

# HIGHFIELD AFTER SCHOOL CLUB

England & Wales · Charity number 1162623

## Details

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**Other names** HASC

**Status** Registered

**Legal form** CIO

**Registered** 2015-07-13

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Highfield Church Centre  
Highfield Lane  
Southampton  
SO17 1RL

**Phone** 07842771647

**Email** [manager@highfieldafterschoolclub.org.uk](mailto:manager@highfieldafterschoolclub.org.uk)

**Website** [www.highfieldafterschoolclub.org.uk](http://www.highfieldafterschoolclub.org.uk)

## Activities

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**Objects:** THE OBJECTS OF THE CIO ARE TO PROVIDE THE NECESSARY FACILITIES FOR THE DAILY CARE, RECREATION AND EDUCATION FOR CHILDREN DURING OUT OF SCHOOL HOURS BETWEEN 3:15 AND 6:00PM, TERM TIME ONLY.

**Activities:** Highfield After School clubs provides after school childcare care between 3.15pm and 6.00pm, term time only. The children are collected from school, provided with a range of activities, food and can also be taken and collected from other after school activities. The Club is based at the Highfield Church Centre, Southampton, SO17 1RL.

## Classification

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- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

## Geography

- Southampton City

## Finances

| Period end | Income   | Expenditure | Assets | Employees |
|------------|----------|-------------|--------|-----------|
| 2024-08-31 | £127,849 | £140,936    | -      | -         |
| 2023-08-31 | £108,863 | £128,977    | -      | -         |
| 2022-08-31 | £123,390 | £103,451    | -      | -         |
| 2021-08-31 | £106,957 | £106,978    | -      | -         |
| 2020-08-31 | £95,865  | £91,863     | -      | -         |

## Trustees

| Name                          | Role  | Appointed  |
|-------------------------------|-------|------------|
| <b>Dr Christina Vanderwel</b> | Chair | 2022-10-20 |
| Ashlie Salter                 |       | 2023-09-01 |
| Benjamin Swabe                |       | 2022-10-20 |
| Daisy Tong                    |       | 2023-10-01 |
| Daniel Laird                  |       | 2019-11-07 |
| Dr Fraser Charles Sturt       |       | 2022-10-22 |
| Jadunandan Dash               |       | 2022-10-20 |

**HIGHFIELD AFTER SCHOOL CLUB**

England & Wales - Charity number 1162623

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# Accounts

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## Trustees' Annual Report for the period

From 01/09/2023 Period start date To 31/08/2024 Period end date

Charity name: Highfield After School Club

Charity registration number: 1162623

### Objectives and Activities

|  | SORP reference     |   |
|--|--------------------|---|
| Summary of the purposes of the charity as set out in its governing document  | Para 1.17          | The objects of the CIO are to provide the necessary facilities for the daily care, recreation and education for children during out of school hours between 3.15 and 6.00pm, term time only.  |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | Our members are benefitting from the high-quality after-school childcare offered by HASC. As part of this activity we further support other afterschool clubs by offering a drop-off and pick-up service at low cost to allow the children to attend a range of after school clubs, eg. local dance and sports clubs. For working parents, it is a significant benefit that their children can still participate in such a wide range of after school activities. |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit   | Para 1.18          | The trustees have had regard to the guidance issued by the Charity Commission on public benefit.  |

### Additional information (optional)

You may choose to include further statements where relevant about:

|                        | SORP reference |  |
|------------------------|----------------|--|
| Policy on grant making | Para 1.38      |  |
|                        | Para 1.38      |  |

|  |           |  |
|--|-----------|--|
| Policy on social investment including program related investment |           |  |
| Contribution made by volunteers                                  | Para 1.38 |  |
| Other  |           | All new trustees are appointed a mentor from the existing trustee committee to discuss the role of the trustees and are invited to attend all the regular trustee committee meetings where they can participate in the group discussions on the decisions made regarding operation of HASC by the trustee committee.<br>The charity is run by the trustee committee (drawn from the members) who employ a number of staff (led by the Play Manager) to run the After School Club. We have a strong working relationship with the Church Centre from whom we rent our premises. |

## Achievements and Performance

|   | SORP reference |   |
|---|----------------|---|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20      | <b>Chairs report 2023/2024</b><br><br>We remain the only after school club in Southampton that is run as a charity and are proud of the contribution we make to delivering a high quality and affordable service to support working parents & carers. |

### Additional information (optional)

You may choose to include further statements where relevant about:

|  |           |  |
|--|-----------|--|
|  | Para 1.41 |  |
|--|-----------|--|

|  |           |  |
|--|-----------|--|
| Achievements against objectives set                          |           |  |
| Performance of fundraising activities against objectives set | Para 1.41 |  |
| Investment performance against objectives                    | Para 1.41 |  |
| Other  |           |  |

## Financial Review

|  |           |   |
|--|-----------|---|
| Review of the charity's financial position at the end of the period              | Para 1.21 | <p>HASC's total income for the year was £127,849 (2022: £108,863). Our operating costs for the year were £140,936, These costs were up slightly from the previous year, mostly due to the increased rent at the new premises at the Church Centre and increased staff wages in line with national living wage increases.</p> <p>Funds are raised from fees paid by the members (parents and guardians of the children attending HASC).</p> <p>Expenditure is only incurred to cover staff costs, staff training, rental of the premises where HASC is situated and necessary food, equipment for the activities of HASC.</p> <p>Reserves are kept in a savings account, no investment policy is deemed appropriate as the reserves need to be available to cover staff costs or rental commitments for up to 6 months in the event of a total loss of fee income.</p> |
| Statement explaining the policy for holding reserves stating why they are held   | Para 1.22 | Our policy is to maintain reserves sufficient to cover staff costs and rental commitments for up to 6 months.   |
| Amount of reserves held  | Para 1.22 | At 31st August 2024 our reserves stood at £49,618 (2023- £62,705 2022 - £82,819) which reflects a slight overall loss this past year but is still enough contingency as per our policy above.   |
| Reasons for holding zero reserves  | Para 1.22 |   |
| Details of fund materially in deficit  | Para 1.24 |   |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 |   |

### Additional information (optional)

You may choose to include further statements where relevant about:

|  |           |  |
|--|-----------|--|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 |  |
|--|-----------|--|

|   |           |  |
|---|-----------|--|
|   |           |  |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 |  |
| A description of the principal risks facing the charity                         | Para 1.46 |  |
| Other   |           |  |

## Structure, Governance and Management

|   |           |                                      |
|---|-----------|--------------------------------------|
| Description of charity's trusts:  |           |                                      |
| Type of governing document<br>(trust deed, royal charter)   | Para 1.25 | Constitution                         |
| How is the charity constituted?<br>(e.g unincorporated association, CIO)  | Para 1.25 | Charitable Incorporated organisation |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Appointed                            |

### Additional information (optional)

You may choose to include further statements where relevant about:

|   |           |   |
|---|-----------|---|
| Policies and procedures adopted for the induction and training of trustees                | Para 1.51 | All new trustees are appointed a mentor from the existing trustee committee to discuss the role of the trustees and are invited to attend all the regular trustee committee meetings where they can participate in the group discussions on the decisions made regarding operation of HASC by the trustee committee.<br>The charity is run by the trustee committee (drawn from the members) who employ a number of staff (led by the Play Manager) to run the After School Club.<br>We have a strong working relationship with the Church Centre from whom we rent our premises. |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 |   |
| Relationship with any related parties   | Para 1.51 |   |
|   |           |   |

|       |  |  |
|-------|--|--|
| Other |  |  |
|-------|--|--|

## Reference and Administrative details

|                             |  |
|-----------------------------|--|
| Charity name                | Highfield After School Club  |
| Other name the charity uses | HASC   |
| Registered charity number   | 1162623  |
| Charity's principal address | Highfield Church Centre<br>Highfield Lane<br>Southampton<br>SO17 1RL |
|                             |  |

