

## **THE LAMPS COLLECTIVE**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2024**

The trustees present their annual report and financial statements of the charity for the year ended 31st March 2024

The financial statements have been prepared on a Receipts and Payments basis and comply with the charity's trust deed, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16 July 2014.

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

The LAMPS Collective is a Charitable Incorporated Organisation (CIO) which was established under a Constitution which set out the objectives and powers of the CIO.

The LAMPS Collective is currently staffed by volunteer staff members: a Creative Director, who advises the trustees on the productions which should be mounted, a Treasurer, a Tours and Bookings Coordinator and a Website Manager.

### **RECRUITMENT AND APPOINTMENT OF TRUSTEES**

The trustees of the charity have the responsibility for managing the affairs of LAMPS Collective. The Constitution of the Charity requires that there should be a minimum of three and a maximum of twelve trustees and that every trustee has to be appointed by a resolution passed at a properly convened meeting of the charity trustees. Trustees bring a variety of skills to the board, including organisational, charity and financial management and a passion for the arts. The board of trustees continues to explore the recruitment of additional trustees and will seek to make sure that the composition of the board is adequate to ensure the strategic development of the charity's work and the proper oversight of its operations.

Any new trustees are likely to be sought from people known to the trustees or the Executive Team of the charity and will be those who can provide the necessary specialist skills and experience to ensure the proper working of the trustees and the development of The LAMPS Collective's ministry. We are pleased to have been able to recruit two new trustees in the year 2023-2024.

### **TRUSTEE INDUCTION AND TRAINING**

New Trustees are given a copy of the Constitution and a copy of the Charity Commission's booklet "The Role and Responsibility of Charity Trustees" and the role and responsibilities of trustees are explained to them. New Trustees are expected to spend some time with the Executive

Team to gain a proper understanding of the work of LAMPS Collective. The need for Trustee training is kept under review and appropriate training will be undertaken as needs are identified. Trustees are reminded of their responsibilities at each meeting of the board.

Currently the trustees are drawn from a variety of professional and charity backgrounds relevant to the work of the charity. In November, a number of the Board took part in free training during National Trustee Week.

## **TRUSTEES**

Trustees who served during the period were:

Roland Fuggle

Marion Haynes

Philip Henderson

Charles Milward

Tony Rogerson

Rev Mandy Marriott

Sarah McKearney

Bob Sands

## **RISK MANAGEMENT**

A Risk Management review is carried out each year and records the risks identified, the steps in place to mitigate those risks and any actions required to further improve risk. management.

Procedures are also in place to safeguard the health and safety of the production and creative teams in performance, and a prior risk assessment review is required at performance venues.

Internal financial control risks are minimised by the implementation of appropriate systems and procedures, including the dual authorisation of expenditure and payments.

On 19 June 2023 we conducted a review of all our policies.

## **OBJECTIVES AND ACTIVITIES**

The LAMPS Collective is a Charitable Incorporated Organisation which was registered by the Charity Commission on 16th July 2015.

The purpose of The LAMPS Collective is to advance the Christian faith for the benefit of the public by:

- a. The re-telling of stories for the public benefit, through high quality performances involving theatre, music, puppets, poetry and other art forms,
- b. The production of media resources which are of educational, cultural and spiritual value to the community and based on Christian principles,
- c. Teaching, training and encouraging churches and the wider public in the art of song-writing and storytelling through workshops and other media.

## **PUBLIC BENEFIT STATEMENT**

The Trustees are mindful of their responsibilities regarding public benefit and seek to meet these criteria in a number of different ways. Through its performances, the charity entertains, challenges and encourages people of all ages to live a life full of meaning and purpose, seeking to motivate and change society for the better.

## **ACHIEVEMENTS AND PERFORMANCES 2023-2024**

### **Salt and Light tour 2023**

This was a very well received nine show tour; four were at brand new churches and three were booked through local connections. Approximately seven hundred and fifty people saw the shows. Emma had to be replaced fairly last minute due to illness which raised challenges; her replacement Dawn Bush rose to the challenge. The other three applicants have been kept on file.

The new technician (Tubs) blossomed during the tour. He had worked with many professional companies, but reported he had never been so well fed and cared for. He felt the cast had a joy and a real spiritual anchor and would love to work with LAMPS again.

Sam & Heidi paid to have 50 scores and 150 scripts printed in separate books. 30 of the scripts were sold as well as 15 scores. The remainder will be kept for the 2024 tour. Income from these went directly to Sam (writer) and Heidi (composer.)

### **Bread and Starlight 2023**

Personal constraints on writerly capacity meant it proved unrealistic to create the new family show (Angels) for Christmas 2023 as originally planned. Bread and Starlight however did tour. This tour was split between two actresses, due to a vocal problem suffered by Emma Jane Peyton who has played the role of Elizabeth so far. This incurred extra cost and rehearsal time, but the new performer (Wynne Potts) proved excellent and looks set to be a real asset to the LAMPS the future. Audiences were appreciative but small and generating bookings was a challenge.

Attempting a new model whereby we hired a venue in Winchester and attempted to advertise at a distance was not successful.

