

CENTRAL ENGLAND LIPREADING SUPPORT TRUST

England & Wales · Charity number 1162613

Details

Other names CELST

Status Registered

Legal form CIO

Registered 2015-07-10

Register [View on the Charity Commission register](#)

Contact

Address 25 Beaurevoir Way
Warwick
CV34 4NY

Phone 07585420998

Email contactcelst@gmail.com

Website www.celst.org.uk

Activities

Objects: THE OBJECTS OF THE CIO ARE: TO RELIEVE THE NEEDS OF PEOPLE RESIDENT IN THE COVENTRY AND WARWICKSHIRE AREA WHO SUFFER FROM A HEARING DISABILITY, THEIR PARENTS AND CARERS, PARTICULARLY BUT NOT EXCLUSIVELY BY: (I) PROVIDING OPPORTUNITIES TO ENABLE SUCH PEOPLE TO LEARN NEW COMMUNICATION SKILLS AND IN PARTICULAR THE SKILL OF LIPREADING IN ORDER TO IMPROVE QUALITY OF LIFE. (II) ARRANGING AND FINANCING THE PROVISION OF LIPREADING CLASSES; (III) ARRANGING AND PROVIDING TRAINING FOR TEACHERS OF LIPREADING; AND (IV) SECURING THE PROVISION OF FOLLOW UP SUPPORT GROUPS AND FORUMS WITHIN THE COVENTRY AND WARWICKSHIRE AREA.

Activities: The Charity's aim is to promote Lipreading courses for people who have hearing loss. Our activities include raising funds in order to ensure that these courses are able to run free of charge, so that all deafened people can attend, regardless of means. Other activities include promoting the courses, so that we can reach as many deafened people in the Coventry & Warwickshire areas as possible.

Classification

- **How:** Provides Services
- **What:** Disability
- **Who:** People With Disabilities

Geography

- Birmingham City
- Coventry City
- Warwickshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£41,231	£31,869	-	-
2024-03-31	£22,504	£24,453	-	-
2023-03-31	£6,673	£27,829	-	-
2022-03-31	£34,533	£18,775	-	-
2021-03-31	£18,775	£15,880	-	-

Trustees

Name	Role	Appointed
Jeremy Huxtable	Chair	2020-12-09
Paul Ward		2023-09-14
Ruth Chadderton		2023-10-19
Timothy Long		2024-02-08

CENTRAL ENGLAND LIPREADING SUPPORT TRUST

England & Wales - Charity number 1162613

Accounts



**CELST (CENTRAL ENGLAND
LIPREADING SUPPORT TRUST)
Registered Charity Number 1162613**

**ANNUAL REPORT AND ACCOUNTS
FOR THE YEAR ENDED**

31 MARCH 2025

Principal Address: 25 Beaufort Way
Warwick
CV34 4NY

Bankers: Unity Trust Bank
Four Brindley Place
Birmingham
B1 2JB

Website: www.celst.org.uk

Governing Constitution: CIO registered 10 July 2015 amended 9 March 2020
and 1 June 2021

CELST (CENTRAL ENGLAND LIPREADING SUPPORT TRUST)

Annual Report and Accounts for the year ended 31 March 2025

Index

	Page
Trustees Annual Report	2
Treasurer's Report	4
Statement of Trustees' responsibilities	6
Thanks to our Donors	6
Independent Examiner's Report	7
Receipts and Payments Account	8
Statement of Assets and Liabilities	9
Notes to the Financial Statements	10

CELST (CENTRAL ENGLAND LIPREADING SUPPORT TRUST)

Registered Charity number 1162613

Trustees' Annual report for the year 1 April 2023 to 31 March 2025

The Trustees are responsible for the co-ordination, development and financial management of CELST (Central England Lipreading Support Trust) (henceforth CELST). The Trustees have 2 officers, Chair and Treasurer. Our Administrator also acts as Secretary. Our Constitution allows for a minimum of 3 trustees up to a maximum of 9 Trustees, who are elected for three year terms.

Jeremy Huxtable	Chair
Paul Ward	Treasurer Appointed 23 September 2023
Ruth Chadderton	Appointed 19 October 2023
Timothy Long	Appointed 8 February 2024

The Administrator / Secretary to the trustees is Sue Sanders

Members of the Charity Trustees are appointed for a three year term at an AGM. New trustees are inducted into the role and given a copy of the constitution and minutes for the previous year. The day to day management of the charity is supported by the Administrator in conjunction with a Management Committee of the tutors and a trustee. Reports are given to each trustee meeting.

Aims, Organisation and Activities

The objects of the CIO are: to relieve the needs of people resident in the Coventry, Warwickshire and Birmingham area who suffer from a hearing disability, their parents and carers, particularly but not exclusively by:

- (i) providing opportunities to enable such people to learn new communication skills and in particular the skill of lipreading in order to improve quality of life.
- (ii) arranging and financing the provision of lipreading classes;
- (iii) arranging and providing training for teachers of lipreading; and
- (iv) securing the provision of follow up support groups and forums within the Coventry, Warwickshire and Birmingham area.

The charity's aim is to promote lipreading courses for people who have hearing loss. Our activities include raising funds to ensure that these courses are able to run free of charge,

so that all deafened people can attend, regardless of means. Other activities include promoting the courses, so that we can reach as many deafened people in the Coventry, Warwickshire and Birmingham areas as possible. More information can be found on our website: <https://www.celst.org.uk/about.html>

Public benefit statement

The charity trustees have complied with their duty under the 2011 Charities Act to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers or duties. The following reports outline how this has been achieved during the year.

Chair's Report

After a couple of difficult years, where funding was hard to find, we were delighted to receive confirmation in November 2023 that we will be a recipient of National Lottery funding paid biannually over the coming 5 years. This puts us on a firm footing for the future and during the first full year of this National Lottery funding, we have been able to increase from 8 to 12 the number of classes we run – both in person and online .

The tutors have continued to provide an excellent environment for those who attend our classes and I would like to thank them for their support and advice throughout what has been a difficult year.

Sue Sanders our administrator has been instrumental in supporting the charity through the year and we thank her for her efforts.

Jeremy Huxtable
Chair of Trustees

Secretary's Report

During the year, minutes were taken of all meetings, both trustee and management meetings and distributed to trustees and tutors.

We have been running a mixture of online and face to face courses. The online courses have proved to be very popular. We continue to have waiting lists for future courses and intend to expand our course offering in the coming year.

Sue Sanders
Administrator

Treasurers Report

Highlights of the annual accounts prepared for the 12 months ending 31 March 2025 are as follows:

Funding

In the 12 months CELST raised funding of £41,231 (2023 - £22,504) through grants from organisations and members donations from the courses. Grants from organisations were the largest contribution at £35,949 (2023- £18,084), a significant increase over the previous 12 months. There were 2 successful grant applications in the year as well as the first full year of payments from the National Lottery Community Fund.

Expenditure

Tutor Fees and expenses totalled £20,208, (2023 - £17,094) which is 63% of our total costs for the 12 months. This reflects the increase of courses provided both in person and on line compared to last year. Rooms hire costs were also increased at £4,086 (2023 - £2,848), 13% of total costs.

Administration costs in total were £7,575 (2023- £4,511) 24% of total costs for the 12 months. This includes the salary of the Administrator, annual insurance, telephone charges, website and Zoom costs and bank charges associated with our account with Unity Bank, with the increase primarily due to our additional spend on social media and our web presence to increase visibility of what we do and drive additional demand for classes.

Bank Balance

The bank balance at 31 March 2025 is £27,455. This is an increase of £9,362 from the 2023 balance of £18,093 and is impacted by the timing of grant income received in advance of additional classes being provided. The bank balance will be used to cover the ongoing Tutoring, Administration and Marketing costs for our courses for the coming year.