**Names of the charity trustees who manage the charity**

|    | <b>Trustee name</b> | <b>Office (if any)</b> | <b>Dates acted if not for whole year</b> | <b>Name of person (or body) entitled to appoint trustee (if any)</b> |
|----|---------------------|------------------------|--|--|
| 1  | Christina Vanderwel | Chair                  |  | AGM (all members)  |
| 2  | Fraser Sturt        | Secretary              |  | AGM (all members)  |
| 3  | Jadu Dash           | Treasurer              |  | AGM (all members)  |
| 4  | Daniel Laird        | Committee member       |  | AGM (all members)  |
| 5  | Ben Swabe           | Committee member       |  | AGM (all members)  |
| 6  | Ashlie Salter       | Committee member       |  | AGM (all members)  |
| 7  | Daisy Tong          | Committee member       |  | AGM (all members)  |
| 8  | Laura Sparmann      | Committee member       |  | AGM (all members)  |
| 9  |                     |                        |  |  |
| 10 |                     |                        |  |  |
| 11 |                     |                        |  |  |
| 12 |                     |                        |  |  |
| 13 |                     |                        |  |  |
| 14 |                     |                        |  |  |
| 15 |                     |                        |  |  |
| 16 |                     |                        |  |  |
| 17 |                     |                        |  |  |
| 18 |                     |                        |  |  |
| 19 |                     |                        |  |  |
| 20 |                     |                        |  |  |

**Corporate trustees – names of the directors at the date the report was approved**

| <b>Director name</b> |  |  |
|----------------------|--|--|
|                      |  |  |
|                      |  |  |
|                      |  |  |
|                      |  |  |
|                      |  |  |
|                      |  |  |

**Name of trustees holding title to property belonging to the charity**

| <b>Trustee name</b> | <b>Dates acted if not for whole year</b> |  |
|---------------------|--|--|
|                     |  |  |
|                     |  |  |
|                     |  |  |
|                     |  |  |
|                     |  |  |

### Funds held as custodian trustees on behalf of others

|   |  |
|---|--|
| Description of the assets held in this capacity   |  |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects |  |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets                         |  |

### Additional information (optional)

Type of adviser      Name      Address

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

Name of chief executive or names of senior staff members (Optional information)

|  |
|--|
|  |
|--|

### Exemptions from disclosure

Reason for non-disclosure of key personnel details

|  |
|--|
|  |
|--|



### Other optional information

|  |
|--|
|  |
|--|

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|   |   |  |
|---|---|--|
| <b>Signature(s)</b>                         |  |  |
| <b>Full name(s)</b>                         | Christina Vanderwel   | Jadu Dash  |
| <b>Position (eg. Secretary, Chair, etc)</b> | Chair   | Treasurer  |

**Date** 26 Feb 2025



CHARITY COMMISSION  
FOR ENGLAND AND WALES

|   |                        |
|---|------------------------|
| Charity Name<br>Highfield After School Club | No (if any)<br>1162623 |
|---|------------------------|

CC16a

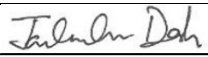
## Receipts and payments accounts

|                        |                                 |    |                               |
|------------------------|---------------------------------|----|-------------------------------|
| For the period<br>from | Period start date<br>01/09/2023 | To | Period end date<br>31/08/2024 |
|------------------------|---------------------------------|----|-------------------------------|

### Section A Receipts and payments

|   | Unrestricted<br>funds<br>to the nearest<br>£ | Restricted<br>funds<br>to the nearest £ | Endowment<br>funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|---|--|---|--|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |  |   |  |                                 |                               |
| Fees  | 122,946                                      | -                                       | -                                      | 122,946                         | 108,169                       |
| Bank interest   | 798  | -                                       | -                                      | 798                             | 694                           |
| Donations   | 1,605  | -                                       | -                                      | 1,605                           | -                             |
| Other statutory grants                                | 2,500  | -                                       | -                                      | 2,500                           | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
| <b>Sub total (Gross income for AR)</b>                | <b>127,849</b>                               | <b>-</b>                                | <b>-</b>                               | <b>127,849</b>                  | <b>108,863</b>                |
| <b>A2 Asset and investment sales, (see table).</b>    |  |   |  |                                 |                               |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                                     | <b>-</b>                                | <b>-</b>                               | <b>-</b>                        | <b>-</b>                      |
| <b>Total receipts</b>                                 | <b>127,849</b>                               | <b>-</b>                                | <b>-</b>                               | <b>127,849</b>                  | <b>108,863</b>                |
| <b>A3 Payments</b>                                    |  |   |  |                                 |                               |
| Staffing costs  | 102,061                                      | -                                       | -                                      | 102,061                         | 101,694                       |
| Running costs   | 8,699  | -                                       | -                                      | 8,699                           | 12,713                        |
| Premises costs  | 29,996                                       | -                                       | -                                      | 29,996                          | 14,390                        |
| Statutory costs                                       | 180  | -                                       | -                                      | 180                             | 180                           |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | <b>140,936</b>                               | <b>-</b>                                | <b>-</b>                               | <b>140,936</b>                  | <b>128,977</b>                |
| <b>A4 Asset and investment purchases, (see table)</b> |  |   |  |                                 |                               |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                                     | <b>-</b>                                | <b>-</b>                               | <b>-</b>                        | <b>-</b>                      |
| <b>Total payments</b>                                 | <b>140,936</b>                               | <b>-</b>                                | <b>-</b>                               | <b>140,936</b>                  | <b>128,977</b>                |
| <b>Net of receipts/(payments)</b>                     | <b>- 13,087</b>                              | <b>-</b>                                | <b>-</b>                               | <b>- 13,087</b>                 | <b>- 20,114</b>               |
| <b>A5 Transfers between funds</b>                     | <b>-</b>                                     | <b>-</b>                                | <b>-</b>                               | <b>-</b>                        | <b>-</b>                      |
| <b>A6 Cash funds last year end</b>                    | <b>62,705</b>                                | <b>-</b>                                | <b>-</b>                               | <b>62,705</b>                   | <b>82,819</b>                 |
| <b>Cash funds this year end</b>                       | <b>49,618</b>                                | <b>-</b>                                | <b>-</b>                               | <b>49,618</b>                   | <b>62,705</b>                 |

## Section B Statement of assets and liabilities at the end of the period

| Categories  | Details   | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---|---|---------------------------------|-------------------------------|------------------------------|
| <b>B1 Cash funds</b>  | Cash at bank and in hand  | 49,618                          | -                             | -                            |
|   |   | -                               | -                             | -                            |
|   |   | -                               | -                             | -                            |
|   | <b>Total cash funds</b>   | <b>49,618</b>                   | -                             | -                            |
|   | (agree balances with receipts and payments account(s))                              | OK                              | OK                            | OK                           |
| <b>B2 Other monetary assets</b>                             | <b>Details</b>  | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|   |   | -                               | -                             | -                            |
|   |   | -                               | -                             | -                            |
|   |   | -                               | -                             | -                            |
|   |   | -                               | -                             | -                            |
|   |   | -                               | -                             | -                            |
| <b>B3 Investment assets</b>                                 | <b>Details</b>  | Fund to which asset belongs     | Cost (optional)               | Current value (optional)     |
|   |   |                                 | -                             | -                            |
|   |   |                                 | -                             | -                            |
|   |   |                                 | -                             | -                            |
|   |   |                                 | -                             | -                            |
| <b>B4 Assets retained for the charity's own use</b>         | <b>Details</b>  | Fund to which asset belongs     | Cost (optional)               | Current value (optional)     |
|   |   |                                 | -                             | -                            |
|   |   |                                 | -                             | -                            |
|   |   |                                 | -                             | -                            |
|   |   |                                 | -                             | -                            |
|   |   |                                 | -                             | -                            |
|   |   |                                 | -                             | -                            |
|   |   |                                 | -                             | -                            |
| <b>B5 Liabilities</b>                                       | <b>Details</b>  | Fund to which liability relates | Amount due (optional)         | When due (optional)          |
|   |   |                                 | -                             |                              |
|   |   |                                 | -                             |                              |
|   |   |                                 | -                             |                              |
|   |   |                                 | -                             |                              |
| Signed by one or two trustees on behalf of all the trustees | Signature   | Print Name                      | Date of approval              |                              |
|   |  | Jadu Dash                       | 26/02/2025                    |                              |



**Section A**

**Independent Examiner's Report**

|                                       |  |                            |         |
|---------------------------------------|--|----------------------------|---------|
| <b>Report to the trustees</b>         | Charity Name<br>Highfield After School Club (HASC) |                            |         |
| <b>On accounts for the year ended</b> | 31 August 2024                                     | <b>Charity no (if any)</b> | 1162623 |
| <b>Set out on pages</b>               | 1&2  |                            |         |

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2024.

