



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 06/04/2021 Period start date To 05/04/2022 Period end date

Charity name: Embracing Arts

Charity registration number: 1162812

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of the CIO is the preservation and protection of health and wellbeing of children with special educational needs, disabilities and illnesses, their families and carers throughout the UK by means of the arts, in particular but not exclusively the art of music, drama and puppetry.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p><b>Christmas for Kids (C4K)</b> – Original interactive, sensory shows performed in children's hospices, SEND schools and community groups UK-wide. This is available annually in digital form and an in-person tour also runs each year, although not in December 2020 or 2021 due to Covid-19. These performances are offered entirely free of charge.</p> <p><b>Embracing Arts Workshops</b> – 30-minute workshops on a chosen topic, featuring music, song, sensory play and intensive interaction. Delivered to SEND schools in the South East of England in person, and to any location in its digital form. These workshops are subsidised wherever possible.</p> <p><b>Embracing Arts Parties</b> – Inclusive, theatre-based parties around a theme of the child's choice. Featuring singing, interactive play, sensory stimulation and puppetry. Available online (any location) and in person across the SE of England.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees confirm that we are aware of the Charity Commission's Charities' guidance on public benefit, and take this into account when making decisions and holding the executive team to account.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	The charity has three regular volunteers, who provide support in the following areas: SEND advice; general administration; project administration; tour booking; C4K digital show distribution; workshop marketing; fundraising.
Other		

### Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>Christmas for Kids (C4K) – main annual project, December 2021- January 2022.</b></p> <p>The executive team decided early on in 2021 that the best course of action would be to produce a second C4K digital tour. We were concerned about the impact of Covid-19 during the winter, and took into account that our audiences are among the UK's most vulnerable. With hindsight, the Omicron variant which broke in Nov/Dec 2021, would indeed have prevented any in-person touring at the very last minute, so we were reassured that we had made the right decision.</p> <p>We used the findings of the evaluation of our 2020 digital show to create an entirely new and original digital show: <b><i>"Phoebe's First Christmas"</i></b>. Sweet puppet Phoebe learns about the traditions of Christmas from her puppet friends and Elf, who was a key-word signer throughout the 25-minute piece. We made the content more episodic than the previous year, so that it lent itself better to repetition, pausing and restarting, something which our audiences had requested. We also made the show shorter, led by more music and sensory play and less reliant on narrative and the spoken word.</p>

