

SMALL CHARITY CONSTITUTION

Suitable for small charities with an annual income under £5,000 that don't own a building or employ people .

NAME

The charity's name is ____KYRECE'S
LEGACY_____

THE PURPOSES OF THE CHARITY ARE:-

TO RAISE AWARENESS OF WATER SAFETY
PROVIDE AND MAINTAIN SAFETY EQUIPMENT
PROVIDE SWIMMING LESSONS IN SCHOOLS

TRUSTEES

MICA MILLIGTON
SILMA FRANCIS

CARRYING OUT THE PURPOSES

In order to carry out the charitable purposes, the trustees have the power to:

- (1) raise funds, receive grants and donations
- (2) apply funds to carry out the work of the charity
- (3) co-operate with and support other charities with similar purposes
- (4) do anything which is lawful and necessary to achieve the purposes

MEMBERSHIP

The charity shall have a membership. People who support the work of the charity and are aged 18 or over, can apply to the trustees to become a member. Once accepted by the trustees, membership lasts for 3 years and may be renewed. The trustees will keep an up-to-date membership list.

The trustees may remove a person's membership if they believe it is in the best interests of the charity. The member has the right to be heard by the trustees before the decision is made and can be accompanied by a friend.

TRUSTEE MEETINGS

- (1) Trustees must hold at least 2 meetings each year (Covid Dependant). At their first meeting after the AGM they will elect a chair, treasurer and secretary. Trustees may act by majority decision.
- (2) At least 2 trustees must be present at the meeting to be able to take decisions. Minutes shall be kept for every meeting.
- (3) If trustees have a conflict of interest they must declare it and leave the meeting while this matter is being discussed or decided.

- (4) During the year, the trustees may appoint up to 2 additional trustees. They will stand down at the next AGM.
- (5) The trustees may make reasonable additional rules to help run the charity. These rules must not conflict with this constitution or the law.

MONEY AND PROPERTY

- (1) Money and property must only be used for the charity's purposes.
- (2) Trustees must keep accounts. The most recent annual accounts can be seen by anybody on request.
- (3) Trustees cannot receive any money or property from the charity, except to refund reasonable out of pocket expenses.
- (4) Money must be held in the charity's bank account. All cheques must be signed by a trustee.

GENERAL MEETINGS

If the Trustees consider it is necessary to change the constitution, or wind up the charity, they must call a General Meeting so that the membership can make the decision. Trustees must also call a General Meeting if they receive a written request from the majority of members. All members must be given 14 days notice and told the reason for the meeting. All decisions require a two thirds majority. Minutes must be kept.

- (1) Winding up** - any money or property remaining after payment of debts must be given to a charity with similar purposes to this one.
- (2) Changes to the Constitution** - can be made at AGMs or General Meetings. No change can be made that would make the organisation no longer a charity.
- (3) General Meeting** - called on written request from a majority of members.
- (4)** Trustees may also call a General Meeting to consult the membership

SETTING UP THE CHARITY

This constitution was adopted on _____ by the people whose signatures appear below. They are the first members of the charity and will be the trustees until the AGM, which must be held within one year of this date.

Signed

Print name and address

Kyrece's Legacy
(Charity Number. 1162528)

FINANCIAL REPORT FOR THE PERIOD ENDING

31st October 2021

Kyrece's Legacy
INCOME AND EXPENSES
FOR THE PERIOD 1st November 2019 TO 31st October 2020

	Note	£
INCOME		4,879
EXPENSES		3,627
OPERATING INCOME	3	<u>1,252</u>

Kyrece's Legacy
BALANCE SHEET AS AT 31st October 2020

	Note	£	£
CURRENT ASSETS			
Bank and cash balances		18,221	
		<u>18,221</u>	
CREDITORS: Amounts falling due within one year	7	-	
		<u>18,221</u>	
			<u>18,221</u>
CAPITAL AND RESERVES			
Income Balances Brought Forward	8	16,969	
Income for the Year	9	1,252	
		<u>18,221</u>	

Kyrece's Legacy
NOTES TO THE ACCOUNTS - 31st October 2020

6. CASH

Bank / Cash	18,221
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9. Income and Expenses Account

Balance brought forward	16,969
Profit for the financial year	1,252
Equity Dividends	-
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Balance carried forward	18,221

Kyrece's Legacy
TRADING AND INCOME AND EXPENSES
FOR THE PERIOD 1st November 2019 TO 31st October 2020

	£	£
INCOME		4,879
GROSS PROFIT		<u>4,879</u>
Other income:		
Bank interest received		-
		<u>4,879</u>
OTHER EXPENSES:		
Ash Hill School	2,696	
Hiscox	112	
Glasdon UK Ltd	179	
Wickes	26	
Book Keeping	300	
Medmenham Parish	168	
Wix.com	146	
	<u></u>	3,627
NET PROFIT FOR THE PERIOD		<u>1,252</u>