



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 6 April 2020 To 5 April 2021

Charity name: Mbedza Projects Support

Charity registration number: 1162581

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of the charity is the prevention or relief of poverty in Malawi, in particular but not exclusively by: • providing assistance to groups and individuals suffering from hardship • providing resources to support HIV education, testing and counselling • providing individuals and groups with equipment, training and other resources in order to live more sustainably provide resources such as stoves, mosquito nets and boreholes in order to improve the health and wellbeing of Malawians
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	In this reporting period the main activities of the charity were: • Continued provision of fuel-efficient stoves which reduce the cost of buying firewood or the time spent collecting it, as well as providing many other benefits. • The development of the Songani HIV project (opened April 2019) and its associated youth and education activities. • The establishment of tree-planting projects, one in the community and the other in Songani Primary School. • Initial planning and consultation for nursery school provision at Chiyambi. • Supporting a UK project worker based in Malawi for the second half of the period. • Small-scale support to projects supporting bag-making, sanitary provision.

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The activities outlined contribute to achieving the purposes of the charity as summarised above. In making decisions about the activities the trustees declare that that they have complied with their duty to have due regard to the guidance on public benefit provided by the Charity Commission. It is understood that since the aims for the charity are to prevent or relieve poverty, the public benefit requirement is met by satisfying the 'benefit' aspect only without need to separately consider the 'public' aspect.
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	MPS is not a grant making organisation.
Policy on social investment including program related investment	Para 1.38	No policy on social investment or programme related investment.
Contribution made by volunteers	Para 1.38	MPS benefits from short in-country activity programmes undertaken by volunteers (students and others). Appropriate induction/training is given which includes safeguarding, orientation and first aid.
Other		N/A

Achievements and Performance

	SORP reference	
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Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	• Continuation of our second stove-building project for 2,100 households funded by FCDO (formerly DFID) Small Charities Challenge Fund (SCCF). We have amply demonstrated that provision of the stoves brings economic, health, social and educational benefits for these households in 18 villages around Zomba. • Development of the new Songani Centre for the HIV project, with increased testing at the centre and in the community, and with additional recreational equipment at the centre such as table tennis and pool table. The Centre provides health, social and educational benefits particularly for the school-age population in the area. • The second year of a community tree-planting project which included training, the establishing of tree nurseries and woodlots, and the distribution of trees to households. In time the project will provide the economic benefit of a sustainable supply of firewood and the environmental benefit of reversed deforestation locally. • Starting a school-based tree planting project based in Songani Primary School to provide learning and hands-on experience about raising saplings and caring for trees. • Planning and consultation for new nursery provision at Chiyambi, Monkey Bay, which build on links with the area over many years. Education is a key route out of poverty and intervening in early years education is known to have benefits in later years (currently less than 10% of children complete Secondary Education). • The planned two-way visits were cancelled because of Covid.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
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Performance of fundraising activities against objectives set	Para 1.41	Successful funding applications were made to the following organisations: For stove building: Big Give £4,947 For the Songani Centre: Brussels Rotary Club €2,000 (£1,710.57) Friends of Holy Trinity Church Brussels €1,740 (£1,519.78)
Investment performance against objectives	Para 1.41	N/A
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Brought forward 6/4/2020: £7,368.01 Income during the year: £82,471.85 Expenditure during the year: £78,503.21 Balance at 5/4/2021: £11,336.65
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The purpose of the risk reserves and cash reserves policies is to ensure financial stability and to have reserves to cover both expected and unexpected eventualities. It is expected that both risk and cash reserves will each be at least 2.5% of annual spend.
Amount of reserves held	Para 1.22	Cash reserves: £1,298.96. With planned expenditure of approximately £50,000 for 2021-22 this represents 2.6%, in line with policy. Risk reserves: £1,947.99. With planned expenditure of approximately £50,000 for 2021-22 this represent 3.9% and reflects the risk review process, in line with policy.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The charity's principal sources of funding in this period have been one SCCF (Small Charities Challenge Fund) grant from FCDO (formerly DFID) totalling £32,760, and donations from other organisations and supporters (£49,712).
Investment policy and objectives including any social investment policy adopted	Para 1.46	No policy on investment/ethical investment.
A description of the principal risks facing the charity	Para 1.46	The organisation's risk register was reviewed in April 2021 with appropriate mitigating actions and costs identified. The principal risks with costs are: Chiyambi Nursery Building Project (risk of cost overrun): £400 Trustee Board's ability to manage change and risk: £200 COVID-19: £200 Critical illness/death of key staff: £200 Illness of key staff: £180 Malawian Director's ability to delegate and manage change: £180 Ring machine breakdown: £175

Other		
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Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointment. In accordance with the Charitable Trust Deed 19 May 2015 Par 9(1) "There must be at least 3 trustees. Apart from the first trustees, every trustee must be appointed by a resolution of the trustees passed at a special meeting called under clause 15 of this deed".