		<p>We chose to work again with video production company Loaded Productions, who were keen to explore further the capabilities of green-screen technology in the telling of the story. We played with size, scale and location – transporting the characters to fantasy worlds and even having them hanging from a Christmas tree! We included some original songs in this show, and made use of repetition and recurring themes.</p> <p>As we had a better understanding of the post-production process, we chose to rehearse and record the show earlier than we had in 2020. We rehearsed three actors in July, and recorded the digital show in the same month over two days at Camberwell Studios. The show was edited from August – October, and marketing/distribution happened alongside this. In the first week of December, the show went live and continued to be available for two months. It was offered to every children's hospice throughout the UK and to 300 SEND schools. It was played 584 times by 258 unique viewers. From our survey which followed the show, which asked about audience numbers, we estimate that nearly 2,900 children and their families watched the show – increasing our outreach for this project by over 500 beneficiaries. What is clear is that a C4K show is the main Christmas activity for many settings and indeed the only theatre show for many children that year, and for some the only theatre experience they will have in their short lives:</p> <p><i>"It is such a magical, lovely, little show and theatre company who... visit Children's hospices and perform their show live in the hospice day rooms to our children in their beds, wheelchairs, buggies, comfy indoor supportive chairs with their parents and siblings experiencing live theatre possibly for the first and only time they will.</i></p> <p><i>These children cannot go to a theatre, they cannot tolerate the length of time of a full show, and sometimes these children may become uncomfortable and cry or scream and need medical attention. Therefore, these children do not get to go to the theatre.</i></p> <p><i>Christmas for Kids provides a professional live little show of music and unique, trained, and talented, sensory, magical storytelling in a gentle well thought out manner for little children and their families."</i> - Senior Registered Nurse, Demelza Children's Hospice</p>
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		<p>As a result of our fundraising efforts throughout the year, we were able to pay our three actors, writer, director, musical director, video production company, stage manager and props/set designer and to cover all expenses for rehearsal space costs, green screen studio hire, costume, props, employer's liability insurance, again without any cost to the hospices, schools or families themselves. We also covered administrative, fundraising, distribution and marketing fees throughout the year. From August 2021, we were given free 24hr-manned storage in Dover by our principal corporate sponsor, Channel Facilities Management. This is an ongoing arrangement which is saving the organisation on average £100 per week.</p> <p>As well as improving and adjusting the structural elements of the digital show to cater to the feedback we received, we also adjusted the Resource Pack in 2021. We included 'how to' videos to aid the facilitation of the interactive and sensory points in the show. We also suggested more craft and play ideas which could be incorporated in the run-up to watching the show. We retained the social story, synopsis and other standard elements that we had been told were so important to many of our beneficiaries.</p> <p>The Resource pack was available online a month in advance of the show's release to allow teachers, carers and parents time to prepare and enjoy the approach of the show, which for many was their main festive event. The craft and music ideas both received excellent feedback, and allowed us to retain the interactive and sensory elements that are so integral to our in-person shows.</p> <p>We worked again with social consultants, Cornish &amp; Grey and developed a survey to gain much needed quantitative and qualitative data from the audience. Our formal evaluation is available to view here:  <a href="https://www.embracingarts.org.uk/files/ugd/394117_f4f478635f2c499a826920109d2b1f87.pdf">https://www.embracingarts.org.uk/files/ugd/394117_f4f478635f2c499a826920109d2b1f87.pdf</a></p> <p>What became clear from the feedback we gathered is how much our services were needed again this year – and were appreciated just as much as in 2020. Our beneficiaries had experienced so much continued isolation and stress as a result of Covid-19, that having a show provided for them that they could access in whichever way suited them, helped to ease stress and bring joy at what was again a difficult</p>
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		<p>time for the whole of the UK. In a similar way to our in-person shows, our digital show brought much needed respite and a positive experience that the whole family could enjoy and remember.</p> <p><b><u>A selection of 2021 C4K Digital Tour feedback:</u></b></p> <p><b>"We got to watch a Christmas show, just like the rest of our mainstream school, even though we couldn't go to the theatre with them. It allowed for fair and equal access to a show"</b> - Teaching Assistant, Mainstream School with SEND provision, North West</p> <p><b>"I work in a children's hospice and to have such a joyful festive offering that engages so many children with a wide range of developmental and sensory issues is amazing"</b> - Hospice Play Worker, South East England</p> <p><b>"We are hugely grateful to have the option of tuning into the online show. Even before Covid-19, our daughter spent long periods of time at home isolating and for children like her the world will never be normal, their normal means long periods of time at home with nothing to engage with. These online sessions have been life-changing and we are so keen for them to continue long-term for the families who always needed them"</b> - Parent, East Anglia</p> <p><b>Embracing Arts Workshops:</b>  These were launched in October 2021, with a Research &amp; development project in association with St Nicholas SEND School, Canterbury. This research was funded by the Ragdoll Foundation. Our Artistic Director, Claire Sundin, used her experience of working with children with additional needs over the past 12 years to create musical and sensory workshops on a myriad of topics, designed primarily for children with Profound &amp; Multiple Learning Difficulties (PMLD), those on the Autistic Spectrum and those with other complex needs. The trial was a huge success, and the school rebooked straightaway, and have booked six-week workshop blocks every term since.</p> <p>Over the next six months, we delivered 44 in-person workshops in the following areas: Kent, London, Essex and Surrey, and 13 workshops online. The trajectory of the workshops is growing at a good rate, and they made a modest profit in this financial year. We</p>
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		<p>have a pool of five trained actor-facilitators and are looking to expand this in the next financial year to respond to increasing demand.</p> <p><b><u>EA Workshop Feedback:</u></b>  <b>“Thank you so much for providing such a fantastic experience for the class. So much thought, organisation and detail was put into each session, with child specific aspects added too! We have been lucky enough to have you for a second time and would absolutely love to have you more”.</b>          - Teacher, St Nicholas School, Canterbury</p> <p><b>“As the Mighty Mega members left today, they were singing Claire's praises. I don't remember getting such positive feedback before. Today was the first day the members lingered as they were all saying Happy Christmas having had such a good term.”</b> - Community &amp; Education Manager, Discover Children's Story Centre (Mighty Mega workshops for children aged 5-11).</p> <p><b>Embracing Arts Parties:</b>          These were launched in June 2021 and had a slow start, but received good feedback from each party delivered. We initially worked in children's hospices already known to us. In January 2022, charity Spread a Smile approached us to run fortnightly parties online for children's wards in hospitals. These will be opened up to in-person parties when restrictions and locations allow. This is an ongoing regular booking.</p> <p><b>Inclusive Festivals:</b>          Embracing Arts has also received bookings for two inclusive family festivals, to be held in Summer 2022.</p> <p>These paid services cover their own costs and then provide a profit which goes back into the company to cover core costs and act as additional funding for the C4K tours.</p> <p><b>Recognition:</b>          In Summer 2021, Embracing Arts' Artistic Director, Claire Sundin, was highly commended (runner-up) in the Third Sector Awards Digital Champion of the Year.</p>
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#### **Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<b>Christmas for Kids:</b> We aimed to increase our outreach numbers on the previous year, which we achieved – delivering the show to an estimated 500
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		<p>more beneficiaries. We offered the show to every children's hospice in the UK and to 300 SEND schools which were chosen to represent a UK-wide outreach of schools with lower socio-economic backgrounds.</p> <p>The feedback gathered by survey and through interviews showed an improvement in the impact of the show, with an average of 96.5% positive responses from SEND schools compared to 92% the previous year.</p> <p><b>EA Workshops:</b> Our main objective here was to set up, research and develop and then deliver workshops that were evaluated to have a significant impact on the children we work with. We achieved all of these objectives and now have a strong workshop model that can be adapted to any topic and delivered to cater for children with a wide range of needs and abilities.</p> <p><b>EA Parties:</b> The original targets for these were to deliver 10 in-person and 10 online parties over the first six months. We met the online target through our partnership with Spread A Smile, but the in-person target we did not meet. Many venues were still observing restrictions to in-person activities from visiting companies and our bookings reflected this.</p>
Performance of fundraising activities against objectives set	Para 1.41	<p>With the launch of our new services and the increased workload that this brought, it was our intention to raise the contract rates for our four key personnel. Our original target was to raise these on receipt of sufficient funds as follows:</p> <p>Original rates:  5 key personnel, working between 2.5 - 10 hours per week @ £12.50 p/hr  Total: £19,000p/a    £1,650p/m</p> <p>Target rates:  5 key personnel, working between 2.5 - 12 hours per week @ £15.00 p/hr  Total: £29,040p/a    £2,420p/m</p> <p>We came in slightly under target in our core fundraising and so made a partial increase as outlined below. We also lost a member of key personnel due to other work commitments, so this person's work and fees were given to subsidiary contracted freelancers over the year:  4 key personnel, working between 3.25 and 12 hours per week @ £15.00 per hour  Total: £27,840p/a    £2,320p/m</p> <p>It is our intention to enable two of our key personnel to move up to 20 hours per week as soon as this</p>

		<p>becomes possible through sustained income. Our aim is to achieve this by FY 23/24.</p> <p><b>EA Fundraising:</b> Our own fundraising activities were more successful than originally budgeted for. Individual giving and event sponsorship (Parallel Fun Run and Crowdfunder campaign supported by the Aviva Community Fund) both exceeded our initial targets. Theatre bucket shakes brought in an additional £4,000.</p> <p><b>Corporate Sponsorship:</b> We secured some modest corporate sponsorship in the year - this was a new venture for us: Barratt Homes £1,000 Howdens £250 Channel Facilities Management became our primary corporate partner, providing £3,985 through Support in Kind throughout the year.</p> <p><b>Project Funding:</b> The Christmas for Kids digital tour project budget was 81.8% funded by grants as follows: The April Trust: £10,000 The Arts Council of England: £6,600 M&amp;G Community Fund: £2,400 The D'Oyly Carte Charitable trust: £3,500 The Albert Hunt Trust: £1,500</p> <p>The remaining budget was covered by the organisation's existing funds and our own fundraising, as well as Support in Kind.</p> <p><b>Earned Income:</b> Our total trade and corporate income as a percentage of our annual turnover was 18.41%, with trade income at £7,500 and corporate donations (Cash &amp; In Kind) totalling £5,235. We have a long-term target for this of 20%. It is encouraging to note that our previous year's figure was 4.6%.</p>
Investment performance against objectives	Para 1.41	N/A
Other		



