

Charity Registered number
1162596



Ability to Change

Ability to Change

Report and Unaudited Accounts

31 December 2020

**Ability to Change
Report and accounts
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**Ability to Change
Charity Information**

Trustees

Natasha Smith
Bianca Hinds
Jessica Jackson

Independent Examiner

Brookfield & Co
18 Concanon Road
London
SW2 5TA

Principal Address

The Lansdowne Building
2 Lansdowne Road
Croydon
CR9 2ER

Charity registration no

1162596

Bank
Santander
128-130 North End
East Croydon
Croydon
CR0 1UD

Trustees Report, for year ended 31st December 2020

Objectives and activities

To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society including (but not limited to) the provision of accommodation.. For the purpose of this clause "socially excluded" means being excluded from society, or parts of society, as a result of one or more of the following factors: unemployment; financial hardship; youth or old age; ill health (physical or mental); substance abuse or dependency including alcohol and drugs; discrimination on the grounds of sex, race, disability, ethnic origin, religion, belief, creed, sexual orientation or gender re-assignment; poor educational or skills attainment; relationship and family breakdown; poor housing (that is housing that does not meet basic habitable standards; crime (either as a victim of crime or as an offender rehabilitating into society).

What

Ability to Change is a Supported Housing Service, whom provides a person-centred approach support service & network to Service Users who have become homeless. Our work is based on individually tailored support plans for every service user underpinned by a framework of equal opportunities, anti-discrimination and mutual respect. We work holistically and by linking service users in with appropriate community resources and services.

We design and deliver programmes that help people make the transition into education or employment and the ability to change from social exclusion to social inclusion.

We believe strongly in the importance of engaging in opportunities that will create a lifestyle that will reduce the likelihood of reoffending.

Our skilled team of staff and volunteers will work alongside service users to encourage and identify their aspirations. We also work proactively with local employers to create opportunities for both voluntary and paid work.

How

In order to establish ATC's service delivery, all staff especially Support Workers are required to work within a specific skill set. This specific skill set will enable & empower all Service Users the Ability To Change their lives, maintain a positive future and move on to independent living with confidence.

We provide supported accommodation and floating support. We understand the importance of stable accommodation in helping ex-offenders and the homeless to move on from crime. We have continued to develop strong working partnerships with multiple agencies in both public and private sector organisations. Collaborating and developing new partners and secure referrals. We recognise the benefits of a collaborative, multi-agency approach.

Delivery of aim/Evaluation

We are continually evaluating our service delivery and aim to ensure we achieve our objectives and maintain our service to our highest standards. During Covid 19 we carried out regular Covid risk assessments on our staff and service users, to see how they were coping/dealing with the pandemic and how the charity can support them,. We continued to do support plans on quarterly basis to provide us with a clear view on a service user's progress and future aims since joining the Charity. The support plan helps us determine whether they have made enough progress to live in society independently, and consequently make preparations for them to move on to their own property, via our exit reviews plans. Although we perform reviews every 3 months, our support workers are in regular contact with their assigned service users on a weekly

Achievements and performance

During the pandemic we were able to secure two more properties, giving 10 more service users a home and security. Due to Covid 19 courses were stopped, but we were able to put computers in all of our houses, so most were able to continue with online studies and some take up new online courses, which helped maintain positive mind sets. We are pleased to say none of our service users reoffended and went back to prison during 2020.

Referred to ATC 2015/20	91
Currently residing at ATC	42
Not reoffended	76
Attended college	70
Achieved qualifications	63
Work-ready	72
Maintaining positive mental health	85
Move on to own home	33

COVID-19 Response

Visits to Offices

Our offices remain open, but limited appointments will be being made. When entering the office masks are to be worn, temperatures will be checked and sanitation will be provided. Everyone will be supplied with their own pen in a plastic bag, for any papers need to be signed. Everyone will also be required to fill out a track and trace form.

Visiting the home

Routine appointments will still be made by Support workers but this will be limited to emergencies and urgent matters. Our staff will wear PPE, to reduce the risk of spreading infections.

