



# Jubilee Church Derby

Report and Accounts

Year ended 31 March 2023

Stewardship<sup>+</sup>  
*Active generosity*

1 Lamb's Passage, London EC1Y 8AB  
[www.stewardship.org.uk](http://www.stewardship.org.uk)

**JUBILEE CHURCH DERBY**  
**LEGAL AND ADMINISTRATIVE DETAILS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

ADDRESS FOR CORRESPONDENCE	PO Box 7736 Derby Derbyshire DE1 0RY
GOVERNING DOCUMENT	CIO - Association registered July 2015
CHARITY REGISTRATION NUMBER	1162660
TRUSTEES RESPONSIBLE FOR MANAGING THE CHARITY	Sandra Aumonier Adam Civval Elizabeth Crump (appointed October 2023) Sandeep Manaktala Graham Pyman
ELDERS	Graham Pyman (Lead Elder) John Batten (resigned June 2022) Rai Dass Adam Civval Tim Hardman Rupert Hurley (resigned July 2023)
BANKERS	The Co-operative Bank
INDEPENDENT EXAMINER	Jaimée Young Stewardship 1 Lamb's Passage LONDON EC1Y 8AB

**INDEX**

Page 1	Legal and Administrative Details
Pages 2-6	Trustees' Report
Page 7	Independent Examiner's Report
Page 8	Receipts and Payments Account
Page 9	Statement of Assets & Liabilities
Pages 10-11	Notes to the Accounts



## **Annual Report of the Elders and Trustees of Jubilee Church Derby** *for the financial year April 2022 – March 2023*

### **Objectives**

The objectives of the charity are primarily to promote evangelical Christianity, to minister to the poor and needy and to provide teaching and training to the church. The Elders and Trustees are once again pleased with the progress that has been made during this year, which has, again, been quite an unusual year.

### **Governance**

The policy and operating decisions of the charity rest with the Trustees. The day-to-day running of the church is delegated to the Elders who also provide the Spiritual Leadership of the church. The finance team provides regular financial reports to both groups.

This has been the seventh year of operating as a Charitable Incorporated Organisation (CIO). The previous charitable trust, Jubilee Church, Derby (charity no. 1097142) transferred all assets and liabilities to the CIO Jubilee Church Derby (charity no. 1162660) on 1<sup>st</sup> April 2016.

### **Review of activities**

The Trustees have complied with the duty to have due regard to the public benefit guidance published by the Charity Commission.

The New Testament shows that the church is not a building, but rather a group of ordinary people whose lives have been changed by a relationship with Jesus Christ. Jubilee is a ChristCentral Church, which is part of the wider Newfrontiers family of churches. The ChristCentral Team (of which Jubilee's Lead Elder is a part), serves over 275 churches in more than 25 nations.

**Our vision is to be a vibrant community shaped by the Spirit, equipped by the Word and sent to the nations.** We want to build a large vibrant City Church that gathers centrally on a Sunday and has small groups meeting in and impacting local communities all across Derby. We desire to see many people come to faith in Jesus and grow in their relationship with Him.

As well as working in the City of Derby, we are also planting a church in Burton-upon-Trent and praying about other places where we may want to start a small group or church plant in the future.

We aim to fulfil our vision by:

- Loving God
- Loving one another
- Loving those who don't know Jesus yet
- Serving the City
- Reaching nations

Over the last year we have sought to meet these objectives by a range of activities. The majority of these activities are undertaken voluntarily by members of the church. Once again, the Elders and Trustees wish to gratefully acknowledge the time and energy voluntarily given by these members in order for the church to fulfil its objectives.

## **Sundays**

It has been good to get back into the rhythm of regular, in-person Sunday celebrations at QUAD. We have been pleased to regularly have visitors and guests, and have seen new people join the church. We are particularly grateful to the many volunteers who serve on a Sunday and make church life happen.

## **Christmas**

One of the highlights of the year was our Christmas Carol Service. This brought together members of the church and many guests to celebrate Christmas together.

