



CHARITABLE INCORPORATED ORGANISATION

**ANNUAL REPORT AND
STATEMENT OF ACCOUNTS
YEAR ENDED 30 NOVEMBER 2023**

CHARITY REG. NO. 1162807

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LEGAL AND ADMINISTRATIVE INFORMATION

CHARITY NUMBER	1162807
START OF FINANCIAL YEAR	1 December 2022
END OF FINANCIAL YEAR	30 November 2023
TRUSTEES	J Cunningham (resigned 27 October 2023) (Chair) C Graves (Vice Chair from 27 October 2023) D M M Richardson (appointed 27 October 2023) (Vice Chair) D Turner (to 27 October 2023) (Treasurer) D J G Buchan (Treasurer from 27 October 2023) S J Robson D J Landin N W Rees J Bullock S Jarrett B Newton (appointed from 29 January 2024)

The existing trustees appoint any new trustees following the provisions laid out in the Charity's governing instrument.

GOVERNING INSTRUMENT	Constitution of MissionAssist, a Charitable Incorporated Organisation, dated 1 July 2015
CORRESPONDENCE ADDRESS	PO Box 257 Evesham WR11 9AW e-mail: ceo@missionassist.org.uk website: www.missionassist.org.uk
BANKERS	CAF Bank Ltd 25 Kings Hill Avenue West Malling Kent ME19 4JQ
INDEPENDENT EXAMINER	Lisa Darby FCA Stewardship

**TRUSTEES' REPORT
FOR THE YEAR ENDED 30 NOVEMBER 2023**

MissionAssist is a Charitable Incorporated Organisation (CIO), charity No.1162807, registered on 23 July 2015.

The objects of the CIO are:

- (a) To advance the Christian faith for the benefit of the public in accordance with the Statement of Belief; and
- (b) Consistent with and not contrary to object (a):
 - (i) To relieve sickness and poor health by providing or assisting in the provision and development of equipment, facilities and services and support charities and other organisations working to prevent or relieve poor health; and
 - (ii) To relieve financial hardship, either generally or individually, by making grants or providing items, services or facilities and/or development and support charities and other organisations working to prevent or relieve financial hardship; and
 - (iii) To promote and provide for the education of people in such ways as the charity trustees see fit and support charities and other organisations working to promote or provide education.

MissionAssist seeks to address these objectives by organising Christian volunteers to undertake support tasks for missions and missionaries in order to speed the advancement of the kingdom of God generally and Bible translation and literacy in particular. To achieve this, we seek to listen to the needs of those we serve and identify areas where we may assist.

Public Benefit

In pursuing these objectives, MissionAssist provides public benefit in the following ways:

MissionAssist seeks to support those in Christian mission in all areas of the world, in the proclamation, outworking and furtherance of the Christian faith.

A wide variety of types of support are given to Wycliffe Bible Translators (WBT) and SIL and other charities to enable people in many parts of the world to have access to the Christian Bible and other Christian and educational materials in their own first language.

Services are provided to capture and archive the Christian scriptures in digital form for future translation work and dissemination to Christians worldwide.

MissionAssist promotes the Christian scriptures by providing Bible translations and study guides in EasyEnglish. These are made available to a large audience by publishing agreements with Bible Societies and Christian publishers.

MissionAssist also provides small grants to pursue Jesus Christ's teaching to provide for those in need.

**TRUSTEES' REPORT
FOR THE YEAR ENDED 30 NOVEMBER 2023 (continued)**

Public Benefit (continued)

MissionAssist is working with others to provide knowledge about and access to Bible translations and other Bible resources via the internet.

Through its annual conference and regular news and prayer communications, MissionAssist promotes praise and prayer for the work being undertaken and those being helped.

The public benefit from MissionAssist's work is mainly received by beneficiaries overseas, though recent work on EasyEnglish also has beneficiaries in the UK who can access the scriptures and learning material in a simpler form. The aim of Bible translation work is to extend the number of people who can benefit from reading the scriptures and no-one is excluded from being a potential beneficiary.

