

Charity Registered number  
1162596



Ability to Change

Ability to Change

Report and Unaudited Accounts

31 December 2021

**Ability to Change  
Report and accounts  
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**Ability to Change  
Charity Information**

**Trustees**

Natasha Smith  
Bianca Hinds  
Jessica Jackson

**Independent Examiner**

Brookfield & Co  
18 Concanon Road  
London  
SW2 5TA

**Principal Address**

The Lansdowne Building  
2 Lansdowne Road  
Croydon  
CR9 2ER

**Charity registration no**

1162596

Bank  
Santander  
128-130 North End  
East Croydon  
Croydon  
CR0 1UD

**Trustees Report, for year ended 31st December 2021**  
**Objectives and activities**

To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society including (but not limited to) the provision of accommodation..

For the purpose of this clause "socially excluded" means being excluded from society, or parts of society, as a result of one or more of the following factors: unemployment; financial hardship; youth or old age; ill health (physical or mental); substance abuse or dependency including alcohol and drugs; discrimination on the grounds of sex, race, disability, ethnic origin, religion, belief, creed, sexual orientation or gender re-assignment; poor educational or skills attainment; relationship and family breakdown; poor housing (that is housing that does not meet basic habitable standards; crime (either as a victim of crime or as an offender rehabilitating into society).

**What**

Ability to Change is a Supported Housing Service, whom provides a person-centred approach support service & network to Service Users who have become homeless. Our work is based on individually tailored support plans for every service user underpinned by a framework of equal opportunities, anti-discrimination and mutual respect. We work holistically and by linking service users in with appropriate community resources and services.

We design and deliver programmes that help people make the transition into education or employment and the ability to change from social exclusion to social inclusion.

We believe strongly in the importance of engaging in opportunities that will create a lifestyle that will reduce the likelihood of reoffending.

Our skilled team of staff and volunteers will work alongside service users to encourage and identify their aspirations. We also work proactively with local employers to create opportunities for both voluntary and paid work.

**How**

In order to establish ATC's service delivery, all staff especially Support Workers are required to work within a specific skill set. This specific skill set will enable & empower all Service Users the Ability To Change their lives, maintain a positive future and move on to independent living with confidence.

We provide supported accommodation and floating support. We understand the importance of stable accommodation in helping ex-offenders and the homeless to move on from crime. We have continued to develop strong working partnerships with multiple agencies in both public and private sector organisations. Collaborating and developing new partners and secure referrals. We recognise the benefits of a collaborative, multi-agency approach.

## **Delivery of aim/Evaluation**

Our charity is committed to providing the best service and experience as possible. To evaluate the service, we deliver and to get the most honest feedback. We sent out a survey to our 42 service users, 35 (80%) replied. We asked our service users to score our performance on a scale of strongly agree, neither or strongly disagree

Satisfied overall with the service of ATC	84%
Staff are friendly and approachable	92%
ATC provides an efficient and effective service	84%
ATC treats their residents fairly	92%
Satisfied with communications	92%
ATC are good at keeping residents informed	92%
Satisfied with quality of home	75%
Satisfied with the security and safety of the scheme	84%
Satisfied with the standard of repairs/maintenance service	84%
Satisfied with the value of service charge	84%

## **Achievements and performance**

Although the pandemic continued into 2021, restrictions eased up throughout the year. Service users continued with online courses with the computers we provided them with in their homes. They were also able to go out to college, which helped maintain a positive mindset. We are pleased to say with another consecutive year, none of our service users reoffended and went back to prison during 2021.

	Nos.
Referred to ATC 2015/21	109
Currently residing at ATC	42
Not reoffended	86
Attended college	77
Achieved qualifications	69
Work-ready	92
Maintaining positive mental health	96
Move on to own home	38

## **COVID-19 Response**

### **Visits to Offices**

Our offices remained open and regular appointments went back to normal. When entering the office sanitation is provided.

### **Visiting the home**

Support workers/Housing manager continue to visit the houses on a regular basis.

### Statement of trustees' responsibilities

The trustees of Ability to Change are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charitable Company and of the incoming resources and application of resources, including the Income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

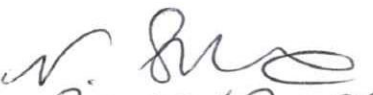
- select suitable accounting policies and then apply them consistently
- observe the methods and principles in the Charities SORP
- make judgments and accounting estimates that are reasonable and prudent
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the Financial statements and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. We have an employee that rents her house out to the Charity. Trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Board of Trustees on 30 September 2022 and signed on its behalf.

Trustee

Dated:

  
30/9/2022



**INDEPENDENT EXAMINER'S REPORT**  
**to the trustees of Ability to Change**

We report on the accounts of the charity for the year ended 31 December 2021, which are set out on pages 6 to 11.

**RESPECTIVE RESPONSIBILITIES OF THE TRUSTEES AND EXAMINER**

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under Charities Act and that an independent examination is needed.