Some of the feedback received on the contact cards, included the following

- *Enjoyed singing carols again*
- *Fascinating and thought provoking*
- *I felt today was very uplifting, a sense of warmth and welcome, a deeper insight and understanding a huge sense of belonging*
- *A great service well done to all those involved, highlight of the Christmas period*
- *Loved the service, always love Tim's spoken words*

These comments were encouraging to read!

We were also able to raise £1,100 for Faith, Hope and Enterprise (FHE), a local charity which provides supported housing for some of the most marginalised members of society. This provided Christmas Hampers and gifts for their residents, together with an invitation to Jubilee.

New for this year was the opportunity to sing carols in the Derbion Shopping Centre in the City Centre. This had been arranged for the previous year, but COVID rules had sadly scuppered it. This was a great success! Shoppers loved it and many stopped to listen or join in. We were able to invite people to our Carol Service and it was good to meet some who came as a direct result of meeting us at Derbion.

## **LifeGroups**

We invite everyone who wants to be part of Jubilee to be a member of a small group we call LifeGroups. These groups give an opportunity for connection, friendship, pastoral care, discipleship and outreach. Our LifeGroup leaders have once again done an excellent job in serving their groups, and we are grateful for the time and energy they put into this.

## **Children and young people**

Our kids and youth leaders have done a fantastic job this year. We are very fortunate to be able to run Sunday kids activities for babies (creche), children (FROG Club) and young people (RootID). The youth team also run Friday evening activities for young people. All these prove very popular with the children and young people.

## **LoveDerby**

LoveDerby Sundays continued this year. These are Sundays where instead of meeting for worship at QUAD, we meet in different locations around the city to serve, love, bless, reach and demonstrate God's love in very practical ways. The following graphic gives a pictorial representation of the year in question.

APRIL 2022



APRIL 2023

**We love Derby!** LoveDerby is an initiative of Jubilee Church Derby that demonstrates this in practical and tangible ways across the city of Derby.

*Between April 2022 - 2023 we mobilised 204 people, giving a total of 528 working hours invested in various different projects across our city:*

### Children & Families



### Community Action



### Vulnerable People



### Totals



### What people said:

“Today was a great day. Me and my son really loved it. The cake was amazing and delicious. Thank you so much for inviting me.”

“I so enjoyed my conversations with people who care...”

“LoveDerby has brought positivity which is valued & appreciated. With warm comments being made by those seeing the good work taking place.”

**Find out more & get involved at: [lovederby.org](https://lovederby.org)**

## **Church planting – Burton**

Our church plant in Burton were also glad to get back into the pattern of regular, in-person Sunday meetings. They are focussing particularly on the area of Winhill and involved in serving that particular community.

The team said:

*We launched our Early Intervention program at Tower View School with our first coached child on the 25th of November 2022. This has been in partnership with the national charity, TLG. Since then we have met regularly with 3 children at the school helping them with a variety of issues through focused 1-2-1 sessions. The feedback from the school and parents has been positive.*

*We also launched Hug-a-Mug around the same time. This is our Place of Welcome which runs weekly and is open to anyone who wants to drop in. We offer free hot drinks and cake. We are averaging 20 people per week and this is steadily growing as more people become aware of the initiative.*

The church plant have a very committed core and are looking at ways to grow. The finance and governance of Burton Family Church continues to be overseen by the Jubilee Trustees and they continue to operate out of our Trust. Discussions are ongoing as to when the right time might be for them to launch as their own legal entity.

## **Leadership, staff and training**

During the year, John Batten stood down from eldership in Jubilee. He had already stepped out of a paid staff role and was by this point, purely focused on Burton. Having been an elder in Jubilee since 2006, we wish to express our sincere thanks to both John and Julie for all they have contributed to Jubilee over the years.

## **ChristCentral/Newfrontiers**

Jubilee is a ChristCentral Church, which is part of the wider Newfrontiers family of churches. Our Lead Elder continues to serve on the ChristCentral Apostolic Team and as a Director of ChristCentral Churches Worldwide Ltd. Our Operations Manager also continues to support ChristCentral by managing communications and marketing, taking responsibility for the website, social media and email communications.

