



## **St Luke's with St Augustine's, New Catton Annual Parochial Church Meeting for 2025**



### **Including the Trustees' Report and Financial Statement for 2025 for the Parochial Church Council of St Luke's with St Augustine's, New Catton.**

**Registered Charity number 1162755**

**The Annual Parochial Church Meeting will be held on  
Monday 16 March 2026 at St Luke's Church Centre at 7:30pm.**

If you are on the Electoral Roll, please try and come.  
Please take some time to read through this report before the meeting.

#### **This report consists of the**

- **Trustees' Report**
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## Trustees' Report for the Year ending 31 December 2025.

The Trustees present their report with the financial statements of the charity for the year ended 31 December 2025.

### I. Reference and Administrative information

#### Church Addresses

St Luke's Church  
61, Aylsham Road  
Norwich  
NR3 2HF

St Augustine's Church Hall  
Gildencroft,  
Norwich  
NR3 1DS

#### Membership of the PCC (April 2025-April 2026)

Name	Church	Role	Term ends at APCM in	
Graham Kirk-Spriggs	Both	Team Vicar	Ex officio	
Judy Reynolds	St Augustine's	Parish warden	2026	
Andrew Windscheffel	St Luke's	Parish warden	2026	
Karen Wimhurst	St Luke's	PCC Secretary	2028	
Howard Green	St Augustine's	PCC Treasurer	2026	
Nicky Burr	St Luke's	Deanery Synod Rep	2026	
Sam Pittam-Smith	St Augustine's	Deanery Synod Rep	2028	
Dot Lenton	St Augustine's	Elected Lay Rep	2028	
Debbie House	St Augustine's	Elected Lay Rep	2027	
VACANCY (1)	St Augustine's	Elected Lay Rep		
Martin Wimhurst	St Luke's	Elected Lay Rep	2028	
VACANCY (5)	St Luke's	Elected Lay Rep		
Parish wardens		2		
Elected Members		3 (+6 vacancies)		
PCC Officers		2		
Deanery Synod Reps		2		
Diocesan Synod Rep		0		
Ex Officio		1		
Co-opted		0		
<b>Total possible PCC membership</b>	<b>17</b>	<b>Actual PCC Membership: 10</b>		

## Membership of the District Church Councils

St Augustine's DCC		
Name	Role	Term Ends
Graham Kirk-Spriggs	Team Vicar	Ex officio
Judy Reynolds	Parish Warden	2026
VACANCY	Deanery Synod	
Howard Green	Treasurer Parish Safeguarding Officer	2026
Debbie House	DCC Secretary	2026
Phil Kerrison	Elected Lay Rep	2026
Dot Lenton	PSO Children & Young People	2028
	Elected Lay Rep	
Tim Lenton	Elected Lay Rep	2028
Sharon Bygrave	Elected Lay Rep	2026
VACANCY (3)		

St Luke's DCC		
Name	Role	Term Ends
Graham Kirk-Spriggs	Team Vicar	Ex officio
Andrew Windscheffel	Parish Warden	2026
Karen Wimhurst	DCC Secretary	2028
Martin Wimhurst	Elected Lay Rep	2028
Nicky Burr	Deanery Synod Rep	2026
Sam Pittam-Smith	Deanery Synod Rep	2028
Frances Cooke	Elected Lay Rep	2028
Jill Dyer	Elected Lay Rep	2028
Liz Jones	Elected Lay Rep	2027
Martin Smith	Elected Lay Rep	2028

### Appointed by the PCC

Electoral Roll Officer:	Mark Smith
Safeguarding:	Phil Gazely (St Luke's: Children and Adults at Risk) Howard Green (St Augustine's: Adults at Risk) Dot Lenton (St Augustine's: Children)
Independent Examiner:	Samantha Hubbard
Parish Bookkeeper:	Steven Bacon (St Augustine's) John Nicholas (St Luke's)

### **Our Banks**

Barclays plc (St Luke's current and deposit accounts)

TSB (St Augustine's current account)

CBF Church of England deposit account (CCLA) (St Luke's)

Norwich Credit Union (St Luke's loan guarantee fund).

## **II. Structure, Governance and Management**

On 20<sup>th</sup> September 2021, a Pastoral Scheme was made by the Church Commissioners in pursuance of the Mission and Pastoral Measure 2011, the Right Reverend Graham, Bishop of Norwich, having consented thereto.

The benefice of Sprowston with Beeston Saint Andrew, the benefice of Christ Church, New Catton, the benefice of Norwich, Saint Mary Magdalene with Saint James and the benefice of Saint Luke with Saint Augustine, New Catton in the diocese of Norwich shall be united to create a new benefice which shall be named "The Benefice of Sprowston and North Norwich Team Ministry", and the area of the new benefice shall comprise the parish of Sprowston with Beeston Saint Andrew, the parish of Christ Church, New Catton, the parish of Norwich, Saint Mary Magdalene with Saint James and the parish of Saint Luke with Saint Augustine, New Catton, which parishes shall continue distinct.

### **Structure**

The PCC is a charity registered with the Charity Commission; Registered Charity number 1162755.

It is listed in the Charity Commission Register as the Parochial Church Council of the Ecclesiastical Parish of St Luke's with St Augustine's, New Catton.

The PCC is a corporate body established by the Church of England. It operates under the Parochial Church Council Powers Measure.

The PCC is chaired by the team vicar. It is the decision-making body of the Parish and is accountable to the Diocese.

The PCC is responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. The full PCC met twice times during the year.

Each Church has its own DCC, which is responsible and accountable to the PCC for the day-to-day operation of its church. Each DCC is chaired by the team vicar.

We pay a bookkeeper to serve St Augustine's DCC and to prepare the end of year accounts for the PCC, a hall bookings manager for St Augustine's, and cleaners for both churches. These are employed as contractors.

The PCC Quorum is 5 (1/3 of lay representation under current Parish scheme) which includes the team vicar and at least one member of each DCC.

The Parish Wardens and the team vicar meet each month to plan and review the month ahead.

### **Appointment of PCC/DCC Members**

The method of appointment of PCC members is set out in the Church Representation Rules and governed by a parish scheme which was last revised in 2018 and ratified by Bishop's Council on 23<sup>rd</sup> May 2019.

All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll and are then eligible to stand for election to the PCC after a 6-month period. Vacancies are advertised in each church.

### **Meetings**

The team vicar chairs the PCC and DCCs. In the case of a vacancy, this role is performed by the churchwardens.

The PCC normally meets four times each year.

