



**ANNUAL REPORT AND
STATEMENT OF ACCOUNTS
YEAR ENDED 30 NOVEMBER 2024

CHARITY REG. NO. 1162807**

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LEGAL AND ADMINISTRATIVE INFORMATION

CHARITY NUMBER 1162807

START OF FINANCIAL YEAR 1 December 2023

END OF FINANCIAL YEAR 30 November 2024

TRUSTEES

C Graves (Vice Chair; Resigned 20 May 2024)
D M M Richardson (Vice Chair)
B Newton (appointed 29 January 2024; Vice Chair from 25 October 2024)
D J G Buchan (Treasurer)
S J Robson
D J Landin
N W Rees
J Bullock
S Jarrett (Resigned January 2025)

The existing trustees appoint any new trustees following the provisions laid out in the Charity's governing instrument.

GOVERNING INSTRUMENT Constitution of MissionAssist, a Charitable Incorporated Organisation, dated 1 July 2015

CORRESPONDENCE ADDRESS PO Box 257
Evesham
WR11 9AW
e-mail: ceo@missionassist.org.uk
website: www.missionassist.org.uk

BANKERS CAF Bank Ltd
25 Kings Hill Avenue
West Malling
Kent
ME19 4JQ

INDEPENDENT EXAMINER Lisa Darby FCA
Stewardship

**TRUSTEES' REPORT
FOR THE YEAR ENDED 30 NOVEMBER 2024**

MissionAssist is a Charitable Incorporated Organisation (CIO), charity No.1162807, registered on 23 July 2015.

The objects of the CIO are:

- (a) To advance the Christian faith for the benefit of the public in accordance with the Statement of Belief; and
- (b) Consistent with and not contrary to object (a):
 - (i) To relieve sickness and poor health by providing or assisting in the provision and development of equipment, facilities and services and support charities and other organisations working to prevent or relieve poor health; and
 - (ii) To relieve financial hardship, either generally or individually, by making grants or providing items, services or facilities and/or development and support charities and other organisations working to prevent or relieve financial hardship; and
 - (iii) To promote and provide for the education of people in such ways as the charity trustees see fit and support charities and other organisations working to promote or provide education.

MissionAssist seeks to address these objectives by organising Christian volunteers to undertake support tasks for missions and missionaries in order to speed the advancement of the kingdom of God generally and Bible translation and literacy in particular. To achieve this, we seek to listen to the needs of those we serve and identify areas where we may assist.

Public Benefit

In pursuing these objectives, MissionAssist provides public benefit in the following ways:

MissionAssist seeks to support those in Christian mission in all areas of the world, in the proclamation, outworking and furtherance of the Christian faith.

A wide variety of types of support are given to Wycliffe Bible Translators (WBT) and SIL and other charities to enable people in many parts of the world to have access to the Christian Bible and other Christian and educational materials in their own first language.

Services are provided to capture and archive the Christian scriptures in digital form for future translation work and dissemination to Christians worldwide.

MissionAssist promotes the Christian scriptures by providing Bible translations and study guides in EasyEnglish. These are made available to a large audience by publishing agreements with Bible Societies and Christian publishers.

MissionAssist also provides small grants to pursue Jesus Christ's teaching to provide for those in need.

**TRUSTEES' REPORT
FOR THE YEAR ENDED 30 NOVEMBER 2024 (continued)**

Public Benefit (continued)

MissionAssist is working with others to provide knowledge about and access to Bible translations and other Bible resources via the internet.

Through its annual conference and regular news and prayer communications, MissionAssist promotes praise and prayer for the work being undertaken and those being helped.

The public benefit from MissionAssist's work is mainly received by beneficiaries overseas, though recent work on EasyEnglish also has beneficiaries in the UK who can access the scriptures and learning material in a simpler form. The aim of Bible translation work is to extend the number of people who can benefit from reading the scriptures and no-one is excluded from being a potential beneficiary.

We believe that no harm or detriment arises as a result of the charity's work.

MissionAssist has no employees and volunteers claim no more than very basic expenses for doing the work. No personal benefit accrues to volunteers other than reimbursement for travel and other bona fide expenses necessarily incurred to enable work to proceed.

The Trustees of MissionAssist are aware of the general guidance on public benefit published by the Charity Commission and this is taken into account in planning and operating the charity's activities.

Management

MissionAssist is an autonomous charity and is controlled by a Board of Trustees and managed by a Leadership Team comprising the Chief Executive Officer (CEO) and Directors.

