

SHINE OUT OF SCHOOL CLUBS

England & Wales · Charity number 1162751

Details

Status Registered

Legal form CIO

Registered 2015-07-21

Register [View on the Charity Commission register](#)

Contact

Address CHURCH OF ALL SAINTS & ST.
Lawerence
Market Place
Evesham
WR11 4RW

Phone 07977 072105

Email chris@archbenefice.org.uk

Website [Http://ShineOutOfSchoolClubs.org](http://ShineOutOfSchoolClubs.org)

Activities

Objects: 1. TO PROVIDE THE NECESSARY FACILITIES FOR THE DAILY CARE, RECREATION AND EDUCATION OF CHILDREN DURING OUT OF SCHOOL HOURS AND SCHOOL HOLIDAYS IN EVESHAM, WORCS.2. SUCH CHARITABLE PURPOSES FOR THE PUBLIC BENEFIT AS ARE EXCLUSIVELY CHARITABLE ACCORDING TO THE LAWS OF ENGLAND AND WALES AS THE TRUSTEES MAY FROM TIME TO TIME DETERMINE.THE ABOVE OBJECTS ARE CARRIED OUT IN ACCORDANCE WITH A CHRISTIAN ETHOS.

Activities: Providing wrap around care via Out of School Clubs in Evesham

Classification

- **How:** Provides Services
- **What:** Education/training, Other Charitable Purposes
- **Who:** Children/young People

Geography

- Worcestershire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-17	£59,078	£58,009	-	-
2023-12-17	£72,620	£63,036	-	-
2022-12-17	£46,900	£50,375	-	-
2021-12-17	£43,208	£54,934	-	-
2020-12-17	£64,449	£60,492	-	-

Trustees

Name	Role	Appointed
Annette Stephanie France		2022-03-09
David Lindley Roberts		2023-04-26
Dr Chris Sheehan		2015-05-01
Glen Lyon		2023-04-26
Mariia Shumylo		2022-11-03

SHINE OUT OF SCHOOL CLUBS

England & Wales - Charity number 1162751

Accounts

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 17 DECEMBER 2024
FOR
SHINE OUT OF SCHOOL CLUBS

HB&O Ltd
Chartered Accountants
Highdown House
11 Highdown Road
Leamington Spa
Warwickshire
CV31 1XT

SHINE OUT OF SCHOOL CLUBS

CONTENTS OF THE FINANCIAL STATEMENTS
for the year ended 17 December 2024

	Page
Report of the Trustees	1
Independent Examiner's Report	2
Statement of Financial Activities	3
Balance Sheet	4 to 5
Notes to the Financial Statements	6 to 11
Detailed Statement of Financial Activities	12

SHINE OUT OF SCHOOL CLUBS

**REPORT OF THE TRUSTEES
for the year ended 17 December 2024**

The trustees present their report with the financial statements of the charity for the year ended 17 December 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a charitable incorporated organisation as defined by the Charities Act 2011.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1162751

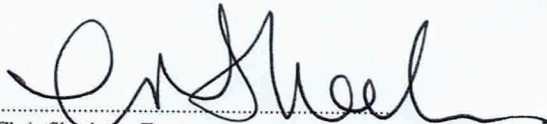
Trustees

Chris Sheehan
Annette France
Glen Lyon
Mariia Shumylo
David Roberts

Independent Examiner

HB&O Ltd
Chartered Accountants
Highdown House
11 Highdown Road
Leamington Spa
Warwickshire
CV31 1XT

Approved by order of the board of trustees on 8/4/25 and signed on its behalf by:


.....
Chris Sheehan - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
SHINE OUT OF SCHOOL CLUBS**

Independent examiner's report to the trustees of Shine Out Of School Clubs ('the Charity')

I report to the charity trustees on my examination of the accounts of the Charity for the year ended 17 December 2024.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable regulations concerning the form and content of accounts as set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Gregg Olnier MPhil BA(Hons) FCA
For and on behalf of
HB&O Ltd
Chartered Accountants
Highdown House
11 Highdown Road
Leamington Spa
Warwickshire
CV31 1XT

Date: 7/4/25

SHINE OUT OF SCHOOL CLUBS

STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 17 December 2024

	Notes	Unrestricted fund £	Restricted fund £	2024 Total funds £	2023 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		22,523	28,617	51,140	63,623
Other trading activities	2	<u>7,938</u>	<u>-</u>	<u>7,938</u>	<u>8,997</u>
Total		<u>30,461</u>	<u>28,617</u>	<u>59,078</u>	<u>72,620</u>
EXPENDITURE ON					
Raising funds	3	-	-	-	2,611
Charitable activities					
Out of school clubs		<u>27,144</u>	<u>30,865</u>	<u>58,009</u>	<u>60,425</u>
Total		<u>27,144</u>	<u>30,865</u>	<u>58,009</u>	<u>63,036</u>
NET INCOME/(EXPENDITURE)		3,317	(2,248)	1,069	9,584
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>(5,565)</u>	<u>8,992</u>	<u>3,427</u>	<u>(6,157)</u>
TOTAL FUNDS CARRIED FORWARD		<u>(2,248)</u>	<u>6,744</u>	<u>4,496</u>	<u>3,427</u>

The notes form part of these financial statements

SHINE OUT OF SCHOOL CLUBS

**BALANCE SHEET
17 December 2024**

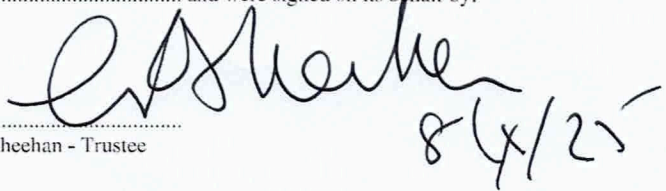
	Notes	Unrestricted fund £	Restricted fund £	2024 Total funds £	2023 Total funds £
FIXED ASSETS					
Tangible assets	8	-	6,744	6,744	8,992
CURRENT ASSETS					
Debtors	9	1,156	-	1,156	1,156
Cash at bank		<u>5,335</u>	<u>-</u>	<u>5,335</u>	<u>2,294</u>
		6,491	-	6,491	3,450
CRÉDITORS					
Amounts falling due within one year	10	<u>(8,169)</u>	<u>-</u>	<u>(8,169)</u>	<u>(7,205)</u>
NET CURRENT ASSETS/(LIABILITIES)		<u>(1,678)</u>	<u>-</u>	<u>(1,678)</u>	<u>(3,755)</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		(1,678)	6,744	5,066	5,237
CREDITORS					
Amounts falling due after more than one year	11	<u>(570)</u>	<u>-</u>	<u>(570)</u>	<u>(1,810)</u>
NET ASSETS		<u>(2,248)</u>	<u>6,744</u>	<u>4,496</u>	<u>3,427</u>
FUNDS					
	13				
Unrestricted funds				(2,248)	(5,565)
Restricted funds				<u>6,744</u>	<u>8,992</u>
TOTAL FUNDS				<u>4,496</u>	<u>3,427</u>

