

REGISTERED CHARITY NUMBER: 1162592

**Report of the Trustees and
Financial Statements
for the Year Ended 31st March 2021
for
THIRD SECTOR LEADERS KIRKLEES**

Riley & Co Limited
Statutory Auditor Chartered Accountants
52 St Johns Lane
Halifax
West Yorkshire
HX1 2BW

THIRD SECTOR LEADERS KIRKLEES

**Contents of the Financial Statements
for the Year Ended 31st March 2021**

	Page
Report of the Trustees	1 to 10
Report of the Independent Auditors	11 to 14
Statement of Financial Activities	15
Balance Sheet	16
Cash Flow Statement	17
Notes to the Cash Flow Statement	18
Notes to the Financial Statements	19 to 34
Detailed Statement of Financial Activities	35 to 36

THIRD SECTOR LEADERS KIRKLEES

Report of the Trustees for the Year Ended 31st March 2021

The trustees present their report with the financial statements of the charity for the year ended 31st March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objectives of the charity are:

The promotion of the voluntary sector for the benefit of the public by all or any of the following means:-

- (1) Liaising between charities, voluntary organisations, government agencies and other groups on relevant issues.
- (2) Providing training, conferences and seminars on subjects relevant to the efficiency of the voluntary sector
- (3) Identifying needs in the voluntary sector and establishing projects or policies to address them
- (4) Assisting in the administration of funding programmes to charities and voluntary organisations, monitoring for grants, recommending grants, assisting in applications for grants
- (5) Providing information to the press and the public on the operation of, or problems encountered by, the voluntary sector
- (6) Helping to facilitate the provision of services such as legal, accountancy and management advice services to the voluntary sector
- (7) Helping to facilitate the provision of advice and information on fund-raising techniques appropriate for voluntary sector organisations and charities
- (8) Acting as a representative of the voluntary sector in relation to government policies and legislation
- (9) Advising businesses on charitable giving and encouraging employees to participate in voluntary work
- (10) Facilitating the creation of new voluntary organisations to meet unmet need
- (11) Extending the activities of the voluntary organisations to whom services are provided into new areas of activity which benefit the public
- (12) Extending the participation in the voluntary sector of sections of the community who are under-represented within the sector
- (13) Improving the services of voluntary organisations in terms of efficiency, effectiveness and quality

THIRD SECTOR LEADERS KIRKLEES

Report of the Trustees for the Year Ended 31st March 2021

'The voluntary sector' means charities and voluntary organisations.

Charities are organisation, which are established for exclusively charitable purposes in accordance with the law of England and Wales.

Voluntary organisations are independent organisations, which are established for purposes that add value to the community as a whole, or a significant section of the community, and which are not permitted by their constitution to make a profit for private distribution. Voluntary organisations do not include local government or other statutory authorities.

Public benefit

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aim and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.

ACHIEVEMENT AND PERFORMANCE

Achievement and performance 2020-21

We've been blown away by the levels of response and community spirit in Kirklees. And we'd like to thank everyone who has stepped up and played a part, no matter how small. The work during Covid demonstrates everything that's great about our sector and just what can be achieved when everyone pulls together.

What we need everyone to focus on now is what happens next. What sort of support will people need once the urgent practical things have been resolved. How do we make the most of people's enthusiasm and desire to help. And how do we support all the small local groups, community centres, clubs and charities that we'll need more than ever to help us get back to normal.

(TSL Board of Trustees)

Recent events mean that it has been a hugely significant year for everyone, including TSL. The board are extremely proud of how TSL have encouraged and supported organisations and people through these troubling and challenging times. Working alongside mutual aid groups, community groups, Kirklees Council and health services, TSL has played a pivotal role in "joining up the dots" - making the right connections to funding streams, best practice and finding innovative solutions to problems.

In all of our partnership work we start with the skills, ideas and knowledge in our local third sector and communities and our work in the Covid response has followed this pattern. TSL worked to establish a network of eleven community anchors. Together with 1000 volunteers and help from over 100 mutual aid groups, at the height of the pandemic the anchors were supporting over 3000 isolated and vulnerable people every week.

By working closely with Kirklees Council and other partners to coordinate the community response to Covid 19, TSL has strengthened its relationships with partners across all sectors. The Covid-19 response work has significantly raised the profile of the local sector and it has put the anchor organisations in a strong position to champion and showcase the wider contribution of the third sector. As we move forward TSL wants to build both on the awareness of the contribution that the sector has made and the many relationships developed during the pandemic.

The trustees want to acknowledge the "above and beyond" dedication of the TSL staff as well as their consistent goodwill and strong spirit of resilience. The ethos they all have, that by working with and through people and organisations, that far greater things can be achieved is evident in all that they do and is a credit to TSL Kirklees.

THIRD SECTOR LEADERS KIRKLEES

Report of the Trustees for the Year Ended 31st March 2021

During the year TSL delivered the following contracts and grant funded programmes.

Supporting the Third Sector in Kirklees

Growing Volunteering - we are committed to strengthening the sector and reducing barriers to support more people into volunteering in Kirklees.

"I would certainly recommend this service to others - it has helped my customers to find voluntary positions and this has impacted positively on their overall well-being and further development. This is a very valued service and the buddy scheme provides additional support to people who have extra support needs"

(Ziona Last, Employment Advisor at Richmond Fellowship)

During the year:

- Our volunteering website received 25,235 visits and 2,205 web applications to volunteer in Kirklees. 532 new people subscribed to our monthly Volunteer Newsletter.
- We showcased 26 'Volunteer Stories' illustrating diversity and breadth of roles featuring Volunteers with a physical disability, a mental health condition, retired people, young people, single parents, asylum seekers, migrants, furloughed workers etc.
- We provided 106 one-to-one support sessions for third sector organisations and co-ordinated 41 networking and training events for the sector reaching 537 participants.
- In addition to formal volunteering, we have also supported volunteers through the anchor organisations and community and mutual aid groups as they developed new roles in response to the covid pandemic.
- We have seen a large increase in demand for sector support. Requests this year have focussed on adapting services due to COVID-19 and included; navigating the government covid guidance and regulations, managing risks and insurance advice, GDPR and Safeguarding considerations of remote volunteering and supporting service users and Volunteers as they return to face to face activity. We encouraged organisations to share good practice within the Volunteer Managers network and developed a suite of resources.