**Responsibilities and basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:**  **Date:** 04/03/2025

**Name:** Andrew Nicholas

**Relevant professional qualification(s) or body (if any):** CIPFA, MAAT

**Address:** tdgaccountancy, 237 Manor Farm Road, Bitterne Park  
Southampton, Hampshire, SO18 1NY

**Section B****Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

**HIGHFIELD AFTER SCHOOL CLUB**

England & Wales - Charity number 1162623

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# Accounts

---



## Trustees' Annual Report for the period

From **01/09/2022** Period start date To **31/08/2023** Period end date

Charity name: **Highfield After School Club**

Charity registration number: **1162623**

## Objectives and Activities

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|  |           |   |
|--|-----------|---|
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|  |           |  |
|--|-----------|--|
|  | Para 1.41 |  |
|--|-----------|--|

|  |           |  |
|--|-----------|--|
| Achievements against objectives set                          |           |  |
| Performance of fundraising activities against objectives set | Para 1.41 |  |
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| Other  |           |  |

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|  |           |   |
|--|-----------|---|
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|  |           |  |
|--|-----------|--|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 |  |
|--|-----------|--|

|   |           |  |
|---|-----------|--|
|   |           |  |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 |  |
| A description of the principal risks facing the charity                         | Para 1.46 |  |
| Other   |           |  |

## Structure, Governance and Management

|   |           |                                      |
|---|-----------|--------------------------------------|
| Description of charity's trusts:  |           |                                      |
| Type of governing document<br>(trust deed, royal charter)   | Para 1.25 | Constitution                         |
| How is the charity constituted?<br>(e.g unincorporated association, CIO)  | Para 1.25 | Charitable Incorporated organisation |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Appointed                            |

### Additional information (optional)

You may choose to include further statements where relevant about:

|   |           |   |
|---|-----------|---|
| Policies and procedures adopted for the induction and training of trustees                | Para 1.51 | All new trustees are appointed a mentor from the existing trustee committee to discuss the role of the trustees and are invited to attend all the regular trustee committee meetings where they can participate in the group discussions on the decisions made regarding operation of HASC by the trustee committee. The charity is run by the trustee committee (drawn from the members) who employ a number of staff (led by the Play Manager) to run the After School Club. We have a strong working relationship with the Church Centre from whom we rent our premises. |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 |   |
| Relationship with any related parties   | Para 1.51 |   |
|   |           |   |

|       |  |  |
|-------|--|--|
| Other |  |  |
|-------|--|--|

## Reference and Administrative details

|                             |  |
|-----------------------------|--|
| Charity name                | Highfield After School Club  |
| Other name the charity uses | HASC   |
| Registered charity number   | 1162623  |
| Charity's principal address | Highfield Church Centre<br>Highfield Lane<br>Southampton<br>SO17 1RL |
|                             |  |

**Names of the charity trustees who manage the charity**

|    | <b>Trustee name</b> | <b>Office (if any)</b> | <b>Dates acted if not for whole year</b> | <b>Name of person (or body) entitled to appoint trustee (if any)</b> |
|----|---------------------|------------------------|--|--|
| 1  | Christina Vanderwel | Chair                  |  | AGM (all members)  |
| 2  | Fraser Sturt        | Secretary              |  | AGM (all members)  |
| 3  | Jadu Dash           | Treasurer              |  | AGM (all members)  |
| 4  | Lesley Roberts      | Committee member       |  | AGM (all members)  |
| 5  | Ingrid Hunt         | Committee member       |  | AGM (all members)  |
| 6  | Graeme Day          | Committee member       |  | AGM (all members)  |
| 7  | Daniel Laird        | Committee member       |  | AGM (all members)  |
| 8  | Ben Swabe           | Committee member       |  | AGM (all members)  |
| 9  | Ashlie Salter       | Committee member       |  | AGM (all members)  |
| 10 |                     |                        |  |  |
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| 19 |                     |                        |  |  |
| 20 |                     |                        |  |  |

**Corporate trustees – names of the directors at the date the report was approved**

| <b>Director name</b> |  |  |
|----------------------|--|--|
|                      |  |  |
|                      |  |  |
|                      |  |  |
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|                      |  |  |
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**Name of trustees holding title to property belonging to the charity**

| <b>Trustee name</b> | <b>Dates acted if not for whole year</b> |  |
|---------------------|--|--|
|                     |  |  |
|                     |  |  |
|                     |  |  |
|                     |  |  |
|                     |  |  |

## Funds held as custodian trustees on behalf of others

|   |  |
|---|--|
| Description of the assets held in this capacity   |  |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects |  |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets                         |  |

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
|-----------------|------|---------|

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#### Name of chief executive or names of senior staff members (Optional information)

|  |
|--|
|  |
|--|

### Exemptions from disclosure

Reason for non-disclosure of key personnel details

|  |
|--|
|  |
|--|



### Other optional information

|  |
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|  |
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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|  |   |  |
|--|---|--|
| <b>Signature(s)</b>                        |  |  |
| <b>Full name(s)</b>                        | Christina Vanderwel   | Jadu Dash  |
| <b>Position (eg Secretary, Chair, etc)</b> | Chair   | Treasurer  |
| <b>Date</b>                                | 25 Jan 2024   |  |



CHARITY COMMISSION  
FOR ENGLAND AND WALES

|   |                        |
|---|------------------------|
| Charity Name<br>Highfield After School Club | No (if any)<br>1162623 |
|---|------------------------|

CC16a

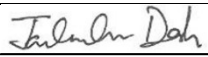
## Receipts and payments accounts

|                        |                                 |    |                               |
|------------------------|---------------------------------|----|-------------------------------|
| For the period<br>from | Period start date<br>01/09/2022 | To | Period end date<br>31/08/2023 |
|------------------------|---------------------------------|----|-------------------------------|

### Section A Receipts and payments

|   | Unrestricted<br>funds<br>to the nearest<br>£ | Restricted<br>funds<br>to the nearest £ | Endowment<br>funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|---|--|---|--|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |  |   |  |                                 |                               |
| Fees  | 108,169                                      | -                                       | -                                      | 108,169                         | 113,387                       |
| Bank interest   | 694  | -                                       | -                                      | 694                             | 3                             |
| Government Grants - CJRS                              | -  | -                                       | -                                      | -                               | -                             |
| Other statutory grants                                | -  | -                                       | -                                      | -                               | 10,000                        |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
| <b>Sub total (Gross income for AR)</b>                | <b>108,863</b>                               | <b>-</b>                                | <b>-</b>                               | <b>108,863</b>                  | <b>123,390</b>                |
| <b>A2 Asset and investment sales, (see table).</b>    |  |   |  |                                 |                               |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                                     | <b>-</b>                                | <b>-</b>                               | <b>-</b>                        | <b>-</b>                      |
| <b>Total receipts</b>                                 | <b>108,863</b>                               | <b>-</b>                                | <b>-</b>                               | <b>108,863</b>                  | <b>123,390</b>                |
| <b>A3 Payments</b>                                    |  |   |  |                                 |                               |
| Staffing costs  | 101,694                                      | -                                       | -                                      | 101,694                         | 87,153                        |
| Running costs   | 12,713                                       | -                                       | -                                      | 12,713                          | 12,103                        |
| Premises costs  | 14,390                                       | -                                       | -                                      | 14,390                          | 3,945                         |
| Statutory costs                                       | 180  | -                                       | -                                      | 180                             | 250                           |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | <b>128,977</b>                               | <b>-</b>                                | <b>-</b>                               | <b>128,977</b>                  | <b>103,451</b>                |
| <b>A4 Asset and investment purchases, (see table)</b> |  |   |  |                                 |                               |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                                     | <b>-</b>                                | <b>-</b>                               | <b>-</b>                        | <b>-</b>                      |
| <b>Total payments</b>                                 | <b>128,977</b>                               | <b>-</b>                                | <b>-</b>                               | <b>128,977</b>                  | <b>103,451</b>                |
| <b>Net of receipts/(payments)</b>                     | <b>- 20,114</b>                              | <b>-</b>                                | <b>-</b>                               | <b>- 20,114</b>                 | <b>19,939</b>                 |
| <b>A5 Transfers between funds</b>                     | <b>-</b>                                     | <b>-</b>                                | <b>-</b>                               | <b>-</b>                        | <b>-</b>                      |
| <b>A6 Cash funds last year end</b>                    | <b>82,819</b>                                | <b>-</b>                                | <b>-</b>                               | <b>82,819</b>                   | <b>62,880</b>                 |
| <b>Cash funds this year end</b>                       | <b>62,705</b>                                | <b>-</b>                                | <b>-</b>                               | <b>62,705</b>                   | <b>82,819</b>                 |

