

**ANNUAL MEETING OF PARISHIONERS AND ANNUAL PAROCCHIAL CHURCH MEETING
HELD ON 16th MAY 2021 AT 11.00pm in the church and via ZOOM**

Minutes of the Annual meeting of the Parishioners of West Moors.

Rev Andy welcomed everyone, those attendees in the church and to those on Zoom (according to the Bishop of Salisbury's Instrument dated 3rd September 2020) to the Annual meeting of Parishioners of West Moors.

This year's meeting was taking place only a short time since the last one held in October! We are all here to celebrate 2020, the love we share for God and for West Moors and to look to the future.

1. Rev Andy opened with a prayer, the collect for Sunday after Ascension.
2. Apologies were received from Jane Haddon, Alyson Scott and Chris Scott.

3. Election of Churchwardens

Nominations were received for Karen Clark, existing Church Warden and for Louise Collins. No other nominations were received. Rev Andy called on those present to elect Karen and Louise as Churchwardens and all those present unanimously elected Karen and Louise as Churchwardens for the next year.

Rev Andy thanked Paul Middleton, for his wonderful service as both an Assistant Churchwarden and Churchwarden. During his interview process and in the months that followed he very quickly came to realise what a hardworking, considered, thoughtful and prayerful churchwarden Paul was. In particular for the way Paul, Sarah, Isobel and Ailsa welcomed them as a family to the parish and helped them settle so well. An important point here is that Sarah, Isobel, and Ailsa have supported Paul in his duties as warden and their gift to us over these last years is lending us Paul's time, talents, and love.

Rev Andy thanked all three for their support of Paul and the whole church. Paul has not only been an exemplary warden but also a reassuring and measured presence on the PCC. Rev Andy presented Paul with a gift and presented Sarah and the girls with gifts for their support.

Paul thanked Rev Andy for his kind words and gave a small speech and at the end passed the office to Louise along with the keys. He reminded all that even though he was no longer churchwarden he would still be contributing as a member on the PCC.

Karen Clark thanked Paul for all he had done as church warden and then thanked the support of his family and presented Paul with a gift. Karen then welcomed Louise and she looked forward to working with her.

Close of meeting.

Minutes of the Annual Parochial Church Meeting

1. Minutes of the last APCM

Minutes were available for those present at the meeting and copies had been circulated by email prior to the meeting and had been displayed in church. Rev Andy went through the minutes, there were a couple of minor amendments. Karen Clark proposed that the 2020 APCM minutes be accepted, and this was seconded by Stuart Stebbing. There was a unanimous vote from the rest of the congregation.

2. Matters arising not on the agenda.

Last year, John Reid had raised the possibility of a hardship fund. Rev Andy confirmed that a Community Support Fund was now in place as a restricted fund in the accounts. Revd Andy together with the headmaster Roy Sewell would be responsible for using the fund to help local people in need.

The Community Support Team had now been stood down and Rev Andy thanked John Reid and Rev Alan for coordinating and the volunteers who had helped. John Reid also thanked all those who had volunteered. Rev Andy responded that this was a great example of loving God and loving West Moors.

3 Elections

Parochial Church Council Members; 6 nomination forms had been received from Julie Hardman, Alex Clarke, Noel Moss Holland, Nick Osborn, Chris Wilson. No other nominations had been received so Rev Andy declared that all 6 had been duly elected.

Rev Andy congratulated all those who had been elected; their commitment was much appreciated.

4.Appointment of the Independent Examiner

Appointment of John Rideout. William Munn proposed that we keep the existing examiner, seconded by Karen Clark, and those present agreed unanimously.

John Rideout was appointed as the independent examiner.

5.Reception of the Annual reports.

a) Vicar's Introduction.

Rev Andy thanked all for all their love, support, and trust.

Since the last APCM of course we have continued to navigate the Covid crisis and have endured further lockdowns. He was immensely proud of the life of our church in 2020 and the way we have adapted and pulled together to make sure we remained and will remain St Mary Parish Church – loving God loving West Moors.

All had received or had the opportunity to read the Annual Report. Rev Andy thanked everyone for staying united as a worshipping community whether that has been saying prayers at home, watching on Facebook or being here in church, although separated in some senses we have been united in Christ and he was so grateful for everyone's forbearance, strength, and prayerfulness.

Rev Andy was grateful for all the roles people undertake, each role contributes to the whole and as St Paul reminds us, the body does not consist of one member but of many, and everyone contributes to us as a church flourishing and growing. Together, all of us are St Mary's Parish Church.

In particular, he thanked the Standing Committee of Paul, Karen, Gill and William who have navigated some choppy waters over the last year. The decisions about closing and opening the church were incredibly complex and emotive and he paid tribute to the Standing Committee for their prayerful and thoughtful attitude to some tough decisions.

The church could not function without our wardens, Karen and Paul, who were so ably supported by Louise and Stuart are such a great team and their work in holding that legal responsibility is much appreciated. He felt it would be a great team going forward.

Rev Andy thanked Gill, William and Julie, for fulfilling those important roles on the PCC of lay vice-chair, treasurer and secretary.

Rev Andy thanked the whole PCC for providing the backbone of church life as Trustees not only in financial sense but trustees and guardians of spiritual life as well. In addition, he thanked all those who take on all those little jobs that make the church function and be so alive.

Rev Andy thanked the LPAs, Revd Lynne and Revd Alan, who had supported him in holding the cure of souls here in West Moors and all who ministered alongside him.

Rev Andy presented Pam Prendergast and Dawn Beek who were now stepping down as LPAs with a gift to thank them for 15 years of dedicated service.