Each DCC normally meets four times each year.

Additional meetings can be called by the Parish Wardens or the team vicar.

### **Period of Service**

Parish Wardens are elected annually.

All other members are elected for a three-year period.

Members can stand for re-election at the end of their period of service.

PCC Reps are elected annually from their DCC.

### **Payments to PCC Members**

The incumbent receives a stipend from the Church of England and reasonable out of pocket expenses and is ex-officio chair of the PCC and the two DCCs. No other members receive any payments except for reimbursement of out-of-pocket church related expenses.

### **PCC Sub-Committees**

Safeguarding

Standing Committee

In addition, St Luke's DCC also has a Fabric Committee.

## **Public Benefit**

Any member of the public may take part in Church of England activities and services. The PCC also provides, promotes or facilitates services available to groups of people including children and young people, people on low incomes, the elderly, refugees, the homeless, people with mental health issues, ethnic minority groups and others in need or considered vulnerable.

The structure of the Church of England focuses each PCC on a specific geographical area, the ecclesiastical parish. Religious services, which are open to all, take place in the parish churches and buildings, or by agreement in other local facilities.

Within the parish, the church seeks to serve the whole community. However, not all funds will necessarily be spent on projects within the parish, as we seek to support the mission of the whole church, so may, for example, develop links with a community in another area or country. St Augustine's for example supports charity work in Uganda.

St Luke's gives 5% of its annual income to charities.

## **Risk Management**

The Trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. All Barclays accounts require two signatories for making payments to external accounts by cheque or online.

The major risks to which the PCC is exposed are reviewed regularly. These include:

- Regulatory and legal position
- Financial position
- Health and safety including the buildings and their surroundings
- Risks arising from the activities of each Church, including risks to reputation.

Operational risk management activities such as hazard management and prevention, the protection of children and vulnerable adults, insurance and local risk assessments are delegated to the DCCs. DCCs are charged with having appropriate systems and processes in place, with appropriate review intervals, to manage those risks.

## **Safeguarding**

The following policy was agreed at the District Church Councils (DCC) meetings held at St. Luke's and St Augustine's:

In accordance with the Church of England Safeguarding Policy our two churches are committed to:

- Promoting a safer environment and culture.
- Safely recruiting and supporting all those with any responsibility related to children, young people and vulnerable adults within the church.
- Responding promptly to every safeguarding concern or allegation.
- Caring pastorally for victims/survivors of abuse and other affected persons.
- Caring pastorally for those who are the subject of concerns or allegations of abuse and other affected persons.
- Responding to those that may pose a present risk to others.

The Parish will:

- Create a safe and caring place for all.
- Have a named Parish Safeguarding Officer (PSO) to work with the incumbent and the PCC to implement policy and procedures.
- Safely recruit, train and support all those with any responsibility for children, young people and adults to have the confidence and skills to recognise and respond to abuse.
- Ensure that there is appropriate insurance cover for all activities involving children and adults undertaken in the name of the parish.
- Display in church premises and on the Parish website the details of who to contact if there are safeguarding concerns or support needs.
- Listen to and take seriously all those who disclose abuse.
- Take steps to protect children and adults when a safeguarding concern of any kind arises, following House of Bishops guidance, including notifying the Diocesan Safeguarding Adviser (DSA) and statutory agencies immediately.
- Offer support to victims/survivors of abuse regardless of the type of abuse, when or where it occurred.
- Care for and monitor any member of the church community who may pose a risk to children and adults whilst maintaining appropriate confidentiality and the safety of all parties.
- Ensure that health and safety policy, procedures and risk assessments are in place and that these are reviewed annually.
- Review the implementation of the Safeguarding Policy, Procedures and Practices at least annually.

Each person who works within this church community will agree to abide by and have due regard <sup>1</sup> for this policy and the guidelines established by this church.

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<sup>1</sup> What does 'due regard' mean? Where legislation – whether an Act of Parliament or a Church Measure – imposes a duty on a person to “have due regard” to guidance of this sort, the law understands that duty in a particular way. The legal duty to have due regard means that the person to whom the guidance is directed is not free to follow the guidance or not as he or she chooses. As a matter of law, the guidance should be given great weight and must be followed unless there are ‘cogent reasons’ for not doing so (see below). What is meant by ‘cogent reasons’? ‘Cogent reasons’ are reasons that are clear, logical and convincing. It will be very rare indeed for there to be cogent reasons for not following House of Bishops guidance on safeguarding. Cogent reasons are likely to arise only where the guidance does not contemplate a particular, unusual situation arising so that it

The Safeguarding Officers are:

St Luke's:	Phil Gazely
St Augustine's:	Howard Green

Health and Safety:	Parish Wardens
Insurance, Alarms and Fire Protection:	Treasurer and Parish Wardens.

### **III. Aims and Purposes**

The Parochial Church Council (PCC) of New Catton: St Luke with St Augustine has the responsibility of cooperating with the team vicar in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

The PCC is also specifically responsible for the maintenance of St Luke's Church Centre, 61 Aylsham Road and St Augustine's Hall, The Gildencroft, Norwich, but delegates this to the respective DCC.

The 2015 Parish statement states that "we are a diverse and inclusive community that values compassion and personal transformation through Jesus Christ."

### **IV. Objectives and Activities**

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at both churches. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, we have considered the Commission's guidance on public benefit and the supplementary guidance on charities for the advancement of religion. We try to enable people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust.

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becomes necessary to take a different approach from that set out in the guidance in order to meet the particular circumstances of the case. When would 'cogent reasons' be applied? A person who is required to have due regard to the guidance should not simply take it on him- or her-self to decide that there are cogent reasons for departing from the guidance. Such a decision should be taken – if at all – only after case-specific advice has been obtained from both the diocesan safeguarding adviser and the diocesan registrar.



- Provision of pastoral care for people living in the parish.
- Mission and outreach work.

To facilitate this work, it is important that we maintain the fabric of the buildings mentioned above.

### **Worship and Prayer**

The PCC is keen to offer a range of services during the week and over the course of the year that our community may find both beneficial and spiritually fulfilling. We offer alternating services of Holy Communion and Morning Worship on a Sunday.

Both congregations worship in their buildings, with St Luke's offering online access to the service using the St Luke's Youtube Channel.

All are welcome to attend our regular services. The average weekly in-person attendance, counted during October was forty five across both churches.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life; in marriage public vows are exchanged with God's blessing; and through funeral services friends and family express their grief and give thanks for the life which is now complete in this world and commend the person into God's keeping. We had one baptism in 2025, three funerals and zero weddings.