## Financial Review

<p>Review of the charity's financial position at the end of the period</p>	<p>Para 1.21</p>	<p>We used some existing surplus funds from the previous year to cover core costs, having made a loss of approximately £500. This loss was less than predicted after the FY 2020-21, where fundraising, especially within the theatre community, was heavily affected by the Covid pandemic. Fundraising in FY 2021-22 was more successful than expected.</p> <p>Other than this, our reserves remain untouched and are held in a separate account in line with our reserves policy (see below).</p> <p>We are optimistic about the organisation's sustainability heading into the next financial year. Trade income is up significantly from the previous year and is growing; project grant applications are continuing to be successful and corporate relationships (both existing and new) are solidifying and developing.</p>
<p>Statement explaining the policy for holding reserves stating why they are held</p>	<p>Para 1.22</p>	<p>Embracing Arts feels the need to have a reserves policy in order to cover any unforeseen circumstances such as:</p> <ul style="list-style-type: none"> <li>· Repair or replacement of integral equipment or fixed assets (such as the PA systems and puppets).</li> <li>· In extreme circumstances, it may be used as a source of income e.g. if a grant has not come through or a pledger has not been able to raise sufficient funds. Funds might be needed to give the trustees time to take action if income falls below expectations (this is an unlikely occurrence as we always have our funding in place before determining the scale of our Christmas project).</li> </ul> <p>The minimum reserves figure has been calculated to cover 6 months of running costs including: key personnel costs, accounting fees, advertising and fundraising costs. This is an 'emergency' budget allowing us to regroup and plan ahead for the following year. We would not mount a full C4K touring project if reserves are used, but would deliver a skeleton tour, or an existing digital show within whatever budget was available outside of the reserves. We would then work towards building finances to mount the shelved C4K project the following year. We would continue to run EA Workshops and EA Parties, as these cover their own costs and bring income/profit into the organisation,</p>

		as well as providing service delivery in line with the charity's constitution.
Amount of reserves held	Para 1.22	Total reserves held are £37,412, of which £35,919 are unrestricted reserves with a reserves policy minimum target of £15,809. As per the organisation's reserves policy, the £15,809 is held as emergency reserve funds to cover 6 months of operating costs. The remainder of the unrestricted reserves is carried over to the following year for day-to-day running of the organisation.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	None. The organisation made a loss of £500 over the year, but this was covered by existing funds. The fund never went into deficit.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<p>The organisation has been running since 2009 and has covered its project and core costs through diversified fundraising, sponsorship and earned income. The pandemic years had an impact on our existing funds, and certainly reduced theatre-based fundraising, which had been a source of substantial income for us in our formative years.</p> <p>We have been drawing on our existing funds to cover small deficits over the past few years, and aim to reduce reliance on these to make our ongoing sustainability more assured. One of the ways we aim to do this is to choose the most appropriate services and provision each year depending on the income we have promised/brought in. Our main expenditure is the Christmas for Kids project, and this tour can be made larger or smaller depending on the available funds that year. We know our fundraising position by the time we book our venues, and tailor the tour to match our funds, so as not to overstretch the organisation financially.</p> <p>Should we experience significant reduction in income, it is any expansion that would be uncertain, rather than our continuation as a going concern. However, our expansion as an organisation is in direct correlation with our income and fundraising capabilities. This model worked well against the backdrop of Covid-19, and we were able to sustain ourselves well throughout that period.</p>

**Additional information (optional)**

You may choose to include further statements where relevant about:

<p>The charity's principal sources of funds (including any fundraising)</p>	<p>Para 1.47</p>	<p>Grants were our main source of funding at <b>54.51%</b> of total income.  Grants received were as follows:  Didymus Trust: £4,560 (core costs)  M&amp;G: £2,400 (project costs)  D'Oyly Carte: £3,500 (core costs)  The Gale Foundation: £2,500 (core costs)  The Arts Council of England: £12,000 (project costs)  April Trust: £10,000 (project costs)  Ragdoll Foundation: £1,250 (workshop research &amp; development)  Albert Hunt Trust: £1,500 (project costs)  Individual Giving was <b>27.08%</b> of total income.  Trade income was <b>10.84%</b> of total income.  Corporate Sponsorship was <b>7.57%</b> of total income (including Support in Kind and Cash donations).</p>
<p>Investment policy and objectives including any social investment policy adopted</p>	<p>Para 1.46</p>	<p>N/A</p>
<p>A description of the principal risks facing the charity</p>	<p>Para 1.46</p>	<p>Covid-19 had a significant impact on both our in-person touring and workshop/party delivery and also our theatre-based fundraising initiatives. Our audiences are amongst the UK's most vulnerable, and so live touring to hospice venues was not possible in 2020 or 2021, with the resurgence of Covid-19 in the Omicron variant.</p> <p>We responded to these threats to outreach by adapting all services to a digital delivery. This has proved particularly successful with the C4K digital project, which increased its outreach three times over, as well as offering versatility of viewing for beneficiaries. The feedback was so good, that we aim to produce both In-Person and Digital formats for C4K moving forward.</p> <p>Another risk to the charity which has been exacerbated by the pandemic is financial. As the organisation expands, so do its core costs, and we are also finding increased competition for grants, particularly in the core costs area. We have diversified our fundraising initiatives to include more fundraising events online and are working to increase our corporate support.</p> <p>We have offered our main project, Christmas for Kids, for free since our genesis in 2009, and it is a huge support for the families we serve, who face additional daily costs, as well as the pressure of</p>