Rev Andy especially thanked Liz Bowler and Nick Osborn, because without their hard work, we would not be back in church. Liz had taken on the unenviable task in co-ordinating the bookings for services and taken a huge burden off his shoulders.

Last but not least Rev Andy thanked Becky and Isla, because without their grace and patience in sharing their husband and Dad (not Daddy) he would not be able to minister.

Looking forward, Covid of course has had such an impact but at the same time, those in the church have been reaching out into the village through community support and especially through the partnership with the school. The church community has been growing both in numbers but also in our spirituality and worship; there is much to look forward to post-Covid. Rev Andy felt the sense of a real desire within us as a body of Christ to be the parish church that is at the centre of the community, and that the Holy Spirit is calling us to be people who reach out to those who are less fortunate than ourselves, giving great hope and joy.

Over the past year Rev Andy and Roy Sewell have developed some new values for the school, and after a long process have narrowed those down to Joy, hope, family, sisu and compassion, because they all come from the story of the Blessed Virgin Mary. They are great values for school, and those values are shared with the parish church.

John Reid on behalf of the congregation thanked Rev Andy. Paul also thanked Revd Andy, and also Revd Lynne and Revd Alan for their support of Revd Andy throughout the year.

a) Electoral Roll Report.

Karen Mansfield reported that total members stood at 137. Since the last meeting 2 people had sadly passed away and 5 people had joined.

Rev Andy prayed for those who had died. Sadly, the wider church community had been affected by the loss of many people over the last few months and took a moment for us all to remember them in particular Anne Foreman, Joan Hawkins, Gordon Hayward, Una Hopkinson, Dorothy Laver, Alwyn Stavert, Gary Trent and Joyce Williams, may they rest in peace and rise in glory.

b) Presentation of the Annual Report

The APCM Report booklet had been available in church for two weeks and had been circulated via email. The report was also on the church website for all to access.

Rev Andy went through the individual reports for any additional comments. Rev Andy thanked all those who had contributed since the last APCM. Rev Andy had been struck again by the life of our church during the difficult 2020 and mentioned one of his favourite quotes (Dag Hammarskjold) "For all that has been, Thank you. For all that is to come, Yes!"

c) Presentation of the Financial Report

A summary is in the Annual Report and the full accounts have been displayed in church for two weeks.

Rev Andy thanked William, Noel and the rest of the financial team for their careful management of our finances in difficult circumstances.

Rev Andy thanked Mike Bowler, Planned Giving Officer, who quietly and patiently had managed our planned giving so as to give us the best chance of having a stable income.

d) Fabric Report

This had been a busy year for the Premises Committee and a report had been circulated highlighting the work that had been carried out.

Rev Andy thanked Paul, Karen, Noel, Nick and Mike.

e) Presentation of the Terrier and Inventory

This is a comprehensive inventory of the contents of the church which is checked each year. Paul Middleton gave a short presentation. The Terrier had been updated since last year.

6 . Any Other Business

Rev Andy closed the meeting with a prayer and The Grace

The PCC Meeting

Rev Andy gave a warm welcome to the newly elected members.

1. Appointment of Officers

- a) **Vice Chair** - Gillian Clarke agreed to continue.
- b) **PCC Secretary** – Julie Hardman agreed to carry on as Secretary.
- c) **Treasurer** – William Munn agreed to continue as treasurer.
- d) **Assistant Churchwardens** – Stuart Stebbing agreed to continue as assistant churchwarden and Debbie Brown agreed to becoming assistant churchwarden.
- e) **Electoral Roll Officer** – Karen Mansfield had agreed to continue prior to the meeting.
- f) **Parish Safeguarding Officer** – Alex Clarke confirmed he was happy to continue.
- g) **Church Standing Committee** – (Important Statutory committee) Members made up of Rev Andy, Karen Clark and Louise Collins as Churchwardens and Gill Clarke (Lay Vice-Chair), and William Munn (Treasurer).
- h) **Sidespersons** – Julie read out a list of the existing sidespersons.

Geoff Batts	Elizabeth Bowler	Michael Bowler
Debbie Brown	Geraldine Cole	Anne Cooke
Jan Cribben	Peter Dunning	Rosemary Dunning
Julie Hardman	Elizabeth Johnson	Paul Middleton
Sarah Middleton	Eileen Moore	Gill Moss-Holland
Mary Saunders	Jill Wilson	Chris Wilson
Mary Hurdley	Garry Williams	Chris Scott
Sarah Middleton & family		
Louise Collins & family		
Karen Mansfield & family		

Rev Andy asked that these people be appointed 'en bloc'.
All were agreed unanimously.

Rev Andy nominated Rev Lynne Morris to be co-opted onto the PCC, proposed by Louise and seconded by Liz Bowler and then unanimously agreed by the rest of the PCC members.

2. Appointment of Committees/ Roles

Rev Andy – ex-officio to all committees

Finance Committee – Noel Moss-Holland, William Munn, Alex Clarke, Mike Bowler, Louise Collins, Karen Clark, Nick Osborne, Stuart Stebbing, Chris Wilson, Gillian Clarke.

Premises Committee – Paul Middleton, Karen Clark, Noel Moss-Holland, Nick Osborn and Michael Yates.

Charitable Giving – Gillian Clarke, William Munn, Mary Saunders, Pam Prendergast, Geraldine Cole, Chris Wilson and Rev Lynne Morris.

Events – Chris Wilson, Noel Moss-Holland, Karen Clark, Julie Hardman and Stuart Stebbing.

Sowing Group – to be decided as not able to meet yet.

