



St Luke's with St Augustine's, New Catton Annual Parochial Church Meeting for 2023



Including the Trustees' Report and Financial Statement for 2023 for the Parochial Church Council of St Luke's with St Augustine's, New Catton.

Registered Charity number 1162755

**The Annual Parochial Church Meeting will be held on
Monday 22 April 2024 at St Luke's Church Centre at 7:30pm.**

If you are on the Electoral Roll, please try and come.
Please take some time to read through this report before the meeting.

This report consists of the

- **Trustees' Report**
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Trustees' Report for the Year ending 31 December 2023.

The Trustees present their report with the financial statements of the charity for the year ended 31 December 2023.

I. Reference and Administrative information

Church Addresses

St Luke's Church
61, Aylsham Road
Norwich
NR3 2HF

St Augustine's Church Hall
Gildencroft,
Norwich
NR3 1DS

Membership of the PCC (April 2023-April 2024)

Name	Church	Role	Term ends at APCM in	
Graham Kirk-Spriggs	Both	Team Vicar	Ex officio	
Judy Reynolds	St Augustine's	Parish warden	2024	
Frances Cooke	St Luke's	Parish warden	2024	
Karen Wimhurst	St Luke's	PCC Secretary	2025	
Howard Green	St Augustine's	PCC Treasurer	2026	
Nicky Burr	St Luke's	Deanery & Diocesan Synod Rep	2026	
Carrie Sant	St Augustine's	Deanery Synod Rep	2026	
Dot Lenton	St Augustine's	Elected Lay Rep	2025	
VACANCY (2)	St Augustine's	Elected Lay Rep		
John Nicholas	St Luke's	Elected Lay Rep	2025	
Martin Wimhurst	St Luke's	Elected Lay Rep	2025	
VACANCY (4)	St Luke's	Elected Lay Rep		
Parish wardens		2		
Elected Members		3 (+6 vacancies)		
PCC Officers		2		
Deanery Synod Reps		2		
Diocesan Synod Rep		1		
Ex Officio		1		
Co-opted		0		
Total possible PCC membership	17	Actual PCC Membership:	11	

Membership of the District Church Councils

St Augustine's DCC		
Name	Role	Term Ends
Graham Kirk-Spriggs	Team Vicar	Ex officio
Judy Reynolds	Parish Warden	2024
Carrie Sant	Deanery Synod	2026
Howard Green	DCC Secretary/Treasurer PSO Vulnerable Adults	2026
Debbie House	Elected Lay Rep	2026
Phil Kerrison	Elected Lay Rep	2026
Dot Lenton	PSO Children & Young People	2025
	Elected Lay Rep	
Tim Lenton	Elected Lay Rep	2025
VACANCY (4)	Elected Lay Rep	

St Luke's DCC		
Name	Role	Term Ends
Graham Kirk-Spriggs	Team Vicar	Ex officio
Frances Cooke	Parish Warden	2024
	PSO	2024
Karen Wimhurst	DCC Secretary	2025
Martin Wimhurst	DCC Treasurer	2025
Nicky Burr	Deanery Synod Rep	2026
Jill Dyer	Elected Lay Rep	2025
John Nicholas	Elected Lay Rep	2025
Sam Pittam-Smith	Elected Lay Rep	2025
Martin Smith	Elected Lay Rep	2025
Anne Swift	Elected Lay Rep	2026
VACANCY (2)	Elected Lay Rep	

Appointed by the PCC

Electoral Roll Officer:	Mark Smith
Safeguarding:	Frances Cooke (St Luke's: Children and Adults at Risk) Howard Green (St Augustine's: Adults at Risk) Dot Lenton (St Augustine's: Children)
Independent Examiner:	John Brydon
Parish Bookkeeper:	Steven Bacon

Our Banks

Barclays plc (St Luke's current and deposit accounts)

TSB (St Augustine's current account)

CBF Church of England deposit account (CCLA) (St Luke's)

Norwich Credit Union (St Luke's loan guarantee fund).

II. Structure, Governance and Management

On 20th September 2021, a Pastoral Scheme was made by the Church Commissioners in pursuance of the Mission and Pastoral Measure 2011, the Right Reverend Graham, Bishop of Norwich, having consented thereto.

The benefice of Sprowston with Beeston Saint Andrew, the benefice of Christ Church, New Catton, the benefice of Norwich, Saint Mary Magdalene with Saint James and the benefice of Saint Luke with Saint Augustine, New Catton in the diocese of Norwich shall be united to create a new benefice which shall be named "The Benefice of Sprowston and North Norwich Team Ministry", and the area of the new benefice shall comprise the parish of Sprowston with Beeston Saint Andrew, the parish of Christ Church, New Catton, the parish of Norwich, Saint Mary Magdalene with Saint James and the parish of Saint Luke with Saint Augustine, New Catton, which parishes shall continue distinct.

Structure

The PCC is a charity registered with the Charity Commission; Registered Charity number 1162755.

It is listed in the Charity Commission Register as the Parochial Church Council of the Ecclesiastical Parish of St Luke's with St Augustine's, New Catton.

The PCC is a corporate body established by the Church of England. It operates under the Parochial Church Council Powers Measure.

The PCC is chaired by the team vicar. It is the decision-making body of the Parish and is accountable to the Diocese.

The PCC is responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. The full PCC met twice times during the year.

Each Church has its own DCC, which is responsible and accountable to the PCC for the day-to-day operation of its church. Each DCC is chaired by the team vicar.

We pay a bookkeeper to serve St Augustine's DCC and to prepare the end of year accounts for the PCC, a hall bookings manager for St Augustine's, and cleaners for both churches. These are employed as contractors.

The PCC Quorum is 5 (1/3 of lay representation under current Parish scheme) which includes the team vicar and at least one member of each DCC.

The Parish Wardens and the team vicar meet each month to plan and review the month ahead.

Appointment of PCC/DCC Members

The method of appointment of PCC members is set out in the Church Representation Rules and governed by a parish scheme which was last revised in 2018 and ratified by Bishop's Council on 23rd May 2019.

All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll and are then eligible to stand for election to the PCC after a 6-month period. Vacancies are advertised in each church.

Meetings

The team vicar chairs the PCC and DCCs. In the case of a vacancy, this role is performed by the churchwardens.