"The support and encouragement from TSL has been incredible all year and I (one of many) am very grateful to be in the network. Thanks for all you do and for the opportunities to get involved."

(Abi MacDonald, Volunteer Coordinator - CLEAR, Community Links)

Growing the sector

We want to create an environment where third sector organisations are more likely to work together, more likely to bid for funding and more likely to be successful in attracting external funding into Kirklees.

It was a particularly challenging year for local organisations with some facing huge demands on their services for help during Covid.

- Requests for help with funding increased and TSL was able to offer intensive support to 46 local organisations and 13 partnerships
- Through TSL's work over £1.9 million of external funding has come into Kirklees.
- Over 1200 workers and volunteers in the local sector attended our training and network events.
- 31 organisations received specialist help with legal structures and policies

THIRD SECTOR LEADERS KIRKLEES

Report of the Trustees for the Year Ended 31st March 2021

- Building on the skills and expertise in the sector we developed 17 new mentoring relationships

"The support from TSL in helping our partnership get £395,000 from the lottery was incredible" (Ibrar Hussain, Lead Partner for SEW Partnership)

TSL Supporting Communities

Ready2Learn (The National Lottery)

The Ready2Learn project engaged 200 different people, half of whom were new to any kind of learning.

"I am so grateful for the activity packs, it was good to have something we could do together as a family. I also enjoyed the numeracy book for myself, it made me keep up with my learning".

(Carer attending Sahelis South Asian Carers group in Batley)

- 150 progressed on to further learning
- 90 people have taken up the offer of intensive mentoring support
- 30 people have been supported into volunteering
- 1,200 participants in online workshops and courses
- 900 activity packs distributed including wellbeing packs, growing packs, craft packs
- 80 different community groups delivered activities

One Community Covid Response

TSL worked in partnership with 20 community groups during the first lockdown to deliver online activities and workshops to help people stay busy and motivated, reduce feelings of isolation, promote wellbeing and maintain a healthy lifestyle. Activities included health and wellbeing workshops, mental health first aid, exercise, healthy eating, relaxing activities including sewing, crafts, art and music. **950 people** benefitted from the activities and were supported by over **60 volunteers**.

Supporting Communities Wellbeing project (The National Lottery)

"It is hard to describe the benefit of the sessions, probably fair to say invaluable and a huge boost to mental health Thank you"

(Director of Waves)

After the first lockdown, this project supported people and families to build confidence to go outside, resume activities, observing current Government guidance on safe distancing - for example, holding outdoor activities in small groups and "social bubbles" in safe accessible outside spaces such as community gardens and parks - outdoor arts activities, growing activities. We supported groups to respond flexibly to tier restrictions and subsequent lockdowns and continue to deliver much needed support and activity. TSL worked with 34 different community groups. 1,713 people took part in the activities which took place within the most deprived communities and neighbourhoods in Kirklees.

Supporting Communities - Financial Hardship

"I am so overwhelmed with what you have done for me. Thank you so much. I can't even put into words how grateful I am for this food shop. I have never been so excited to eat in my life"

(Beneficiary of The Branch, Paddock)

THIRD SECTOR LEADERS KIRKLEES

Report of the Trustees for the Year Ended 31st March 2021

Third Sector Leaders worked with Kirklees Council and local community groups on a creative scheme to get funds for essentials to the most vulnerable families in Kirklees. The £170 million Government COVID Winter Grant Scheme was made available to local authorities to assist vulnerable families with children and other households most affected by the pandemic. The aim was to give vulnerable households peace of mind at Christmas and over the winter months during the pandemic by helping provide food and other essentials, to ensure every child was warm and well fed this winter. Working with small community groups, food banks and food share schemes, TSL approved almost 100 grants, totaling around £100,000. Projects included providing supplies for food banks, food parcel and cooked meal deliveries, school holiday meal schemes. Groups organised online cooking sessions, with ingredient packs and recipes delivered participants, to help them develop skills to better manage their household budgets and cook affordable healthy family meals.

Marginal Gains - West Yorkshire & Harrogate ICS

"I could not have asked for a better environment for the group members to support each other. To see how they've started to care...You can see through supporting each other they are in a different place when they are in the group." (Social Prescribing Link Worker)

Marginal Gains aims to engage people from marginalised communities; to work with them to identify how they can improve their own mental and physical health and that of their families and to encourage participants to share their experiences with health professionals and service planners. Working with partners and small community groups in the Three Centres, Greenwood and Tolson Primary Care Networks, the project is delivering taster activities and structured health improvement programmes tackling health challenges such as diabetes, obesity and depression. Activities including walking groups, gardening workshops, cooking, wellbeing sessions are helping people improve their physical and mental health, wellbeing, relationships and independence. People are trying out new experiences and activities that they hadn't previously considered; they are reporting small but important improvements in wellbeing and confidence, as well as making new connections and friends.

Here for You

"I was introduced to my mentor when I was in a bad way. I had lost multiple family members in the last few years and I was actively self-harming. I also had housing issues and struggled to cook for myself. I was ready to try anything that would help me, anything to change the situation I was in. I explained everything to my mentor. For once someone was actually listening. Immediately they set about helping me. They have helped with my housing situation, I've had assessments to get me better places to live and I've started a cooking course at Fusion housing which I am happy to go to on my own. For the first time I am starting to feel positive and even through COVID-19 my mentor has stayed in touch."

In partnership with Jobcentre Plus, Kirklees Council and third sector partners, Here for You has piloted empowering approaches to help people move closer to the labour market. The culture of Here for You is to build on individual strengths and to help people make small steps to removing the root causes of chaotic lives.

100 participants benefitted and the success of the programme can be seen not only by the progress made by individuals but also that JobCentre Plus have commissioned a further programme.

Welcome Mentor Project

Working with partners, we are recruiting and training volunteers to help people newly arrived in Kirklees access services and support. Despite the pandemic our group of over 80 volunteers continued to help people understand Covid restrictions; settle their children in schools; find a doctor; deal with their claim for asylum; join an ESOL class and begin to find a strange new country feel more like home.