Reserves Policy

The reserve policy of CELST is reviewed at the AGM each year and is currently set at a level which will provide around 9 to 12 months of continuity of our classes should all donations cease, providing time for the acquisition of additional donations, whilst continuing to deliver in the short term for our course attendees.

Based upon our current course provision, our annual recurring spend amounts to circa £37,300. Our year end reserves of £27,455 provide over 73% coverage of our annual expenditure before the receipt of any donations.

Our actual reserves of £27,455 includes £19,711 of restricted funds.

Paul Ward
Treasurer

Statement of Trustees' responsibilities

The Trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charities (Accounts and Reports) Regulations 2005.

The Trustees are responsible for preparing an annual report and financial statements for each financial year, in accordance with the Charities Act 2011 and the Charities (accounts and Reports) Regulations 2005. The financial statements are required to give a true and fair view of the state of affairs of the charity and of the results of the charity for that period.

They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the financial information included on the charity's website.

Approved by the Trustees of CELST and signed on their behalf by:

Jeremy Huxtable

Chair of Trustees

Date: 16th December 2025

Thanks to our Donors

We are very grateful for the support we have received from our many individual donors. We would also like to thank the following trust funds for their support. The funding is given towards the general running costs of the courses unless when it is restricted to particular courses or equipment as shown:

Coventry General Charities - £3,000 restricted to Coventry Course

National Lottery Community Fund - £28,484 - restricted to new work

Kenilworth Town Council - £3,465 – restricted to Kenilworth course

CELST (CENTRAL ENGLAND LIPREADING SUPPORT TRUST)

Registered Charity number 1162613

INDEPENDENT EXAMINER'S REPORT ON THE RECEIPTS AND PAYMENTS ACCOUNTS TO THE TRUSTEES OF CELST (CENTRAL ENGLAND LIPREADING SUPPORT TRUST)

This report on the accounts of CELST (Central England Lipreading Support Trust) for the year ended 31 March 2025, which are set out on pages 8 to 10.

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2025.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

William Clemmey DChA
4 Ashford Gardens, Whitnash
Leamington Spa CV31 2NB
Date 5th January 2026

CELST (CENTRAL ENGLAND LIPREADING SUPPORT TRUST)
Registered Charity number 1162613
RECEIPTS AND PAYMENTS ACCOUNT
1 APRIL 2023 TO 31 MARCH 2025

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Total funds 2024-25	Total funds 2023-24
	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts				
Organisations	-	35,949	35,949	17,742
Individuals	-	-	-	342
Members	5,282	-	5,282	4,420
Sub total (Gross income for AR)	5,282	35,949	41,231	22,504
A2 Asset and investment sales, (see table).				
Sub total	0	0	0	0
Total receipts	5,282	35,949	41,231	22,504
A3 Payments				
Tutor Fees	-	19,398	19,398	16,295
Room hire - courses, meetings, coffee mornings	-	4,086	4,086	2,848
Training support for new tutors	-	-	-	-
Travel, Parking and Stationery	-	810	810	799
Administrator Costs	-	4,789	4,789	3,787
Insurance	-	192	192	-
Independent examination / Legal costs	-	400	400	190
Bank and Other Charges	-	71	71	78
Printing	-	125	125	-
Website and Zoom	-	839	839	456
Social Media, Advertising and Events	-	1,159	1,159	-
Sub total	0	31,869	31,869	24,453
A4 Asset and investment purchases, (see table)				
Sub total	0	0	0	0
Total payments	0	31,869	31,869	24,453
Net of receipts/(payments)	5,282	4,080	9,362	- 1,949
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	2,402	15,691	18,093	20,042
Cash funds this year end	7,684	19,771	27,455	18,093

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

Accounting Policies

Basis

The financial statements have been prepared in accordance with applicable accounting standards and the Charities SORP.

The financial statements have been prepared under the historical cost convention.

Funds

General funds represent the funds of CELST that are not subject to any restrictions regarding their use and are available for application on the general purposes of CELST. These may include funds designated for a particular purpose by CELST.

Income and Expenditure Recognition

The accounts include transactions, assets and liabilities for which CELST can be held responsible.

Incoming Resources

Voluntary Income and Capital Sources

Individual donations are recognised when made. Grants are accounted for when received.

Fundraising Income

Income fundraising are accounted for on an event by event basis.

Gift Aid

Gift Aid income is recognised when paid by HMRC.

Application of Resources

Costs directly related to work of CELST

All payments were up to date as at 31 March 2025. During the year 0 committee member(s) (2024 - none) were reimbursed a total of £0 expenses (2024 - £0).

Charitable Status

CELST is a registered charity number 1162613.

CELST Assets

No value is placed on the equipment of CELST. All expenditure incurred during the year on equipment is written off. The equipment is insured on a new for old basis. Paper and other sundry stocks are written off as they are purchased. Short-term deposits include cash held on deposit with Unity Trust Bank.

CENTRAL ENGLAND LIPREADING SUPPORT TRUST

England & Wales - Charity number 1162613

Accounts



**CELST (CENTRAL ENGLAND
LIPREADING SUPPORT TRUST)
Registered Charity Number 1162613**

**ANNUAL REPORT AND ACCOUNTS
FOR THE YEAR ENDED**

31 MARCH 2024

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CELST (CENTRAL ENGLAND LIPREADING SUPPORT TRUST)

Annual Report and Accounts for the year ended 31 March 2024

Index

	Page
Trustees Annual Report	2
Treasurer's Report	4
Statement of Trustees' responsibilities	6
Thanks to our Donors	6
Independent Examiner's Report	7
Receipts and Payments Account	8
Statement of Assets and Liabilities	9
Notes to the Financial Statements	10

Registered Charity number 1162613

Trustees' Annual report for the year 1 April 2023 to 31 March 2024

The Trustees are responsible for the co-ordination, development and financial management of CELST (Central England Lipreading Support Trust) (henceforth CELST). The Trustees have 2 officers, Chair and Treasurer. Our Administrator also acts as Secretary. Our Constitution allows for a minimum of 3 trustees up to a maximum of 9 Trustees, who are elected for three year terms.

Jeremy Huxtable	Chair
Paul Ward	Treasurer Appointed 23 September 2023
Ruth Chadderton	Appointed 19 October 2023
Timothy Long	Appointed 8 February 2024
Resignations	
Morag Curtis	Previous Treasurer Resigned July 2023

The Administrator / Secretary to the trustees is Sue Sanders

Members of the Charity Trustees are appointed for a three year term at an AGM. New trustees are inducted into the role and given a copy of the constitution and minutes for the previous year. The day to day management of the charity is supported by the Administrator in conjunction with a Management Committee of the tutors and a trustee. Reports are given to each trustee meeting.

Aims, Organisation and Activities

The objects of the CIO are: to relieve the needs of people resident in the Coventry, Warwickshire and Birmingham area who suffer from a hearing disability, their parents and carers, particularly but not exclusively by:

- (i) providing opportunities to enable such people to learn new communication skills and in particular the skill of lipreading in order to improve quality of life.
- (ii) arranging and financing the provision of lipreading classes;
- (iii) arranging and providing training for teachers of lipreading; and
- (iv) securing the provision of follow up support groups and forums within the Coventry, Warwickshire and Birmingham area.

The charity's aim is to promote lipreading courses for people who have hearing loss. Our activities include raising funds to ensure that these courses are able to run free of charge,

so that all deafened people can attend, regardless of means. Other activities include promoting the courses, so that we can reach as many deafened people in the Coventry, Warwickshire and Birmingham areas as possible. More information can be found on our website: <https://www.celst.org.uk/about.html>

Public benefit statement

The charity trustees have complied with their duty under the 2011 Charities Act to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers or duties. The following reports outline how this has been achieved during the year.