The Trustees prayerfully set strategy following consultation with relevant parties, determine new initiatives and provide direction for the charity. New Trustees are appointed following nomination by existing Trustees or supporters, and interview by two existing Trustees. The trustees also appoint the CEO.

There were four ordinary Trustees meetings during the year – three online and one in person. The CEO attended these meetings. Each meeting included reports from the CEO and Treasurer (including the budget and expenditure). The risk register and policies were reviewed. Trustee changes during the year were: Bill Newton was appointed in January; David Buchan, Sue Jarrett and Sarah Robson were reappointed in April (at the end of their 3-year terms); and Carwyn Graves resigned for personal reasons in May.

There were also two special meetings. One considered changes to the Board of Trustees following the resignation of a Trustee, and the second considered options for publication of the EasyEnglish Bible. There was also a sub-committee meeting to review the risk register.

**TRUSTEES' REPORT
FOR THE YEAR ENDED 30 NOVEMBER 2024 (continued)**

The CEO is supported by Directors and Project Coordinators who in turn coordinate the activities of volunteers. They also act as a communications, administration and advice resource for each area of work, appointing new and replacement Directors and Project Coordinators as necessary and providing support and direction.

Volunteers undertake the work of the charity based in their own homes under the direction of Directors and Project Coordinators.

The charity does not own or occupy property for the execution of its objects.

Activities

The Charity works to serve Christians in mission, non-Governmental Organisations and Christian missionary organisations providing services without on-charging any labour costs.

MissionAssist operates through unpaid volunteers who supply support services to missions and missionaries such as:

- Accounting, Information Technology and Administrative support;
- Keyboarding, typesetting and archiving of scriptures, dictionaries and other materials for publication and preservation;
- Publications to assist literacy and education;
- Publications to assist the availability, understanding and accessibility of scriptures, study, support and explanatory materials;
- Library research, shopping, and accommodation for missionaries;
- Translation and language support services;
- General information, encouragement, and prayer;
- Specialist advice and bespoke services, where possible;
- Financing translation, literacy, relief and development projects;
- Networking and partnering with individuals and groups with similar objectives.

Further information is available via the MissionAssist website missionassist.org.uk.

Achievements this year

At the end of the financial year the charity counted:

TRUSTEES' REPORT FOR THE YEAR ENDED 30 NOVEMBER 2024 (continued)

- 8 trustees, 1 of whom was newly appointed during the year, on 29 January 2024.
- 731 members in total, of whom 106 joined during the year.

The largest team is for the **Worldwide Electronic Bible and Books Service (WEBBS)**. Pre-existing texts are transformed into electronic files by our volunteers. This enables subsequent, straightforward distribution to anywhere in the world for the benefit of the speakers of each language, as well as linguists and other scholars.

The service continues to involve over 200 people working to the highest possible standard of accuracy, even though they are working with languages they themselves cannot read. Completed digitisation projects this year covered countries in 5 continents: Africa, Asia, Europe, North America and Oceania.

Grateful thanks received include for the digitisation of:

- A Bible in an African language - enabling the creation of a Braille version for people with visual impairment.

Gospel books of the Bible which are the only item in an endangered language of a North American people group – supporting the revitalisation of the language and preservation of heritage.

Our own translation, the **EasyEnglish Bible**, continues to reach people worldwide. The website easyenglish.bible includes the complete Bible in clear English which is easy to read and understand; commentaries which explain the scripture; Bible studies and Bible stories; as well as audio files for people engagement by listening – all available at no charge.

A new YouTube channel was created in August 2024, providing EasyEnglish Bible narration by a member of MissionAssist at a specific, suitable page for people with English as an additional language. Through partnerships, the EasyEnglish Bible is also available via many other platforms including the popular YouVersion Bible app.

The majority of partnerships and licences are handled via the Digital Bible Library (DBL). During the year, in addition to continuations, the new partnerships and permissions granted via the DBL included: Bible Gateway; GlobalRize for their BibleLink plugin; New Life Computer Institute; Precept UK for their support of the profoundly deaf; Sparks which is a resources platform created by the British and Foreign Bible Society; TheBible.org for their Parallel Plus app.