The following measures are now in place to ensure the safety and wellbeing of all service users and staff:

All Staff have taken a Covid 19 awareness course

Risk assessment on staff and service users will be conducted.

Staff will be reducing their presence around communal areas and will only attend to complete essential tasks such as the house risk assessments, weekly safety and compliance checks. At other times they will either work from the office or home.

Staff will continue to make regular contact with service users via telephone, zoom and email and do fortnightly service user risk assessments.

Staff are reducing visiting you in the home and carrying out face to face contact

Most of our houses will be supplied with computers, so we can carry out zoom meetings and online support.

Posters displayed in all entrances advising visitors not to enter if they are displaying any symptoms of the virus and only to enter if the visit is essential.

Posters displayed asking residents showing any symptoms of the virus not to use communal facilities

Statement of trustees' responsibilities

The trustees of Ability to Change are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charitable Company and of the incoming resources and application of resources, including the Income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently
- observe the methods and principles in the Charities SORP
- make judgments and accounting estimates that are reasonable and prudent
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the Financial statements and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. We have an employee that rents her house out to the Charity. Trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Board of Trustees on 31 August 2021 and signed on its behalf.

Trustee

Dated:


14/9/2021

INDEPENDENT EXAMINER'S REPORT
to the trustees of Ability to Change

We report on the accounts of the charity for the year ended 31 December 2020, which are set out on pages 6 to 11.

RESPECTIVE RESPONSIBILITIES OF THE TRUSTEES AND EXAMINER

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under Charities Act and that an independent examination is needed.

Having satisfied ourselves that the charity is not subject to audit and is eligible for independent examination, it is our responsibility to:

- to follow the procedures laid down in the general Directions given by the Charity Commission under the Charities Act; and
- examine the accounts under the Charities Act.
- to state whether particular matters have come to our attention

BASIS OF INDEPENDENT EXAMINER'S REPORT

Our examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with our examination, no matter has come to our attention which gives us reasonable cause to believe in any material respect the requirements:

to keep accounting records in accordance with S.30 of the Charities Act 2011; and
to prepare accounts which accord with the accounting records, comply with the accounting requirements of the 2011 Act and with the methods and principles of the Statement of Recommended Practice; Accounting and reporting by Charities

have not been met.



J A Brookfield
Brookfield & Co
Registered Auditors

Date: 31 August 2021

Ability to Change
Statement of Financial Activities
for the year ended 31 December 2020

		Restricted Funds	Unrestricted Funds	Total Funds	Total Funds
	Notes	2020 £	2020 £	2020 £	2019 £
Incoming resources					
<i>Incoming resources from generated funds:</i>					
Income from Property Management			458,972	458,972	357,335
Voluntary Income - Grants and donations		-	-	-	499
Investment income		-	-	-	-
Total Incoming Resources		-	458,972	458,972	357,834
Resources expended					
<i>Costs of generating funds</i>					
Charitable activities			442,656	442,656	352,163
Governance		-	1,360	1,360	1,350
Total resources expended	2	-	444,016	444,016	353,513
Net incoming resources expended for the Year		-	14,956	14,956	4,321
Funds brought forward		-	51,535	51,535	47,214
Total Funds carried forward		-	66,491	66,491	51,535

**Ability to Change
Balance Sheet
as at 31 December 2020**

	Notes	2020 £	2019 £
Tangible fixed assets	4	29,560	39,089
Current assets			
Debtors	3	16,632	7,602
Cash at bank and in hand		43,743	34,991
		<u>60,375</u>	<u>42,593</u>
Creditors: amounts falling due within one year	4	<u>(9,500)</u>	<u>(9,401)</u>
Net current assets		50,875	33,192
Creditors: amounts falling due after one year	5	(13,944)	(20,746)
Total assets		<u>66,491</u>	<u>51,535</u>
Funds of the Charity			
Restricted Funds		-	-
General Funds		66,491	51,535
Total Funds	6	<u>66,491</u>	<u>51,535</u>

The notes on pages 8 to 11 form part of these accounts

Approved by the board on 31/08/2021

Trustee



**Ability to Change
Notes to the Accounts
for the year ended 31 December 2020**

1. Accounting Policies

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the financial statements.

a) Basis of Preparation

The financial statements have been prepared in accordance with the Charities SORP (FRS 102).