The PCC normally meets four times each year.

Each DCC normally meets four times each year.

Additional meetings can be called by the Parish Wardens or the team vicar.

Period of Service

Parish Wardens are elected annually.

All other members are elected for a three-year period.

Members can stand for re-election at the end of their period of service.

PCC Reps are elected annually from their DCC.

Payments to PCC Members

The incumbent receives a stipend from the Church of England and reasonable out of pocket expenses and is ex-officio chair of the PCC and the two DCCs. No other members receive any payments except for reimbursement of out-of-pocket church related expenses.

PCC Sub-Committees

Safeguarding

Standing Committee

In addition, St Luke's DCC also has a Fabric Committee.

Public Benefit

Any member of the public may take part in Church of England activities and services. The PCC also provides, promotes or facilitates services available to groups of people including children and young people, people on low incomes, the elderly, refugees, the homeless, people with mental health issues, ethnic minority groups and others in need or considered vulnerable.

The structure of the Church of England focuses each PCC on a specific geographical area, the ecclesiastical parish. Religious services, which are open to all, take place in the parish churches and buildings, or by agreement in other local facilities.

Within the parish, the church seeks to serve the whole community. However, not all funds will necessarily be spent on projects within the parish, as we seek to support the mission of the whole church, so may, for example, develop links with a community in another area or country. St Augustine's for example supports charity work in Uganda.

St Luke's gives 5% of its annual income to charities.

Risk Management

The Trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. All Barclays accounts require two signatories for making payments to external accounts by cheque or online.

The major risks to which the PCC is exposed are reviewed regularly. These include:

- Regulatory and legal position
- Financial position
- Health and safety including the buildings and their surroundings
- Risks arising from the activities of each Church, including risks to reputation.

Operational risk management activities such as hazard management and prevention, the protection of children and vulnerable adults, insurance and local risk assessments are delegated to the DCCs. DCCs are charged with having appropriate systems and processes in place, with appropriate review intervals, to manage those risks.

Safeguarding

The following policy was agreed at the Parochial Church Council (PCC) meeting held on 6 September 2023.

In accordance with the Church of England Safeguarding Policy our two churches are committed to:

- Promoting a safer environment and culture.
- Safely recruiting and supporting all those with any responsibility related to children, young people and vulnerable adults within the church.
- Responding promptly to every safeguarding concern or allegation.
- Caring pastorally for victims/survivors of abuse and other affected persons.
- Caring pastorally for those who are the subject of concerns or allegations of abuse and other affected persons.
- Responding to those that may pose a present risk to others.

The Parish will:

- Create a safe and caring place for all.
- Have a named Parish Safeguarding Officer (PSO) to work with the incumbent and the PCC to implement policy and procedures.
- Safely recruit, train and support all those with any responsibility for children, young people and adults to have the confidence and skills to recognise and respond to abuse.
- Ensure that there is appropriate insurance cover for all activities involving children and adults undertaken in the name of the parish.
- Display in church premises and on the Parish website the details of who to contact if there are safeguarding concerns or support needs.
- Listen to and take seriously all those who disclose abuse.
- Take steps to protect children and adults when a safeguarding concern of any kind arises, following House of Bishops guidance, including notifying the Diocesan Safeguarding Adviser (DSA) and statutory agencies immediately.
- Offer support to victims/survivors of abuse regardless of the type of abuse, when or where it occurred.
- Care for and monitor any member of the church community who may pose a risk to children and adults whilst maintaining appropriate confidentiality and the safety of all parties.
- Ensure that health and safety policy, procedures and risk assessments are in place and that these are reviewed annually.
- Review the implementation of the Safeguarding Policy, Procedures and Practices at least annually.

Each person who works within this church community will agree to abide by and have due regard ¹ for this policy and the guidelines established by this church.

¹ What does 'due regard' mean? Where legislation – whether an Act of Parliament or a Church Measure – imposes a duty on a person to “have due regard” to guidance of this sort, the law understands that duty in a particular way. The legal duty to have due regard means that the person to whom the guidance is directed is not free to follow the guidance or not as he or she chooses. As a matter of law, the guidance should be given great weight and must be followed unless there are ‘cogent reasons’ for not doing so (see below). What is meant by ‘cogent reasons’? ‘Cogent reasons’ are reasons that are clear, logical and convincing. It will be very rare indeed

The Safeguarding Officers are:

St Luke's: Frances Cooke

St Augustine's: Dot Lenton (Children)
Howard Green (Vulnerable Adults)

Health and Safety: Parish Wardens

Insurance, Alarms and Fire Protection:
Treasurer and Parish Wardens.

III. Aims and Purposes

The Parochial Church Council (PCC) of New Catton: St Luke with St Augustine has the responsibility of cooperating with the team vicar in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

The PCC is also specifically responsible for the maintenance of St Luke's Church Centre, 61 Aylsham Road and St Augustine's Hall, The Gildencroft, Norwich, but delegates this to the respective DCC.

The 2015 Parish statement states that "we are a diverse and inclusive community that values compassion and personal transformation through Jesus Christ."

IV. Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at both churches. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, we have considered the Commission's guidance on public benefit and the supplementary guidance on charities for the advancement of religion. We try to enable people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust.

for there to be cogent reasons for not following House of Bishops guidance on safeguarding. Cogent reasons are likely to arise only where the guidance does not contemplate a particular, unusual situation arising so that it becomes necessary to take a different approach from that set out in the guidance in order to meet the particular circumstances of the case. When would 'cogent reasons' be applied? A person who is required to have due regard to the guidance should not simply take it on him- or her-self to decide that there are cogent reasons for departing from the guidance. Such a decision should be taken – if at all – only after case-specific advice has been obtained from both the diocesan safeguarding adviser and the diocesan registrar.

- Provision of pastoral care for people living in the parish.
- Mission and outreach work.

To facilitate this work, it is important that we maintain the fabric of the buildings mentioned above.

Worship and Prayer

The PCC is keen to offer a range of services during the week and over the course of the year that our community may find both beneficial and spiritually fulfilling. We offer alternating services of Holy Communion and Morning Worship on a Sunday.

Both congregations worship in their buildings, with St Luke's offering online access to the service using the St Luke's Facebook page.