This year saw a 28% increase in the metric of monthly active users and, including the data from our partners, we estimated a total of 3.5 million people engaged with the EasyEnglish Bible. Examples of typical feedback:

- “This is the clearest Bible translation I have seen.” – Friendly (Nigeria)

TRUSTEES' REPORT
FOR THE YEAR ENDED 30 NOVEMBER 2024 (continued)

- “As an English Language teacher of adults, I am finding your website very helpful.” – Suzy (USA)
- “I'm interested and excited about using this translation with adults with disabilities in our ministry.” – Alexai (USA)
- “This material will help me with visiting and talking to those in prison.” – Christopher (Australia)
- “Greatest website of all times” – Linc (Zambia)

Another example of a project making resources available without charge is our growing library of **Shell Books** in English, French, Portuguese, Spanish and EasyEnglish. We have teams of volunteer writers, illustrators and translators who together produce reading books for adults on topics ranging from health and hygiene to crafts, as well as farming and practical issues like simple construction techniques, plus some related to the Bible. All the books can be downloaded from ma.shellbooks.org to be shared, printed or adapted with the addition of a new translation, for non-commercial use.

During the year, 30 new books were produced in English, bringing the total available to 354 titles, with translations ongoing for the other languages. Across the existing and new books, the total number of downloads from the website was 30,850 books during 12 months, increasing as the year progressed.

A range of other services can be requested via the missionassist.org.uk website and the charity's volunteers also try to help with bespoke requests. Examples of requests fulfilled this year include:

Some of our volunteers offer their qualifications and experience to tutor people learning English as an additional language (**TEFL**) and we also have a team of **English Conversation** partners for people wanting to practice their listening, comprehension and spoken English. During the year we worked with seven clients who are in Wycliffe organisations in Europe and South America.

The **Document Formatting** service completed 59 projects – the majority for Manna Publications and one request for SIL Togo.

Our **Hospitality** service was able to link five accommodation seekers with volunteer hosts in the UK.

The **Magazine Service** matches volunteers who purchase magazines with ex-pat recipients who, for example, live in a country where their magazine of choice is not sold or delivered by the publisher. Whilst no new requests were received during the year, magazines continue to be provided to 24 mission workers in 4 organisations: Wycliffe, SIL, WEC and Global Outreach.

**TRUSTEES' REPORT
FOR THE YEAR ENDED 30 NOVEMBER 2024 (continued)**

Our **Website Provision** service relies on one person with specific expertise and therefore is not advertised. However, in addition to four external websites being provided with ongoing support, four other organisations approached us during the year and were provided with help ranging from advice to full website development, including for Alliance for Vulnerable Mission (vulnerablemission.org) and The Tyndale Society (tyndale.org). Feedback includes, "I wanted to take this opportunity to thank MissionAssist for your work. We were greatly helped as a small organisation when you connected with us instantly when we asked whether we could be helped."

Another variation in service provision is **Remote Accounting**, which has our members embedded in another organisation – branches of SIL in South Asia. During the year new accounting software was introduced by SIL which involved our volunteers in a significant commitment to training and migration. Their level of commitment is greatly appreciated, reflected by a card saying, "couldn't have done it without your help" and quoting Ephesians 1:16 which says "I have not stopped giving thanks for you, remembering you in my prayers".

MissionAssist made **Small Grants** during the year totalling £9,686 (2023: £10,600) to support 15 projects, in 7 different countries, whose aims are consistent with MissionAssist's objectives.

Financial Review

The work is mainly funded by supporters' voluntary donations. Funds are expended to reimburse the expenses of the Trustees, Directors and volunteers incurred in the course of their duties for the charity. The charity employs no paid staff, and significant amounts of time are freely donated by the Directors and by many supporters in providing the organisation's services.

The accounts show a surplus of receipts over payments (excluding restricted funds) of £19,086 (2022-23: surplus of £10,966), whereas the trustees had budgeted for a deficit. There was, as in the previous year, an underspend against many areas of budgeted expenditure.

Donated general fund income of £13,855 before Gift Aid was less than the 2022-23 donations of £19,630 but similar to the 2021-22 donations of £14,060. However this year the charity received a further legacy of £28,516 (2022-23: one legacy of £7,498) which fundamentally transformed the financial position. The trustees are considering the strategic options for best using this new legacy to further the objects of the charity.

**TRUSTEES' REPORT
FOR THE YEAR ENDED 30 NOVEMBER 2024 (continued)**

Reserves Policy

The Trustees have stated a preference to maintain approximately a year's expenditure (excluding discretionary grants, such as small projects, and activities intended to cover their own costs, such as the annual conference and reimbursable purchases on behalf of missionaries) as a Reserve to meet unexpected demands and to ensure continuity of the work. This would be approximately £15,700 based on 2023-24 expenditure. The general fund reserve as at 30 November 2024 increased to £57,242, and has risen further above the level required by the reserves policy. The trustees will review the use of the excess reserves when considering future strategy and initiatives. Overall, the trustees consider the charity's financial position to be sound.