Chair's Report

After a couple of difficult years, where funding has been hard to find, we were delighted to receive confirmation in November 2023 that we will be a recipient of National Lottery funding paid biannually over the coming 5 years. This puts us on a firm footing for the future and will enable us to expand the number of people we can assist in learning to lip read.

During the year, we were able to continue to run classes in Kenilworth, Bulkington and Coventry as well as providing online courses and we will look to expand the number of classes in the future.

The tutors have continued to provide an excellent environment for those who attend our classes and I would like to thank them for their support and advice throughout what has been a difficult year.

Sue Sanders our administrator has been instrumental in supporting the charity through the year and we thank her for her efforts.

Jeremy Huxtable
Chair of Trustees

Secretary's Report

During the year, minutes were taken of all meetings, both trustee and management meetings and distributed to trustees and tutors.

We have been running a mixture of online and face to face courses. The online courses have proved to be very popular. We continue to have waiting lists for future courses and intend to expand our course offering in the coming year.

Sue Sanders
Administrator

Treasurers Report

Highlights of the annual accounts prepared for the 12 months ending 31 March 2024 are as follows:

Funding

In the 12 months CELST raised funding of £22,504 (2023 - £6,673) through grants from organisations, individuals and members donations from the courses. Grants from organisations were the largest contribution at £18,084 (2023- £4,000), a significant increase over the previous 12 months. There were 3 successful grant applications in the year including the first biannual payment from the National Lottery Community Fund.

Expenditure

Tutor Fees and expenses totalled £17,094, (2023 - £19,676) which is 70% of our total costs for the 12 months. This reflects a similar number of courses provided both in person and on line compared to last year, but the non repeat of training support costs for new tutors (2023 – £2,349). Rooms hire costs were similarly in line at £2,848 (2023 - £2,850), 12% of total costs.

Administration costs in total were £4,511 (2023- £5,303) 18.4% of total costs for the 12 months. This includes the salary of the Administrator, annual insurance, telephone charges, website and Zoom costs and bank charges associated with our account with Unity Bank.

Bank Balance

The bank balance as at 31 March 2024 is £18,093. This is a reduction of £1,949 from the 2023 balance of £20,042. The bank balance will be used to cover the ongoing Tutoring, Administration and Marketing costs for our courses for the coming year.

Reserves Policy

The reserve policy of CELST is reviewed at the AGM each year and is currently set at a level which will provide around 9 to 12 months of continuity of our classes should all donations cease, providing time for the acquisition of additional donations, whilst continuing to deliver in the short term for our course attendees.

Based upon our current course provision, our annual recurring spend amounts to circa £24,500. Our year end reserves of £18,093 provide over 73% coverage of our annual expenditure before the receipt of any donations.

Our actual reserves of £18,093 includes £15,691 of restricted funds.

Paul Ward
Treasurer

Statement of Trustees' responsibilities

The Trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charities (Accounts and Reports) Regulations 2005.

The Trustees are responsible for preparing an annual report and financial statements for each financial year, in accordance with the Charities Act 2011 and the Charities (accounts and Reports) Regulations 2005. The financial statements are required to give a true and fair view of the state of affairs of the charity and of the results of the charity for that period.

They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the financial information included on the charity's website.

Approved by the Trustees of CELST and signed on their behalf by:

Jeremy Huxtable

Chair of Trustees

Date: 9th December 2024

Thanks to our Donors

We are very grateful for the support we have received from our many individual donors. We would also like to thank the following trust funds for their support. The funding is given towards the general running costs of the courses unless when it is restricted to particular courses or equipment as shown:

Bulkington Health Support - £500 restricted to Bulkington courses

Coventry General Charities - £3,000 restricted to Coventry Course

NRS Waste Care - £342 general donation

National Lottery Community Fund - £14,242 - restricted for new work

CELST (CENTRAL ENGLAND LIPREADING SUPPORT TRUST)

Registered Charity number 1162613

INDEPENDENT EXAMINER'S REPORT ON THE RECEIPTS AND PAYMENTS ACCOUNTS TO THE TRUSTEES OF CELST (CENTRAL ENGLAND LIPREADING SUPPORT TRUST)

This report on the accounts of CELST (Central England Lipreading Support Trust) for the year ended 31 March 2024, which are set out on pages 8 to 10.

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2024.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

William Clemmey DChA
4 Ashford Gardens, Whitnash
Leamington Spa CV31 2NB
Date 9th December 2024

CELST (CENTRAL ENGLAND LIPREADING SUPPORT TRUST)

Registered Charity number 1162613

RECEIPTS AND PAYMENTS ACCOUNT

1 APRIL 2023 TO 31 MARCH 2024

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Total funds 2023-24	Total Funds 2022-23
	to the nearest £	to the nearest £	to the nearest £	to the nearest £
Receipts				
Organisations	342	17,742	18,084	4,000
Individuals	-	-	-	-
Members	4,420	-	4,420	2,673
Total receipts	4,762	17,742	22,504	6,673
Payments				
Tutor Fees	8,874	7,421	16,295	16,701
Room hire - courses, meetings, coffee mornings	1,660	1,188	2,848	2,850
Training support for new tutors	-	-	-	2,349
Travel, Parking and Stationery	679	120	799	627
Administrator Costs	3,487	300	3,787	4,086
Insurance	-	-	-	96
Independent Examiner	190	-	190	-
Bank and other Charges	78	-	78	72
Printing	-	-	-	40
Website and Zoom	277	179	456	959
Advertising and events	-	-	-	50
Total Payments	15,245	9,208	24,453	27,829
Net of Receipts (Payments)	-10,483	8,534	-1,949	-21,156
Transfer of Funds	-	-	-	-
Cash Funds Last Year End	12,855	7,157	20,042	41,199
Cash Funds This Year End	2,402	15,691	18,093	20,042

CELST (CENTRAL ENGLAND LIPREADING SUPPORT TRUST)

Registered Charity number 1162613

Section B Statement of assets and liabilities at the end of the period

		Unrestricted funds £	Restricted funds £	Total funds £
B1 Cash funds	Unity Trust Bank Account	2,402	15,691	18,093

		Unrestricted funds £	Restricted funds £	Total funds £
B2 Other Monetary Assets		-	-	-

		Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Roger Pen Systems	Restricted	5,089	
	Laptop	General	321	
	Mylink	General	2,100	

		Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Administrator fee	General	298	April 2024
	Tutor Fees	General	2,940	April 2024
	Tutor expenses	General	219	April 2024
	Venue Hire	General	293	April 2024
	Marketing and Insurance	General	252	April 2024
	Leamington Town Council	Restricted	1,450	
	Independent Examiner fee	General	400	

Signed by two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Jeremy Huxtable	9 December 2024
	Paul Ward	9 December 2024

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

Accounting Policies

Basis

The financial statements have been prepared in accordance with applicable accounting standards and the Charities SORP.

The financial statements have been prepared under the historical cost convention.

Funds

General funds represent the funds of CELST that are not subject to any restrictions regarding their use and are available for application on the general purposes of CELST. These may include funds designated for a particular purpose by CELST.

Income and Expenditure Recognition

The accounts include transactions, assets and liabilities for which CELST can be held responsible.

Incoming Resources

Voluntary Income and Capital Sources

Individual donations are recognised when made. Grants are accounted for when received.

Fundraising Income

Income fundraising are accounted for on an event by event basis.

Gift Aid

Gift Aid income is recognised when paid by HMRC.