Magazine Editor – Gillian Clarke with support from Julie Hardman

Website – Rev Andy and Louise Collins

Health and Safety officer – Stuart Stebbing

Karen welcomed Debbie as the new assistant churchwarden.

The date for the next PCC meeting was set as 8th June 2021
Julie to circulate reports prior to the meeting

Closing prayers

SignedDated

December Account Balances

<u>Balance type</u>	<u>DEC2020</u>	<u>Dec2019</u>
<u>Cash</u>		
Lloyds Current	£16,687.05	£42,681.47
Lloyds Covenant	£0.00	£9,181.53
HSBC Current	£40,396.62	£11,916.70
HSBC Covenant	£9,684.01	£57,901.47
Petty Cash	-£101.97	£14.95
<u>Longterm Deposit</u>		
Deposit CBF	£0.00	£887.60
Invested	£45,000.00	£32,000.00
Capital Variance	£9,233.24	
<u>Transit - uncashed cheques and banking delay</u>		
Transit Lloyds	-£248.00	-£1,062.50
Transit P Cash	£0.00	£0.00
Transit HSBC	£0.00	-£0.00

<u>Our Total Balance</u>	£120,650.95	£153,521.22
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Split by fund

Operating Funds	<u>£6,819.66</u>	£2,223.33
Reserves	<u>£39,285.28</u>	£65,000.00
Designated	£64,979.07	£80,649.43
Capital Variance	£9,233.24	
Restricted	£0.00	£4,014.12
Appeals	-£0.00	-£0.00
Charity	£0.00	£0.00
Weddings/Funera	£333.70	£1,634.34

<u>Total in Funds</u>	£120,650.95	£153,521.22
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Movements during year

Brought forward from	£153,521.22	£153,521.22
Expenditure	£118,591.93	
Income	£76,488.42	
Capital Variance	£9,233.24	

<u>Calculated current total</u>	£120,650.95	£153,521.22
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December fund details

<u>Fund Class</u>	<u>£2,019.00</u>	<u>Movement</u>	<u>Reallocation</u>
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Designated

Fabric	£39,914.39	-£24,385.08	
Organ	£3,000.00	£0.00	
Vicarage	£1,449.76	£0.00	

Reserves

Reserves	£4,285.28		£35,000.00
Invested funds	£32,000.00		£13,000.00

Total designated and reserves

£80,649.43	-£24,385.08	£48,000.00
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Cash flow

Operating Funds	£2,223.33	-£12,403.67	£17,000.00
Reserves	£65,000.00		-£65,000.00
		£0.00	

Primary funds total

£67,223.33	-£12,403.67	-£48,000.00
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Restricted

£4,014.12	-£4,014.12
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Control accounts

Appeals	-£0.00	£0.00
Charity	£0.00	£0.00
Weddings and Fur	£1,634.34	-£1,300.64

Total Cashflow

£153,521.22	-£42,103.51	£0.00
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Investment Gains/Losses

Capital Variance	£0.00	£9,233.24
Funds at Year end		

December**Incoming Resources****Voluntary income****Planned**

Budget Year to date

Tax efficient

GR	Weekly Envelopes	£6,000.00	£2,457.42
GR	Annual Covenant	£2,600.00	£2,310.00
GR	Monthly Covenant	£31,000.00	£31,692.92

Other

GR	Weekly Envelopes	£1,000.00	£1,155.98
GR	Annual Covenant	£1,000.00	£2,050.00
GR	Monthly Covenant	£4,400.00	£6,130.00
GR	Income tax recoverable	£10,000.00	£12,059.45

Collections

GR	Weekly offerings	£5,000.00	£1,922.57
GR	Home communion	£20.00	£0.00

Sundries

Restricted	£0.00
Appeals	£1,165.17
Charity Contra	£0.00

Income for year to mont

GR	Miscellaneous	£0.00	£0.00
		£61,020.00	£60,943.51

Other voluntary incoming resources

	Weddings and Funerals		£2,274.75
GR	Legacies	£0.00	£0.00
GR	Donation(tax eff)	£100.00	£1,355.00
GR	Donation	£2,130.00	£1,621.60
		£2,230.00	£5,251.35

Income from investments

GR	Bank interest	£1,200.00	£1,117.78
		£1,200.00	£1,117.78

Activities for generating funds

GR	Magazine	£1,200.00	£760.50
GR	PV Panels	£1,400.00	£1,638.52
GR	General	£2,000.00	£2,299.45
GR	Events	£4,000.00	£2,489.06
GR	PCC fees	£2,500.00	£1,738.25
		£11,100.00	£8,925.78

Grants

GR	Recurring	£0.00	£0.00
GR	One off	£0.00	£250.00
			£250.00

TOTAL INCOMING RESOURCES

£75,550.00 £76,488.42

General reserve	£75,550.00	£73,048.50
Designated		
Appeals		£1,165.17
Restricted		£0.00
Charity Contra		£0.00
W&F		£2,274.75
Total		£76,488.42

December	Expenditure for year to Month		
	Budget Items	Budget	Year to date

Resources Expended

Charitable Activities

Missionary and charitable giving

GR	Planned	£2,000.00	£1,819.00
	Appeals		£1,165.17

Special collections

GR	Mission & evangili	£500.00	£727.66
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Support Costs