The notes form part of these financial statements

SHINE OUT OF SCHOOL CLUBS

BALANCE SHEET - continued
17 December 2024

The financial statements were approved by the Board of Trustees and authorised for issue on and were signed on its behalf by:

A handwritten signature in cursive script, appearing to read 'Chris Sheehan', is written over a dotted line. To the right of the signature, the date '8/4/25' is handwritten.

Chris Sheehan - Trustee

The notes form part of these financial statements

SHINE OUT OF SCHOOL CLUBS

NOTES TO THE FINANCIAL STATEMENTS for the year ended 17 December 2024

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statement of the Charitable Incorporated Organisation, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)'. Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

Going concern

At the time of approving the financial statements, the trustees have assessed whether the use of going concern is appropriate and made this assessment for a period of at least one year from the date of approval of these financial statements. The trustees have given due consideration to the current risks facing the charity and are confident that there is a reasonable expectation that the charity has adequate resources to continue to meet its obligations as they fall due

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Motor vehicles - 20% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

SHINE OUT OF SCHOOL CLUBS

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 17 December 2024**

1. ACCOUNTING POLICIES - continued

Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2. OTHER TRADING ACTIVITIES

	2024	2023
	£	£
Club income	<u>7,938</u>	<u>8,997</u>

3. RAISING FUNDS

Raising donations and legacies

	2024	2023
	£	£
Support costs	<u>-</u>	<u>2,611</u>

4. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2024	2023
	£	£
Depreciation - owned assets	<u>2,248</u>	<u>2,248</u>

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 17 December 2024 nor for the year ended 17 December 2023.

Trustees' expenses

There were no trustees' expenses paid for the year ended 17 December 2024 nor for the year ended 17 December 2023.

6. STAFF COSTS

The average monthly number of employees during the year was as follows:

	2024	2023
Club staff	<u>11</u>	<u>11</u>

No employees received emoluments in excess of £60,000.

SHINE OUT OF SCHOOL CLUBS

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 17 December 2024**

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	28,332	35,291	63,623
Other trading activities	<u>8,997</u>	-	<u>8,997</u>
Total	<u>37,329</u>	<u>35,291</u>	<u>72,620</u>
EXPENDITURE ON			
Raising funds	2,611	-	2,611
Charitable activities			
Out of school clubs	<u>32,911</u>	<u>27,514</u>	<u>60,425</u>
Total	<u>35,522</u>	<u>27,514</u>	<u>63,036</u>
NET INCOME			
Transfers between funds	1,807	7,777	9,584
	<u>4,913</u>	<u>(4,913)</u>	-
Net movement in funds	6,720	2,864	9,584
RECONCILIATION OF FUNDS			
Total funds brought forward	(12,285)	6,128	(6,157)
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS CARRIED FORWARD	<u>(5,565)</u>	<u>8,992</u>	<u>3,427</u>

8. TANGIBLE FIXED ASSETS

	Motor vehicles £
COST	
At 18 December 2023 and 17 December 2024	<u>11,240</u>
DEPRECIATION	
At 18 December 2023	2,248
Charge for year	<u>2,248</u>
At 17 December 2024	<u>4,496</u>
NET BOOK VALUE	
At 17 December 2024	<u>6,744</u>
At 17 December 2023	<u>8,992</u>

SHINE OUT OF SCHOOL CLUBS

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 17 December 2024**

9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR			
		2024	2023
		£	£
Employee loans		<u>1,156</u>	<u>1,156</u>
10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR			
		2024	2023
		£	£
Bank loans and overdrafts (see note 12)		1,123	1,123
Trustee loans		<u>7,046</u>	<u>6,082</u>
		<u>8,169</u>	<u>7,205</u>
11. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR			
		2024	2023
		£	£
Bank loans (see note 12)		<u>570</u>	<u>1,810</u>
12. LOANS			
An analysis of the maturity of loans is given below:			
		2024	2023
		£	£
Amounts falling due within one year on demand:			
Bank loans		<u>1,123</u>	<u>1,123</u>
Amounts falling between one and two years:			
Bank loans - 1-2 years		<u>570</u>	<u>1,810</u>
13. MOVEMENT IN FUNDS			
	At	Net	At
	18.12.23	movement	17.12.24
	£	in funds	£
Unrestricted funds		£	
General fund	(5,565)	3,317	(2,248)
Restricted funds			
Holiday club fund	8,992	(2,248)	6,744
	—	—	—
TOTAL FUNDS	<u>3,427</u>	<u>1,069</u>	<u>4,496</u>

SHINE OUT OF SCHOOL CLUBS

NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 17 December 2024

13. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	30,461	(27,144)	3,317
Restricted funds			
Holiday club fund	28,617	(30,865)	(2,248)
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>59,078</u>	<u>(58,009)</u>	<u>1,069</u>

Comparatives for movement in funds

	At 18.12.22 £	Net movement in funds £	Transfers between funds £	At 17.12.23 £
Unrestricted funds				
General fund	(12,285)	1,807	4,913	(5,565)
Restricted funds				
Holiday club fund	6,128	7,777	(4,913)	8,992
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>(6,157)</u>	<u>9,584</u>	<u>-</u>	<u>3,427</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	37,329	(35,522)	1,807
Restricted funds			
Holiday club fund	35,291	(27,514)	7,777
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>72,620</u>	<u>(63,036)</u>	<u>9,584</u>

SHINE OUT OF SCHOOL CLUBS

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 17 December 2024**

13. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 18.12.22 £	Net movement in funds £	Transfers between funds £	At 17.12.24 £
Unrestricted funds				
General fund	(12,285)	5,124	4,913	(2,248)
Restricted funds				
Holiday club fund	6,128	5,529	(4,913)	6,744
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>(6,157)</u>	<u>10,653</u>	<u>-</u>	<u>4,496</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	67,790	(62,666)	5,124
Restricted funds			
Holiday club fund	63,908	(58,379)	5,529
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>131,698</u>	<u>(121,045)</u>	<u>10,653</u>

The restricted fund relates to the holiday activity clubs run by the charity.