Application of Resources

Costs directly related to work of CELST

All payments were up to date as at 31 March 2024. During the year 0 committee member(s) (2023 - none) were reimbursed a total of £0 expenses (2023 - £0).

Charitable Status

CELST is a registered charity number 1162613.

CELST Assets

No value is placed on the equipment of CELST. All expenditure incurred during the year on equipment is written off. The equipment is insured on a new for old basis. Paper and other sundry stocks are written off as they are purchased. Short-term deposits include cash held on deposit with Unity Trust Bank.

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**CELST (CENTRAL ENGLAND
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Registered Charity Number 1162613**

ANNUAL REPORT AND ACCOUNTS

FOR THE YEAR ENDED

31 MARCH 2023

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Index

	Page
Trustees Annual Report	2
Treasurer's Report	3
Statement of Trustees' responsibilities	4
Thanks to our Donors	4
Independent Examiner's Report	5
Receipts and Payments Account	6
Statement of Assets and Liabilities	7
Notes to the Financial Statements	8

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Jeremy Huxtable
Paul Ward
Ruth Chadderton
Timothy Long

Chair
Treasurer Appointed 23 September 2023
Appointed 19 October 2023
Appointed 8 February 2024

Resignations

Marie Conroy
Morag Curtis
Janie Philpott

Resigned September 2022
Previous Treasurer Resigned July 2023
Resigned June 2022

The Administrator / Secretary to the trustees is Sue Sanders

Members of the Charity Trustees are appointed for a three year term at an AGM. New trustees are inducted into the role and given a copy of the constitution and minutes for the previous year. The day to day management of the charity is supported by the Administrator in conjunction with a Management Committee of the tutors and a trustee. Reports are given to each trustee meeting.

Aims, Organisation and Activities

The objects of the CIO are: to relieve the needs of people resident in the Coventry, Warwickshire and Birmingham area who suffer from a hearing disability, their parents and carers, particularly but not exclusively by:

- (i) providing opportunities to enable such people to learn new communication skills and in particular the skill of lipreading in order to improve quality of life.
- (ii) arranging and financing the provision of lipreading classes;
- (iii) arranging and providing training for teachers of lipreading; and
- (iv) securing the provision of follow up support groups and forums within the Coventry, Warwickshire and Birmingham area.

The charity's aim is to promote lipreading courses for people who have hearing loss. Our activities include raising funds in order to ensure that these courses are able to run free of charge, so that all deafened people can attend, regardless of means. Other activities include promoting the courses, so that we can reach as many deafened people in the Coventry, Warwickshire and Birmingham areas as possible. More information can be found on our website: <https://www.celst.org.uk/about.html>

Public benefit statement

The charity trustees have complied with their duty under the 2011 Charities Act to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers or duties. The following reports outline how this has been achieved during the year.

Chair's Report

The period has been a difficult one where funding has been hard to find. We have been able to continue to run classes in Kenilworth, Bulkington, and Coventry and also provide online courses. We have sufficient funding to carry us through the next year.

Marie Conroy left her role as a Trustee and we are working to recruit new Trustees to support the Charity

The tutors have continued to provide an excellent environment for those who attend our classes and I would like to thank them for their support and advice throughout what has been a difficult year.

Sue Sanders our administrator has been instrumental in supporting the charity through the year and we thank her for her efforts.

Jeremy Huxtable
Chair of Trustees

Secretary's Report

During the year, minutes were taken of all meetings, both trustee and management meetings and distributed to trustees and tutors.

We have been running a mixture of online and face to face courses. The online courses have proved to be very popular. We continue to have waiting lists for future courses.

Sue Sanders
Administrator

Treasurers Report

Highlights of the annual accounts prepared for the 12 months ending 31 March 2023 are as follows:

Funding

In the 12 months CELST raised funding of £6,673 (2022 - £34,533) through grants from Organisations, and members donations from the courses. Grants from Organisations were the largest contribution at £4,000 (2022- £31,450), a reduction of 87% over the previous 12 months. There were 2 successful grant applications in the year.

Expenditure

Tutor Fees and expenses totalled £19,676, (2022 - £11,650) which is 71% of our total costs for the 12 months. This reflect an increase in the number of courses provided both in person and on line and training support costs for new tutors of £2,349 (2022 – Nil). Rooms hire costs were similarly higher at £2,850 (2022 - £1,949), 10% of total costs.

Administration costs in total were £5,303 (2022- £8,410) 19% of total costs for the 12 months. This includes the salary of the Administrator, annual insurance, telephone charges, website and Zoom costs and bank charges associated with our account with Unity Bank.

Bank Balance

The bank balance as at 31 March 2023 is £20,042. This is a reduction of £21,156 from the 2022 balance of £41,199 reflecting the reduced grant income in 2023. Our next application for significant

funding will be made in the year to March 2024, and the bank balance will be used to cover the ongoing Tutoring, Administration and Marketing costs for our courses for the coming year`.

Reserves Policy

The reserve policy of CELST is reviewed at the AGM each year and without long term funding guarantees is set at a level which will provide around 12 months of continuity of our classes providing time for the acquisition of additional donations, whilst continuing to deliver for our course attendees.

Based upon our current course provision, our annual recurring spend amounts to £25,480. Our current reserves of £20,042 provide 79% coverage of our annual expenditure before the receipt of any income.

Our actual reserves of £20,042 includes £7,157 of restricted funds.

Paul Ward
Treasurer

Statement of Trustees' responsibilities

The Trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charities (Accounts and Reports) Regulations 2005.

The Trustees are responsible for preparing an annual report and financial statements for each financial year, in accordance with the Charities Act 2011 and the Charities (accounts and Reports) Regulations 2005. The financial statements are required to give a true and fair view of the state of affairs of the charity and of the results of the charity for that period.

They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the financial information included on the charity's website.

Approved by the Trustees of CELST and signed on their behalf by:

Jeremy Huxtable
Chair of Trustees
Date: 26th February 2024

Thanks to our Donors

We are very grateful for the support we have received from our many individual donors. We would also like to thank the following trust funds for their support. The funding is given towards the general running costs of the courses unless when it is restricted to particular courses or equipment as shown:

Coventry General Charities (£3,000)
Kenilworth Lions (£1,000)

CELST (CENTRAL ENGLAND LIPREADING SUPPORT TRUST)
Registered Charity number 1162613

INDEPENDENT EXAMINER'S REPORT ON THE RECEIPTS AND PAYMENTS ACCOUNTS TO THE TRUSTEES OF CELST (CENTRAL ENGLAND LIPREADING SUPPORT TRUST)

This report on the accounts of CELST (Central England Lipreading Support Trust) for the year ended 31 March 2023, which are set out on pages 6 to 8.

