

**Networking in East Oldham Neighbourhoods
(NEON)
(A Charitable Incorporated Organisation)
TRUSTEES' ANNUAL REPORT AND
FINANCIAL STATEMENTS
For The Year Ended 31 March 2022**

Networking in East Oldham Neighbourhoods (NEON)

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Networking in East Oldham Neighbourhoods (NEON)

MEMBERS OF THE BOARD AND PROFESSIONAL ADVISORS

Organisation Name	Networking in East Oldham Neighbourhoods (NEON)
Charity Number	1162667
Registered Office	Neon Hub Holt Street Greenacres Oldham OL4 2DQ
Trustees	L. Whitby J. Connor J. Thorpe C. Lawson D. Wilkinson K. Taylor-Bradley W. Needham A. Stanton
Accountants	Community Accounting Lancashire C.I.C. Foxfields 9 Norley Close Chadderton Oldham OL1 2RA
Bankers	Virgin Money 47 Market Place Oldham Lancashire OL1 3AB

Networking in East Oldham Neighbourhoods (NEON)

TRUSTEES ANNUAL REPORT

FOR THE YEAR ENDED 31 MARCH 2022

The trustees for the purposes of charity law, present their annual report and the unaudited financial statements of the charity for the year ended 31 March 2022.

Structure, Governance and Management

Governing Document

Networking in East Oldham Neighbourhoods is constituted as a charitable incorporated organisation (CIO) registered with the Charity Commission on the 15th of July 2015 under charity registration number 1162667.

Organisational Structure and Trustees Responsibilities

The charity trustees are responsible for the general control and management of the charity. The trustees are volunteers and receive no remuneration or other financial benefit.

The trustees meet together as a body monthly and are responsible for all decisions taken in relation to the smooth running of the charity and the management of the community centre known as the NEON Community Hub. A key part of achieving the objectives of the charity depends on working in partnership and trustees roles include the following:

- Meeting with a range of partners on future projects to benefit the community
- Organising joint community events at the Community Hub
- Submitting appropriate funding applications
- Liaison with partners providing current activities in the Community Hub
- Day to day management of the Community Hub
- Maintaining and updating all policy documents
- Financial management
- Negotiating a long- term building lease agreement with the Local Authority for the Community Hub

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to ensure that the financial statements comply with legislation.. They are also responsible for safeguarding the assets of the charity and therefore for taking reasonable steps to prevent fraud and other irregularities.

The trustees have regard to the guidance issued by the Charity Commission on public benefit, and discuss this at our trustees meetings where we plan and make decisions for the carrying out of our activities to which the guidance is relevant.

Recruitment and appointment of Trustees

The existing trustees are responsible for the recruitment of new trustees, but will involve professional support from partners when appropriate. This is to ensure a proper process is followed and all volunteers for a trustee position is treated equally and the appropriate criteria are used for selecting new trustees. The process includes invitations to trustee meetings as observers, visits to the Community Hub and discussion about the aims and objectives of the charity.

Induction and training of Trustees

Trustees take part in training events that include business planning for new trustees and future funding strategy. The trustees monitor the short and medium term plans to meet the aims and objectives set out in the CIO constitution, and sessions are held for new and existing trustees on the scope of their responsibilities under the Charities Act.

Networking in East Oldham Neighbourhoods (NEON)

TRUSTEES ANNUAL REPORT

FOR THE YEAR ENDED 31 MARCH 2022

Risk Management

The trustees continue to assess the risks faced by the charity through its business planning process, including financial management and current and future revenue income.

The risk register includes identifying the risk, its likely impact, and how to minimise this impact on the charity. The charity has public liability insurance cover, which is renewed annually and regular checks take place to comply with the safe running of the community hub.

Appropriate Disclosure and Barring checks are made for all those working with children or other vulnerable groups within the Community Hub.

Objectives and Activities

The charity aims to further or benefit the residents of East Oldham and the surrounding neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinion by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare, for recreation, leisure time, occupation with the objective of improving the conditions of life for the residents.

These objectives reflect the nature of the East Oldham and surrounding neighbourhoods in terms of social and economic deprivation, which in turn means many local residents suffer from both physical and mental health problems and lack the financial means to take up activities and learning opportunities by themselves.

Achievements and Performance

The trustees continue to insist on an open door and friendly approach to anybody who visits the Community Hub. Working with a range of partners to provide activities and advice that local residents want and need.

The biggest success of NEON has been the Queens Award for Voluntary Services, (the equivalent of an MBE for our organisation). This was awarded to us in June, presented to us by the Deputy Lord Lieutenant of Greater Manchester on behalf of Her Majesty Queen Elizabeth II. This was followed up by an invitation to the Queens Garden Party in 2022

Continuing each Wednesday the Citizens Advice Bureaux provide an advice surgery. The Men's Club remains very active enjoying a range of activities from craft, woodwork, 3D printing and volunteering.

