



# **Trustees' Report and Receipts & Payments Accounts**

**for the year ended 31<sup>st</sup> March 2022**

Trans\* Pride Brighton & Hove is a registered charity no. 1162738



# Trans\* Pride Brighton & Hove Annual Report 2021-22

The trustees present their report along with the financial statements of the charity for the period ended 31 March 2022.

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## Strategic report

### Objectives

The objectives of the charity are as stated in the constitution dated 23 March 2015 “To inspire and promote inclusivity of all Trans, intersex, gender variant, and queer people to help us make a real difference. By promoting equality and diversity through visibility, we will educate and eliminate discrimination we face, and to celebrate our unique history and gender diversity.” To achieve this objective the charity organises and hosts the annual Trans Pride event in Brighton and Hove. The event started in 2013 and has grown from a small group meeting in a city park to the public event including a march.

### Outcomes and impact

#### Activities

Due to the ongoing impact of the COVID-19 pandemic, charity activities were seriously reduced during the reporting period. As in the previous year, we were able to hold the 2021 event in the format of a single day internet livestream in July with contributors submitting pre-recorded video, or joining the stream live. There were no physical events surrounding the main day.

The event consisted of a single live stream with multiple contributors which was public, and some workshop events for specific demographic groups. The event was largely successful, given the short time available to redesign the offering, but there were some technical issues which particularly adversely affected people relying on BSL interpretation or subtitles.

In the context of the social impact of the pandemic and resultant lockdowns, we felt it was particularly important to have been

able to have such an event, given that LGBTQ+ people are often adversely impacted by social isolation.

### Public benefit delivered in 2021-22

The charity exists to raise awareness of and reduce isolation within the Trans community in the city of Brighton and Hove and beyond. It normally does this primarily through the annual park event and march, but because of the societal context of the 2021 event, we did this online. As such, the primary benefit was that of providing positive examples of trans & non-binary people, and providing a focal point for the community to engage in virtually.

Trans Pride welcomes to its events anyone who supports our objectives. The online event was free to access and in 2021 we were still able to facilitate a number of community and service groups presenting to raise awareness of their activities.

Positive qualitative feedback was received during the event, via emails and social media from the local authority (Brighton & Hove City Council), other public and voluntary sector partners, and public attendees. We also received constructive feedback around the technical and organisational issues we experienced around event accessibility, particularly for people with visual and/or hearing impairment and have set actions in place to improve these for next year.

The Trans Pride events were covered and reviewed in local and online media providing further exposure and reach, thus increasing benefit beyond immediate attendees.

In addition to the main Trans Pride event, held online in 2021, we also hosted a vaccine update event.

## Financial review

### Reserves policy

No fixed minimum reserves level has been agreed, but this will continue to be reviewed on a yearly basis.

### Funds materially in deficit

The Charity brought forward cash reserves of £45,384 at the start of the year, due to lower levels of expenditure during the 2020-21 financial year as a result of the COVID-19 pandemic and national lockdown measures. In 21-22, payments exceeded receipts by £19,117 due to specific investment in additional activities related to developing project plans and project management process aimed at protecting the long term viability of the organisation. The cash position at year end remains strong at £26,268, however additional fundraising activities are planned for 22-23.

### Principal sources of funding

Grant funding remains the Charity's principal source of funding, making up 73% of the cash receipts in year (2021: 78%). In 2021-22, the Charity generated £2,220 of event sponsorship income (2021: £nil), with individual giving and major donor income remaining consistent with the prior year.

### Costs

Expenditure this year has strengthened our ability to plan and deliver a trans pride event. We managed to still have an online 'Sofa Years' event which meant we were able to reach our community and raise awareness about the issues we face.

During this time we were awarded a grant which allowed us to develop an equality and

diversity policy, hire a project manager who helped plan our response to the Covid lockdowns and produced a project plan for an in-person event, and a community manager who developed our relationships with the local community. Total expenditure on agency and freelancer support was £18,938.

This year we prepared for increased activities as the world recovered from the lockdowns. The cost of running our main Trans Pride event were lower, due to the online nature of the event. Additional event costs were incurred in the hosting and running of the vaccine uptake event for which specific funding was secured. Total event costs for the year were £13,395.

We opened the Trans Pride Centre in March 2022 after identifying a need for sober spaces for our community to meet in-person and took over the lease for the old Rainbow Hub building.