		<p>one parent often being their child's full-time carer and so not able to work. Offering this project for free means there is no barrier to anyone receiving our work and the whole organisation, guided by the Board, regularly assesses this and are in agreement. The charity will offer an option for audiences to donate after watching both live and digital C4K shows and will trial this in December 2022.</p> <p>The executive team aims to mitigate financial risk by carefully and slowly increasing any additional expenditure (eg. increasing core staff hours or pay rate; delivering dual C4K projects) and by agreeing alternative output should the required level of funding not come in by the required date. We have not had to resort to this so far in over a decade, and plan as carefully as possible to avoid having to cancel organisational development or projects due to lack of funds.</p>
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>New trustees are recruited in a variety of ways, including websites CharityJob and Reach Volunteering. They are chosen on merit of their CV, lived experience of the communities we engage with, and what they can bring to the diversity and breadth of skill within the Board.</p> <p>New trustees are proposed by a board member/director, and seconded by another. Trustees then vote on the new trustee's appointment in accordance with the Constitution.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<p>The charity trustees make available to each new charity trustee:</p> <ul style="list-style-type: none"> <li>(a) a copy of the of the charity's Constitution;</li> <li>(b) a copy of the CIO's latest Trustees' Annual Report and statement of accounts;</li> <li>(c) a copy of the last Board meeting minutes; and</li> <li>(d) a copy of any other relevant policies such as our safeguarding policy and equality, diversity and inclusion policy.</li> </ul> <p>All Trustees undergo DBS check/Safeguarding training.</p> <p>Before their first Board meeting, all trustees have an induction meeting with at least one other trustee (normally the chair) and the executive team, during which we explain in detail the charity's foundation, purpose and governance, and in which the new trustee is given plenty of opportunity to ask questions and make suggestions.</p>
The charity's organisational structure and any wider	Para 1.51	The executive team is responsible for the day-to-day running of the charity, and the Board of Trustees is responsible for ensuring that the

<p>network with which the charity works</p>		<p>executive team is managing the charity efficiently, effectively and in accordance with its mission.</p> <p>The charity is co-run by Company Executive Director, Sue Appleby, and Artistic Director, Claire Sundin. Both directors work on a freelance basis to a set rate of pay per month – this was agreed and voted for by the trustees with updated contracts signed on 01/09/2021.</p> <p>Administrative duties are undertaken by Katie Hecht on a freelance basis to a set rate of pay per month, voted for by the Board of Trustees with updated contracts signed on 01/09/2021. Katie’s role also includes day to day financial management and the preparation of financial reports for trustees.</p> <p>Social Media Management duties are undertaken by Matthew Davidson on a freelance basis to a set rate of pay per month. This appointment and subsequent rate of pay was agreed and voted for by the trustees with an updated contract issued and signed on 06/01/2022.</p> <p>During the time of rehearsal and performance of our Christmas show, actors, director, musical director and writer and other creative team freelancers are employed on a freelance basis to provide their specialised services at a rate of pay agreed and voted for by the Trustees.</p> <p>The Board consists of 8 trustees, with varied professional and lived experience backgrounds and meets at least once per quarter, with additional meetings scheduled as needed to discuss topics and issues.</p> <p>Before each Board meeting, trustees are sent an agenda, which includes up-to- date provisional budgets. Following meetings, minutes are shared with the Board &amp; Exec team, allowing individuals the chance to add to/amend these.</p> <p>The way in which Board decisions are made is governed by the Constitution. This includes the requirement to ensure there is a quorum when making decisions, and requirements around how decisions may be made. The trustees have access to the Constitution and other relevant documents, and the Chair refers to the Constitution regularly to ensure proceedings are held appropriately.</p>
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		<p>A Conflicts of Interest policy and register was created in March 2019 by Alex Kearney and Claire Sundin. The register is completed and considered at each Trustee meeting.</p> <p>A bookkeeper is employed on a freelance basis to prepare accounts for the charity, and these are verified on a pro bono basis by independent examiner Tracey Stakes (full details below).</p>
Relationship with any related parties	Para 1.51	<p>The charity has a close relationship with social consultants Cornish and Grey, and has received a discounted rate of consultation and evaluation assistance from this company. It is our work with C&amp;G that has helped us to rebrand as Embracing Arts (EA), and to expand to offering year-round services. They also assisted with formal evaluations of our 2020 &amp; 2021 digital C4K shows “Benson’s Christmas Letter” and “Phoebe’s First Christmas”.</p> <p>The charity also takes part in a sharing scheme with community venue Hargrave Hall in Archway, providing workshops in exchange for free rehearsal/research &amp; development space.</p> <p>We worked with local theatre Streatham Space Project in November 2021 to hold a private showing of our C4K digital show, “Phoebe’s First Christmas” for local SEND school Livity School. The event was a huge success, with 50 children and teaching staff filling the black box theatre space and Embracing Arts providing four facilitators who delivered the interactive and sensory elements of the show, which was projected onto a large screen. We now have a strong working partnership with SSP, who have given us a heavily discounted rate for rehearsal space hire for C4K 2022. We also plan to preview our C4K live tour of “Phoebe’s Green Christmas” for Livity School at SSP in November.</p> <p>Our ongoing partnership with charity Spread a Smile began in January 2022, and we have been delivering virtual parties every fortnight with them in children’s hospital wards.</p> <p>Our EA Workshop Research &amp; Development in partnership with St Nicholas SEND School, Canterbury, happened in October 2021. Since then, we have built a strong relationship with this school and, most recently, have been booked to run workshops for half of each term throughout the academic year 2022-23.</p>

		There were two trustees, who operated as contractors, who were paid for professional services during the period. All payments were made in line with the Financial Policy approved by the Board.
Other		

## Reference and Administrative details

Charity name	Embracing Arts
Other name the charity uses	Christmas for Kids (C4K)
Registered charity number	1162812
Charity's principal address	4 Barrel Lane Faversham Kent ME13 7FL



### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Bar Huberman	Chair		
2	Matt Charlton	Treasurer		
3	Samson Ajewole	Safeguarding Officer	Appointed 04/04/2022	
4	Sue Appleby		1 month notice of resignation given 21/03/2022	
5	Dave Hearn			
6	Chris Pizzey			
7	Emma Reeves			
8	Claire Sundin		1 month notice of resignation given 21/03/2022	
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### Corporate trustees – names of the directors at the date the report was approved

Director name		

### Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Bookkeeper	Mikka Styles	Keep My Books, 4 Percy Street, Stratford Upon Avon, CV37 6SL
Independent Examiner	Tracey Stakes	4 Turret Avenue, Warblington, Havant, PO9 2GN

#### Name of chief executive or names of senior staff members (Optional information)

<p>Sue Appleby – Company Executive Director</p> <p>Claire Sundin – Artistic Director</p> <p>Katie Hecht – Finance Director</p> <p>The executive team (previously referred to as key personnel) are all freelance contractors.</p>
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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A


## Other optional information

Claire Sundin and Sue Appleby resigned (giving one month's notice in line with the charity's constitution) from the Board of Trustees on 21st March 2022, following a discussion around best practice in a meeting of the Board of Trustees on the same date. They will continue to attend Board meetings as members of the Executive Team, and were happy to make way for new trustees to diversify the skills and lived experience within the Board of Trustees.