### **V. Incumbent's Report**

*O give thanks to the Lord, for he is good,  
for his steadfast love endures for ever.*

<sup>2</sup> *O give thanks to the God of gods,  
for his steadfast love endures for ever.*

<sup>3</sup> *O give thanks to the Lord of lords,  
for his steadfast love endures for ever;" – Psalm 136*

If there's one thing I think the world needs now, more than ever is love and mercy. We've had a year of large scale conflicts on the world stage, and for many it seems like we're living through a time of great insecurity.

But even in those times, there are opportunities. There is need and people to reach out to, and our job as a church is to be hands of mercy and God's goodness in the world.

We've done that this year through small but meaningful acts. Through our lunch club at St Augustine's, to collecting Christmas Presents for children in care. From Carols at the Pub, to our coat collection with Norwich Rotary, all of it has contributed.

There is a lot to be thankful for, and things have changed this year. We said farewell to a few people, to Nicky Burr as she was accepted for training as a Priest in the Church of England. My personal thanks go to her, and for all that she has and continues to contribute to our church.

We also said farewell to our ex-Church Warden Fran who moved on to pastures new in Essex. Thank you too Fran for all that you've contributed to our shared life. There are so many people to thank for all their tireless efforts, particularly Andrew and Judy our fantastic wardens and all the DCC and PCC members who give so much time and effort to what we do.

As we go into 2026, I hope that we can have even more fun, work together and be those hands of mercy and love in our community.

*The Rev'd Graham Kirk Spriggs, Team Vicar*

## **VI. Parish Activities**

### **a) Electoral Roll Report**

This year's Electoral Roll has just been an update, following a complete revision last year.

There have been two names removed from the Roll for St Augustine's with 24 now on the roll.

There have been 5 names removed from the roll for St Lukes, and I'm pleased to report that the Roll for St Lukes has increased, with the addition of 10 new people. This brings the number to 43.

This now gives a total of 67 across both our parishes for the 2026 Electoral Roll.

*Mark Smith Electoral Roll Officer*

### **b) Deanery Synod**

The Deanery Synod is part of the way the Church of England gives people at different levels a chance to discuss key issues and organise the church's ministry and mission. It sits between the parishes with their Parochial Church Councils (PCCs) and the full diocese, with its Diocesan Synod. It is convened by an Area or Rural Dean and Lay Chair and consists of all the licensed clergy in the Deanery and lay people elected by the parishes at their Annual Parish Church Meeting. Lay members serve for three years.

The parish of St Luke's with St Augustine's is part of the Norwich North Deanery, which comprises the benefices of Drayton; Hellesdon; Horsford, Felthorpe and Hovingham; Horsham, Spixworth and Crostwick; Mile Cross; Old Catton; Sprowston & North Norwich Team Ministry (of which St. Luke's with St Augustine's is a part) and Taverham with Ringland. The Norwich North Deanery Synod meets three times a year and its business is organised by a small Standing and Pastoral Committee which has both clergy and lay members. It also organises an annual Ascension Day service which this year was hosted by St Mary and St Margaret's in Sprowston, and we were delighted to welcome friends from Sprowston Methodist Church and Gage Road Chapel.

Meetings this year have included a presentation about fundraising and how to run a Pastoral Principles or Living in Love and Faith Course.

As a member of Deanery clergy, the Rev'd Graham Kirk-Spriggs is a member of the Deanery Synod. Nicky Burr who previously represented the parish has stood down due to training for Ministry, and we thank her for her service, Sam Pittam-Smith is still serving her term after being elected at the APCM last year, so one place is still vacant.

*The Revd Graham Kirk-Spriggs*

### **c) Summary of our Finance Report**

See the St. Augustine's report (VII c) and St Luke's report (VIII c) below and the Financial Statement (attached).

## **VII. St Augustine's Reports**

### **a) St Augustine's Warden's Report**

St Augustine's has had a good year with services well attended and with occasional new faces. We continue to enjoy Graham's ministry and also that of Liz Cannon, Eleanor Langan and various lay ministries and AWAs.

### Monday 'Open House'

Our Monday 'Open House' from 10.30 to 2.00 continues with Debbie and Graham cooking delicious meals for our regulars. This continues to be funded by on-the-day donations which have covered both the cost of food this year, and a donation of approximately £400 towards Hall expenses and enabled us to employ a refugee for two hours each week to help with washing up. This frees us to spend time with our guests. We have about 14-18 people, not members of our Sunday congregation, who come most weeks and with whom we have built good relationships. We quite often have others who drop in occasionally or as one-off visitors. Several regulars have also attended the karaoke nights and now our film night also.

### Garden Makeover

In the summer a local charity, RippleActs carried out a makeover of the garden. Despite the drought we hope some of the plants will have survived – time will tell! We were very grateful for their efforts and donated to their funds. Work has been done on the large sycamore to make it safe and less encroaching.

### Benefice Praise and Picnic

In August we had an across the Benefice Praise and Picnic in the Old Church which was enjoyed by all who attended. It was good to use the grounds for the picnic as well. Definitely one to be repeated.

The Wednesday Taize group continued led by Debbie attended by 8-10 people. A welcome oasis of calm in the week.

### Christmas

Christmas was good with Carols and Cocoa in the Old Church after late-night opening in St Augustine's Street and Midnight Communion, both well attended. These services raised £130.90 for the Churches Conservation Trust.

We hosted a Christmas Day lunch for 30+ people, thanks to various donations of food and money. A good time was had by all. Huge thanks to Carrie and her team of volunteers.

Occasional karaoke nights were held this year organised by Sharon and Debbie. 'Bohemian Rhapsody' was a game-changer. Anyway we enjoyed doing it! We have also just started a monthly Film Night and discussion run by a member of the congregation who is a film/media student. The first one was most enjoyable with a good community feeling to the evening as were the karaoke nights.

### Thanks

As always, massive thanks go to Robert for his continuing help and generosity and to Matt and Howard for their endless work regarding the maintenance of the building. And thank you Matt for organising solar panels to be installed.

Anglia Square continues to pose challenges to us as it is demolished and redeveloped. We look forward to the construction of Angel Yard which will bring new people into our area of ministry and probably at least one new family to join our congregation.

*Judy Reynolds*

#### **b) District Church Council (DCC)**

Our DCC met every 2-3 months over the year, with meetings well attended by those in post. We were very sad that Dot and Tim Lenton stepped down. New members are needed as the DCC now numbers just six.