We believe that no harm or detriment arises as a result of the charity's work.

MissionAssist has no employees and volunteers claim no more than very basic expenses for doing the work. No personal benefit accrues to volunteers other than reimbursement for travel and other bona fide expenses necessarily incurred to enable work to proceed.

The Trustees of MissionAssist are aware of the general guidance on public benefit published by the Charity Commission and this is taken into account in planning and operating the charity's activities.

Management

MissionAssist is an autonomous charity and is controlled by a Board of Trustees and managed by a Leadership Team comprising the Chief Executive Officer (CEO) and Directors.

Trustees prayerfully set strategy by monitoring, research and consultation with all relevant parties, to determine new initiatives and provide direction for the charity. The Trustees receive reports from the Treasurer, the Leadership Team and from the various Project Coordinators, as necessary, and receive the input and advice of the Leadership Team through the CEO. Their decisions are conveyed to the Leadership Team for implementation. They appoint the CEO. They also appoint new Trustees after due diligence and following nominations from existing Trustees or supporters.

The CEO is supported by Directors and Project Coordinators who in turn coordinate the activities of volunteers. They also act as a communications, administration and advice resource for each area of work, appointing new and replacement Directors and Project Coordinators as necessary and providing support and direction.

Both the Board of Trustees and the Leadership Team meet at least three times annually.

**TRUSTEES' REPORT
FOR THE YEAR ENDED 30 NOVEMBER 2023 (continued)**

Management (continued)

Volunteers undertake the work of the charity based in their own homes under the direction of Directors and Project Coordinators.

The charity does not own or occupy property for the execution of its objects.

Activities

The Charity works to serve Christians in mission, non-Governmental Organisations and Christian missionary organisations providing services without on-charging any labour costs.

MissionAssist operates through unpaid volunteers who supply support services to missions and missionaries such as:

- Accounting, Information Technology and Administrative support;
- Keyboarding, typesetting and archiving of scriptures, dictionaries and other materials for publication and preservation;
- Publications to assist literacy and education;
- Publications to assist the availability, understanding and accessibility of scriptures, study, support and explanatory materials;
- Library research, shopping, airport transfers and accommodation for missionaries;
- Translation and language support services;
- General information and encouragement, prayer and prayer bulletin distributions;
- Specialist advice and bespoke services;
- Financing translation, literacy, relief and development projects;
- Networking and partnering with individuals and groups with similar objectives.

A more detailed annual summary of all our projects and services, written by the Director of Services, is available on request from PO Box 257, Evesham, WR11 9AW.

Achievements this year

Achievements during the year in relation to the charity's objects include the following: MissionAssist's 677 volunteers have continued to give freely of their time and expertise in the provision of 31 services.

**TRUSTEES' REPORT
FOR THE YEAR ENDED 30 NOVEMBER 2023 (continued)**

Achievements this year (continued)

Dr Martin Reynolds was awarded the MBE in the King's birthday honours in recognition of his services to British and Irish indigenous languages. This highlights a significant contribution of the 'Digitisation' team lead by Martin in raising awareness of a rich cultural and religious heritage which is of value to scholars, students and language learners, as well as churches. A total of 20 projects were completed during the year, mainly Scriptures and commentaries in various languages which otherwise could be lost or unavailable to access.

"I received with gratitude the Nootka/Nuu-chah-nulth Scripture portions that were recently digitized. These digital texts help us connect with people in these communities and help us build a foundation for ministry with them. So, thank you for the work that you and your team do."

Dr. Jeff Green Vice President, Scripture Translation

"My name is Brad Belyeu. I'm a 5th generation Oklahoman, and my great great grandmother was Choctaw. Her family was forced to walk from Mississippi to Oklahoma, and we've been here ever since. I know you were instrumental in the digitization of the Chahta Holisso Holitopa. I just wanted to send you a personal, heartfelt thank you from me and from my ancestors. This means so much to us."