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

	Signature(s)		
	Full name(s)	Bar Huberman	
	Position (eg Secretary, Chair, etc)	Chair	
	Date	3rd November 2022	



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Embracing Arts

On accounts for the year  
ended

05 April 2022

Charity no  
(if any)

1162812

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **05/04/2022**.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 3/11/2022

Name:

Tracey Stakes

Relevant professional  
qualification(s) or body  
(if any):

FCA – Fellow of Institute of Chartered Accountants of England and Wales

Address:

4 Turret Avenue

Havant

PO9 2GN

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**



Embracing Arts				Charity No (if any)	1162812	CC17a
Annual accounts for the period						
Period start date	06/04/2021	To	05/04/2022			

## Section A Statement of financial activities

Recommended categories by activity	Details of own analysis	Note	Restricted			Total this year £	Total last year £
			Unrestrict- ed funds £	income funds £	Endowmen t funds £		
			F01	F02	F03	F04	F05
<b>Incoming resources (Note 3)</b>							
<b>Incoming resources from generated funds</b>			-	-	-	-	-
Voluntary income		S01	26,465	35,210	-	61,675	46,698
Activities for generating funds		S02	7,500		-	7,500	2,250
Investment income		S03	1	-	-	1	3
<b>Incoming resources from charitable activities</b>		S04	-	-	-	-	-
<b>Other incoming resources</b>		S05	-	-	-	-	-
<b>Total incoming resources</b>		S06	33,966	35,210	-	69,176	48,951
<b>Resources expended (Notes 4-8)</b>							
<b>Costs of Generating Funds</b>			-	-	-	-	-
Costs of generating voluntary income		S07	8,700	4,506	-	13,206	14,125
Fundraising trading costs		S08	8,453	1,769	-	10,222	-
Investment management costs		S09	-	-	-	-	-
<b>Charitable activities</b>		S10	11,360	27,175	-	38,535	31,563
<b>Governance costs</b>		S11	5,962	1,760	-	7,722	8,512
<b>Other resources expended</b>		S12	-	-	-	-	-
<b>Total resources expended</b>		S13	34,475	35,210	-	69,685	54,200
<b>Net incoming/(outgoing) resources before transfers</b>		S14	- 509	-	-	- 509	- 5,249
<b>Gross transfers between funds</b>		S15	-	-	-	-	-
<b>Net incoming/(outgoing) resources before other recognised gains/(losses)</b>		S16	- 509	-	-	- 509	- 5,249
<b>Other recognised gains/(losses)</b>							
Gains and losses on revaluation of fixed assets for the charity's own use		S17	-	-	-	-	-
Gains and losses on investment assets		S18	-	-	-	-	-
<b>Net movement in funds</b>		S19	- 509	-	-	- 509	- 5,249
<b>Total funds brought forward</b>		S20	37,921	-	-	37,921	43,170
<b>Total funds carried forward</b>		S21	37,412	-	-	37,412	37,921

## Section B Balance sheet

	Note	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total this year £ F04	Total last year £ F05
<b>Fixed assets</b>						
Tangible assets (Note 9)	B01	-	-	-	-	-
	B02	-	-	-	-	-
Investments (Note 10)	B03	-	-	-	-	-
<i>Total fixed assets</i>	B04	-	-	-	-	-
<b>Current assets</b>						
Stock and work in progress	B05	-	-	-	-	-
Debtors (Note 11)	B06	1,875	-	-	1,875	633
(Short term) investments	B07	-	-	-	-	-
Cash at bank and in hand	B08	35,837	-	-	35,837	37,588
<i>Total current assets</i>	B09	37,712	-	-	37,712	38,221
<b>Creditors: amounts falling due within one year</b> (Note 12)	B10	300	-	-	300	300
<i>Net current assets/(liabilities)</i>	B11	37,412	-	-	37,412	37,921
<i>Total assets less current liabilities</i>	B12	37,412	-	-	37,412	37,921
<b>Creditors: amounts falling due after one year</b> (Note 12)	B13	-	-	-	-	-
Provisions for liabilities and charges	B14	-	-	-	-	-
<i>Net assets</i>	B15	37,412	-	-	37,412	37,921
<b>Funds of the Charity</b>						
Unrestricted funds	B16	37,412			37,412	37,921
	B17	-			-	-
Restricted income funds (Note 13)	B18				-	-
Endowment funds (Note 13)	B19			-	-	-
<i>Total funds</i>	B20	37,412	-	-	37,412	37,921

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval

**Section C****Notes to the accounts****Note 1 Basis of preparation**

*This section should be completed by all charities.*

**1.1 Basis of accounting**

These accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with:

- Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005);
- and with\* 

✓

 Accounting Standards;
- or 


 Financial Reporting Standards for Smaller Enterprises (FRSSE);
- and with the Charities Act.

*Give details in this box if a different standard has been followed.*

\* -Tick as appropriate:

- if all relevant disclosures shown in the pack have been given then please tick "Accounting Standards";
- if disclosures completed in these accounts have been restricted to those required by the FRSSE, then please tick "Financial Reporting Standards for Smaller Enterprises (FRSSE)".

\*\* - If no departures from the chosen standards have been made then delete these words; otherwise give details of any changes in the boxes.

**1.2 Change in basis of accounting**

There has been no change to the accounting policies (valuation rules and methods of accounting) since last year

*Give details in this box of any material changes that have been made.*

§ if no changes have been made to accounting policies then delete these words.

**1.3 Changes to previous accounts**

No changes have been made to accounts for previous years

*Give details in this box of any material changes that have been made.*

§§ if no changes have been made to accounts for previous periods then delete these words.



## Note 2

## Accounting policies

*This standard list of accounting policies has been applied by the charity except for those deleted. Where a different or additional policy has been adopted then this is detailed in the box below.*

**INCOMING RESOURCES****Recognition of incoming resources**

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

**Incoming resources with related expenditure**

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.

**Grants and donations**

Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.

**Tax reclaims on donations and gifts**

Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate.

**Contractual income and performance related grants**

This is only included in the SoFA once the related goods or services have been delivered.

**Gifts in kind**

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised.

Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity.

Gifts in kind for use by the charity are included in the SoFA as incoming resources when receivable.

**Donated services and facilities**

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

**Volunteer help**

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

**Investment income**

This is included in the accounts when receivable.

**Investment gains and losses**

This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

**EXPENDITURE AND LIABILITIES****Liability recognition**

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

**Governance costs**

Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.

**Grants with performance conditions**

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.