In recent months to Feb 2026 we decided to close our Wednesday Bible Study, Silent Prayer and Taizé groups, which had met continuously from July/Aug 2022, a necessary decision re upcoming time constraints. Our attendees will be pleased to come to the monthly sessions with Norwich Taizé Group at St Luke's. With these closures the DCC realised we need to suspend Norwich Christian Meditation Centre for now to await renewed interest and new impetus.

*Debbie House*

#### **c) Finance**

Arrangements regarding our bookkeeping have been working well again this year. We are extremely grateful for the joint working of all those involved in doing and in supporting. Thank you Steve and Debbie.

Our finances are not on a year by year sustainable footing. The hire of our hall is either a congregational expense or it's a source of income depending on which definitions and calculations are used. However, the DCC are clear that part of our congregation's ministry and giving to the community is to carry out the kind of activities that we do in it.

However, our overall cash position at the moment is very buoyant. We are very pleased to be able to pay all of our Parish Share and to be on top of our Tithing of income to three charities. We have also been able to pay for solar panels on the hall roof which now bring in some income which we are allocating against our gas and electricity costs.

We have been blessed again with a government grant facilitated by Norwich City Council for minor capital works on the fabric of the hall. This has really helped us stay on top of our maintenance, (see Fabric Report).

*Howard Green*

#### **d) Fabric Report**

St Augustine's Hall dates from 1915 and was subject to a major rebuild in 1994-95. It is cleaned weekly but is subject to an ongoing degree of considerable wear and tear

both from church use and hall hirers. The yard on the north side of the building is the responsibility of the DCC but is normally accessible to the public.

#### Routine work

Intermittent attention was given to internal issues such as replacing batteries and bulbs, mending toilet seats, tightening hinges/handles/chair joints, reseating door seals, door closer adjustment and carpet cleaning. Externally there was repositioning of displaced roof tiles, re-seating external paving slabs and regular emptying of gutters.

#### Damp reduction

Further grant money received via the city council (under the UKSPF scheme) allowed completion of the external repointing project started during 2024, together with internal replastering at the west end. This work was completed in the spring and summer, and the rot-affected west window was also extensively restored. During the lowering of the external soil level at the west end in March, the underground water main was inadvertently damaged: the leak was subsequently identified and rectified within 48 hours.

#### Lighting

During July, the 12 obsolete fluorescent lights in the hall and downstairs storeroom were replaced with modern LED strips as a DIY exercise – this much improved the lighting at lower running costs. The remaining four light fittings in the occasionally-used upstairs room will be replaced in due course once they become completely unserviceable. At the same time, obscuration bars were added to the kitchen windows to replace the old net curtains at the suggestion of the city council's environmental health officer.

#### Garden

The grounds around the hall benefitted from a generous project by RippleActs in August to replace rough grass areas with planted beds. We fitted an external tap to allow summer watering of plants, and two Sunday afternoons of community gardening were subsequently arranged in the autumn to help control weed growth. In July, a large fall of branches from the sycamore tree in the yard are led to temporary closure of the through route. The debris was cleared promptly and the area taped off pending inspection by a tree surgeon and appropriate trimming work planned for early 2026.

#### Photovoltaic panels

A DCC decision was made in the autumn to go ahead with investing some of Phyllis Seaman's legacy money to install 24 solar panels on two-thirds of the south-facing roof (the grid connection was unable to support the originally intended 36 panels). The intention is to generate both electricity for the hall itself and future additional income by exporting the summer surplus to the grid. The installation of panels and battery system was successfully completed in early November and this has so far been providing impressive amount of power even during the winter months.

However, the need to switch provider and delays in getting the necessary smart meter installation has meant the export facility will not be fully up and running until spring 2026

*Matthew Williams*

#### **e) Worship on a Sunday**

There were usually two Holy Communions and two Morning Worships each month during 2025 with a welcome variety of liturgies chosen by the day's leader. Within the liturgical framework we have continued to prioritize silence, chanting, and opportunities for *ad hoc* participation from anyone and everyone, especially after the sermon.

Numbers as always have varied from week to week, but with no significant drops or increases. Often what may look scanty at the beginning of a service was fleshed out over the first half an hour of the service. We tended to average around 16 participants each week.

We have continued to appreciate Graham Kirk-Spriggs' heartfelt, honest, funny, expressive, informative leadership and sermons. We have been grateful for retired clergy, Liz Cannon's and Eleanor Langan's ability to lead, preach, and take communion. Since Tim Lenton stepped back in the Autumn Anna Green has taken on the rota. There has been a nice expansion in numbers of those willing to take on leadership, preaching, prayers and reading, from both within and outside the regular congregation. Lay leaders of the service were Howard Green, Phil Kerrison, Carrie Sant, Debbie House, and Tim. Lay preachers were Howard, Carrie, Tim, and Anna (Lectio).

Since the Autumn the music 'group' has in the main become a duo of Matt Williams (piano) and Anna (violin), though occasionally with participation from Phil and Steve Fiske on guitars and Martin Wyatt on piano or violin. After Tim and Dot stepped back, Anna mostly chose the music from *Mission Praise*, though occasionally from other sources, and has become the leader. Occasionally Carrie or Phil have chosen the music when she was away. Matt continued to enliven our outros with funky rewrites of traditional hymns.

We have mightily appreciated our churchwarden, Judy Reynolds' unfailing, cheerful, efficient preparation of the Hall for worship each week, aided by Robert Spooner. We have relished Robert's generous refreshments after each service, and a monthly birthday cake provided by a few cooks.

*Anna Green*

## **VIII. St Luke's Reports**

### **a) St Luke's Warden's Report**

Now in my second year serving as Churchwarden, I continue to value the experience and understanding gained through this role. The support provided by you and members of the DCC/PCC has been greatly appreciated and has been extremely valuable whenever I've needed assistance.

#### Church Family

Our church membership has continued to grow steadily, despite some long-standing members moving away or being called to their next stage of service. We have been truly blessed by the arrival of several new and very talented members who have joined our church family, with most now actively contributing to various roles within our services.

#### Church Building

The church building continues to be used for worship, parish activities, office space and community events. Room hire rates were reviewed during the year and it was agreed that they would remain at their current level.

We organised three working parties in April, June and September to help with keeping the grounds tidy, making the grounds welcome for all. A huge thank you from me for all the help we received and the volunteers from our wonderful congregation.