## Section B Statement of assets and liabilities at the end of the period

| Categories  | Details   | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|---|---|------------------------------------|----------------------------------|---------------------------------|
| <b>B1 Cash funds</b>  | Cash at bank and in hand  | 62,705                             | -                                | -                               |
|   |   | -                                  | -                                | -                               |
|   |   | -                                  | -                                | -                               |
|   | <b>Total cash funds</b>   | <b>62,705</b>                      | -                                | -                               |
|   | (agree balances with receipts and payments account(s))                              | OK                                 | OK                               | OK                              |
| <b>B2 Other monetary assets</b>                             | <b>Details</b>  | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|   |   | -                                  | -                                | -                               |
|   |   | -                                  | -                                | -                               |
|   |   | -                                  | -                                | -                               |
|   |   | -                                  | -                                | -                               |
|   |   | -                                  | -                                | -                               |
| <b>B3 Investment assets</b>                                 | <b>Details</b>  | Fund to which<br>asset belongs     | Cost (optional)                  | Current value<br>(optional)     |
|   |   |                                    | -                                | -                               |
|   |   |                                    | -                                | -                               |
|   |   |                                    | -                                | -                               |
|   |   |                                    | -                                | -                               |
| <b>B4 Assets retained for the<br/>charity's own use</b>     | <b>Details</b>  | Fund to which<br>asset belongs     | Cost (optional)                  | Current value<br>(optional)     |
|   |   |                                    | -                                | -                               |
|   |   |                                    | -                                | -                               |
|   |   |                                    | -                                | -                               |
|   |   |                                    | -                                | -                               |
|   |   |                                    | -                                | -                               |
|   |   |                                    | -                                | -                               |
|   |   |                                    | -                                | -                               |
| <b>B5 Liabilities</b>                                       | <b>Details</b>  | Fund to which<br>liability relates | Amount due<br>(optional)         | When due<br>(optional)          |
|   |   |                                    | -                                |                                 |
|   |   |                                    | -                                |                                 |
|   |   |                                    | -                                |                                 |
|   |   |                                    | -                                |                                 |
| Signed by one or two trustees on behalf of all the trustees | Signature   | Print Name                         | Date of approval                 |                                 |
|   |  | Jadu Dash                          | 09/11/2023                       |                                 |



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Highfield After School Club (HASC)

**On accounts for the year  
ended**

31 August 2023

**Charity no  
(if any)**

1162623

**Set out on pages**

1&2

*(remember to include the page numbers of additional sheets)*

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2023.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

08/11/2023

**Name:**

Andrew Nicholas

**Relevant professional  
qualification(s) or body  
(if any):**

CIPFA, MAAT

**Address:**

tdgaccountancy, 237 Manor Farm Road, Bitterne Park

Southampton, Hampshire, SO18 1NY

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

**HIGHFIELD AFTER SCHOOL CLUB**

England & Wales - Charity number 1162623

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# Accounts

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## Trustees' Annual Report for the period

From 01/09/2021 Period start date To 31/08/2022 Period end date

Charity name: Highfield After School Club

Charity registration number: 1162623

### Objectives and Activities

|  | SORP reference     |  |
|--|--------------------|--|
| Summary of the purposes of the charity as set out in its governing document  | Para 1.17          | The objects of the CIO are to provide the necessary facilities for the daily care, recreation and education for children during out of school hours between 3.15 and 6.00pm, term time only.   |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | Our members are benefitting from the high quality childcare offered by HASC, as an example, as part of this activity we fully support afterschool clubs by offering a drop-off and pick-up service at low cost to allow the children to attend a range of after school clubs, local ballet and tennis clubs, Kumon and Brownies and Beavers activities (based at the Scout Hut). For working parents, it is a significant benefit that their children can still participate in such a wide range of after school activities. Our staff also actively work to support the natural habitat of the copse surrounding the Scout Hut (for instance we continue to engage with the Woodland Trust with our landlords the Scouts to establish how best to support the surrounding copse). |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit   | Para 1.18          | The trustees have had regard to the guidance issued by the Charity Commission on public benefit.   |

**Additional information (optional)**

You may choose to include further statements where relevant about:

|  | SORP reference |  |
|--|----------------|--|
| Policy on grant making   | Para 1.38      |  |
| Policy on social investment including program related investment | Para 1.38      |  |
| Contribution made by volunteers                                  | Para 1.38      |  |
| Other  |                | <p>All new trustees are appointed a mentor from the existing trustee committee to discuss the role of the trustees and are invited to attend all the regular trustee committee meetings where they can participate in the group discussions on the decisions made regarding operation of HASC by the trustee committee.</p> <p>The charity is run by the trustee committee (drawn from the members) who employ a number of staff (led by the Play Manager) to run the After School Club.</p> <p>We have a strong working relationship with the Scout committee from whom we rent our premises.</p> |

## Achievements and Performance

|   | SORP reference |   |
|---|----------------|---|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20      | <p><b>Chairs report 2021/2022</b></p> <p>We remain the only after school club in Southampton that is run as a charity and are proud of the contribution, we make to delivering a high quality and affordable service to support working parents &amp; carers.</p> |

### Additional information (optional)

You may choose to include further statements where relevant about:

|  |           |  |
|--|-----------|--|
| Achievements against objectives set                          | Para 1.41 |  |
| Performance of fundraising activities against objectives set | Para 1.41 |  |
| Investment performance against objectives                    | Para 1.41 |  |
| Other  |           |  |

## Financial Review

|  |           |   |
|--|-----------|---|
| Review of the charity's financial position at the end of the period              | Para 1.21 | <p>HASC's total income for the year was £123,390 (2021: £106,957). Our operating costs for the year were £103,282, These costs were down slightly from the previous year.</p> <p>Funds are raised from fees paid by the members (parents and guardians of the children attending HASC).</p> <p>We received the final local authority grant (£10,000) to assist with premises costs during the final period affected by the pandemic.</p> <p>Expenditure is only incurred to cover staff costs, staff training, rental of the premises where HASC is situated and necessary food, equipment for the activities of HASC.</p> <p>Reserves are kept in a savings account, no investment policy is deemed appropriate as the reserves need to be available to cover staff costs or rental commitments for up to 6 months in the event of a total loss of fee income.</p> |
| Statement explaining the policy for holding reserves stating why they are held   | Para 1.22 | Our policy is to maintain reserves sufficient to cover staff costs and rental commitments for up to 6 months.   |
| Amount of reserves held  | Para 1.22 | At 31st August 2022 our reserves stood at £82,819 (2021 - £62,880) which is higher than our target reserves, but in the light of the current global uncertainty, we are not planning any major spending initiatives to reduce this.   |
| Reasons for holding zero reserves  | Para 1.22 |   |
| Details of fund materially in deficit  | Para 1.24 |   |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 |   |

### Additional information (optional)

You may choose to include further statements where relevant about:

|  |  |  |
|--|--|--|
|  |  |  |
|--|--|--|

|   |           |  |
|---|-----------|--|
| The charity's principal sources of funds (including any fundraising)            | Para 1.47 |  |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 |  |
| A description of the principal risks facing the charity                         | Para 1.46 |  |
| Other   |           |  |

## Structure, Governance and Management

|   |           |                                      |
|---|-----------|--------------------------------------|
| Description of charity's trusts:  |           |                                      |
| Type of governing document<br>(trust deed, royal charter)   | Para 1.25 | Constitution                         |
| How is the charity constituted?<br>(e.g unincorporated association, CIO)  | Para 1.25 | Charitable Incorporated organisation |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Appointed                            |

### Additional information (optional)

You may choose to include further statements where relevant about:

|   |           |  |
|---|-----------|--|
| Policies and procedures adopted for the induction and training of trustees                | Para 1.51 | <p>All new trustees are appointed a mentor from the existing trustee committee to discuss the role of the trustees and are invited to attend all the regular trustee committee meetings where they can participate in the group discussions on the decisions made regarding operation of HASC by the trustee committee.</p> <p>The charity is run by the trustee committee (drawn from the members) who employ a number of staff (led by the Play Manager) to run the After School Club.</p> <p>We have a strong working relationship with the Scout committee from whom we rent our premises.</p> |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 |  |
| Relationship with any related parties   | Para 1.51 |  |

|       |  |  |
|-------|--|--|
| Other |  |  |
|-------|--|--|

## Reference and Administrative details

|                             |   |
|-----------------------------|---|
| Charity name                | Highfield After School Club   |
| Other name the charity uses | HASC  |
| Registered charity number   | 1162623   |
| Charity's principal address | 14th Southampton Scout Hut<br>Adjacent to 51 Brookvale Rd<br>Southampton<br>Hampshire<br>SO17 7QS |
|                             |   |

