



**CELST (CENTRAL ENGLAND
LIPREADING SUPPORT TRUST)
Registered Charity Number 1162613**

**ANNUAL REPORT AND ACCOUNTS
FOR THE YEAR ENDED
31 MARCH 2024**

Principal Address: 25 Beaurevoir Way
Warwick
CV34 4NY

Bankers: Unity Trust Bank
Four Brindley Place
Birmingham
B1 2JB

Website: www.celst.org.uk

Governing Constitution: CIO registered 10 July 2015 amended 9 March 2020
and 1 June 2021

CELST (CENTRAL ENGLAND LIPREADING SUPPORT TRUST)

Annual Report and Accounts for the year ended 31 March 2024

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Registered Charity number 1162613

Trustees' Annual report for the year 1 April 2023 to 31 March 2024

The Trustees are responsible for the co-ordination, development and financial management of CELST (Central England Lipreading Support Trust) (henceforth CELST). The Trustees have 2 officers, Chair and Treasurer. Our Administrator also acts as Secretary. Our Constitution allows for a minimum of 3 trustees up to a maximum of 9 Trustees, who are elected for three year terms.

Jeremy Huxtable	Chair
Paul Ward	Treasurer Appointed 23 September 2023
Ruth Chadderton	Appointed 19 October 2023
Timothy Long	Appointed 8 February 2024

Resignations

Morag Curtis	Previous Treasurer Resigned July 2023
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The Administrator / Secretary to the trustees is Sue Sanders

Members of the Charity Trustees are appointed for a three year term at an AGM. New trustees are inducted into the role and given a copy of the constitution and minutes for the previous year. The day to day management of the charity is supported by the Administrator in conjunction with a Management Committee of the tutors and a trustee. Reports are given to each trustee meeting.

Aims, Organisation and Activities

The objects of the CIO are: to relieve the needs of people resident in the Coventry, Warwickshire and Birmingham area who suffer from a hearing disability, their parents and carers, particularly but not exclusively by:

- (i) providing opportunities to enable such people to learn new communication skills and in particular the skill of lipreading in order to improve quality of life.
- (ii) arranging and financing the provision of lipreading classes;
- (iii) arranging and providing training for teachers of lipreading; and
- (iv) securing the provision of follow up support groups and forums within the Coventry, Warwickshire and Birmingham area.

The charity's aim is to promote lipreading courses for people who have hearing loss. Our activities include raising funds to ensure that these courses are able to run free of charge,

so that all deafened people can attend, regardless of means. Other activities include promoting the courses, so that we can reach as many deafened people in the Coventry, Warwickshire and Birmingham areas as possible. More information can be found on our website: <https://www.celst.org.uk/about.html>

Public benefit statement

The charity trustees have complied with their duty under the 2011 Charities Act to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers or duties. The following reports outline how this has been achieved during the year.

Chair's Report

After a couple of difficult years, where funding has been hard to find, we were delighted to receive confirmation in November 2023 that we will be a recipient of National Lottery funding paid biannually over the coming 5 years. This puts us on a firm footing for the future and will enable us to expand the number of people we can assist in learning to lip read.

During the year, we were able to continue to run classes in Kenilworth, Bulkington and Coventry as well as providing online courses and we will look to expand the number of classes in the future.

The tutors have continued to provide an excellent environment for those who attend our classes and I would like to thank them for their support and advice throughout what has been a difficult year.

Sue Sanders our administrator has been instrumental in supporting the charity through the year and we thank her for her efforts.

Jeremy Huxtable
Chair of Trustees

Secretary's Report

During the year, minutes were taken of all meetings, both trustee and management meetings and distributed to trustees and tutors.

We have been running a mixture of online and face to face courses. The online courses have proved to be very popular. We continue to have waiting lists for future courses and intend to expand our course offering in the coming year.

Sue Sanders
Administrator

Treasurers Report

Highlights of the annual accounts prepared for the 12 months ending 31 March 2024 are as follows:

Funding

In the 12 months CELST raised funding of £22,504 (2023 - £6,673) through grants from organisations, individuals and members donations from the courses. Grants from organisations were the largest contribution at £18,084 (2023- £4,000), a significant increase over the previous 12 months. There were 3 successful grant applications in the year including the first biannual payment from the National Lottery Community Fund.

Expenditure

Tutor Fees and expenses totalled £17,094, (2023 - £19,676) which is 70% of our total costs for the 12 months. This reflects a similar number of courses provided both in person and on line compared to last year, but the non repeat of training support costs for new tutors (2023 – £2,349). Rooms hire costs were similarly in line at £2,848 (2023 - £2,850), 12% of total costs.

Administration costs in total were £4,511 (2023- £5,303) 18.4% of total costs for the 12 months. This includes the salary of the Administrator, annual insurance, telephone charges, website and Zoom costs and bank charges associated with our account with Unity Bank.

Bank Balance

The bank balance as at 31 March 2024 is £18,093. This is a reduction of £1,949 from the 2023 balance of £20,042. The bank balance will be used to cover the ongoing Tutoring, Administration and Marketing costs for our courses for the coming year.

Reserves Policy

The reserve policy of CELST is reviewed at the AGM each year and is currently set at a level which will provide around 9 to 12 months of continuity of our classes should all donations cease, providing time for the acquisition of additional donations, whilst continuing to deliver in the short term for our course attendees.