14. RELATED PARTY DISCLOSURES

Certain trustees provide cash flow support to the charity as and when required. The balances due back to these ad-hoc funders are noted within trustee loans on the balance sheet.

SHINE OUT OF SCHOOL CLUBS
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 17 December 2024

	2024	2023
	£	£
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	8,022	2,780
Grants	<u>43,118</u>	<u>60,843</u>
	51,140	63,623
Other trading activities		
Club income	<u>7,938</u>	<u>8,997</u>
Total incoming resources	59,078	72,620
EXPENDITURE		
Charitable activities		
Wages	41,052	41,553
Social security	2,015	-
Pensions	660	-
Motor expenses	1,106	1,718
Food	4,311	12,224
Staff training	31	246
Toys and equipment	691	2,436
Motor vehicle depreciation	<u>2,248</u>	<u>2,248</u>
	52,114	60,425
Support costs		
Management		
Insurance	584	561
Marketing	72	462
Sundries	<u>4,794</u>	<u>1,230</u>
	5,450	2,253
Finance		
Bank charges	149	269
Bank loan interest	<u>296</u>	<u>89</u>
	445	358
Total resources expended	<u>58,009</u>	<u>63,036</u>
Net income	<u>1,069</u>	<u>9,584</u>

This page does not form part of the statutory financial statements

Shine Out of School Clubs
Year ended 17 December 2024

Surplus reconciliation

	£
Surplus per your records	3,624
Transfer trustee loan receipts to balance sheet account	(9,500)
Transfer trustee loan payments to balance sheet account	9,150
Transfer bounce back loan repayments to balance sheet account	1,212
Recognise depreciation on minibus	(2,248)
Correct records to agree to loan statement reconciled to the year end	(1,169)
Retained surplus per Harrison Beale and Owen Limited	<u>1,069</u>

We as management have been presented with the above adjustments and we confirm our agreement and authorisation.



.....
Signed on behalf of the board of trustees

SHINE OUT OF SCHOOL CLUBS

England & Wales - Charity number 1162751

Accounts

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 17 DECEMBER 2023
FOR
SHINE OUT OF SCHOOL CLUBS**

Harrison Beale & Owen Limited
Chartered Accountants
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SHINE OUT OF SCHOOL CLUBS

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REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1162751

Trustees

Chris Sheehan

Annette France

Glen Lyon (appointed April 2023)

Mariia Shumylo

David Roberts (appointed April 2023)

Independent Examiner

Harrison Beale & Owen Limited

Chartered Accountants

Highdown House

11 Highdown Road

Leamington Spa

Warwickshire

CV31 1XT

Approved by order of the board of trustees on 11 October 2024 and signed on its behalf by:



.....
Chris Sheehan - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
SHINE OUT OF SCHOOL CLUBS**

Independent examiner's report to the trustees of Shine Out Of School Clubs ('the Charity')

I report to the charity trustees on my examination of the accounts of the Charity for the year ended 17 December 2023.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable regulations concerning the form and content of accounts as set out in the Charities (Accounts and Reports) Regulation 2008 other than any requirement that the accounts give a true and fair view, which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Gregg Olnor MPhil BA(Hons) FCA
For and on behalf of
Harrison Beale & Owen Limited
Chartered Accountants
Highdown House
11 Highdown Road
Leamington Spa
Warwickshire
CV31 1XT

Date: 11 October 2024

SHINE OUT OF SCHOOL CLUBS

STATEMENT OF FINANCIAL ACTIVITIES for the year ended 17 December 2023

	Notes	Unrestricted fund £	Restricted fund £	2023 Total funds £	2022 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		28,332	35,291	63,623	37,164
Other trading activities	2	<u>8,997</u>	<u>-</u>	<u>8,997</u>	<u>9,737</u>
Total		<u>37,329</u>	<u>35,291</u>	<u>72,620</u>	<u>46,901</u>
 EXPENDITURE ON					
Raising funds	3	2,611	-	2,611	2,375
Charitable activities					
Out of school clubs		<u>32,911</u>	<u>27,514</u>	<u>60,425</u>	<u>48,001</u>
Total		<u>35,522</u>	<u>27,514</u>	<u>63,036</u>	<u>50,376</u>
 NET INCOME/(EXPENDITURE)					
Transfers between funds	13	<u>1,807</u> <u>4,913</u>	<u>7,777</u> <u>(4,913)</u>	<u>9,584</u> <u>-</u>	<u>(3,475)</u> <u>-</u>
Net movement in funds		6,720	2,864	9,584	(3,475)
 RECONCILIATION OF FUNDS					
Total funds brought forward		<u>(12,285)</u>	<u>6,128</u>	<u>(6,157)</u>	<u>(2,682)</u>
TOTAL FUNDS CARRIED FORWARD		<u>(5,565)</u>	<u>8,992</u>	<u>3,427</u>	<u>(6,157)</u>

The notes form part of these financial statements

SHINE OUT OF SCHOOL CLUBS

**BALANCE SHEET
17 December 2023**

	Notes	Unrestricted fund £	Restricted fund £	2023 Total funds £	2022 Total funds £
FIXED ASSETS					
Tangible assets	8	-	8,992	8,992	-
CURRENT ASSETS					
Debtors	9	1,156	-	1,156	1,156
Cash at bank		<u>2,294</u>	<u>-</u>	<u>2,294</u>	<u>1,543</u>
		3,450	-	3,450	2,699
CREDITORS					
Amounts falling due within one year	10	<u>(7,205)</u>	<u>-</u>	<u>(7,205)</u>	<u>(8,856)</u>
NET CURRENT ASSETS/(LIABILITIES)		<u>(3,755)</u>	<u>-</u>	<u>(3,755)</u>	<u>(6,157)</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		(3,755)	8,992	5,237	(6,157)
CREDITORS					
Amounts falling due after more than one year	11	<u>(1,810)</u>	<u>-</u>	<u>(1,810)</u>	<u>-</u>
NET ASSETS/(LIABILITIES)		<u><u>(5,565)</u></u>	<u><u>8,992</u></u>	<u><u>3,427</u></u>	<u><u>(6,157)</u></u>
FUNDS	13				
Unrestricted funds				(5,565)	(12,285)
Restricted funds				<u>8,992</u>	<u>6,128</u>
TOTAL FUNDS				<u><u>3,427</u></u>	<u><u>(6,157)</u></u>