**Names of the charity trustees who manage the charity**

|    | <b>Trustee name</b>  | <b>Office (if any)</b> | <b>Dates acted if not for whole year</b> | <b>Name of person (or body) entitled to appoint trustee (if any)</b> |
|----|----------------------|------------------------|--|--|
| 1  | Christina Vanderwel  | Chair                  |  | AGM (all members)  |
| 2  | Fraser Charles Sturt | Secretary              |  | AGM (all members)  |
| 3  | Jadu Dash            | Treasurer              |  | AGM (all members)  |
| 4  | Benjamin Swabe       | Committee member       |  | AGM (all members)  |
| 5  | Ingrid Hunt          | Committee member       |  | AGM (all members)  |
| 6  | Daniel Laird         | Committee member       |  | AGM (all members)  |
| 7  | Graeme Day           | Committee member       |  | AGM (all members)  |
| 8  | Loretta Carr         | Committee member       |  | AGM (all members)  |
| 9  |                      |                        |  |  |
| 10 |                      |                        |  |  |
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| 17 |                      |                        |  |  |
| 18 |                      |                        |  |  |
| 19 |                      |                        |  |  |
| 20 |                      |                        |  |  |

**Corporate trustees – names of the directors at the date the report was approved**

| <b>Director name</b> |  |  |
|----------------------|--|--|
|                      |  |  |
|                      |  |  |
|                      |  |  |
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**Name of trustees holding title to property belonging to the charity**

| <b>Trustee name</b> | <b>Dates acted if not for whole year</b> |  |
|---------------------|--|--|
|                     |  |  |
|                     |  |  |
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|                     |  |  |

## Funds held as custodian trustees on behalf of others

|   |  |
|---|--|
| Description of the assets held in this capacity   |  |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects |  |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets                         |  |

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
|-----------------|------|---------|

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#### Name of chief executive or names of senior staff members (Optional information)

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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

|  |
|--|
|  |
|--|

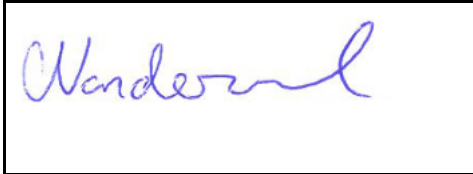
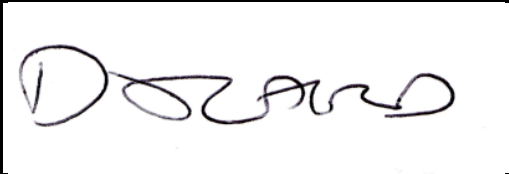
### Other optional information

|  |
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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|  |   |  |
|--|---|--|
| <b>Signature(s)</b>                        |  |  |
| <b>Full name(s)</b>                        | Christina Vanderwel   | Daniel Laird   |
| <b>Position (eg Secretary, Chair, etc)</b> | Chair   | Committee Member   |
| <b>Date</b>                                | 31 May 2023   |  |



CHARITY COMMISSION  
FOR ENGLAND AND WALES

|   |                        |
|---|------------------------|
| Charity Name<br>Highfield After School Club | No (if any)<br>1162623 |
|---|------------------------|

CC16a

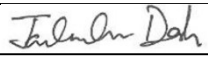
## Receipts and payments accounts

|                        |                                 |    |                               |
|------------------------|---------------------------------|----|-------------------------------|
| For the period<br>from | Period start date<br>01/09/2021 | To | Period end date<br>31/08/2022 |
|------------------------|---------------------------------|----|-------------------------------|

### Section A Receipts and payments

|   | Unrestricted<br>funds<br>to the nearest<br>£ | Restricted<br>funds<br>to the nearest £ | Endowment<br>funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|---|--|---|--|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |  |   |  |                                 |                               |
| Fees  | 113,387                                      | -                                       | -                                      | 113,387                         | 70,638                        |
| Bank interest   | 3  | -                                       | -                                      | 3                               | 5                             |
| Government Grants - CJRS                              | -  | -                                       | -                                      | -                               | 9,514                         |
| Other statutory grants                                | 10,000                                       | -                                       | -                                      | 10,000                          | 26,800                        |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
| <b>Sub total (Gross income for AR)</b>                | <b>123,390</b>                               | <b>-</b>                                | <b>-</b>                               | <b>123,390</b>                  | <b>106,957</b>                |
| <b>A2 Asset and investment sales, (see table).</b>    |  |   |  |                                 |                               |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                                     | <b>-</b>                                | <b>-</b>                               | <b>-</b>                        | <b>-</b>                      |
| <b>Total receipts</b>                                 | <b>123,390</b>                               | <b>-</b>                                | <b>-</b>                               | <b>123,390</b>                  | <b>106,957</b>                |
| <b>A3 Payments</b>                                    |  |   |  |                                 |                               |
| Staffing costs  | 87,153                                       | -                                       | -                                      | 87,153                          | 89,900                        |
| Running costs   | 12,103                                       | -                                       | -                                      | 12,103                          | 8,561                         |
| Premises costs  | 3,945  | -                                       | -                                      | 3,945                           | 8,022                         |
| Statutory costs                                       | 250  | -                                       | -                                      | 250                             | 495                           |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | <b>103,451</b>                               | <b>-</b>                                | <b>-</b>                               | <b>103,451</b>                  | <b>106,978</b>                |
| <b>A4 Asset and investment purchases, (see table)</b> |  |   |  |                                 |                               |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                                     | <b>-</b>                                | <b>-</b>                               | <b>-</b>                        | <b>-</b>                      |
| <b>Total payments</b>                                 | <b>103,451</b>                               | <b>-</b>                                | <b>-</b>                               | <b>103,451</b>                  | <b>106,978</b>                |
| <b>Net of receipts/(payments)</b>                     | <b>19,939</b>                                | <b>-</b>                                | <b>-</b>                               | <b>19,939</b>                   | <b>- 21</b>                   |
| <b>A5 Transfers between funds</b>                     | <b>-</b>                                     | <b>-</b>                                | <b>-</b>                               | <b>-</b>                        | <b>-</b>                      |
| <b>A6 Cash funds last year end</b>                    | <b>62,880</b>                                | <b>-</b>                                | <b>-</b>                               | <b>62,880</b>                   | <b>62,901</b>                 |
| <b>Cash funds this year end</b>                       | <b>82,819</b>                                | <b>-</b>                                | <b>-</b>                               | <b>82,819</b>                   | <b>62,880</b>                 |

## Section B Statement of assets and liabilities at the end of the period

| Categories  | Details   | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---|---|---------------------------------|-------------------------------|------------------------------|
| <b>B1 Cash funds</b>  | Cash at bank and in hand  | 82,819                          | -                             | -                            |
|   |   | -                               | -                             | -                            |
|   |   | -                               | -                             | -                            |
|   | <b>Total cash funds</b>   | 82,819                          | -                             | -                            |
|   | (agree balances with receipts and payments account(s))                              | OK                              | OK                            | OK                           |
| <b>B2 Other monetary assets</b>                             | <b>Details</b>  | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|   |   | -                               | -                             | -                            |
|   |   | -                               | -                             | -                            |
|   |   | -                               | -                             | -                            |
|   |   | -                               | -                             | -                            |
|   |   | -                               | -                             | -                            |
| <b>B3 Investment assets</b>                                 | <b>Details</b>  | Fund to which asset belongs     | Cost (optional)               | Current value (optional)     |
|   |   |                                 | -                             | -                            |
|   |   |                                 | -                             | -                            |
|   |   |                                 | -                             | -                            |
|   |   |                                 | -                             | -                            |
| <b>B4 Assets retained for the charity's own use</b>         | <b>Details</b>  | Fund to which asset belongs     | Cost (optional)               | Current value (optional)     |
|   |   |                                 | -                             | -                            |
|   |   |                                 | -                             | -                            |
|   |   |                                 | -                             | -                            |
|   |   |                                 | -                             | -                            |
|   |   |                                 | -                             | -                            |
|   |   |                                 | -                             | -                            |
|   |   |                                 | -                             | -                            |
| <b>B5 Liabilities</b>                                       | <b>Details</b>  | Fund to which liability relates | Amount due (optional)         | When due (optional)          |
|   |   |                                 | -                             |                              |
|   |   |                                 | -                             |                              |
|   |   |                                 | -                             |                              |
|   |   |                                 | -                             |                              |
| Signed by one or two trustees on behalf of all the trustees | Signature   | Print Name                      | Date of approval              |                              |
|   |  | Jadu Dash                       | 30/05/2023                    |                              |