The financial statements are prepared, on a going concern basis, under the historical cost convention. The charity is entirely dependent on continuing contracts and grant aid and as a consequence the going concern basis is also dependent on continuing contracts and grant aid. The particular accounting policies adopted are set out below.

b) Restricted and Unrestricted Funds

The accounts distinguish between restricted and unrestricted funds. Restricted funds are received from donors and are subject to restrictions on the purposes for which they may be used. Unrestricted funds are those where there are no externally imposed restrictions. They include those freely available to the charity for expenditure or appropriation to reserves for internally designated purposes. Designated funds are unrestricted funds earmarked by the Management Committee for particular purposes.

c) Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to specific categories of income:

- Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Investment income is included when receivable.
- Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

d) Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature to support them. Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity. All costs are allocated between the expenditure categories of the SOFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis eg. floor areas, per capita or estimated usage

e) Tangible Fixed Assets

Tangible fixed assets are stated at cost less depreciation. Depreciation is calculated to write off the cost of fixed assets less their estimated residual value over their expected useful life on a reducing balance basis at the rates of 25% per annum.

f) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid after taking account of any trade discounts due.

g) Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account..

h) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

i) Pensions

Contributions to employee pension schemes are in line with government legislation.

Ability to Change
Notes to the Accounts
for the year ended 31 December 2020

2 Taxation

Subject to agreement with the Inspector of Taxes, the charity is exempt from the payment of any Taxes to the extent it is a registered charity and not liable for Income Tax or Corporation Tax on income derived from its charitable activities. The company does not have a liability to register for VAT.

3 Surplus for the period

The surplus for the period is stated after charging:

	2020 £	2019 £
Depreciation	9,854	5,026
Independent Examination and accountancy fees Brookfield & Co	1,360	1,350

4 Staff costs

Staff costs were as follows

	2020 £	2019 £
Salary and pension costs	104,071	90,222
Social Security costs	8,340	7,840
	112,411	98,062

	2020 £	2019 £
Numbers of full time employees or full time equivalents		
Charitable activities	4	4
Administration	2	2
	6	4

No employee had emoluments in excess of £60,000 (2018:Nil) Pension costs are allocated to activities in proportion to the related staffing costs incurred.

1 Incoming resources from generated funds:

	Restricted £	Unrestricted £	2020 Total £	2019 Total £
Provision of supported accomodation and floating support				
Rental Income		458,972	458,972	357,335
Voluntary Income - Grants and donations	-	-	-	-
	-	458,972	458,972	357,335

2 Analysis of project, governance and support costs

	Charitable Activities £	Fundraising & Publicity £	Governance £	Support Services £	2020 Total £
Property Maintenance	32,268	-	-	-	32,267
Other Property running costs	6,767	-	-	-	6,767
Rent	199,363	-	-	-	199,363
Starter Packs	4,966	-	-	-	4,966
Depreciation	-	-	-	9,854	9,854
Advertising/Promotional	-	-	-	590	590
HP Interest	-	-	-	1,598	1,598
Wages and salaries	112,411	-	-	-	112,411
Rates and Water	-	-	-	13,167	13,167
Insurance	-	-	-	8,390	8,390
Light and Heat	-	-	-	12,537	12,537
Telephone	-	-	-	5,183	5,182
Postage and Stationery	-	-	-	3,788	3,788
Office Rent	-	-	-	16,814	16,814
Travel and Subsistence	9,242	-	-	-	9,242
Professional Fees	-	-	-	216	216
Independent Examiner	-	-	1,360	-	1,360
Subscriptions	-	-	-	1,303	1,303
Training	1,495	-	-	-	1,495
Other office costs	-	-	-	1,479	1,479
Sundries	-	-	-	1,227	1,226
	366,512	-	1,360	76,146	444,015