The notes form part of these financial statements

SHINE OUT OF SCHOOL CLUBS

BALANCE SHEET - continued
17 December 2023

The financial statements were approved by the Board of Trustees and authorised for issue on 11 October 2024 and were signed on its behalf by:

Chris Sheehan

.....
Chris Sheehan - Trustee

SHINE OUT OF SCHOOL CLUBS

NOTES TO THE FINANCIAL STATEMENTS for the year ended 17 December 2023

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the Charitable Incorporated Organisation, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)'. Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

Going concern

At the time of approving the financial statements, the trustees have assessed whether the use of going concern is appropriate and made this assessment for a period of at least one year from the date of approval of these financial statements. The trustees have given due consideration to the current risks facing the charity and are confident that there is a reasonable expectation that the charity has adequate resources to continue to meet its obligations as they fall due

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Motor vehicles - 20% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

SHINE OUT OF SCHOOL CLUBS

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 17 December 2023**

2. OTHER TRADING ACTIVITIES

	2023	2022
	£	£
Club income	<u>8,997</u>	<u>9,737</u>

3. RAISING FUNDS

Raising donations and legacies

	2023	2022
	£	£
Support costs	<u>2,611</u>	<u>2,375</u>

4. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2023	2022
	£	£
Depreciation - owned assets	<u>2,248</u>	<u>-</u>

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 17 December 2023 nor for the year ended 17 December 2022.

Trustees' expenses

There were no trustees' expenses paid for the year ended 17 December 2023 nor for the year ended 17 December 2022.

6. STAFF COSTS

The average monthly number of employees during the year was as follows:

	2023	2022
	<u>11</u>	<u>11</u>
Club staff		

No employees received emoluments in excess of £60,000.

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	5,070	32,094	37,164
Other trading activities	<u>9,737</u>	<u>-</u>	<u>9,737</u>
Total	<u>14,807</u>	<u>32,094</u>	<u>46,901</u>
EXPENDITURE ON			
Raising funds	2,375	-	2,375

SHINE OUT OF SCHOOL CLUBS

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 17 December 2023**

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £	Restricted fund £	Total funds £
Charitable activities			
Out of school clubs	<u>36,156</u>	<u>11,845</u>	<u>48,001</u>
Total	<u>38,531</u>	<u>11,845</u>	<u>50,376</u>
NET INCOME/(EXPENDITURE)	(23,724)	20,249	(3,475)
Transfers between funds	<u>14,121</u>	<u>(14,121)</u>	<u>-</u>
Net movement in funds	(9,603)	6,128	(3,475)
RECONCILIATION OF FUNDS			
Total funds brought forward	<u>(2,682)</u>	<u>-</u>	<u>(2,682)</u>
TOTAL FUNDS CARRIED FORWARD	<u><u>(12,285)</u></u>	<u><u>6,128</u></u>	<u><u>(6,157)</u></u>

8. TANGIBLE FIXED ASSETS

	Motor vehicles £
COST	
Additions	<u>11,240</u>
DEPRECIATION	
Charge for year	<u>2,248</u>
NET BOOK VALUE	
At 17 December 2023	<u><u>8,992</u></u>
At 17 December 2022	<u><u>-</u></u>

9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023 £	2022 £
Employee loans	<u>1,156</u>	<u>1,156</u>

SHINE OUT OF SCHOOL CLUBS

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 17 December 2023**

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023	2022
	£	£
Bank loans and overdrafts (see note 12)	1,123	4,056
Trustee loans	<u>6,082</u>	<u>4,800</u>
	<u>7,205</u>	<u>8,856</u>

11. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	2023	2022
	£	£
Bank loans (see note 12)	<u>1,810</u>	<u>-</u>

12. LOANS

An analysis of the maturity of loans is given below:

	2023	2022
	£	£
Amounts falling due within one year on demand:		
Bank loans	<u>1,123</u>	<u>4,056</u>
Amounts falling between one and two years:		
Bank loans - 1-2 years	<u>1,810</u>	<u>-</u>

13. MOVEMENT IN FUNDS

	At 18.12.22 £	Net movement in funds £	Transfers between funds £	At 17.12.23 £
Unrestricted funds				
General fund	(12,285)	1,807	4,913	(5,565)
Restricted funds				
Holiday club fund	6,128	7,777	(4,913)	8,992
	-----	-----	-----	-----
TOTAL FUNDS	<u>(6,157)</u>	<u>9,584</u>	<u>-</u>	<u>3,427</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	37,329	(35,522)	1,807
Restricted funds			
Holiday club fund	35,291	(27,514)	7,777
	-----	-----	-----
TOTAL FUNDS	<u>72,620</u>	<u>(63,036)</u>	<u>9,584</u>

SHINE OUT OF SCHOOL CLUBS

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 17 December 2023**

13. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 18.12.21 £	Net movement in funds £	Transfers between funds £	At 17.12.22 £
Unrestricted funds				
General fund	(2,682)	(23,724)	14,121	(12,285)
Restricted funds				
Holiday club fund	-	20,249	(14,121)	6,128
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>(2,682)</u>	<u>(3,475)</u>	<u>-</u>	<u>(6,157)</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	14,807	(38,531)	(23,724)
Restricted funds			
Holiday club fund	32,094	(11,845)	20,249
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>46,901</u>	<u>(50,376)</u>	<u>(3,475)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 18.12.21 £	Net movement in funds £	Transfers between funds £	At 17.12.23 £
Unrestricted funds				
General fund	(2,682)	(21,917)	19,034	(5,565)
Restricted funds				
Holiday club fund	-	28,026	(19,034)	8,992
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>(2,682)</u>	<u>6,109</u>	<u>-</u>	<u>3,427</u>

SHINE OUT OF SCHOOL CLUBS

NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 17 December 2023

13. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	52,136	(74,053)	(21,917)
Restricted funds			
Holiday club fund	67,385	(39,359)	28,026
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>119,521</u>	<u>(113,412)</u>	<u>6,109</u>

The restricted fund relates to the holiday activity clubs run by the charity.

14. RELATED PARTY DISCLOSURES

Certain trustees provide cash flow support to the charity as and when required. The balances due back to these ad-hoc funders are noted within trustee loans on the balance sheet.