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Highfield After School Club (HASC)

**On accounts for the year  
ended**

31 August 2022

**Charity no  
(if any)**

1162623

**Set out on pages**

1&2

*(remember to include the page numbers of additional sheets)*

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2022.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

30/05/2023

**Name:**

Andrew Nicholas

**Relevant professional  
qualification(s) or body  
(if any):**

CIPFA, MAAT

**Address:**

tdgaccountancy, 237 Manor Farm Road, Bitterne Park

Southampton, Hampshire, SO18 1NY

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

**HIGHFIELD AFTER SCHOOL CLUB**

England & Wales - Charity number 1162623

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# Accounts

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# Trustees' Annual Report for the period

|             |                   |      |      |           |                 |     |      |
|-------------|-------------------|------|------|-----------|-----------------|-----|------|
| <b>From</b> | Period start date |      |      | <b>To</b> | Period end date |     |      |
|             | 01                | Sept | 2020 |           | 31              | Aug | 2021 |

## Section A Reference and administration details

**Charity name**

Highfield After School Club

**Other names charity is known by**

**Registered charity number (if any)**

1162623

**Charity's principal address**

14<sup>th</sup> Southampton Scout Hut

Adjacent to 51 Brookvale Rd

Southampton

**Postcode**

**SO17 7QS**

### Names of the charity trustees who manage the charity

|    | Trustee name   | Office (if any)  | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|----------------|------------------|-----------------------------------|---|
| 1  | Daniel Laird   | Chair            |                                   | AGM (all members)   |
| 2  | Loretta Carr   | Secretary        |                                   | AGM (all members)   |
| 3  | Jadu Dash      | Treasurer        |                                   | AGM (all members)   |
| 4  | Joanna White   | Committee member |                                   | AGM (all members)   |
| 5  | Kai Yang       | Committee member |                                   | AGM (all members)   |
| 6  | Lesley Roberts | Committee member |                                   | AGM (all members)   |
| 7  | Alex Bowman    | Committee member |                                   | AGM (all members)   |
| 8  | Ingrid Hunt    | Committee member |                                   | AGM (all members)   |
| 9  | Graeme Day     | Committee member |                                   | AGM (all members)   |
| 10 | Robert Crunden | Committee member |                                   | AGM (all members)   |
| 11 |                |                  |                                   |   |
| 12 |                |                  |                                   |   |
| 13 |                |                  |                                   |   |
| 14 |                |                  |                                   |   |
| 15 |                |                  |                                   |   |
| 16 |                |                  |                                   |   |
| 17 |                |                  |                                   |   |
| 18 |                |                  |                                   |   |
| 19 |                |                  |                                   |   |
| 20 |                |                  |                                   |   |

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
|      |                                   |
|      |                                   |
|      |                                   |

**Names and addresses of advisers (Optional information)**

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

**Name of chief executive or names of senior staff members (Optional information)**

|  |
|--|
|  |
|--|

**Section B Structure, governance and management**

**Description of the charity’s trusts**

|   |                                      |
|---|--------------------------------------|
| Type of governing document<br>(eg. trust deed, constitution)        | Constitution                         |
| How the charity is constituted<br>(eg. trust, association, company) | Charitable Incorporated organisation |
| Trustee selection methods<br>(eg. appointed by, elected by)         | Appointed                            |

**Additional governance issues (Optional information)**

|  |  |
|--|--|
| <p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policies and procedures adopted for the induction and training of trustees;</li> <li>• the charity’s organisational structure and any wider network with which the charity works;</li> <li>• relationship with any related parties;</li> <li>• trustees’ consideration of major risks and the system and procedures to manage them.</li> </ul> | <p>All new trustees are appointed a mentor from the existing trustee committee to discuss the role of the trustees and are invited to attend all the regular trustee committee meetings where they can participate in the group discussions on the decisions made regarding operation of HASC by the trustee committee.</p> <p>The charity is run by the trustee committee (drawn from the members) who employ a number of staff (led by the Play Manager) to run the After School Club.</p> <p>We have a strong working relationship with the Scout committee from whom we rent our premises.</p> |
|--|--|

**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

|   |
|---|
| <p>The objects of the CIO are to provide the necessary facilities for the daily care, recreation and education for children during out of school hours between 3.15 and 6.00pm, term time only.</p> |
|---|

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Our members are benefitting from the high quality childcare offered by HASC, as an example, as part of this activity we fully support afterschool clubs by offering a drop-off and pick-up service at low cost to allow the children to attend a range of after school clubs, local ballet and tennis clubs, Kumon and Brownies and Beavers activities (based at the Scout Hut). For working parents, it is a significant benefit that their children can still participate in such a wide range of after school activities. Our staff also actively work to support the natural habitat of the copse surrounding the Scout Hut (for instance we continue to engage with the Woodland Trust with our landlords the Scouts to establish how best to support the surrounding copse).

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

**Chairs report 2020/2021**

We remain the only after school club in Southampton that is run as a charity and are proud of the contribution, we make to delivering a high quality and affordable service to support working parents & carers.

The entire of this period was run during COVID-19. When we were not able to open, we used the furlough scheme to ensure the financial stability of the club and our staff was not impacted.

For much of this period we operated 2 sites (The Scout Hut, and the Local Church Hall). This enabled us to support the school bubble system and in doing so support the families in our community.

For a period, the restrictions were increased and during this time we remained open with a reduced service for the children of Keyworkers and families in need of support. This was really appreciated by all.

Once again, we were able to reopen and we returned to full capacity, albeit still operating over the two sites.

Our achievement has been to operate throughout the pandemic. This has been because of our staff and their ability to operate effectively throughout and in an environment unlike any other they have worked in. In doing so, they supported many families and keyworker parents, who, in turn were able to perform their roles throughout the pandemic.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

Our policy is to maintain reserves sufficient to cover staff costs and rental commitments for up to 6 months.  
At 31<sup>st</sup> August 2021 our reserves stood at £62,880 which is higher than our target reserves, but in the light of the current global uncertainty, we are not planning any major spending initiatives to reduce this.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

HASC's total income for the year was £106,957 (2020: £95,865).

Our operating costs for the year were £106,978, These costs were up significantly from the previous year as we had increased staff costs and rental from running 2 sites.

Funds are raised from fees paid by the members (parents and guardians of the children attending HASC). This year we were able to apply for and receive support from the COVID support funds – which has mitigated the increased costs and ensured that the pandemic has not left us with any financial concerns.

Expenditure is only incurred to cover staff costs, staff training, rental of the premises where HASC is situated and necessary food, equipment for the activities of HASC.

Reserves are kept in a savings account, no investment policy is deemed appropriate as the reserves need to be available to cover staff costs or rental commitments for up to 6 months in the event of a total loss of fee income.