Our Lead Elder led a team to launch and oversee a new ChristCentral leadership conference. This format of this in-person gathering was new for ChristCentral as it was mid-week and at a church building rather than over a weekend at a hotel. This proved to be a great success with plans already underway for next year.

We have gratefully received a grant from ChristCentral Churches towards the time given to ChristCentral by our staff team for administrative and communications support.

## **Finances**

As always, careful financial monitoring continued throughout the year and the Elders and Trustees received regular reports on cash flow as well as income and expenditure. Our finance software automatically sends out these reports on a monthly basis.

We continued to save money on a monthly basis towards future expenditure in the areas of IT equipment, production (PA) equipment and website development.

The Burton church plant continued to operate out of a separate Designated Fund to enable careful monitoring of income and expenditure in Burton.

Total income for both Derby and Burton for the year was £176,200 against a combined expenditure of £167,800.

The Elders and Trustees are very grateful for the regular, generous and committed financial support shown to the church by members. The Gift Aid scheme has been well used once again this year, and the charity has recovered £20,460 in Gift Aid payments in the year.

The Trustees have agreed a reserves policy of keeping 2-3 months operational costs in unrestricted general funds (approximately £18,000-£27,000). At the year end, the unrestricted funds balance was £94,800. We are pleased to report that we are compliant with our policy.

We are able to report a balance of all funds going into the new financial year of £136,800. This is a mix of general (unrestricted) money, designated and restricted funds.

## **Trustees' Responsibilities**

Charity law requires us as Trustees to prepare financial statements for each accounting year which record the receipts and payments of the charity for the year.

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

## **Conclusion**

The Elders and Trustees are of the opinion that the charity is in good financial shape and in a position to anticipate continued growth during the coming year.

Signed on behalf of the Trustees:

.....

**ADAM CIVVAL**

*Chair of Trustees*

Date: 18 December 2023

**INDEPENDENT EXAMINER'S REPORT**  
**TO THE TRUSTEES OF**  
**JUBILEE CHURCH DERBY**

I report to the trustees on my examination of the accounts of Jubilee Church Derby ('the charity') for the year ended 31 March 2023 on pages 8 to 11 following.

**Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Jaimée Young

Stewardship  
1 Lamb's Passage  
LONDON  
EC1Y 8AB

Date: 19 December 2023



**JUBILEE CHURCH DERBY**  
**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 31 MARCH 2023**

	Notes	<u>Unrestricted Funds</u>		Restricted Funds	Total 2023	Total 2022
		General Funds £	Designated Funds £			
<b>Income receipts</b>						
Donations		100,242	20,990	3,201	124,433	121,494
Gift aid receipts		20,460	-	-	20,460	13,637
Other grants		5,500	-	19,425	24,925	25,132
Other		34	-	-	34	503
		<u>126,236</u>	<u>20,990</u>	<u>22,626</u>	<u>169,853</u>	<u>160,766</u>
<b>Capital and similar receipts</b>						
Loan repayments		6,333	-	-	6,333	8,000
		<u>6,333</u>	<u>-</u>	<u>-</u>	<u>6,333</u>	<u>8,000</u>
<b>Total receipts</b>		<u>132,570</u>	<u>20,990</u>	<u>22,626</u>	<u>176,186</u>	<u>168,766</u>
<b>Payments</b>						
Payments in relation to charitable activities undertaken directly	2	116,035	18,482	19,322	153,839	128,967
Grants paid in relation to charitable activities undertaken by others	3	11,038	1,000	1,921	13,960	16,512
		<u>127,073</u>	<u>19,482</u>	<u>21,243</u>	<u>167,798</u>	<u>145,480</u>
Loans made		-	-	-	-	1,000
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,000</u>
<b>Total payments</b>		<u>127,073</u>	<u>19,482</u>	<u>21,243</u>	<u>167,798</u>	<u>146,480</u>
Net of receipts / (payments) before transfers		5,496	1,508	1,383	8,388	22,286
Transfers between funds	5	5,231	(890)	(4,341)	-	-
<b>Net movement in funds</b>		<u>10,728</u>	<u>618</u>	<u>(2,958)</u>	<u>8,388</u>	<u>22,286</u>
Cash funds as at last year end		18,640	64,766	44,984	128,391	106,105
<b>Cash funds at this year end</b>	A	<u>29,368</u>	<u>65,384</u>	<u>42,026</u>	<u>136,778</u>	<u>128,391</u>

The notes on pages 10-11 form part of these accounts.

