



Jubilee Church Derby

Report and Accounts

Year ended 31 March 2022

Stewardship⁺
Active generosity

1 Lamb's Passage, London EC1Y 8AB
www.stewardship.org.uk

JUBILEE CHURCH DERBY
LEGAL AND ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 31 MARCH 2022

ADDRESS FOR CORRESPONDENCE	PO Box 7736 Derby Derbyshire DE1 0RY
GOVERNING DOCUMENT	CIO - Association registered July 2015
CHARITY REGISTRATION NUMBER	1162660
TRUSTEES RESPONSIBLE FOR MANAGING THE CHARITY	Laura Adcock (resigned March 2022) Sandra Aumonier Adam Civval Sandeep Manaktala Graham Pyman
ELDERS	Graham Pyman (Lead Elder) John Batten (resigned June 2022) Rai Dass Adam Civval Tim Hardman Rupert Hurley
BANKERS	The Co-operative Bank
INDEPENDENT EXAMINER	Jaimée Young Stewardship 1 Lamb's Passage LONDON EC1Y 8AB

INDEX

Page 1	Legal and Administrative Details
Pages 2-6	Trustees' Report
Page 7	Independent Examiner's Report
Page 8	Receipts and Payments Account
Page 9	Statement of Assets & Liabilities
Pages 10-11	Notes to the Accounts



Annual Report of the Elders and Trustees of Jubilee Church Derby *for the financial year April 2021 – March 2022*

Objectives

The objectives of the charity are primarily to promote evangelical Christianity, to minister to the poor and needy and to provide teaching and training to the church. The Elders and Trustees are once again pleased with the progress that has been made during this year, which has, again, been quite an unusual year.

Governance

The policy and operating decisions of the charity rest with the Trustees. The day-to-day running of the church is delegated to the Elders who also provide the Spiritual Leadership of the church. The finance team provides regular financial reports to both groups.

This has been the sixth year of operating as a Charitable Incorporated Organisation (CIO). The previous charitable trust, Jubilee Church, Derby (charity no. 1097142) transferred all assets and liabilities to the CIO Jubilee Church Derby (charity no. 1162660) on 1st April 2016.

Review of activities

The Trustees have complied with the duty to have due regard to the public benefit guidance published by the Charity Commission.

The New Testament shows that the church is not a building, but rather a group of ordinary people whose lives have been changed by a relationship with Jesus Christ. Jubilee is a ChristCentral Church, which is part of the wider Newfrontiers family of churches. The ChristCentral Team (of which Jubilee's Lead Elder is a part), serves over 275 churches in more than 25 nations.

Our vision is to be a vibrant community shaped by the Spirit, equipped by the Word and sent to the nations. We want to build a large vibrant City Church that gathers centrally on a Sunday and has small groups meeting in and impacting local communities all across Derby. We desire to see many people come to faith in Jesus and grow in their relationship with Him.

As well as working in the City of Derby, we are also planting a church in Burton-upon-Trent and praying about other places where we may want to start a small group or church plant in the future.

We aim to fulfil our vision by:

- Loving God
- Loving one another
- Loving those who don't know Jesus yet
- Serving the City
- Reaching nations

Over the last year we have sought to meet these objectives by a range of activities. The majority of these activities are undertaken voluntarily by members of the church. Once again, the Elders and Trustees wish to gratefully acknowledge the time and energy voluntarily given by these members in order for the church to fulfil its objectives.

The financial year in question was still a challenging time in the UK, with the country experiencing different lockdowns and other restrictions due to the ongoing Coronavirus pandemic. Staff continued to work at home at the beginning of the year, but by the autumn term, the “normal” had returned to office-based working.

Sundays

By April 2021, we had got used to using Zoom for our main Sunday gathering. Many different people were involved in leading meetings and contributing to church online. Whilst we are extremely grateful to the teams that made it happen, we were all very aware that this was only a temporary solution and we looked forward to being able to meet together in-person once again. Restrictions lifted over time and we began to consider our next steps. As we were approaching the summer period, we looked into the possibility of meeting outside. This could allow us to meet in-person but would be a far less risky environment for COVID transmission. Our Lead Elder met with school leaders he knew at Ridgeway Infant School in Littleover. They very kindly agreed to allow us to use their playing field on Sunday mornings, and also made some changes to buildings in order to give us access to mains power and toilet facilities. Thus, Jubilee Outdoors was born!

