

# **FRITH YOUTH CENTRE**

## **Trustee Report for 1st April 2020 to March 31st 2021**

Frith Youth Centre, Bussage, Stroud GL6 8AG

Charity Number 1162806

**Trustees:** Mike Roberts, Jenny Taylor Steve Beioley, Peter Oakley, Dan Endruweit, David Taylor, Len Taylor, and David Wood, Alistair Pearson

### **Aim of the Charity**

The aim of the charity is to provide a wide range of creative leisure and educational activities for young people which will contribute to them growing up in a more inclusive society.

The majority of the Trustees of the Frith Youth Centre are recruited from Chalford Parish Council.

They delegate the day to day running of the Frith Youth Centre to a Management Committee of volunteers from the Parish Council and the community who employ a paid staff of youth workers, administrator and cleaner.

However, because of the Coronavirus pandemic the Centre was closed for the entire financial year. Despite this, the new Youth Work Team Leader was able to hold conversations with young people who were congregating outside the Centre.

### **Actions Undertaken and timescale for the year**

The previous Team Leader and Administrator left at the beginning of the year so the enforced closure because of the pandemic was used to recruit new staff and to redesign the offer which the Youth Centre makes.

In July 2020, we recruited Liam McMullen as the new Youth Work Team Leader to work alongside the Administrator (already recruited). They have formed a formidable team to enhance the work. Later, we then recruited two new youth workers, Cindy and James who started in April 2021.

Sarah Berry has taken over as Treasurer on August 31st 2020 and has played a critical role in designing and monitoring budgets.

The Trustees have elected for exemption from audit under the provisions of the Companies Act. The accounts for 2019-2020 have been subject to an Independent Examination and show a surplus for the year of £17,625.

We have recruited new members to both the Trustees and the Management group, both of which have been chaired by Parish Councilor, Mike Roberts.

In terms of undertaking youth work, we had planned to reopen in September 2020 but more coronavirus restrictions delayed reopening into 2021. The staff used this period to change and improve the practical functioning of the Centre in 2 important areas.

First, we used the time to undertake renovation work during the summer/autumn 2020 and into the Spring 2021. This covered a new ceiling, lighting, building repairs, replacing carpets and redecorating. Some young people came in to help with this while observing Covid restrictions.

Second, Liam, Bev and Sarah made a number of administrative changes as a new team which covered modifying and enhancing booking and financial procedures and reactivating our website. Also, we developed new improved ways of collecting and storing personal information which are compliant with legislation. We have also developed new evaluation forms which will help us measure our programs and monitor their impact.

Finally, the Frith Youth Centre is now on a sound financial footing with money received from coronavirus grants and a greater financial commitment from the Parish Council. There were no private bookings for the use of the centre but so far, we have been able to cover the financial loss. This is also in line with our strategy of confirming the building primarily as a youth centre.

Report prepared on 9/1/2022 by Mike Roberts (Chair of the Trustees) and Chair of the Management group

Signed.....*LR Taylor*.....

Print name.....*LEN TAYLOR*.....

Date.....*28/01/2022*.....

**FYC BALANCE SHEET FOR THE YEAR ENDED 31/03/21**

<b>Fixed Assets</b>	<u>1,566</u>
<b>Current Assets</b>	
Debtors	180
Prepayments	-
Current Accounts	33,422
Petty Cash	20
COIF Charity Fund	2,417
CCLA Accumulation units at cost	35,000
	<u>71,040</u>
<b>Creditors</b>	354
<b>Net Current Assets</b>	<u>70,686</u>
<b>Total Assets</b>	<u><u>72,252</u></u>
<b>Represented by</b>	
Income and Expenditure Accounts	
Balance Brought Forward	54,628
Net Total Income for the year	17,625
<b>Balance Carried Forward</b>	<u><u>72,253</u></u>
-	1

**FYC INCOME AND EXPENDITURE FOR THE YEAR ENDED 31/03/21**

<b><u>Income</u></b>	
Income from Investments	10000
Grants	17,000
Government Covid grants	20,037
Coronavirus Job Retention Scheme	688
Donations	427
Bank Interest	-
CCTV Solar Fee	5,855
Club Activities	Dance 85
	Tuck Shop -
	Community Café -
	Hire of Hall 76
	Other -
	<u>54,168</u>
<b><u>Expenditure</u></b>	
Insurance	851
Water Rates	105
Electricity	2,337
Repairs and Maintenance	2,218
Refurbishment	13,691
Pension	388
Cleaning	963
Administration and Accountancy	341
Salaries	14,877
Other	495
Depreciation	276
	<u>36,543</u>
	<u><u>17,625</u></u>





**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Frith Youth Centre

**On accounts for the year  
ended**

31 March 2021

**Charity no  
(if any)**

1162806

**Set out on pages**

1

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:**

25/01/22

**Name:**

BEVERLY MULLOCK

**Relevant professional  
qualification(s) or body  
(if any):**

Member Institute of Certified Bookkeepers  
CIMA Certificate in Business Accounting

**Address:**

4 The Paddock

South Cerney, Cirencester

GL7 5XB

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).