We are also currently exploring the feasibility of engaging a maintenance person to clear the area at the back of the church and to support its ongoing upkeep. This would not only significantly improve the appearance of the grounds but would also enable the window cleaner to gain safe and unobstructed access to all windows.

The parish is currently still very patiently awaiting the formal report and recommendations arising from the Quinquennial Inspection carried out by the appointed architect one year ago. Notwithstanding this, several issues have recently been identified that require our attention. These will be our priorities for 2026 and include the following:

- External redecoration of certain window frames and the cross on the front window, where the stained finish is failing. This work is necessary to protect the timber and prevent further deterioration.
- Clearing of gutters and downpipes, as significant moss growth on the roof is washing down into the guttering.
- Repair of broken and loose paving slabs between the road and the church, which currently present a trip hazard, which may likely cause harm.



- We are grateful for the continued support of volunteers who assist with maintenance, cleaning, and improvement works. Plans are in place to organise more working parties during the spring and summer months to support ongoing maintenance and minor improvement projects.
- Full electrical and lighting conductor testing has been identified as a priority and is scheduled to be completed during the coming year.
- Investigation and repair of the lower ground floor urinal cistern, which is continuously filling.

All these items will need to be addressed in due course, subject to the receipt of the Quinquennial Inspection report and the prioritisation of works by the DCC. For these to happen, we will really do need your help and support with gifting and fundraising this year to complete these repairs. Your thoughts, support, and ideas on how we can achieve this would be gratefully received and appreciated by the DCC.

### Parish Event

In September, we held a very successful car boot sale, attracting visitors from far and wide. Attendees were also treated to an excellent bacon and sausage bap, deliciously prepared by our Vicar, Graham, and Caren. A big thank you also goes to everyone who helped on the day. Many people asked when the next one would be, so we are pleased to say that another car boot sale is being planned for this spring.

### Christmas

We also enjoyed a very busy and successful Christmas period. We truly pushed the boat out, with the PCC organising no fewer than 14 events across St Luke's, St Augustine's, and several external venues. All these events proved to be productive, and once again our sincere thanks go to everyone who volunteered their time and support.

As always, our Christmas Carol Service was extremely well attended. We were especially blessed to have seven musicians and two choirs this year, whose talents created a memorable and uplifting atmosphere. In my view, it was the best Carol Service I have witnessed at St Luke's.

### Thanks

I would like to sincerely thank all our Church members for your continued support, both to me personally and to our Church as a whole. Your commitment and faithfulness are deeply appreciated. As we look ahead to what promises to be a challenging year, with many important works to be completed, I am grateful for your ongoing support and dedication. Together, I feel confident we can meet these challenges and continue to strengthen our Church.

I truly believe that when people pray, blessings occur and what may seem like coincidences often unfold. This has happened many times at St Luke's. Please keep praying everyone. It is uplifting for the PCC/DCC to know that we are being held in prayer.

Heavenly Father,

As we meet this evening, we ask that you guide our discussions by your Holy Spirit. May we be blessed with more members willing to serve as part of our DCC. May all that we do be for the building of your Church and for the glory of your holy name; through Jesus Christ our Lord.

Amen.

*Andrew Windscheffel*

### **b) District Church Council (DCC)**

The DCC is the decision-making body of St. Luke's and as such meets regularly to discuss mainly the business side of church life. The DCC has delegated some decisions to a dedicated sub-committee, the Fabric Committee, which reports and advises on the maintenance and improvements required for our building; the most expensive requirements must be approved at DCC meetings.

We are grateful for Martin for keeping us up-to-date on the finances. Phil has joined us at some meetings or when unable to attend has sent a report on Safeguarding, informing us of any issues (thankfully none this year), changes in procedure and making sure we are all trained and understand what to do if we are ever concerned. Safeguarding is always the first item on every agenda.

We have enjoyed our meetings this year, discussing church events, mission ideas, and synods. Hopefully we are supporting both Graham and the congregation in the work we have done. We certainly appreciate Graham serving drinks, cakes or cheese when we meet.

Thanks to all PCC/DCC members for their love and care for St Luke's: the building itself as well as the community, both those worshipping and all those in the parish.

*Karen Wimhurst*

### **c) St Luke's Finance Report**

I am pleased to report that our planned giving increased slightly by £680 from that received in 2024 and we ended 2025 with a total of £29,229. Gift Aid Reclaim for funds received during 2025 ended at £3,994 which was received from HMRC thanks to the sterling efforts of Simon Snell. Revenue from Hall Hire was up £1,129 on that from 2024 and ended the year at £20,475 – many organisations have stated how lovely it is to use our building and of course we rent out Rooms 1, 2 & 3 all year

around to YMCA and Hope-In-Action. Many thanks to those two organisations for hiring our building.

St Luke's portion of the Parish Share had increased to an all-time high of £37280 and thanks to all St Lukes members we managed to settle 10/12ths of this – ie £31067.

Running costs (gas and electricity) were £10,077 which is a significant increase of £2,109 compared to 2024. With more and more hirers wanting to use our building, these costs will probably increase again in 2026.

As is the norm, most of our reserves are held with Barclays Bank and the closing balance at year end in our Community Account (general fund usage) was £17,565.

This included amounts of £3,650 for Community Events & £8,006 for the Fabric.

We also hold an amount of £2,822 in the Business Premium Account with regards to the interest being earned on the Miss Pratt shares. These shares are held in the Church of England Investment Fund.

*John Nicholas*

#### **d) The Fabric Committee**

The St Luke's Quinquennial Inspection was carried out in April 2025. While the formal report from the inspecting architect is still awaited, several initial recommendations have been identified which will need to be addressed during the coming year.

In parallel, work is required to begin developing detailed plans to improve the accessibility of St Luke's Church Centre. Achieving significant improvements in accessibility will require significant building works, and as such this will be a major project requiring substantial external funding. It is anticipated that the planning, fundraising, and delivery for this work will extend over several years.

Martin continues to work closely with contractors to ensure that our Church building is properly maintained and remains safe for all to use.

#### Work Undertaken in 2025

- Completion of electrical works to Rooms 1, 2, and 3 (ground floor) to increase the number of available electrical sockets.
- The heaters in Rooms 1 and 3 were swapped with two heaters from the function room, and several additional wall sockets were installed in Rooms 1, 2, and 3 to enable YMCA and Hope in Action to work safely and comfortably with all the required equipment. The DCC would like to record its sincere thanks to Martin Wimhurst for organising the electrician and ensuring that these electrical works were carried out
- Organisation of three working parties to tidy and improve the external areas of our church.
- Agreement to increase the ambient building temperature during the winter months to 17°C. This decision was taken to enable the rooms to quickly warm-up to 21°C when rooms are hired out.

