



# Trustees' Annual Report for the period

		Period start date			Period end date		
	Day	Month	Year		Day	Month	Year
From	01	Sept	2020	To	31	August	2021

## Section A Reference and administration details

Charity name

RIDGEWAY METHODIST CHILDREN'S CARE CENTRE

Other names charity is known by

Registered charity number (if any)

1162802

Charity's principal address

RIDGEWAY METHODIST CHURCH

MUDGE WAY, PLYMPTON

PLYMOUTH

Postcode

PL7 2PS

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	PATRICIA STEAD	CHAIRMAN		FIRST TRUSTEE
2	DARREN MIDDLETON	MINISTER		APPOINTED UNDER CONSTITUTION
3	JOHN BUTTLE			FIRST TRUSTEE
4	MICHAEL TOZER			FIRST TRUSTEE
5	PHYLLIS JONES			CHARITY TRUSTEES
6	KELLY WEBB			CHARITY TRUSTEES
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CIO Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Majority appointed by Ridgeway Methodist Church Members additional Trustees appointed by the Trustees of Ridgeway Methodist Children's Care Centre.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

The objects of the CIO are the advancement of the Christian faith as an independent expression of the mission of Ridgeway Methodist Church (charity number 1128711) for the public benefit:

- 3.1 in advancing the secular and spiritual education of children from the ages of 0 up to and including 11 years; and
- 3.2 in the interests of social welfare providing or assisting in the provision of facilities for recreation of children from the ages of 0 up to and including 11 years who have need of such facilities by reason of their youth, infirmity or disability, financial hardship or social circumstances with the object of improving their conditions of life.

The main activities of Ridgeway Methodist Children's Care Centre are the provision of Ofsted registered preschool for ages 2 – 4 and provision of parent and toddler sessions for ages 0-3.

We confirm the trustees have had regard to the Charity Commission's guidance on public benefit.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



**Summary of the main achievements of the charity during the year**

The year September 2020 – August 2021 was a steady year for child numbers.

September saw a return of most children following earlier concerns around the COVID 19 Pandemic. We continued to enforce a stringent hygiene routine and follow Government guidance throughout the year as we remained open through the various lockdowns. Toddler group remained closed for the entire year. The Preschool was forced to close for 2 weeks in June 2021 due to 2 staff members contracting Covid resulting in the Preschool being unable to open safely.

The Preschool staff continued to work together as a dedicated team with the needs of the children placed at the centre of all they do.

The Trustees and Management of the Centre met formally 5 times during the Academic Year 2020 – 21 meeting on Zoom when unable to do so in person. Trustees were unable to be present at monthly staff meetings or attend Pre-school due to Covid Restrictions.

In Preschool all activities for children follow the EYFS framework and as part of this pupils have been exploring a wide range of planning themes such as Chinese New Year, Harvest, Easter, and outdoor activities including Forest School, (Sports Day and educational visits to the library did not take place due to COVID 19). They were able to put on their Christmas Nativity in 2020 in the empty Church which was filmed and a DVD provided to parents. A Christmas party with Father Christmas was also able to go ahead. The Summer 'Graduation Ceremony' also went ahead as COVID restrictions eased.

The usual fundraising coffee mornings were unable to take place, but were replaced by fundraising with sponsored 'Treasure Hunts' for the children to do during holiday times.



## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

The charity will hold at least 6 month's reserves plus redundancy provisions.

**Details of any funds materially in deficit**

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The accounts submitted show a small surplus which has enabled reserves to be further increased. The charity has increased redundancy provision to meet its current requirements. As we recover from the Covid 19 Pandemic prudent provision has been made to guard against its impact. The charity fared well from the government funding averaging during the Pandemic and as we return to normal funding levels and fewer children to start September 2021 with continuing restrictions impacting on fundraising etc. this prudence has been validated.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

<b>Signature(s)</b>	<i>P. M Stead</i>	<i>M Elager</i>
<b>Full name(s)</b>	PATRICIA STEAD	MICHAEL TOZER
<b>Position (eg Secretary, Chair, etc)</b>	CHAIR	TRUSTEE
<b>Date</b>	07/03/2022	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Ridgeway Methodist Children's Care Centre