Cozetta lives alone with one young child and is also pregnant. She has no friends or family in the UK and her Welcome Mentor who she can talk to in her first language has been a lifeline.

THIRD SECTOR LEADERS KIRKLEES

Report of the Trustees for the Year Ended 31st March 2021

This Way 4 English

"This programme is not only highlighting the issues that we've struggling with for years- it is also finding solutions"
(Programme Partner)

The success of the programme, funded initially by the Ministry for Housing, Communities and Local Government, to assess Kirklees residents with ESOL needs and to work with partners to improve the local offer led to Kirklees Council continuing to fund the project.

Words in Mind

"I feel your project is wonderful and I see first-hand the impact it has on people."
(Staff member CLEAR)

WIM is a lottery funded project recruiting and training volunteers to run shared social reading groups for people with mental health issues and dementia. The project is all about building connections - giving people who are experiencing the loneliness of dementia and mental health issues the chance to come together and share experiences.

During Covid creative ways were found by volunteers to keep in contact including on line sessions, telephone group chats, volunteers making podcasts. Words in Mind also offered creative writing sessions producing an anthology "collections of thoughts through a pandemic" - focusing on positives that people could be grateful for and acting as a record of social history of this time in their lives. Words in Mind also partnered with Huddersfield Literature Festival on a project called "Creative Voices" where participants produced creative writing which was turned into lyrics and is culminating in a performance at Lawrence Batley Theatre.

FINANCIAL REVIEW

Financial position

TSL had £84,362 of unrestricted reserves in 2020-2021 (2020: £73,846). The increase in funds of £10,516 reflects the trustees' desire to maintain reserves at a sufficient level to deliver core services.

TSL increased its overall income to £1,221,263 (2020: £1,085,017) with the increase in funding largely attributed to Covid response funding. TSL experienced a significant increase in demand during the year and the organisation was able to both respond strongly to the pandemic and to maintain other services by using flexibilities within existing funding streams supplemented by extra investment from Covid response grants.

In this period TSL's main sources of funding continued to be Kirklees Council and the National Lottery. However TSL also increased its funding from health commissioners including West Yorkshire & Harrogate ICS and South West Yorkshire Foundation Trust.

Reserves policy

The TSL board continues to review its reserves policy to reflect the growth in staff, contracts and services. Currently it is the charity's policy that the unrestricted funds not committed or invested in tangible fixed assets ("the free reserves") held by the charity should be a minimum of three months of the core delivery expenditure.

This is £67,925 based on the 2021/22 budget.

TSL is above this desired level of reserves with free reserves at £84,362 at the year end.

THIRD SECTOR LEADERS KIRKLEES

Report of the Trustees for the Year Ended 31st March 2021

FUTURE PLANS

The TSL board of trustees are currently working on a new strategic plan for the organisation. The plan recognises that we continue to operate in a challenging environment, especially in terms of funding.

Nevertheless, TSL aims to increase the level of external income and investment in the sector enabling TSL to draw on a greater range of financial support and balance the proportion of investment from Kirklees Council and other funders.

TSL aims to achieve this through:

- Continue to develop strategic partnerships with local and regional organisations to bid for funds as appropriate
- Encourage and coordinate ambitious collaborative bids
- Support individual organisations to bid for funding
- Strengthen the strategic representation of the third sector

Other important aspects of TSL's strategy include the following

- TSL's role being consciously ancillary to the organisations, activities and services that comprise the local third sector;
- TSL's flexibility to grow and contract with the variations in its access to finance and investment, and not having a corporate commitment to organisational growth as an end in itself; and
- TSL's commitment to divest itself of and delegate resources and services to local third sector organisations as much as possible.

At the time of signing these accounts the trustees have reassessed the charity's ability to continue for at least 12 months from the date that the accounts are approved and they have concluded that no material uncertainties exist that cast significant doubt on the charity's ability to continue as a going concern.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Third Sector Leaders Kirklees is a charitable incorporated organisation (CIO) and registered with the Charity Commission on 9 July 2015.

As a registered charity it is controlled by its constitution.

Recruitment and appointment of new trustees

In accordance with the constitution one third of the members of the Trustee Board are elected at the AGM to serve for a period of three years.

Organisational structure

The charity is managed by a voluntary Trustee Board which meet on a monthly basis and which make all major policy and strategic decisions. As an organisation set up to further the development of the voluntary and community sector in Kirklees, these decisions are informed by the Members Meetings which take place bimonthly and which are open to all members.

The charity employs a small number of experienced staff to carry out the administration of the charity and to deliver individual projects.

THIRD SECTOR LEADERS KIRKLEES

Report of the Trustees for the Year Ended 31st March 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT

Induction and training of new trustees

All new trustees are given the following information about the charity:

- TSL constitution
- Latest accounts/finance reports
- TSL policies
- Details of sub groups of the Board

In addition trustees can access via the website:

- Minutes of Trustee Board minutes
- Minutes of Members Meetings
- Copies of newsletters

All trustees are appointed on a voluntary basis and do not receive any remuneration for their time.

Key management remuneration

During the financial year there were no key management personnel, the management and decision making was undertaken by the board of trustees in a voluntary capacity.

Membership

The charity has an active membership of over eighty organisations that are at the heart of the organisation. Our members range from Kirklees largest third sector organisations with a turnover of millions to much smaller organisations with one or two staff. This breadth in size is matched by diversity in purpose with excellent representation from organisations working in health and social care; arts; sports and leisure; housing and with families and young people.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. The Trustee Board considers individual project proposals and appropriate attention is given to implications and risk. Internal risks are minimised by the implementation of procedures for authorisation of all transactions and projects and to ensure consistent delivery for all operational aspects of the charitable company.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1162592

Principal address

Brian Jackson House LG12
2 New North Parade
Huddersfield
West Yorkshire
HD1 5JP

THIRD SECTOR LEADERS KIRKLEES

Report of the Trustees for the Year Ended 31st March 2021

Trustees

A Aslam (South Asian Communities Kirklees)
A I Brown (Kirklees Active Leisure)
M Crowther (Kirkwood Hospice) (resigned 13/5/20)
H M Dawson (Glint)
R Firth (Church of England, Huddersfield)
M S Laher (Indian Muslim Welfare Society)
H Orlic (Yorkshire Children's Centre) (resigned 8/10/20)
L Peacock (Locala)
A Petrie (Local Services 2 You)
P Roberts-Popham (Locorum)
H A Thompson (Carers Trust Mid Yorkshire)
P Bridges (appointed 19/11/20)