Based upon our current course provision, our annual recurring spend amounts to circa £24,500. Our year end reserves of £18,093 provide over 73% coverage of our annual expenditure before the receipt of any donations.

Our actual reserves of £18,093 includes £15,691 of restricted funds.

Paul Ward
Treasurer

Statement of Trustees' responsibilities

The Trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charities (Accounts and Reports) Regulations 2005.

The Trustees are responsible for preparing an annual report and financial statements for each financial year, in accordance with the Charities Act 2011 and the Charities (accounts and Reports) Regulations 2005. The financial statements are required to give a true and fair view of the state of affairs of the charity and of the results of the charity for that period.

They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the financial information included on the charity's website.

Approved by the Trustees of CELST and signed on their behalf by:

Jeremy Huxtable

Chair of Trustees

Date: 9th December 2024

Thanks to our Donors

We are very grateful for the support we have received from our many individual donors. We would also like to thank the following trust funds for their support. The funding is given towards the general running costs of the courses unless when it is restricted to particular courses or equipment as shown:

Bulkington Health Support - £500 restricted to Bulkington courses

Coventry General Charities - £3,000 restricted to Coventry Course

NRS Waste Care - £342 general donation

National Lottery Community Fund - £14,242 - restricted for new work

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INDEPENDENT EXAMINER'S REPORT ON THE RECEIPTS AND PAYMENTS ACCOUNTS TO THE TRUSTEES OF CELST (CENTRAL ENGLAND LIPREADING SUPPORT TRUST)

This report on the accounts of CELST (Central England Lipreading Support Trust) for the year ended 31 March 2024, which are set out on pages 8 to 10.

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2024.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

William Clemmey DChA
4 Ashford Gardens, Whitnash
Leamington Spa CV31 2NB
Date 9th December 2024

CELST (CENTRAL ENGLAND LIPREADING SUPPORT TRUST)

Registered Charity number 1162613

RECEIPTS AND PAYMENTS ACCOUNT

1 APRIL 2023 TO 31 MARCH 2024

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Total funds 2023-24	Total Funds 2022-23
	to the nearest £	to the nearest £	to the nearest £	to the nearest £
Receipts				
Organisations	342	17,742	18,084	4,000
Individuals	-	-	-	-
Members	4,420	-	4,420	2,673
Total receipts	4,762	17,742	22,504	6,673
Payments				
Tutor Fees	8,874	7,421	16,295	16,701
Room hire - courses, meetings, coffee mornings	1,660	1,188	2,848	2,850
Training support for new tutors	-	-	-	2,349
Travel, Parking and Stationery	679	120	799	627
Administrator Costs	3,487	300	3,787	4,086
Insurance	-	-	-	96
Independent Examiner	190	-	190	-
Bank and other Charges	78	-	78	72
Printing	-	-	-	40
Website and Zoom	277	179	456	959
Advertising and events	-	-	-	50
Total Payments	15,245	9,208	24,453	27,829
Net of Receipts (Payments)	-10,483	8,534	-1,949	-21,156
Transfer of Funds	-	-	-	-
Cash Funds Last Year End	12,855	7,157	20,042	41,199
Cash Funds This Year End	2,402	15,691	18,093	20,042

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Section B Statement of assets and liabilities at the end of the period

		Unrestricted funds £	Restricted funds £	Total funds £
B1 Cash funds	Unity Trust Bank Account	2,402	15,691	18,093

		Unrestricted funds £	Restricted funds £	Total funds £
B2 Other Monetary Assets		-	-	-

		Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Roger Pen Systems	Restricted	5,089	
	Laptop	General	321	
	Mylink	General	2,100	

		Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Administrator fee	General	298	April 2024
	Tutor Fees	General	2,940	April 2024
	Tutor expenses	General	219	April 2024
	Venue Hire	General	293	April 2024
	Marketing and Insurance	General	252	April 2024
	Leamington Town Council	Restricted	1,450	
	Independent Examiner fee	General	400	

Signed by two trustees
on behalf of all the
trustees

Signature	Print Name	Date of approval
	Jeremy Huxtable	9 December 2024
	Paul Ward	9 December 2024

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

Accounting Policies

Basis

The financial statements have been prepared in accordance with applicable accounting standards and the Charities SORP.

The financial statements have been prepared under the historical cost convention.

Funds

General funds represent the funds of CELST that are not subject to any restrictions regarding their use and are available for application on the general purposes of CELST. These may include funds designated for a particular purpose by CELST.

Income and Expenditure Recognition

The accounts include transactions, assets and liabilities for which CELST can be held responsible.

Incoming Resources

Voluntary Income and Capital Sources

Individual donations are recognised when made. Grants are accounted for when received.

Fundraising Income

Income fundraising are accounted for on an event by event basis.

Gift Aid

Gift Aid income is recognised when paid by HMRC.

Application of Resources

Costs directly related to work of CELST

All payments were up to date as at 31 March 2024. During the year 0 committee member(s) (2023 - none) were reimbursed a total of £0 expenses (2023 - £0).

Charitable Status

CELST is a registered charity number 1162613.

CELST Assets

No value is placed on the equipment of CELST. All expenditure incurred during the year on equipment is written off. The equipment is insured on a new for old basis. Paper and other sundry stocks are written off as they are purchased. Short-term deposits include cash held on deposit with Unity Trust Bank.