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2023.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



William Clemmey DChA
4 Ashford Gardens, Whitnash,
Leamington Spa, CV31 2NB

26 February 2024

CELST (CENTRAL ENGLAND LIPREADING SUPPORT TRUST)
Registered Charity number 1162613

RECEIPTS AND PAYMENTS ACCOUNT
1 APRIL 2022 TO 31 MARCH 2023

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Total funds 2022-23	Total Funds 2021-22
	to the nearest £	to the nearest £	to the nearest £	to the nearest £
Receipts				
Organisations	-	4,000	4,000	31,450
Individuals	-	-	-	-
Members	2,673	-	2,673	3,083
Total receipts	2,673	4,000	6,673	34,533
Payments				
Tutor Fees	7,448	9,253	16,701	11,132
Room hire - courses, meetings, coffee mornings	267	2,582	2,850	1,949
Training support for new tutors	2,349	-	2,349	-
Travel, Parking and Stationery	627	-	627	518
Administrator Costs	1,837	2,249	4,086	5,388
Insurance	96	-	96	96
Independent Examiner	-	-	-	190
Bank and other Charges	72	-	72	172
Printing	40	-	40	-
Website and Zoom	959	-	959	2,455
Advertising and events	-	50	50	50
Equipment	-	-	-	60
National Lottery Refund	-	-	-	3,060
Total Payments	13,695	14,134	27,829	25,069
Net of Receipts (Payments)	-11,022	-10,134	-21,156	9,464
Transfer of Funds	-	-	-	-
Cash Funds Last Year End	23,907	17,291	41,199	31,735
Cash Funds This Year End	12,885	7,157	20,042	41,199

CELST (CENTRAL ENGLAND LIPREADING SUPPORT TRUST)
Registered Charity number 1162613

Section B Statement of assets and liabilities at the end of the period

	Unrestricted funds	Restricted funds	Total funds
	£	£	£
B1 Cash funds			
Unity Trust Bank Account	12,885	7,157	20,042

	Unrestricted funds	Restricted funds	Total funds
	£	£	£
B2 Other Monetary Assets			
	-	-	-
	Fund to which asset belongs	Cost (optional)	Current value (optional)

B3 Investment assets			
	-	-	-
	Fund to which asset belongs	Cost (optional)	Current value (optional)

B4 Assets retained for the charity's own use			
Roger Pen Systems	Restricted	5,089	
Laptop	General	321	
Mylink	General	2,100	
Other equipment	General	549	

	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			
Administrator fee	General	385	April 2023
Tutor Fees	Restricted	1,697	April 2023
Tutor fees	General	2,721	April 2023
Venue Hire	General	144	April 2023
Venue Hire	Restricted	136	April 2023
Leamington Town Council	Restricted	1,450	
Independent Examiner fee	General	200	February 2024

Signed by two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Jeremy Huxtable	26 February 2024
	Paul Ward	26 February 2024

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

Accounting Policies

Basis

The financial statements have been prepared in accordance with applicable accounting standards and the Charities SORP.

The financial statements have been prepared under the historical cost convention.

Funds

General funds represent the funds of CELST that are not subject to any restrictions regarding their use and are available for application on the general purposes of CELST. These may include funds designated for a particular purpose by CELST.

Income and Expenditure Recognition

The accounts include transactions, assets and liabilities for which CELST can be held responsible.

Incoming Resources

Voluntary Income and Capital Sources

Individual donations are recognised when made. Grants are accounted for when received.

Fundraising Income

Income fundraising are accounted for on an event by event basis.

Gift Aid

Gift Aid income is recognised when paid by HMRC.

Application of Resources

Costs directly related to work of CELST

All payments were up to date as at 31 March 2023. During the year 0 committee member(s) (2022 - none) were reimbursed a total of £0 expenses (2022 - £0).

Charitable Status

CELST is a registered charity number 1162613.

CELST Assets

No value is placed on the equipment of CELST. All expenditure incurred during the year on equipment is written off. The equipment is insured on a new for old basis. Paper and other sundry stocks are written off as they are purchased. Short-term deposits include cash held on deposit with Unity Trust Bank.

CENTRAL ENGLAND LIPREADING SUPPORT TRUST

England & Wales - Charity number 1162613

Accounts



**CELST (CENTRAL ENGLAND
LIPREADING SUPPORT TRUST)
Registered Charity Number
1162613**

**ANNUAL REPORT AND ACCOUNTS
FOR THE YEAR ENDED
31 MARCH 2022**

Principal Address: 55 Elmdene Road
Kenilworth
Warwickshire
CV8 2BW

Bankers: Unity Trust Bank
Four Brindley Place
Birmingham
B1 2JB

Website: www.celst.org.uk

Governing Constitution: CIO registered 10 July 2015 amended
9 March 2020

CELST (CENTRAL ENGLAND LIPREADING SUPPORT TRUST)

**Annual Report and Accounts for the year ended 31
March 2022**

Index

	Page
Trustees Annual Report	2
Treasurer's Report	4
Statement of Trustees' responsibilities	5
Thanks to our Donors	5
Independent Examiner's Report	6
Receipts and Payments Account	7
Notes to the Financial Statements	9

CELST (CENTRAL ENGLAND LIPREADING SUPPORT TRUST)
Registered Charity number 1162613
Trustees' Annual report for the year 1 April 2021 to 31 March 2022

The Trustees are responsible for the co-ordination, development and financial management of CELST (Central England Lipreading Support Trust) (henceforth CELST). The Trustees have 2 officers, Chair and Treasurer. Our Administrator also acts as Secretary. There are up to 3 Trustees, who are elected for three year terms.

Jeremy Huxtable	Interim Chair from 30 June 2021
Marie Conroy	Appointed July 2021
Morag Curtis	Treasurer
Laura Hanley-Gorton	Appointed from 30 June 2021 Resigned August 2021
Janie Philpott	Resigned June 2022
Sara Paterlini	Resigned 31 May 2021
Jean Wilson	Resigned August 2021
Sandeep Girn	Resigned 30 June 2021

The Administrator / Secretary to the trustees is Sue Sanders

Members of the Charity Trustees are appointed for a three year term at an AGM. New trustees are inducted into the role and given a copy of the constitution and minutes for the previous year. The day to day management of the charity is supported by the Administrator in conjunction with a Management Committee of the tutors and a trustee. Reports are given to each trustee meeting.

Aims, Organisation and Activities

The objects of the CIO are: to relieve the needs of people resident in the Coventry, Warwickshire and Birmingham area who suffer from a hearing disability, their parents and carers, particularly but not exclusively by:

- (i) providing opportunities to enable such people to learn new communication skills and in particular the skill of lipreading in order to improve quality of life.
- (ii) arranging and financing the provision of lipreading classes;
- (iii) arranging and providing training for teachers of lipreading; and
- (iv) securing the provision of follow up support groups and forums within the Coventry, Warwickshire and Birmingham area.

The charity's aim is to promote lipreading courses for people who have hearing loss. Our activities include raising funds in order to ensure that these courses are able to run free of charge, so that all deafened people can attend, regardless of means. Other activities include promoting the courses, so that we can reach as many deafened people in the Coventry, Warwickshire and Birmingham areas as possible. More information can be found on our website: <https://www.celst.org.uk/about.html>

Public benefit statement

The charity trustees have complied with their duty under the 2011 Charities Act to have due regard to the guidance on public benefit published by the Charity commission in exercising their powers or duties. The following reports outline how this has been achieved during the year.

Chair's Report

With the Covid pandemic restrictions lifting part way through the year we were able to restart our face to face courses. Meanwhile we have had a great success with the online courses and we intend to continue with these in the future.

Communication has not been easy, with trustee meetings needing to be held remotely. As some of our trustees have hearing loss, it has been a challenge to ensure that everyone can communicate effectively.

It has also been a time of change amongst our board of trustees. Sandeep Girn resigned as Chair in June 2021. After many years of service to the charity Jean Wilson also decided to retire in August 2021. Janie Philpott also resigned in June 2022. Marie Conroy joined CELST as a trustee during the year.

We have been successful with our fundraising this year but have had difficulty in establishing a course in Leamington Spa.

We now have a new logo for the Charity. Our new website has now been developed.

See <https://www.celst.org.uk/>.

We are grateful to our tutors who ran our courses during this year: Elaine Davenport, Sally Joyner, Carol Ball, Kerry McCormick, Helen Hollings and Emma Holmes.

Our administrator, Liena Brooks, decided to leave CELST. She was a very valued addition to our team but unfortunately was unable to continue beyond May 2021 and we welcomed our current administrator, Sue Sanders.

The main objectives for the future will be to recruit new trustees in order to distribute the workload. Our financial footing is sound and will enable CELST to run face to face and online courses over the coming years.