The following trustees hold the office of:

Chair	-	H A Thompson
Vice Chair	-	M S Laher
Treasurer	-	H M Dawson

Auditors

Riley & Co Limited
Statutory Auditor Chartered Accountants
52 St Johns Lane
Halifax
West Yorkshire
HX1 2BW

Senior Management

Chief Officer - Val Johnson

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

THIRD SECTOR LEADERS KIRKLEES

**Report of the Trustees
for the Year Ended 31st March 2021**

STATEMENT OF TRUSTEES' RESPONSIBILITIES - continued

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on 30/11/2021 and signed on its behalf by:



H A Thompson - Trustee

Report of the Independent Auditors to the Trustees of Third Sector Leaders Kirklees

Opinion

We have audited the financial statements of Third Sector Leaders Kirklees (the 'charity') for the year ended 31st March 2021 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31st March 2021 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

**Report of the Independent Auditors to the Trustees of
Third Sector Leaders Kirklees**

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees are responsible for the preparation of the financial statements which give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Report of the Independent Auditors to the Trustees of Third Sector Leaders Kirklees

Our responsibilities for the audit of the financial statements

We have been appointed as auditors under Section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- The engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- We identified the laws and regulations applicable to the company through discussions with directors and other management, and from our commercial knowledge and experience of the industry sector;
- We focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the company, including the Companies Act 2006, taxation legislation and data protection, anti-bribery, employment, environmental and health and safety legislation;
- We assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and
- Ensured laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the company's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- Making enquiries of management as to where they considered there was a susceptibility to fraud, their knowledge of actual, suspected and alleged fraud;
- Considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations; and
- Understanding the design of the company's remuneration policies.

To address the risk of fraud through management bias and override of controls, we;

- Performed analytical procedures to identify any unusual or unexpected relationships;
- Tested journal entries to identify unusual transactions;
- Assessed whether judgements and assumptions made in determining the accounting estimates set out in note 2 were indicative of potential bias; and
- Investigated the rationale behind significant or unusual transactions.

In response to the risks of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- Agreeing financial statement disclosures to underlying supporting documentation;
- Reading the minutes of meetings of those charged with governance;

**Report of the Independent Auditors to the Trustees of
Third Sector Leaders Kirklees**

-
- Enquiring of management as to actual and potential litigation and claims; and
 - Reviewing correspondence with HMRC, relevant regulators and the company's legal advisors.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from the financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the directors and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Riley & Co Limited
Statutory Auditor Chartered Accountants
52 St Johns Lane
Halifax
West Yorkshire
HX1 2BW

Riley & Co Limited

Date: 9 December 2021

THIRD SECTOR LEADERS KIRKLEES

Statement of Financial Activities for the Year Ended 31st March 2021

	Notes	Unrestricted funds £	Restricted funds £	31/3/21 Total funds £	31/3/20 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	199,935	1,007,943	1,207,878	1,073,158
Charitable activities					
Events	4	150	-	150	44
Membership		372	-	372	4,228
Payroll		8,152	-	8,152	6,834
Services		3,500	-	3,500	-
Investment income	3	1,211	-	1,211	753
Total		213,320	1,007,943	1,221,263	1,085,017
EXPENDITURE ON					
Charitable activities					
Children and Youth Support	5	-	256,593	256,593	295,980
Core		3,865	-	3,865	17,600
Migration Support		50,604	111,944	162,548	120,390
NHS Responders		-	12,204	12,204	-
Ready to Learn		-	73,666	73,666	89,553
Supporting Communities		-	505,614	505,614	202,052
Third Sector Support		144,462	4,192	148,654	180,193
Words in Mind		-	36,390	36,390	72,910
Total		198,931	1,000,603	1,199,534	978,678
NET INCOME		14,389	7,340	21,729	106,339
Transfers between funds	16	(3,873)	3,873	-	-
Net movement in funds		10,516	11,213	21,729	106,339
RECONCILIATION OF FUNDS					
Total funds brought forward		73,846	155,841	229,687	123,348
TOTAL FUNDS CARRIED FORWARD		84,362	167,054	251,416	229,687

The notes form part of these financial statements

THIRD SECTOR LEADERS KIRKLEES

Balance Sheet 31st March 2021

	Notes	31/3/21 £	31/3/20 £
CURRENT ASSETS			
Debtors: amounts falling due within one year	12	69,873	13,524
Cash at bank and in hand		379,046	516,659
		<u>448,919</u>	<u>530,183</u>
CREDITORS			
Amounts falling due within one year	13	(197,503)	(300,496)
		<u>251,416</u>	<u>229,687</u>
NET CURRENT ASSETS			
		<u>251,416</u>	<u>229,687</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>251,416</u>	<u>229,687</u>
NET ASSETS		<u>251,416</u>	<u>229,687</u>
FUNDS	16		
Unrestricted funds:			
General fund		82,598	59,061
Welcome Mentors		1,765	14,785
		<u>84,363</u>	<u>73,846</u>
Restricted funds		<u>167,053</u>	<u>155,841</u>
TOTAL FUNDS		<u>251,416</u>	<u>229,687</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 30/11/2021 and were signed on its behalf by:


H A Thompson, Trustee

The notes form part of these financial statements

THIRD SECTOR LEADERS KIRKLEES

**Cash Flow Statement
for the Year Ended 31st March 2021**

	Notes	31/3/21 £	31/3/20 £
Cash flows from operating activities			
Cash generated from operations	1	(138,824)	230,439
Net cash (used in)/provided by operating activities		(138,824)	230,439
Cash flows from investing activities			
Interest received		1,211	753
Net cash provided by investing activities		1,211	753
Change in cash and cash equivalents in the reporting period		(137,613)	231,192
Cash and cash equivalents at the beginning of the reporting period		516,659	285,467
Cash and cash equivalents at the end of the reporting period		379,046	516,659