SHINE OUT OF SCHOOL CLUBS

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 17 December 2023**

	2023 £	2022 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	2,780	30
Grants	<u>60,843</u>	<u>37,134</u>
	63,623	37,164
Other trading activities		
Club income	<u>8,997</u>	<u>9,737</u>
Total incoming resources	72,620	46,901
EXPENDITURE		
Charitable activities		
Wages	41,553	36,420
Motor expenses	1,718	-
Food	12,224	2,652
Hall hire	-	8,426
Staff training	246	66
Toys and equipment	2,436	437
Motor vehicles	<u>2,248</u>	<u>-</u>
	60,425	48,001
Support costs		
Management		
Insurance	561	846
Telephone	-	223
Marketing	462	144
Sundries	1,230	35
Computer software	-	647
Loan	<u>89</u>	<u>170</u>
	2,342	2,065
Finance		
Bank charges	<u>269</u>	<u>310</u>
Total resources expended	<u>63,036</u>	<u>50,376</u>
Net income/(expenditure)	<u>9,584</u>	<u>(3,475)</u>

This page does not form part of the statutory financial statements

Trustee's Annual Report 2023

Aims and objectives:

Shine was formed in April 2015 as a not for profit, Christian community initiative in order to offer wrap around care for children in Evesham attending Church of England schools and to fund community Christian projects.

The objectives remain to:

- Provide out of school care to children between the ages of 3 and 10
- Support parents with affordable childcare provision
- Promote inclusive values to support children from all schools, needs and means where possible
- Become financially sustainable to support future growth and expansion
- Utilise profits to provide funding to other community initiatives
- Provide subsidies to allow disadvantaged children to attend Shine out of school clubs

Performance and financial review:

Achievements and Performance:

2023 proved to be another challenging year mainly due to the amount of licence fee required by our licensor.

Despite this we have continued to manage cash flows and taken advantage of available grants where possible enabling us to just about remain viable while mounting a very successful fundraising campaign for a minibus.

We added two new trustees David Roberts and Glen Lyon to complement the team. We thank Will Saunders for his support as he leaves the Shine trustee group

Based on our previous years' performance and our objectives in 2023 we have not only been able to build on one of our specific objectives but also seek specific funds towards a significant new project:-

- The continued offering of the HAF (holidays, activities and food programme at Easter, Summer and Christmas holidays in 2023. In this way we were able to support 40 children and their families to free or subsidised childcare
- In addition in July 2023 following successful fundraising we were able to purchase a 16 seater minibus for collection of the children after school which has not only been very well received by children and parents alike but also provides the opportunity for further donation income to be obtained.
- Dialogue was opened and is still ongoing with the Evesham Methodist Church with regard to our ongoing occupation of their premises and an adjustment of the licence fee more reflective of our ability to pay and the market rate.

Income and Expense

Total income was £72,620 This compares to income previous year of £46,901

Outgoings were £63,036 compared to £50,376 the previous year

Surplus this year was £3,427 against a loss previous year of £6,157

Challenges and Future:

We have a significant cash flow issue while we continue to grow child numbers attending the Shine after school club at our new venue. We have been supported by and continue to seek new grant funding as well as donations especially from the minibus usage which accounts for the surplus to cover repairs and running expenses.

We continue to offer high quality after school care with a focus on offering safe inclusive space.

2024 Outlook

The numbers of children attending the club have been slowly increasing each week which is pleasing on several levels. However the number of children using Shine every day is small with family and friends and multiple jobs all playing their part to making a fee-paying only model increasingly unsustainable despite the grant funding by HAF and for the minibus fundraising campaign.

We will continue to build on the special party events which have proved popular with children and their families. The HAF holiday clubs will both support vulnerable families with high quality childcare supporting our aims, offer paid places to other children and ensure that cash flow is maintained beyond this current cash flow difficulty.

Chris Sheehan

SHINE OUT OF SCHOOL CLUBS

England & Wales - Charity number 1162751

Accounts

Shine Out of School Clubs

Registered Charity no: 1162751

Trustees Report and Financial Statements

18 December 2021 to 17 December 2022

Shine Out of School Clubs

Registered Charity no: 1162751

Trustees Report and Financial Statements

18 December 2021 to 17 December 2022

Contents

	Page
Trustees Report	1 - 2
Independent Examiners Report	3
Receipts and Payments	4
Balance Sheet	5
Restricted Funds	6

Trustee's Annual Report 2022 – draft only CONFIDENTIAL

Trustees responsible for Governance of Shine during this year

- Sarah Hewitt, Managing Director
- Chris Sheehan, Finance
- Hannah Butler (stood down in October)
- Annette France (from March)
- Will Saunders (from date February)

Aims and objectives:

Shine was formed in May 2015 as a not for profit, Christian community initiative in order to offer wrap around care for children in Evesham attending Church of England schools and to fund community Christian projects.

The objectives remain to:

- Support parents with affordable childcare provision
- Promote inclusive values to support children from all schools, needs and means where possible
- Become financially sustainable to support future growth and expansion
- Utilise profits to provide funding to other community initiatives
- Provide subsidies to allow disadvantaged children to attend Shine out of school clubs

Performance and financial review:

Achievements and Performance:

2022 has continued to be challenging due rebuilding in a stand alone venue with a new Omicron Covid variant closing schools at the start of the year.

We have continued to manage cash flows and taken advantage of available grants though we started the year without grant support due to concerns about our viability in early 2022 in this standalone venue while Bengeworth started its own after school offering.

Based on our previous years' performance and our objectives 2022 has seen two very significant new projects:

- The continued offering of the HAF (holidays, activities and food programme at Easter, Summer and Christmas holidays in 2022. In this way we were able to support 40 children and their families to free or subsidised childcare
- In addition in August 2022 following significant issues relating to the venue's shortcomings we moved to a new home at Evesham Methodist Church which has secure outdoor space and large rooms with storage. This has proved to be a really positive move.

Income and Expenses

Total income was £46,899.63. This compares to income previous year of £43,207.83

Outgoings were £50,375.07 compared to £54,934.32 the previous year

Loss this year was £3,475.44 against a loss previous year of £11,726.49.

Challenges and Future:

We have a significant cashflow issue while we rebuild child numbers attending the Shine after school club at our new venue. We have been supported by two grants and some donations

We continue to offer high quality after school care with a focus on offering safe inclusive space.