Jubilee Outdoors ran from May – August 2021. It was a great success! Members of the church were thrilled to be able to meet together in-person once again as it was outside masks were not mandatory and people could sing! Whilst there were a few wet Sundays, with the British weather being typically unpredictable, the meetings were largely dry and they gave us a perfect next step. We also found that new people who had been watching online started to visit us in-person. We were moving forwards!

We then began to look at returning to QUAD in the autumn and so began meetings with the team there to consider how that could work. They were extremely flexible in their approach and at the beginning of September, we moved our Sunday meetings, inside, to QUAD. We made mask wearing optional in the front seating area and reserved an area further back where we made mask wearing compulsory. This gave people options and allowed people to sit where they felt most comfortable. In reality, most people sat near the front in the “mask optional” area, but this layout did mean that those who were clinically vulnerable or nervous were cared for.

We also gave out stickers, and people could choose one of three, which showed they were happy to hug, give fist bumps, or just wave to others! Again, this gave people the security of knowing that their personal space was not going to be invaded if they didn’t want that.

Slowly, over the autumn and spring terms, we relaxed the restrictions and removed the related signs. By the end of this financial year, we were very glad to see the end of these!

Christmas

It was great to be able to hold our annual Carol Service in-person once again. We also offered it online for those who preferred that option. We were able to take an offering for Faith Hope and Enterprise and their CEO, Kevin Gill, wrote this to us afterwards:

“Thank you so much for the £1,000 gift from the Carol Service offering, which we received in our account yesterday. We will use this gift to provide Christmas hampers for all our residents (we currently have 38 adults and 1 child) and also to share a Christmas meal with them in their own homes or group of flats.

We know that this will really bless the people we house and is an important part of helping them to feel remembered and cared for at this challenging time of year.”

We had planned a different Christmas Family Service, booking a popular Christian entertainer and illusionist. We felt that would be a nice way to end the year. However, with about 2 weeks to go, he had to pull out due to unforeseen circumstances. This left us with a challenge! We managed to pull together a team of great volunteers from within the

church, all taking responsibility for one part of the service, and we ended up with a very “Jubilee feel” Christmas family service which was a lot of fun.

We had also arranged to sing Carols at the Derbion Shopping Centre in the City one Saturday before Christmas and invite people to our Carol Service. However, COVID rules got in the way and sadly this didn’t go ahead. We are hoping that we may be able to do this next year.

LoveDerby

During the COVID lockdown, we began to feel stirred about coming out of lockdown differently to the way we went in. We felt that maybe we could do something which would become part of the DNA of Jubilee and be a way in which we could serve the city. Elders started the conversation in early summer 2021 and the idea quickly gained momentum, with a meeting with key stakeholders in the church before the summer break. We decided to devote a number of Sundays each year to a LoveDerby initiative. This would be a time when instead of gathering at QUAD for worship, we would gather in different locations around the city to serve, love, bless, reach and demonstrate God’s love in really practical ways. We brought someone onto our staff team one day per week to co-ordinate and lead this through.

The first LoveDerby Sunday was in November, and we had teams out in the city doing things such as a litter “pick ’n’ pray”, a garden clearance, and more. This is something we plan to see as a regular feature of church life in this next season, and 4 Sundays are planned for 2022 plus an additional couple of Saturday mornings.

Whilst our Smile project has not been running as a stand-alone project, we hope to incorporate this into LoveDerby events as a way to continue to serve the families connected with Smile.

LifeGroups

Group life was challenging again this year with restrictions and guidance often changing, together with some people happier than others with meeting in-person. We are very grateful to our LifeGroup leaders for their hard work and dedication in serving their groups and caring for people.

Outreach

Much of our outreach during the year was online as we encouraged people to connect with our online services and events. As we began to meet together in-person once again, we found people would connect with us online first, and then come in-person.

Meeting practical needs & giving

As in the previous year, LifeGroups did an excellent job of meeting practical needs faced by members of the groups all throughout the pandemic. In addition to this, we gave to other individuals in need as and when required.

