



LAMPS Collective

Report and Financial Statements

Year ended: 31 March 2022

Charity No: 1162692

LAMPS Collective

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

The trustees present their annual report and financial statements of the charity for the year ended 31st March 2022.

The financial statements have been prepared on a Receipts and Payments basis and comply with the charity's trust deed, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16 July 2014.

STRUCTURE, GOVERNANCE AND MANAGEMENT

LAMPS Collective is a Charitable Incorporated Organisation (CIO) which was established under a Constitution which set out the objectives and powers of the CIO.

LAMPS Collective is currently staffed by volunteer staff members: the joint Creative Directors, who advise the trustees on the productions which should be mounted, a Treasurer, a Tours and Bookings Coordinator and a Website Manager.

Recruitment and Appointment of the Trustees

The trustees of the charity have the responsibility for managing the affairs of LAMPS Collective. The Constitution of the Charity requires that there should be a minimum of three and a maximum of twelve trustees and that every trustee has to be appointed by a resolution passed at a properly convened meeting of the charity trustees. Trustees bring a variety of skills to the board, including organisational, charity and financial management and a passion for the arts. The board of trustees continues to explore the recruitment of additional trustees and will seek to make sure that the composition of the board is adequate to ensure the strategic development of the charity's work and the proper oversight of its operations.

Any new trustees are likely to be sought from people known to the trustees or the Executive Team of the charity and will be those who can provide the necessary specialist skills and experience to ensure the proper working of the trustees and the development of LAMPS Collective's ministry. One trustee resigned in the financial year ending 31st March 2022 and we are currently in conversations with the hope of recruiting 1-2 more during this coming financial year.

Trustee Induction and Training

New Trustees are given a copy of the Constitution and a copy of the Charity Commission's booklet "The Role and Responsibility of Charity Trustees" and the role and responsibilities of trustees are explained to them. New Trustees are expected to spend some time with the Executive Team to gain a proper understanding of the work of LAMPS Collective. The need for Trustee training is kept under review and appropriate training will be undertaken as needs are identified. Trustees are reminded of their responsibilities at each meeting of the board.

Currently the trustees are drawn from a variety of professional and charity backgrounds

relevant to the work of the charity. In November, a number of the Board took part in free training during National Trustee Week.

Trustees

Trustees who served during the period were:

Marion Haynes
Philip Henderson
Julie Kemp-Harper (resigned 31 March 2021)
Charles Milward
Tony Rogerson

RISK MANAGEMENT

A Risk Management review is carried out each year and records the risks identified, the steps in place to mitigate those risks and any actions required to further improve risk management.

Procedures are also in place to safeguard the health and safety of the production and creative teams in performance, and a prior risk assessment review is required at performance venues.

Internal financial control risks are minimised by the implementation of appropriate systems and procedures, including the dual authorisation of expenditure and payments.

In June 21 we conducted a review of all our policies.

OBJECTIVES AND ACTIVITIES

LAMPS Collective is a Charitable Incorporated Organisation which was registered by the Charity Commission on 16th July 2015.

The purpose of LAMPS Collective is to advance the Christian faith for the benefit of the public by:

- a. The re-telling of stories for the public benefit, through high quality performances involving theatre, music, puppets, poetry and other art forms
- b. The production of media resources which are of educational, cultural and spiritual value to the community and based on Christian principles
- c. Contributing to schools' Personal, Social, Health and Economic Education (PSHE) programme by providing workshops on topics such as relationships and other life-skills
- d. Teaching, training and encouraging schools, churches and the wider public in the art of song-writing and storytelling through workshops and other media

PUBLIC BENEFIT STATEMENT

The Trustees are mindful of their responsibilities regarding public benefit and seek to meet these criteria in a number of different ways. Through its performances, the charity entertains, challenges and encourages people of all ages to live a life full of meaning and purpose, seeking to motivate and change society for the better.

ACHIEVEMENTS AND PERFORMANCE

Productions/Products

In July 2022 we professionally recorded our production of ***The Passion*** adding a second audio-book to our online shop.

Despite the continued presence of the Covid-19 pandemic, it was felt that we should plan to tour on the road again in the lead up to Christmas 2021 as restrictions were being eased. We ensured that all our actors were testing regularly and discussed Covid-safe performances with the host churches. We reduced our touring area to within 2 hours of Abingdon so that overnight hosting was not necessary. The family show '***Babs of Bethlehem***' and one-woman show '***Bread and Starlight***' were prepared and rehearsed. Despite a few cancellations the team were able to perform 4 performances of each show and only a small loss was made. Audiences were appreciative and it was encouraging for our actors to be back in work. Around 400 people attended. Here is a quote from just one of them:

Simply blown away! Just amazing in every respect - so glad I came – such an incredible performance. THANK YOU!' Filling Station, Marsh Baldon

Another highlight of the Christmas season was having our audiobook of '***Bread and Starlight***' broadcast on the Christian channel of Premier Radio on Christmas Day, helping the wider publicity of LAMPS. One of our actors was also interviewed on UCB radio.

Partly as a result of postponed shows, our 2022 Easter Tour of ***The Passion*** looks to be a great success with 11 shows booked and rehearsals starting at the end of March 22. ***The Passion*** audiobook is also set to be broadcast twice over Easter on Premier Radio.

Plans for our new show '***Salt and Light***' are going well - most of the writing and some of the music has been completed in 21-22 and in the coming year we are hoping to hold auditions and some performances in the summer of 2022.