All are welcome to attend our regular services. The average weekly in-person attendance, counted during October, *to be advised*.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life; in marriage public vows are exchanged with God's blessing; and through funeral services friends and family express their grief and give thanks for the life which is now complete in this world and commend the person into God's keeping.

This year we have celebrated 0 Baptisms, 0 Wedding and 3 Funerals.

V. Incumbent's Report

And what does the LORD require of you? To act justly and to love mercy and to walk humbly with your God. (Micah 6:8)

2023 was a year of great successes and a few sadnesses.

Sadly we lost Brenda Chapman who will be hugely missed by the congregation of St Luke's and held Christine Fiske's funeral at St Augustine's. Both loyal and important people in the story of our church.

It was also a year of new beginnings too. We had the successful refurbishment of the kitchen at St Luke's to which we owe a debt of gratitude to our warden Fran Cooke, and all those on the Fabric Committee. We were fortunate to have the Dean of Norwich Cathedral and the Sheriff of Norwich to come and open it for us. The refurbishment was made possible by several local charities and a generous bequest of the late Sheila Hodds.

The Lunch Club at St Augustine's continues to flourish, and we have also built links with the 'Friends of Wensum Park.' St Luke's had a public free BBQ in the spring outside the front of the building. This was enjoyed and well attended by congregation members and the public alike. Two homeless women came and said 'I was feeling hungry, and now I'm going away full, and that's a nice feeling.' If that's the only thing we achieved then we are doing what God requires of us. Acting with justice and mercy.

Our Easter and Christmas services were very vibrant this year, with over one hundred people attending the Carol Service at St Luke's! We were in the unusual and wonderful position of running out of chairs. Over fifty attended Midnight Mass at St Augustine's, which again was up from last year.

Furthering our work about inclusivity at St Luke's, we also became a host of the LGBTQIA+ Roving Eucharist which happens monthly in various churches around the city.

Finally I would like to give a massive thank you to all who have supported the Mission and Ministry of this church this year. For those who have supported me personally. A HUGE thank you to Fran Cooke our Churchwarden at St Luke's who is stepping down this year. She has been instrumental in making my first years here positive.

I would also like to give a huge THANK YOU to Carrie Sant for all that she continues to do at St Augustine's. Carrie will be stepping back from a few things in leadership and church life this year and we are so thankful for all that she has done for us.

2024 will not be without its challenges, but I am confident that if we continue to walk humbly and gently together we can and will succeed in the mission of God for this place.

*The Rev'd Graham Kirk Spriggs
Team Vicar*

VI. Parish Activities

a) Electoral Roll Report

This year has seen another annual updating of the roll, with just a further year left before a complete revision is required.

St Luke's

Numbers on the electoral roll have increased by 2 for St Lukes and are now at 45, and there has been a change of address for 2 people.

St Augustine's

There have been 3 people's names removed from the electoral roll and 3 joined and this leaves the same total of 31 as last year.

There is now a total of 76 on the 2 electoral rolls across our churches.

Mark Smith Electoral Roll Officer

b) Deanery Synod

The parish of St Luke's with St Augustine's is part of the Norwich North deanery. Deanery synod lay representatives, elected to serve on behalf of the parish are currently Nicky Burr, who is also deanery Lay-Chair, and Carrie Sant. The Rev. Graham Kirk-Spriggs is also a representative as a member of deanery clergy.

Deanery synod met three times this year, in addition to an Ascension Day service held at St. Catherine's Mile Cross.

The February meeting included a presentation by Robert Culyer and Colin Tomlin, diocesan Generous Giving advisors. They presented about the Parish Giving Scheme and a contactless donation unit pilot; both of which have been taken up by St Luke's.

The June meeting provided an opportunity to take a fresh look at the role of the synod, with a lively group discussion.

The Right Rev'd Dr Jane Steen, Bishop of Lynn visited the September meeting to share about the diocesan Mission Strategy.

Nicky Burr

c) Summary of our Finance Report

See the St. Augustine's report (VII c) and St Luke's report (VIII e) below and the Finance report.

VII. St Augustine's Reports

It has been a good year at St Augustine's. Services have been well attended with gradually increasing average numbers and several new faces. It was sad to see Jim and Sue Green move to Halesworth but we were delighted to welcome June and Mike Webb both of whom have been involved in lay ministry. We have continued to enjoy Graham's ministry on mostly a fortnightly basis and have been very blessed by the ministry of Liz Cannon and Heather Cracknell and our team of AWAs.

The Wednesday lunchtime Taize group led by Debbie House which was started last year has expanded to include Bible study led by Tim Lenton and a time of silent prayer. Numbers of between 6 – 10 people attending.

Our practice of Open House on a Monday from 10-2 has continued with up to 24 regular attendees socialising, finding support and advice whilst enjoying coffee and a community lunch. This has been funded by on-the-day donations which have consistently both covered the cost of the food and the paying of a local mum for 1 ½ hours help in the kitchen.

At Christmas, our engagement with the local community in St Augustine's Street was once again enhanced by hosting Carols and Cocoa after their Christmas late night shopping and Open Studios. Last year about 25 people came and this year about 50 and our Midnight Communion service was attended by about 60 people.

We hosted a lunch for 28 on Christmas Day and Carrie delivered 5 meals to people in the community as well. A great joint community effort.

We organised our Angels Everywhere Exhibition in the Old Church and we were given a real Christmas tree from the St Peter Mancroft exhibition on which people could hang decorations with the kinds of 'everyday angels' we have around us – medics of all kinds, and the emergency services, social workers, youth workers, teachers etc. Angel wings were made by school children and there were large black boards at the back of the church with ceramic angels and lights depicting 'a multitude of the Heavenly Host'. The Matthew Project, not wanting to do anything 'twee', had made a very thought-provoking installation of a bombed city, drawing our thoughts and attention to those who live in grief and fear wherever they might be. A very challenging and effective exhibit.

There was also a pop-up shop in The Stage community space on St Augustines Street leading up to Christmas, selling angels made by people in the community.

Between the three events we raised about £380 for the Churches Conservation Trust.

Following concerns about anti-social behaviour in the vicinity of St Augustine's Church and St Augustine's Hall, we have been working with the local community, the police, and Broadland Housing Association to find ways to improve the situation. Asserting our right of way over BHA property was an issue as they placed a lock on the gate blocking our right of way through the Lathes development. This situation has now been resolved and measures put in place which we hope will work to everyone's advantage.