**JUBILEE CHURCH DERBY**  
**STATEMENT OF ASSETS AND LIABILITIES**  
**FOR THE YEAR ENDED 31 MARCH 2023**

	<u>Unrestricted Funds</u>		Restricted funds	Total 2023	Total 2022
	General funds	Designated funds	funds		
	£	£	£	£	£
<b>A Cash funds</b>					
Cash at bank with immediate access	29,268	65,384	42,026	136,678	128,291
Petty cash	100	-	-	100	100
	<u>29,368</u>	<u>65,384</u>	<u>42,026</u>	<u>136,778</u>	<u>128,391</u>
<b>B Other monetary assets</b>					
Gift aid due to charity	7,162	-	-	7,162	5,033
Loan 1	2,750	-	-	2,750	5,750
Loan 2	-	-	-	-	3,333
Other debtors	229	-	-	229	2,017
	<u>10,141</u>	<u>-</u>	<u>-</u>	<u>10,141</u>	<u>16,133</u>

The above interest free loan 1 is repayable in 60 monthly instalments, loan 2 was repaid during the year.

**C Liabilities**

**Falling due within one year:**

PAYE/NIC	921	-	-	921	1,044
Fee for Independent Examination	1,470	-	-	1,470	1,440
Promised future missionary support	1,500	-	-	1,500	-
Accrued expenses and other payments due	3,647	-	-	3,647	9,878
	<u>7,537</u>	<u>-</u>	<u>-</u>	<u>7,537</u>	<u>12,362</u>

**D Assets retained for charity's own use**

	Value 2023	Value 2022
	£	£
Equipment	30,825	28,062
	<u>30,825</u>	<u>28,062</u>

The trustees have used insurance values for contents and equipment as the trustees are unable to reliably estimate current values; insurance values may differ materially from current values.

**E Guarantees and secured debts**

The charity has not given any guarantees and has not provided its assets as security for any liabilities.

The accounts were approved by the trustees and signed on their behalf

by \_\_\_\_\_ date 18 December 2023  
Adam Civval

The notes on pages 10-11 form part of these accounts.

**JUBILEE CHURCH DERBY**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**1 Accounting policies**

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

		<u>Unrestricted Funds</u>		Restricted Funds	Total 2023	Total 2022
		General funds	Designated funds	Funds		
		£	£	£	£	£
<b>2 Payments in relation to charitable activities undertaken directly</b>						
<b>(a) Staff costs</b>	Note 4	56,386	-	19,254	75,640	70,645
Travel, training other staff expenses		3,428	-	-	3,428	3,701
Evangelism, publicity, events and social action		2,587	-	69	2,655	3,027
Apostolic & regional ministry		4,409	-	-	4,409	2,062
Church planting (including salaries)		450	17,734	-	18,184	16,168
Jubilee Life (ministry, youth work etc.)		3,754	277	-	4,031	5,889
		<u>71,014</u>	<u>18,011</u>	<u>19,322</u>	<u>108,348</u>	<u>101,492</u>
<b>2 (b) Support and Administration</b>						
Property costs		24,462	-	-	24,462	8,511
Equipment		653	469	-	1,122	689
Church office costs		10,567	-	-	10,567	9,697
Insurance		1,219	-	-	1,219	1,160
Administration and support		4,448	2	-	4,450	4,422
Accounts preparation and examination		1,440	-	-	1,440	1,440
Accounts assistance and online support		2,231	-	-	2,231	1,556
		<u>45,020</u>	<u>471</u>	<u>-</u>	<u>45,491</u>	<u>27,475</u>
<b>Combined charitable activity cost</b>		<u>116,035</u>	<u>18,482</u>	<u>19,322</u>	<u>153,839</u>	<u>128,967</u>
<b>3 Grants and gifts paid to others</b>						
Organisations:						
Christ Central		9,000	-	-	9,000	9,400
Christ Central - Ukraine Appeal		-	-	-	-	4,500
Mission support		1,125	-	-	1,125	300
Relief of poverty and church planting		913	1,000	1,921	3,835	2,312
		<u>11,038</u>	<u>1,000</u>	<u>1,921</u>	<u>13,960</u>	<u>16,512</u>

