

# **ANNUAL MEETING OF THE PARISHIONERS AND ANNUAL PAROCHIAL CHURCH MEETING HELD ON 14<sup>TH</sup> MAY 2023 AT 11.30AM IN THE CHURCH.**

## **Minutes of the Annual Meeting of Parishioners of West Moors.**

Revd Andy welcomed everyone to the annual meeting of parishioners and the APCM.

### **1. Opening prayers –**

Revd Andy opened with a prayer.

“In these last couple of weeks which have included the momentous events of the Coronation, we have celebrated much as a nation, and today these two meetings are also about celebrating the life of our church and our mission and ministry in this wonderful community of West Moors. So we begin by rededicating ourselves to that mission and ministry in the words of one of the prayers written for the Coronation.

Gracious God, in company with our King, we rededicate ourselves to your service. Take our minds and think through them, take our lips and speak through them, take our hearts and set them on fire with love for you and your kingdom; that here we may have your peace, and in the world to come may see you face to face; through Jesus Christ our Lord. Amen.”

### **2. Apologies**

Apologies had been received from Isobel Dale.

Those present were asked to ensure their name was present on the register of attendees.

### **1. Election of Churchwardens**

There were two nominations – Karen Clark and Louise Collins. Both were duly elected.

Revd Andy gave thanks to Karen and Louise for all they have done in the last year. “We feel very blessed to have had such support from two great Church Wardens, even if they both could have cheerfully killed me when I said I was moving on. I know that the stability of the church as we enter a new period in the life of this place is in safe hands with Karen and Louise, so thank you for all you do and I would also like to thank Peter and Jason, for gifting us with Karen and Louise’s time.”

## **Close of Meeting**

## **Annual Parochial Church Meeting**

### **1. Minutes of last meeting**

The minutes had been circulated by email prior to the meeting, had been displayed in church, and copies were available at the meeting.

The date of the APCM meeting was corrected.

Proposer was Louise Collins, seconded by Rosie Wand

Voted unanimously by all those present.

### **2. Matters Arising**

There were no matters arising.

### **3 Elections**

#### **Deanery Synod**

There were 3 vacancies available for Deanery Synod. Nominations had been received from Liz Bowler, Gill Clarke and Paul Brearley. All were duly elected.

#### **PCC Members**

There were 4 vacancies available on the Parochial Church Council following the retirement of Noel Moss Holland, Michael Yates, Chris Long and William Munn. Revd Andy thanked those members for their work and support. Each retiring member was given a gift.

Nominations had been received from Paul Barber, Caryl Longland and Peter Short to serve for 3 years. There was another nomination from Christine Nutland who serves one year. All nominees were duly elected.

Revd Andy congratulated all those who had been elected; their commitment was much appreciated.

**4. Appointment of the Independent Examiner**

John Rideout the existing independent examiner to be reappointed.

Proposer- John Reid, seconder – Liz Bowler.

Vote unanimously carried by the members.

**5. Reports**

**a. Vicar's introduction**

Revd Andy made the following statement:-

“So here we are reflecting on the year that has past and giving thanks, and also, I have no doubt turning our minds to the next season of life here at St Mary's and in West Moors.

Casting my mind back to last year, so many things come to mind, a new historic milestone with the Platinum Jubilee, a new monarch with the passing of our late Queen, a new Eco-Church Award, a new Bishop, a new Canon of the Cathedral, a new licensed lay minister, a new curate. And so much more I could mention.

Much has happened and much has been celebrated and reflected liturgically in our lives together. There are other milestones that have also meant a lot to me personally. The church is now open most days, something that I have aspired to since I first took the living here back in 2019. And the joy the Autism Friendly Service brings is absolutely wonderful. Two things I hold very dear, and which I pray will continue in the years to come.

You have all received or had the opportunity to read the Annual Report, so I don't propose to repeat what is in there, but I do think the APCM is a time to say thank you. First of all, a thank you to everyone for staying united as a worshipping community whether that has been saying prayers at home, watching on Facebook or being here in church. We are a family wherever and however we gather.

Of course within any family, there are those who hold responsibilities that weigh heavily, and I think today is a time to recognise those roles and those that hold them so faithfully.

And I said earlier we couldn't function as a church without our wardens, Karen and Louise, who are so ably supported by Stuart and Debbie are such a great team and their work in holding that legal responsibility is much appreciated.

Gill, William and Julie, thank you for fulfilling those important roles on the PCC of lay vice-chair, treasurer and secretary. Again, the work you do, is so much appreciated.

And huge thanks to the whole PCC because you provide the backbone of church life as Trustees not only in financial sense but trustees and guardians of our spiritual life as well. And to those who take on all those little jobs that make the church function and be so alive. Well, I can't mention you all, but I hope you know you are loved and appreciated.

During the year Mike Yates stepped down from PCC and I would like to place on record my thanks for all Mike did during his time on PCC. This year we also have three people who are stepping down from PCC at this meeting. Chris Long, William Munn and Noel Moss-Holland. Chris thank you for being there and being so dedicated to not only the PCC but the Carbon Neutral Committee. I hope you know that your wisdom is part of the reason we are a Silver Eco-Church.

William has served on PCC and Deanery Synod, and been our treasurer for many many years, and we are profoundly grateful for all he has done. Now today is not quite farewell as William is not quite stepping away yet, as he is remaining Treasurer for this financial year. If anyone is willing to take over this important role in church life, we are looking for a new Treasurer and there will be a full hand-over, so please do come and have a word with myself or Michael. There will be a time to thank you William properly but for now I want to record our profound thanks for all you have done in your time on PCC.

Now Noel has been on the PCC for 30 years. He has been warden, head of Finance, Treasurer, source of all premises knowledge, IT and AV consultant, and general mainstay of so many things in those years. We are not losing Noel at all, but he

is taking some well-deserved retirement from PCC. I want to thank you Noel for everything you have done and continue to do, we wouldn't be where we are without you. I think it is very important we recognise Noel's contribution today – this is just a little token, but Noel, thank you so much.

My thanks to our lovely LPAs, and Michael, Alyson, Lynne and Alan, who support me in holding the cure of souls here in West Moors. One of the reasons I felt able to apply for the job at St George's Crypt was knowing that I leave the parish and you all in such good hands. I also am aware of your nearest and dearest, who enable you to minister alongside me.

Last but not least Becky and Isla, who I mustn't forget, because without their grace and patience in sharing their husband and Dad (not Daddy) I would not be able to minister as I do.

So this is my last APCM as your incumbent. So I want to thank you for the trust you placed in me in 2019, and moreover for the trust you continued to place in me during those dark days of Covid. I could not have wished for a better parish to live alongside through a global pandemic. I know there will be anxieties as you navigate the forthcoming vacancy, but my dear friends, navigate them together, remember to love God, love West Moors, and love each other. Pray for each other, forgive your differences, celebrate your triumphs and as ever, and you have heard me say it before, for all that has been thanks, for all that is to come, yes."

### **b. Electoral Roll Report**

Karen Mansfield reported that the Electoral Roll has been revised and now stands at 139. Last year it was 142. Sadly, our wider church community has been affected by the loss of many people over the last year. We now take a moment to remember those in our church family who have passed away since the last APCM .

Anne Mills, Jean Osborn, David Clifton, Doug Deedman, Amy Brown, Pamela Gowar, Cyril Beecher, and Sue Fleet. May they Rest in Peace and Rise in Glory.

### **c. Presentation of the Annual Report**

Revd Andy thanked all who have contributed to the Annual Report. Copies of the report have been available for the last 2 weeks in church and had been circulated by email. There was one addition to the report. Please Note we have 5 Home Groups – Tuesdays with Liz and Mike Bowler. There were no other comments or questions.