GR	Work with young	£700.00	£469.22
GR	Salaries		£0.00

Directly relating to work of church

GR	Diocese&Deanery	£65,000.00	£64,960.28
GR	Clergy Expenses	£2,500.00	£655.88

Service and support

GR	Consumables	£1,000.00	£755.96
	Repairs		
GR	Repairs & replace	£800.00	£844.68
GR	Fire Safety Equip	£400.00	£216.00
GR	Organ maint	£160.00	£168.00
D	Organ Major Wks		£0.00
	Heat Light Ins		
GR	Light Heat Water	£4,000.00	£3,269.00
GR	Insurance	£2,000.00	£2,081.03
GR	Provision of Music	£2,400.00	£1,332.85
D	Vicarage		£0.00
GR	Fund Raising	£300.00	£68.00
GR	Magazine product	£1,890.00	£567.00
	Wedding/Funerals		£3,575.39
GR	Flower	£250.00	£0.00
D	Fabric		£24,385.08
GR	Provision for rese	£0.00	£0.00
GR	General Activities	£1,200.00	£1,692.73
GR	Licence fees	£150.00	£177.50
GR	Events	£500.00	£143.00
GR	Cleaning	£3,200.00	£3,216.78
	Governance Costs		
GR	General Admin co	£900.00	£1,987.60
GR	Bank Charges	£0.00	£0.00
GR	Sundries	£0.00	£0.00
GR	Independant Exan	£300.00	£300.00
	Restricted		
			£4,014.12
	Total resources Used	£90,150.00	£118,591.93

GR	General Reserve	£90,150.00	£85,452.17
DE	Designated		£24,385.08
	Appeals		£1,165.17
	Weddings and funerals	£0.00	£3,575.39
	Restricted	£0.00	£4,014.12
	Total	£90,150.00	£118,591.93

Code	Description	Amount
A001	Childrens Society	-£134.87
A002	Christian Aid	-£382.42
A003	Bournemouth Hos	-£420.00
A004	Myra's Wells	-£200.00
A005	Macmillian	-£200.00
A006	Sudan - Cosmics	-£100.00
A007	Memorial Hall	-£100.00
A008	Royal British Legio	-£19.00

A009	Multiple Sclerosis	-£200.00
A010	Parkinson's Disease	-£200.00
A011	Christians Against	-£200.00
A012	St James Mission 2	-£200.00
A013	Through the Roof	-£200.00
A014	Bible Society	-£200.00
A015	Childrens Society	-£343.00
A016		£0.00
A017		£0.00
A018		£0.00
A019		£0.00
A020		£0.00
A021		
A022		

Code	Description	Amount
E001	Barn Dance	£395.05
E002	Pocket Orchestra	£62.00
E003	Auction of Promis	£0.00
E004	Auction of Promis	£1,889.01
E005		£0.00
E006		£0.00
E007		£0.00
E008		£0.00
E009		£0.00
E010		£0.00
E011		£0.00

Code	Description	Amount
G001	Coffee	£35.00
G002	Mens Breakfast	£42.58
G003	Bells and Biscuits	£35.53
G004	Away Weekend	£13.65
G005	Quiet Day	£66.50
G006	Messy Church	£17.80
G007	Tony and Anne	-£80.92
G008	Womens Bfst	£12.50
G009	Insights	£16.00
G010	Covid 19 Grant 4 f	£0.00
G011	AGM	-£61.92
G012	Tea @ Three	£220.00
G013	Cards	£250.00
G014	Hyacinth bulbs	£40.00

Temporary gran

£2,020.00

£15,529.31
£3,000.00
£1,449.76

£39,285.28
£45,000.00

£104,264.35

£6,819.66
£0.00

£6,819.66

£0.00

-£0.00

£0.00
£333.70

£111,417.71

£9,233.24
£120,650.95

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**ANNUAL REPORT FOR THE PAROCHIAL CHURCH COUNCIL of
ST MARY'S PARISH CHURCH WEST MOORS
FOR THE YEAR ENDING 31 DECEMBER 2020**

Information

St Mary's Parish Church is situated on Station Road, West Moors in the Diocese of Salisbury within the Church of England. The correspondence address is c/o The Vicarage, 57 Glenwood Road, West Moors, Dorset, BH22 0EN.

The Parochial Church Council (PCC) is a charity registered with the Charity Commission, number 1162532.

PCC members that have served during the from the period 18th October 2020 to 31st December 2020 were:

Incumbent	Revd Andy Muckle (Chair of PCC) (ex-officio)
Churchwarden	Mr Paul Middleton (Chair of Premises Committee & Standing Committee)
Churchwarden	Mrs Karen Clark (Standing Committee)
Deanery Synod	Mrs Gillian Clarke (Lay Vice-Chair of PCC & Standing Committee) Mrs Elizabeth Bowler Mr William Munn (Treasurer & Standing Committee)
To serve till 2023	Mrs Ann Livingstone Ms Chris Long Mr Michael Yates
To serve till 2022	Mrs Debbie Brown Mrs Louise Collins (Assistant Churchwarden) Mrs Isobel Dale Mr Stuart Stebbings (Assistant Churchwarden)
To serve to 2021	Mr Alex Clarke (Parish Safeguarding Officer) Mrs Julie Hardman (PCC Secretary) Mr Noel Moss-Holland (Chair of Finance Committee) Mr Nick Osborn Mr Chris Wilson
Co-opted	Rev Lynne Morris

PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN, WEST MOORS

Structure, governance and management

Members of the PCC are either elected by the Annual Parochial Church Meeting, (APCM) in accordance with Church Representation Rules, or act ex officio. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

Objectives and Activities

St. Mary's PCC as trustees have the responsibility of co-operating and working with the incumbent in the ecclesiastical parish of West Moors, sharing in the whole mission of the church, pastoral, evangelical, social and ecumenical. It also has maintenance responsibilities for the St Mary's Parish Church and the Church Hall.