The notes form part of these financial statements

THIRD SECTOR LEADERS KIRKLEES

**Notes to the Cash Flow Statement
for the Year Ended 31st March 2021**

1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	31/3/21 £	31/3/20 £
Net income for the reporting period (as per the Statement of Financial Activities)	21,729	106,339
Adjustments for:		
Interest received	(1,211)	(753)
(Increase)/decrease in debtors	(56,349)	5,583
(Decrease)/increase in creditors	(102,993)	119,270
Net cash (used in)/provided by operations	<u>(138,824)</u>	<u>230,439</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1/4/20 £	Cash flow £	At 31/3/21 £
Net cash			
Cash at bank and in hand	516,659	(137,613)	379,046
	<u>516,659</u>	<u>(137,613)</u>	<u>379,046</u>
Total	<u>516,659</u>	<u>(137,613)</u>	<u>379,046</u>

The notes form part of these financial statements

THIRD SECTOR LEADERS KIRKLEES

Notes to the Financial Statements for the Year Ended 31st March 2021

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the deliverance of its activities and services for its beneficiaries. It includes both costs that can be directly allocated to such activities and those costs of an indirect nature necessary to support them.

Governance costs

Governance costs include those costs incurred in the governance of the charity and its assets and are primarily associated with constitutional and statutory requirements.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

THIRD SECTOR LEADERS KIRKLEES

Notes to the Financial Statements - continued for the Year Ended 31st March 2021

1. ACCOUNTING POLICIES - continued

Fund accounting

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2. DONATIONS AND LEGACIES

	31/3/21	31/3/20
	£	£
Grants	<u>1,207,878</u>	<u>1,073,158</u>

THIRD SECTOR LEADERS KIRKLEES

Notes to the Financial Statements - continued for the Year Ended 31st March 2021

2. DONATIONS AND LEGACIES - continued

Grants received, included in the above, are as follows:

	31/3/21	31/3/20
	£	£
Big Lottery Fund - Ready to Learn (Project ID : 10327086)	61,150	71,056
Community Action Bradford and District	15,500	-
ESF Community Grants - Hillhouse Skillhouse	-	19,572
Job Centre Plus - Here for You	-	48,191
Kirklees Council - Community Learning Works	-	94,682
Kirklees Council - Covid Response	355,140	-
Kirklees Council - ESOL (TW4E)	107,367	77,261
Kirklees Council - First Steps in Learning	6,250	-
Kirklees Council - Healthy Holidays	250,000	225,000
Kirklees Council - Here for You	32,990	-
Kirklees Council - Kirklees Youth Alliance : Youth Engagement Programme	-	72,920
Kirklees Council - Miscellaneous	10,000	3,000
Kirklees Council - Supporting 3rd Sector in Kirklees	177,584	187,000
Kirklees Council - Volunteering	-	252
Kirklees Council - Works Better	-	5,000
Locala	-	30,000
National Lottery Community Fund - Coronavirus Community Support Fund (Project ID : 20143958)	31,500	-
National Lottery Community Fund - Words in Mind (Project ID : 10349231)	49,747	70,265
NHS Wakefield CCG - Health Inequalities Fund	49,825	-
NHS Wakefield CCG - HPoC	(648)	149,448
NHS Wakefield CCG - NHS Responders	30,000	-
One Community	15,624	-
South West Yorkshire Partnership Foundation Trust (SWYPFT)	1,000	-
Voluntary Action Leeds	6,849	14,011
West Yorkshire Police	8,000	5,500
	<u>1,207,878</u>	<u>1,073,158</u>

THIRD SECTOR LEADERS KIRKLEES

Notes to the Financial Statements - continued for the Year Ended 31st March 2021

3. INVESTMENT INCOME

	31/3/21	31/3/20
	£	£
Deposit account interest	1,211	753
	<u>1,211</u>	<u>753</u>

4. INCOME FROM CHARITABLE ACTIVITIES

	Activity	31/3/21	31/3/20
		£	£
Event income	Events	150	44
Membership income	Membership	372	4,228
Provision of payroll services	Payroll	8,152	6,834
Services income	Services	3,500	-
		<u>12,174</u>	<u>11,106</u>

5. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 6)	Grant funding of activities (see note 7)	Support costs (see note 8)	Totals
	£	£	£	£
Children and Youth Support	256,593	-	-	256,593
Core	(2,206)	-	6,071	3,865
Migration Support	162,548	-	-	162,548
NHS Responders	12,204	-	-	12,204
Ready to Learn	63,964	9,702	-	73,666
Supporting Communities	323,555	182,059	-	505,614
Third Sector Support	148,654	-	-	148,654
Words in Mind	36,390	-	-	36,390
	<u>1,001,702</u>	<u>191,761</u>	<u>6,071</u>	<u>1,199,534</u>

THIRD SECTOR LEADERS KIRKLEES

Notes to the Financial Statements - continued
for the Year Ended 31st March 2021

6. DIRECT COSTS OF CHARITABLE ACTIVITIES

	31/3/21	31/3/20
	£	£
Staff costs	401,228	354,306
Trustees' expenses	47	181
Insurance	2,041	2,041
Telephone	3,714	3,358
Postage and stationery	7,152	8,626
Sundries	94,073	671
Rent	13,627	13,026
Repairs and maintenance	16,406	27,906
Advertising and publicity	3,252	10,880
Subscriptions	1,414	833
Training	(516)	13,811
Volunteer expenses	543	2,789
Project delivery	419,979	459,883
Recruitment	-	5
Consultancy and management support	37,777	30,400
Staff expenses	965	4,525
Bad debts	-	354
	<u>1,001,702</u>	<u>933,595</u>

7. GRANTS PAYABLE

	31/3/21	31/3/20
	£	£
Children and Youth Support	-	(8,180)
Core	-	(500)
Migration Support	-	755
Ready to Learn	9,702	28,623
Supporting Communities	182,059	20,029
	<u>191,761</u>	<u>40,727</u>

The total grants paid to institutions during the year was as follows:

	31/3/21	31/3/20
	£	£
Awards and Grants	<u>191,761</u>	<u>40,727</u>

THIRD SECTOR LEADERS KIRKLEES

Notes to the Financial Statements - continued for the Year Ended 31st March 2021

8. SUPPORT COSTS

		Governance costs
		£
Core		6,071
		<u>6,071</u>

Support costs, included in the above, are as follows:

	31/3/21	31/3/20
	Core	Total activities
	£	£
Auditors' remuneration	5,744	4,000
Bank Charges	327	356
	<u>6,071</u>	<u>4,356</u>

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st March 2021 nor for the year ended 31st March 2020.