"I wanted to thank you too for your commitment and the wonderful work you have done. The Bible Society (BS) in Turkey has more than 200 years' history, goes back to the Ottoman Empire. There were many languages and dialects spoken in this land and BS has many published text. We gave a lot of importance to digitalize all our resources and this is only possible by the help of people such you."

"Greetings from Lomé Togo (West Africa). We really appreciate your support and request that you please pass our gratitude to your devoted team."

"I would like to thank you for the superb work done on this Franc-Comtois French translation of the XIX century. This is really giving credit to the pioneers who did that translation and will keep something alive of the language spoken in my part of France, in the coldest part of the country. A big thank you again for this excellent work."

The **EasyEnglish Bible** and commentaries continue to be widely accessed with 2.7 million users, from 241 countries, on website, apps and YouVersion. Commendations received include:

- *"As an ESL (English as a Second Language) I very much appreciate the EasyEnglish Bible to help me better understand the beautiful Bible."* – Vanessa (USA)
- *"This will be perfect for my dyslexic brother who is just coming back to Jesus!!"* – Rich
- *"Though I'm a native speaker of (American) English I use your Bible because it is the one I can easily understand after a stroke damaged my brain. Very glad it is an option for me, as well as those from other countries, thank you!"* – Sherry

TRUSTEES' REPORT
FOR THE YEAR ENDED 30 NOVEMBER 2023 (continued)

Achievements this year (continued)

- *I am 61 years old and finally reading the Bible! Oh I have "read" some over the years but never had a longing. With your version I can't wait to read the next chapter, now Exodus. Thank you. – Donna*
- *This website is superb – Alfredo*
- *It is very practical and simple to use – Walcyr (Brazil)*
- *Awesome website! I am so pleased that I ran across Easy English Bible! Looking forward to studying the word in greater detail with Easy English Bible! Keep up the awesome work! – Myra*
- *"Great website thank you" – Elizabeth (Ireland)*
- *"I am a United Methodist pastor and enjoy using your materials for Bible studies and sermon prep; very informative, insightful and simple" – Jeff (USA)*
- *"I have enjoyed reading these to my children." – Peter (USA)*
- *"I came upon site while looking for commentary for Ecclesiastes. I have had 2 strokes and came to the Lord later in life. Some books are more difficult to grasp. Your site is AMAZING. It gives me answers in a way I can comprehend. Thank you!" – Tracy (Canada)*
- *우연히 알게된 사이트인데 너무 좋습니다 (I stumbled upon this site by accident and it's great) – JUYOUNG (South Korea)*
- *A fantastic website! Lots of in-depth commentaries and studies. A must for Christians wishing to know more about the Bible and the Word of our Great God. – John (UK)*

The **Functional Literacy Service** has increased its output of 'Shell Books' up to 324 (19% increase) with over 70,000 downloads.

"I have used the Shell Books that you have written for me in the Faith and Agriculture Courses that I have been running. The readers appreciate the simplicity of language which makes them easier to read on a subject than any other information available to them."

Pastor Joaquim, Guinea Bissau

"The Shell Books are A Hidden Treasure."

Dave Stedman, African Pastors Fellowship

"I'm often asked to consider providing content which can be more easily understood in various contexts of low-literacy. Shell Books is a great resource!"

Steve Snyder, ECHO community

Steve also reported a conversation with ECHO's Technical Writer, Robert Walle, who lives in Honduras. He indicates that Shell Books have been shared with a local school and are quite popular; and that a couple of other Honduran schools have picked up on the idea and looking at use.

TRUSTEES' REPORT
FOR THE YEAR ENDED 30 NOVEMBER 2023 (continued)

Achievements this year (continued)

There are several **translation services**: French, Spanish, German, Urdu, Russian, Polish and Portuguese. The total number of French translations is 39.