### Risk management

Following incorporation, the trustees undertook a review of all risk management policies and were satisfied that they met the needs of the charity. These policies were further reviewed in 2020-21 with some additional documentation created to provide Brighton and Hove City Council with additional event planning information. The policies of the charity were further revised and expanded to incorporate the ongoing COVID-19 pandemic and other related health, social and legal matters which consequently occurred.

As a result of legal restrictions imposed in relation to the COVID-19 pandemic the annual Trans Pride Brighton event was held online. This was after reviewing the relevant restrictions of gatherings which made holding an in-person event impossible. Additionally, all meetings of the Trustees and Committee were held online and not in

person. Accommodations and support were provided to prevent digital disadvantages

from befalling those who did not have ready access to services for online meetings.

## Structure, governance, and management

### Organisational structure

Trans\* Pride Brighton and Hove incorporated as a charity (CIO) and registered with the Charity Commission in March 2015. As of 1<sup>st</sup> April 2021 – 31<sup>st</sup> March 2022 there were four trustees who work on a voluntary basis. The Board meets quarterly.

The board consists of trustees which execute the legal responsibilities of the charity and perform oversight and governance of the charity.

An ex officio secretary is also a member, who is not permitted to vote or participate in discussions beyond providing guidance on the legal and constitutional responsibilities of the trustees and is to prepare the agenda and minutes of Trustee board meetings.

The committee is made up of the trustees of the charity and a select number of volunteers to organise the public-facing activities of the charity in particular focussed on the Annual Trans Pride Brighton event. This committee is authorised in the constitution but cannot exercise the legal functions of the charity which are reserved exclusively to the Trustees. The group meets on a frequent basis which varies depending on the operational requirements of the charity. Leading up to the Annual Trans Pride Brighton event the committee meets as frequently as weekly, outside this period the committee meets monthly. The number of members is not fixed and fluctuates depending on the requirements of the charity. In 2021-22 there were an average of eight committee members.

My Genderation is an independent community interest company (CIC) of which the trustee Fox Fisher is a director and beneficial owner in a personal capacity only and not as a capacity of being a trustee of the charity.

The charity has no say in the running of and no beneficial interest of any kind in the CIC. The CIC is completely separate and distinct from the charity. All activities of My Genderation are independent of the charity.

My Genderation is not officially affiliated with the charity, is not a subsidiary or parent of the charity, and holds no beneficial interest of any kind in the charity.

My Genderation were granted permission to have specific activities in conjunction with the charity but independently run from the charity.

In return for the granting of permission to run events in conjunction with the charity, My Genderation agreed to undertake the advertising of these events for which reimbursement by the charity of the costs incurred at a below-market rate was agreed to. These reimbursements were made through Fox Fisher.

### Public Benefit

The trustees are aware of the Charity Commission's guidelines on public benefit and consider these measures when carrying out the charitable objectives of this charity.

### Political Activity

The trustees are aware of their obligations as a charity not to engage in partisan political

activity or activities which could be seen as party political. The trustees are also aware that any activities of the charity will have a political facet by the very nature of being a charity dedicated to the public benefit regarding an oppressed minority. This subsequently means that a political facet to all of the charity's activities is inevitably unavoidable. The trustees undertake their activities and the activities of the charity with these considerations in mind and expressly forbid any activity of the charity which is party political or an endorsement of any political candidate (including potential candidates) or political officeholders or former political officeholders. The activities of the charity are taken with these

considerations in mind coupled with the charity's objectives to not be political in nature and to be for the public benefit. The public benefit is always the consideration of the activities of the Trustees and any political facets of these activities are incidental, inevitably unavoidable and never the main focus of the activities of the charity.

Approved by the trustee board on 7<sup>th</sup>  
August 2024 and signed on their behalf by:

Sarah Savage

SARAH SAVAGE

Chair of trustees and Chief Executive  
Officer

*Date: 7<sup>th</sup> August 2024*

## Receipts & payments accounts

### Receipts & payments accounts

For the year ended 31 March 2022

Receipts	Note	Restricted £	Unrestricted £	2022 TOTAL £	2021 TOTAL £
Grants		14,872	-	<b>14,872</b>	11,450
Event sponsorship			2,220	<b>2,220</b>	-
Individual giving			1,662	<b>1,662</b>	2,199
Major donors			1,565	<b>1,565</b>	1,000
Sales			118	<b>118</b>	
<b>Total receipts</b>		14,872	5,566	<b>20,438</b>	14,649
Payments	1	25,188	14,367	<b>39,555</b>	7,949
Net receipts / (payments)		-10,316	-8,801	<b>-19,117</b>	6,701
Cash funds at 1 April 2021		10,316	35,068	<b>45,384</b>	38,684
Cash funds at 31 March 2022	2	-	26,268	<b>26,268</b>	45,384