**JUBILEE CHURCH DERBY**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**4 Transactions with related parties**

G Pyman served as a Lead Elder and was paid for serving in that capacity, not for serving as a trustee. His wife was paid in her capacity as Pastoral Assistant. These payments are permitted by the charity's governing document.

No payments were made to any other trustees or persons related to them, except for reimbursement of expenses paid out on behalf of the charity.

**5 Movement of funds**

	Opening balance £	Receipts £	Payments £	Transfers £	Closing balance £
General funds	18,640	132,570	(127,073)	5,231	29,368
Designated funds					
Apostolic Travel	6,005	-	-	0	6,005
Future	38,663	-	-	0	38,663
Capital	7,454	-	(1,746)	1,826	7,534
Church Plant - Burton	12,539	20,990	(17,736)	(2,693)	13,100
PHP	105	-	-	(24)	81
	<u>83,406</u>	<u>153,560</u>	<u>(146,555)</u>	<u>4,341</u>	<u>94,752</u>
Restricted funds					
Christmas Offerings	79	907	(1,025)	39	-
Employee Salary Support	5,507	19,425	(15,500)	(1,501)	7,931
Smile Project	79	-	(69)	-	10
Building fund	31,044	500	-	(2,750)	28,794
Hardship fund	1,305	960	(94)	-	2,171
Church Plant - Burton	871	-	-	(130)	741
CCC special fund	-	803	(803)	-	-
Love Derby	5,000	-	(3,754)	-	1,246
Youth, Children & Infants	100	31	-	-	131
The 20% Fund	1,001	-	-	-	1,001
	<u>44,984</u>	<u>22,626</u>	<u>(21,243)</u>	<u>(4,341)</u>	<u>42,026</u>
Total funds	<u>128,391</u>	<u>176,186</u>	<u>(167,798)</u>	<u>-</u>	<u>136,778</u>

*Nature of Restricted Funds:*

Christmas Offerings: Money given at a special Christmas offering to be given away as announced each year.

Employee Salary Support: Grant from ChristCentral Churches towards staff costs for work carried out on behalf of ChristCentral. The transfer to general funds relates to payments made in a previous year from general funds.

Smile Project: Money given towards the Smile Project for children with additional needs.

Building fund: To fund future building requirements. The transfer to general funds relates to loan repayments allocated incorrectly to restricted funds.

Hardship fund: Donations given specifically for the relief of financial hardship.

Church Plant - Burton: Money given towards the Burton Church Plant. The transfer to general funds relates to payments made in a previous year from general funds.

CCC special fund: Money given in special offerings taken for ChristCentral Churches.

Love Derby: Used for running our LoveDerby events and projects.

Youth, Children & Infants: Money given towards children's and youth work

The 20% Fund: Money to be given away to non-Jubilee Derby projects.

*Nature of Designated Funds:*

Apostolic Travel: Monies designated by Jubilee trustees towards costs of apostolic travel (largely international).

Future: Money designated by the Trustees for future use, for example future building use or additional staff capacity.

Capital: Money saved towards future high capital expenditure (broken down into IT, music & PA, and website).

Church Plant - Burton: Money given towards the Burton Church Plant.

PHP fund: A fund used to manage the costs of the Pursuing His Presence conference and academy.