Church planting – Burton

Our church plant in Burton obviously faced similar challenges to the ones we faced in Derby. However, due to their smaller size and available resources, they did not have the capacity to run an online Sunday meeting. Therefore, they joined with Derby throughout the pandemic. They moved their small groups online and started regular online prayer meetings as well as some online socials. They joined us for Jubilee Outdoors and re-started their own meetings during the Autumn term. It has not been easy for them to re-start Sunday gatherings as some people have moved on. We are looking at how we can support them from Derby in continuing to reach Burton. Whilst Sundays are sometimes difficult for them, they do have fantastic links into the community and are exploring a couple of social action projects in the Winshill area of Burton.

The finance and governance of Burton Family Church is overseen by the Jubilee Trustees, and they continue to operate out of our Trust. Discussions are ongoing as to when the right time might be for them to launch as their own legal entity.

Leadership, staff and training

Elders' meetings were another meeting that moved online during the pandemic, but we were very glad to begin in-person elders meetings once again. During the summer, Elders had 24-hours away together in order to spend time together and to pray for one another and the church. It was only when we had done this, we realised how much we had missed it!

Staff wise, John Batten stepped down from a staff role at the end of May 2021. He continued serving as an elder throughout this financial year. We are very grateful for the time that John gave to the church in a staff capacity and will miss his input in both Derby and Burton.

We were pleased to bring Fiona Fraser onto our staff team one day per week from September 2021 to oversee and coordinate our LoveDerby initiative. She has been a great addition to our staff team.

One of our Trustees, Laura Adcock stepped down as a Trustee at the end of the financial year due to a change in personal circumstances. We are very grateful for the time that she gave to this role over a number of years and will miss her contribution. Elders and Trustees are currently looking to replace her in due course.

ChristCentral/Newfrontiers

Jubilee is a ChristCentral Church, which is part of the wider Newfrontiers family of churches. Our Lead Elder continues to serve on the ChristCentral Apostolic Team and as a Director of ChristCentral Churches Worldwide Ltd. Our Operations Manager also continues to support ChristCentral by managing communications and marketing, taking responsibility for the website, social media and email communications.

Again, ChristCentral gatherings started to reconvene in-person during this year, and leaders from around the churches were thrilled at the opportunity to gather together in-person once again.

We have gratefully received a grant from ChristCentral Churches towards the time given to ChristCentral by our staff team for administrative and communications support.

Finances

As always, careful financial monitoring continued throughout the year and the Elders and Trustees received regular reports on cash flow as well as income & expenditure. Our finance software automatically sends out these reports on a monthly basis.

We continued to save money on a monthly basis towards future expenditure in the areas of IT equipment, production (PA) equipment and website development.

The Burton church plant continued to operate out of a separate Designated Fund to enable careful monitoring of income and expenditure in Burton.

Total income for both Derby and Burton for the year was £168,800 against a combined expenditure of £146,500.

The Elders and Trustees are very grateful for the regular, generous and committed financial support shown to the church by members. The Gift Aid scheme has been well used once again this year, and the charity has recovered £13,600 in Gift Aid payments in the year.

The Trustees have agreed a reserves policy of keeping 2 months operational costs in unrestricted general funds (approximately £23,000), with a goal of having 3 months operational costs in reserve. We are pleased to report that we are compliant with our policy.

We are able to report a balance of all funds going into the new financial year of £128,400. This is a mix of general (unrestricted) money, designated and restricted funds.

Trustees' Responsibilities

Charity law requires us as Trustees to prepare financial statements for each accounting year which record the receipts and payments of the charity for the year.

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

Conclusion

The Elders and Trustees are of the opinion that the charity is in good financial shape and in a position to anticipate continued growth during the coming year.

Signed on behalf of the Trustees:

ADAM CIVVAL
Chair of Trustees

Date: 13 November 2022

INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF
JUBILEE CHURCH DERBY

I report to the trustees on my examination of the accounts of Jubilee Church Derby ('the charity') for the year ended 31 March 2022 on pages 8 to 11 following.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Jaimée Young