Church Attendance

The Electoral Roll at 31st December stood at 134. On an average Sunday the attendance in church was 42 (40 adults and 2 under 16s). On Christmas Eve and Christmas Day 73 people attended church. All Easter services were streamed live on Facebook. The physical attendance at all services was severely curtailed due to the socially distanced capacity of the church building. We estimated around 95 people have watched services online each week

Statistics

Baptisms	2
Thansgiving for a Child	1
Marriages	1
Funeral in church	6
Funeral in crematoria	10
Burial of Ashes	2

Review of the work of the PCC in 2020

In looking back at the year of 2020, it may seem as though much of this report is about what did not happen during the year due to the global pandemic of Covid-19. However, the reality is that a lot of things did happen during our church life in 2020, new and innovative ways of worshipping, new ways of communicating and sharing the love of God with each other, and new ways of Loving God Loving West Moors. It therefore seems appropriate to begin my notes with our vision for St Mary's which came into being in 2020 and was in part a consequence of reflecting on our mission and ministry during the pandemic. The vision of us being St Mary's Parish Church Loving God Loving West Moors is rooted in the two greatest commandments that Jesus gave us, to love God and to love our neighbour, and for me this vision is about turning our eyes outwards and engaging with our wonderful community of West Moors in acts of practical love, support and service. In this report you will numerous ways in which we as a church community have articulated and lived out that vision and I hope they will inspire you as they do me.

No reflection on the year of 2020 could avoid the seismic upheaval that took place in our worshipping lives. Maybe the weather storms of January and February (Brendan, Ciara and Dennis) were a precursor to the global storm that was coming. Initially the impact of Covid was about an almost weekly changing picture in terms of guidance and advice, until on Tuesday 17th March the Archbishops suspended public worship in churches for the first time in living memory. The suspension lasted until 2nd August when we returned to the church building, albeit in a very different way to how we had left in March. Church now involved booking, one-way systems, socially distanced seating, masks, an absence of singing and definitely (and sadly) no coffee! However, we gathered, and we worshipped, until a further lockdown in November which lasted until Advent Sunday. That is not to say though that worship stopped in any way during the lockdowns, services were streamed on Facebook from the Vicarage in the first lockdown and from the church building in the second, aided by our new audio-visual system. I am so grateful to the Standing Committee of the PCC for their support throughout this year and for being there to make the tough decisions together. Our return to church in August could not have taken place without Liz Bowler who selflessly took on the task of being bookings clerk for services and who handled an unenviable task with such dedication and hard work.

PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN, WEST MOORS

Review of the work of the PCC in 2020 (continued)

As ever I have been grateful for the ministerial support provided by Revd Lynne Morris and Revd Canon Alan Butler and our wonderful team of Lay Pastoral Assistants and Home Group leaders. There were a couple of farewells in 2020, with our Licensed Lay Minister Tony Cooke and Anne making their long-expected move to Christchurch and Revd Ruth Wells completing her curacy before taking the role as Lead Chaplain at Bournemouth University and Arts University Bournemouth. September also saw Ruth's husband Nick ordained to the diaconate. In this past year the support of the whole ministry team has been vital in keeping pastoral contact with our community and I thank them all for adapting with such dedication to the changing situation.

Our wonderful church community could not function without the love and dedication of so many people and especially in what has been such a challenging year. My thanks to our wonderful churchwardens Paul Middleton and Karen Clark and their assistants Louise Collins and Stuart Stebbing. Also, I am so grateful for the support of Gill Clarke (Lay Chair of the PCC), Julie Hardman (Secretary), William Munn (Treasurer) and the whole PCC as we have navigated the last twelve months with honest, open and spirit-filled discussions. The PCC has continued to manage the finances of the parish with due diligence and care. Despite the impact of the Covid, the generosity of the congregation meant we could pay our Parish Share in full and make substantial charitable donations.

However, we are well aware that in the near future a successful stewardship campaign is vital in order to sustain us financially in the coming years. The PCC has maintained its statutory functions in terms of Safeguarding, through the hard work of Alex Clarke, our Parish Safeguarding Officer, who has responded promptly to an ever-changing landscape of advice.

If you are a follower of football you know that movement off the ball is just as important as how you play with the ball at your feet, and with the suspension of worship and an ever-shifting landscape in the last year, so many of the roles that makes our church community function and be so vibrant have had to change and adapt. With much love, I give thanks for the dedication and cheerful adaption of so many people, our organists, choir, servers, Sacristan, flower arrangers, hospitality teams, those who look after our beautiful church, fundraisers, those who manage our finances, those who keep us safe, Mother's Union, Home Group leaders, youth and children leaders and helpers, and so many more. You are such faithful servants of the Gospel and are much appreciated.

Inevitably there are things in our church life that have had to be put in abeyance during the pandemic and which have been missed by us all, for instance Cosmics, Bells and Biscuits, Carols on the Petwyn, Remembrance and of course all the social events and hospitality that defines us as a Christian community of love and fellowship. That being said through God's grace it has been amazing how our worshipping life has continued and flourished through the pandemic and during the suspension of public worship. The full range of Easter services were conducted from the Vicarage together with numerous other services during the lockdowns. In August we were delighted to welcome Bishop Karen resplendent in episcopal visor for our Patronal Festival. Of course, services in church were conducted with reduced numbers due to social distancing, but many more people joined in online as well. We managed to engage with the season of Advent and Christmas during a welcome break in the lockdowns. Home Groups have continued in various ways, some online, some with telephone pastoral contact and I am so grateful to the leaders for their ingenuity and forbearance. Messy Church could not meet in person due to Covid restrictions, but we have provided seasonal crafts for the children at St Marys First School and Nursery. During 2020 all the liturgy books were revised and reprinted, and I think the fresh liturgies have been well received. The Meditation Group and Cosmics Plus have both continued online through the Zoom platform and I am very proud of the way the whole church has very quickly adapted to church meetings on a computer, with many people (including me) developing new IT skills! There have also been many new initiatives that have flourished in the last year, Morning Prayer on Zoom, a Lectio Divina group (Thursday@9), online social quizzes, a virtual Easter garden, a parish Christmas Card, and a parish book of Prayers for Pentecost being just some of the things we have developed. Communication has been so important in the pandemic through the regular emails I send out, together with deliveries of printed material by 'vicar's pedal power' to those not on the internet.