Jeremy Huxtable
Chair of Trustees

Secretary's Report

During the year, minutes were taken of all meetings, both trustee and management meetings and distributed to trustees and tutors.

Funding applications have been prepared and submitted to Charitable Organisations, seven of which were successful

We have been running a mixture of online and face to face courses. The online courses have proved to be very popular. We continue to have waiting lists for future courses.

Sue Sanders
Administrator

Treasurers Report

Highlights of the annual accounts prepared for the 12 months ending 31 March 2022 are as follows:

Funding

In the 12 months CELST raised funding of £34,533 (2021 - £18,775) through grants from Organisations, and members donations from the courses. Grants from Organisations were the largest contribution at £31,450 (2021- £18,140), an increase of 42% over the previous 12 months. The main contributor was The National Lottery Awards for All grant of £10,000. In total there were 7 successful grant applications. As we were not able to fulfil all of the previous National Lottery Covid grant conditions by 31 March 2021 we have sadly had to send them back £3,060 of the grant.

Expenditure

Tutor Fees and expenses totalled £11,132, (2021 - £1,848) which is 44% of our total costs for the 12 months. This does reflect the fact that we have increased the number of courses following the lifting of Covid restrictions. Rooms hire costs were also lower at £1,949, 8% of total costs.

Administration costs in total were £8,410 (2021- £8,718) 33.5% of total costs for the 12 months. This includes the salary of the Administrator, annual insurance, telephone charges and bank charges associated with the bank account with Unity.

We have been able to invest in the new website development at a cost of £2,335. There has been £60 expenditure on equipment this year.

Bank Balance

The bank balance as at 31 March 2022 on the account we have is £41,199. This reflects the fact that we have received all the funding that we were successful in applying for the 2021/22 academic year but we still need to cover the costs for running the courses for the next academic year. We need to cover the ongoing Administration costs and Marketing costs for our courses.

Reserves Policy

The reserve policy of CELST is reviewed at the AGM each year and will reflect the position as at 31 March, overlaid with commitments to the end of the academic year. The ultimate goal is to have reserves going into the start of the

next academic year, starting in September, to cover the costs of running the planned courses for Term 1, running from September to December.

This would require funds to run the online courses and cover the administration costs for a 10 week period. Based on average current costs of £350 per course for tutor fee, expenses for each course, we would require £1,050 for continuing 3 online courses. We would also need a minimum of £1,800 to cover the basic Administration costs and a provision of £700 for ongoing marketing costs and the new website investment. A further £200 provision for room hire, Management meetings and other miscellaneous items would give a total cost required to be covered in the reserves of £4,100.

As at the fiscal year end of 31 March 2022, we would also need reserves to cover the costs of running the courses for Term 3 of the 2021/22 Academic year. Under normal circumstances this would be a similar level to the £12,500 as identified for Term 1 for the 2021/22 Academic year and therefore we would be looking at total reserves as at 31 March 2020 of £16,600.

Our actual reserves are £41,199 of which £17,291 are restricted funds.

Morag Curtis
Treasurer

Statement of Trustees' responsibilities

The Trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charities (Accounts and Reports) Regulations 2005.

The Trustees are responsible for preparing an annual report and financial statements for each financial year, in accordance with the Charities Act 2011 and the Charities (accounts and Reports) Regulations 2005. The financial statements are required to give a true and fair view of the state of affairs of the charity and of the results of the charity for that period.

They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the financial information included on the charity's website.

Approved by the Trustees of CELST and signed on their behalf by:

Jeremy Huxtable
Chair of Trustees
Date: 23 January 2023

Thanks to our Donors

We are very grateful for the support we have received from our many individual donors. We would also like to thank the following trust funds for their support. The funding is given towards the general running costs of the courses unless when it is restricted to particular courses or equipment as shown:

Albert Hunt (£2,000)

National Lottery Awards For All (£10,000)

Coventry General Charities (£3,000)

Heart of England (£2,000)

Leamington Town Council (£1,450)

Stratford Town Trust (£500)

Warwick District Council (£12,500)

CELST (CENTRAL ENGLAND LIPREADING SUPPORT TRUST) Registered Charity number 1162613

INDEPENDENT EXAMINER'S REPORT ON THE RECEIPTS AND PAYMENTS ACCOUNTS TO THE TRUSTEES OF CELST (CENTRAL ENGLAND LIPREADING SUPPORT TRUST)

This report on the accounts of CELST (Central England Lipreading Support Trust) for the year ended 31 March 2022, which are set out on pages 7 to 9.

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

William Clemmey DChA
4 Ashford Gardens, Whitnash,
Leamington Spa, CV31 2NB

23 January 2023

CELST (CENTRAL ENGLAND LIPREADING SUPPORT TRUST)
Registered Charity number 1162613
RECEIPTS AND PAYMENTS ACCOUNT
1 APRIL 2021 TO 31 MARCH 2022

and

Unrestricted funds	Restricted funds	Total funds 2021-22	Total Funds 2020-21
to the nearest £	to the nearest £	to the nearest £	to the nearest £
2,000	9,450 ²	31,450	18,140
-	-	-	-
3,083	-	3,083	635
5,083	29,450	34,533	18,775

3,329	7,803	11,132	1,848
255	1,694	1,949	296
-	-	-	5,017
320	198	518	-
3,245	2,142	5,388	7,958

96	-	96	-
190	-	190	180
172	-	172	72
2,005	450	2,455	509
-	50	50	-
60	-	60	-
-	3,060	3,060	-
9,671	15,398	25,069	5,880

-4,589	14,052	9,464	2,895
-	-	-	-
28,496	3,239	31,735	28,840
23,907	17,291	41,199	31,735

**CELST (CENTRAL ENGLAND LIPREADING SUPPORT TRUST)
Registered Charity number 1162613**

Section B Statement of assets and liabilities at the end of the financial year

	Unrestricted funds £	Restricted funds £	Total funds £
B1 Cash funds			
Unity Trust Bank Account	23,907	17,291	41,199
	Unrestricted funds £	Restricted funds £	Total funds £
B2 Other Monetary Assets			
	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-
	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's			
Roger Pen Systems	Restricted	5,089	

own use

Mobile phone	General	69	
Laptop	General	321	
Mylink	General	2,100	
Laminator	General	60	
Other equipment	General	420	

B5 Liabilities

	Fund to which liability relates	Amount due (optional)	When due (optional)
Administrator fee	General	375	April 2022
Tutor Fees	Restricted	1,726	April 2022
Tutor fees	General	350	July 2021
Venue Hire	General	136	April 2021
Independent Examiner fee	General	190	February 2022

Signed by two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Jeremy Huxtable	January 2023
	Morag Curtis	January 2023

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

Accounting Policies

Basis

The financial statements have been prepared in accordance with applicable accounting standards and the Charities SORP.

The financial statements have been prepared under the historical cost convention.

Funds

General funds represent the funds of CELST that are not subject to any restrictions regarding their use and are available for application on the general purposes of CELST. These may include funds designated for a particular purpose by CELST.

Income and Expenditure Recognition

The accounts include transactions, assets and liabilities for which CELST can be held responsible.

Incoming Resources

Voluntary Income and Capital Sources

Individual donations are recognised when made. Grants are accounted for when received.

Fundraising Income

Income fundraising are accounted for on an event by event basis.

Gift Aid

Gift Aid income is recognised when paid by HMRC.

Application of Resources

Costs directly related to work of CELST

All payments were up to date as at 31 March 2022. During the year 0 committee member(s) (2020 none) were reimbursed a total of £0 expenses (2020 - £0).

Charitable Status

CELST is a registered charity number 1162613.