### **d. Presentation of the Financial Report**

A summary of the Financial Report was included in the Annual Report. William Munn (Treasurer) explained that he had been treasurer since 2011 and since then funds had continued to improve over the years but recently, he had concerns over funds being depleted. The church had received a couple of legacies although these were restricted in their use. He asked if there were any comments or questions. John Reid asked if there should be another stewardship campaign. It was felt that with the present cost of living problems affecting people, it was probably not a good time. It was felt the level of funding may last about 3 years as some of the monies invested had produced income. This needed regular reviewing by the Finance Committee. We were doing well and better than many other churches. William was looking to step down in 2024 so a new treasurer would be needed. Revd Andy thanked William, Noel, Mike, and the Finance Team for their careful management of our finances in such difficult circumstances. He thanked all those who financially support this church.

### **e. Fabric Report**

Karen Clark read out the report, the Quinquennial and Terrier had been updated. All electricals had been PAT tested (every 5 years in line with guidance). Karen thanked the team for all their efforts. The damp and water damage had been sorted.

Notices were now displayed in the churchyard warning about the uneven pathway.

This has been a quieter year for the Premises Committee, but their endeavours are here for all of us to see, in the beauty of this church. The church is now open for people to enjoy in the day. A magnificent achievement. Revd Andy also thanked Nick for keeping the churchyard tidy and the premises in good order.

### **f. Presentation of the Terrier and Inventory**

Louise Collins presented the completed Terrier and Inventory to Revd Andy.

Revd Andy thanked Louise for co-ordinating the Terrier and Inventory.

The document was signed by Revd Andy, Karen Clark and Louise Collins and Julie Hardman.

## **6. Any Other Business**

**Revd Andy had** a piece of AOB today.

“As you all know we enter a vacancy in July, and vacancies are times where the authority and the running of the parish is delegated to the churchwardens, and we are very lucky to have two very dedicated and experienced churchwardens in Karen and Louise. Karen has experience of managing a vacancy and that will be a huge gift in the months ahead.

However, at the next APCM Karen will have completed her six years as warden. That could come at an inopportune time should a new incumbent not be in place or a new incumbent has only just arrived and needs help to settle in. Karen has very kindly indicated that she will remain as warden throughout the coming vacancy and until a new incumbent is settled in post. So this morning I am proposing under the Churchwarden’s Measure of 2001 the resolution:

That under the Churchwarden’s Measure of 2001, the parishioners of St Mary Virgin dispense with the requirement for a churchwarden to step down after six years in office.

I am proposing this to safeguard the running of the parish during this vacancy. If you as the parishioners are so minded to agree this resolution, please be assured that you can by a future meeting of the parishioners, remove this resolution. So, it is not set in stone for the future, it is a safeguard for the present.”

Any questions? John Reid agreed with the proposal but asked whether there was a time limit? Revd Andy responded that the proposal could be removed at the next APCM if required.

### **Propose:**

***That under the Churchwarden’s Measure of 2001, the parishioners of St Mary Virgin dispense with the requirement for a churchwarden to step down after six years in office.***

**Proposer:** Revd Andy

**Seconder:** Julie Hardman

**Vote:** unanimously by the members

Karen Clark thanked the clergy for their support during the last year.

Gifts were presented to Revd Andy, Becky and Isla, Revd Lynne, Revd Alan, Revd Michael, and Alyson Scott,.

## **Closing Prayers**

**The meeting finished with the Grace.**

## **PCC Meeting**

Rev Andy welcomed the newly elected members of the PCC.

He thanked all those on the PCC who continued in their roles.

### **I. Appointment of Officers**

- a. Vice Chair – Gill Clarke
- b. PCC Secretary – Julie Hardman
- c. Treasurer – William Munn
- d. Assistant Churchwardens – Debbie Brown and Stuart Stebbing
- d. Electoral Roll Officer – Karen Mansfield
- e. Parish Safeguarding Officer – Alex Clarke
- e. Standing Committee – Revd Andy, Karen Clark and Louise Collins (CWs), Gill Clarke (Lay V/C),  
Revd Michael and Michael Bowler
- f. Planned Giving Officer – Michael Bowler

g. Sidespeople

Geoff Batts	Elizabeth Bowler	Michael Bowler
Debbie Brown	Geraldine Cole	Jan Cribben
Peter Dunning	Rosemary Dunning	Julie Hardman
Mary Hurdley	Elizabeth Johnson	Eileen Moore
Gill Moss-Holland	Nick Osborn	Lyn Partridge
Mary Saunders	Chris Scott	Chris Wilson
Jill Wilson	Peter Short	

Revd Andy asked that these people be appointed en bloc.

Co-option of Lynne Morris to PCC

**Proposed by** Liz Bowler,  
**seconded by** Peter Short,  
**PCC members voted unanimously.**

Ratify Alyson as member of PCC

**All PCC members voted in favour.**

## 2. **Appointment to Committees/roles**

Revd Andy and Revd Michael – ex-officio to all committees

**Finance Committee – Alex Clarke (c)** Noel Moss-Holland, William Munn, Mike Bowler, Louise Collins, Karen Clark, Nick Osborn, Stuart Stebbing, Gillian Clarke.

**Premises Committee – Peter Short (c)**, Karen Clark, Alex Clarke, Nick Osborn, Stuart Stebbing.

**Community and Outreach - Gillian Clarke (c)**; Revd Michael, Paul Brealey, Mary Saunders; Pam Prendergast; Isobel Dale, Geraldine Cole; Chris Wilson; Revd Lynne, Stuart Stebbing, Christine Nutland, Caryl Longland, Paul Barber.

**Events – Chris Wilson (c)**, Karen Clark, Julie Hardman, Stuart Stebbing, Jan Cribben, Caryl Longland, Debbie Brown, Louise Collins.

**Carbon Neutral – Chris Long (c)**, Karen Clark, Alex Clarke, Stuart Stebbing.

**Magazine Editor** – Gill Clarke, Julie Hardman

**Website** – Revd Andy, Louise Collins

**Health and Safety** – Stuart Stebbing

**Parish Admin** – This is a new role and Valerie Robertson will be working for 3 hours, Thursday mornings at the Vicarage.

## 3 **Dates of future PCC meetings**

Tuesday 4<sup>th</sup> July 2023

Wednesday 6<sup>th</sup> September 2023

Tuesday 6<sup>th</sup> February 2024

Wednesday 17<sup>th</sup> April 2024

APCM 12<sup>th</sup> May 2024

**The meeting closed with Prayers.**

# December    Account Balances

## Balance type

**Dec 2023**

### Cash

Lloyds Current	£26,350.95
HSBC Current	£7,969.86
HSBC Covenant	£19,692.08
Petty Cash	£1,297.92

### Longterm Deposit

Deposit CBF	£39,107.04
Invested	£45,000.00
Capital Variance	£11,134.93

### Transit - uncashed cheques and banking delay

Transit Lloyds	-£0.00
Transit P Cash	-£1,274.29
Transit HSBC	-£0.00

## Our Total Balance

£149,278.49

## Split by fund

Operating Funds	<b><u>£9,330.47</u></b>
Reserves	<b><u>£31,992.64</u></b>
Designated	£55,611.07
Capital Variance	£11,134.93
Restricted	£40,420.00
Appeals	£499.66
Charity	£0.00
Weddings/Funerals	£289.72

## Total in Funds

£149,278.49

## Movements during year

### **Brought forward from Dec 2022**

	£107,166.45
Expenditure	£35,666.47
Income	£66,643.58
Capital Variance	£11,134.93

## Calculated current total

£149,278.49

## **Dec 2022**

£19,688.72

£6,444.58

£3,902.08

£200.00

£10,016.63

£45,000.00

£9,290.05

**-£2,085.56**

£0.00

£24,000.00

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£116,456.50

£2,052.02

£31,992.64

£61,647.07

£9,290.05

£11,020.00

**-£0.00**

£0.00

£454.72

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£116,456.50

---

£107,166.45

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£9,290.05

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£116,456.50

**December**Lloyds Current account

XREF	Bnk Ref	Date	Entry	Stm EXP	Stm INC
			Bfwd		£26,350.95



Bottom Line			
Months movements	£0.00	£0.00	
Column balance	£0.00	£26,350.95	
Balance to Date		<u>£26,350.95</u>	

