

HOWDEN CLOUGH COMMUNITY ASSOCIATION

Charity 1162508

Annual Report 2024

Howden Clough Community Association is a CIO with voting members. The existing Trustees, four of whom are elected, and one ex officio, continued in position at the start of the year. However, the ex officio Trustee had to resign during the year, as she retired. It has not yet been clarified with her successor if the changed designation of the post is as defined in the Constitution, and whether she is prepared to accept the role. A further new Trustee was co-opted unanimously by the existing Trustees. We have not yet succeeded in recruiting a Secretary, or identifying further potential new Trustees to make up the current skills deficit.

Decisions requiring Trustee consideration and approval were made following consultations on the telephone or e-mail messaging between all Trustees.

All twelve existing groups have continued to meet, including the two new activities that started last year. Another started at the end of the year and seems to be thriving. Phoenix theatre ADG again used the Centre for performances. Regular coffee mornings continued, and the Bread and Butter Organisation provided a warm space tea and social session in winter 2023-24, along with their food service. Services and activities ranged from cooperating with Locala in baby health sessions, through several different physical and developmental activities for preschool children, academic tuition classes for children preparing for secondary school, 2 food poverty services, martial arts and puppy training for all ages, to relaxation and exercise classes and the longstanding games afternoon for older people

The Development Manager continued to act on behalf of the Trustees in liaison with partners including the Local Authority to implement the Government Holiday, Activity and Food programme, for children in the area of families on low incomes, the National Children's Centre Fresh Futures programme as a local Anchor to provide training to community groups, and the Asda charitable funds to provide a winter warm space and other assistance to those in need in Winter 2024-25, and develop the Community Centre as a venue and hub for the provision of services and activities for the benefit of residents of the Howden Clough area and liaising with these and other bodies with similar aims to achieve this.

Fresh contracts were made for the provision of gas energy and broadband services. The swing doors between the hall and the entrance lobby were re hung to ensure their safety as a fire exit. Racking was donated by TESCO for storage of light items in the garage. The lawn was maintained and weed killing along the new fence erected by the contractors was carried out by Mr Dobson, who had previously worked with Mr West at this. BT has removed the telegraph pole serving the neighbours and us onto our land at the request of the developers. Minimal electrical maintenance including PAT testing of portable equipment, and other work was carried out by volunteers including the floors being deep cleaned by a colleague from Batley Community Centre and our own volunteers. Fire safety equipment was again replaced arising from the annual inspection.

			HOWDEN CLOUGH COMMUNITY ASSOCIATION BIRSTALL WF17 0HY					
			Registered Charity 1162508					
			2024			2023		
			Restricted	Unrestricted	Total	Restricted	Unrestricted	Total
Income								
Hire of Hall - regular users				£14,895.00	£14,895.00		£11,289.75	£11,289.75
Hire of Hall - occasional users				£3,553.00	£3,553.00		£2,546.50	£2,546.50
KMC FUNDS				£7,700.00	£7,700.00		£1,914.00	£1,914.00
ANCHOR FUNDS				£2,000.00	£2,000.00		£1,608.00	£1,608.00
OTHER FUNDS				£1,600.00	£1,600.00			
Refunds				-£570.00	-£570.00			
Total Income for year				£29,178.00	£29,178.00		£17,003.25	£17,003.25
Brought forward as 1st January			£5,220.54	£32,961.05	£38,181.59	£5,220.54	£44,260.60	£49,481.14
Total			£5,220.54	£62,139.05	£67,359.59	£5,220.54	£61,263.85	£66,484.39
Expenditure								
Salary & Employment cost Manager				£16,361.62	£16,361.62		£15,830.77	£15,830.77
Wages Cleaner & cover				£4,396.47	£4,396.47		£4,030.60	£4,030.60
Services Electricity				£929.89	£929.89		£811.98	£811.98
Gas				£1,905.18	£1,905.18		£1,654.35	£1,654.35
Water				£609.75	£609.75		£143.50	£143.50
Waste disposal				274.04	£274.04		£351.40	£351.40
Sanitary				£468.00	£468.00		£429.00	£429.00
Broadband				647.58	£647.58		£525.71	£525.71
PRS				294	£294.00		£187.20	£187.20
Insurance				968.39	£968.39		£921.66	£921.66
Film licence					£0.00		£141.25	£141.25
Fees (Legal and accounting)				1800	£1,800.00		£974.00	£974.00
Admin (paper, postage, printing, mobile, etc)				£109.88	£109.88		189.88	£189.88
Sundries				19.62	£19.62		£48.94	£48.94
cleaning costs				£76.50	£76.50		£115.92	£115.92
equipment R&R				485.39	£485.39		£1,946.64	£1,946.64
ANCHOR COSTS				370	£370.00			
HAF COSTS				2219.34	£2,219.34			
Total Expenditure for year			£0.00	£31,935.65	£31,935.65		£28,302.80	£28,302.80
Balance Carried Forward at 31st December			£5,220.54	£30,203.40	£35,423.94	£5,220.54	£32,961.05	£38,181.59
(Cash)	(Cash)	Held by chair			-£8.39			-£30.00
	(Cash)	Held by Manager			£446.46			£303.30
Total Cash					£438.07			£273.30
Bank closing balance 31st Dec					£34,985.67			£37,908.29
total bank closing +total cash					£35,423.74			£38,181.59
				imbalance 🤔	£0.20			



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
Howden Clough Community Association

On accounts for the year
ended

31st December 2024

Charity no
(if any)

1162508

Set out on pages

1 & 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/24**.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

23/10/2025

Name:

Stephen R Tucker

Relevant professional
qualification(s) or body
(if any):

FCA / FCCA

Address:

1 & 2 Victoria Court, Bank Square

Morley, Leeds
LS27 9SE

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

No items need to be disclosed.

The financial summary is a true representation of the year then ended.

Income and expenditure has been sampled thoroughly and agreed.

Closing balances have been agreed.