"Thank you for your and your team's good work. It is always a pleasure to work with you." (Eric Kindberg, SIL)

"That is incredibly helpful, thank you so much." (Mark Greenwood, AMRI Connect)

The **Remote Accounting** team has undertaken extensive work in four countries. One client remarked: *"SIL Global Finance has reviewed the FY23 submission for South Asia Group. Let me thank you for your hard work and especially your conscientiousness in meeting the deadline. Much appreciated!"*

"Thanks for the year-end submission for SNE. It was a good clean year-end closing, thanks for all you do."

MA continues to provide **technical oversight and assistance for websites** especially in Africa.

MA made **grants** totalling £10,600 (2022: £9,842) to support 18 (2022: 16) overseas projects whose aims are consistent with MA's objectives.

Other popular services include Document Formatting, TEFL and English Language Editing.

TRUSTEES' REPORT
FOR THE YEAR ENDED 30 NOVEMBER 2023 (continued)

Financial Review

The work is mainly funded by supporters' voluntary donations. Funds are expended to reimburse the expenses of the Trustees, Directors and volunteers incurred in the course of their duties for the charity. The charity employs no paid staff, and significant amounts of time are freely donated by the Directors and by many supporters in providing the organisation's services.

The accounts show a surplus of receipts over payments (excluding restricted funds) of £10,966 (2022: deficit of receipts over payments of £1,188), whereas the trustees had budgeted for a deficit. There was, as in the previous year, an underspend against many areas of budgeted expenditure, particularly travel to leadership and trustees' meetings (which were held online instead of in-person), and international travel and representation.

Donated general fund income of £27,128 before Gift Aid was more than the 2022 donations of £14,060. The most significant factor behind the increase was a legacy of £7,498 received in 2022-23 (none in 2021-22). While not making a formal designation, the trustees have expressed an intention that this should be used to refresh the EasyEnglish website.

Reserves Policy

The Trustees have stated a preference to maintain approximately a year's expenditure (excluding discretionary grants, such as small projects, and activities intended to cover their own costs, such as the annual conference and reimbursable purchases on behalf of missionaries) as a Reserve to meet unexpected demands and to ensure continuity of the work. The general fund reserve as at 30 November 2023 increased to £38,156, and remains substantially above the level required by the reserves policy. The trustees will review the use of the excess reserves when considering future strategy and initiatives. Overall, the trustees consider the charity's financial position to be sound.

Risks

A rolling program of Risk Assessment is in progress and the Trustees are confident that adequate controls are in place to ensure all areas of risk (including financial) are monitored and, wherever possible, mitigated. As the charity is volunteer led and funded we consider the risks associated with the highly diversified work to be low and we are not reliant upon regular large donations or particular income sources.

Conclusions

We continue to support missions, including those that have a declared goal of ensuring that a Bible translation project will be started for every people group that needs one by 2025. This is proving to be a humanly impossible task. However, we serve a supernatural God and, as we seek to support translation work in new and creative ways, we trust that He will continue to grow the effects of our work.

The charity has again enhanced and supported the work of many missions and missionaries and worked with these, our partners, to extend God's hand of love to others in all parts of the world.

**TRUSTEES' REPORT
FOR THE YEAR ENDED 30 NOVEMBER 2023 (continued)**

Many have expressed their gratitude for our support and we are confident that we are of continuing benefit to our many missionary clients, and the many others who benefit from the services we offer.

Thanks

We are grateful to Daryl Richardson who stepped down as CEO on 27 October 2023 after 11 years' service; and we are thankful for Sarah McQuay for taking over as CEO from that date.

We are indebted to our CEO, Leadership Team, Project Coordinators and supporting volunteers who give unstintingly of their time, skills, resourcefulness and energy in order to maintain and grow the work. To all these, the Trustees extend their profound thanks.

The greater portion of the resources of MissionAssist is not (and could not be) quantified within this report: such are the 'gifts in kind' of time, expertise and loving attention given in worship of God Almighty.

We continually thank God for such a gifted and dedicated team, without whom the work of MissionAssist would not happen, and the promotion of the Gospel of Jesus and the work of His Church would be the poorer throughout the world.