Risks

A rolling program of Risk Assessment is in progress and the Trustees are confident that adequate controls are in place to ensure all areas of risk (including financial) are monitored and, wherever possible, mitigated. As the charity is volunteer led and funded we consider the risks associated with the highly diversified work to be low and we are not reliant upon regular large donations or particular income sources.

Conclusions

We continue to support missions, including those that have a declared goal of ensuring that a Bible translation project will be started for every people group that needs one by 2025. This is proving to be a humanly impossible task. However, we serve a supernatural God and, as we seek to support translation work in new and creative ways, we trust that He will continue to grow the effects of our work.

The charity has again enhanced and supported the work of many missions and missionaries and worked with these, our partners, to extend God's hand of love to others in all parts of the world.

Many have expressed their gratitude for our support and we are confident that we are of continuing benefit to our many missionary clients, and the many others who benefit from the services we offer.

Thanks

We are indebted to our CEO, Leadership Team, Project Coordinators and supporting volunteers who give unstintingly of their time, skills, resourcefulness and energy in order to maintain and grow the work. To all these, the Trustees extend their profound thanks.

The greater portion of the resources of MissionAssist is not (and could not be) quantified within this report: such are the 'gifts in kind' of time, expertise and loving attention given in worship of God Almighty.

We continually thank God for such a gifted and dedicated team, without whom the work of MissionAssist would not happen, and the promotion of the Gospel of Jesus and the work of His Church would be the poorer throughout the world.

The Trustees declare they have approved the Trustees' Report as set out on pages 4 to 11.

Signed on behalf of the Charity's Trustees:

Signature(s): DMMRichardson
DMMRichardson (May 6, 2025 12:13 GMT+1)

David Buchan
David Buchan (May 6, 2025 21:50 GMT+1)

Full Name(s): Daryl Richardson
Positions(s): Vice Chair of Trustees
Date: May 6, 2025

David Buchan
Treasurer
May 6, 2025

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF
MISSIONASSIST**

I report to the trustees on my examination of the accounts of MissionAssist ('the charity') for the year ended 30th November 2024 on pages 13 to 18 following.

Responsibilities and basis of report

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Lisa Darby
Lisa Darby (May 9, 2025 09:24 GMT+1)

Lisa Darby FCA

Stewardship
1 Lamb's Passage
LONDON
EC1Y 8AB

Date: May 9, 2025

**STATEMENT OF RECEIPTS AND PAYMENTS
FOR THE YEAR ENDED 30 NOVEMBER 2024**

RECEIPTS:	Notes	Unrestricted Funds £	Restricted Funds £	Total Year ended 30/11/2024 £	Total Year ended 30/11/2023 £
Voluntary Receipts for general purposes	2a	44,383	0	44,383	29,331
Receipts from Charitable Activities and Restricted Gifts	2b	11,959	8,536	20,495	19,382
Investment Income	2c	<u>712</u>	<u>0</u>	<u>712</u>	<u>357</u>
TOTAL RECEIPTS		<u>57,054</u>	<u>8,536</u>	<u>65,590</u>	<u>49,070</u>
PAYMENTS:					
Cost of Raising funds	3a	20	0	20	0
Costs of Charitable Activities	3b	36,985	8,709	45,694	38,774
Governance Costs	3c	<u>963</u>	<u>0</u>	<u>963</u>	<u>392</u>
TOTAL PAYMENTS		<u>37,968</u>	<u>8,709</u>	<u>46,677</u>	<u>39,166</u>
NET INCOMING/(OUTGOING) RESOURCES		19,086	(173)	18,913	9,904
Balances Brought Forward		<u>38,156</u>	<u>3,780</u>	<u>41,936</u>	<u>32,032</u>
BALANCES CARRIED FORWARD		<u>57,242</u>	<u>3,607</u>	<u>60,849</u>	<u>41,936</u>

The notes on pages 15 to 18 form part of these accounts.
All operations are continuing operations.