Carrie has again been a wonderful support to me and I will miss her when she steps back from a leadership role to pursue her vision of using pottery and ceramics as ways to facilitate community engagement.

Grateful thanks go to Robert for his continual help and generosity in so many ways and Matt Williams for his endless patience mending and repairing our old Hall building.

Judy Reynolds

a) District Church Council (DCC)

Our District Church Council meetings have always been well-attended. This year, they've got easier all round for some reason. We've been meeting more frequently and we've been having occasional subgroups to crunch out some of the detail. There have been no major issues in the year that deserve mention in this report.

We always enjoy good hospitality wherever we meet (thank you everyone!), and Graham always keeps a strict eye on the clock to ensure that the meeting stays short and sweet. Thank you for that, Graham!

We do thank everyone who has prepared the agendas and papers and has attended and contributed so conscientiously and professionally.

Howard Green

b) Finance

First, huge thanks are due to Martin Wimhurst (St. Luke's bookkeeper), and Steve Bacon (St. Augustine's bookkeeper), and Debbie House (St. Augustine's bookkeeping support), and Simon Snell ('resident expert' on the bookkeeping software and Gift Aid who has always sorted us out when we run into difficulties. In order to widen the organisational memory and increase our skills, Simon has been giving the rest of us Master Classes in various things, and we're all more able and confident as a result. The documentation of our processes is also strong and up to date.

A lot of hours of sacrificial work goes into maintaining an accurate financial picture to the standards required by the PCC and the Charity Commission. Closely supporting these have been Stuart McLaren and Tony Barton who have administered the hire of each of the congregations' premises; their hard graft on our behalf should not go unrecorded or unnoticed. THANK YOU, EVERYONE!

Our underlying financial position has deteriorated in the financial year 1.1.23 to 31.12.23. I am sorry to report that St. Augustine's did not manage to pay its parish share. The components of the 'cost of living crisis' coming after the pandemic lockdowns continue to linger in our balances and I, for one, am worried about this. We have been very successful in getting grants for work done in St. Augustine's in order

to continue being of service to the local community. We have had notice of a very generous bequest from a member of the congregation, which has not yet arrived, but which promises to enable us to be in a much better financial position shortly. We must thank all of those who commit their hearts, time, and personal resources to loving the Churches' neighbours as Jesus exhorted us.

Howard Green

c) Fabric Report

The hall dates from 1915 and was subject to a major refurbishment in 1994-95. It is cleaned weekly and intermittently redecorated but is subject to a significant degree of wear and tear from use by the church community and a variety of hirers. For a building of this age, it is appropriate to budget for investment in both updating and major repair works.

Routine work

The normal repairs and renewals from time to time included replacing light bulbs and alarm batteries, mending toilet seats, tightening door handles, repositioning displaced roof tiles and re setting external paving slabs. The carpet received another deep clean during the year – it is stained and worn in places but continues to be serviceable. Because of overhanging trees, the north and south gutters have to be cleared of debris and drain runs occasionally rodded to avoid blockage.

Insulation project

The grant-funded project reported in last year's fabric report was substantially advanced by the replacement of the main double doors with uPVC units in March 2023. This has made a considerable difference, not only in terms of heat saving but also giving a more welcoming look to the building (with the opportunity to incorporate small door windows) and in amenity of access. Because of heavy day-to-day use, it was no surprise that it was necessary to do some remedial work to secure seals and to replace the door stays and their fixings into the very soft brickwork. Other heat-saving measures to complete the project were the installation of a thermal roller blind behind the serving hatch, improvements to the window curtaining and the fitting of a door-closer to the door to the WC lobby. A previous DIY plan to install ceiling insulation was put on hold because of the complexity and cost of carrying this out in accordance with building regulations.

Damp problems

The building is affected by a serious winter damp problem at the east end, caused by a longstanding combination of condensation and water penetration into the porous brick wall which was built directly against an ancient boundary wall. This dampness results in a noticeably musty smell in the hall at times and is adversely affecting the wall-hanging. It is planned to carry out targeted repointing and redecorating work during 2024 to partially mitigate this problem, but a complete cure would require a

more structural approach probably involving removal of external rendering and comprehensive replastering of at least the east wall. Damp also affecting the relatively unheated storage areas at the west end of the building is less severe, but attempts have been made to control this by regularly removing external vegetation and ensuring the soil level is kept below floor level. Elsewhere, there is an increasingly urgent need for repointing of parts of the south-facing wall, where the original lime mortar has been seriously eroded, but there is less of a damp problem probably because of the orientation of this wall.

Heating & lighting

The building currently has two gas boilers, and while the one in the WC lobby only provides hot water for the nearby basins, it has been decided to keep this second one going for the time being to avoid the capital cost of an alternative system. All light bulbs are now of energy-saving type, but it should be noted the old-fashioned fluorescent strip-lighting fittings have reached the end of their serviceable life (owing to plastic deterioration) and will soon need replacement with LED strips.

Matthew Williams

d) Worship on a Sunday

Happily, the dampening effects of Covid on worship disappeared in 2023, though the difficulty of keeping warm in winter persisted, despite excellent work, principally by Matt, on insulation. New doors work well and look smart. The configuration of the church for worship returned to normal, with a circle of chairs supplemented by shorter rows at the rear to accommodate a gradually growing number of participants. It is now very unusual to get fewer than 20 on a Sunday morning.

The music group settled down to a fairly regular pattern of hymn-choosing, with more traditional hymns, largely from *Mission Praise*, balanced by rather more modern worship songs, usually from *Worship Today*, though some additional and exciting ones were occasionally included.

The music group consisted of Dot Lenton, worship leader, violin and vocals; Tim Lenton, guitar and vocals; Phil Kerrison, guitar; Anna Green, violin and vocals; Matt Williams, piano and vocals. Steve Fiske (guitar) supplements this line-up on alternative Sundays, and Martin Wyatt occasional sits in for Matt on piano.

