



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	6	April	2021		5	April	2022

Section A Reference and administration details

Charity name MBEDZA PROJECTS SUPPORT

Other names charity is known by MPS, Mbedza

Registered charity number (if any) 1162581

Charity's principal address 11 BAYSWATER SQUARE

STAFFORD

Postcode

ST18 OYH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Paul Grinstead			First trustee
2	June Wilson			First trustee
3	Nicola Davies			Trustee board
4	Michael Cook	Chair		Trustee board
5	Anthony Wilson	Previously advisor		Trustee board
6	Catherine Greenaway			Trustee board
7				
8				
9				
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11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Julian Watson, Director
 Martin Paisley, Deputy Director and Finance Manager
 Alan Wyatt, Partnerships and Funding Manager
 Sue Bird, Associate Director, Songani Centre
 Amanda Flashman, Associate Director, Tree-Planting
 Dave and Dianne Collett, Associate Directors, Chiyambi Nursery

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust Deed
How the charity is constituted (eg. trust, association, company)	Charitable Trust
Trustee selection methods (eg. appointed by, elected by)	Appointment. In accordance with the Charitable Trust Deed 19 May 2015 Par 9(1) "There must be at least 3 trustees. Apart from the first trustees, every trustee must be appointed by a resolution of the trustees passed at a special meeting called under clause 15 of this deed".

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

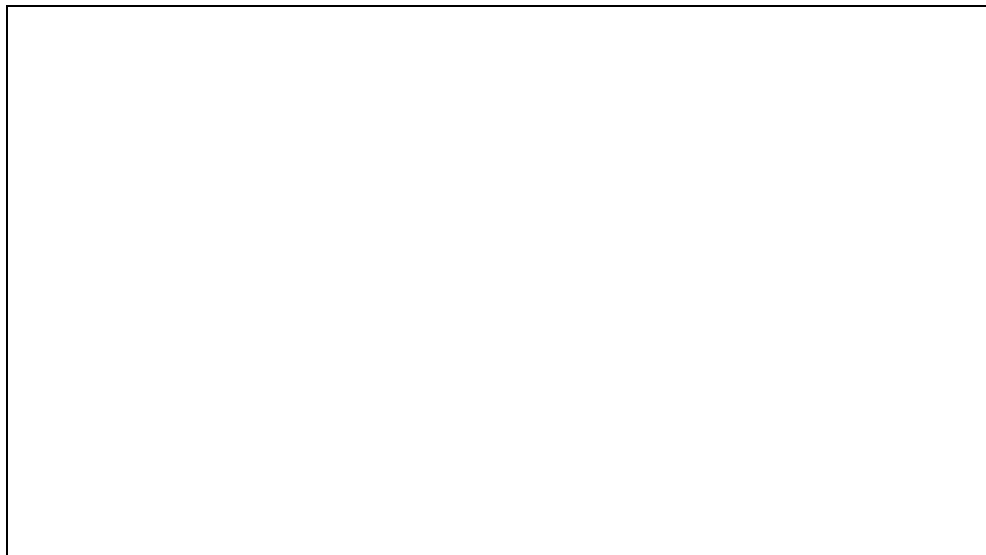
- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

No policies or procedures at present specific to induction although ongoing training for all trustees is sometimes provided at meetings.

Mbedza's structure in the UK is that of team comprised of a volunteer Director, Deputy Director and several Associate Directors (one of whom is based in Brussels). In Malawi, where overwhelming the funds are spent, we have a salaried Director, Deputy Directors and team of staff. Contact is maintained informally with other charities in the sector, both in the UK and in Malawi.

There is a strong relationship to sister charity MOSES (Malawi Orphan Sponsored Education Scheme) via a memorandum of understanding.

A risk register is maintained and reviewed every two months prior to each trustee meeting. Each risk is classified and evaluated financially according to the combination of cost and likelihood of occurrence. The sum of financial evaluations is the amount recommended that the charity keeps in its risk reserves (or 2.5% of planned expenditure whichever is the greater).



Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of the charity is the prevention or relief of poverty in Malawi, in particular but not exclusively by:

- providing assistance to groups and individuals suffering from hardship
- providing resources to support HIV education, testing and counselling
- providing individuals and groups with equipment, training and other resources in order to live more sustainably
- provide resources such as stoves, mosquito nets and boreholes in order to improve the health and wellbeing of Malawians

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In this reporting period the main activities of the charity were:

- Continued provision of fuel-efficient stoves which reduce the cost of buying firewood or the time spent collecting it, as well as providing many other benefits.
- Continued development of the Songani HIV project and its associated youth and education activities (games and recreation, library, sanitary project, youth club).
- Ongoing monitoring of tree-planting projects, one in the community, a second in Songani Primary School and a third newly started.
- Completion of the building of a new premises for nursery school provision at Chiyambi, and its commencement of provision.
- Supporting two UK project workers based in Malawi for the whole period.
- Development of new products for small-scale sewing project.

The activities outlined contribute to achieving the purposes of the charity as summarised above.

In making decisions about the activities the trustees declare that they have complied with their duty to have due regard to the guidance on public benefit provided by the Charity Commission.

It is understood that since the aims for the charity are to prevent or relieve poverty, the public benefit requirement is met by satisfying the 'benefit' aspect only without need to separately consider the 'public' aspect.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy on programme related investment;
- contribution made by volunteers.

Mbedza is not a grant making organisation

Mbedza has no policy on programme-related investment

Mbedza benefits from in-country activity programmes both short (a few weeks) and long (a year or more) undertaken by volunteers such as students and others. Appropriate induction and training is given which includes safeguarding, orientation and first aid.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

- Completion of our second stove-building project for 2,100 households funded by FCDO (formerly DFID) Small Charities Challenge Fund (SCCF). We amply demonstrated that provision of the stoves brings economic, health, social and educational benefits for these households in 18 villages around Zomba. Following the discontinuation of the SCCF funding stream we have continued stove-building tho at a smaller scale.
- Continued development of the Songani Centre with increased HIV testing at the centre and in the community. Expansion of activities for the school-age population in the area: recreational activities, games and TV; improved library provision and educational opportunities; health information programme; sanitary project for girls; youth club.
- The third year of a community tree-planting project which included training, the establishing of tree nurseries and woodlots, and the distribution of trees to households. In time the project will provide the economic benefit of a sustainable supply of firewood and the environmental benefit of reversed deforestation locally. The second year of a school-based tree planting project based in Songani Primary School to provide learning and hands-on experience about raising saplings and caring for trees. The first year of a new tree planting project in Malemusi I and II, Minyanga and Mikulumu villages.
- Completion of a new building for improved nursery provision at Chiyambi, Monkey Bay, which builds on long-standing links with the area. Education is a key route out of poverty and intervening in early years education is known to have benefits in later years (currently less than 10% of children complete Secondary Education).
- Two UK project workers have been supported who have enabled staff training and the development of the charity's activities and organisational processes.
- Six-week visit of the Director to Malawi Dec 2021-Jan 2022 to undertake staff appraisal and training, and review of all projects.

Section E

Financial review

Brief statement of the charity's policy on reserves

The purpose of the risk reserves and cash reserves policies is to ensure financial stability and to have reserves to cover both expected and unexpected eventualities. It is expected that risk reserves will ideally be at least 2.5% of planned expenditure or the amount determined by the risk analysis (whichever is the higher) and cash reserves will be at least 2.5% of planned annual spend.

Details of any funds materially in deficit

None to report.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Successful funding applications were made to the following organisations:

For stove building:

FCDO £2,541

Christmas Big Give £8,481

Souter Trust £2,500

For the Songani Centre:

Femmes d'Europe €2,881 (£2,439)

Brussels-Bruocsella Rotary Club €1,500 (£1,336)

Friends of Holy Trinity Church Brussels €1,740 (£1,448)

York Corinthians £1,200

Fundraising:

Just Giving £14,263 (Lands End to John O'Groats bike ride £7,426, virtual London Marathon £5,474, Other £1,363)

Virgin Money London Marathon £1,997

Expenditure has supported the activities in Section D that achieve the key objectives of the charity. See the receipts and payments accounts for more details of the breakdown of expenditure.