Having satisfied ourselves that the charity is not subject to audit and is eligible for independent examination, it is our responsibility to:

- to follow the procedures laid down in the general Directions given by the Charity Commission under the Charities Act; and
- examine the accounts under the Charities Act.
- to state whether particular matters have come to our attention

**BASIS OF INDEPENDENT EXAMINER'S REPORT**

Our examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**INDEPENDENT EXAMINER'S STATEMENT**

In connection with our examination, no matter has come to our attention which gives us reasonable cause to believe in any material respect the requirements:

*to keep accounting records in accordance with S.30 of the Charities Act 2011; and*  
*to prepare accounts which accord with the accounting records, comply with the accounting requirements of the 2011 Act and with the methods and principles of the Statement of Recommended Practice; Accounting and reporting by Charities*

have not been met.



J A Brookfield  
Brookfield & Co  
Registered Auditors

Date: 30 September 2022

**Ability to Change**  
**Statement of Financial Activities**  
**for the year ended 31 December 2021**

		Restricted Funds	Unrestricted Funds	Total Funds	Total Funds
	Notes	2021 £	2021 £	2021 £	2020 £
<b>Incoming resources</b>					
<i>Incoming resources from generated funds:</i>					
Income from Property Management			522,463	522,463	458,972
Voluntary Income - Grants and donations		-	-	-	-
Investment income		-	-	-	-
<b>Total Incoming Resources</b>		-	522,463	522,463	458,972
<b>Resources expended</b>					
<i>Costs of generating funds</i>					
Charitable activities		-	526,721	526,721	442,656
Governance		-	1,600	1,600	1,360
<b>Total resources expended</b>	6	-	528,321	528,321	444,016
<i>Net incoming resources expended for the Year</i>		-	(5,858)	(5,858)	14,956
Funds brought forward		-	66,491	66,491	51,535
<b>Total Funds carried forward</b>		-	60,633	60,633	66,491



**Ability to Change  
Balance Sheet  
as at 31 December 2021**

	Notes	2021 £	2020 £
Tangible fixed assets	8	25,137	29,560
<b>Current assets</b>			
Debtors	9	24,299	16,632
Cash at bank and in hand		26,591	43,743
		<u>50,890</u>	<u>60,375</u>
<b>Creditors: amounts falling due within one year</b>	10	<u>(8,251)</u>	<u>(9,500)</u>
<b>Net current assets</b>		42,639	50,875
<b>Creditors: amounts falling due after one year</b>	11	(7,143)	(13,944)
<b>Total assets</b>		<u>60,633</u>	<u>66,491</u>
<b>Funds of the Charity</b>			
Restricted Funds		-	-
General Funds		60,633	66,491
<b>Total Funds</b>	13	<u>60,633</u>	<u>66,491</u>

The notes on pages 8 to 11 form part of these accounts

Approved by the board on 30/09/2022

Trustee



**Ability to Change  
Notes to the Accounts  
for the year ended 31 December 2021**

**1. Accounting Policies**

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the financial statements.

**a) Basis of Preparation**

The financial statements have been prepared in accordance with the Charities SORP (FRS 102).

The financial statements are prepared, on a going concern basis, under the historical cost convention. The charity is entirely dependent on continuing contracts and grant aid and as a consequence the going concern basis is also dependent on continuing contracts and grant aid. The particular accounting policies adopted are set out below.

**b) Restricted and Unrestricted Funds**

The accounts distinguish between restricted and unrestricted funds. Restricted funds are received from donors and are subject to restrictions on the purposes for which they may be used. Unrestricted funds are those where there are no externally imposed restrictions. They include those freely available to the charity for expenditure or appropriation to reserves for internally designated purposes. Designated funds are unrestricted funds earmarked by the Management Committee for particular purposes.

**c) Incoming resources**

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to specific categories of income:

- Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Investment income is included when receivable.
- Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

**d) Resources expended**

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature to support them. Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity. All costs are allocated between the expenditure categories of the SOFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis eg. floor areas, per capita or estimated usage

**e) Tangible Fixed Assets**

Tangible fixed assets are stated at cost less depreciation. Depreciation is calculated to write off the cost of fixed assets less their estimated residual value over their expected useful life on a reducing balance basis at the rates of 25% per annum.

**f) Debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid after taking account of any trade discounts due.

**g) Cash at bank and in hand**

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account..

**h) Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

**i) Pensions**

Contributions to employee pension schemes are in line with government legislation.

**Ability to Change**  
**Notes to the Accounts**  
**for the year ended 31 December 2021**

**2 Taxation**

Subject to agreement with the Inspector of Taxes, the charity is exempt from the payment of any Taxes to the extent it is a registered charity and not liable for Income Tax or Corporation Tax on income derived from its charitable activities. The company does not have a liability to register for VAT.

**3 Surplus for the period**

The surplus for the period is stated after charging:

	2021 £	2020 £
Depreciation	8,380	9,854
Independent Examination and accountancy fees Brookfield & Co	1,600	1,360

**4 Staff costs**

Staff costs were as follows

	2021 £	2020 £
Salary and pension costs	124,386	104,071
Social Security costs	8,467	8,340
	<u>132,853</u>	<u>112,411</u>

	2021 £	2020 £
Numbers of full time employees or full time equivalents		
Charitable activities	4	4
Administration	2	2
	<u>6</u>	<u>6</u>

No employee had emoluments in excess of £60,000 (2020:Nil) Pension costs are allocated to activities in proportion to the related staffing costs incurred.