Stewardship
1 Lamb's Passage
LONDON
EC1Y 8AB

Date: 15 November 2022

JUBILEE CHURCH DERBY
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2022

	Notes	<u>Unrestricted Funds</u>		Restricted Funds	Total 2022	Total 2021
		General Funds	Designated Funds			
		£	£	£	£	£
Income receipts						
Donations		90,224	19,641	11,629	121,494	119,959
Gift aid receipts		4,274	9,363	-	13,637	25,087
Other grants		5,000	-	20,132	25,132	11,250
Other		35	-	468	503	26
		<u>99,533</u>	<u>29,004</u>	<u>32,229</u>	<u>160,766</u>	<u>156,322</u>
Capital and similar receipts						
Loan repayments		3,000	5,000	-	8,000	4,667
		<u>3,000</u>	<u>5,000</u>	<u>-</u>	<u>8,000</u>	<u>4,667</u>
Total receipts		<u>102,533</u>	<u>34,004</u>	<u>32,229</u>	<u>168,766</u>	<u>160,988</u>
Payments						
Payments in relation to charitable activities undertaken directly	2	91,648	18,989	18,331	128,967	107,629
Grants paid in relation to charitable activities undertaken by others	3	10,663	838	5,012	16,512	13,155
		<u>102,311</u>	<u>19,826</u>	<u>23,342</u>	<u>145,480</u>	<u>120,784</u>
Loans made		-	-	1,000	1,000	10,000
		<u>-</u>	<u>-</u>	<u>1,000</u>	<u>1,000</u>	<u>10,000</u>
Total payments		<u>102,311</u>	<u>19,826</u>	<u>24,342</u>	<u>146,480</u>	<u>130,784</u>
Net of receipts / (payments) before transfers		222	14,177	7,887	22,286	30,204
Transfers between funds	5	4,275	(6,097)	1,822	-	-
Net movement in funds		<u>4,497</u>	<u>8,081</u>	<u>9,708</u>	<u>22,286</u>	<u>30,204</u>
Cash funds as at last year end		14,142	56,686	35,277	106,105	75,901
Cash funds at this year end	A	<u>18,639</u>	<u>64,766</u>	<u>44,985</u>	<u>128,391</u>	<u>106,105</u>

The notes on pages 10-11 form part of these accounts.

JUBILEE CHURCH DERBY
STATEMENT OF ASSETS AND LIABILITIES
FOR THE YEAR ENDED 31 MARCH 2022

	<u>Unrestricted Funds</u>		Restricted funds	Total 2022	Total 2021
	General funds	Designated funds			
	£	£	£	£	£
A Cash funds					
Cash at bank with immediate access	18,540	64,766	44,984	128,291	106,005
Petty cash	100	-	-	100	100
	<u>18,640</u>	<u>64,766</u>	<u>44,984</u>	<u>128,391</u>	<u>106,105</u>

B Other monetary assets

Gift aid due to charity	5,033	-	-	5,033	4,656
Loan 1	5,750	-	-	5,750	8,750
Loan 2	3,333	-	-	3,333	8,333
Other debtors	2,017	-	-	2,017	-
	<u>16,133</u>	<u>-</u>	<u>-</u>	<u>16,133</u>	<u>21,740</u>

The above interest free loan 1 is repayable in 60 monthly instalments, loan 2 is repayable in 24 monthly instalments.

C Liabilities

PAYE and NIC creditor	1,044	-	-	1,044	1,134
Fee for Independent Examination	1,440	-	-	1,440	1,440
Accrued expenses and other payments due	9,878	-	-	9,878	1,073
	<u>12,362</u>	<u>-</u>	<u>-</u>	<u>12,362</u>	<u>3,648</u>

D Assets retained for charity's own use

	Value 2022	Value 2021
	£	£
Equipment	28,062	27,692
	<u>28,062</u>	<u>27,692</u>

The trustees have used insurance values as the trustees are unable to reliably estimate current values; insurance values may differ materially from current values.

E Guarantees and secured debts

The charity has not given any guarantees and has not provided its assets as security for any liabilities.

The accounts were approved by the trustees and signed on their behalf

by Adam Civval date 13 November 2022

The notes on pages 10-11 form part of these accounts.