As in 2022, the Rev Graham Kirk-Spriggs continued to be an inspiring worship leader, and the feeling of trust and love in the congregation persisted. Our leadership and preaching team continued as before, with the Rev Liz Cannon's willingness to preside at Communion in the absence of the vicar still much appreciated – as was a similar contribution by the Rev Heather Cracknell. Lay leaders of the service were Howard Green, Phil Kerrison, Carrie Sant and Tim Lenton; lay preachers were Howard, Anna Green (lectio), Carrie Sant and Tim. Regular prayer leaders and readers continued to

be invaluable, as were Robert's refreshments afterwards. Our churchwarden, Judy Reynolds, prepared the hall for worship with enthusiasm and efficiency.

Tim Lenton

VIII. St Luke's Reports

a) St Luke's Warden's Report

So as I edge nearer to handing over the reigns of churchwarden (and the beloved rota!) to someone else, I am probably viewing the last year through a 'refurbishment style lens,' because most of my focus was on upgrading our much-loved out-of-date kitchen.

I was fully supported by the fabulous Fabric Committee and particular thanks to the ever patient Martin Wimhurst who was my go-to for most things. We had 'le grand ouvrage' of the kitchen, or as our vicar termed it 'Le grand kitchen openage', in November with the Sheriff of Norwich cutting the ribbon.

We had invited many people from the local community and had a delicious afternoon tea prepared by people in the church. We followed up the opening with an invitation to the congregation to gift money towards purchasing some of the items needed for a fully functioning kitchen and we had an amazing response. Our clear out of the old kitchen made for some interesting finds! We hope and pray that the kitchen will be fully put to use as our ideas for mission grows and hirers want to use our premises more!

We had a hive of Christmas activities over the Christmas period of 2023. We had been exceptionally organised with a Christmas planning meeting in September! The whole church helped to get in the Christmas spirit by decorating the church in record time again and also taking the decorations down again! As well as the usual services, we had a Christingle in Waterloo Park Café, Carols in the Artichoke Pub and a Carol Service with Invidia voices – all really well attended.

Safeguarding continues to be of prime importance; at each DCC and PCC meeting we discuss Safeguarding as a priority agenda item. I am, however, passing this role onto someone else too.

Thank you to all the church for your kind words of support throughout my time as churchwarden – you have all been very gracious.

Frances Cooke

b) District Church Council

The DCC is the decision-making body of St. Luke's and as such meets regularly to discuss mainly the business side of church life. The DCC has delegated some decisions to a dedicated sub-committee, the Fabric Committee, which reports and advises on the maintenance and improvements required for our building; the most expensive requirements must be approved at DCC meetings.

At every meeting finance and safeguarding are included on the agenda and we are grateful for both Fran and Martin for keeping us up-to-date every meeting. Other items covered have included:

- The continuing discussion of the Luncheon Club and sadly towards the end of the year the need for the club and its replacement to finish.
- The managing of events and celebrations throughout the year, especially Christmas.
- Ways of making St Luke's building more noticeable as a church to those in the parish, driving or walking past.
- The exciting kitchen project, its subsequent completion and the way forward, encouraging its use, both by the congregation and the community outside our doors. We would welcome ideas from anyone to extend its usefulness.
- Always considering ways of meeting the rising costs of our lovely building.

We have enjoyed our meetings this year with Graham always providing and serving the cuppas, cakes and sometimes cheese!!

Thanks to all PCC/DCC members for their love and care for St Luke's: the building itself as well as the community, both those worshipping and all those in the parish.

Karen Wimhurst

c) Church Hire

It's been quite a good year, although we lost £1,250 from the revival of the TLC Thursday lunch club. They obtained funding for 34 sessions starting in October but by the end of December the club had to finish. They paid us £1,700 upfront and we had to refund £1,250. However, very recently we have reached an agreement with the YMCA to use Rooms 1 and 3 on a weekly basis, which will provide some compensating income.

Our regular hirers have continued to be loyal - Bernie's yoga, Invidia choir, Sound Bath, ME Support, the Matthew Project, Mothers Union, Enneagram and the church is used by the Council in May for the local elections.

We have hosted some parties this year: February saw our usual quiz, a ceilidh in July, a returning group who celebrating USA Thanksgiving Day, a celebration of a Diamond Wedding anniversary in September as well as a child's confirmation party later in the year.

From the enquiries I receive it seems we have established ourselves locally as a good hiring venue. People come and they like our facilities, especially our new kitchen, and they are passing on the message by word of mouth. There have been several one-off bookings this year.

My thanks again go to Barry South for his caretaking help, also to our church volunteers – Graham, Fran, Simon and the two Martins, Smith and Wimhurst.

Tony Barton, Bookings Coordinator

d) The Fabric Committee

The main focus for the Fabric Committee this year has been the refurbishment of the upstairs kitchen.

We were blessed to receive a significant grant from Norwich Freeman's Society which when added to the Sheila Hodds Legacy and other donations received covered the costs of the refurbishment.

Our builder Pete and his team completed the works during the Summer with the 'official' opening taking place in November 2023.

We hope you all agree that the new kitchen is a fantastic facility that the church should be proud of and the local community will be able to make use of.

Martin as always continues to work with contractors to ensure that the building is taken care of and safe to use.

Work undertaken in 2023

- Kitchen refurbishment project has been completed
- Review of hire rates of the church facilities
- Ongoing monitoring of church heating to ensure that we are not wasting energy
- Updating of various lights around the building

Current plans for 2024

- Working with the YMCA to provide some office facilities for them in the downstairs area
- Summer working party to tidy up external areas of the church
- Develop plans to improve accessibility to our building with particular focus on our washroom facilities

Martin Wimhurst, Simon Snell, Fran Cooke & John Nicholas – The Fabric Committee

e) St Luke's Finance Report

During 2023, planned giving increased and ended the year at £29,809.

Due to some end-of-year difficulties the Gift Aid claim from HMRC was not processed however this has since been actioned and will be reflected in the 2024 accounts.

Hall Hire increased for a second year since COVID and hire income ended the year at £17,321 – higher than it was in 2019 prior to the COVID closures – this is positive news.

Parish Share for 2023 was £34,405 – some £956 higher than for 2022 and, although we only managed to settle 10 months portion to the Diocese by year end, we were able to pay the remaining 2 months by 31 January 2024 which the Diocese has back dated to 2023 – to all intents and purposes this means that our Parish Share was Paid in Full.

Utility costs continued their upward trend and ended the year at £9,706 – some £2,680 higher than 2022 – this increase was partly due to higher utility charges but also partly due to outstanding balances being owed to our provider.