**Grants payable without performance conditions  
Support Costs**

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

**ASSETS****Tangible fixed assets for use by charity**

These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or a reasonable value on receipt.

**Investments**

Investments quoted on a recognised stock exchange are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value.

**Stocks and work in progress**

These are valued at the lower of cost or market value.

**POLICIES ADOPTED  
ADDITIONAL TO OR  
DIFFERENT FROM THOSE  
ABOVE**

Section C	Notes to the accounts	(cont)
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**Note 3                      Analysis of incoming resources**

*Incoming resources may be further analysed if this would help the reader of the accounts.*

	Analysis	This year £	Last year £
<b>Voluntary income</b>	Restricted Grants	35,210	30,490
	Unrestricted Grants & Donations	26,465	10,608
	Unrestricted Grants	-	5,600
		-	-
		-	-
	<b>Total</b>	61,675	46,698
<b>Activities for generating funds</b>	Sales of Product Income	7,500	2,250
		-	-
		-	-
		-	-
		-	-
	<b>Total</b>	7,500	2,250
<b>Investment income</b>	Interest Earned	1	3
		-	-
		-	-
		-	-
		-	-
	<b>Total</b>	1	3
<b>Incoming resources from charitable activities</b>		-	-
		-	-
		-	-
		-	-
		-	-
	<b>Total</b>	-	-

**Section C****Notes to the accounts****(cont)****Note 4****Analysis of resources expended**

Resources expended may be further analysed if this would help the reader of the accounts.

	<b>Analysis</b>	<b>This year £</b>	<b>Last year £</b>
<b>Costs of generating voluntary income</b>	Advertising and Promotion	713	355
	Evaluation Costs	1,800	4,290
	Fundraising Admin	318	756
	General Sub-contractors	10,375	8,723
		-	-
	<b>Total</b>	<b>13,206</b>	<b>14,124</b>
<b>Fundraising trading costs</b>	Advertisement & Promotion	187	-
	Travel, Accommodation & Subsistence	615	-
	Equipment Costs	390	-
	Subcontractors	9,031	-
		-	-
	<b>Total</b>	<b>10,222</b>	<b>-</b>
<b>Investment management costs</b>		-	-
		-	-
		-	-
	<b>Total</b>	<b>-</b>	<b>-</b>
<b>Charitable activities</b>	Conferences & Training	410	212
	Tour Costume	179	100
	Entertainment & Gifts	154	197
	Equipment and Materials	749	1,674
	Insurance	109	-
	Premises Costs	5,995	2,340
	Printing, Postage & Stationary	662	62
	Research & Development	300	-
	Sub-Contractors	28,300	26,242
	Travel, Accommodation and Subsistence	1,677	736
	<b>Total</b>	<b>38,535</b>	<b>31,563</b>
<b>Governance costs</b>	Accountancy	762	732
	Finance Admin	2,176	3,140
	General Admin	4,784	4,640
	<b>Total</b>	<b>7,722</b>	<b>8,512</b>

<b>Section C</b>	<b>Notes to the accounts</b>	<b>(cont)</b>
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**Note 5 Support Costs**

*Please complete this note if the charity has analysed its expenses using activity categories and has support costs.*

Support cost type	Fundraising activity £	Charitable Activity £	Governance Activity £	Total Cost £
Admin		3,161	4,784	7,945
Evaluation	-	1,800	-	1,800
Financing	7,269	-	2,176	9,445
Communication & Marketing	3,497	-	-	3,497
	-	-	-	-
	-	-	-	-
	-	-	-	-
<b>Total</b>	<b>10,766</b>	<b>4,961</b>	<b>6,960</b>	<b>22,687</b>

**Note 6 Details of certain items of expenditure**

**6.1 Trustee expenses**

*Please provide details of the amount of any payment or reimbursement of out-of-pocket expenses made to trustees or to third parties for expenses incurred by trustees. If no expenses were paid, please enter 'None' in the appropriate box(es).*

Number of trustees who were paid expenses

Nature of the expenses

Total amount paid

This year	Last year
None	None
£	£

**6.2 Fees for examination or audit of the accounts**

*Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner or auditor. If nothing was paid please enter NONE in the appropriate box(es).*

Independent examiner's or auditors' fees for reporting on the accounts

Other fees (for example: advice, consultancy, accountancy services) paid to the independent examiner or auditor

This year £	Last year £
None	None

<b>Section C</b>	<b>Notes to the accounts</b>	<b>(cont)</b>
------------------	------------------------------	---------------

**Note 7**                      **Paid employees**

*Please complete this note if the charity has any employees.*

**7.1 Staff Costs**

	This year £	Last year £
Gross wages, salaries and benefits in kind	-	-
Employer's National Insurance costs	-	-
Pension costs	-	-
<b>Total staff costs</b>	-	-

**7.2 Average number of full-time equivalent employees in the year**

	This year Number	Last year Number
The parts of the charity in which the employees work		
Fundraising	-	-
Charitable Activities	-	-
Governance	-	-
Other	-	-
<b>Total</b>	-	-

**7.3 Defined contribution pension scheme**

*Please complete if a defined contribution pension scheme is operated.*

Brief details of the scheme

--

	This year £	Last year £
The costs of the scheme to the charity for the year		
The amount of any contributions outstanding at the year end		
The amount of any contributions prepaid at the year end		

<b>Section C</b>	<b>Notes to the accounts</b>	<b>(cont)</b>
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**Note 8 Grantmaking**

*Please complete this note if the charity made any grants or donations which in aggregate form a material part of the charitable activities undertaken.*

**8.1 Total value of grants**

Purpose for which grants made	Grants to institutions Total amount £	Grants to individuals Total amount £
	-	-
	-	-
	-	-
	-	-
	-	-
	-	-
<b>Total</b>	-	-

**8.1 Grantmaking costs**

*If the charity's accounts are prepared on the "activity basis" please give details of any support cost associated with grantmaking. Please enter "Nil" if the charity does not identify and/or allocate support costs.*

Support costs of grantmaking

£

**8.3 Grants made to institutions**

*If the charity has made grants to particular institutions that are material in the context of its grantmaking please give details of the institution supported, purpose of the grant and total paid to each institution listed. Sufficient information should be given to provide a reasonable understanding of the range of institutions supported.*

Names of institutions	Purpose	Total amount of grants paid £
		-
		-
		-
		-
		-
		-
		-
		-
		-
<b>Total grants to institutions</b>		-