## Section F

## Other optional information

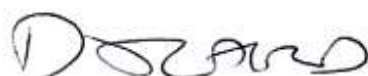
## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



|  |                 |  |
|--|-----------------|--|
| <b>Full name(s)</b>                        | Mr Daniel Laird |  |
| <b>Position (eg Secretary, Chair, etc)</b> | Chair           |  |
| <b>Date</b>                                | 23.04.2022      |  |



CHARITY COMMISSION  
FOR ENGLAND AND WALES

|                             |         |
|-----------------------------|---------|
| Highfield After School Club | 1162623 |
|-----------------------------|---------|

CC16a


## Receipts and payments accounts

|                     |           |    |           |
|---------------------|-----------|----|-----------|
| For the period from | 01-Sep-20 | To | 31-Aug-21 |
|---------------------|-----------|----|-----------|

### Section A Receipts and payments

|   | Unrestricted funds<br>to the nearest £ | Restricted funds<br>to the nearest £ | Endowment funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|---|--|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |  |                                      |                                     |                                 |                               |
| Fees  | 70,638                                 | -                                    | -                                   | 70,638                          | 70,406                        |
| Bank Interest   | 5                                      | -                                    | -                                   | 5                               | 96                            |
| Government Grant - CJRS                               | 9,514                                  | -                                    | -                                   | 9,514                           | 25,363                        |
| Other statutory Grants                                | 26,800                                 | -                                    | -                                   | 26,800                          | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total (Gross income for AR)</b>                | <b>106,957</b>                         | <b>-</b>                             | <b>-</b>                            | <b>106,957</b>                  | <b>95,865</b>                 |
| <b>A2 Asset and investment sales, (see table).</b>    |  |                                      |                                     |                                 |                               |
|   | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total receipts</b>                                 | <b>106,957</b>                         | <b>-</b>                             | <b>-</b>                            | <b>106,957</b>                  | <b>95,865</b>                 |
| <b>A3 Payments</b>                                    |  |                                      |                                     |                                 |                               |
| Staffing Costs  | 89,900                                 | -                                    | -                                   | 89,900                          | 80,683                        |
| Running Costs   | 8,561                                  | -                                    | -                                   | 8,561                           | 8,051                         |
| Premises Costs  | 8,022                                  | -                                    | -                                   | 8,022                           | 2,315                         |
| Statutory Costs                                       | 495                                    | -                                    | -                                   | 495                             | 635                           |
|   | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>106,978</b>                         | <b>-</b>                             | <b>-</b>                            | <b>106,978</b>                  | <b>91,683</b>                 |
| <b>A4 Asset and investment purchases, (see table)</b> |  |                                      |                                     |                                 |                               |
|   | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total payments</b>                                 | <b>106,978</b>                         | <b>-</b>                             | <b>-</b>                            | <b>106,978</b>                  | <b>91,683</b>                 |
| <b>Net of receipts/(payments)</b>                     | <b>(21)</b>                            | <b>-</b>                             | <b>-</b>                            | <b>(21)</b>                     | <b>4,182</b>                  |
| <b>A5 Transfers between funds</b>                     | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>A6 Cash funds last year end</b>                    | <b>62,901</b>                          | <b>-</b>                             | <b>-</b>                            | <b>62,901</b>                   | <b>58,719</b>                 |
| <b>Cash funds this year end</b>                       | <b>62,880</b>                          | <b>-</b>                             | <b>-</b>                            | <b>62,880</b>                   | <b>62,901</b>                 |

## Section B Statement of assets and liabilities at the end of the period

| Categories  | Details   | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|---|---|------------------------------------|----------------------------------|---------------------------------|
| <b>B1 Cash funds</b>  | Cash at bank and in hand  | 62,880                             | -                                | -                               |
|   |   | -                                  | -                                | -                               |
|   |   | -                                  | -                                | -                               |
|   | <b>Total cash funds</b>   | <b>62,880</b>                      | <b>-</b>                         | <b>-</b>                        |
|   | (agree balances with receipts and payments account(s))                              | OK                                 | OK                               | OK                              |
| <b>B2 Other monetary assets</b>                             | <b>Details</b>  | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|   |   | -                                  | -                                | -                               |
|   |   | -                                  | -                                | -                               |
| <b>B3 Investment assets</b>                                 | <b>Details</b>  | Fund to which asset belongs        | Cost (optional)                  | Current value (optional)        |
|   |   |                                    | -                                | -                               |
|   |   |                                    | -                                | -                               |
| <b>B4 Assets retained for the charity's own use</b>         | <b>Details</b>  | Fund to which asset belongs        | Cost (optional)                  | Current value (optional)        |
|   |   |                                    | -                                | -                               |
|   |   |                                    | -                                | -                               |
| <b>B5 Liabilities</b>                                       | <b>Details</b>  | Fund to which liability relates    | Amount due (optional)            | When due (optional)             |
|   |   |                                    | -                                |                                 |
|   |   |                                    | -                                |                                 |
| Signed by one or two trustees on behalf of all the trustees | Signature   | Print Name                         | Date of approval                 |                                 |
|   |  | Jadu Dash                          | 23/04/2022                       |                                 |
|   |   |                                    |                                  |                                 |



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Highfield After School Club

**On accounts for the year  
ended**

31 August 2021

**Charity no  
(if any)**

1162623

**Set out on pages**

2 & 3

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/08/2021**.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:**

27/04/2022

**Name:**

M R Cooper

**Relevant professional  
qualification(s) or body  
(if any):**

ACA

**Address:**

29 Welbeck Avenue

Southampton

SO17 1ST

**HIGHFIELD AFTER SCHOOL CLUB**

England & Wales - Charity number 1162623

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# Accounts

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# Trustees' Annual Report for the period

|      |                   |      |      |    |                 |     |      |
|------|-------------------|------|------|----|-----------------|-----|------|
| From | Period start date |      |      | To | Period end date |     |      |
|      | 01                | Sept | 2019 |    | 31              | Aug | 2020 |

## Section A Reference and administration details

**Charity name** Highfield After School Club

**Other names charity is known by**

**Registered charity number (if any)** 1162623

**Charity's principal address**

14<sup>th</sup> Southampton Scout Hut  
 Adjacent to 51 Brookvale Rd  
 Southampton  
**Postcode** SO17 7QS

### Names of the charity trustees who manage the charity

|    | Trustee name        | Office (if any)  | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|---------------------|------------------|-----------------------------------|---|
| 1  | Daniel Laird        | Chair            |                                   | AGM (all members)   |
| 2  | Kirstine Haslehurst | Secretary        | 01.09.2019-28.02.2020             | AGM (all members)   |
| 3  | Richard Pugh        | Treasurer        |                                   | AGM (all members)   |
| 4  | Jan Hill            | Committee member |                                   | AGM (all members)   |
| 5  | Joanna White        | Committee member |                                   | AGM (all members)   |
| 6  | Kai Yang            | Committee member |                                   | AGM (all members)   |
| 7  | Lesley Roberts      | Committee member |                                   | AGM (all members)   |
| 8  | Alex Bowman         | Committee member |                                   | AGM (all members)   |
| 9  | Ingrid Hunt         | Committee member |                                   | AGM (all members)   |
| 10 | Loretta Carr        | Committee member |                                   | AGM (all members)   |
| 11 | Graeme Day          | Committee member |                                   | AGM (all members)   |
| 12 |                     |                  |                                   |   |
| 13 |                     |                  |                                   |   |
| 14 |                     |                  |                                   |   |
| 15 |                     |                  |                                   |   |
| 16 |                     |                  |                                   |   |
| 17 |                     |                  |                                   |   |
| 18 |                     |                  |                                   |   |
| 19 |                     |                  |                                   |   |
| 20 |                     |                  |                                   |   |

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
|      |                                   |
|      |                                   |
|      |                                   |

**Names and addresses of advisers (Optional information)**

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

**Name of chief executive or names of senior staff members (Optional information)**

|  |
|--|
|  |
|--|

**Section B Structure, governance and management**

**Description of the charity's trusts**

|   |                                      |
|---|--------------------------------------|
| Type of governing document<br>(eg. trust deed, constitution)        | Constitution                         |
| How the charity is constituted<br>(eg. trust, association, company) | Charitable Incorporated organisation |
| Trustee selection methods<br>(eg. appointed by, elected by)         | Appointed                            |

**Additional governance issues (Optional information)**

|  |  |
|--|--|
| <p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policies and procedures adopted for the induction and training of trustees;</li> <li>• the charity's organisational structure and any wider network with which the charity works;</li> <li>• relationship with any related parties;</li> <li>• trustees' consideration of major risks and the system and procedures to manage them.</li> </ul> | <p>All new trustees are appointed a mentor from the existing trustee committee to discuss the role of the trustees and are invited to attend all the regular trustee committee meetings where they can participate in the group discussions on the decisions made regarding operation of HASC by the trustee committee.</p> <p>The charity is run by the trustee committee (drawn from the members) who employ a number of staff (led by the Play Manager) to run the After School Club.</p> <p>We have a strong working relationship with the Scout committee from whom we rent our premises.</p> |
|--|--|

**Section C Objectives and activities**

|   |   |
|---|---|
| <p><b>Summary of the objects of the charity set out in its governing document</b></p> | <p>The objects of the CIO are to provide the necessary facilities for the daily care, recreation and education for children during out of school hours between 3.15 and 6.00pm, term time only.</p> |
|---|---|

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Our members are benefitting from the high quality childcare offered by HASC, as an example, as part of this activity we fully support afterschool clubs by offering a drop-off and pick-up service at low cost to allow the children to attend a range of after school clubs, local ballet and tennis clubs, Kumon and Brownies and Beavers activities (based at the Scout Hut). For working parents, it is a significant benefit that their children can still participate in such a wide range of after school activities. Our staff also actively work to support the natural habitat of the copse surrounding the Scout Hut (for instance we continue to engage with the Woodland Trust with our landlords the Scouts to establish how best to support the surrounding copse).