2023 Outlook

The numbers of children attending the club have been increasing each week which is pleasing on several levels

We started to hold special party events which have proved popular with children and their families. At the end of 2022 we started a minibus fundraising campaign to help collect children from local schools.

The HAF holiday clubs will both support vulnerable families with high quality childcare supporting our aims, offer paid places to other children and ensure that cashflow is maintained beyond this current cashflow difficulty.

We plan to recruit additional trustees and work to widen our inclusiveness agenda

Independent examiner's report to the trustees of Shine Out of School Clubs (Registered Charity No. 1162751)

I report on the accounts of Shine Out of School Clubs (The Trust) for the period 18th December 2021 to 17th December 2022, which are set out on pages 4 to 6.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



John Liggitt, FCMA 12th October 2023

2 The Hopkiln, Church Street, Harvington, Worcestershire, WR11 8PB

Shine Out of School Clubs
Registered Charity No. 1162751
Receipts and Payments
For the Period 18 December 2021 to 17 December 2022

	Year ended 17 December 2022			Year ended 17 December
	Unrestricted	Restricted	Total	2021
	£	£	£	Total £
RECEIPTS				
Grants				
John Martin	5,040.00	-	5,040.00	-
Donations	29.17	-	29.17	199.61
HAF Grant	-	32,093.66	32,093.66	-
Sundry grants	-	-	-	14,358.00
HMRC JRS Grants	-	-	-	19,107.63
Wychavon Grant	-	-	-	4,359.16
	5,069.17	32,093.66	37,162.83	38,024.40
Club income	9,736.80	-	9,736.80	5,183.43
TOTAL RECEIPTS	14,805.97	32,093.66	46,899.63	43,207.83
PAYMENTS				
Computer software	646.80	-	646.80	654.22
Food	852.13	1,800.00	2,652.13	3,465.65
Hall Hire	6,608.38	1,817.62	8,426.00	5,387.50
Insurance	846.06	-	846.06	653.07
Marketing	144.00	-	144.00	274.72
Registration fees	-	-	-	220.00
Salaries & pensions	28,629.95	7,789.80	36,419.75	42,495.87
Staff training	66.00	-	66.00	48.00
Telephone	222.59	-	222.59	230.12
Toys, Equipment & Craft expenses	-	437.37	437.37	914.28
Bank Charges	309.52	-	309.52	-
Loan Interest	169.85	-	169.85	-
Sundry	35.00	-	35.00	590.89
TOTAL PAYMENTS	38,530.28	11,844.79	50,375.07	54,934.32
Surplus for period/(loss)	(23,724.31)	20,248.87	(3,475.44)	(11,726.49)
Transfer between funds	14,121.21	(14,121.21)	-	-
	(9,603.10)	6,127.66	(3,475.44)	(11,726.49)
FUNDS BROUGHT FORWARD	(2,682.27)	-	(2,682.27)	9,044.22
FUNDS CARRIED FORWARD	(12,285.37)	6,127.66	(6,157.71)	(2,682.27)

Note 1

Transfer between funds of £14,121.21 is funds from HAF Grant used to fund free term time places.

Shine Out of School Clubs
Registered Charity No. 1162751
Balance Sheet
As at 17 December 2022

	2022	2021
	£	£
Current Assets		
HSBC Community Account	1,542.83	1,242.70
Pocket/Float	-	137.04
Employee Loan	1,155.55	1,155.55
	2,698.38	2,535.29
Current Liabilities		
Loan	(4,056.09)	(4,467.56)
Trustee loan	(4,800.00)	(750.00)
	(6,157.71)	(2,682.27)
Net Assets	(6,157.71)	(2,682.27)
Total Funds	(6,157.71)	(2,682.27)

Shine Out of School Clubs
Registered Charity No. 1162751
Restricted Funds Note
For the Period 18 December 2021 to 17 December 2022

	Opening balance	Income	Expenditure	Transfer to unrestricted fund	Closing Balance
Holiday Club	-	32,093.66	25,966.00	-	6,127.66
	-	32,093.66	25,966.00	-	6,127.66

SHINE OUT OF SCHOOL CLUBS

England & Wales - Charity number 1162751

Accounts

Shine Out of School Clubs

Registered Charity no: 1162751

Trustees Report and Financial Statements

18 December 2020 to 17 December 2021

Shine Out of School Clubs

Registered Charity no: 1162751

Trustees Report and Financial Statements

18 December 2020 to 17 December 2021

Contents

	Page
Trustees Report	1 - 2
Independent Examiners Report	3
Receipts and Payments	4
Balance Sheet	5
Restricted Funds	6

Trustee's Annual Report 2021

Trustees responsible for Governance of Shine during this year

- Sarah Hewitt, Managing Director
- Chris Sheehan, Finance
- Simon Hill (stood down July 2021 due to work pressures)
- Emma Terry (stood down June 2021 due to relocation)
- Hannah Butler

Aims and objectives:

Shine was formed in May 2015 as a not for profit, Christian community initiative in order to offer wrap around care for children in Evesham attending Church of England schools and to fund community Christian projects.

The objectives remain to:

- Support parents with affordable childcare provision
- Promote inclusive values to support children from all schools, needs and means where possible
- Become financially sustainable to support future growth and expansion
- Utilise profits to provide funding to other community initiatives
- Provide subsidies to allow disadvantaged children to attend Shine out of school clubs

Performance and financial review:

Achievements and Performance:

2021 has continued to be challenging due to school closures due to Covid.

We have continued to manage cash flows and taken advantage of the JRS scheme until summer of 2021.

We continued to repay credits that had built up on parents' accounts amounting to a total of £2114.04.

Based on our previous years' performance and our objectives 2021 has seen two very significant new projects:

- One new and very significant development was our participation in the HAF scheme run by Wychavon Council. We ran a 20 day club, 6 hours per day catering for up to 30 children eligible for free school meals at no cost to their parents in August 2021. This scheme was put together with very little notice but the children and parents benefitted from fund holiday clubs, an individual hot lunch whose menu changed daily and allowed parents to work as their child care was covered. We took in children from a range of schools. While we have effectively had to start attracting children from scratch in the new setting, and offering walking bus pick-ups from local schools numbers have been steadily increasing.
- In addition in July 2021 we took the decision to move our clubs location to a stand-alone facility at Broadway Road Church Hall leaving both St Richards and Bengeworth schools. This was motivated by the continuing high hall costs at Bengeworth School and our inability to offset that by allowing children from other schools to enjoy Shine's after school clubs wrap around care. This has taken a considerable amount of preparation and discussion. The Broadway Road Hall committee have worked with us to make the change as easy as possible. We continue to work to overcome negative impressions about Shine's ability to pay bills based on the factors identified in our previous annual report.