Most of our reserves are held with Barclays Bank, the closing balance at year end in our Community Account (general fund usage) was £18,647 – this includes £3,574 for Luncheon Club / £1,000 for Accessibility usage and £6,705 for Fabric Fund.

We also hold an amount of £2,275 in the Business Premium Account with regards to the interest being earned on the Miss Pratt shares. These shares are held in the Church of England Investment Fund, and at year end were valued at £8,477 (up by £729 on the value 12 months earlier)

Finally, again I would like to thank everyone for all the financial support you have given to St Luke's during 2023.

Martin Wimhurst

f) St Luke's Worship Report

St Luke's has been fortunate to have a growing team of musicians and singers leading our music on Sunday mornings.

We use a variety of traditional and contemporary songs and hymns, usually chosen by Simon, Phil and Nicky who share the leadership role.

This year, it has been great to welcome Jane Hattrick to the team, and also to welcome back Steve Fiske, both of whom add a splash of colour along with their musical talent.

During the year we have continued to enjoy collaborating with the musicians and singers from St Augustine's, and also supporting the Norwich LGBTQI+ Communion Service when hosted at St Luke's.

With busy diaries, we have managed just a few occasions to gather on Sunday afternoons and share new songs together but look forward to more in the coming year.

Finally, we are indebted to Andrew and Liz, who so faithfully serve on the projector, and to Martin and Steve who ensure that we can be heard and keep our equipment in good health.

Nicky Burr

Financial Statement for 2023

- as attached

Agenda for the Annual Parochial Church Meeting for 2023

**Meeting to be held on 22 April 2024 at 7.30pm
St Luke's Church Centre**

Only those on the new church Electoral Roll are allowed to comment or vote.

1. Apologies for Absence
2. Minutes of last year's APCM
3. Questions arising from Formal Reports
 - a. Trustees Report.
 - i. Parish Activities
 - ii. St Luke's Activities
 - iii. St Augustine's Activities
 - b. Financial report:
If you have any questions on the enclosed accounts, which have been Independently Examined and accepted by the PCC, that you would like our Treasurer to answer then, where possible, please submit the question to the Treasurer 72 hours before the meeting so as he can give an informed reply to you at the meeting.
4. Elections and Appointments as below
 - a. Elect Members for the PCC and DCCs
(Nomination Forms are available in both churches)
 - b. Appoint an independent Auditor/Examiner
5. Setting the Date for next year's APCM
6. Any other Business – to be notified to Karen Wimhurst, the PCC Secretary before the start of the meeting (k.wimhurst@gmail.com)
 - a. How can we serve our church? *Nicky Burr*

PARISH OF ST LUKE'S WITH ST AUGUSTINE'S NEW CATTON

ANNUAL PAROCHIAL CHURCH MEETING 20 March 2023

The Annual Church Meeting was held at St Luke's Church on Monday 20 March 2023. Rev Graham Kirk-Spriggs presided.

1. Apologies

Apologies were received from Julie and Steve Chilvers, Jill Dyer, Debbie House, Phil Kerrison, Sam Pittam-Smith, Mark Smith, Melissa Snell, Matthew Snell and Marlene Windscheffel.

2. Acceptance of Minutes of 2022 Annual Meeting

Accepted and approved unanimously.

3. Questions arising from Formal Reports

b. Trustees report

No questions raised.

c. Financial Statement

Howard explained the impact of Covid and with the increased cost of living had contributed to the decline in giving in St Augustine's. St Luke's however had seen an increase in collections and with the hiring of the church back to pre-Covid times, the hire income had doubled since last year. St Augustine's hire is not back to where it was but the income had been boosted by external grants.

Howard shared the good news that for the first time for many years, we had paid our Parish Share. The gift aid has come through for St Luke's but not St Augustine's.

Howard explained the reports handed out were not the examined reports as both he and John, the independent examiner, had been away. However as a team, all were happy with the results and have no expectations of any differences to the reports distributed.

Tony asked if, as St Luke's are focused on the kitchen refurbishment, whether we would reinstate a Gift Day at St Luke's. Graham responded with an explanation of the review of giving currently being undertaken: considering the parish giving scheme, card reader from the Diocese, continuing to think about ways to encourage giving – give what you can but not so you struggle.

If you need to ask any questions, please do either before or after the reports have been approved.

The meeting applauded the Finance Team, thanking them for all their hard work.

4. Elections and Appointments

At the **Annual Meeting of the Parishioners** on 20 March 2023, Judy Reynolds and Frances Cooke were elected as the church wardens for the Parish. Nicky Burr and Carrie Sant were elected as Deanery Synod Representatives.

Election of the DCCs

The lay members of the two DCC's in addition to the church wardens and Deanery Synod reps will be:

St Augustine's

Howard Green
Debbie House
Phil Kerrison
Dot Lenton
Tim Lenton

Matthew Williams is standing down this year. He was thanked for all he does and thankfully will continue to support the church.

St Luke's

Jill Dyer
John Nicholas
Sam Pittam-Smith
Martin Smith
Anne Swift
Karen Wimhurst
Martin Wimhurst

Appointment of Independent Examiner of Accounts

John Brydon kindly agreed to continue as our independent examiner for which we were extremely grateful. He was recommended by Howard and seconded by Carrie. All agreed. He was paid £200 for his work.

5. Date for the APCM 2023

The meeting for next year will be 22 April 2024.

Graham closed the meeting with prayer.