[illegible]

				£0.00
				£0.00
				£0.00
				£0.00
				£0.00
£0.00	£0.00			-£0.00
£26,350.95	£0.00	£0.00		
£26,350.95				-£0.00

# December   fund details

<u>Fund Class</u>	<u>2022 Movement</u>		<u>Reallocation</u>	<u>2023</u>
<u>Designated</u>				
Fabric	£12,197.31	-£6,036.00		£6,161.31
Organ	£3,000.00	£0.00		£3,000.00
Vicarage	£1,449.76	£0.00		£1,449.76
<u>Reserves</u>				
Reserves	£31,992.64			£31,992.64
Invested funds	£45,000.00			£45,000.00
<u>Total designated and reserves</u>	£93,639.71	-£6,036.00	£0.00	£87,603.71
<u>Cash flow</u>				
Operating Funds	£2,052.02	£7,278.45		£9,330.47
Parish Share	£0.00			£0.00
		£0.00		
<u>Primary funds total</u>	£2,052.02	£7,278.45	£0.00	£9,330.47
<u>Restricted</u>				
	£11,020.00	£29,400.00		£40,420.00
<u>Control accounts</u>				
Appeals	-£0.00	£499.66		£499.66
Charity	£0.00	£0.00		£0.00
Weddings and Funerals	£454.72	-£165.00		£289.72
<u>Total Cashflow</u>	£107,166.45	£30,977.11	£0.00	£138,143.56
<u>Investment Gains/Losses</u>				
Capital Variance	£9,290.05	£1,844.88		£11,134.93

Calc cashflow from front page	£149,278.49
Possible error	£0.00
W&F error	£0.00
Appeals	£0.00
Restricted	£0.00
General	£0.00
Events	£0.00
Charity	£0.00

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## December Petty Cash

Entry	Date	Inc	Exp	Ref	Contra	Sales Ldg	Pur Ldg	Lloyds
Brought Forward		£1,297.92						
					£0.00			
					£0.00			
					£0.00			
					£0.00			
					£0.00			
					£0.00			
					£0.00			
					£0.00			
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					£0.00			
					£0.00			
					£0.00			
					£0.00			
					£0.00			
					£0.00			
					£0.00			
Current Totals		£1,297.92	£0.00		£0.00	£0.00	£0.00	£0.00
Cfwd		£1,297.92						
Cash in Box								

Hsbc	Row Bal
	£1,274.29
	£0.00
	£0.00
	£0.00
	£0.00
	£0.00
	£0.00
	£0.00
	£0.00
	£0.00
	£0.00
	£0.00
	£0.00
	£0.00
	£0.00
	£0.00
	£0.00
	£1,274.29
£0.00#	£0.00



December **CBF**

Entry	Date	Added	Withdrawn	Ref	Invested	Valuation	Capital Variance
Brought Forward		£39,107.04				DATE 02/08/2023	
					£45,000.00	£56,134.93	£11,134.93
Dividends							
Interest							
Column balance		£39,107.04	£0.00				
Carried Forward		£39,107.04					
Combined		£84,107.04					

Dividend Total	Gain/Loss	Percent
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£0.00	£11,134.93	24.74%
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£0.00		
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**December** **Lloyds Covenant**

Entry	Date	Inc	Transfer
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## December HSBC current a/c

XREF

Bnk Ref

Date

Entry

Stm EXP

Stm INC

Brought fwd

£7,969.86

Salisbury DBF

Months movements	£0.00	£0.00
Column balance	£0.00	£7,969.86
Balance to Date		£7,969.86

[illegible]

£0.00	£0.00	£0.00	-£0.00
£7,969.86	£0.00	£0.00	
£7,969.86			-£0.00

## December HSBC Covenant account

Entry	Date	Inc	Transfer	ref
Brought Forward		£19,692.08		
Month Totals		£19,692.08	£0.00	
Carried Forward		£19,692.08		



# December Income for year to month

## Incoming Resources

<u>Voluntary income</u>		Budget	Year to date
<u>Planned</u>			
<b>Tax efficient</b>			
GR	Weekly Envelopes	£1,143.80	£801.50
GR	Annual Covenant	£2,199.00	£300.00
GR	Monthly Covenant	£36,780.00	£15,810.00
<b>Other</b>			
GR	Weekly Envelopes	£982.20	£0.00
GR	Annual Covenant	£770.00	£0.00
GR	Monthly Covenant	£9,000.00	£0.00
GR	Income tax recoverable	£10,408.01	£11,587.59
<b>Collections</b>			
GR	Weekly offerings	£4,500.00	£948.05
GR	Home communions	£20.00	£0.00
	Sum UP	£120.00	£565.65
<b>Sundries</b>			
	Restricted		£30,000.00
	Appeals		£1,702.08
	Charity Contra		£0.00
GR	Miscellaneous	£0.00	£0.00
		<u>£65,923.01</u>	<u>£61,714.87</u>
<b><u>Other voluntary incoming resources</u></b>			
	Weddings and Funerals		£967.00
GR	Legacies	£500.00	£0.00
GR	Donation(tax eff)	£1,500.00	£1,000.00
GR	Donation	£2,500.00	£759.70
		<u>£4,500.00</u>	<u>£2,726.70</u>
<b><u>Income from investments</u></b>			
GR	Dividend/Interest	£1,400.00	£484.36
		<u>£1,400.00</u>	<u>£484.36</u>
<b><u>Activities for generating funds</u></b>			
GR	Magazine	£500.00	£225.00
GR	PV Panels	£1,500.00	£123.45
GR	General	£2,500.00	£549.20
GR	Events	£5,000.00	£0.00
GR	PCC fees	£3,000.00	£820.00
		<u>£12,500.00</u>	<u>£1,717.65</u>
GR	<b><u>Grants</u></b>		
	Recurring	£0.00	£0.00
GR	One off	£0.00	£0.00
			<u>£0.00</u>
<b><u>TOTAL INCOMING RESOURCES</u></b>			
		£84,323.01	£66,643.58
General reserve		£84,203.01	£33,974.50

Designated	
Appeals	£1,702.08
Restricted	£30,000.00
Charity Contra	£0.00
W&F	£967.00
Total	£66,643.58

		Month no.	Percent
%YTD	%Year	1	0.083333
70%	8%		
14%	8%		
43%	8%		
0%	8%		
0%	8%		
0%	8%		
111%	8%		
21%	8%		
0%	8%		
471%	8%		
	8%		
	8%		
30%	8%		
35%	8%		
45%	8%		
8%	8%		
22%	8%		
0%	8%		
27%	8%		
79%	8%		
40%	8%		

Date	Ref	Bank Ref	Payee	Purpose	Lloyds Current	Lloyds Covenant	HSBC Current
Bfwd					£48,233.40	£0.00	£1,322.00
Total this month					£0.00	£0.00	£0.00
Column Checks					£0.00		
Carried Forward Values					£48,233.40	£0.00	£1,322.00
	S	2304001					
	S	2304002					
	S	2304003					
	S	2304004					
	S	2304005					
	S	2304006					
	S	2304007					
	S	2304008					
	S	2304009					
	S	2304010					
	S	2304011					
	S	2304012					
	S	2304013					
	S	2304014					
	S	2304015					
	S	2304016					
	S	2304017					
	S	2304018					
	S	2304019					
	S	2304020					
	S	2304021					
	S	2304022					
	S	2304023					
	S	2304024					

S	2304025
S	2304026

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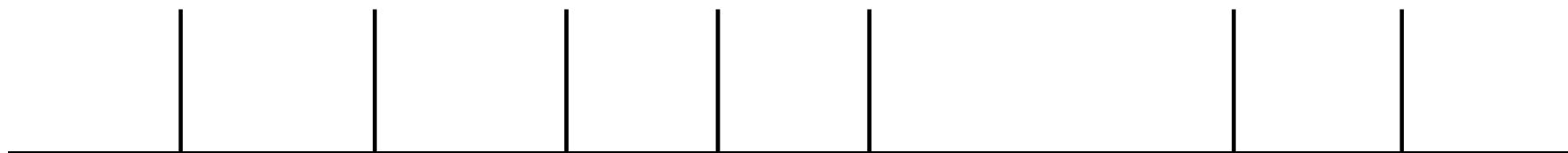
£0.00
£0.00
£0.00
£0.00