The charity has no policy on investment.

Section F

Other optional information

None

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Michael Cook	
Position (eg Secretary, Chair, etc)	Chair	
Date	2 August 2022	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name MBEDZA PROJECTS SUPPORT	No (if any) 1162581
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Receipts and payments accounts

For the period from	06-Apr-21	To	05-Apr-22
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Stoves - Donations	1,846	5,538		7,384	4,945
Stoves - Big Give Fundraising		8,481		8,481	4,947
Stoves - FCDO Grant 1					130
Stoves - FCDO Grant 2		2,541		2,541	32,760
Stoves - Souter Trust		2,500		2,500	
Songani Centre Donations	2,131	12,613		14,744	13,793
Songan Centre - Brussels Rotary Grant		1,448		1,448	1,711
Songani Centre - Femmes d'Europe Grant		2,439		2,439	-
Songani Centre - Holy Trinity Brussels		1,336		1,336	1,520
Songani Centre - York Corinthians		1,200		1,200	
Tree - Planting Donations		12,476		12,476	4,166
Chiyambi Nursery - Donations	2,605	14,430		17,035	4,598
Malawi Staff Salary Support	782	3,330		4,112	2,831
Miscellaneous Income Incl Gift Aid	14,911	5,658		20,569	9,923
Sale of Products		937		937	1,148
Sub total (Gross income for AR)	22,274	74,927		97,202	82,472
A2 Asset and investment sales, (see table).					
	0	0	0	0	
	0	0	0	0	-
Sub total	0	0	0	0	-
Total receipts	22,274	74,927	0	97,202	82,472
A3 Payments					
Stoves		18,263		18,263	7,858
Stoves - FCDO Grant 2		2,930		2,930	34,843
Songani Centre - Salaries		14,670		14,670	11,335
Songani Centre - Activities	1,100	3,898		4,998	5,505
Tree Planting		10,154		10,154	4,367
Chiyambi Nursery	1,600	11,930		13,530	4,990
Malawi Staff Salary Support		2,173		2,173	2,665
Miscellaneous Project Costs	2,780	18,717		21,497	5,880
Payment to NPG (Easy Ltd)	1,800	1,700		3,500	
Purchase of Products		1,210		1,210	1,060
Sub total	7,280	85,645		92,925	78,503
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-
Total payments	7280	85645	0	92925	78,503
Net of receipts/(payments)	14994	-10718	0	4276	3,969
A5 Transfers between funds	- 14,661	14,661	-	-	
A6 Cash funds last year end	1,299	10,038	-	11,337	7,368
Cash funds this year end	1,633	13,980	-	15,613	11,337

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		1,633	13,980	-
		-	-	-
		-	-	-
	Total cash funds (agree balances with receipts and payments account(s))	1,633	13,980	-
		OK	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Ring making machine		4,000	-
	Songani Centre Building		60,000	-
	Songani Centre Equipment		18,000	-
	Chiyambi Building		16,000	-
	Chiyambi Equipment		5,000	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Michael Cook	02-Aug-22



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

**Independent examiner's
report on the accounts**

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

MBED2A PROJECTS SUPPORT

On accounts for the year
ended

5TH APRIL 2022

Charity no
(if any)

1162581

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 05/04/2022

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

14/11/2022

Name:

EUAN KHOMEIZER - ON BEHALF OF WYNNIATE HOUSE

Relevant professional
qualification(s) or body
(if any):

MEMBER OF ASSOCIATION OF ACCOUNTING
TECHNICIANS (MAAT)

Address:

THE OLD COACH HOUSE
HORSE FAIR RUGELEY
WS15 2EL