**Section C**
**Notes to the accounts**
**(cont)**
**Note 9 Tangible fixed assets**

*Please complete this note if the charity has any tangible fixed assets*

**9.1 Cost or valuation**

	Freehold land & buildings	Other land & buildings	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Payments on account and assets under construction	Total
	£	£	£	£	£	£
Balance brought forward	-	-	-	-	-	-
Additions	-	-	-	-	-	-
Revaluations	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
Transfers *	-	-	-	-	-	-
Balance carried forward	-	-	-	-	-	-

**9.2 Accumulated depreciation and impairment provisions**

<b>**Basis</b>	SL or RB	SL or RB	SL or RB	SL or RB	SL or RB
<b>** Rate</b>					

Balance brought forward	-	-	-	-	-	-
Depreciation charge for year	-	-	-	-	-	-
Impairment provisions	-	-	-	-	-	-
Revaluations	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
Transfers*	-	-	-	-	-	-
Balance carried forward	-	-	-	-	-	-

**9.3 Net book value**

Brought forward	-	-	-	-	-	-
Carried forward	-	-	-	-	-	-

**9.4 Revaluation**

*If any fixed assets have been revalued please give details of the valuer and method of valuation*

--

\* The "transfers" row is for movements between fixed asset categories.

\*\* Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the anticipated life of the asset (in years); for reducing balance, what is the percentage annual deduction.

<b>Section C</b>	<b>Notes to the accounts</b>	<b>(cont)</b>
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**Note 10 Investment assets**

*Please complete this note if the charity has any investment assets.*

**10.1 Fixed assets investments**

	£
Carrying (market) value at beginning of year	-
<b>Add:</b> additions to investments at cost	-
<b>Less:</b> disposals at carrying value	-
<b>Add/(deduct):</b> net gain/(loss) on revaluation	-
Carrying (market) value at end of year	-

*Please provide below:*

**10.2 A breakdown of the market values of investments shown above agreeing with the balance sheet row B03.**

**10.3 A breakdown of the income from investments agreeing with SOFA row S03.**

**Analysis of investments**

	10.2 Market value at year end  £	10.3 Income from investments for the year  £
<b>Investment properties</b>	-	-
<b>Investments listed on a recognised stock exchange or held in common investment funds, open ended investment companies, unit trusts or other collective investment schemes</b>	-	-
<b>Investments in subsidiary or connected undertakings and companies</b>	-	-
<b>Securities not listed on a recognised Stock Exchange</b>	-	-
<b>Cash held as part of the investment portfolio</b>	-	-
<b>Other investments</b>	-	-
<b>Total</b>	-	-

**10.4 Material investment holdings**

If any single investment is material in terms of its value (for example represents more than 5 per cent of the value of the charity's total investments) please provide details.

<b>Investment held</b>	
<b>Market Value</b>	



**Section C****Notes to the accounts****(cont)****Note 11 Debtors and prepayments**

*Please complete this note if the charity has any debtors or prepayments.*

**Analysis of debtors**

Trade debtors

Amounts due from subsidiary and associated undertakings

Other debtors

Prepayments and accrued income

**Total**

Amounts falling due within one year		Amounts falling due after more than one year	
This year £	Last year £	This year £	Last year £
-	-	-	-
-	-	-	-
-	250.0	-	-
1,875.0	383.0	-	-
1,875.0	633.0	-	-

**Note 12 Creditors and accruals**

*Please complete this note if the charity has any creditors or accruals.*

**12.1 Analysis of creditors**

Loans and overdrafts

Trade creditors

Amounts due to subsidiary and associated undertakings

Other creditors

Accruals and deferred income

**Total**

Amounts falling due within one year		Amounts falling due after more than one year	
This year £	Last year £	This year £	Last year £
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
300	300	-	-
300	300	-	-

**12.2 Security over assets**

*If any loan, overdraft or other creditor holds a charge or other security over any assets of the charity please provide details.*

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Section C	Notes to the accounts	(cont)
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**Note 13**                      **Endowment and restricted income funds**

*Please complete this section if the charity has any endowment or restricted income funds.*

**13.1 Funds held**

Please give a brief description of any of the following type of funds held by the charity:

- permanent endowment funds (PE);
- expendable endowment funds (EE); and
- restricted income funds, including special trusts, of the charity (R).

Fund Name	Type PE, EE or R	Purpose and Restrictions
	R	

**13.2 Movements of major funds**

*Please give details of the movements of the major funds summarised in the restricted and endowment columns of the Statement of Financial Activities.*

Fund names	Fund balances brought forward £	Incoming resources £	Outgoing resources £	Transfers £	Gains and losses £	Fund balances carried forward £
Arts Council	-	12,000	- 12,000	-	-	-
Albert Hunt Trust	-	1,500	- 1,500	-	-	-
April Trust	-	10,000	- 10,000	-	-	-
D'Oyle Carte	-	3,500	- 3,500	-	-	-
Ragdoll	-	1,250	- 1,250	-	-	-
Didymus	-	4,560	- 4,560	-	-	-
M&G	-	2,400	- 2,400	-	-	-
<b>Total Funds</b>	-	35,210	- 35,210	-	-	-

**13.3 Transfers between funds**

*Please give details of any transfers between funds.*

From Fund (Name)	To Fund (Name)	Reason	Amount

## Note 14 Transactions with related parties

*If the charity has any transactions with related parties (other than the trustee expenses explained in note 6) details of such transactions should be provided in this note. If there are no transactions to report, please enter "None" in the relevant boxes.*

### 14.1 Remuneration and benefits

*Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee or other related parties by the charity or any institution or company connected with it.*

Name of trustee or connected party	Legal authority (eg order, governing document)	Amounts paid or benefit value	
		This year £	Last year £
Claire Sundin	Governing Document	15,324	8,098
Sue Appleby	Governing Document	9,236	8,262

### 14.2 Loans

*Please give details of and amounts owing to or from the charity's trustees or other related parties by the charity at the year end.*

	Name of trustee or connected party	Legal authority	Amount owing	
			This year £	Last year £
Due to trustees and related parties			None	None
Due from trustees and related parties			None	None

### 14.3 Other transaction(s) with trustees or related parties

*Please give details of any transaction undertaken by (or on behalf of) the charity in which a trustee or related party has a material interest.*

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	This year £	Last year £
			None	None

<b>Note 15</b>	<b>Additional Disclosures</b>
The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts. If there is insufficient room here, please add a separate sheet.	