- The Fire Safety Procedure was updated and now includes all rooms located on the ground floor.
- Room hire rates were reviewed and it was agreed that they will remain at their current level.

#### Current Plans for 2026 and Beyond

- Completion of full electrical and lighting conductor testing within the current year.
- We have now received our Options Appraisal from Spire Property Consulting for proposals to improve accessibility throughout the building, with particular emphasis on:
  - Converting existing toilet facilities into self-contained, gender-neutral cubicles.
  - Providing a minimum of two fully accessible toilet facilities.
- Exploration of the feasibility of installing a wheelchair access lift within the main stairwell, noting that this would require remodelling of the stairwell entrance and exit doors.
- Review of options to remodel the fire escape route from the downstairs function room, as the current configuration does not adequately support the evacuation of wheelchair users.
- Organisation of volunteer working parties during the spring and summer months to support ongoing maintenance and improvement works.
- Ongoing reviews are taken of our room hire rates, to be in line with any future energy price increases.
- Continued monitoring and review of church heating usage to ensure energy efficiency and avoid any unnecessary energy waste.

*Andrew Windscheffel*

## **Financial Statement for 2025**

- A verbal report will be given at the meeting of the overview. Examined accounts will be presented at a later date.

# **Agenda for the Annual Parochial Church Meeting for 2025**

**Meeting to be held on 16 March 2026 at 7.30pm  
St Luke's Church Centre**

*Only those on the new church Electoral Roll are allowed to comment or vote.*

1. Apologies for Absence
2. Minutes of last year's APCM
3. Questions arising from Formal Reports
  - a. Trustees Report.
    - i. Parish Activities
    - ii. St Luke's Activities
    - iii. St Augustine's Activities
  - b. Financial report:
    - Verbal Report on Accounts
    - Motion to delegate final accounts scrutiny to PCC and separate congregational meetings if requested.
4. Elections and Appointments
  - a. Elect Members for the PCC and DCCs  
(Nomination Forms are available in both churches)
  - b. Appoint an independent Auditor/Examiner
5. Setting the Date for next year's APCM
6. Any other Business – to be notified to Graham Kirk-Spriggs before the start of the meeting (graham.kirk-spriggs@outlook.com)

## PARISH OF ST LUKE'S WITH ST AUGUSTINE'S NEW CATTON

### ANNUAL PAROCHIAL CHURCH MEETING

5 April 2025

The Annual Church Meeting was held at St Luke's Church on Monday 5 April 2025. Rev Graham Kirk-Spriggs presided. There were 29 attendees.

#### 1. Apologies

Apologies were received from Debbie House, Carrie Sant and Tim Lenton.

#### 2. Acceptance of Minutes of 2024 Annual Meeting

Accepted and approved unanimously.

#### 3. Questions arising from Formal Reports

##### a. Trustees report

No questions raised.

##### b. Financial Statement

Note of thanks given to Howard Green, Steve Bacon, Debbie House and Martin Wimhurst.

#### 4. Elections and Appointments

At the **Annual Meeting of the Parishioners** on 5 April 2025, Judy Reynolds and Andrew Windscheffel were elected as the church wardens for the Parish.

Nicky Burr was re-elected as Deanery Synod Representative. She explained the work of the Deanery Synod as she would be standing down during the year and we would need a replacement. Sam Pittam-Smith was duly elected to stand for the Parish this year as well.

##### **Election of the DCCs**

The lay members of the two DCC's in addition to the church wardens and Deanery Synod reps will be:

##### **St Augustine's**

Sharon Bygrave  
Howard Green  
Debbie House  
Phil Kerrison  
Dot Lenton  
Tim Lenton

##### **St Luke's**

Frances Cooke  
Jill Dyer  
Liz Jones  
Sam Pittam-Smith (Deanery Synod Rep)  
Martin Smith  
Karen Wimhurst  
Martin Wimhurst

Graham spoke about the sad loss of Andrew Partridge, especially his contribution to the DCC this last year. We will miss him, his laughter and his sense of fun.

#### **Appointment of Independent Examiner of Accounts**

Samantha Hubbard will stand as our independent examiner. All agreed.

**5. Date for the APCM 2025**

The meeting for next year will be 16 March 2026 at 7:30pm.

**6. All other business**

Graham explained that Martin Wimhurst was stepping down as bookkeeper for St Luke's, a role he had held for the last six years. Graham himself has appreciated his help and support for the last three and a half years, noting that Martin never expects any thanks: a gift was given.

John Nicholas has been on the PCC and DCC, supporting with his pastoral heart and as a quiet encourager. He is now taking on the role of bookkeeper.

Graham added his 'Vicar's Points'

He thanked everyone for all they give and all they contribute to the life of the church, noting the church is not a building. He is blessed to work alongside such deeply committed people; magnificent and wonderfully beloved by God.

Graham closed the meeting with prayer.