Marketing

This year we decided to invest in our marketing efforts by recruiting a Marketing Coordinator, Andrew McCracken on 5hpw for 9 months from September 2021. Andrew has been a good addition to the team and the trustees have agreed to extend his contract by 3 months. We have grown our supporter base on social media and invested in programmes containing publicity for other shows to maximise future support during the Easter tour of 2022.

On 25th September the whole team and Trustees gathered for a Vision Day where we revisited our purpose and strategy. A further day will follow in the coming year, building on this one.

FINANCIAL REVIEW

As mentioned above, the significant features of 2021-2022 have been the resumption of touring shows, and the appointment (on a short-term contract) of a Marketing Coordinator.

The four showings of Babs cost £4500 to put on, and netted visible income of £3100 (both to nearest £100).

For Bread and Starlight the cost was £1000 and the income £1600.

Therefore on the two shows there was a net visible loss of about £800. However, this loss is more than made up by donations - some of which may well be inspired by the performances.

Regular and individual donations, and the Gift Aid reclaimed from the previous year, amounted to about £4800, in line with previous years.

Six months of the Marketing Coordinator's work cost about £1800.

The balance of funds in the two Barclays bank accounts began the year at £17,238, and ended the year at £16,874 - a loss on the year of £364.

Any decision about buying a van has been postponed to a later date.

Overall, the accounts are healthy, despite the slight loss. The year to come already looks promising, with a high level of bookings for The Passion at Easter 2022.

PLANS FOR THE FUTURE

During 2022/23 we are planning to:

- Trial our new show 'Salt and Light'
- Tour 'Babs of Bethlehem' and 'Bread and Starlight' again at Christmas
- Possibly re-launch our "Wheels Appeal" to purchase a vehicle to transport actors, scenery and equipment for performances

LAMPS Collective: Statement of Financial Activities - Year ending 31 March 2022

	Unrestricted			2020/2021
	General (Current A/c) £	Designated (Deposit A/c) £	Total £	Total £
RECEIPTS				
Donations				
Individuals	3546.80	394.09	3940.89	3,901.00
Fundraising (Productions)	397.08	-	397.08	
Fundraising (Events)	-	-	-	
Churches	200.00	-	200.00	
Charitable Trusts	-	-	-	6,000.00
Tax Reclaimed (Gift Aid)	714.44	79.38	793.82	-
Total Donations	4858.32	473.47	5331.79	2,099.00
LAMPS Productions				
Church Bookings	5,678.73	-	5,678.73	1,822.00
Travel claimed from venues	76.40	-	76.40	
Ticket Sales	-	-	-	
Training Workshops/Assemblies	-	-	-	77.00
Refreshments & Programmes	-	-	-	
Total LAMPS Productions	5,755.13	473.47	5,755.13	(200.00)
Resources	96.89	-	96.89	
Other misc.	5.80	-	5.80	
Investment Income				
Interest received	-	0.80	0.80	6.00
SUB TOTAL	10,716.14	474.27	11,190.41	(194.00)
ASSET & INVESTMENT SALES	-	-	-	-
TOTAL RECEIPTS	10,716.14	474.27	11,190.41	(194.00)
PAYMENTS				
LAMPS Production Costs				
Creative Artists (including rehearsal)	6,434.98	-	6,434.98	1,020.00
Technical	1,197.83	-	1,197.83	1,217.00
Operations	-	-	-	1,213.00
Costumes	89.96	-	89.96	
Set	30.00	-	30.00	
Travel (including vehicle hire)	1,014.04	-	1,014.04	
Subsistence	166.46	-	166.46	
Production Publicity	-	-	-	
Venue Hire	17.92	-	17.92	
Refreshments and Programmes	69.00	-	69.00	
Workshops	-	-	-	
Total LAMPS Production Costs	9,020.19	-	9,020.19	3,450.00
Resources Development	-	-	-	
Website and Marketing				
General Publicity and Marketing	1,865.80	-	1,865.80	409.00
Website	233.98	-	233.98	408.00
Total Website and Marketing	2,099.78	-	2,099.78	817.00
Office & Admin Costs				
Administration	60.00	-	60.00	165.00
Insurance	286.45	-	286.45	279.00
Fundraising Expenses	-	-	-	
Grant Funds Returned	-	-	-	
Total Office & Admin Costs	346.45	-	346.45	444.00
Donations	87.39	-	87.39	
SUB TOTAL	11,553.81	-	11,553.81	4,711.00
ASSET & INVESTMENT PURCHASES	-	-	-	-
TOTAL PAYMENTS	11,553.81	-	11,553.81	4,711.00
NET RECEIPTS/(PAYMENTS)	(837.67)	474.27	(363.40)	(4,905.00)
TRANSFER BETWEEN FUNDS				
CASH FUNDS LAST YEAR END	-	-	17,237.00	22,142.00
(BAL C/FWD)			16,873.60	17,237.00



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's
report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity name
LAMPS Collective

On accounts for the year
ended

31 March 2022

Charity no
(if any)

1162692

Set out on pages

6

(remember to include the page numbers of account sheets)

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended 31/03/2022

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation
of the accounts in accordance with the requirements of the Charities Act
2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have
come to my attention (other than that disclosed below *) in connection with
the examination which gives me cause to believe that in, any material
respect:

- accounting records were not kept in accordance with section 130 of
the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in order to enable a
proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

[Signature]

Date:

14 October 2022

Name:

Gerald Ian Moscrop

Relevant professional
qualification(s) or body
(if any):

FCA

Address:

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