

HOWDEN CLOUGH COMMUNITY ASSOCIATION

Charity 1162508

Annual Report 2021

Howden Clough Community Association is a CIO with voting members. Through 2021, it had four Trustees, three of whom are elected, and one ex officio. The Membership register was revised in August 2021, and is again being revised for the 2021 AGM. The Financial Procedures Policy has been reviewed, as has the Volunteer Policy and Handbook.

It was possible to resume face-to-face meetings of the board from March, and nine formal meetings were held during the year, as well as the delayed AGM. We are grateful to St Saviours' Church, the Cobbles, and Hannah's for accommodating us when the Centre wasn't free.

During the summer, most of our regular users resumed activities, although sadly a number of our longstanding friends have had to give up. A full occupation is being re built and the opportunity has been possible for a number of short courses and one off bookings and activities, such as coffee mornings and showing the World Cup Final, and Holiday activities were provided for young people.

The National Lottery agreed to us using the under spend on the revenue grant to extend the funding of the Development Worker until July. She had accepted a one year contract for the whole of 2021, and in view of the additional responsibilities, particularly in supervising the Kick Start trainee, her hours were increased, and the post was regraded as Development Manager. She has continued to work on behalf of the Trustees to develop the Community Centre as a venue and hub for the provision of services and activities for the benefit of residents of the Howden Clough area, liaising with the Local Authority and other bodies with similar aims to achieve this.

Recruitment of a young person as an assistant to the Development Worker through the local authority gateway, under the government Kick Start scheme took some time, but he was eventually with us from April to September. As well as general duties, he became involved with Kirklees youth service in looking at the needs of young people in the area, but due to his personal circumstances the potential level of planned contribution was not fully achieved. We have been accepted by Kirklees and DWP to take a further trainee

New and improved signage was purchased and installed by volunteers. A grant application to Batley and Birstall Community Fund for the purchase and installation of a garage for storage of equipment and materials was successful, but they did not feel able to support our request for funding for replacement chairs and a roadside notice board, and opportunities to obtain these are still being sought. The kitchen roof has been repaired.

HOWDEN CLOUGH COMMUNITY ASSOCIATION

Income and Expenditure 2021

	2021			2020		
	Restricted	Unrestricted	Total	Restricted	Unrestricted	Total
Income						
Lottery Fund	£0.00	£0.00	£0.00	£10,682.34	£780.00	£11,462.34
HMRC Coronavirus support	£1,033.85	£16,097.00	£17,130.85	£1,543.00	£11,334.00	£12,877.00
HMRC Kick Start Scheme	£6,064.50	£1,000.00	£7,064.50			
Hire of Hall - regular users		£10,249.75	£10,249.75		£7,134.50	£7,134.50
Hire of Hall - occasional users		£1,224.00	£1,224.00		£95.00	£95.00
Donation		£125.00	£125.00		£30.00	£30.00
Project Grants		£14,154.72	£14,154.72			
 Total Income for year	 £7,098.35	 £42,850.47	 £49,948.82	 £12,225.34	 £19,373.50	 £31,598.84
 Brought forward as 1st January	 £17,274.75	 £27,133.33	 £44,408.08	 £19,422.45	 £16,515.69	 £35,938.14
 Total	 £24,373.10	 £69,983.80	 £94,356.90	 £31,647.79	 £35,889.19	 £67,536.98
Expenditure						
Salary & Employment cost Manager	£11,541.37	£3,485.63	£15,027.00	£12,455.88		£12,455.88
Wages Cleaner	£1,033.85	£3,538.55	£4,572.40	£1,697.17	£2,093.13	£3,790.30
Additional cleaning		£0.00	£0.00		£555.05	£555.05
Salary & Employment cost Kickstart worker	£6,119.40	£0.00	£6,119.40			
Services Electricity		£288.00	£288.00		£389.00	£389.00
Gas		£1,551.08	£1,551.08		£1,337.00	£1,337.00
Water		£182.81	£182.81		£477.00	£477.00
Waste disposal		£333.60	£333.60		£182.20	£182.20
Cathedral		£468.00	£468.00		£351.00	£351.00
BT		£423.64	£423.64		£408.52	£408.52
Insurance		£893.62	£893.62		£850.95	£850.95
PRS		£141.37	£141.37		£180.00	£180.00
Film License		£124.56	£124.56		£0.00	£0.00
Publicity		£0.00	£0.00		£45.00	£45.00
Admin (paper, postage, printing, mobile, etc)	£457.94	£538.55	£996.49		£37.77	£257.76
Equipment & R & R		£1,785.17	£1,785.17		£411.30	£411.30
Cleaning materials		£45.95	£45.95		£141.39	£141.39
COVID Compliance		£7.98	£7.98		£607.87	£607.87
Sundries		£62.95	£62.95		£147.98	£147.98
Library project		£9.99	£9.99		£92.12	£92.12
Easter holiday project		£2,017.38	£2,017.38			
Summer holiday project		£1,370.46	£1,370.46			
World Cup event		£64.92	£64.92	Holiday Activities	£448.58	£448.58
Halloween event		£31.07	£31.07			
Garden project		£39.99	£39.99			
Coffee mornings		£9.63	£9.63			
 Total Expenditure for year	 £19,152.56	 £17,414.90	 £36,567.46	 £14,373.04	 £8,755.86	 £23,128.90
 Balance Carried Forward at 31st December	 £5,220.54	 £52,568.90	 £57,789.44	 £17,274.75	 £27,133.33	 £44,408.08
(Cash)			£269.92			£8.93
(Bank)			£57,519.52			£44,399.15
			£57,789.44			£44,408.08



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
Howden Clough Community Association

On accounts for the year
ended

31st December 2021

Charity no
(if any)

1162508

Set out on pages

1 & 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/21**.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

Name:

Stephen R Tucker

Relevant professional
qualification(s) or body
(if any):

FCA / FCCA

Address:

1 Victoria Court, Bank Square

Morley, Leeds

LS27 9SE

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None