# Norwich New Catton St Luke PCC

Financial Statement for the Year Ended 31 December 2025

Receipts and Payments Accounts

	Note	Unrestricted Fund £	Designated Fund £	Restricted Fund £	Endowment Fund £	Total 2025 £	Total 2024 £
<b>Receipts</b>							
<b>Voluntary receipts:</b>							
Collections at Services	3	966.74	-	-	-	966.74	1,157.89
Planned giving	3	37,362.90	-	-	-	37,362.90	31,335.00
All other giving/voluntary receipts	3	8,549.66	-	-	-	8,549.66	12,401.44
Grant Income	3	-	-	-	-	-	2,923.31
Legacies Received (Capital Value)		12,432.38	-	-	-	12,432.38	-
Gift Aid recovered		3,993.73	-	-	-	3,993.73	12,062.95
		63,305.41	-	-	-	63,305.41	59,880.59
<b>Activities for generating funds</b>	3	959.25	-	-	-	959.25	894.39
Investment income		-	-	275.60	-	275.60	270.91
Church activities	3	26,641.29	-	-	-	26,641.29	25,651.88
Other income	3	-	-	-	-	-	62,220.77
<b>Total receipts</b>		<b>90,905.95</b>	<b>-</b>	<b>275.60</b>	<b>-</b>	<b>91,181.55</b>	<b>148,918.54</b>
<b>Payments</b>							
<b>Church activities:</b>							
Parish share		52,052.94	-	-	-	52,052.94	44,344.60
Clergy and Staffing costs	4	6,790.85	-	-	-	6,790.85	7,198.40
Church running expenses	4	20,743.26	978.63	579.00	-	22,300.89	22,176.24
Mission giving and donations	4	2,650.00	5,100.90	-	-	7,750.90	250.00
Building work and repairs	4	16,506.11	1,015.20	687.58	-	18,208.89	2,447.32
Administration Costs	4	6,409.69	-	-	-	6,409.69	1,670.72
Other expenditure	4	171.29	-	-	-	171.29	564.94
		105,324.14	7,094.73	1,266.58	-	113,685.45	78,652.22
<b>Cost of generating funds</b>	4	4,714.05	-	-	-	4,714.05	1,918.69
<b>Total Payments</b>		<b>110,038.19</b>	<b>7,094.73</b>	<b>1,266.58</b>	<b>-</b>	<b>118,399.50</b>	<b>80,570.91</b>
<b>Excess of payments over receipts</b>		<b>- 19,132.24</b>	<b>- 7,094.73</b>	<b>- 990.98</b>	<b>-</b>	<b>- 27,217.95</b>	<b>68,347.63</b>
<b>Transfers between funds</b>		<b>- 4,069.18</b>	4,069.18	-	-	-	-
		<b>- 23,201.42</b>	<b>- 3,025.55</b>	<b>- 990.98</b>	<b>-</b>	<b>- 27,217.95</b>	<b>68,347.63</b>
<b>Cash at bank and in hand at 1 Jan</b>		72,641.48	14,906.83	6,119.85	-	93,668.16	25,320.53
<b>Cash at bank and in hand at 31 Dec</b>		49,440.06	11,881.28	5,128.87	-	66,450.21	93,668.16

## Statement of Assets and Liabilities

	Note	Unrestricted Fund £	Designated Fund £	Restricted Fund £	Endowment Fund £	Total 2025 £	Total 2024 £
<b>Cash Funds</b>							
Bank Current Account	5	49,440.06	11,881.28	5,128.87	-	66,450.21	93,668.16
Bank Savings Account		-	-	-	-	-	-
Deposit Account		-	-	-	-	-	-
		<b>49,440.06</b>	<b>11,881.28</b>	<b>5,128.87</b>	<b>-</b>	<b>66,450.21</b>	<b>93,668.16</b>

	Note	Unrestricted Fund £	Designated Fund £	Restricted Fund £	Endowment Fund £	Total 2025 £	Total 2024 £
<b>Investment Assets at market value</b>							
CCLA Miss Pratt	6	-	-	8,671.01	-	8,671.01	8,671.01
Norwich Credit Union (loan guarantee for pari	6	-	-	999.00	-	999.00	999.00
Total Investments		-	-	<b>9,670.01</b>	<b>-</b>	<b>9,670.01</b>	<b>9,670.01</b>

## Notes

**1. The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts & Payments basis.**

**2. The movement in designated and restricted funds during the year were:**

Restricted	Bal b/fwd	Receipts	Payments	Transfers	Bal c/fwd
Surviving Winter NCF 2024-25	753.05	-	579.00	-	174.05
Community Building Improvement NCC 2024-25	1,830.00	-	687.58	-	1,142.42
Restricted (St Luke's) gifts and collections	990.77	-	-	-	990.77
Miss Pratt income-parishioners in need) (was TSB now Barclays Deposit)	2,546.03	275.60	-	-	2,821.63
The Greening Fund	0.00	-	-	-	0.00
CCLA Miss Pratt	8,671.01	-	-	-	8,671.01
Norwich Credit Union (loan guarantee for parishiners in need)	999.00	-	-	-	999.00
	<b>15,789.86</b>	<b>275.60</b>	<b>1,266.58</b>	<b>-</b>	<b>14,798.88</b>
Designated	Bal b/fwd	Receipts	Payments	Transfers	Bal c/fwd
Fabric fund	8,738.68	-	1,993.83	1,261.32	8,006.17
Youth and Children's Work Fund	225.00	-	-	-	225.00
Mission Giving	2,293.04	-	5,100.90	2,807.86	-
Community Events Fund	3,650.11	-	-	-	3,650.11
	<b>14,906.83</b>	<b>-</b>	<b>7,094.73</b>	<b>4,069.18</b>	<b>11,881.28</b>

Surviving Winter NCF 2024-25 - Funds for repairs and maintenance of church building  
Community Building Improvement NCC 2024-25 - Funds for the maintenance of the church bell  
Fabric fund - For building repair. For provision of water/WC (at least £5000). Includes Organ repair  
Youth and Children's Work Fund -  
Mission Giving - Oneoff grant to enable a child to attend Guide Camp  
Community Events Fund - 0  
Restricted (St Luke's) gifts and collections - 0  
Miss Pratt income-parishioners in need) (was TSB now Barclays Deposit) - 0  
The Greening Fund - 0

## 3. Receipts

	Unrestricted Fund £	Designated Fund £	Restricted Fund £	Endowment Fund £	Total 2025 £	Total 2024 £
<b><u>COLLECTIONS AT SERVICES</u></b>						
End of service collection	177.41	-	-	-	177.41	608.07
Sunday collection (non GA)	789.33	-	-	-	789.33	549.82
	<b>966.74</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>966.74</b>	<b>1,157.89</b>

## **PLANNED GIVING**

Parish Giving Scheme Income	4,393.04	-	-	-	4,393.04	-
Regular Giving (Gift Aid)	22,571.11	-	-	-	22,571.11	28,185.00
Regular Giving (Non Gift Aid)	10,398.75	-	-	-	10,398.75	3,150.00
	<b>37,362.90</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>37,362.90</b>	<b>31,335.00</b>

## **GIFT AID RECOVERED**

Gift Aid Reclaim	3,993.73	-	-	-	3,993.73	12,062.95
	<b>3,993.73</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,993.73</b>	<b>12,062.95</b>

## **ALL OTHER GIVING/VOLUNTARY RECEIPTS**

CAF & GAYE giving	5,889.44	-	-	-	5,889.44	4,286.62
Sunday Collection (Non Gift Aid)	478.50	-	-	-	478.50	-
One Off Donation (Gift Aid)	-	-	-	-	-	160.00
One Off Donation (Non Gift Aid)	641.50	-	-	-	641.50	6,462.35