Trustees' Responsibilities

The Charities Act 2011 require the trustees to prepare financial statements for each financial year. The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the trust. They are also responsible for safeguarding the assets of the trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees declare they have approved the Trustees' Report as set out on pages 4 to 11.

Signed on behalf of the Charity's Trustees:

Carwyn Graves
Vice Chair of Trustees
19 April 2024

David Buchan
Treasurer
19 April 2024

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF
MISSIONASSIST**

I report to the trustees on my examination of the accounts of MissionAssist ('the charity') for the year ended 30th November 2023 on pages 13 to 18 following.

Responsibilities and basis of report

As the trustees of the charity, the members of the PCC are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Lisa Darby

Stewardship
1 Lamb's Passage
LONDON
EC1Y 8AB

Date: 30 April 2024

**STATEMENT OF RECEIPTS AND PAYMENTS
FOR THE YEAR ENDED 30 NOVEMBER 2023**

RECEIPTS:	Notes	Unrestricted Funds £	Restricted Funds £	Total Year ended 30/11/2023 £	Total Year ended 30/11/2022 £
Voluntary Receipts for general purposes	2a	29,331	0	29,331	16,542
Receipts from Charitable Activities and Restricted Gifts	2b	9,291	10,091	19,382	19,959
Investment Income	2c	<u>357</u>	<u>0</u>	<u>357</u>	<u>48</u>
TOTAL RECEIPTS		<u>38,979</u>	<u>10,091</u>	<u>49,070</u>	<u>36,549</u>
PAYMENTS:					
Cost of Raising funds	3a	0	0	0	2
Costs of Charitable Activities	3b	27,621	11,153	38,774	36,435
Governance Costs	3c	<u>392</u>	<u>0</u>	<u>392</u>	<u>112</u>
TOTAL PAYMENTS		<u>28,013</u>	<u>11,153</u>	<u>39,166</u>	<u>36,549</u>
NET INCOMING/(OUTGOING) RESOURCES		10,966	(1,062)	9,904	0
Balances Brought Forward		<u>27,190</u>	<u>4,842</u>	<u>32,032</u>	<u>32,032</u>
BALANCES CARRIED FORWARD		<u>38,156</u>	<u>3,780</u>	<u>41,936</u>	<u>32,032</u>

The notes on pages 15 to 18 form part of these accounts.
All operations are continuing operations.

STATEMENT OF ASSETS AND LIABILITIES
AS AT 30 NOVEMBER 2023

ASSETS	Notes	30/11/2023 £	30/11/2022 £
Cash Funds			
CAF Bank Current Account		23,396	8,973
CAF Bank Deposit Account		<u>18,540</u>	<u>23,059</u>
		<u>41,936</u>	<u>32,032</u>
Represented By:			
General Funds (Unrestricted)		38,156	27,190
Restricted Funds	4	<u>3,780</u>	<u>4,842</u>
		<u>41,936</u>	<u>32,032</u>
Other monetary assets and liabilities			
Prepaid 2025 Conference Venue fees		1,950	0
Prepaid 2024 Conference Venue fees		2,848	2,848
Prepaid 2023 Conference Venue fees		0	1,300
Gift Aid due		1,372	-
Accrued expenditure: Independent examiner's fee		(540)	-
Accrued expenditure: Other		<u>(405)</u>	<u>-</u>
		<u>5,225</u>	<u>4,148</u>

GUARANTEES AND SECURED DEBTS

The charity has not given any guarantees and has not provided its assets as security for any liabilities.

TRUSTEES' RESPONSIBILITIES IN RELATION TO FINANCIAL STATEMENTS

Charity Law requires the Trustees to prepare financial statements for each financial year which comply with the regulations set out in the Charities Act 2011. The Trustees have elected to take advantage of the provisions that apply to small charities and have prepared a Receipts and Payments Account and Statement of Assets and Liabilities which are set out on pages 13 to 14.

The Trustees declare they have approved the financial statements above.