## Statement of assets and liabilities

As at 31 March 2022

Cash funds	2022 £	2021 £
Cash at bank and in hand	26,268	45,384
<b>Total cash funds</b>	<b>26,268</b>	<b>45,384</b>
Restricted funds	-	10,316
Unrestricted funds	26,268	35,068
<b>Total cash funds</b>	<b>26,268</b>	<b>45,384</b>

Approved by the trustee on 7<sup>th</sup> August 2024 and signed on their behalf by:

Sarah Savage

SARAH SAVAGE

Chair of trustees and Chief Executive Officer



## Notes to the financial statements

1. Total payments	2022 TOTAL £	2021 TOTAL £
Agency and freelancer costs	18,938	1,553
Event costs	13,395	1,922
Centre running costs	3,361	35
Accountancy and insurance	1,929	1,196
Digital and advertising	1,598	303
Office and administration	199	197
Volunteering expenses	77	-
Travel	59	-
Consultancy Fees		744
Staff Training		100
Other costs	-	1,899
<b>Total payments</b>	<b>39,555</b>	<b>7,949</b>

2. Movement in Funds	At 1 April 2021	Receipts £	Payments £	At 31 March
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				2022
Restricted funds				
Comic Relief - Metro Charity	10,316		- 10,316	-
NHS Brighton and Hove Vaccine Event		4,852	-4,852	-
Brighton & Hove City Council Contain Outbreak Management Fund		9,270	- 9,270	-
The Brighton Rainbow Fund - Community Fund		750	- 750	-
Total restricted funds	10,316	14,872	- 25,188	-
Unrestricted funds	35,068	5,566	-14,367	26,268
<b>Total funds</b>	<b>45,384</b>	<b>20,438</b>	<b>-39,555</b>	<b>26,268</b>

*Purposes of restricted funds*

Fund	Purpose
<b>Comic Relief - Metro Charity</b>	To protect the future of Trans Pride Brighton by creating a project management plan, an equality and diversity policy and develop our connections with our local community.
<b>NHS Brighton and Hove Vaccine Event</b>	To host an event which engages the more marginalised members of our community to encourage them to have a Covid vaccine.
<b>Brighton &amp; Hove City Council Contain Outbreak Management Fund</b>	To develop policies and procedures how the charity responds to the country opening up after Covid and strengthening the foundations of our charity.
<b>The Brighton Rainbow Fund - Community Fund</b>	To create an attendee feedback survey and report.

**3. Guarantees given by the charity (CIO)**

Guarantees given by the charity (CIO), where a potential liability exists at 31st March 2022: £nil (2021: £nil).

**4. Debt owed by the charity (CIO)**

Debts owed by the charity (CIO) which is secured by a charge on any assets of the CIO at 31st March 2022: £nil (2021: £nil).

**5. Trustees' remuneration**

During the year, payments of £702 were made to My Genderation CIC for advertising and promotion activities (2021: £nil). Fox Fisher, a trustee of this charity, is a director and beneficial owner of that company. The trustees consider the amount charged by My Genderation to be less than the applicable market rate for the activities, and that the activities are in line with the objectives of the charity.

During 2022, payments of £5,740 (2021: £nil) were made to Sarah Savage, a trustee of this charity, for specific project management work supporting how Covid-19 policies were created and implemented and delivering the NHS B&H vaccine uptake event.

During the year £4.70 was reimbursed for one directly incurred travel expense to one trustee (2021: £nil).

## Reference and administrative details

For the year ended 31 March 2022

### **Charity number**

1162738

### **Registered office and operational address**

**Community Base, 113 Queens Road, Brighton BN1 3XG**

### **Trustees**

The trustees who served during the year and up to the date of this report were as follows:

Sarah Savage

Natalie Washington

Fox Fisher

Cass Hoskins

### **Bankers**

Metro Bank PLC 82 North St, Brighton and Hove, Brighton BN1 1ZA

### **Bookkeepers and accountants**

Catalyst Collective Ltd