Income and Expenses

Total income was £43,207.13 of which £19,107.63 was HMRC job retention scheme.
This compares to income previous year of £64,449.18
Outgoings were £54,934.32 compared to £60,491.99 the previous year
Loss this year was £11,726.49 against a surplus previous year of £3,957.19

Challenges and Future:

We have a significant cashflow issue while we rebuild child numbers attending the Shine after school club in the Broadway Road Hall. We have applied for HSBC overdraft (£5000 which was approved) and have also approached John Martins' charity, the Evesham Relief in Need scheme and local churches to help us bridge to a point of positive cashflow.

We continue to offer high quality after school care. Three of our staff have left to seek more paid hours which while a sadness has meant that our staff costs will decrease in the coming months.

We have been accepted on the December holiday HAF scheme and will run the HAF holiday club for 6 days in December. In 2022 this scheme has already been funded for the whole year which is great news for the parents and children we support.

2022 Outlook

The numbers of children attending the club have been increasing each week since we opened in September 2021 at Broadway Road Church Hall. From the first weeks when only three children attended and some days none we are now seeing up to 14 children each day.

In summary we believe the increase in paying children in term time will continually increase and a break-even after Easter when between 20-25 children/day is feasible will occur.
The HAF holiday clubs will both support vulnerable families with high quality childcare supporting our aims, offer paid places to other children and ensure that cashflow is maintained beyond this current cashflow difficulty.
We plan to recruit additional trustees and work to widen our inclusiveness agenda.

Independent examiner's report to the trustees of Shine Out of School Clubs (Registered Charity No. 1162751)

I report on the accounts of Shine Out of School Clubs (The Trust) for the period 18th December 2020 to 17th December 2021, which are set out on pages 4 to 6.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



John Liggitt, FCMA

22nd June 2022

2 The Hopkln, Church Street, Harvington, Worcestershire, WR11 8PB

Shine Out of School Clubs
Registered Charity No. 1162751
Receipts and Payments
For the Period 18 December 2020 to 17 December 2021

	Year ended 17 December 2021			Year ended 17 December 2020
	Unrestricted £	Restricted £	Total £	Total £
<u>RECEIPTS</u>				
Grants				
John Martin	-	-	-	-
Donations	199.61	-	199.61	-
Sundry grants	14,358.00	-	14,358.00	-
HMRC JRS Grants	-	19,107.63	19,107.63	18,814.77
Wychavon Grant	4,359.16	-	4,359.16	6,334.00
	<hr/> 18,916.77	<hr/> 19,107.63	<hr/> 38,024.40	<hr/> 25,148.77
Club income	5,183.43	-	5,183.43	39,300.41
TOTAL RECEIPTS	<hr/> 24,100.20	<hr/> 19,107.63	<hr/> 43,207.83	<hr/> 64,449.18
<u>PAYMENTS</u>				
Accountancy	-	-	-	218.70
Computer software	654.22	-	654.22	1,242.73
Food	3,465.65	-	3,465.65	1,118.61
Hall Hire	5,387.50	-	5,387.50	4,909.86
Insurance	653.07	-	653.07	804.14
Marketing	274.72	-	274.72	-
Recruitment fees	-	-	-	51.89
Registration fees	220.00	-	220.00	220.00
Salaries & pensions	23,388.24	19,107.63	42,495.87	51,776.46
Staff training	48.00	-	48.00	367.00
Telephone	230.12	-	230.12	379.88
Toys, Equipment & Craft expenses	914.28	-	914.28	325.00
Sundry	590.89	-	590.89	(922.28)
TOTAL PAYMENTS	<hr/> 35,826.69	<hr/> 19,107.63	<hr/> 54,934.32	<hr/> 60,491.99
Surplus for period/(loss)	(11,726.49)	-	(11,726.49)	3,957.19
Transfer between funds	-	-	-	-
	<hr/> (11,726.49)	<hr/> -	<hr/> (11,726.49)	<hr/> 3,957.19
FUNDS BROUGHT FORWARD	9,044.22	-	9,044.22	5,087.03
FUNDS CARRIED FORWARD	<hr/> (2,682.27)	<hr/> -	<hr/> (2,682.27)	<hr/> 9,044.22

Shine Out of School Clubs
Registered Charity No. 1162751
Balance Sheet
As at 17 December 2021

	2021	2020
	£	£
Current Assets		
HSBC Community Account	1,242.70	12,724.27
Pocket/Float	137.04	164.40
Employee Loan	1,155.55	1,155.55
	2,535.29	14,044.22
Current Liabilities		
Loan	(4,467.56)	(5,000.00)
Trustee loan	(750.00)	-
	(2,682.27)	9,044.22
Net Assets	(2,682.27)	9,044.22
Unrestricted Fund	(2,682.27)	9,044.22

Shine Out of School Clubs
Registered Charity No. 1162751
Restricted Funds Note
For the Period 18 December 2020 to 17 December 2021

	Opening balance	Income	Expenditure	Transfer to unrestricted fund	Closing Balance
HMRC Job Retention Scheme	-	19,107.63	19,107.63	-	-
	-	19,107.63	19,107.63	-	-

SHINE OUT OF SCHOOL CLUBS

England & Wales - Charity number 1162751

Accounts

Shine Out of School Clubs

Registered Charity no: 1162751

Accounts for the period

18 December 2019 to 17 December 2020

Trustee's Annual Report 2020

Trustees responsible for Governance of Shine during this year

- Sarah Hewitt, Managing Director
- Chris Sheehan, Finance
- Simon Hill
- Emma Terry
- Hannah Butler (part)

Aims and objectives:

Shine was formed in May 2015 as a not for profit, Christian community initiative in order to offer wrap around care for children in Evesham attending Church of England schools and to fund community Christian projects.