# Embracing Arts

## Financial Activities

6 April, 2021 - 5 April, 2022

	TOTAL
Income	
Donations	<b>18,505.28</b>
Donations In Kind	3,985.00
Gift Aid	1,474.34
Grants	
Restricted Funds Grants	35,210.00
Unrestricted Grants	2,500.00
<b>Total Grants</b>	<b>37,710.00</b>
Sales of Product Income	
Embracing Arts - Parties (online)	220.00
Embracing Arts - Workshops (Digital)	3,550.00
Embracing Arts - Workshops (in-person)	3,730.00
<b>Total Sales of Product Income</b>	<b>7,500.00</b>
<b>Total Income</b>	<b>£69,174.62</b>
<b>TOTAL</b>	<b>£69,174.62</b>
Expenditures	
Charitable Activities - Conferences & Training	
Core Staff Training courses and R&D tickets	409.56
<b>Total Charitable Activities - Conferences &amp; Training</b>	<b>409.56</b>
Charitable Activities - Costume C4K	
Digital Tour Costume	179.11
<b>Total Charitable Activities - Costume C4K</b>	<b>179.11</b>
Charitable Activities - Entertainment & Gifts	153.52
Charitable Activities - Equipment and Materials	
Digital Tour Equipment and Materials	597.74
Digital Tour Post Production	36.00
General Equipment and Materials	103.55
<b>Total Charitable Activities - Equipment and Materials</b>	<b>737.29</b>
Charitable Activities - Insurance	109.00
Charitable Activities - Premises Costs	
Digital Tour Premises Hire	2,595.00
Storage Space Rental	3,400.00
<b>Total Charitable Activities - Premises Costs</b>	<b>5,995.00</b>
Charitable Activities - Printing, Postage & Stationary	662.06
Charitable Activities - Research & Development	
Digital Tour Research & Development	300.00
<b>Total Charitable Activities - Research &amp; Development</b>	<b>300.00</b>
Charitable Activities - Sub Contractors	
Charity Development (EA Staff)	1,800.00
Charity Development (Other Subcontractors)	3,600.00
Digital Tour Actor Filming Fees	2,400.00
Digital Tour Actor Rehearsal Fees	1,350.00
Digital Tour Admin	3,161.00

# Embracing Arts

## Financial Activities

6 April, 2021 - 5 April, 2022

	TOTAL
Digital Tour Subcontractors	15,952.00
Project Development	37.00
<b>Total Charitable Activities - Sub Contractors</b>	<b>28,300.00</b>
Charitable Activities - Travel, Accommodation & Subsistence	
Ad hoc subsistence	85.76
Ad hoc Travel	406.87
Digital Tour Subsistence	578.95
Digital Tour Travel	605.85
<b>Total Charitable Activities - Travel, Accommodation &amp; Subsistence</b>	<b>1,677.43</b>
Generating Voluntary Income - Advertising/Promotional	713.48
Generating Voluntary Income - Evaluation Costs	
Generating Voluntary Income - Staff Evaluation Costs	600.00
Generating Voluntary Income - Subcontractor Evaluation Costs	1,200.00
<b>Total Generating Voluntary Income - Evaluation Costs</b>	<b>1,800.00</b>
Generating Voluntary Income - Fundraising Costs	317.75
Generating Voluntary Income - Subcontractors	
Communications & Marketing	3,497.00
Fundraising Admin	6,189.00
General Subcontractors	689.00
<b>Total Generating Voluntary Income - Subcontractors</b>	<b>10,375.00</b>
Governance Costs - Accountancy	761.80
Governance Costs - Subcontractors	
Finance Admin	2,176.00
General Admin	4,784.00
<b>Total Governance Costs - Subcontractors</b>	<b>6,960.00</b>
Trading Costs - Advertising/Promotional	186.52
Trading Costs - EA Travel, Accommodation & Subsistence	
Workshop Travel	537.18
Workshops Accommodation	77.50
<b>Total Trading Costs - EA Travel, Accommodation &amp; Subsistence</b>	<b>614.68</b>
Trading Costs - Equipment & Materials	
Parties Equipment & Materials	2.95
Workshops Equipment & Materials	398.99
<b>Total Trading Costs - Equipment &amp; Materials</b>	<b>401.94</b>
Trading Costs - Subcontractors	
EA General Subcontractors	250.00
Parties & Workshops Admin	1,871.00
Parties Actor Wages (online)	150.00
Workshop Actor Wages	4,940.00
Workshop Content Creation	620.00
Workshop Digital Content Creation	400.00
Workshop Research & Development	800.00
<b>Total Trading Costs - Subcontractors</b>	<b>9,031.00</b>

# Embracing Arts

## Financial Activities

6 April, 2021 - 5 April, 2022

	TOTAL
Uncategorised Expenditure	0.00
<b>Total Expenditures</b>	<b>£69,685.14</b>
NET OPERATING INCOME	<b>£ -510.52</b>
Other Income	
Interest earned	1.26
<b>Total Other Income</b>	<b>£1.26</b>
NET OTHER INCOME	<b>£1.26</b>
NET INCOME/(EXPENDITURE)	<b>£ -509.26</b>

# Embracing Arts

## Balance Sheet

As of April 5, 2022

	TOTAL
Fixed Asset	
<b>Total Fixed Asset</b>	
Cash at bank and in hand	
Reserve Fund	15,805.90
Treasurers Account (6468)	20,030.91
<b>Total Cash at bank and in hand</b>	<b>£35,836.81</b>
Debtors	
Debtors	1,836.36
<b>Total Debtors</b>	<b>£1,836.36</b>
Current Assets	
Prepaid Expenditures	38.40
<b>Total Current Assets</b>	<b>£38.40</b>
<b>NET CURRENT ASSETS</b>	<b>£37,711.57</b>
Creditors: amounts falling due within one year	
Current Liabilities	
Accruals	300.00
<b>Total Current Liabilities</b>	<b>£300.00</b>
<b>Total Creditors: amounts falling due within one year</b>	<b>£300.00</b>
<b>NET CURRENT ASSETS (LIABILITIES)</b>	<b>£37,411.57</b>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>	<b>£37,411.57</b>
<b>TOTAL NET ASSETS (LIABILITIES)</b>	<b>£37,411.57</b>
Charity funds	
Retained Earnings	36,659.88
Surplus/(Deficit)	751.69
<b>Total Charity funds</b>	<b>£37,411.57</b>