Ability to Change
Notes to the Accounts
for the year ended 31 December 2020

3 Resources analysed by Charitable Activity

	Staff Costs	Publicity, fundraising & Office Costs	Charitable Activities including Premises Costs	Professional, Legal & Accounting Fees and Trustees expenses	Depreciation	2019 Total
	£	£	£	£	£	£
Supporting Ex Offenders and other vulnerable adults	113,906	66,074	252,606	1,576	9,854	444,016
Total resources expended	113,906	66,074	252,606	1,576	9,854	444,016

4 Tangible fixed assets

	Motor Vehicle	Computer equipment	Fixtures and Fittings	Total
	£	£	£	£
Cost				
Balance at 1 January 2020	33,681	5,920	14,383	53,984
Additions in the period	0	132	194	326
Balance at 31 December 2020	<u>33,681</u>	<u>6,052</u>	<u>14,577</u>	<u>54,310</u>
Depreciation				
Balance at 1 January 2020	2,418	3,615	8,862	14,895
Charge for the year	7,816	610	1,429	9,855
Balance at 31 December 2020	<u>10,234</u>	<u>4,225</u>	<u>10,291</u>	<u>24,750</u>
Net Book Value				
At 31 December 2020	<u>23,447</u>	<u>1,827</u>	<u>4,286</u>	<u>29,560</u>
At 31 December 2019	<u>31,263</u>	<u>2,305</u>	<u>5,521</u>	<u>39,089</u>

3 Debtors

	2020	2019
	£	£
Housing Benefit Receivable	16,422	-
Other debtors	210	7,602
	<u>16,632</u>	<u>7,602</u>

4 Creditors: amounts falling due within one year

	2020	2019
	£	£
Sundry creditors	2,700	2,600
Finance lease and HP contracts	6,800	6,801
	<u>-</u>	<u>-</u>
	<u>9,500</u>	<u>9,401</u>

5 Creditors: amounts falling due after one year

	2020	2019
	£	£
Finance lease and HP contracts	13,944	20,746
	<u>13,944</u>	<u>20,746</u>

Ability to Change
Notes to the Accounts
for the year ended 31 December 2020

5 Analysis of net assets between funds

	Restricted Funds £	Unrestricted Funds £	Total Funds £
Fixed assets	-	29,560	29,560
Current Assets	-	60,375	60,375
Current Liabilities	-	(9,500)	(9,500)
Creditors: amounts falling due after one year	-	(13,944)	(13,944)
	-	66,491	66,491

6 Analysis of net assets between funds

	At 1/1/20 £	Incoming Resources £	Outgoing Resources £	Transfers £	At 31/12/20 £
Restricted Funds:					
Big Lottery	-	-	-	-	-
Unrestricted Funds:					
General Fund	51,535	458,972	444,016	-	66,491
Total Unrestricted Funds	51,535	458,972	444,016	-	66,491

7 Related party transactions and trustees' remuneration

During the year rent was paid in total of £21,000 (2019;£21,000) to the CEO. This rent was paid at normal commercial rates. Trustees received no emoluments (2019 £nil). No travel expenses were paid to Trustees in the period (2019 £Nil).

Ability to Change
Detailed profit and loss account
for the year ended 31 December 2020

	2020 £	2019 £
Incoming resources	458,972	357,834
Resources Expended		
Property Maintenance	32,267	14,448
Other Property running costs	6,767	3,371
Rent	199,363	156,747
Starter Packs	4,966	4,063
Depreciation	9,854	5,026
Advertising/Promotional	590	1,373
HP Interest	1,598	266
Wages and salaries	112,411	98,062
Rates and Water	13,167	15,462
Insurance	8,390	6,325
Light and Heat	12,537	11,078
Telephone	5,182	3,616
Postage and Stationery	3,788	3,258
Office Rent	16,814	14,684
Travel and Subsistence	9,242	7,646
Professional Fees	216	324
Independent Examiner	1,360	1,350
Subscriptions	1,303	1,074
Training	1,495	4,526
Other office costs	1,479	830
Sundries	1,227	(16)
Total resources expended	<u>444,016</u>	<u>353,513</u>
Net incoming resources expended for the Year	<u><u>14,956</u></u>	<u><u>4,321</u></u>