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

**Chairs report 2019/2020**

We remain the only after school club in Southampton that is run as a charity and are proud of the contribution we make to delivering a high quality and affordable service to support working parents & carers.

Our achievements this year are split into 'before COVID-19' and 'after COVID-19'.

From September -> February we continued from the previous year , offering excellent after school care to 50+ children daily.

Taking many of these children to many other after school activities and ensuring we help the children to participate in as much as possible.

As usual the Christmas party was a real highlight and hugely enjoyed by all.

However, in March the HASC closed its doors as Lockdown began.

From March to September we were unable to offer our services.

However, the achievement is that during this time, we built relationships with School, secured a second venue, learnt adopted and adapted as rules changed and ensured we had safe venues for children and staff alike.

We were also able to use the Furlough scheme to ensure we retained our staff and did not risk the financial stability of the Club.

This hard work enabled us to re-open in September and start providing our services again. The offering has changed and adapted. But we are back up and running. A real achievement by all involved.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

Our policy is to maintain reserves sufficient to cover staff costs and rental commitments for up to 6 months.  
At 31<sup>st</sup> August 2020 our reserves stood at £62,901 which is higher than our target reserves, but in the light of the current global uncertainty, we are not planning any major spending initiatives to reduce this.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

HASC's total income for the year was £95,865 (2019: £90,322). The closure from March to the end of the school year reduced the fees by £19,810, but this income was replaced by a Covid Job Retention Scheme Grant of £25,363.

Our operating costs for the year were £91,863, reduced by £6,344 from the previous year. This relatively small reduction is because the majority of these costs are for salaries, and as has been noted, we were able to retain our staff due to the furlough scheme.

Funds are raised from fees paid by the members (parents and guardians of the children attending HASC).

Expenditure is only incurred to cover staff costs, staff training, rental of the premises where HASC is situated and necessary food, equipment for the activities of HASC.

Reserves are kept in a savings account, no investment policy is deemed appropriate as the reserves need to be available to cover staff costs or rental commitments for up to 6 months in the event of a total loss of fee income.

## Section F

## Other optional information

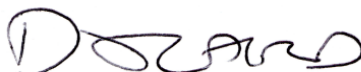
## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



|  |                 |  |
|--|-----------------|--|
| <b>Full name(s)</b>                        | Mr Daniel Laird |  |
| <b>Position (eg Secretary, Chair, etc)</b> | Chair           |  |
| <b>Date</b>                                | 21.11.2020      |  |



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Highfield After School Club

**On accounts for the year  
ended**

31 August 2020

**Charity no  
(if any)**

1162623

**Set out on pages**

2 & 3

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/08/2020**.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:**

21/01/20

**Name:**

M R Cooper

**Relevant professional  
qualification(s) or body  
(if any):**

ACA

**Address:**

29 Welbeck Avenue

Southampton

SO17 1ST



CHARITY COMMISSION  
FOR ENGLAND AND WALES

|                             |         |
|-----------------------------|---------|
| Highfield After School Club | 1162623 |
|-----------------------------|---------|

CC16a

## Receipts and payments accounts

|                     |           |    |           |
|---------------------|-----------|----|-----------|
| For the period from | 01-Sep-19 | To | 31-Aug-20 |
|---------------------|-----------|----|-----------|

### Section A Receipts and payments

|   | Unrestricted funds<br>to the nearest £ | Restricted funds<br>to the nearest £ | Endowment funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|---|--|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |  |                                      |                                     |                                 |                               |
| Fees  | 70,406                                 | -                                    | -                                   | 70,406                          | 90,216                        |
| Bank Interest   | 96                                     | -                                    | -                                   | 96                              | 106                           |
| Fundraising and Donations                             | -                                      | -                                    | -                                   | -                               | -                             |
| Government Grant - CJRS                               | 25,363                                 | -                                    | -                                   | 25,363                          | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total (Gross income for AR)</b>                | <b>95,865</b>                          | <b>-</b>                             | <b>-</b>                            | <b>95,865</b>                   | <b>90,322</b>                 |
| <b>A2 Asset and investment sales, (see table).</b>    |  |                                      |                                     |                                 |                               |
|   | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total receipts</b>                                 | <b>95,865</b>                          | <b>-</b>                             | <b>-</b>                            | <b>95,865</b>                   | <b>90,322</b>                 |
| <b>A3 Payments</b>                                    |  |                                      |                                     |                                 |                               |
| Staffing Costs  | 80,683                                 | -                                    | -                                   | 80,683                          | 81,952                        |
| Running Costs   | 8,051                                  | -                                    | -                                   | 8,051                           | 12,411                        |
| Premises Costs  | 2,315                                  | -                                    | -                                   | 2,315                           | 3,095                         |
| Statutory Costs                                       | 635                                    | -                                    | -                                   | 635                             | 569                           |
|   | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>91,683</b>                          | <b>-</b>                             | <b>-</b>                            | <b>91,683</b>                   | <b>98,027</b>                 |
| <b>A4 Asset and investment purchases, (see table)</b> |  |                                      |                                     |                                 |                               |
|   | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total payments</b>                                 | <b>91,683</b>                          | <b>-</b>                             | <b>-</b>                            | <b>91,683</b>                   | <b>98,027</b>                 |
| <b>Net of receipts/(payments)</b>                     | <b>4,182</b>                           | <b>-</b>                             | <b>-</b>                            | <b>4,182</b>                    | <b>(7,705)</b>                |
| A5 Transfers between funds                            | -                                      | -                                    | -                                   | -                               | -                             |
| A6 Cash funds last year end                           | 58,719                                 | -                                    | -                                   | 58,719                          | 66,424                        |
| <b>Cash funds this year end</b>                       | <b>62,901</b>                          | <b>-</b>                             | <b>-</b>                            | <b>62,901</b>                   | <b>58,719</b>                 |

## Section B Statement of assets and liabilities at the end of the period

| Categories           | Details  | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|----------------------|--|------------------------------------|----------------------------------|---------------------------------|
| <b>B1 Cash funds</b> | Cash at bank and in hand                               | 62,901                             | -                                | -                               |
|                      |  | -                                  | -                                | -                               |
|                      |  | -                                  | -                                | -                               |
|                      | <b>Total cash funds</b>                                | <b>62,901</b>                      | <b>-</b>                         | <b>-</b>                        |
|                      | (agree balances with receipts and payments account(s)) | OK                                 | OK                               | OK                              |


| Categories                      | Details | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|---------------------------------|---------|------------------------------------|----------------------------------|---------------------------------|
| <b>B2 Other monetary assets</b> |         | -                                  | -                                | -                               |
|                                 |         | -                                  | -                                | -                               |
|                                 |         | -                                  | -                                | -                               |
|                                 |         | -                                  | -                                | -                               |
|                                 |         | -                                  | -                                | -                               |
|                                 |         | -                                  | -                                | -                               |

| Categories                  | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|-----------------------------|---------|-----------------------------|-----------------|--------------------------|
| <b>B3 Investment assets</b> |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |

| Categories  | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|---|---------|-----------------------------|-----------------|--------------------------|
| <b>B4 Assets retained for the charity's own use</b> |         |                             | -               | -                        |
|   |         |                             | -               | -                        |
|   |         |                             | -               | -                        |
|   |         |                             | -               | -                        |
|   |         |                             | -               | -                        |
|   |         |                             | -               | -                        |
|   |         |                             | -               | -                        |
|   |         |                             | -               | -                        |
|   |         |                             | -               | -                        |

| Categories            | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|-----------------------|---------|---------------------------------|-----------------------|---------------------|
| <b>B5 Liabilities</b> |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |

Signed by one or two trustees on behalf of all the trustees

| Signature   | Print Name   | Date of approval |
|---|--------------|------------------|
|  | Richard Pugh | 10.1.21          |
|   |              |                  |