STATEMENT OF ASSETS AND LIABILITIES AS AT 30 NOVEMBER 2024

ASSETS	Notes	30/11/2024 £	30/11/2023 £
Cash Funds			
CAF Bank Current Account		1,804	23,396
CAF Bank Deposit Account		<u>59,045</u>	<u>18,540</u>
		<u>60,849</u>	<u>41,936</u>
Represented By:			
General Funds (Unrestricted)			
Restricted Funds	4	57,242	38,156
		<u>3,607</u>	<u>3,780</u>
		<u>60,849</u>	<u>41,936</u>
Other monetary assets and liabilities			
Prepaid 2026 Conference Venue fees		1,000	0
Prepaid 2025 Conference Venue fees		1,950	1,950
Prepaid 2024 Conference Venue fees		0	2,848
Gift Aid due		915	1,372
Accrued expenditure: Independent examiner's fee		(576)	(540)
Accrued expenditure: Other		<u>(163)</u>	<u>(405)</u>
		<u>3,126</u>	<u>5,225</u>

GUARANTEES AND SECURED DEBTS

The charity has not given any guarantees and has not provided its assets as security for any liabilities.

TRUSTEES' RESPONSIBILITIES IN RELATION TO FINANCIAL STATEMENTS

Charity law requires us as Trustees to prepare financial statements for each accounting year which record the receipts and payments of the charity for the year. We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011. We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

Signature(s) *DMMRichardson*
DMMRichardson (May 6, 2025 12:13 GMT+1)

David Buchan
David Buchan (May 6, 2025 21:50 GMT+1)

Full Name(s): Daryl Richardson
Position(s): Vice Chair of Trustees
Date: May 6, 2025

David Buchan
Treasurer
May 6, 2025

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 30 NOVEMBER 2024

1. BASIS OF ACCOUNTING

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities, and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

2. RECEIPTS

	Unrestricted Funds	Restricted Funds	Total Year ended 30/11/2024	Total Year ended 30/11/2023
	£	£	£	£
(a) Voluntary Receipts for general purposes				
General Donations	13,855	0	13,855	19,630
Legacy	28,516	0	28,516	7,498
Gift Aid Income Tax Recovered	2,012	0	2,012	2,203
Other receipts	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	<u>44,383</u>	<u>0</u>	<u>44,383</u>	<u>29,331</u>

(b) Receipts from Charitable Activities and Restricted Gifts

Invoices paid in advance	0	0	0	94
Services to Missionaries reimbursed	59	0	59	168
Annual Conference *	11,900	0	11,900	9,029
Donations (including Gift Aid recovered)(Note 4)	<u>0</u>	<u>8,536</u>	<u>8,536</u>	<u>10,091</u>
	<u>11,959</u>	<u>8,536</u>	<u>20,495</u>	<u>19,382</u>

* Includes £344 contributed from the annual conference subsidy fund (2022-23: £95)

(c) Investment Income	<u>712</u>	<u>0</u>	<u>712</u>	<u>357</u>
Interest	<u>712</u>	<u>0</u>	<u>712</u>	<u>357</u>

	Unrestricted Funds	Restricted Funds	Total Year ended 30/11/2024	Total Year ended 30/11/2023
	£	£	£	£
3. PAYMENTS				
(a) Cost of Raising Funds				
Bank charges (Paypal)	<u>20</u>	<u>0</u>	<u>20</u>	<u>0</u>
	<u>20</u>	<u>0</u>	<u>20</u>	<u>0</u>

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 30 NOVEMBER 2024 (continued)**

3. PAYMENTS (continued)

		Unrestricted	Restricted	Total	Total
		Funds	Funds	Year Ended	Year Ended
				30/11/2024	30/11/2023
(b) Costs of Charitable Activities	Notes	£	£	£	£
Administration:					
Postage: PO Box		353	0	353	330
Bank Charges		60	0	60	90
Treasurer/Bookkeeping		174	0	174	150
Insurance		404	0	404	377
Publicity		78	0	78	2,097
Membership communication (inc. Help Magazine)		1,904	0	1,904	853
Membership of other organisations		0	0	0	400
Leadership:					
Leadership Team meetings		0	0	0	70
Chief Executive's expenses		140	0	140	563
Directors' Expenses		0	0	0	0
Software Purchased		735	0	735	0
Data Registration Fee		35	0	35	35
EasyEnglish		7,297	0	7,297	794
SimpleEnglish (domain name)		0	0	0	41
Grant Funds:					
Simple French (DRC)	4	652	3,750	4,402	5,171
Marakwet Bible Translation	4		560	560	585
Myanmar Horticultural Business	4	0	0	0	1,660
Pakistan Clean Water	4	0	0	0	1,660
Small Projects	4	9,686	67	9,753	10,600
Chaine Nord-Africaine	4	0	3,742	3,742	0
Emergency Support Fund	4	0	246	246	1,479
Annual conference subsidy fund		0	344	344	95
Keyboarding and Checking (WEBBS)		2,194	0	2,194	361
Annual Conference		11,532	0	11,532	10,564
Prayer Bulletin		146	0	146	254
International Travel and conference		1,314	0	1,314	241
Services to Missionaries		59	0	59	111
Functional literacy		<u>222</u>	<u>0</u>	<u>222</u>	<u>193</u>
		<u>36,985</u>	<u>8,709</u>	<u>45,694</u>	<u>38,774</u>
(c) Governance Costs					
Independent Examination		540	0	540	0
Trustees - meetings		<u>423</u>	<u>0</u>	<u>423</u>	<u>392</u>
		<u>963</u>	<u>0</u>	<u>963</u>	<u>392</u>