The partnership with Oldham Big Local, still managed entirely by residents, still funds several projects, including the healthy eating classes and Knit and Chat and the Men's Group. The weekly 'brunch session', which remains highly popular and provides a vital contact point for many local isolated residents, is now only partially funded, with a small charge of £1.50 offsetting the over costs of this activity.

NEON involvement with "That Bread and Butter Thing" continues to grow. We now serve in excess of 130 packs per week, making us the primary delivery outlet in Oldham. This continues to be delivered each Saturday by a team of our volunteers

The Community Hub also provides space for organisations to meet and for local businesses to operate from. These can range a local Theatre Group "Spotlight", Baby Reflexology, Bereavement café, and a Dance Troop. This provides a source of revenue that ensures the trustees can continue to deliver other activities free of charge for local residents.

Networking in East Oldham Neighbourhoods (NEON)

TRUSTEES ANNUAL REPORT

FOR THE YEAR ENDED 31 MARCH 2022

Future Plans

The trustees remain committed to consolidating the Community Hub's presence so local residents see it as a place that is both relevant and useful to improving the quality of their lives to:

- Expand our relationship and partnerships that promote health and wellbeing activities, and in particular Mental Health Support
- Obtain funding to refurbish Hub facilities and increase our rental space
- Increasing the capacity of the trustees through new members and further training such as First Aid, Food Hygiene and Mental Health first aid
- We remain committed to securing long term funding to employ a staff member to reduce the time spent by trustees on day to day management of the Community Hub
- Increase our volunteer base, and provide suitable and appropriate training and support
- Promote the work of the trustees through continual use of social media, including a web site.
- Remain committed to securing funding for longer-term projects that both involve and benefit local residents in the planning and provision of activities.

Financial Review

NEON continues to manage its finances in a diligent manner, with a keen eye on both its income and expenditure. With our income generally split from two sources, room hire and grant awards, we have used the majority of our income to overcome the financial losses due to COVID.

NEON operates a reserve policy, with funds set aside to address any shortfall in regular income, and to maintain financial stability.

Approved by the Board of Trustees on the 19th of January 2023 and signed on their behalf by:

David Wilkinson

David Wilkinson
Chair

Networking in East Oldham Neighbourhoods (NEON)

REPORT TO THE MEMBERS ON THE UNAUDITED FINANCIAL STATEMENTS OF NETWORKING IN EAST OLDHAM NEIGHBOURHOODS (NEON)

FOR THE YEAR ENDED 31 MARCH 2022

I report on the accounts for the year ended 31 March 2022 as set out on pages 7 to 10.

Respective Responsibilities of Trustees and Examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

The charity's trustees consider an audit is not required for this year under section 144 of the 2011 Act, and that an independent examination is needed.

It is my responsibility as independent examiner to:

- ~ examine the accounts under section 145 of the 2011 Act
- ~ follow the applicable Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act, and
- ~ to state whether particular matters have come to my attention

Basis of Independent Examiners Report

My examination was carried out in accordance with the Directions given by the Charity commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

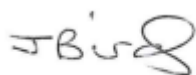
Independent Examiners Statement

I have completed my examination for the year ended 31 March 2022.

I can confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- ~ accounting records were not kept in accordance with section 130 of the 2011 Act or
- ~ the accounts do not accord with the accounting records to comply with the accounting requirements of the 2011 Act

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



19th January 2023

Miss Jacqueline Bird F.M.A.A.T.

Community Accounting Lancashire C.I.C.

Foxfields

9 Norley Close

Chadderton

Oldham

OL1 2RA

Networking in East Oldham Neighbourhoods (NEON)