CELST Assets

No value is placed on the equipment of CELST. All expenditure incurred during the year on equipment is written off. The equipment is insured on a new for old basis. Paper and other sundry stocks are written off as they are purchased. Short-term deposits include cash held on deposit with Unity Trust Bank.

CENTRAL ENGLAND LIPREADING SUPPORT TRUST

England & Wales - Charity number 1162613

Accounts

**CELST (CENTRAL ENGLAND
LIPREADING SUPPORT TRUST)
Registered Charity Number
1162613**

**ANNUAL REPORT AND ACCOUNTS
FOR THE YEAR ENDED
31 MARCH 2021**

Principal Address: 55 Elmdene Road
Kenilworth
Warwickshire
CV8 2BW

Bankers: Unity Trust Bank
Four Brindley Place
Birmingham
B1 2JB

Governing Constitution: CIO registered 10 July 2015 amended
9 March 2020

CELST (CENTRAL ENGLAND LIPREADING SUPPORT TRUST)

Annual Report and Accounts for the year ended 31 March 2021

Index

	Page
Trustees Annual Report	2
Treasurer's Report	4
Statement of Trustees' responsibilities	6
Thanks to our Donors	6
Independent Examiner's Report	7
Receipts and Payments Account	8
Notes to the Financial Statements	11

CELST (CENTRAL ENGLAND LIPREADING SUPPORT TRUST)

Registered Charity number 1162613

Trustees' Annual report for the year 1 April 2020 to 31 March 2021

The Trustees are responsible for the co-ordination, development and financial management of CELST (Central England Lipreading Support Trust) (henceforth CELST). The Trustees have 2 officers, Chair and Treasurer. Our Administrator also acts as Secretary. There are 6 Trustees, who are elected for three year terms. In addition to our Trustees and Administrator, there was one Volunteer who carried out our financial planning until 31 December 2020.

Sandeep Girn	Appointed as trustee 21 August 2020. Appointed Chair from 9 December 2020
Morag Curtis Jeremy Huxtable Jean Wilson	Appointed 11 November 2020
Sara Paterlini Janie Philpott	Appointed March 2021 Resigned 31 May 2021 Chairman from 29 April 2020 Resigned as Chair 9 December 2020
Christine Jackson	Chairman and trustee until 29 April 2020
David Jackson	Resigned 29 April 2020
Melissa Jardine Paterson	Resigned 1 February 2021

The Administrator / Secretary to the trustees is Sue Sanders

Members of the Charity Trustees are appointed for a three year term at an AGM. New trustees are inducted into the role and given a copy of the constitution and minutes for the previous year. The day to day management of the charity is supported by the Administrator in conjunction with a Management Committee of the tutors and a trustee. Reports are given to each trustee meeting.

Aims, Organisation and Activities

The objects of the CIO are: to relieve the needs of people resident in the Coventry, Warwickshire and Birmingham area who suffer from a hearing disability, their parents and carers, particularly but not exclusively by:

- (i) providing opportunities to enable such people to learn new communication skills and in particular the skill of lipreading in order to improve quality of life.
- (ii) arranging and financing the provision of lipreading classes;
- (iii) arranging and providing training for teachers of lipreading; and
- (iv) securing the provision of follow up support groups and forums within the Coventry, Warwickshire and Birmingham area.

The charity's aim is to promote lipreading courses for people who have hearing loss. Our activities include raising funds in order to ensure that these courses are able to run free of charge, so that all deafened people can attend, regardless of means. Other activities include promoting the courses, so that

we can reach as many deafened people in the Coventry, Warwickshire and Birmingham areas as possible. More information can be found on our website: <https://www.celst.org.uk/about.html>

Public benefit statement

The charity trustees have complied with their duty under the 2011 Charities Act to have due regard to the guidance on public benefit published by the Charity commission in exercising their powers or duties. The following reports outline how this has been achieved during the year.

Chair's Report

The year has been a difficult one, with CELST unable to run face to face Lipreading courses due to the pandemic.

Communication has not been easy, with trustee meetings needing to be held remotely. As some of our trustees have hearing loss, it has been a challenge to ensure that everyone can communicate effectively.

It has also been a time of change amongst our board of trustees. Christine Jackson and her husband David resigned as trustees of CELST in April 2020, due to health reasons. Janie Philpott stood in as temporary Chairman until a replacement could be found. After extensive advertising, Sandeep Girn joined as trustee and after an initial period of familiarization, took over as Chairman in December 2020. Jerry Huxtable and Sara Paterlini also joined CELST as trustees during the year.

When it became apparent that there would be no lifting of restrictions in time to restart courses in September, then plans were put in place to provide online courses from January 2021. Prospective attendees were nervous about using technology to join courses, but after the initial teething problems, these were found to be very successful. The added benefits of such courses soon became apparent. One of our tutors chose to run an evening and weekend course and this enabled people who worked during the day the opportunity to join in. The first 10 week course was extended and a second round of courses have been running during the summer. Also the geographical location of fitting courses to where people live was also overcome, so we see a huge benefit of running such courses, alongside face to face courses, once we are allowed.

Many of our funders chose to focus their attention on Covid related support, so our level of funding applications were affected. However, with the funding we did receive, we were able to take a strategic look at how we operate. It was decided that to maximize our visibility, we should invest in a new website and this is now in development.

Our tutors have been pleased to be able to work since January 2021, with Elaine Davenport, Sally Joyner and Emma Holmes, a new recruit to our team, running courses online.

Sylvia Roberts decided to retire as a lipreading tutor from summer 2020 and Jackie Tromans has been taking time out since March 2020.

We have two new trainee tutors on the ATLA accredited lipreading tutor course at City Lit which started in September 2020 and their training should be complete by July/August 2021.

Our administrator, Leonie Power decided to leave CELST in December 2020 and was replaced by Liena Brooks. Liena was a very valued addition to our team but unfortunately was unable to continue beyond May 2021 and we now welcome our current administrator, Sue Sanders.

We have been unable to attend any functions during the year. In 2020 this was due to Coronavirus. It is hoped to resume our activities later in 2021.

The main objectives going forward will be to recruit new trustees in order to distribute the workload. Our financial footing is sound and will enable CELST to plan to resume face to face and online courses, once Covid restrictions have been lifted.

Sandeep Girn
Chair of Trustees

Secretary's Report

During the year, minutes were taken of all meetings, both trustee and management meetings and distributed to trustees and tutors.

Funding applications have been prepared and submitted to Charitable Organisations, nine of which were successful. Funding over the past year has been more difficult to obtain, as many funding organisations have restricted their awards for Covid specific purposes.

With the ongoing Covid restrictions during the year, it was decided to organise and run online courses and in January 2021, CELST had an offering of 6 courses, being run by 3 tutors, for one hour each per week for 10 weeks. These proved successful and were repeated after Easter. Registration and upkeep of course attendees is ongoing, as are the waiting lists for future courses.

Sue Sanders
Administrator

Treasurers Report

Highlights of the annual accounts prepared for the 12 months ending 31 March 2021 are as follows:

Funding

In the 12 months CELST raised funding of £18,775 through grants from Organisations, members donations from the courses. Grants from Organisations were the largest contribution at £18,140, a decrease of almost 60% over the previous 12 months. The main contributor was The National

Lottery Covid Response £10,000. In total there were 10 successful grant applications. As we were not able to fulfil all of the National Lottery grant conditions by 31 March 2021 we have sadly had to send them back £3,060 of the grant.

Expenditure

Tutor Fees and expenses totalled £1,848, 12% of our total costs for the 12 months. This does reflect the fact that we decreased the number of courses from March 2020 due to Covid restrictions. Rooms hire costs therefore were also lower at £296, 1% of total costs.