**5 Incoming resources from generated funds:**

	Restricted £	Unrestricted £	2021 Total £	2020 Total £
<b>Provision of supported accomodation and floating support</b>				
Rental Income		522,463	522,463	458,972
Voluntary Income - Grants and donations	-	-	-	-
	<u>-</u>	<u>522,463</u>	<u>522,463</u>	<u>458,972</u>

**6 Analysis of project, governance and support costs**

	Charitable Activities	Fundraising & Publicity	Governance	Support Services	2021 Total	Staff
	£	£	£	£	£	
Property Maintenance	50,612	-	-	-	50,612	
Other Property running costs	7,281	-	-	-	7,281	
Rent	225,375	-	-	-	225,375	
Starter Packs	2,463	-	-	-	2,463	
Depreciation	8,380	-	-	-	8,380	
Insurances	-	-	-	7,351	7,351	
HP Interest	-	-	-	1,598	1,598	
Wages and salaries	132,853	-	-	-	132,853	132,853
Rates and Water	-	-	-	21,927	21,927	
Advertising and promotional expenses	-	-	-	624	624	
Light and Heat	-	-	-	13,871	13,871	
Telephone	-	-	-	5,517	5,517	
Postage and Stationery	-	-	-	3,680	3,680	
Office Rent	-	-	-	23,735	23,735	
Travel and Subsistence	15,220	-	-	-	15,220	
Professional Fees	-	-	-	660	660	
Independent Examiner	-	-	1,600	-	1,600	
Subscriptions	-	-	-	1,590	1,590	
Training	3,507	-	-	-	3,507	3,507
Other office costs	-	-	-	466	466	
Sundries	-	-	-	10	10	
	<u>445,691</u>	<u>-</u>	<u>1,600</u>	<u>81,029</u>	<u>528,320</u>	<u>136,360</u>

Ability to Change  
Notes to the Accounts  
for the year ended 31 December 2021

7 Resources analysed by Charitable Activity

	Staff Costs	Publicity, fundraising & Office Costs	Charitable Activities including Premises Costs	Professional, Legal & Accounting Fees and Trustees expenses	Depreciation	2021 Total
	£	£	£	£	£	£
Supporting Ex Offenders and other vulnerable adults	136,360	80,369	300,951	2,260	8,380	528,320
<b>Total resources expended</b>	<b>136,360</b>	<b>80,369</b>	<b>300,951</b>	<b>2,260</b>	<b>8,380</b>	<b>528,320</b>

8 Tangible fixed assets

	Motor Vehicle	Computer equipment	Fixtures and Fittings	Total
	£	£	£	£
<b>Cost</b>				
Balance at 1 January 2021	33,681	6,052	14,577	54,310
Additions in the period	-	1,723	2,234	3,957
Balance at 31 December 2021	33,681	7,775	16,811	58,267
<b>Depreciation</b>				
Balance at 1 January 2021	10,234	4,225	10,291	24,750
Charge for the year	5,862	888	1,630	8,380
Balance at 31 December 2021	16,096	5,113	11,921	33,130
<b>Net Book Value</b>				
At 31 December 2021	17,585	2,662	4,890	25,137
At 31 December 2020	23,447	1,827	4,286	29,560

9 Debtors

	2021	2020
	£	£
Housing Benefit Receivable	22,207	16,422
Other debtors	2,092	210
	<b>24,299</b>	<b>16,632</b>

10 Creditors: amounts falling due within one year

	2021	2020
	£	£
Sundry creditors	1,450	2,700
Finance lease and HP contracts	6,801	6,800
	<b>8,251</b>	<b>9,500</b>

11 Creditors: amounts falling due after one year

	2021	2020
	£	£
Finance lease and HP contracts	7,143	13,944
	<b>7,143</b>	<b>13,944</b>

Ability to Change  
Notes to the Accounts  
for the year ended 31 December 2021

12 Analysis of net assets between funds

	Restricted Funds £	Unrestricted Funds £	Total Funds £
Fixed assets	-	25,137	25,137
Current Assets	-	50,890	50,890
Current Liabilities	-	(8,251)	(8,251)
Creditors: amounts falling due after one year	-	(7,143)	(7,143)
	-	60,633	60,633

13 Analysis of net assets between funds

	At 1/1/21 £	Incoming Resources £	Outgoing Resources £	Transfers £	At 31/12/21 £
<b>Restricted Funds:</b>					
Big Lottery	-	-	-	-	-
<b>Unrestricted Funds:</b>					
General Fund	66,491	522,463	528,321	-	60,633
<b>Total Unrestricted Funds</b>	<b>66,491</b>	<b>522,463</b>	<b>528,321</b>	<b>-</b>	<b>60,633</b>

14 Related party transactions and trustees' remuneration

During the year rent was paid in total of £22,200 (2020:£21,000) to the CEO. This rent was paid at normal commercial rates. Trustees received no emoluments (2020 £nil). No travel expenses were paid to Trustees in the period (2020 £Nil).