St Luke's one off donations (non GA)	-	-	-	-	-	185.00
Small donations (GASDS)	1,540.22	-	-	-	1,540.22	1,307.47
	<b>8,549.66</b>	-	-	-	<b>8,549.66</b>	<b>12,401.44</b>
<b>ACTIVITIES FOR GENERATING FUNDS</b>						
Other Fundraising	-	-	-	-	-	164.00
Social activities and events income	419.25	-	-	-	419.25	235.39
Carpark donations (non GA)	540.00	-	-	-	540.00	495.00
	<b>959.25</b>	-	-	-	<b>959.25</b>	<b>894.39</b>
<b>CHURCH ACTIVITIES</b>						
Fees - Statutory	227.00	-	-	-	227.00	- 826.00
Fees - Additional	783.25	-	-	-	783.25	699.00
Hall Hire	25,631.04	-	-	-	25,631.04	25,778.88
	<b>26,641.29</b>	-	-	-	<b>26,641.29</b>	<b>25,651.88</b>
<b>INVESTMENT INCOME</b>						
Dividends and Interest	-	-	275.60	-	275.60	270.91
	-	-	<b>275.60</b>	-	<b>275.60</b>	<b>270.91</b>
<b>GRANT INCOME</b>						
Non-Recurring Grants	-	-	-	-	-	2,923.31
	-	-	-	-	-	<b>2,923.31</b>
<b>OTHER INCOME</b>						
Bank Compensation	-	-	-	-	-	100.00
Other income, gifts, etc	-	-	-	-	-	62,120.77
	-	-	-	-	-	<b>62,220.77</b>
<b>4. Payments</b>						
	<b>Unrestricted</b>	<b>Designated</b>	<b>Restricted Fund</b>	<b>Endowment</b>	<b>Total</b>	<b>Total</b>
	<b>Fund</b>	<b>Fund</b>		<b>Fund</b>	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>CLERGY AND STAFFING COSTS</b>						
Clergy Expenses	1,651.68	-	-	-	1,651.68	1,679.42
Cleaner (wages)	5,139.17	-	-	-	5,139.17	4,372.98
	-	-	-	-	-	1,146.00
	<b>6,790.85</b>	-	-	-	<b>6,790.85</b>	<b>7,198.40</b>
<b>CHURCH RUNNING EXPENSES</b>						
Gas and Electricity Bill	12,005.63	-	-	-	12,005.63	9,134.50
Insurance	2,370.16	-	-	-	2,370.16	2,259.54
Service Costs	461.00	-	-	-	461.00	6,256.00
Maintenance	1,322.86	978.63	-	-	2,301.49	1,062.97
Water Bill	1,516.20	-	-	-	1,516.20	971.34
Small equipment purchases	537.25	-	-	-	537.25	1,298.36
Cleaning Materials	561.35	-	-	-	561.35	596.63
Refreshments	463.49	-	-	-	463.49	242.69
Church Broadband	381.89	-	-	-	381.89	-
Licences and Subscriptions	1,123.43	-	-	-	1,123.43	354.21
	<b>20,743.26</b>	<b>978.63</b>	-	-	<b>21,721.89</b>	<b>22,176.24</b>
<b>MISSION GIVING AND DONATIONS</b>						
Charities - Home (UK)	2,650.00	-	-	-	2,650.00	-
Charities - Overseas	-	5,100.90	-	-	5,100.90	-
Support to parishioners	-	-	-	-	-	250.00
	<b>2,650.00</b>	<b>5,100.90</b>	-	-	<b>7,750.90</b>	<b>250.00</b>
<b>BUILDING WORK AND REPAIRS</b>						
Church - Major repairs and Redecorations	-	-	-	-	-	2,261.32
Hall/Other Buildings - Major Repairs and Redecorations	16,506.11	1,015.20	687.58	-	18,208.89	186.00
	<b>16,506.11</b>	<b>1,015.20</b>	<b>687.58</b>	-	<b>18,208.89</b>	<b>2,447.32</b>
<b>COSTS OF GENERATING FUNDS</b>						
Hall Running Costs	4,479.90	-	-	-	4,479.90	1,353.32
Social activities and events costs	234.15	-	-	-	234.15	498.48
Norwich Christian Meditation Centre	-	-	-	-	-	66.89
	<b>4,714.05</b>	-	-	-	<b>4,714.05</b>	<b>1,918.69</b>
<b>ADMINISTRATION COSTS</b>						
Printing	163.69	-	-	-	163.69	124.62
Stationery	-	-	-	-	-	36.00
Bookkeeping	1,048.00	-	-	-	1,048.00	-
Hall booking manager	693.40	-	-	-	693.40	-
PGS adjustments	3,937.50	-	-	-	3,937.50	-
Hall Bookings manager	-	-	-	-	-	983.90
Church broadband and telephone	567.10	-	-	-	567.10	526.20
	<b>6,409.69</b>	-	-	-	<b>6,409.69</b>	<b>1,670.72</b>

**OTHER EXPENDITURE**

Mission and Evangelism Costs	49.29	-	-	-	49.29	364.94
Publicity and promotion	22.00	-	-	-	22.00	-
Leaving Gifts, etc	100.00	-	-	-	100.00	200.00
	<b>171.29</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>171.29</b>	<b>564.94</b>

**5. Bank Current Account**

	<b>Unrestricted Fund £</b>	<b>Designated Fund £</b>	<b>Restricted Fund £</b>	<b>Endowment Fund £</b>	<b>Total 2025 £</b>	<b>Total 2024 £</b>
<b>St Augustines DCC</b>	44,756.55	-	1,316.47	-	46,073.02	67,936.02
<b>St Lukes</b>	4,683.51	11,881.28	3,812.40	-	20,377.19	25,732.14
	<b>49,440.06</b>	<b>11,881.28</b>	<b>5,128.87</b>	<b>-</b>	<b>66,450.21</b>	<b>93,668.16</b>

**6. Investments****Further Details**

CCLA Miss Pratt (This is an Endowment - Capital. Unchanged in 2020. 375 shares held throughout the year, although their market value fluctuates.  
Norwich Credit Union (loan guarantee for parishiners in need) (No activity in 2020) - No activity in 2020



Section A

Independent Examiner's Report

Report to the trustees

Parish of New Catton St. Luke with St. Augustine

On accounts for the year  
ended

31/12/2025

Charity no  
(if any)

1162755

Responsibilities and  
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2025**.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Jane E Cole

Date:

10/04/2026

Name:

Jane Elizabeth Cole

Relevant professional  
qualification(s) or body  
(if any):

Address:

2 Hempsted Mews, Bowthorpe, Norwich, NR5 9NL

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.