			Salis 3			Salis 4			
Annual Cov	Monthly Cov	Restricted Donations	Cash Collections	Sum UP	Home Comunions	Donation Tax eff	Donation NO tax	Donation not cov	Restricted
£0.00	£0.00	£0.00	£948.05	£565.65	£0.00	£1,000.00	£0.00	£759.70	£0.00
£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
£0.00	£0.00	£0.00	£948.05	£565.65	£0.00	£1,000.00	£0.00	£759.70	£0.00









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# December Expenditure for year to Mo

Budget Items		Budget	Year to date
<b><u>Resources Expended</u></b>			
<u>Charitable Activities</u>			
Missionary and charitable giving			
GR	Planned	£0.00	£0.00
	Appeals and Special collections		£1,202.42
	Vicars Discretionary Fund	£0.00	
GR	Mission & evangelism	£500.00	£0.00
<u>Support Costs</u>			
GR	Work with young people	£700.00	£76.82
GR	Salaries		£0.00
<u>Directly relating to work of church</u>			
GR	Diocese&Deanery Share	£71,800.00	£23,826.72
GR	Clergy Expenses	£1,200.00	£118.20
<u>Service and support</u>			
GR	Consumables	£900.00	£420.11
<u>Repairs</u>			
GR	Repairs & replacement	£400.00	£595.00
GR	Fire Safety Equip	£400.00	£0.00
GR	Organ maint	£185.00	£0.00
D	Organ Major Wks		£0.00
<u>Heat Light Ins</u>			
GR	Light Heat Water	£14,000.00	£3,931.61
GR	Insurance	£2,000.00	£706.33
GR	Provision of Music	£2,000.00	£850.48
D	Vicarage	£0.00	£0.00
GR	Fund Raising	£50.00	£0.00
GR	Magazine production	£0.00	£0.00
	Wedding/Funerals		£1,132.00
GR	Flower	£200.00	£0.00
D	Fabric		£6,036.00
GR	Provision for reserves		£0.00
GR	General Activities	£300.00	£479.60
GR	Licence fees	£400.00	£20.00
GR	Events	£200.00	£0.00
GR	Cleaning	£5,000.00	£1,072.00
<u>Governance Costs</u>			
GR	General Admin costs	£2,000.00	£559.18
GR	Bank Charges	£0.00	£40.00
GR	Sundries	£0.00	-£6,000.00
GR	Independant Examiners fee	£300.00	£0.00
<u>Restricted</u>			
			£600.00
<b><u>Total resources Used</u></b>		<b>£102,535.00</b>	<b>£35,666.47</b>

GR	General Reserve	£102,535.00	£26,696.05
DE	Designated		£6,036.00
	Appeals		£1,202.42
	Weddings and funerals	£0.00	£1,132.00
	Restricted	£0.00	£600.00
	<b><u>Total</u></b>	<b>£102,535.00</b>	<b>£35,666.47</b>

**nth**

% used	% year	Variance	Calc annual
Mth No.	1		
	8%	£0.00	£0.00
0%	8%	£3.47	£0.00
11%	8%	-£71.96	£11,062.08
33%	8%	-£23,328.11	
10%	8%	-£109.87	£17,020.80
47%	8%	-£413.86	£60,495.84
149%	8%	-£592.22	£85,680.00
0%	8%	£2.78	£0.00
28%	8%	-£3,834.39	£566,151.84
35%	8%	-£692.44	£101,711.52
43%	8%	-£836.59	£122,469.12
0%	8%	£0.35	£0.00
	8%	£0.00	£0.00
21%	8%	-£1,037.28	£154,368.00
28%	8%	-£545.29	£80,521.92
	8%	-£40.00	£5,760.00
	8%	£6,000.00	-£864,000.00
0%	8%	£2.08	£0.00
35%	8%	-£25,493.33	£341,241.12



26%	8%	-£25,493.33	£341,241.12
		0	0
		0	0
		£0.00	£0.00
		<hr/> -£25,493.33	<hr/> £341,241.12

Diff

	8.33%
£0.00	8.33%
	8.33%
	8.33%
£500.00	8.33%
	8.33%
-£10,362.08	8.33%
	8.33%
	8.33%
-£15,820.80	8.33%
	8.33%
-£59,595.84	8.33%
	8.33%
-£85,280.00	8.33%
£400.00	8.33%
	8.33%
	8.33%
-£552,151.84	8.33%
-£99,711.52	8.33%
	8.33%
-£120,469.12	8.33%
	8.33%
£50.00	8.33%
£0.00	8.33%
	8.33%
	8.33%
	8.33%
	8.33%
	8.33%
	8.33%
-£149,368.00	8.33%
	8.33%
-£78,521.92	8.33%
-£5,760.00	8.33%
£864,000.00	8.33%
£300.00	8.33%
	8.33%
	8.33%
<hr/>	
-£311,791.12	8.33%

-£311,791.12  
0

0

£0.00

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-£311,791.12

Ref No.	Chq No.	Date	Payee	Purpose	Lloyds	Cov Hsbc	HSBC
				Brought Forward	£11,487.22	£20.00	£23,796.72
				Total this month	£0.00	£0.00	£0.00
					£35,666.47		
				Carried Forward Values	£11,487.22	£20.00	£23,796.72
				Column Totals	£0.00	£0.00	£0.00
				Column checks	£0.00		

P 2201001  
 P 2201002  
 P 2201003  
 P 2201004  
 P 2201005  
 P 2201006  
 P 2201007  
 P 2201008  
 P 2201009  
 P 2201010  
 P 2201011  
 P 2201012  
 P 2201013  
 P 2201014  
 P 2201015  
 P 2201016  
 P 2201017  
 P 2201018  
 P 2201019  
 P 2201020

P	2201021
P	2201022
P	2201023
P	2201024
P	2201025
P	2201026
P	2201027
P	2201028

[illegible]

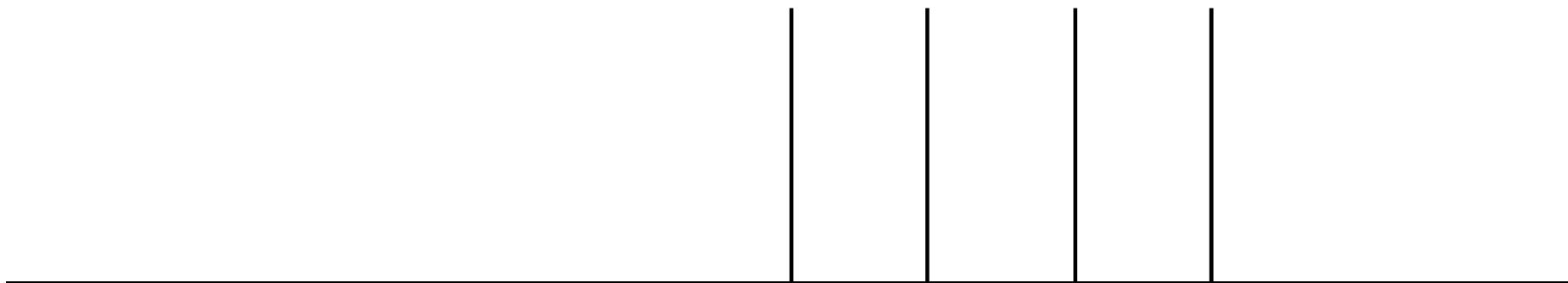
[illegible]