School work has continued to be an incredibly important part of my ministry and I am so overjoyed at the burgeoning relationship as one family of church and school. Roy Sewell preached at a Sunday Communion service on Education Sunday and our Advent Card came jointly from the church and school which I think sent a strong message of hope to the wider community. Throughout the pandemic I have continued to support the school in person, with virtual collective worships, and in the development of the school's Christian vision and values. After a significant piece of work conducted by myself and Roy, the new vision and values are now being embedded in the life of church and school.

PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN, WEST MOORS

Review of the work of the PCC in 2020 (continued)

Several major premises projects were tackled during the year. The lighting system in church was re-wired after its failure in late 2019, tenders were sought for a new Audio-visual system and this was installed in March, together with a broadband connection in the hall. Extensive consultation with the Archdeacons resulted in permission being given to remove a dangerous Norwegian Fir tree sitting close to our neighbour's property. The main church noticeboard was also renewed.

We have been blessed to welcome new members to our church family, but at the same time have sadly said goodbye to some loyal servants of the Gospel who have passed to rest in God's love. It has been my privilege to visit and pray with them as they made their journey onwards and to commend them to our heavenly Father. May they rest in peace and rise in glory.

Away from the parish I have continued my work on both Deanery and Diocesan Synod and was admitted as a Benedictine Companion of Abbey at Milton on St Benedict's Day 2020.

The parish church continues to hold an important place in the common life of the community of West Moors, and that was most in evidence in the work of the Community Support Team (headed by John Reid and Alan Butler) who provided support in shopping and prescriptions through each period of lockdown. This was an embodiment of the vision I have for our church and our community, that we love God and love West Moors. My thanks to all those that support our ministry in this wonderful town, Adrian and Alison, and of course Becky and Isla who uncomplainingly support me. My ministry here could not flourish without all you wonderful people, and I am so grateful for your support, your prayers and your energy as we participate in God's mission and as we Love God and Love West Moors.

Revd Andy Muckle
Vicar & Chair of PCC
16th May 2021

Treasurer's Report

2020 has been a very challenging year for our finances as we ended £42,000 down on the previous year. However, it should be noted that £28,000 of this was fabric expenditure which was planned for and £1,300 was outstanding Salisbury fees. So our cash flow shortfall was about £12,700. This was offset by our invested funds which have grown by 20% from £45,000 to £54,000. The value of invested funds goes up and down on an hourly basis so has to be viewed with care. It does give us an income of 3% per annum on the capital in addition to any capital valuation changes.

During the year, our income did not exceed the £100,000 a year, as has been the case in 2017 and 2018, which included appeals, weddings and funerals.

Our parish share has been fixed by the diocese as roughly the same for 2021 as 2020 as they struggle with the effects of the Pandemic and the need to recruit and train more Clergy.

The budget for 2021 currently shows that our funds will drop by a further £13,800 but it does not take into account changes which may occur following any stewardship appeal that the Diocese are planning.

This APCM report now includes the accounts information and I will not be issuing a separate document. Some of the items below refer to activities which are reported separately by those who have taken responsibility for them.

If any of you require more accounts information please contact myself. (William Munn, Church treasurer 01202 897528) and I can supply you with the Independent Examiner's account sheets and the full December account sheets. (about 25 pages)

I continue to give thanks to our Lord that our financial position was not as dire as initially predicted and I give thanks and praise to our Lord and to you all for your support.

William Munn
Treasurer

Independent examiner's report to the Trustees of the Parochial Church Council of St Mary the Virgin, West Moors

I report to the charity trustees on my examination of the accounts of the Parochial Church Council of St Mary the Virgin, West Moors (the PCC) for the year ended 31st December 2020.

Responsibilities and basis of report

As the charity trustees of the PCC you are responsible for the preparation of the accounts in accordance with requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the PCC's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(B) of the Act.

Independent examiner's statement

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the PCC as required by section 130 of the Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

Name: J A Ridout

Relevant professional qualification or body: FCCA

Westering
Giddylake
Wimborne
Dorset, BH21 2QU

Date: 16th May 2021

PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN, WEST MOORS
STATEMENT OF FINANCIAL ACTIVITIES
For the year ended 31 December 2020