## **The Passion 2024**

We were invited to perform *The Passion* at the Cathedrals Plus conference in January 2024. The cast of the last three years (Emma Jane Peyton, Dan Sears and Chris Matthewman) performed to delegates from most of the UK's cathedrals' education and outreach departments and the performance was extremely well received. Bath Abbey and Ely Cathedral have since booked LAMPS performances at their venues.

Our 2024 Easter Tour of *The Passion* was a great success; for the first time bookings necessitated two teams going out simultaneously (one in the north of England and Scotland, the other in southern England). The show was performed eighteen times and reached between 1500 and 2000 people. We welcomed a new technician (Bradley Barnes) and three new cast members (David Tarpey, Megan Blowey and Fergus Munro) all of whom were excellent and with whom we would be very happy to work again.

Chris Matthewman, much loved founder of LAMPS performed for the last time as part of the southern Passion team, ending with a superb performance at Queens Road Baptist Church, Broadstairs, where he now becomes minister.

Former cast member Stephen Bathurst has asked for and been granted permission to seek a producer for a dual language production of *The Passion* in Finland in 2025. We are delighted to see our work being used further afield.

## **Financial**

Accounts for 2023-2024 have now been agreed and signed off by Gerald Moscrop. See below.

# LAMPS Collective

1162692

## Receipts and payments accounts

For the period from	Period start date	To	Period end date
	1/4/2023		31/3/2024

### Section A Receipts and payments

	Unrestricted to nearest £	Restricted to nearest £	Endowment to nearest £	Total funds to nearest £	Last year to nearest £
<b>A1 Receipts</b>					
Donations including Gift Aid reclaimed	10,058	-		10,058	16,205
LAMPS Productions	28,598	-		28,598	19,717
Resources	366	-		366	169
Investment income	30	-		30	13
				-	
				-	
				-	
				-	
				-	
				-	
<b>Sub total</b>	<b>39,052</b>	<b>-</b>	<b>-</b>	<b>39,052</b>	<b>36,104</b>
<b>A2 Asset and investment sales, etc.</b>	-	-	-	-	-
<b>Total receipts</b>	<b>39,052</b>	<b>-</b>	<b>-</b>	<b>39,052</b>	<b>36,104</b>
<b>A3 Payments</b>					
LAMPS production costs	24,574	-		24,574	25,081
Resources Development costs	-	-		-	700
Website and Marketing	1,644	-		1,644	3,666
Office and Administration expenses	414	-		414	346
Donations	-	-		-	-
<b>Sub total</b>	<b>26,632</b>	<b>-</b>	<b>-</b>	<b>26,632</b>	<b>29,793</b>
<b>A4 Asset and investment purchases, etc.</b>	95	-	-	95	15,976
<b>Total payments</b>	<b>26,727</b>	<b>-</b>	<b>-</b>	<b>26,727</b>	<b>45,769</b>
<b>Net of receipts/(payments)</b>		-	-	12,325	(9,665)
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	-	-	-	7,209	16,874
<b>Cash funds this year end</b>	-	-	-	19,534	7,209

# B1 Cash funds

	to nearest £	to nearest £	to nearest £
Cash in bank		19,534	7,209
Cash in hand	-		
<b>Total cash funds</b>	-	19,534	7,209
(agree balances with receipts and payments account(s))	OK	Agreement Error	Agreement Error

# B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

# B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

# B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
2018 and 2019 kit	Unrestricted	2,406	-
van 29/12/22	Unrestricted	12,594	-
Kernow microphones 21/11/22	Unrestricted	3,382	-
			-
			-

# B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on

Signature	Print Name	Date of





**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

**Independent examiner's  
report on the accounts**

**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Lamps Collective

**On accounts for the year  
ended**

31 March 2024

**Charity no  
(if any)**

1162692

**Set out on pages**

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

**Signed:**

**Date:**

10 Dec 2024

**Name:**

Gerald Ian Moscrop

**Relevant professional  
qualification(s) or body  
(if any):**

Chartered Accountant

**Address:**

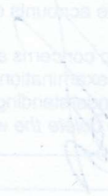
Mulberry Cottage Oxford Road

Clifton Hampden

OX14 3EW

## Disclosure

Give here brief details of any items that the examiner wishes to disclose.

<p><b>Give here brief details of any items that the examiner wishes to disclose.</b></p>	<p><b>Set out on pages 1-2</b></p>
<p><b>Responsibilities and basis of report</b></p> <p>As the charity trustee of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").</p> <p>I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.</p> <p>I have completed my examination. I confirm that no material matters have come to my attention (other than first disclosed below) in connection with the examination which gives me cause to believe that in any material respect:</p> <ul style="list-style-type: none"> <li>• the accounting records were not kept in accordance with section 130 of the Act or</li> <li>• the accounts do not accord with the accounting records</li> </ul> <p>I have no comments and have some scores on other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.</p> <p>Please tick the words in the brackets if they do not apply.</p>	<p><b>Independent examiner's statement</b></p>
<p><b>Address:</b></p> <p>Clifton Hampden Mudbeny College Oxford Road</p>	<p><b>Relevant professional qualification(s) or body (if any):</b></p> <p>Chartered Accountant</p>
<p><b>Name:</b></p> <p>Gareth Ian Mordrop</p>	<p><b>Signed:</b></p> <p></p>
<p><b>Date:</b> 10.5.2020</p>	<p><b>Date:</b> 10.5.2020</p>