Administration costs in total were £8,718, 55% of total costs for the 12 months. This includes the salary of the Administrator, annual insurance, telephone charges and bank charges associated with the bank account with Unity.

Training for Tutors came to £5,017, 32% of total costs. This is to cover fees at CityLit for new tutors who will be joining CELST when completed.

The remaining costs were accounted for by room hire for Trustee Meetings and some Marketing costs including website maintenance. We also had to return £3,060 to the National Lottery Covid Response.

Following the year end we have been able to invest in the new website development at a cost of £2,335. There has been no expenditure on equipment this year.

Bank Balance

The bank balance as at 31 March 2021 on the account we have is £31,735. This reflects the fact that we have received all the funding that we were successful in applying for the 2020/21 academic year but we still need to cover the costs for running the courses for the next academic year. We need to cover the ongoing Administration costs and Marketing costs that we were planning for a return to the classroom and the website investment.

Reserves Policy

The reserve policy of CELST is reviewed at the AGM each year and will reflect the position as at 31 March, overlaid with commitments to the end of the academic year. The ultimate goal is to have reserves going into the start of the next academic year, starting in September, to cover the costs of running the planned courses for Term 1, running from September to December.

This would require funds to run the online courses and cover the administration costs for a 10 week period. Based on average current costs of £350 per course for tutor fee, expenses for each course, we would require £1,050 for continuing 3 online courses. We would also need a minimum of £1,800 to cover the basic Administration costs and a provision of £2,700 for ongoing marketing costs and the new website investment. A further £200 provision for room hire, Management meetings and other miscellaneous items would give a total cost required to be covered in the reserves of £3,250.

As at the fiscal year end of 31 March 2021, we would also need reserves to cover the costs of running the courses for Term 3 of the 2021/22 Academic year. Under normal circumstances this would be a similar level to the £12,500 as identified for Term 1 for the 2020/21 Academic year and therefore we would be looking at total reserves as at 31 March 2020 of £15,750.

Due to the Coronavirus pandemic and Government instructions on Lockdown, we have had to cancel the courses for Term 1 and 2 this academic year. This has had a significant reduction in our estimated running costs during the year. Taking all the above into account we estimate that we will have some courses running in term 3 this year. We are keeping the online courses running along this also which has been considered above.

Based on all the above our latest cash forecast gives us an estimated reserve going into the start of the next academic year of £8,389. This is slightly less than we would plan to have in normal circumstances but we potentially will have additional costs in this period due to the fact we will have been only spending on the key essentials to keep CELST running until we hopefully start running the courses again in September 2021.

Morag Curtis
Treasurer

Statement of Trustees' responsibilities

The Trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charities (Accounts and Reports) Regulations 2005.

The Trustees are responsible for preparing an annual report and financial statements for each financial year, in accordance with the Charities Act 2011 and the Charities (accounts and Reports) Regulations 2005. The financial statements are required to give a true and fair view of the state of affairs of the charity and of the results of the charity for that period.

They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the financial information included on the charity's website.

Approved by the Trustees of CELST and signed on their behalf by:

Janie Philpott
Trustee

Date: August 2021

Thanks to our Donors

We are very grateful for the support we have received from our many individual donors. We would also like to thank the following trust funds for their support. The funding is given towards the general running costs of the courses unless when it is restricted to particular courses or equipment as shown:

Lennox Hannay

Seccombe

Albert Hunt

Edith and Jack Griffith

Dumbreck

National Lottery Covid Response

Eveson

Baron Davenport

Paypal

CELST (CENTRAL ENGLAND LIPREADING SUPPORT TRUST) Registered Charity number 1162613

INDEPENDENT EXAMINER'S REPORT ON THE RECEIPTS AND PAYMENTS ACCOUNTS TO THE TRUSTEES OF CELST (CENTRAL ENGLAND LIPREADING SUPPORT TRUST)

This report on the accounts of CELST (Central England Lipreading Support Trust) for the year ended 31 March 2021, which are set out on pages 8 to 11.

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2021.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

William Clemmey DChA
4 Ashford Gardens, Whitnash,
Leamington Spa, CV31 2NB

August 2021

CELST (CENTRAL ENGLAND LIPREADING SUPPORT TRUST) Registered Charity number 1162613 RECEIPTS AND PAYMENTS ACCOUNT 1 APRIL 2020 TO 31 MARCH 2021

and

Unrestricted funds to the nearest £	Restrictede funds to the nearest £	Total funds 2020-21 to the nearest £	Total Funds 2019-20 to the nearest £
8,140	0,000 ¹	18,140	42,366
-	-	-	250
635	-	635	5,640
-	-	-	1,003
-	-	-	421
-	-	-	-
8,775	10,000	18,77	49,680

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405	1,443	1,848	19,110
265	31	296	4,385
-	-	-	473
956	4,061	5,017	-
-	-	-	2,149
3,000	4,958	7,958	5,550
-	-	-	330
-	-	-	20
180	-	180	-
-	-	-	112
72	-	72	29
-	-	-	179
-	509	509	107
-	-	-	166
-	-	-	40
-	-	-	5,501
-	-	-	106
4,878	11,001	15,880	8,256 ³

3,897	(1,001)	2,895	11,424
-	-	-	-
24,599	4,240	28,840	17,416
28,496	3,239	31,735	28,840

CELST (CENTRAL ENGLAND LIPREADING SUPPORT TRUST)
Registered Charity number 1162613

Section B Statement of assets and liabilities at the end of the

	Unrestricted funds	Restricted funds	Total funds
	£	£	£
B1 Cash funds			
Unity Trust Bank Account	28,496	3,239	31,735
	Unrestricted funds	Restricted funds	Total funds
	£	£	£
B2 Other Monetary Assets			
Room Hire	179	0	170
	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-

B4 Assets retained for the charity's own use

	Fund to which asset belongs	Cost (optional)	Current value (optional)
Roger Pen Systems	Restricted	5,089	
Mobile phone	General	69	
Laptop	General	321	
Mylink	General	2,100	
Other equipment	General	420	

B5 Liabilities

	Fund to which liability relates	Amount due (optional)	When due (optional)
Administrator fee	General	600	April 2021
National Lottery repayment	Restricted†	3,060	April 2021
Independent Examiner fee	General	180	July 2021
Tutor fees	General	980	April 2021
Website development	General	2,335	June 2021

Signed by two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Janie Philpott	August 2021
	Morag Curtis	August 2021

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

Accounting Policies

Basis

The financial statements have been prepared in accordance with applicable accounting standards and the Charities SORP. The financial statements have been prepared under the historical cost convention.

Funds

General funds represent the funds of CELST that are not subject to any restrictions regarding their use and are available for application on the general purposes of CELST. These may include funds designated for a particular purpose by CELST.

Income and Expenditure Recognition

The accounts include transactions, assets and liabilities for which CELST can be held responsible.

Incoming Resources

Voluntary Income and Capital Sources

Individual donations are recognised when made. Grants are accounted for when received.

Fundraising Income

Income fundraising are accounted for on an event by event basis.

Gift Aid

Gift Aid income is recognised when paid by HMRC.

Application of Resources

Costs directly related to work of CELST

All payments were up to date as at 31 March 2021. During the year 0 committee member(s) (2019 one) were reimbursed a total of £0 expenses (2019 - £69).

Charitable Status

CELST is a registered charity number 1162613.

CELST Assets

No value is placed on the equipment of CELST. All expenditure incurred during the year on equipment is written off. The equipment is insured on a new for old basis. Paper and other sundry stocks are written off as they are purchased. Short-term deposits include cash held on deposit with Unity Trust Bank. During the year the remaining balance at the Natwest account was transferred to the Unity Trust bank and the Natwest bank account was closed.

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