



## Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	April	2024		31	March	2025

### Section A Reference and administration details

Charity name

CHARITY TRANSLATORS

Other names charity is known by

N/A

Registered charity number (if any)

1162771

Charity's principal address

Queensgate House

48 Queen Street

EXETER

Postcode

EX4 3SR

#### Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Cari Bottois			
Isabel Santafe			
Tita Beaven		01/04/2024 to 27/08/2024	
Sylwia Biczuk			
Adrienn Gecse			
Hayley Carter-Smith			
Jenny He			

#### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		

#### Name of chief executive or names of senior staff members (Optional information)

N/A
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### Section B Structure, governance and management

#### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CONSTITUTION
How the charity is constituted	CHARITY INCORPORATED ORGANISATION

(eg. trust, association, company)

Trustee selection methods  
(eg. appointed by, elected by)

MEMBERS DECISION AT AGM

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The promotion of the efficiency and effectiveness of charities and charitable organisations that are carrying out purposes that are exclusively charitable according to the laws of England and Wales by the provision of a translation service to enable them to meet their purposes.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The main activities undertaken for the public benefit have been to offer advice and support to charities needing language services and supporting volunteer translation projects wherever possible.

We confirm that all trustees have regard to the guidance issued by the Charity Commission on public benefit.

## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

The key achievements in this financial year have been:

- Providing advice, guidance, and signposting in response to 93 requests for language support.
- Recruiting 477 new volunteers.

**Section E****Financial review****Brief statement of the charity's policy on reserves**

The charity's policy on reserves has been determined by the low cost model adopted to carry out its charitable purpose. The policy is to accrue reserves to meet the costs of continuing website managing, hosting and domain names. Charity Translators relies on volunteer support within an online environment to carry out its activities.

**Details of any funds materially in deficit**

N/A

**Section F****Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

**Signature(s)****Full name(s)**

Cari Bottois

**Position (eg Secretary, Chair, etc)**

Chair of Trustees

**Date**

19/07/2025



Charity Name Charity Translators	No (if any) 1162771
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## Receipts and payments accounts

CC16a

For the period from	Period start date 01/04/2024	To	Period end date 31/03/2025
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	167	-	-	167	-
		-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	167	-	-	167	-
<b>A2 Asset and investment sales, (see table).</b>	N/A				
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	167	-	-	167	-
<b>A3 Payments</b>					
Website (management, hosting, domain)	167	-	-	167	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	167	-	-	167	-
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	167	-	-	167	-
<b>Net of receipts/(payments)</b>	-	-	-	-	-
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>					
<b>Cash funds this year end</b>	-	-	-	-	-

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		-	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	-	-	-
	(agree balances with receipts and payments account(s))	#VALUE!	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		Cari Bottois	19/07/2025