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Salis 17	Salis 17				Salis 24	Salis 25	Salis 23	Salis 23	
	General Activities	Events	License Fees	Misc	Elect Water	Magazine Production	Audit	Wedding & Funerals	Restricted
	£0.00	£479.60	£0.00	£20.00	£3,931.61	£0.00	£0.00	£1,132.00	£600.00
	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
	£0.00	£479.60	£0.00	£20.00	£3,931.61	£0.00	£0.00	£1,132.00	£600.00
	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00



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**Designated**

Fabric	Organ	Vicarage
£6,036.00	£0.00	£0.00
£0.00	£0.00	£0.00
£6,036.00	£0.00	£0.00
£0.00	£0.00	£0.00

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	<b>Weddings &amp; Funerals</b>							
	Income	Expenditure	Diff	Allocated	Salisbury Fees	Future Weddings	Extra Heating	Use of Church
Carried Forward	£0.00	£0.00	£0.00	£0.00	£232.00 £0.00	£0.00 £0.00	£240.00 £0.00	£80.00 £0.00
	£0.00	£0.00	£0.00	£0.00	£232.00	£0.00	£240.00	£80.00
	£0.00	£0.00		£0.00				
	£0.00	£0.00		£0.00				
	£0.00	£0.00		0.00				
	£0.00	£0.00		0.00				
	£0.00	£0.00		0.00				
	£0.00	£0.00		0.00				
	£0.00	£0.00		0.00				
	£0.00	£0.00		0.00				
	£0.00	£0.00		0.00				
	£0.00	£0.00		0.00				
	£0.00	£0.00		0.00				
	£0.00	£0.00		0.00				
	£0.00	£0.00		0.00				
	£0.00	£0.00		0.00				
	£0.00	£0.00		0.00				
	£0.00	£0.00		0.00				
	£0.00	£0.00		0.00				
	£0.00	£0.00		0.00				
	£0.00	£0.00		0.00				
	£0.00	£0.00		0.00				
Reallocation	£0.00	£0.00		0.00				

|      £0.00      £0.00

					Officers					To be Paid Out	
PCC		Order of		Adj	Andy	Lynne				Verger	Organist
allocation	Banns	Service	Cert		Travel	Travel					
£500.00	£0.00	£0.00	£0.00	£0.00	£25.00	£15.00	£0.00	£0.00	£0.00	£0.00	£17.72
£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
£500.00	£0.00	£0.00	£0.00	£0.00	£25.00	£15.00	£0.00	£0.00	£0.00	£0.00	£17.72



[illegible]

## Appeals and Charity

[illegible]

£0.00

£0.00

£0.00

£0.00

£0.00

£0.00

£0.00

£0.00

£0.00

£0.00

[illegible]

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A015	A016	A017	A018
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£0.00	£0.00	£0.00	£0.00
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£0.00	£0.00	£0.00	£0.00
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£0.00	£0.00	£0.00	£0.00
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**Restricted**

[illegible]

£0.00  
£0.00

£0.00

£0.00

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R005	R006	R007
£0.00	£0.00	£0.00
£0.00	£0.00	£0.00

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Salisbury Code	Normal	Restricted	Salisbury Code
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1	£16,911.50	£0.00	17
2	£0.00	£0.00	18
3	£948.05		19
4	£3,461.78	£30,000.00	20
5			21
6	£11,587.59		22
7	£0.00		23
8	£0.00		24
8a	£0.00		25
9	£549.20		26
10	£484.36		27
11	£820.00		28
12	£348.45		29
13	£0.00		99

£35,110.93	£30,000.00
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W&F	£967.00
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£66,077.93

Normal	Restricted
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£479.60	
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£1,202.42	
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£23,776.72	
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£0.00	
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£118.20	
---------	--

£76.82	
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£4,263.10	£600.00
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£3,931.61	
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£0.00	
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£6,036.00	
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-£5,950.00	
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£33,934.47	£600.00
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£1,132.00	
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£35,666.47	
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## Activities

[illegible]

£0.00	£0.00	£0.00	£0.00
£0.00	£0.00	£0.00	£0.00
£0.00	£0.00	£0.00	£0.00
£0.00	£0.00	£0.00	

[illegible]

G013	G014	G015	G016	G017	G018
£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
£0.00	£0.00	£0.00	£0.00	£0.00	£0.00

## Events Sheet

[illegible]



E011

£0.00

£0.00

£0.00

£0.00

## Charity Payments

[illegible]



£0.00

£0.00



[illegible]

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## Next Year

[illegible]

Order of Service	Cert	Adj	Officiants					To be Paid Out			
			Andrew Travel	Lynne Travel				Verger	Organist	Flowers	Choir
£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00

**Charity number 1162532**

**St Mary the Virgin, West Moors**

**Annual Report  
and  
Financial Statements  
of the  
Parochial Church Council**

**for the year ended 31 December 2022**

**Index**

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**ANNUAL REPORT FOR THE PAROCHIAL CHURCH COUNCIL of  
ST MARY'S PARISH CHURCH WEST MOORS  
FOR THE YEAR ENDING 31 DECEMBER 2022**

**Information**

St Mary's Parish Church is situated on Station Road, West Moors in the Diocese of Salisbury within the Church of England. The correspondence address is c/o The Vicarage, 57 Glenwood Road, West Moors, Dorset, BH22 0EN.

**The Parochial Church Council (PCC) is a charity registered with the Charity Commission, number 1162532.**

PCC members that have served during the from the period 1st January 2022 to 31st December 2022 were:

<b>Incumbent</b>	Revd Andy Muckle (Chair of PCC) (ex-officio)
<b>Curate in Training</b>	Revd Michael Eaton-Well (ex officio) from 3rd July 2022
<b>LLM</b>	Mrs Alyson Scott (ex-officio) from 26th November 2022
<b>Churchwarden</b>	Mrs Karen Clark (Standing Committee)
<b>Churchwarden</b>	Mrs Louise Collins (Standing Committee)
<b>Deanery Synod</b>	Mrs Gillian Clarke (Lay Vice-Chair of PCC & Standing Committee) Mrs Elizabeth Bowler Mr William Munn (Treasurer & Standing Committee)
<b>To serve to 2025</b>	Mr Mike Bowler from 8th May 2022 Mrs Debbie Brown (Assitant Churchwarden) Mrs Isobel Dale Mr Stuart Stebbings (Assistant Churchwarden)
<b>To serve to 2024</b>	Mr Alex Clarke (Paraish Safeguarding Officer) Mrs Julie Hardman (PCC Secretary) Mr Noel Moss-Holland (Chair of Finance Committee) Mr Nick Osborn Mr Chris Wilson
<b>To serve till 2023</b>	Mrs Ann Livingston until 8th May 2022 Miss Chris Long Mr Peter Short from 8th May 2022 Mr Michael Yates
<b>Co-opted</b>	Mr Paul Brealey Rev Lynne Morris

## **PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN, WEST MOORS**

### **Structure, governance and management**

Members of the PCC are either elected by the Annual Parochial Church Meeting, (APCM) in accordance with Church Representation Rules, or act ex officio. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

### **Objectives and Activities**

St. Mary's PCC as trustees have the responsibility of co-operating and working with the incumbent in the ecclesiastical parish of West Moors, sharing in the whole mission of the church, pastoral, evangelical, social, and ecumenical. It also has maintenance responsibilities for the St Mary's Parish Church and the Church Hall.

### **Church Attendance**

The Electoral Roll at 31st December stood at 140. On an average Sunday the attendance in church was 75. On Easter Day 123 people attended Church, and together on Christmas Eve and Christmas Day 128 people were in person in church. This attendance figure does not take account of those watching on the Facebook stream.

