproved facilities include pit latrines without a slab or platform, hanging latrines and bucket latrines); shared sanitation facilities (sanitation facilities of an otherwise acceptable type shared between two or more households. Only facilities that are not shared or not public are considered improved).

For the purpose of this clause 'Improved sanitation' means that facilities are likely to ensure hygienic separation of human excreta from human contact. They include the following: flush/pour flush to: piped sewer system, septic tank, pit latrine, Ventilated Improved Pit (VIP) latrine, pit latrine with slab, composting toilet.

For the purpose of this clause 'Unimproved Drinking Water' includes: unprotected dug well; unprotected spring; cart with small tank/drum; surface water; bottled water (bottled water is considered to be improved only when the household uses water from another improved source for cooking and personal hygiene). Surface drinking-water sources include: river; dam; lake; pond; stream; canal; and irrigation channels.

For the purpose of this clause 'Improved Drinking Water' means public taps or standpipes; tube wells or boreholes; protected dug wells; protected springs; rainwater collection; piped household water connection located inside the user's dwelling, plot or yard.

For the purpose of this clause 'Appropriate Technology (AT)' means technology that is designed to be "appropriate" to the context of its use. Typical AT's may be more labour intensive but require fewer resources, and use low cost and readily available materials wherever possible.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

**Website / Social media**

We have now switched to the new website. The transition was seamless, and we have received lots of positive feedback. We are still struggling to grow our social media, but we do have a presence on Facebook, Instagram, Twitter, LinkedIn and YouTube.

**SWIDN (South West International Development Network)**

The accelerator scheme has now come to an end, but we remain a member of SWIDN.

**Team visits**

Mark travelled to Ziguinchor from the 28<sup>th</sup> of April to the 12<sup>th</sup> of May. As well as spending time encouraging the team, we were able to continue testing the water quality of our boreholes. Results are very good!

Mark spent the 7<sup>th</sup> to the 24<sup>th</sup> of November in Ziguinchor. He was able to take a water level dip meter with him. The dip meter is used to measure the depth of the water table and should prove useful for monitoring how the depth of the water table varies around the area and how it fluctuates throughout the year. More water quality tests were carried out alongside the depth measurements.

Mark and Rachel (accompanied by Dave Lambert) travelled to Senegal from the 20<sup>th</sup> to the 30<sup>th</sup> of March. The trip served two purposes. The first was so that Rachel could visit Ziguinchor to meet the installation team and see the work that we do first hand. Rachel was able to meet all of the team (except Souleymane who was in Gambia) and be present for the installation of a borehole from start to finish. The second purpose of the trip was to help organise the filming of our promotional film. We met with Harrison Thane who spent two and a half days with us filming the installation team and some of our beneficiaries. We are particularly grateful to Help Film (RCN 1189012, <https://helpfilm.org/>) who funded this film project and found the filmmaker on our behalf.

**Ziguinchor Team/Boreholes**

The team, led by Parfait, are still going strong. As part of Project 100 we have now been able to purchase an off-road motorbike. This makes Parfait's job visiting beneficiaries and maintenance call-outs much easier and he is very happy.

In September we launched Project 100 aiming to install 100 new boreholes in a period of 12 months. By the end of March we had completed 67 of the 100 boreholes providing an estimated 6,700 people with access to safely managed water. This also brought the total number of FoL boreholes to 216 which equates to over 20,000 people being supplied with water! Funding for this project proves to be challenging still. At the end of March we had only raised £11,940 of the budgeted £35,000.

**Regard to the guidance issued by the Charity Commission on public benefit**

In making decisions concerning the public benefit the trustees have had due regard to the commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

## Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making.
- policy programme related investment.
- contribution made by volunteers.

The Ziguinchor team have demonstrated the capacity to install 10-15 new boreholes per month. Our challenge is to find the level of funding to match their capability (£1,800 - £2,700 per month).

If more funding can be found, we could easily expand the work from one team to two teams with Parfait taking on more of a manager role and doing less hands-on work.

We want to recognise the work of Susie Spencer. She continues to enthusiastically fundraise and spread the word about FoL on our behalf in some very creative ways. We also want to thank Alice Hall for serving as the Chair of Trustees until stepping down in November 2022.

**Section D Financial review**

**Brief statement of the charity's policy on reserves**

The Trustees' policy is not to hold capital reserves, although inevitably some balances may be held over the financial year end, where expenditure has been planned but not completed.

**Details of any funds materially in deficit**

N/A

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our funds come from a combination of individual donors (one-off and repeat donations) and small grants from trusts and foundations.

As we do not have any core costs (salaries, rent, utilities etc.) the vast majority of our expenditure (95.5%) during the period of 2022/2023, was on project costs that directly support the key objectives of FoL such as materials, vehicles, monitoring and evaluation. The remaining 4.5% was spent on marketing/publicity, subscriptions, training, and fundraising.

**Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Mark Provis

Position (eg Secretary, Chair, etc)

Chair

Date

24/07/2023

## BALANCE SHEET AS AT 31ST MARCH 2023

	2023	2022	2021	2020
<b>Current Assets</b>				
Cash at bank	£10,682	£7,232	£6,544	£6,264
<b>General Fund</b>				
Fund brought forward	£4,232	£6,544	£6,264	£5,151
Surplus (deficit) for the year	£5,845	-£2,312	£280	-£577
<b>Restricted Fund</b>				
Fund brought forward	£3,000	£0	£1,690	£0
Surplus (deficit) for the year	-£2,395	£3,000	-£1,690	£1,690
<b>Total</b>	<b>£10,682</b>	<b>£7,232</b>	<b>£6,544</b>	<b>£6,245</b>

Signed



Peter Whitby (Treasurer)



## STATEMENT OF FINANCIAL ACTIVITIES

### FOR THE PERIOD ENDING 31ST MARCH 2023

	Unrestricted Funds	Restricted Funds	31st March 2023 Total Funds	Unrestricted Funds	Restricted Funds	31st March 2022 Total Funds	31st March 2021 Total Funds
<b>Incoming Resources</b>							
Donations, Legacies and similar resources							
Voluntary donations	£7,796	£12,102	£19,898	£8,423	£3,500	£11,923	£7,203
Legacies							
Grants receivable							
From other bodies							
Other grants receivable							
Total donations and legacies	£7,796	£12,102	£19,898	£8,423	£3,500	£11,923	£7,203
<b>Operating Activities</b>							
Activities for generating funds							
Activities in furtherance of the charity's objectives							
Total Operating Activities							
Investment income							
Other incoming resources							
<b>Total Incoming resources</b>	£7,796	£12,102	£19,898	£8,423	£3,500	£11,923	£7,203

## Resources expended

Costs of generating funds

Costs of generating voluntary  
donations

Charitable expenditure	£1,951	£14,497	£16,448	£10,735	£0	£10,735	£280
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Grants payable

To other charities

Other grants payable

Activities in furtherance of charity's objectives	£0	£0	£0	£0	£0	£0	£0
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Governance costs

Other resources expended

<b>Total resources expended</b>	£1,951	£14,497	£16,448	£10,735	£0	£10,735	£280
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Net incoming/(outgoing) resources before transfers	£5,845	£2,395	£3,450	£2,312	£0	£2,312	£250
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Gross transfer between funds

<b>Net incoming/(outgoing) resources</b>				£2,312	£0	£2,312	£280
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Gains/(losses) on revaluation of own  
fixed assets

Gains/(losses) on revaluation and  
disposal of

investment assets

<b>Net movement of funds</b>				£688	£0	£688	£280
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Fund balances brought forward	£3,732	£3,500	£7,232	£3,044	£3,500	£6,544	£6,264
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Fund balances carried forward at 31st March 2023	£9,577	£1,105	£10,682	£3,732	£3,500	£7,232	£6,544
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## Income and Expenditure Account for the year to 31st March 2023

	2023	2023	2023	2022	2022	2022	2021	2021	2021	2020	2020	2020
	Income	Expenditure	Surplus (Deficit)	Income	Expenditure	Surplus (Deficit)	Income	Expenditure	Surplus (Deficit)	Income	Expenditure	Surplus (Deficit)
<b>General Fund</b>												
Unrestricted giving	£7,796	£1,001	£6,795	£8,423	£9,742	£-1,319	£6,216	£6,923	£-707	£3,437	£3,577	£-140
Payments directly for Charitable purposes												
Tax refunds							£987					
Bank charges												
Interest received												
Accountancy												
Travel expenses		£950			£993						£437	
<b>Total</b>	<b>£7,796</b>	<b>£1,951</b>	<b>£5,845</b>	<b>£8,423</b>	<b>£10,735</b>	<b>£-2,312</b>	<b>£7,203</b>	<b>£6,923</b>	<b>£280</b>	<b>£3,437</b>	<b>£4,014</b>	<b>£-577</b>
<b>Restricted Fund</b>				<b>£3,000</b>	<b>£0</b>	<b>£3,000</b>	<b>£0</b>			<b>£1,690</b>		
Payments directly for Charitable purposes	£12,102	£14,497	£-2,395									
<b>Total for the year</b>	<b>£19,898</b>	<b>£16,448</b>	<b>£3,450</b>	<b>£11,423</b>	<b>£10,735</b>	<b>£688</b>	<b>£7,203</b>	<b>£6,923</b>	<b>£280</b>	<b>£5,127</b>	<b>£4,014</b>	<b>£-577</b>
Fund balances brought forward			£7,232	£6,544			£6,264			£5,151		
Fund balances carried forward at 31st March 2023			£10,682	£7,232			£6,544			£6,264		