Note	Unrestricted Funds	Restricted Funds	TOTAL FUNDS	
	£	£	2020 £	2019 £
RECEIPTS				
Voluntary Receipts				
2(a) Planned giving	59,778.34	1,165.17	60,943.51	70,403.47
2(b) Activities for generating funds	7,187.53	-	7,187.53	12,669.36
2(c) Other voluntary incoming resources	3,226.60	-	3,226.60	3,557.57
2(d) Investment income	1,117.78	-	1,117.78	802.32
2(e) Church activities	4,013.00	-	4,013.00	4,852.80
Total receipts	75,323.25	1,165.17	76,488.42	92,285.52
PAYMENTS				
<i>Church Activities</i>				
3(a) <i>Diocesan parish contribution</i>	64,960.28	-	64,960.28	64,196.88
3(b) <i>Clergy and staffing costs</i>	1,125.10	-	1,125.10	2,914.73
3(c) <i>Church running expenses</i>	42,793.00	-	42,793.00	24,351.91
3(d) <i>Running costs</i>	1,987.60	-	1,987.60	1,204.48
3(e) <i>Mission</i>	2,546.66	5,179.29	7,725.95	4,760.24
Total payments	113,412.64	5,179.29	118,591.93	97,428.24
Excess of receipts over payments	(38,089.39)	(4,014.12)	(42,103.51)	(5,142.72)
Transfers between funds			-	-
Net movement in funds	(38,089.39)	(4,014.12)	(42,103.51)	(5,142.72)
Reconciliation of Funds				
Total funds brought forward At 1 January 2020	149,507.10	4,014.12	153,521.22	158,663.94
Total funds carried forward At 31 December 2020	111,417.71	-	111,417.71	153,521.22
Analysis of funds				
	At 1/1/20	Movement	31/12/20	
Unrestricted				
General fund	67,223.33	(12,403.67)	54,819.66	
Restricted	4,014.12	(4,014.12)	0.00	
With designations				
Fabric and other	80,649.43	(24,385.08)	56,264.35	
Fees	1,634.34	(1,300.64)	333.70	
	153,521.22	(42,103.51)	111,417.71	

PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN, WEST MOORS
BALANCE SHEET
At 31 December 2020

		Unrestricted	Restricted		
	Not	Funds	Funds	2020	2019
		£	£	£	£
FIXED ASSETS					
Investments		0.00	45,000.00	45,000.00	32,000.00
		<u>0.00</u>	<u>45,000.00</u>	<u>45,000.00</u>	<u>32,000.00</u>
CURRENT ASSETS					
Cash at bank and in hand	4	66,417.71	0.00	66,417.71	121,521.22
		<u>66,417.71</u>	<u>0.00</u>	<u>66,417.71</u>	<u>121,521.22</u>
LIABILITIES					
		<u> </u>	<u> </u>	<u> </u>	<u> </u>
NET CURRENT ASSETS		<u>66,417.71</u>	<u>0.00</u>	<u>66,417.71</u>	<u>121,521.22</u>
TOTAL NET ASSETS		<u><u>66,417.71</u></u>	<u><u>45,000.00</u></u>	<u><u>111,417.71</u></u>	<u><u>153,521.22</u></u>
Represented by:					
PARISH FUNDS	5				
General funds		54,819.66	0.00	54,819.66	67,223.33
Designated funds		56,598.05	0.00	56,598.05	82,283.77
Restricted funds		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,014.12</u>
		<u><u>111,417.71</u></u>	<u><u>0.00</u></u>	<u><u>111,417.71</u></u>	<u><u>153,521.22</u></u>

Approved by the Parochial Church Council on 16th May 2021 and signed on its behalf by:

Rev Andy Muckle

Paul Middleton

Karen Clark

PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN, WEST MOORS
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2020

1 ACCOUNTING POLICIES

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with Charities SORP (FRS 102) "Accounting and reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)", Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Charities Act 2011.

The financial statements have been prepared under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include funds of church groups that owe an affiliation to another body nor those that are informal gatherings of church members.

Funds

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

The purpose of any restricted funds is noted in the accounts. Any balance unspent at the end of the year must be carried forward as a balance on that fund.

Incoming Resources

Voluntary income and capital sources

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All incoming resources are accounted for gross.

Other ordinary income

Rental income is accounted for by reference to letting date.

Fees due are accounted for on an event by event basis.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and accounted for gross.

PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN, WEST MOORS
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2020

2 INCOME

	Unrestricted Funds £	Restricted Funds £	TOTAL 2020 £	2019 £
2(a) Voluntary income				
Planned giving				
Tax efficient	36,460.34		36,460.34	40,353.25
Other planned giving	9,335.98		9,335.98	5,657.59
Collections at services	1,922.57		1,922.57	5,899.64
Tax recovered through Gift Aid	12,059.45		12,059.45	16,539.43
Miscellaneous donations and appeals	-	1,165.17	1,165.17	1,953.56
	<u>59,778.34</u>	<u>1,165.17</u>	<u>60,943.51</u>	<u>70,403.47</u>
2(b) Activities for generating funds				
Magazine	760.50		760.50	1,187.51
PV Panels	1,638.52		1,638.52	1,447.54
General	2,299.45		2,299.45	1,766.40
Events	2,489.06		2,489.06	8,267.91
	<u>7,187.53</u>	<u>-</u>	<u>7,187.53</u>	<u>12,669.36</u>
2(c) Other voluntary incoming resources				
Donations	2,976.60		2,976.60	1,557.57
Legacies			-	2,000.00
Grant	250.00		250.00	
	<u>3,226.60</u>	<u>-</u>	<u>3,226.60</u>	<u>3,557.57</u>
2(d) Investment income				
Bank interest received	1,117.78	-	1,117.78	802.32
	<u>1,117.78</u>	<u>-</u>	<u>1,117.78</u>	<u>802.32</u>
2(e) Church activities				
Wedding	2,274.75	-	2,274.75	4,852.80
Fees	1,738.25	-	1,738.25	-
	<u>4,013.00</u>	<u>-</u>	<u>4,013.00</u>	<u>4,852.80</u>
TOTAL INCOMING RESOURCES	<u>75,323.25</u>	<u>1,165.17</u>	<u>76,488.42</u>	<u>92,285.52</u>

PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN, WEST MOORS
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2020