### **Statistics**

Baptisms	3
Thanksgiving for a Child	0
Marriages	1
Funeral in church	17
Funeral in crematoria	11
Burial of Ashes	5

### **Chair of PCC's Report**

2022 was a year that marked new beginnings here at St Mary's and across the Diocese. On 13th January Dean Stephen Lake was announced as the 79th Bishop of Salisbury. It was a great privilege to accompany Gill Clarke to Evensong at the Cathedral that evening to celebrate the announcement. Later in the year on 19th June, Bishop Stephen was installed at the Cathedral on a day of joy, celebration and of course the £10 challenge! Two weeks later to the day Michael Eaton-Wells was ordained as deacon to serve his title post here in West Moors and at Verwood. Michael's wife Kate was also ordained as well, and she is serving her curacy at Lilliput. It has been a joy to journey with Michael in the early months of his curacy and we look forward to what the coming months and years ahead bring. In November Alyson Scott was licensed to the parish as Licensed Lay Minister by Bishop Karen as part of a joyful and packed Sunday@10 service. Earlier in the year we hosted and led a Lay Pastoral Assistant Training Course for the We solemn events on TV. Becky and myself purchased for the church a small altar to be used in the hall (and as a nave altar) and this was blessed and consecrated in memory of the Q

In the wider life of the church and the United Kingdom the dominant events of the year were those pertaining to our beloved Queen Elizabeth. On Pentecost Sunday we celebrated the remarkable achievement of the Queen's Platinum Jubilee with a Civic service followed by refreshments. It was lovely to welcome our MP Chris Chope and other members of the community to participate in the service and celebrate afterwards. Less than three months afterwards we gathered again, but in collective grief as we mourned the loss of the longest serving monarch in British history. In the days after the Queen's passing the church was open and a steady procession of people used the opportunity to spend time in prayer and to sign a book of condolence. At Messy Church we used the time to remember the Queen and also proclaim our new King Charles III. After a service of commemorative evening prayer on the eve of the funeral, many of us gathered in the church hall to say farewell to the Queen, sharing our grief together as we watched the solemn events on TV. Becky and myself purchased for the church a small altar to be used in the hall (and as a nave altar) and this was blessed and consecrated in memory of the Queen at a packed (h)ALL@4 service in October which also included the construction of a bug church! In August the Sudanese Bishops visited the Diocese after the Lambeth Conference and it was a joy to share fellowship and worship with them at various events across the Deanery. Alison and Alan Butler hosted Bishop



## PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN, WEST MOORS

### Chair of PCC's report (continued)

Across the world, this last year has been sombre and darker with the invasion of Ukraine by Russian forces. We all hoped and prayed that the conflict might be short-lived but that has not proved to be so. A vigil was held in church shortly after the invasion and since at every service the Ukraine candle has been lit. One year later it still burns.

This last year has once again been focussed on how we as a family of church and school can live out the vision of Loving God Loving West Moors. There is no doubt, that like every church across the land, we are continuing to live through a post-pandemic landscape and what is past can never be returned to, for we inhabit the new normal. The services in church graduated back to a recognizable feel in terms of liturgy and choreography, there might be the odd mask about, but a reassuring familiarity has returned. I would like to once again pay tribute to everyone for their forbearance and patience over these last three years as we have navigated all that Covid brought into our lives. That is not to say that Covid didn't bring some opportunities to develop and extend our worship. The Facebook stream continues and is watched not only by those who physically struggle to attend in person but also by a church family that stretches far and wide.

In addition to Michael and Alyson, as ever I have been grateful for the ministerial support provided by Revd Lynne Morris and Revd Canon Alan Butler and our wonderful team of Lay Pastoral Assistants and Home Group leaders. Our LPAs are vital at keeping our church family connected and taking church out to those who would otherwise feel very isolated. Debbie Brown has taken on the role of Bereavement Co-ordinator and her work with grieving families has been much appreciated and born much fruit. Once again in this challenging year the support of the whole ministry team has been vital in keeping pastoral contact with our community and I thank them all for adapting with such dedication to the changing landscape.

Our wonderful church community could not function without the love and dedication of so many people and especially in what has been such a challenging year. My thanks to our wonderful churchwardens Karen Clark and Louise Collins and their assistants Stuart Stebbing and Debbie Brown. Also, I am so grateful for the support of Gill Clarke (Lay Chair of the PCC), Julie Hardman (Secretary), William Munn (Treasurer), Mike Bowler (Financial Administration Officer) and the whole PCC as we have navigated these last twelve months. Across the Diocese and the Church of England, financial pressures are very much part of the landscape, and we are no different. Whilst we are so generously supported by so many people in the congregation, and are working hard to live within our means, the coming years will continue to be challenging, as we seek to pay in full our parish share, reach out in mission to the community, and justify the retention of a full-time stipendiary post here at West Moors. The PCC has maintained its statutory functions in terms of Safeguarding, through the hard work of Alex Clarke, our Parish Safeguarding Officer, who has responded promptly to an ever-changing landscape of advice.

One of the great highlights of last year was the visit of Bishop Stephen to celebrate our Patronal Festival in August. This was one of Bishop Stephen's first parish visits and it was a day of celebration which included contributions from the school, community and uniformed organisations. The children of St Mary's school and nursery each contributed a drawing or piece of writing to a book that was presented to the Bishop to welcome him to West Moors. Bishop Stephen is a life-long member of the Scouting Movement and so at the end of the service he was led out by representatives of the Scouts. Preston Taylor-Thorne (who attends the (h)ALL@4 service) became a Twitter sensation overnight after his conversation with the Bishop, asking him if he had a tractor. Bishop Stephen a few weeks later very generously sent Preston a present - a tractor of course!

## PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN, WEST MOORS

### Chair of PCC's report (continued)

Towards the end of the year we relaunched the fourth Sunday service as Sunday@10, offering a more informal and contemporary service of Holy Communion using the nave altar. So far the response to the new service has been positive and it sits well alongside (h)ALL@4 which has continued to grow and attract those who have not regularly been to church before. The community services and occasions, like Remembrance and Carols on the Petwyn in association with Churches Together in West Moors, have been a joy to preside at, and there has definitely been the sense of normality returning. Over the course of the year, all the major festivals were celebrated and were well attended. The only caveat to that being the service of Nine Lessons and Carols where numbers were lower than we might have wished, but there again, the FIFA World Cup final was on television at the same time! It has also been pleasing to see so many of our social and fundraising events return – especially the very popular Tea@3. We sadly had to postpone. The service is a complete joy to lead, and I am so pleased that we are building relationships with the companions and support sta

Our Home Groups have continued a vibrant pattern of study and fellowship over the year, and I am grateful for all the hard work our Home Group leaders put into their ministry. Our Lent course this year was the Prayer Course 2 looking at prayer through the great days of Holy Week. The course was extremely challenging but brilliantly put together and presented both in terms of the material and the way our Home Group leaders led us. In the latter part of the year, the Home Groups followed a course based on the film The Greatest Showman, which was thought provoking and well-received. The Lent Charity in 2022 was MS Parley and Gill Clarke and myself were able to tour the centre later in the year and present MS with a cheque. Thank you everyone who contributed to the appeal.

As is the nature of parish life, we have welcome new people to St Mary's, and also at the same time accompanied people on their final journey as they have passed to rest. They are never forgotten; their prayers reside in the walls of this church and their memory lives on in our hearts. In November Janice Clyde, Isla, Nick Osborn and Peter Short were confirmed in the Cathedral, a beautiful occasion for them and the parish. They were welcomed the next day with a lovely buffet and cake! Also earlier in the year Emily Windsor was admitted to Holy Communion.

We are blessed to be one family of church and school and the relationship between church and school is a great joy. The West Moors Food Group (the collaborative initiative between church, school and Sturt's Community Trust) continues to grow and during the year, we acknowledged our wider remit by rebranding as West Moors Community Group. The Sharing Shed continues to be an initiative that brings hope to those who struggle in West Moors and by the grace of God, the community continues to support the Shed, even through the Christmas period, when at times, we struggled to keep it stocked, such was the demand. Paul Brealey manages the Shed with such dedication, and we are all grateful for what he contributes to our miracle of a foodbank. One fruit of the relationship with Sturt's this year has been the development of an autism friendly service, which happens once a month. The service is attracting a dedicated congregation from Sturt's and also the Lantern Community, and we regularly have up to 45 people attending. The Gypsy flag on the door of the church is our way of saying you are welcome, and this initiative will be launched nationwide in 2023. urt's.