**4NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 30 NOVEMBER 2024 (continued)**

4. RESTRICTED FUNDS	Balance at 30/11/2023	Income	Expenditure	Balance at 30/11/2024
	£	£	£	£
Scanning Equipment	2,274	0	0	2,274
Scanning Project - travel costs	509	0	0	509
Marakwet Bible Translation	280	280	(560)	0
Simple French	0	3,750	(3,750)	0
Annual conference subsidy fund	626	422	(344)	704
Small Projects	0	67	(67)	0
Chaine Nord-Africaine	0	3,742	(3,742)	0
Emergency Support Fund	91	275	(246)	120
	<u>3,780</u>	<u>8,536</u>	<u>(8,709)</u>	<u>3,607</u>

The restricted funds are explained in note 6 to the accounts.

The restricted funds are wholly represented by cash reserves of the charity.

5. PAYMENTS TO TRUSTEES AND DONATIONS BY TRUSTEES

£365 was reimbursed to 4 trustees in relation to expenses incurred (2022-23: £386 reimbursed to 3 trustees). Expenses waived by trustees were immaterial. Total donations by trustees were £145 (2022-23: £120).

6. DESCRIPTION OF FUNDS

All money given by donors to a Restricted Fund is used for that purpose. Where there are expenses incurred in the delivery of goods or services in an area covered by a Restricted Fund, money is drawn from this Restricted Fund to cover the relevant expenses in delivery of the service covered by that Fund. An explanation of the different Funds follows.

Description of Restricted Funds

Scanning Project: Equipment and travel costs - £4,500 grant awarded in 2014-15 by the Stuart Hine Trust to purchase equipment for scanning printed copies of the Bible in languages where the Bible is not yet available in any digital form, and a further grant of £2,000 awarded in both 2015-16 and 2016-17 for related travel and training costs. This is a first step to making Bibles in these languages publicly available either by reprinting or on the internet. Relevant expenditure continues to be charged against these funds, although there was none in 2023-24.

Marakwet Bible Translation Project - This fund was set up by the Trustees to enable funds to be sent to support the Marakwet Bible Translation project in Kenya administered by "Bible Translation and Literacy" (BTL) in Nairobi. MissionAssist has passed on specific gifts made in support of this project.

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 30 NOVEMBER 2024 (continued)**

6. DESCRIPTION OF FUNDS (continued)

Description of Restricted Funds (continued)

Simple French - The Stuart Hine Trust made a further grant of £3,750 (2022-23: £5,000) to support the printing of gospels in Simple French, which has been passed to the project in DR Congo.

Annual Conference Subsidy Fund - Members planning to attend the 2021 annual conference were invited to make an additional donation to support members who would otherwise have been unable to attend. In the event the conference was cancelled as an 'in person' event and held online instead. Donated amounts have been held over to provide a subsidy for future years' conferences. Further amounts given for this purpose in subsequent years will be used to subsidise places at future conferences.

Small Project Grants - This fund was set up by the Trustees and is administered by a sub-committee to enable small grants of no more than £600 to any one beneficiary per annum to be made to deserving causes, in accordance with the charity's objectives. Restricted donations are received and are supplemented by general funds designated by the Trustees and administered in exactly the same way.

Chaine Nord-Africaine (CNA) – Offering taken at the 2024 members' conference, to be used for the general running costs of CNA, and to contribute to the amount needed to pay for the rental of a satellite channel for broadcasting to North Africa.

Emergency Support Fund - This fund was set up by the Trustees and is administered by a sub-committee to provide humanitarian aid and so alleviate severe hardship being experienced by MissionAssist members living overseas.