1162802

## Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	01/09/2020		31/08/2021

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts *1</b>					
Funded Income *2	71,008	-	-	71,008	76,397
Non funded income *1	8,069	-	-	8,069	3,751
Toddler Income	-	-	-	-	1,803
Fundraising	243	-	-	243	574
Interest	36	-	-	36	188
Grants - Co-op *4	-	-	-	-	5,867
Grants - Santander	-	-	-	-	205
Disability Access Grant *5	-	1,230	-	1,230	615
<b>Sub total (Gross income for AR)</b>	<b>79,356</b>	<b>1,230</b>	<b>-</b>	<b>80,586</b>	<b>89,400</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>79,356</b>	<b>1,230</b>	<b>-</b>	<b>80,586</b>	<b>89,400</b>
<b>A3 Payments * 2</b>					
Wages and National Insurance *2	52,614	-	-	52,614	48,332
Pensions	2,631	-	-	2,631	2,564
Church Contribution	7,000	-	-	7,000	3,500
Professional Fees	2,429	-	-	2,429	3,295
Insurance	504	-	-	504	499
Repairs	37	-	-	37	65
Cleaning	48	-	-	48	124
Computer Software	265	-	-	265	29
Telephone/Internet	216	-	-	216	216
Educational and consumable supplies	45	-	-	45	344
Provisions	156	-	-	156	149
Toddler refreshments	-	-	-	-	164
PPS	266	-	-	266	231
Travel	24	-	-	24	4
Advertising	-	-	-	-	-
Health & Safety	445	-	-	445	327
Grants expended	1,006	683	-	1,689	5,315
Sundries	244	-	-	244	60
<b>Sub total</b>	<b>67,930</b>	<b>683</b>	<b>-</b>	<b>68,613</b>	<b>65,218</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>67,930</b>	<b>683</b>	<b>-</b>	<b>68,613</b>	<b>65,218</b>
<b>Net of receipts/(payments) * 3</b>	<b>11,426</b>	<b>547</b>	<b>-</b>	<b>11,973</b>	<b>24,182</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>73,164</b>	<b>-</b>	<b>-</b>	<b>73,164</b>	<b>48,982</b>
<b>Cash funds this year end</b>	<b>84,590</b>	<b>547</b>	<b>-</b>	<b>85,137</b>	<b>73,164</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash in hand	239	-	-
	Balance CFB	26,488	-	-
	Balance Bank Natwest	57,863	547	-
	<b>Total cash funds</b>	<b>84,590</b>	<b>547</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
<b>Notes * 1</b>	Non funded income - includes £180 due for 2019/20 received September 2020 and £4 in advance for 2021/22. £24 paid July 2020 in advance for September 2020 has been deducted. £88 has been written off this year. At year end £196 was outstanding but £100 was received September 2021 and £96 is being actively pursued.			
<b>Notes * 2</b>	Funded income includes £8220 for SENCO support of additional staff members in 20/21 and £4050 for support in 21/22 Wages inc £8220 for this.			
<b>Notes * 3</b>	Surplus of £11426 used to increase redundancy provision by £1511 to £19482. Of £11426 £4050 is to support staffing for SEN for 21/22 but was received July 2021. Remaining £5865 transferred to reserves. Therefore £61058 held in reserves. Six months running expenses for 2021/22 are budgeted at £35000.			
<b>Notes * 4 &amp; 5</b>	£1006 from Co-op spent to develop our sensory area and purchase new coat rack £400 remains of grant. Remainder to spend 21/22. Disability Access grant restricted for two children spent 2021/22 on staffing for severe SEN			
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	P M Stead	P M STEAD	29/11/21	
	John Buttle	JOHN BUTTLE	29/11/21	





# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/  
members of

Ridgeway Methodist Children's Care Centre

On accounts for the year  
ended

31<sup>st</sup> August 2021

Charity no  
(if any)

1162802

Set out on pages

1 & 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2021.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

*S. Glenister*

Date:

23/03/2022

Name:

SARAH GLENISTER

Relevant professional  
qualification(s) or body  
(if any):

F. C. C. A

ASSOCIATION OF CHARTERED CERTIFIED ACCOUNTANTS

Address:

DEEPBLUE ACCOUNTANTS LTD

UNIT 112, 91 MAYFLOWER STREET

PLYMOUTH, DEVON. PL1 1SB

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.





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# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

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Signed:

*S. Glenister*

Date:

23/03/2022

Name:

SARAH GLENISTER

Relevant professional  
qualification(s) or body  
(if any):

F. C. C. A

ASSOCIATION OF CHARTERED CERTIFIED ACCOUNTANTS

Address:

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PLYMOUTH, DEVON. PL1 1SB



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