Signed on behalf of the Charity's Trustees:

Carwyn Graves
Vice Chair of Trustees
19 April 2024

David Buchan
Treasurer
19 April 2024

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 30 NOVEMBER 2023

1. BASIS OF ACCOUNTING

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities, and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

2. RECEIPTS

	Unrestricted Funds	Restricted Funds	Total Year ended 30/11/2023	Total Year ended 30/11/2022
	£	£	£	£
(a) Voluntary Receipts for general purposes				
General Donations	19,630	0	19,630	14,060
Legacy	7,498		7,498	-
Gift Aid Income Tax Recovered	2,203	0	2,203	2,268
Other receipts	<u>0</u>	<u>0</u>	<u>0</u>	<u>214</u>
	<u>29,331</u>	<u>0</u>	<u>29,331</u>	<u>16,542</u>

(b) Receipts from Charitable Activities and Restricted Gifts

Invoices paid in advance	94	0	94	0
Services to Missionaries reimbursed	168	0	168	0
Annual Conference *	9,029	0	9,029	11,058
Donations (including Gift Aid recovered)(Note 4)	<u>0</u>	<u>10,091</u>	<u>10,091</u>	<u>8,901</u>
	<u>9,291</u>	<u>10,091</u>	<u>19,382</u>	<u>19,959</u>

* Includes £95 contributed from the annual conference subsidy fund

(c) Investment Income	<u>357</u>	<u>0</u>	<u>357</u>	<u>48</u>
Interest	<u>357</u>	<u>0</u>	<u>357</u>	<u>48</u>

3. PAYMENTS

	Unrestricted Funds	Restricted Funds	Total Year ended 30/11/2023	Total Year ended 30/11/2022
	£	£	£	£
(a) Cost of Raising Funds				
Bank charges (Paypal)	<u>0</u>	<u>0</u>	<u>0</u>	<u>2</u>
	<u>0</u>	<u>0</u>	<u>0</u>	<u>2</u>

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 30 NOVEMBER 2023 (continued)**

3. PAYMENTS (continued)

		Unrestricted	Restricted	Total	Total
		Funds	Funds	Year Ended	Year Ended
				30/11/2023	30/11/2022
(b) Costs of Charitable Activities	Notes	£	£	£	£
Administration:					
Postage: PO Box		330	0	330	300
Bank Charges		90	0	90	114
Treasurer/Bookkeeping		150	0	150	217
Insurance		377	0	377	362
Publicity		2,097	0	2,097	2,486
Membership communication (inc. Help Magazine)		853	0	853	1,651
Membership of other organisations		400	0	400	736
Leadership:					
Leadership Team meetings		70	0	70	125
Chief Executive's expenses		563	0	563	587
Directors' Expenses:					
Services		0	0	0	25
Data Registration Fee		35	0	35	35
EasyEnglish		794	0	794	515
SimpleEnglish (domain name)		41	0	41	36
Grant Funds:					
Simple French (DRC)	4	171	5,000	5,171	2,343
Marakwet Bible Translation	4	5	580	585	580
Myanmar Horticultural Business	4	0	1,660	1,660	0
Pakistan Clean Water	4	0	1,660	1,660	0
Small Projects	4	9,921	679	10,600	9,842
Albanian Sports	4	0	0	0	2,942
Emergency Support Fund	4	0	1,479	1,479	1,155
Annual conference subsidy fund		0	95	95	
Keyboarding and Checking (WEBBS)		361	0	361	9
Annual Conference		10,564	0	10,564	11,846
Prayer Bulletin		254	0	254	233
International Travel and conference		241	0	241	0
Services to Missionaries		111	0	111	103
Functional literacy		<u>193</u>	<u>0</u>	<u>193</u>	<u>193</u>
		<u>27,621</u>	<u>11,153</u>	<u>38,774</u>	<u>36,435</u>
(c) Governance Costs					
Trustees - meetings		<u>392</u>	<u>0</u>	<u>392</u>	<u>112</u>
		<u>392</u>	<u>0</u>	<u>392</u>	<u>112</u>

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 30 NOVEMBER 2023 (continued)**