Norwich New Catton St Luke PCC

Financial Statement for the Year Ended 31 December 2023 Receipts and Payments Accounts

	Note	Unrestricted Fund £	Designated Fund £	Restricted Fund £	Endowment Fund £	Total 2023 £	Total 2022 £
Receipts							
Voluntary receipts:							
Collections at Services	3	2,085.34	-	-	-	2,085.34	995.53
Planned giving	3	31,936.73	-	-	-	31,936.73	33,446.83
All other giving/voluntary receipts	3	9,884.37	1,943.97	-	-	11,828.34	6,954.27
Grant Income	3	4,710.00	10,959.00	2,000.00	-	17,669.00	7,000.00
Legacies Received (Capital Value)		-	3,607.40	-	-	3,607.40	7,500.00
Gift Aid recovered		-	-	-	-	-	14,507.47
		48,616.44	16,510.37	2,000.00	-	67,126.81	70,404.10
Activities for generating funds	3	21,674.07	-	-	-	21,674.07	19,878.05
Investment income		-	-	252.05	-	252.05	232.32
Church activities	3	1,964.00	-	-	-	1,964.00	780.00
Other income	3	5,537.56	-	-	-	5,537.56	127.90
Total receipts		77,792.07	16,510.37	2,252.05	-	96,554.49	91,422.37
Payments							
Church activities:							
Parish share		36,171.00	-	-	-	36,171.00	68,813.00
Clergy and Staffing costs	4	7,199.97	-	-	-	7,199.97	6,339.30
Church running expenses	4	22,747.82	1,012.33	-	-	23,760.15	15,355.39
Mission giving and donations	4	-	2,877.23	-	-	2,877.23	1,896.06
Building work and repairs	4	32.56	33,372.55	2,480.79	-	35,885.90	2,644.64
Administration Costs	4	2,535.60	-	-	-	2,535.60	2,540.93
Other expenditure	4	134.17	-	-	-	134.17	762.89
		68,821.12	37,262.11	2,480.79	-	108,564.02	98,352.21
Cost of generating funds	4	-	-	500.99	-	500.99	58.04
Total Payments		68,821.12	37,262.11	2,981.78	-	109,065.01	98,410.85
Excess of payments over receipts		8,970.95	- 20,751.74	- 729.73	- -	- 12,510.52	- 6,987.88
Transfers between funds		- 476.23	7,976.23	- 7,500.00	-	0.00	-
		8,494.72	- 12,775.51	- 8,229.73	- -	- 12,510.52	- 6,987.88
Cash at bank and in hand at 1 Jan		- 3,048.14	23,356.12	17,523.07	-	37,831.05	44,818.93
Cash at bank and in hand at 31 Dec		5,446.58	10,580.61	9,293.34	-	25,320.53	37,831.05

	Note	Unrestricted Fund £	Designated Fund £	Restricted Fund £	Endowment Fund £	Total 2023 £	Total 2022 £
Cash Funds							
Bank Current Account	5	5,446.58	10,580.61	7,018.22	-	23,045.41	35,807.98
Bank Savings Account	6	-	-	2,275.12	-	2,275.12	2,023.07
Deposit Fund		-	-	-	-	-	-
		5,446.58	10,580.61	9,293.34	-	25,320.53	37,831.05
	Note	Unrestricted Fund £	Designated Fund £	Restricted Fund £	Endowment Fund £	Total 2023 £	Total 2022 £
Investment Assets at market value							
CCLA Miss Pratt	7	-	-	8,476.99	-	8,476.99	7,748.03
Norwich Credit Union (loan guarantee for parishiners)	7	-	-	999.00	-	999.00	999.00
Total Investments		-	-	9,475.99	-	9,475.99	8,747.03

Notes

1. The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts & Payments basis.

2. The movement in designated and restricted funds during the year were:

Restricted	Bal b/fwd	Receipts	Payments	Transfers	Bal c/fwd
Restricted (St Luke's) gifts and collections	8,500.00	-	-	-	1,000.00
Miss Pratt income-parishioners in need) (was TSB now Barclays Deposit)	2,023.07	252.05	-	-	2,275.12
Hot Hub	2,000.00	2,000.00	500.99	-	3,499.01
The Greening Fund	5,000.00	-	2,480.79	-	2,519.21
	17,523.07	2,252.05	2,981.78	-	7,500.00
					9,293.34
Designated	Bal b/fwd	Receipts	Payments	Transfers	Bal c/fwd
Lunch club fund	3,896.34	-	-	-	3,574.59
Fabric fund	9,202.02	591.97	3,573.91	485.42	6,705.50
Youth and Children's Work Fund	225.00	-	-	-	225.00
Mission Giving	2,877.23	-	2,877.23	-	0.00
Community Events Fund	75.52	-	-	-	75.52
St Luke's Kitchen Refurb	7,080.01	15,918.40	30,810.97	7,812.56	-
	23,356.12	16,510.37	37,262.11	7,976.23	10,580.61

Lunch club fund - Specified donation
Fabric fund - For building repair. For provision of water/WC (at least £5000). Includes Organ repair
Youth and Children's Work Fund -
Mission Giving - Oneoff grant to enable a child to attend Guide Camp
Community Events Fund -
Restricted (St Luke's) gifts and collections -
Miss Pratt income-parishioners in need) (was TSB now Barclays Deposit) -
St Luke's Kitchen Refurb -
Hot Hub -
The Greening Fund -

3. Receipts

3. Receipts	Unrestricted Fund £	Designated Fund £	Restricted Fund £	Endowment Fund £	Total 2023 £	Total 2022 £
<u>COLLECTIONS AT SERVICES</u>						
End of service collection	1,128.27	-	-	-	1,128.27	410.47
Sunday collection (non GA)	957.07	-	-	-	957.07	585.06
	2,085.34	-	-	-	2,085.34	995.53
<u>PLANNED GIVING</u>						
Regular envelopes (GA)	40.00	-	-	-	40.00	30,096.83
Regular giving (GA)	28,756.73	-	-	-	28,756.73	3,350.00
Regular giving (non GA)	3,140.00	-	-	-	3,140.00	-
	31,936.73	-	-	-	31,936.73	33,446.83
<u>GIFT AID RECOVERED</u>						
Gift Aid Reclaim	-	-	-	-	-	14,507.47
	-	-	-	-	-	14,507.47

ALL OTHER GIVING/VOLUNTARY RECEIPTS

Appeals	-	54.00	-	-	54.00	-
CAF & GAYE giving	4,827.88	500.00	-	-	5,327.88	5,389.44
St Luke's one off donations (non GA)	536.37	1,443.97	-	-	1,980.34	1,000.00
One off donations (GA)	850.21	-	-	-	850.21	25.66
One off donations (non GA)	3,169.91	-	-	-	3,169.91	455.40
Small donations (GASDS)	-	-	-	-	-	83.77
Charities - overseas (designated)	-	54.00	-	-	54.00	-
Charities - home UK (designated)	500.00	-	-	-	500.00	-
	9,884.37	1,943.97	-	-	11,828.34	6,954.27