Around the community as ever the church has been active, health walks, taking part in the bi-monthly litter pick organised by the Town Council, planting trees, Westival, the youth group offering energy saving tips, distributing parish magazines and Advent cards and so much more. For the second year running I was honoured to be nominated for the Town Council's Good Citizen Award. During the year I was asked to join the support group for the Diocesan chaplain to the Gypsy Roma and Traveller (GRT) Community, on the strength of my work with this community in West Moors. This last year has seen an unprecedented number of traveller funerals in the parish, and it has been a real privilege to officiate at these funerals. The strength of our relationship with the travelling community was shown by the number of families that turned up at Midnight Mass. We are also as a church trail blazing 'Gypsy Friendly Church' an initiative that seeks to reach out to the GRT community and assure them that they are welcomed and loved. The service is a complete joy to lead, and I am so pleased that we are building relationships with the companions and support staff at St

## **PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN, WEST MOORS**

### **Chair of PCC's report (continued)**

On the fabric side, it has been a quieter year as we have spent time clearing the items from the Quinquennial Inspection report. The Premises Committee took the opportunity to finish the task of clearing out the loft and the sheds, filling Nick Osborn's van twice over! The Magazine, as ever wonderfully put together by Gill Clarke, continues to be printed 'in house' which has produced financially prudent giving the times we are living through. The proposed PCC Vision Day in November was re-scheduled to January 2023, and a reflection on that day will appear in next year's Annual Report.

Our ministry to West Moors is a shared ministry and so with much love, I give thanks for the dedication of so many people, our organists, choir, servers, Sacristan, flower arrangers, hospitality teams, those who look after our beautiful church, fundraisers, those who manage our finances, those who keep us safe, Mother's Union, youth and children leaders and helpers, and so many more. You are such faithful servants of the Gospel and are much appreciated.

My thanks to all those that support our ministry in this wonderful town, Adrian, Alison, Kate and Chris, and of course Becky and Isla who uncomplainingly support me. My ministry here could not flourish without all you wonderful people, and I am so grateful for your support, your prayers and your energy as we participate in God's mission and as we Love God and Love West Moors.

With love and prayers



God Bless

Revd Andy Muckle  
Vicar & Chair of PCC  
14th May 2023

**Independent examiner's report to the Trustees of the Parochial Church Council of St Mary the Virgin, West Moors**

I report to the charity trustees on my examination of the accounts of the Parochial Church Council of St Mary the Virgin, West Moors (the PCC) for the year ended 31<sup>st</sup> December 2022.

**Responsibilities and basis of report**

As the charity trustees of the PCC you are responsible for the preparation of the accounts in accordance with requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the PCC's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(B) of the Act.

**Independent examiner's statement**

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1            accounting records were not kept in respect of the PCC as required by section 130 of the Act;  
or

2            the accounts do not accord with those records; or

3            the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

Name: J A Ridout



Relevant professional qualification or body: FCCA

Westering  
Giddylake  
Wimborne  
Dorset, BH21 2QU

Date: 14th May 2023

**PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN, WEST MOORS**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**For the year ended 31 December 2022**

Note	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS	
			2022 £	2021 £
<b>RECEIPTS</b>				
Voluntary Receipts				
2(a) Planned giving	72,479.81	11,241.40	83,721.21	65,030.04
2(b) Activities for generating funds	7,801.99	-	7,801.99	4,888.50
2(c) Other voluntary incoming resources	2,858.42	-	2,858.42	2,290.59
2(d) Investment income	1,547.05	-	1,547.05	1,512.61
2(e) Church activities	8,200.00	-	8,200.00	9,641.00
<b>Total receipts</b>	<b>92,887.27</b>	<b>11,241.40</b>	<b>104,128.67</b>	<b>83,362.74</b>
<b>PAYMENTS</b>				
<i>Church Activities</i>				
3(a) Diocesan parish contribution	69,252.61	-	69,252.61	66,003.20
3(b) Clergy and staffing costs	580.78	-	580.78	810.76
3(c) Church running expenses	19,925.48	-	19,925.48	23,639.24
3(d) Running costs	2,444.75	24.00	2,420.75	1,461.32
3(e) Mission	2,854.92	941.40	3,796.32	3,852.22
<b>Total payments</b>	<b>95,058.54</b>	<b>917.40</b>	<b>95,975.94</b>	<b>95,766.74</b>
<b>Excess of receipts over payments</b>	<b>(2,171.27)</b>	<b>10,324.00</b>	<b>8,152.73</b>	<b>(12,404.00)</b>
<b>Transfers between funds</b>			-	-
<b>Net movement in funds</b>	<b>(2,171.27)</b>	<b>10,324.00</b>	<b>8,152.73</b>	<b>(12,404.00)</b>
<b>Reconciliation of Funds</b>				
Total funds brought forward At 1 January 2022	98,317.71	696.00	99,013.71	111,417.71
Total funds carried forward At 31 December 2022	96,146.44	11,020.00	107,166.44	99,013.71
<b>Analysis of funds</b>				
	At 1/1/22	Movement	31/12/22	
<b>Unrestricted</b>				
General fund	78,992.64	52.01	79,044.65	
<b>Restricted</b>	696.00	10,324.00	11,020.00	
<b>With designations</b>				
Fabric and other	19,006.07	(2,359.00)	16,647.07	
<b>Fees</b>	319.00	135.72	454.72	
	99,013.71	8,152.73	107,166.44	

**PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN, WEST MOORS**  
**BALANCE SHEET**  
**At 31 December 2022**

		<b>Unrestricted</b>	<b>Restricted</b>		
	<b>Not</b>	<b>Funds</b>	<b>Funds</b>	<b>2022</b>	<b>2021</b>
		<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>FIXED ASSETS</b>					
Investments		45,000.00	-	45,000.00	45,000.00
		<u>45,000.00</u>	<u>-</u>	<u>45,000.00</u>	<u>45,000.00</u>
<b>CURRENT ASSETS</b>					
Cash at bank and in hand	4	51,146.44	11,020.00	62,166.44	54,013.71
		<u>51,146.44</u>	<u>11,020.00</u>	<u>62,166.44</u>	<u>54,013.71</u>
<b>LIABILITIES</b>					
		<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
<b>NET CURRENT ASSETS</b>		<u>51,146.44</u>	<u>11,020.00</u>	<u>62,166.44</u>	<u>54,013.71</u>
<b>TOTAL NET ASSETS</b>		<u><u>96,146.44</u></u>	<u><u>11,020.00</u></u>	<u><u>107,166.44</u></u>	<u><u>99,013.71</u></u>
Represented by:					
<b>PARISH FUNDS</b>	5				
General funds		79,044.65	-	79,044.65	78,992.64
Designated funds		17,101.79	-	17,101.79	19,325.07
Restricted funds		<u>-</u>	<u>11,020.00</u>	<u>11,020.00</u>	<u>696.00</u>
		<u><u>96,146.44</u></u>	<u><u>11,020.00</u></u>	<u><u>107,166.44</u></u>	<u><u>99,013.71</u></u>

Approved by the Parochial Church Council on 14th May 2023 and signed on its behalf by:

Rev Andy Muckle

Louise Collins

Karen Clark

**PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN, WEST MOORS**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**For the year ended 31 December 2022**

**1 ACCOUNTING POLICIES**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with Charities SORP (FRS 102) "Accounting and reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)", Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Charities Act 2011.

The financial statements have been prepared under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include funds of church groups that owe an affiliation to another body nor those that are informal gatherings of church members.

**Funds**

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

The purpose of any restricted funds is noted in the accounts. Any balance unspent at the end of the year must be carried forward as a balance on that fund.

**Incoming Resources**

*Voluntary income and capital sources*

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All incoming resources are accounted for gross.

*Other ordinary income*

Rental income is accounted for by reference to letting date.

Fees due are accounted for on an event by event basis.