JUBILEE CHURCH DERBY
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

	<u>Unrestricted Funds</u>		Restricted Funds	Total 2022	Total 2021
	General funds	Designated funds			
	£	£	£	£	£
2 Payments in relation to charitable activities undertaken directly					
Staff costs	51,765	-	17,775	69,540	67,488
Travel, training other staff expenses	4,806	-	-	4,806	2,749
Evangelism, events and social action	471	-	556	1,027	302
Apostolic & regional ministry	2,062	-	-	2,062	678
Church planting (including salaries)	-	16,168	-	16,168	12,033
Youth and children's Work	1,597	-	-	1,597	466
Sundry church costs	1,947	2,474	-	4,421	1,835
	<u>62,648</u>	<u>18,642</u>	<u>18,331</u>	<u>99,621</u>	<u>85,552</u>
2 (a) Support and Administration					
Property costs	8,511	-	-	8,511	-
Equipment	689	-	-	689	2,352
Church office costs	11,351	347	-	11,698	11,507
Insurance	1,160	-	-	1,160	1,112
Administration and support	4,293	-	-	4,293	3,654
Accounts preparation and examination	1,440	-	-	1,440	1,440
Accounts assistance and online support	1,556	-	-	1,556	2,012
	<u>29,000</u>	<u>347</u>	<u>-</u>	<u>29,347</u>	<u>22,077</u>
Combined charitable activity cost	<u>91,648</u>	<u>18,989</u>	<u>18,331</u>	<u>128,967</u>	<u>107,629</u>
3 Grants and gifts paid to others					
Organisations:					
Christ Central	9,400	-	-	9,400	8,733
Christ Central - Ukraine Appeal	-	838	3,662	4,500	-
Mission support	300	-	-	300	1,125
Relief of poverty and church planting	963	-	1,349	2,312	3,297
	<u>10,663</u>	<u>838</u>	<u>5,012</u>	<u>16,512</u>	<u>13,155</u>

JUBILEE CHURCH DERBY
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2022

4 Transactions with related parties

G Pyman served as a Lead Elder and was paid for serving in that capacity, not for serving as a trustee. His wife, S Pyman, was paid in her capacity as Pastoral Assistant. These payments are permitted by the charity's governing document.

No payments were made to trustees or persons related to them, except for reimbursement of expenses paid out on behalf of the charity.

5 Movement of funds

	Opening balance £	Receipts £	Payments £	Transfers £	Closing balance £
General funds	14,142	102,533	(102,311)	4,275	18,639
Designated funds					
Apostolic Travel	4,005	-	-	2,000	6,005
Future	32,000	14,094	(838)	(6,594)	38,663
Capital	7,350	-	(2,821)	2,924	7,454
Church Plant - Burton	13,224	19,910	(16,168)	(4,427)	12,539
PHP	105	-	-	-	105
	<u>70,828</u>	<u>136,537</u>	<u>(122,137)</u>	<u>(1,822)</u>	<u>83,405</u>
Restricted funds					
Christmas Offerings	-	978	(899)	-	79
Employee Salary Support	875	20,132	(15,500)	-	5,507
Smile Project	79	-	-	-	79
Building fund	31,044	-	-	-	31,044
Hardship fund	875	880	(450)	-	1,305
Church Plant - Burton	1,403	468	(1,000)	-	871
CCC special fund	-	3,434	(3,662)	228	-
Love Derby	-	6,238	(2,831)	1,593	5,000
Youth, Children & Infants	-	100	-	-	100
The 20% Fund	1,001	-	-	-	1,001
	<u>35,276</u>	<u>32,229</u>	<u>(24,342)</u>	<u>1,822</u>	<u>44,984</u>
Total funds	<u>106,104</u>	<u>168,766</u>	<u>(146,480)</u>	<u>-</u>	<u>128,390</u>

Nature of Restricted Funds:

Christmas Offerings: Money given at a special Christmas offering to be given away as announced each year.

Employee Salary Support: Grant from ChristCentral Churches towards staff costs for work carried out on behalf of ChristCentral.

Smile Project: Money given towards the Smile Project for children with additional needs.

Building fund: To fund future building requirements.

Hardship fund: Donations given specifically for the relief of financial hardship.

Church Plant - Burton: Money given towards the Burton Church Plant.

CCC special fund: Money given in special offerings taken for ChristCentral Churches.

Love Derby: Used for running our LoveDerby events and projects.

Youth, Children & Infants: Money given towards children's and youth work

The 20% Fund: Money to be given away to non-Jubilee Derby projects.

Nature of Designated Funds:

Apostolic Travel: Monies designated by Jubilee trustees towards costs of apostolic travel (largely international).

Future: Money designated by the Trustees for future use. Used effectively as a savings fund.

Capital: Money saved towards future high capital expenditure (broken down into IT, music & PA, and website).

Church Plant - Burton: Money given towards the Burton Church Plant.

PHP fund: A fund used to manage the costs of the Pursuing His Presence conference and academy.