ACTIVITIES FOR GENERATING FUNDS

Hall Hire	21,134.07	-	-	-	21,134.07	19,338.05
Carpark donations (non GA)	540.00	-	-	-	540.00	540.00
	21,674.07	-	-	-	21,674.07	19,878.05

CHURCH ACTIVITIES

Fees - Statutory	826.00	-	-	-	826.00	360.00
Fees - Additional	1,138.00	-	-	-	1,138.00	420.00
	1,964.00	-	-	-	1,964.00	780.00

INVESTMENT INCOME

Dividends and Interest	-	-	252.05	-	252.05	232.32
	-	-	252.05	-	252.05	232.32

GRANT INCOME

Non-Recurring Grants	4,710.00	10,959.00	2,000.00	-	17,669.00	7,000.00
	4,710.00	10,959.00	2,000.00	-	17,669.00	7,000.00

OTHER INCOME

Bank Compensation	155.00	-	-	-	155.00	-
Other income, gifts, etc	5,382.56	-	-	-	5,382.56	127.90
	5,537.56	-	-	-	5,537.56	127.90

4. Payments

	Unrestricted Fund £	Designated Fund £	Restricted Fund £	Endowment Fund £	Total 2023 £	Total 2022 £
<u>CLERGY AND STAFFING COSTS</u>						
Clergy Expenses	1,675.79	-	-	-	1,675.79	1,255.89
Cleaner (wages)	4,425.18	-	-	-	4,425.18	4,573.41
Clerk fees	-	-	-	-	-	200.00
Book keeping	1,099.00	-	-	-	1,099.00	160.00
Clergy education	-	-	-	-	-	150.00
	7,199.97	-	-	-	7,199.97	6,339.30

CHURCH RUNNING EXPENSES

Gas and Electricity Bill	12,275.17	-	-	-	12,275.17	9,276.29
Insurance	2,202.76	-	-	-	2,202.76	2,215.99
Service Costs	5,302.00	-	-	-	5,302.00	17.16
Maintenance	1,236.21	1,012.33	-	-	2,248.54	976.21
Water Bill	636.41	-	-	-	636.41	-
Small equipment purchases	345.32	-	-	-	345.32	35.64
Cleaning materials	491.57	-	-	-	491.57	288.67
Refreshments	258.38	-	-	-	258.38	164.65
Resources, education and training for parishioners	-	-	-	-	-	316.80
	22,747.82	1,012.33	-	-	23,760.15	13,291.41

MISSION GIVING AND DONATIONS

Charities - Home (UK)	-	1,438.62	-	-	1,438.62	1,016.06
Charities - Overseas	-	1,438.61	-	-	1,438.61	880.00
	-	2,877.23	-	-	2,877.23	1,896.06

BUILDING WORK AND REPAIRS

Church - Major repairs and Redecorations	-	-	580.00	-	580.00	119.25
Hall/Other Buildings - Major Repairs and Redecorations	32.56	33,372.55	1,900.79	-	35,305.90	2,525.39
	32.56	33,372.55	2,480.79	-	35,885.90	2,644.64

COSTS OF GENERATING FUNDS

Hall Running Costs	34.17	-	-	-	34.17	414.69
Social activities and events costs	-	-	500.99	-	500.99	58.04
	34.17	-	500.99	-	535.16	472.73

ADMINISTRATION COSTS

Printing	72.00	-	-	-	72.00	181.80
Stationery	-	-	-	-	-	12.99
Hall Bookings manager	1,058.10	-	-	-	1,058.10	604.57
Church broadband and telephone	499.20	-	-	-	499.20	499.33
Licences and subscriptions	906.30	-	-	-	906.30	1,242.24
	2,535.60	-	-	-	2,535.60	2,540.93

OTHER EXPENDITURE

Mission and Evangelism Costs	-	-	-	-	-	203.00
Publicity and promotion	-	-	-	-	-	22.00
Leaving Gifts, etc	100.00	-	-	-	100.00	123.20
	100.00	-	-	-	100.00	348.20

5. Bank Current Account

	Unrestricted Fund £	Designated Fund £	Restricted Fund £	Endowment Fund £	Total 2023 £	Total 2022 £
General Account	7,066.72	-	-	-	7,066.72	1,111.21
Lunch club fund	-	3,574.59	-	-	3,574.59	3,896.34
Fabric fund	-	6,705.50	-	-	6,705.50	9,202.02
Youth and Children's Work Fund	-	225.00	-	-	225.00	225.00
Mission Giving	-	0.00	-	-	0.00	2,877.23
Community Events Fund	-	75.52	-	-	75.52	75.52
Restricted (St Luke's) gifts and collections	-	-	1,000.00	-	1,000.00	8,500.00
General (St Augustine's TSB)	- 1,620.14	-	-	-	1,620.14	- 4,159.35
St Luke's Kitchen Refurb	-	-	-	-	-	7,080.01
Hot Hub	-	-	3,499.01	-	3,499.01	2,000.00
The Greening Fund	-	-	2,519.21	-	2,519.21	5,000.00
	5,446.58	10,580.61	7,018.22	-	23,045.41	35,807.98

6. Bank Savings Account

	Unrestricted Fund £	Designated Fund £	Restricted Fund £	Endowment Fund £	Total 2023 £	Total 2022 £
Miss Pratt income-parishioners in need) (was TSB now Barclays Deposit)	-	-	2,275.12	-	2,275.12	2,023.07
	-	-	2,275.12	-	2,275.12	2,023.07

7. Investments**Further Details**

CCLA Miss Pratt - This is an Endowment - Capital. Unchanged in 2020. 375 shares held throughout the year, although their market value fluctuates. Income to the Barclays Premium account.

Norwich Credit Union (loan guarantee for parishioners in need) - No activity in 2020



Diocese of Norwich

Independent Examiners Certificate

Report to the trustees/ members of:

Norwich New Catton St Luke PCC

On accounts for the year ended:

31 December 2023.

Charity no (if any):

249 318

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2023

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of []]. ~~Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

20 March 2024

Name:

JOHN BRYDON.

Relevant professional qualification(s) or body (if any)

ACIB, DCL.

Address:

8 Daniels Road

Norwich NR4 6PZ

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose

The Relevant Financial Statement I have worked on is entitled St Lukes & St Augustines 2023 Workbooks for the Independent Examiners use Version 2.