**Resources expended**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and accounted for gross.

**PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN, WEST MOORS**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**For the year ended 31 December 2022**

**2 INCOME**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>TOTAL FUNDS</b>	
			<b>2022 £</b>	<b>2021 £</b>
<b>2(a) Voluntary income</b>				
Planned giving				
Tax efficient	41,510.03		41,510.03	39,346.04
Other planned giving	12,302.00		12,302.00	10,219.00
Collections at services	3,865.79		3,865.79	2,469.24
Tax recovered through Gift Aid	10,661.24		10,661.24	9,989.56
Miscellaneous donations and appeals	4,140.75	11,241.40	15,382.15	3,006.20
	<u>72,479.81</u>	<u>11,241.40</u>	<u>83,721.21</u>	<u>65,030.04</u>
<b>2(b) Activities for generating funds</b>				
Magazine	415.00		415.00	1,130.00
PV Panels	2,062.16		2,062.16	1,165.44
General	2,217.88		2,217.88	38.20
Events	3,106.95		3,106.95	2,554.86
	<u>7,801.99</u>	<u>-</u>	<u>7,801.99</u>	<u>4,888.50</u>
<b>2 (c) Other voluntary incoming resources</b>				
Donations	2,358.42		2,358.42	2,290.59
Legacies	500.00		500.00	-
Grant	-		-	-
	<u>2,858.42</u>	<u>-</u>	<u>2,858.42</u>	<u>2,290.59</u>
<b>2(d) Investment income</b>				
Bank interest received	1,547.05	-	1,547.05	1,512.61
	<u>1,547.05</u>	<u>-</u>	<u>1,547.05</u>	<u>1,512.61</u>
<b>2(e) Church activities</b>				
Weddings and funerals	4,488.00	-	4,488.00	6,439.60
Fees	3,712.00	-	3,712.00	3,201.40
	<u>8,200.00</u>	<u>-</u>	<u>8,200.00</u>	<u>9,641.00</u>
<b>TOTAL INCOMING RESOURCES</b>	<u>92,887.27</u>	<u>11,241.40</u>	<u>104,128.67</u>	<u>83,362.74</u>



**PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN, WEST MOORS**  
**NOTES TO THE FINANCIAL STATEMENTS**  
For the year ended 31 December 2022

**3 EXPENDITURE**

	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS	
			2022 £	2021 £
<b>3(a) Diocesan parish contribution</b>				
Deanery share	69,252.61	-	69,252.61	66,003.20
	<u>69,252.61</u>	<u>-</u>	<u>69,252.61</u>	<u>66,003.20</u>
<b>3(b) Clergy and staffing costs</b>				
Clergy expenses	437.10	-	437.10	698.49
Work with young people	143.68	-	143.68	112.27
	<u>580.78</u>	<u>-</u>	<u>580.78</u>	<u>810.76</u>
<b>3(c) Church running activities</b>				
Service and support expenses	1,025.70	-	1,025.70	390.20
Repairs and replacement	768.29	-	768.29	1,321.24
Fire safety equipment	964.80	-	964.80	-
Organ maintenance	184.80	-	184.80	-
Heat, light and insurance	1,976.93	-	1,976.93	7,531.95
Provision of music	1,813.55	-	1,813.55	708.87
Fund raising	-	-	-	85.00
Magazine costs	-	-	-	654.00
Wedding and funeral costs	4,352.28	-	4,352.28	6,303.44
Flowers	210.00	-	210.00	-
Fabric	2,359.00	-	2,359.00	973.00
Licence	319.00	-	319.00	299.00
Events	452.00	-	452.00	722.81
Cleaning	4,570.06	-	4,570.06	4,247.23
General activities	629.07	-	629.07	102.50
Independent examiners fee	300.00	-	300.00	300.00
	<u>19,925.48</u>	<u>-</u>	<u>19,925.48</u>	<u>23,639.24</u>
<b>3(d) Other running costs</b>				
Administration costs	2,278.00	-	2,278.00	1,461.32
Bank Charges	110.00	-	110.00	-
Sundries	56.75	24.00	32.75	-
	<u>2,444.75</u>	<u>- 24.00</u>	<u>2,420.75</u>	<u>1,461.32</u>
<b>3(e) Mission giving and donations</b>				
Planned	2,270.00	-	2,270.00	1,019.00
Appeals	-	941.40	941.40	2,206.20
Mission and evangelism	584.92	-	584.92	627.02
Restricted	-	-	-	-
	<u>2,854.92</u>	<u>941.40</u>	<u>3,796.32</u>	<u>3,852.22</u>
<b>TOTAL RESOURCES USED</b>	<u>95,058.54</u>	<u>917.40</u>	<u>95,975.94</u>	<u>95,766.74</u>

**PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN, WEST MOORS**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**For the year ended 31 December 2022**

<b>4 CASH AT BANK AND IN HAND</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Bank current accounts	48,047.73	52,191.66
CBF CE Deposit Fund	10,016.63	100.00
Covenant accounts	3,902.08	1,722.05
Cash	200.00	-
	<u>62,166.44</u>	<u>54,013.71</u>

**5 ANALYSIS OF NET ASSETS BY FUND**

	<b>Unrestricted Funds £</b>	<b>Designated Funds £</b>	<b>Restricted £</b>	<b>Total £</b>
Investments	-	45,000.00	-	45,000.00
Net current assets	79,044.65	- 27,898.21	11,020.00	62,166.44
	<u>79,044.65</u>	<u>17,101.79</u>	<u>11,020.00</u>	<u>107,166.44</u>

The market value of the investment at 31/12/2022 is £54,290.05.

**6 RESERVES POLICY**

The PCC's policy is to maintain sufficient reserves to enable the council's continued operation in the event of the temporary loss of use of the Church for any reason. With particular reference to potential costs of maintaining the fabric of the Church, the Council considers that the reserves held are adequate but not excessive.

**7 PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN, WEST MOORS**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**For the year ended 31 December 2022**  
**Comparative information for previous year**

Note	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
<b>RECEIPTS</b>				
Voluntary Receipts				
2(a) Planned giving	64,230.04	800.00	65,030.04	60,943.51
2(b) Activities for generating funds	4,888.50	-	4,888.50	7,187.53
2(c) Other voluntary incoming resources	2,290.59	-	2,290.59	3,226.60
2(d) Investment income	1,512.61	-	1,512.61	1,117.78
2(e) Church activities	9,641.00	-	9,641.00	4,013.00
<b>Total receipts</b>	<b>82,562.74</b>	<b>800.00</b>	<b>83,362.74</b>	<b>76,488.42</b>
<b>PAYMENTS</b>				
Church Activities				
3(a) Diocesan parish contribution	66,003.20	-	66,003.20	64,960.28
3(b) Clergy and staffing costs	810.76	-	810.76	1,125.10
3(c) Church running expenses	23,535.24	104.00	23,639.24	42,793.00
3(d) Running costs	1,461.32	-	1,461.32	1,987.60
3(e) Mission	3,852.22	-	3,852.22	7,725.95
<b>Total payments</b>	<b>95,662.74</b>	<b>104.00</b>	<b>95,766.74</b>	<b>118,591.93</b>
Excess of receipts over payments	(13,100.00)	696.00	(12,404.00)	(42,103.51)
Reconciliation of Funds				
Total funds brought forward At 1 January 2021	111,417.71	-	111,417.71	153,521.22
Total funds carried forward At 31 December 2021	<b>98,317.71</b>	<b>696.00</b>	<b>99,013.71</b>	<b>111,417.71</b>
<b>Analysis of funds</b>				
	At 1/1/21	Movement	At 31/12/21	
Unrestricted General fund	54,819.66	24,172.98	78,992.64	
Restricted	-	696.00	696.00	
With designations Fabric and other	56,264.35	(37,258.28)	19,006.07	
Fees	333.70	(14.70)	319.00	
	<b>111,417.71</b>	<b>(12,404.00)</b>	<b>99,013.71</b>	