The objectives remain to:

- Support parents with affordable childcare provision
- Promote Christian values within the childcare setting to support the Christian values of the school
- Become financially sustainable to support future growth and expansion
- Utilise profits to provide funding to other community initiatives
- Provide subsidies to allow disadvantaged children to attend Shine out of school clubs

Performance and financial review:

Achievements and Performance:

2020 for many organisations has been challenging since the Covid-19 Pandemic was declared. We closed all our settings at on March 20th 2020 only partially reopening in September 2020 only to close again on 6th November. This has been a challenging year for Shine also due to a number of adverse factors

The adverse factors include

- The year has been one of survival not solely due to the pandemic. The impact of the pandemic meant we were closed as a club for over 20 weeks of the year with a significant shortfall in income.
- As part of our Christian ethos we had permitted bookings to be cancelled at short notice and credit to remain on parents' accounts. This meant we still incurred costs but not only did we lose daily income but we then also incurred liabilities for the credit amounts on parents' accounts.
- The continuing high hall charges at Bengeworth School noted in our last annual report
- The start of school clubs being offered at rates which undercut our hourly charges

The result was that at the end of calendar year 2019 we had insufficient funds in our current account to meet liabilities and the trustees agreed urgent measures to address the shortfalls:

- Amendment to booking conditions to prevent last minute cancellations and losing credit in certain circumstances
- A closer watch on management accounts to prevent shortfalls
- Delaying payment of certain invoices and a trustee donating a significant sum of money to help
- Looking at grant funding opportunities

- Raising concerns with Bengeworth school
- Looking at increased charges and reduced opening hours and working with Bengeworth School to help mitigate some of the impacts mentioned above.

After this point (February 2020) the Pandemic struck. We had no ability to pay outstanding invoices and credit balances on parents' accounts amounted to some £4000.

We immediately took advantage of the Government furlough scheme to keep our 7 staff with some income. This was once again generously administered *pro bono* by Clement Rabjohns LLC, Evesham.

We took advantage of a Bounce Back loan and a temporary overdraft with HSBC.

We also worked with those who we owed money to identify mitigations.

We ran a holiday club open to all children which was helpful in terms of income generation.

We processed refunds and credits requested by parents with credit balances.

The reopening in September 2020 was a positive move but attendance figures were still insufficient to generate positive cashflow given the historic liabilities and the continuing high school hall costs at Bengeworth MAT. We were joined by Hannah Butler in the Autumn as a Trustee.

We were forced to close the club again on 6th November due to rising infection rates.

Despite the challenges the reputation of the Shine Clubs for parents, carers and children continues to be excellent due to our manager Kelly Instone, her well trained staff and the ethos that Shine works hard to maintain

Income and Expenses

Our club income for the period Dec 2019 – Dec 2020 totals 64,449.18 which included JRS payments and a Wychavon grant totalling £25,148.77. Club income was £39,300.41 compared to £68,832.20 the previous year. Despite the challenges we generated a small operating surplus of £3,957.19.

Challenges and Future:

The future outlook entering 2021 is of continuing disruption due to the pandemic forcing closures.

Identification of a sustainable business model will be essential and will be achieved by:

- Evaluating offerings including holiday clubs open to all children regardless of school
- Identifying premises with a reasonable cost base
- Rebuilding our brand and reputation with schools and their management teams

Independent examiner's report to the trustees of Shine Out of School Clubs

I report on the accounts of Shine Out of School Clubs (The Trust) for the period 18th December 2019 to 17th December 2020, which are set out on pages 1 to 3.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

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Independent examiner's statement

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2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



John Liggitt, FCMA

18th January 2022

2 The Hopkilm, Church Street, Harvington, Worcestershire, WR11 8PB

Shine Out of School Clubs
Receipts and Payments
For the Period 18 December 2019 to 17 December 2020

	Year ended 17 December 2020			Year ended 17 December 2019
	Unrestricted	Restricted	Total	Total
	£	£	£	£
RECEIPTS				
Grants				
John Martin	-	-	-	3,000.00
Donations	-	-	-	1,500.00
Sundry grants	-	-	-	169.95
HMRC JRS Grants	-	18,814.77	18,814.77	-
Wychavon Grant	6,334.00	-	6,334.00	-
	<u>6,334.00</u>	<u>18,814.77</u>	<u>25,148.77</u>	<u>4,669.95</u>
Club income	39,300.41	-	39,300.41	68,832.20
TOTAL RECEIPTS	<u>45,634.41</u>	<u>18,814.77</u>	<u>64,449.18</u>	<u>73,502.15</u>
PAYMENTS				
Accountancy	218.70	-	218.70	854.55
Activities	-	-	-	350.00
Computer software	1,242.73	-	1,242.73	1,036.52
Food	1,118.61	-	1,118.61	2,745.36
Hall Hire	4,909.86	-	4,909.86	11,449.36
Insurance	804.14	-	804.14	417.84
Marketing	-	-	-	-
Recruitment fees	51.89	-	51.89	-
Registration fees	220.00	-	220.00	325.00
Salaries & pensions	32,961.69	18,814.77	51,776.46	56,308.91
Staff training	367.00	-	367.00	271.20
Telephone	379.88	-	379.88	233.17
Toys, Equipment & Craft expenses	325.00	-	325.00	359.73
Sundry	(922.28)	-	(922.28)	3,199.75
TOTAL PAYMENTS	<u>41,677.22</u>	<u>18,814.77</u>	<u>60,491.99</u>	<u>77,551.39</u>
Surplus for period/(loss)	3,957.19	-	3,957.19	(4,049.24)
Transfer between funds	-	-	-	-
	<u>3,957.19</u>	<u>-</u>	<u>3,957.19</u>	<u>(4,049.24)</u>
FUNDS BROUGHT FORWARD	5,087.03	-	5,087.03	9,136.27
FUNDS CARRIED FORWARD	<u>9,044.22</u>	<u>-</u>	<u>9,044.22</u>	<u>5,087.03</u>

Shine Out of School Clubs
Balance Sheet
As at 17 December 2020

	2020 £	2019 £
Current Assets		
HSBC Community Account	12,724.27	4,964.61
Pocket/Float	164.40	122.42
Employee Loan	1,155.55	-
	<u>14,044.22</u>	<u>5,087.03</u>
Current Liabilities		
Loan	(5,000.00)	-
Net Assets	<u>9,044.22</u>	<u>5,087.03</u>
Unrestricted Fund	<u>9,044.22</u>	<u>5,087.03</u>

Shine Out of School Clubs
Restricted Funds Note
For the Period 18 December 2019 to 17 December 2020

	Opening balance	Income	Expenditure	Transfer to unrestricted fund	Closing Balance
HMRC Job Retention Scheme	-	18,814.77	18,814.77	-	-
Lottery Awards for All	-	-	-	-	-
	-	18,814.77	18,814.77	-	-