3 EXPENDITURE

	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS	
			2020 £	2019 £
3(a) Diocesan parish contribution				
Deanery share	64,960.28	-	64,960.28	64,196.88
	<u>64,960.28</u>	<u>-</u>	<u>64,960.28</u>	<u>64,196.88</u>
3(b) Clergy and staffing costs				
Clergy expenses	655.88	-	655.88	2,241.99
Work with young people	469.22	-	469.22	672.74
	<u>1,125.10</u>	<u>-</u>	<u>1,125.10</u>	<u>2,914.73</u>
3(c) Church running activities				
Service and support expenses	755.96	-	755.96	963.81
Repairs	1,228.68	-	1,228.68	1,956.92
Heat, light and insurance	5,350.03	-	5,350.03	6,124.71
Provision of music	1,332.85	-	1,332.85	2,233.98
Fund raising	68.00	-	68.00	119.00
Magazine costs	567.00	-	567.00	1,890.00
Wedding and funeral costs	3,575.39	-	3,575.39	3,468.46
Flowers	-	-	-	250.00
Fabric	24,385.08	-	24,385.08	2,085.61
Licence	177.50	-	177.50	174.50
Events	143.00	-	143.00	445.00
Cleaning	3,216.78	-	3,216.78	2,953.92
Advertising	-	-	-	-
Computer and office equipment	-	-	-	-
General activities	1,692.73	-	1,692.73	1,386.00
Independent examiners fee	300.00	-	300.00	300.00
	<u>42,793.00</u>	<u>-</u>	<u>42,793.00</u>	<u>24,351.91</u>
3(d) Other running costs				
Administration costs	1,987.60	-	1,987.60	1,204.48
	<u>1,987.60</u>	<u>-</u>	<u>1,987.60</u>	<u>1,204.48</u>
3(e) Mission giving and donations				
Planned	1,819.00	-	1,819.00	2,269.00
Appeals	-	1,165.17	1,165.17	1,838.44
Mission and evangelism	727.66	-	727.66	652.80
Restricted	-	4,014.12	4,014.12	-
	<u>2,546.66</u>	<u>5,179.29</u>	<u>7,725.95</u>	<u>4,760.24</u>
TOTAL RESOURCES USED	<u>113,412.64</u>	<u>5,179.29</u>	<u>118,591.93</u>	<u>97,428.24</u>

PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN, WEST MOORS
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2020

4 CASH AT BANK AND IN HAND	2020	2019
	£	£
Bank current accounts	56,733.70	53,550.62
CBF CE Deposit Fund	-	887.60
Covenant accounts	9,684.01	67,083.00
	<hr/>	<hr/>
	<u>66,417.71</u>	<u>121,521.22</u>

5 ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds £	Designated Funds £	Restricted £	Total £
Investments	-	45,000.00	-	45,000.00
Net current assets	54,819.66	11,598.05	-	66,417.71
	<hr/>	<hr/>	<hr/>	<hr/>
	<u>54,819.66</u>	<u>56,598.05</u>	<u>-</u>	<u>111,417.71</u>

The market value of the investment at 31/12/2020 is £54,233.24.

6 RESERVES POLICY

The PCC's policy is to maintain sufficient reserves to enable the council's continued operation in the event of the temporary loss of use of the Church for any reason. With particular reference to potential costs of maintaining the fabric of the Church, the Council considers that the reserves held are adequate but not excessive.

7 PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN, WEST MOORS
STATEMENT OF FINANCIAL ACTIVITIES
For the year ended 31 December 2020
Comparative information for previous year

Note	Unrestricted Funds £	Restricted Funds £	Total 2019 £	Total 2018 £
RECEIPTS				
Voluntary Receipts				
2(a) Planned giving	68,449.91	1,953.56	70,403.47	81,287.24
2(b) Activities for generating fund	12,669.36	-	12,669.36	16,293.65
2(c) Other voluntary incoming res	3,557.57	-	3,557.57	9,728.62
2(d) Investment income	802.32	-	802.32	304.28
2(e) Church activities	4,852.80	-	4,852.80	7,081.00
Total receipts	<u>90,331.96</u>	<u>1,953.56</u>	<u>92,285.52</u>	<u>114,694.79</u>
PAYMENTS				
Church Activities				
3(a) Diocesan parish contribution	64,196.88	-	64,196.88	58,086.58
3(b) Clergy and staffing costs	2,914.73	-	2,914.73	3,881.44
3(c) Church running expenses	24,351.91	-	24,351.91	33,877.08
3(d) Running costs	1,204.48	-	1,204.48	968.40
3(e) Mission	2,921.80	1,838.44	4,760.24	4,748.14
Total payments	<u>95,589.80</u>	<u>1,838.44</u>	<u>97,428.24</u>	<u>101,561.64</u>
Excess of receipts over payments	(5,257.84)	115.12	(5,142.72)	13,133.15
Reconciliation of Funds				
Total funds brought forward At 1 January 2019	154,764.94	3,899.00	158,663.94	145,530.79
Total funds carried forward At 31 December 2019	<u>149,507.10</u>	<u>4,014.12</u>	<u>153,521.22</u>	<u>158,663.94</u>
Analysis of funds				
	At 1/1/19	Movement	At 31/12/19	
Unrestricted				
General fund	71,229.66	(4,006.33)	67,223.33	
Restricted	3,899.00	115.12	4,014.12	
With designations				
Fabric and other	83,285.28	(2,635.85)	80,649.43	
Fees	250.00	1,384.34	1,634.34	
	<u>158,663.94</u>	<u>(5,142.72)</u>	<u>153,521.22</u>	