Trustees' expenses

	31/3/21	31/3/20
	£	£
Trustees' expenses	47	181
	<u>47</u>	<u>181</u>

10. STAFF COSTS

	31/3/21	31/3/20
	£	£
Wages and salaries	364,086	320,922
Social security costs	28,895	25,406
Other pension costs	8,247	7,978
	<u>401,228</u>	<u>354,306</u>

The average monthly number of employees during the year was as follows:

	31/3/21	31/3/20
Community advice and training	8	6
Management and administration	3	4
	<u>11</u>	<u>10</u>

No employees received emoluments in excess of £60,000.

THIRD SECTOR LEADERS KIRKLEES

Notes to the Financial Statements - continued
for the Year Ended 31st March 2021

10. STAFF COSTS - continued

The average number of employee's based on a head count for the year is 11.

The key management personnel of the charity has been identified as the Chief Officer. The remuneration of the chief officer, including employers national insurance and employers pension was £40,169 (2020 :£36,895) for the year.

11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	204,263	868,895	1,073,158
Charitable activities			
Events	44	-	44
Membership	4,228	-	4,228
Payroll	6,834	-	6,834
Investment income	753	-	753
Total	216,122	868,895	1,085,017
EXPENDITURE ON			
Charitable activities			
Children and Youth Support	1	295,979	295,980
Core	17,600	-	17,600
Migration Support	47,902	72,488	120,390
Ready to Learn	-	89,553	89,553
Supporting Communities	1	202,051	202,052
Third Sector Support	151,395	28,798	180,193
Words in Mind	-	72,910	72,910
Total	216,899	761,779	978,678
NET INCOME/(EXPENDITURE)	(777)	107,116	106,339
RECONCILIATION OF FUNDS			
Total funds brought forward	74,622	48,726	123,348
TOTAL FUNDS CARRIED FORWARD	73,845	155,842	229,687

THIRD SECTOR LEADERS KIRKLEES

**Notes to the Financial Statements - continued
for the Year Ended 31st March 2021**

12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/3/21	31/3/20
	£	£
Trade debtors	61,106	2,469
Prepayments	345	2,397
Accrued Income	8,422	8,658
	<u>69,873</u>	<u>13,524</u>

13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/3/21	31/3/20
	£	£
Trade creditors	14,373	24,190
Social security and other taxes	7,484	9,230
Accruals	11,365	26,828
Deferred income	164,281	240,248
	<u>197,503</u>	<u>300,496</u>

14. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	31/3/21	31/3/20
	£	£
Within one year	14,210	16,569
Between one and five years	2,437	11,498
	<u>16,647</u>	<u>28,067</u>

15. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds £	Restricted funds £	31/3/21 Total funds £	31/3/20 Total funds £
Current assets	281,866	167,053	448,919	530,183
Current liabilities	(197,503)	-	(197,503)	(300,496)
	<u>84,363</u>	<u>167,053</u>	<u>251,416</u>	<u>229,687</u>

THIRD SECTOR LEADERS KIRKLEES

Notes to the Financial Statements - continued for the Year Ended 31st March 2021

16. MOVEMENT IN FUNDS

	At 1/4/20 £	Net movement in funds £	Transfers between funds £	At 31/3/21 £
Unrestricted funds				
General fund	59,061	27,410	(3,873)	82,598
Welcome Mentors	14,785	(13,020)	-	1,765
	<u>73,846</u>	<u>14,390</u>	<u>(3,873)</u>	<u>84,363</u>
Restricted funds				
Big Lottery Fund - Ready to Learn (Project ID : 10327086)	31,461	(12,517)	-	18,944
Big Lottery Fund - TSL Five Strands for Sustainability (ID: 0010296472)				
	(421)	-	421	-
Covid Response	-	10,246	-	10,246
First Steps to Learning	-	3,885	-	3,885
Health Inequalities	-	35,145	-	35,145
Kirklees Council - Community Learning Works	(3,552)	-	3,552	-
Kirklees Council - Healthy Holidays	4,359	(4,359)	-	-
Kirklees Council - Here For You	5,787	(5,787)	-	-
Kirklees Council - Integrated Communities				
Language Fund (TW4E)	4,773	(4,577)	-	196
Kirklees Council - Unthink	100	-	(100)	-
Kirkleess Youth Alliance	1,403	(1,403)	-	-
National Lottery Community Fund - Words in Mind (Project ID : 10349231)	2,613	14,356	-	16,969
NHS Responders	-	17,796	-	17,796
NHS Wakefield Clinical Commissioning Group - Harnessing the Power of Communities	109,318	(49,254)	-	60,064
PCC Innovation	-	3,808	-	3,808
	<u>155,841</u>	<u>7,339</u>	<u>3,873</u>	<u>167,053</u>
TOTAL FUNDS	<u>229,687</u>	<u>21,729</u>	<u>-</u>	<u>251,416</u>

THIRD SECTOR LEADERS KIRKLEES

Notes to the Financial Statements - continued for the Year Ended 31st March 2021

16. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	175,736	(148,326)	27,410
Welcome Mentors	37,584	(50,604)	(13,020)
	<u>213,320</u>	<u>(198,930)</u>	<u>14,390</u>
Restricted funds			
Big Lottery Fund - Ready to Learn (Project ID : 10327086)	61,149	(73,666)	(12,517)
Covid Response	401,432	(391,186)	10,246
First Steps to Learning	6,250	(2,365)	3,885
Health Inequalities	49,825	(14,680)	35,145
Kirklees Council - Healthy Holidays	200,000	(204,359)	(4,359)
Kirklees Council - Here For You	32,990	(38,777)	(5,787)
Kirklees Council - Integrated Communities			
Language Fund (TW4E)	107,367	(111,944)	(4,577)
Kirkleess Youth Alliance	50,832	(52,235)	(1,403)
National Lottery Community Fund - Words in Mind (Project ID : 10349231)	50,746	(36,390)	14,356
NHS Responders	30,000	(12,204)	17,796
NHS Wakefield Clinical Commissioning Group - Harnessing the Power of Communities	9,352	(58,606)	(49,254)
PCC Innovation	8,000	(4,192)	3,808
	<u>1,007,943</u>	<u>(1,000,604)</u>	<u>7,339</u>
TOTAL FUNDS	<u><u>1,221,263</u></u>	<u><u>(1,199,534)</u></u>	<u><u>21,729</u></u>