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	No policies or procedures at present specific to induction tho ongoing training for all trustees is provided at some quarterly meetings.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	We have benefitted again this year from support from FCDO (formerly DFID) and have attended several training/information sessions via online webinar.
Relationship with any related parties	Para 1.51	None to report
Other		

Reference and Administrative details

Charity name	Mbedza Projects Support
Other name the charity uses	MPS
Registered charity number	1162581
Charity's principal address	11 Bayswater Square Stafford ST18 0YH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Paul Grinstead			First trustee
2	June Wilson			First trustee
3	Nicola Davies			Trustee board
4	Mike Cook	Chair		Trustee board
5	Anthony Wilson	Previously advisor		Trustee board
6	Catherine Greenaway			Trustee board
7				
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18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Julian Watson, Director (after resigning from the trustee board at the meeting 11 May 2019)
Martin Paisley, Deputy Director (after resigning from the trustee board at the meeting 30 Nov 2019)
Sue Bird, Associate Director (Songani Centre, from 7 Sept 2019)
Amanda Flashman, Associate Director (Tree-Planting, from 7 Sept 2019)

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

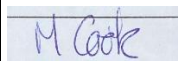
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Michael Cook	
Position (eg Secretary, Chair, etc)	Chair	
Date	26 July 2021	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Mbedza Projects Support

No (if any)
1162581

CC16a

Receipts and payments accounts

For the period from	Period start date	To	Period end date
	06-Apr-20		05-Apr-21

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Stoves - Donations	1,069	3,876	-	4,945	8,599
Stoves - Big Give Fundraising	-	4,947	-	4,947	3,939
Stoves - DFID SCCF Grant 1	-	132	-	132	12,755
Stoves - DFID SCCF Grant 2	-	32,760	-	32,760	14,400
Songani - Donations	925	12,868	-	13,793	10,322
Songani - Brussels Rotary Grant	-	1,711	-	1,711	-
Songani - Holy Trinity Brussels Grant	-	1,520	-	1,520	834
Songani - 60th Birthday Fundraising	-	-	-	-	3,312
Songani - Femmes d'Europe Grant	-	-	-	-	4,355
Songani - Schuman Trophy Grant	-	-	-	-	1,251
Songani - Education Alliance Grant	-	-	-	-	500
Tree Planting - Donations	425	3,741	-	4,166	5,150
Chiyambe - Donations	-	4,598	-	4,598	-
Malawi Staff Salary Support	-	2,831	-	2,831	3,160
Miscellaneous Income incl Gift Aid	3,791	6,133	-	9,923	8,723
Sale of Products - Bags/Media	-	1,148	-	1,148	1,328
Sub total (Gross income for AR)	6,210	76,262	-	82,472	78,628
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	6,210	76,262	-	82,472	78,628
A3 Payments					
Stoves - MPS	-	7,858	-	7,858	17,762
Stoves - DFID SCCF Grant 1	-	-	-	-	15,486
Stoves - DFID SCCF Grant 2	-	34,843	-	34,843	11,928
Songani - Salaries	-	11,335	-	11,335	11,449
Songani - Activities	589	4,916	-	5,505	11,785
Tree Planting	328	4,039	-	4,367	5,800
Chiyambi Nursery	-	4,990	-	4,990	-
Malawi Staff Salary Support	-	2,665	-	2,665	2,839
Miscellaneous Project Costs	2,318	3,562	-	5,880	6,261
Purchase of Products	-	1,060	-	1,060	1,222
	-	-	-	-	-
Sub total	3,235	75,268	-	78,503	84,531
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	3,235	75,268	-	78,503	84,531
Net of receipts/(payments)	2,974	994	-	3,969	- 5,904
A5 Transfers between funds	- 1,546	1,546	-	-	-
A6 Cash funds last year end	691	6,677	-	7,368	13,272
Cash funds this year end	2,119	9,217	-	11,337	7,368

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		2,119	9,217	-
		-	-	-
		-	-	-
	Total cash funds	2,119	9,217	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
	Malawi cash funds at Mk1,150 = £1	-	10,847	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Ring making machine		4,000	-
	Songani Centre Building		50,000	-
	Songani Centre Equipment		16,521	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	M Cook	Michael Cook	14-Sep-21	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Mbedza Project Support

On accounts for the year
ended

5th April 2021

Charity no
(if any)

1162581

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 05/04/2021.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

06/12/2021

Name:

ELIAS KONEIZER - ON BEHALF OF WYNNIAT-HOUSE LTD

Relevant professional
qualification(s) or body
(if any):

MEMBER OF ASSOCIATION OF ACCOUNTING
TECHNICIANS (MAAT)

Address:

THE OLD COACH HOUSE
HORSE FAIR
RUGGLEY WS15 2EL