4. RESTRICTED FUNDS	Balance at 30/11/2022	Income	Expenditure	Balance at 30/11/2023
	£	£	£	£
Scanning Equipment	2,274	0	0	2,274
Scanning Project - travel costs	509	0	0	509
Marakwet Bible Translation	580	280	(580)	280
Simple French	0	5,000	(5,000)	0
Annual conference subsidy fund	296	425	(95)	626
Small Projects	0	679	(679)	0
Myanmar Horticultural Business	0	1,660	(1,660)	0
Pakistan Clean Water	0	1,660	(1,660)	0
Emergency Support Fund	<u>1,183</u>	<u>387</u>	<u>(1,479)</u>	<u>91</u>
	<u>4,842</u>	<u>10,091</u>	<u>(11,153)</u>	<u>3,780</u>

The restricted funds are explained in note 6 to the accounts.

The restricted funds are wholly represented by cash reserves of the charity.

5. PAYMENTS TO TRUSTEES AND DONATIONS BY TRUSTEES

£386 was reimbursed to 3 trustees in relation to expenses incurred (2022: £98 reimbursed to 1 trustee).

Expenses waived by trustees were immaterial. Total donations by trustees were £120 (2022: £120).

6. DESCRIPTION OF FUNDS

All money given by donors to a Restricted Fund is used for that purpose. Where there are expenses incurred in the delivery of goods or services in an area covered by a Restricted Fund, money is drawn from this Restricted Fund to cover the relevant expenses in delivery of the service covered by that Fund. An explanation of the different Funds follows.

Description of Restricted Funds

Scanning Project: Equipment and travel costs - £4,500 grant awarded in 2014/15 by the Stuart Hine Trust to purchase equipment for scanning printed copies of the Bible in languages where the Bible is not yet available in any digital form, and a further grant of £2,000 awarded in both 2015/16 and 2016/17 for related travel and training costs. This is a first step to making Bibles in these languages publicly available either by reprinting or on the internet. Relevant expenditure continues to be charged against these funds, although there was none in 2022-23.

Marakwet Bible Translation Project - This fund was set up by the Trustees to enable funds to be sent to support the Marakwet Bible Translation project in Kenya administered by "Bible Translation and Literacy" (BTL) in Nairobi. MissionAssist has passed on specific gifts made in support of this project.

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 30 NOVEMBER 2023 (continued)**

6. DESCRIPTION OF FUNDS (continued)

Description of Restricted Funds (continued)

Simple French - The Stuart Hine Trust made a further grant of £5,000 (2022:£2,250) to support the printing of gospels in Simple French, which has been passed to the project in DR Congo.

Annual Conference Subsidy Fund - Members planning to attend the 2021 annual conference were invited to make an additional donation to support members who would otherwise have been unable to attend. In the event the conference was cancelled as an 'in person' event and held online instead. Donated amounts have been held over to provide a subsidy for future years' conferences. Further amounts were given for this purpose in 2022 and 2023 and will be used to subsidise places at future conferences.

Small Project Grants - This fund was set up by the Trustees and is administered by a sub-committee to enable small grants of no more than £600 to any one beneficiary per annum to be made to deserving causes, in accordance with the charity's objectives. Restricted donations are received and are supplemented by general funds designated by the Trustees and administered in exactly the same way.

Myanmar Horticultural Business

Half of the offering taken at the 2023 conference was passed to this project, involving land rented for a crop planting project. Funds are also used to educate the community in English and IT.

Pakistan Clean Water

Half of the offering taken at the 2023 conference was passed to this project. Families working at two brick kilns in Pakistan only had access to toxic and arsenic contaminated water. Around 80 children were bathing in and drinking this water regularly which had a serious impact on their health with regular bouts of sickness. MissionAssist provided two water pumps which now release plenty of clean and fresh water for both sites.

Emergency Support Fund - This fund was set up by the Trustees and is administered by a sub-committee to provide humanitarian aid and so alleviate severe hardship being experienced by MissionAssist members living overseas.