THIRD SECTOR LEADERS KIRKLEES

Notes to the Financial Statements - continued
for the Year Ended 31st March 2021

16. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1/4/19 £	Net movement in funds £	At 31/3/20 £
Unrestricted funds			
General fund	50,935	8,126	59,061
Pilot Project - Friends and Things	8,000	(8,000)	-
Welcome Mentors	15,687	(902)	14,785
	<u>74,622</u>	<u>(776)</u>	<u>73,846</u>
Restricted funds			
Big Lottery Fund - Ready to Learn (Project ID : 10327086)	14,959	16,502	31,461
Big Lottery Fund - TSL Five Strands for Sustainability (ID: 0010296472)	(421)	-	(421)
Kirklees Council - Community Learning Works	1,712	(5,264)	(3,552)
Kirklees Council - Healthy Holidays	-	4,359	4,359
Kirklees Council - Here For You	-	5,787	5,787
Kirklees Council - Integrated Communities	-	4,773	4,773
Language Fund (TW4E)	-	(23,272)	100
Kirklees Council - Unthink	23,372	(2,417)	1,403
Kirkleess Youth Alliance	3,820	(2,645)	2,613
National Lottery Community Fund - Words in Mind (Project ID : 10349231)	5,258	109,318	109,318
NHS Wakefield Clinical Commissioning Group - Harnessing the Power of Communities	-	(26)	-
PCC Innovation	26		
	<u>48,726</u>	<u>107,115</u>	<u>155,841</u>
TOTAL FUNDS	<u>123,348</u>	<u>106,339</u>	<u>229,687</u>

THIRD SECTOR LEADERS KIRKLEES

Notes to the Financial Statements - continued for the Year Ended 31st March 2021

16. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	169,122	(160,996)	8,126
Pilot Project - Friends and Things	-	(8,000)	(8,000)
Welcome Mentors	47,000	(47,902)	(902)
	<u>216,122</u>	<u>(216,898)</u>	<u>(776)</u>
Restricted funds			
Big Lottery Fund - Ready to Learn (Project ID : 10327086)	106,055	(89,553)	16,502
Groundwork - Hillhouse Skillhouse (ESF)	19,572	(19,572)	-
Kirklees Council - Community Learning Works	94,682	(99,946)	(5,264)
Kirklees Council - Healthy Holidays	227,408	(223,049)	4,359
Kirklees Council - Here For You	48,191	(42,404)	5,787
Kirklees Council - Integrated Communities			
Language Fund (TW4E)	77,261	(72,488)	4,773
Kirklees Council - Unthink	-	(23,272)	(23,272)
Kirkleess Youth Alliance	70,513	(72,930)	(2,417)
National Lottery Community Fund - Words in Mind (Project ID : 10349231)	70,265	(72,910)	(2,645)
NHS Wakefield Clinical Commissioning Group - Harnessing the Power of Communities	149,448	(40,130)	109,318
PCC Innovation	5,500	(5,526)	(26)
	<u>868,895</u>	<u>(761,780)</u>	<u>107,115</u>
TOTAL FUNDS	<u><u>1,085,017</u></u>	<u><u>(978,678)</u></u>	<u><u>106,339</u></u>

THIRD SECTOR LEADERS KIRKLEES

Notes to the Financial Statements - continued for the Year Ended 31st March 2021

16. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1/4/19 £	Net movement in funds £	Transfers between funds £	At 31/3/21 £
Unrestricted funds				
General fund	50,935	35,536	(3,873)	82,598
Pilot Project - Friends and Things	8,000	(8,000)	-	-
Welcome Mentors	15,687	(13,922)	-	1,765
	<u>74,622</u>	<u>13,614</u>	<u>(3,873)</u>	<u>84,363</u>
Restricted funds				
Big Lottery Fund - Ready to Learn (Project ID : 10327086)	14,959	3,985	-	18,944
Big Lottery Fund - TSL Five Strands for Sustainability (ID: 0010296472)				
	(421)	-	421	-
Covid Response	-	10,246	-	10,246
First Steps to Learning	-	3,885	-	3,885
Health Inequalities	-	35,145	-	35,145
Kirklees Council - Community Learning Works	1,712	(5,264)	3,552	-
Kirklees Council - Integrated Communities				
Language Fund (TW4E)	-	196	-	196
Kirklees Council - Unthink	23,372	(23,272)	(100)	-
Kirkleess Youth Alliance	3,820	(3,820)	-	-
National Lottery Community Fund - Words in Mind (Project ID : 10349231)	5,258	11,711	-	16,969
NHS Responders	-	17,796	-	17,796
NHS Wakefield Clinical Commissioning Group - Harnessing the Power of Communities	-	60,064	-	60,064
PCC Innovation	26	3,782	-	3,808
	<u>48,726</u>	<u>114,454</u>	<u>3,873</u>	<u>167,053</u>
TOTAL FUNDS	<u>123,348</u>	<u>128,068</u>	<u>-</u>	<u>251,416</u>