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2022

		Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
		2022	2022	2022	2021
	Notes	£	£	£	£
RECEIPTS					
Grants	2	30,096	-	30,096	15,450
Donations	3	381	-	381	2,373
Room Hire		11,852	-	11,852	6,136
Cooking Group		450	-	450	-
Cooking Ingredients		653	-	653	-
Sundries		65	-	65	-
Interest Received		26	-	26	3
TOTAL RECEIPTS		43,523	-	43,523	23,962
PAYMENTS					
Charitable Donations	4	1,240	-	1,240	1,619
Men's Group		1,955	-	1,955	764
Sessional Worker		600	-	600	-
Postcode Lottery		180	-	180	-
Cooking Classes Ingredients		898	-	898	2,719
Coffee Machine		1,513	-	1,513	791
Kitchen Equipment		256	-	256	-
Craft Materials & Equipment		45	-	45	-
Fish Tank		752	-	752	335
Computer Equipment		35	-	35	595
IT Software & Consumables		2,871	-	2,871	812
Furniture, Fixtures & Fittings		115	-	115	-
Gardening & Outdoor Equipment		126	-	126	-
Office Equipment		280	-	280	14
Photocopier Costs		532	-	532	296
Printing & Stationery		265	-	265	60
Postage & Courier Costs		220	-	220	3
Utilities (Power, Heating & Water)		5,097	-	5,097	2,360
Insurance		327	-	327	313
Repairs, Maintenance & Refurbishment	5	9,979	-	9,979	9,893
Advertising & Marketing		80	-	80	914
Telephone & Internet		1,462	-	1,462	957
Cleaning Costs		2,356	-	2,356	1,559
Uniforms		2,049	-	2,049	-
Volunteer Expenses		1,043	-	1,043	1,555
Travel Costs		1,550	-	1,550	1,303
Subscriptions & Licences		615	-	615	1,624
Accountancy Fees		1,620	-	1,620	-
Covid-19 Costs		13	-	13	441
Bank & Paypal Charges		7	-	7	-
Miscellaneous		81	-	81	3,419
TOTAL PAYMENTS		38,162	-	38,162	32,346
Net of receipts/(payments)		5,361	-	5,361	(8,384)
Cash funds at 31 March 2021		12,908	-	12,908	21,292
Cash funds at 31 March 2022	6	18,269	-	18,269	12,908

Networking in East Oldham Neighbourhoods (NEON)

STATEMENT OF ASSETS AND LIABILITIES

FOR THE YEAR ENDED 31 MARCH 2022

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
CASH FUNDS				
Bank (Current)	12,821	-	12,821	7,876
Bank (Deposit)	5,516	-	5,516	5,032
Paypal	<u>(68)</u>	<u>-</u>	<u>(68)</u>	<u>-</u>
	<u>18,269</u>	<u>-</u>	<u>18,269</u>	<u>12,908</u>
 LIABILITIES				
Fee for Independent Examination			560	560
Additional Accounts Work			<u>160</u>	<u>500</u>
			<u>720</u>	<u>1,060</u>

The financial statements were approved by the Board of Trustees on the 19th of January 2023 and signed on their behalf by:

David Wilkinson

David Wilkinson
Chair

Networking in East Oldham Neighbourhoods (NEON)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

1. Receipts and payments accounts

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context “cash” includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

2. Grants Received

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
Acts 435	805	-	805	760
OMBC Doorstop Testing	2,200	-	2,200	500
National Lottery (Covid Recovery)	-	-	-	10,000
National Lottery	12,320	-	12,320	-
Action Together	2,711	-	2,711	2,180
OMBC One Oldham Fund	4,810	-	4,810	-
Oldham Big Local	3,500	-	3,500	-
GMVCO Mental Wellbeing	2,530	-	2,530	-
First Choice Homes (FCHO)	720	-	720	-
Groundwork (Men’s Group)	500	-	500	-
Forever Manchester	-	-	-	1,533
Adobe (Double Exposure Camera Club)	-	-	-	477
	<u>30,096</u>	<u>-</u>	<u>30,096</u>	<u>15,450</u>

3. Donations Received

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
Fairshare	-	-	-	2,373
General Donations	<u>381</u>	<u>-</u>	<u>381</u>	<u>-</u>
	<u>381</u>	<u>-</u>	<u>381</u>	<u>2,373</u>

4. Donations Made

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
Acts 435	1,240	-	1,240	390
Greenacre Community Centre	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,229</u>
	<u>1,240</u>	<u>-</u>	<u>1,240</u>	<u>1,619</u>

Networking in East Oldham Neighbourhoods (NEON)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

5. Repairs, Maintenance & Refurbishment

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
Loft Conversion	3,500	-	3,500	3,300
Flooring Installation	4,810	-	4,810	-
Lighting Upgrade	-	-	-	1,805
Unity Services IT Technical Works	-	-	-	4,500
General Repairs & Maintenance	<u>1,669</u>	<u>-</u>	<u>1,669</u>	<u>288</u>
	<u>9,979</u>	<u>-</u>	<u>9,979</u>	<u>9,893</u>

6. Fund Analysis

Fund Name	Balance as at 1 April 2021 £	Receipts £	Payments £	Transfers £	Balance as at 31 March 2022 £
Unrestricted Funds					
General Funds	12,908	43,523	(38,162)	-	18,269
Restricted Funds	-	-	-	-	-
TOTAL FUNDS	<u>12,908</u>	<u>43,523</u>	<u>(38,162)</u>	<u>-</u>	<u>18,269</u>