THIRD SECTOR LEADERS KIRKLEES

Notes to the Financial Statements - continued for the Year Ended 31st March 2021

16. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	344,858	(309,322)	35,536
Pilot Project - Friends and Things	-	(8,000)	(8,000)
Welcome Mentors	84,584	(98,506)	(13,922)
	<u>429,442</u>	<u>(415,828)</u>	<u>13,614</u>
Restricted funds			
Big Lottery Fund - Ready to Learn (Project ID : 10327086)	167,204	(163,219)	3,985
Covid Response	401,432	(391,186)	10,246
First Steps to Learning	6,250	(2,365)	3,885
Groundwork - Hillhouse Skillhouse (ESF)	19,572	(19,572)	-
Health Inequalities	49,825	(14,680)	35,145
Kirklees Council - Community Learning Works	94,682	(99,946)	(5,264)
Kirklees Council - Healthy Holidays	427,408	(427,408)	-
Kirklees Council - Here For You	81,181	(81,181)	-
Kirklees Council - Integrated Communities			
Language Fund (TW4E)	184,628	(184,432)	196
Kirklees Council - Unthink	-	(23,272)	(23,272)
Kirkleess Youth Alliance	121,345	(125,165)	(3,820)
National Lottery Community Fund - Words in Mind (Project ID : 10349231)	121,011	(109,300)	11,711
NHS Responders	30,000	(12,204)	17,796
NHS Wakefield Clinical Commissioning Group - Harnessing the Power of Communities	158,800	(98,736)	60,064
PCC Innovation	13,500	(9,718)	3,782
	<u>1,876,838</u>	<u>(1,762,384)</u>	<u>114,454</u>
TOTAL FUNDS	<u>2,306,280</u>	<u>(2,178,212)</u>	<u>128,068</u>

THIRD SECTOR LEADERS KIRKLEES

Notes to the Financial Statements - continued for the Year Ended 31st March 2021

16. MOVEMENT IN FUNDS - continued

UNRESTRICTED FUNDS:

General Fund :- general funds which can be applied by the charity in achieving its charitable objective

Migration :- this fund is to help migrants access services and to join in with local community life

RESTRICTED FUNDS:

Big Lottery Fund - Ready to Learn (ID : 10327086) :- to support community groups to deliver creative and engaging learning activities for people excluded from opportunities in education and employment

Big Lottery Fund - TSL Five Strands for Sustainability (ID: 0010296472) :- to provide information and support to third sector organisations via a website, workshops and network events

Covid Response - to support the response of local communities to the pandemic through community anchors; mutual aid groups and financial hardship grants

National Lottery Community Fund - Coronavirus Community Support Fund (Project ID : 20143958) - to work with local community groups to develop activities to support wellbeing and reduce isolation during the pandemic

First Steps to Learning - to support community groups to deliver activities that will engage people excluded from opportunities in learning and that will encourage them to progress to other learning programmes

Health Inequalities - to work with partners in marginalised communities to develop health improvement programmes

Kirklees Council - Community Learning Works :- to fund the formation of a third sector delivery partnership that is developing new community learning opportunities to help improve the employability of people that are most disadvantaged in the labour market

Kirklees Council - Integrated Communities Language Fund (TW4E) :- to fund the coordination of ESOL provision; assessment of learner needs and the tracking of learner progression.

Kirklees Council - Unthink :- a partnership fund to develop creative collaborative working on strategy and innovation work - with the initial focus on the VCS Strategy

Kirklees Youth Alliance - to support the development of a network of third sector youth organisations

National Lottery Community Fund - Words in Mind :- to recruit and train volunteers to run shared social reading groups to improve the wellbeing of people with mental health issues and people with dementia

NHS Responders - to consider the impact of the NHS Responders programme at a local level through data analysis; consultations and structured interviews

NHS Wakefield Clinical Commissioning Group - Harnessing the Power of Communities :- to fund the development of a network of community anchors (one in each Primary Care Network) that will build relationships between the PCNs and the organisations and communities in their areas.

THIRD SECTOR LEADERS KIRKLEES

Notes to the Financial Statements - continued for the Year Ended 31st March 2021

16. MOVEMENT IN FUNDS - continued

PCC Innovation :- to develop a Community Safety Network that will promote collaboration, good practice and the exchange of information

17. RELATED PARTY DISCLOSURES

During the year the charity has received income of £9,536 (2020: £29,401) from membership organisations linked to trustees of the charity, balances outstanding at the year end were £5,961 (2020: £Nil).

During the year costs of £89,613 (2020: £17,313) have been incurred from membership organisations linked to trustees of the charity, these costs relate to the costs of funding awards, project delivery, training and rent and room hire, there were no balances outstanding at the year end (2020: £Nil).

18. ULTIMATE CONTROLLING PARTY

The charity is controlled by the board of trustees.

THIRD SECTOR LEADERS KIRKLEES

Detailed Statement of Financial Activities for the Year Ended 31st March 2021

	31/3/21 £	31/3/20 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Grants	1,207,878	1,073,158
Investment income		
Deposit account interest	1,211	753
Charitable activities		
Membership income	372	4,228
Provision of payroll services	8,152	6,834
Event income	150	44
Services income	3,500	-
	<u>12,174</u>	<u>11,106</u>
Total incoming resources	1,221,263	1,085,017
EXPENDITURE		
Charitable activities		
Trustees' expenses	47	181
Wages	364,086	320,922
Social security	28,895	25,406
Pensions	8,247	7,978
Insurance	2,041	2,041
Telephone	3,714	3,358
Postage and stationery	7,152	8,626
Sundries	94,073	671
Rent	13,627	13,026
Repairs and maintenance	16,406	27,906
Advertising and publicity	3,252	10,880
Subscriptions	1,414	833
Training	(516)	13,811
Volunteer expenses	543	2,789
Project delivery	419,979	459,883
Recruitment	-	5
Consultancy and management support	37,777	30,400
Staff expenses	965	4,525
Bad debts	-	354
Carried forward	1,001,702	933,595

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THIRD SECTOR LEADERS KIRKLEES

Detailed Statement of Financial Activities
for the Year Ended 31st March 2021

	31/3/21 £	31/3/20 £
Charitable activities		
Brought forward	1,001,702	933,595
Grants to institutions	191,761	40,727
	<u>1,193,463</u>	<u>974,322</u>
Support costs		
Governance costs		
Auditors' remuneration	5,744	4,000
Bank Charges	327	356
	<u>6,071</u>	<u>4,356</u>
Total resources expended	<u>1,199,534</u>	<u>978,678</u>
Net income	<u><u>21,729</u></u>	<u><u>106,339</u></u>

This page does not form part of the statutory financial statements