



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	09	2020		31	08	2021

02

Section A Reference and administration details

Charity name

CREATE HOPE

Other names charity is known by

Registered charity number (if any)

1162501

Charity's principal address

The Court House, Broadway

Bracknell

Berkshire

Postcode

RG12 1AE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mark Sayers			
2	Terence Pocock			
3	Jo Dawson			
4	Stephanie Dent		Till 5 th April 2020	
5	Anne Douglas		Started July 2020	
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Catherine Hockley

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- Policies and procedures adopted for the induction and training of trustees;
- The charity's organisational structure and any wider network with which the charity works;
- Relationship with any related parties;
- Trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The relief of suffering and distress amongst children by the provision of a creative therapeutic service and the provision of training in creative therapeutic play.

The relief of need by reason of ill-health, disability, financial or other disadvantage of adults and/or families by providing counselling and support services.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Play therapy and therapeutic play sessions for children in schools referred due to environmental issues such as domestic abuse, family separation, bereavement, looked after children and drug and alcohol addiction.

Family support offered alongside therapeutic work to children, to support parents emotionally with environmental issues as listed above.

Systemic therapeutic sessions for families. These sessions are for the whole family, or groups within the family targeting specific issues. The aim of these is to help families find restoration and deeper understanding of each other's needs.

Therapeutic groups for children and adults focused around specific themes such as building confidence and self-esteem, managing emotional responses.

Emotional education programmes for parents, supporting parent-child relationships, anxiety, self-awareness and attachment based-parenting

Training for therapeutic play workers and training to schools, parents, churches and professionals in working therapeutically with families and children.

Trustee declaration includes working with vulnerable groups and protecting your beneficiaries with safeguards.

The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

We delivered training to 3 new volunteers, which was able to take place within the COVID guidance. The volunteers are ready to commence session in September 2021.

Throughout the year we were impacted by the part closure of schools, but this meant that we did receive an increase in referrals direct from families for our services. WE were able to continue running some level of service throughout the whole year, although at times this was restricted due to the COVID guidance.

In September we had to furlough one member of part time staff and another was part time furlough due to the reduced referrals and ability to deliver services.

Due to CODI we didn't run any group sessions for parents or training in schools this year.

WE also ran some sessions online where possible. This worked well for parenting support and is something we will continue to offer to those families who will benefit.

We have also seen an increase in referrals for teenagers during the pandemic and adult counselling for parents. We have been able to make this accessible during the pandemic.

Although our income has been impacted because of the closure of schools we have been awarded a number of small grants which enabled us to continue to offer our services during the months of the initial lockdown to vulnerable families.

Section E

Financial review

Brief statement of the charity's policy on reserves

Sufficient reserves to enable normal operating activities to continue over a period of 3 months should a shortfall in income occur.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- The charity's principal sources of funds (including any fundraising);
- How expenditure has supported the key objectives of the charity;
- Investment policy and objectives including any ethical investment policy adopted.

We have submitted more grant applications and been awarded a number of small grants to enable us to offer our services directly to families.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date



Receipts and payments accounts

CC16a

For the period
from

01/09/2020

To

31/08/2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Play Therapy	42,813	-	-	42,813	52,825
Donations received	400	4,506	-	4,906	5,033
Fundraising	-	-	-	-	-
Grants	-	41,100	-	41,100	28,900
Interest	-	-	-	-	30
Furlough grants	3,372	-	-	3,372	7,861
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	46,585	45,606	-	92,191	94,649
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	46,585	45,606	-	92,191	94,649
A3 Payments					
Salaries	30,317	41,247	-	71,564	64,555
Pension contributions	2,250	252	-	2,502	2,151
Counselling consultants	-	34	-	34	2,425
Clinical supervision costs	-	1,305	-	1,305	950
Resources for sessions	31	1,913	-	1,944	661
Room Hire	-	2,167	-	2,167	700
Travelling costs-mainly mileage	136	820	-	956	1,137
Training costs (external)	2,177	2,819	-	4,996	1,876
Resources for training	-	960	-	960	380
Staff welfare -Christmas meal / sundry	-	-	-	-	212
Membership fees	771	1,206	-	1,977	1,718
Professional liability insurance	162	422	-	584	458
Stationery & office costs	48	694	-	742	593
Telephone Costs	453	403	-	856	748
DBS disclosures	-	150	-	150	334
Publicity	-	-	-	-	671
Bad debt write-offs / sundry	72	30	-	102	85
Solicitors for HR costs	720	-	-	720	-
Accounts examination fees	480	-	-	480	480
Sub total	37,617	54,422	-	92,039	80,134
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	37,617	54,422	-	92,039	80,134
Net of receipts/(payments)	8,968	8,816	-	152	14,515
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	27,673	30,872	-	58,545	44,030
Cash funds this year end	36,641	22,056	-	58,697	58,545

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank	36,727	21,970	-
		-	-	-
		-	-	-
	Total cash funds	36,727	21,970	-
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Debtors	3,475	-	-
	Prepayments	3,027	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Creditors	unrestricted	1,565	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
CREATE HOPE

**On accounts for the year
ended**

31st August 2021

**Charity no
(if any)**

1162501

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

Name:

TIMOTHY KINGCOTT

**Relevant professional
qualification(s) or body
(if any):**

ACMA ATT

Address:	19 Brockenhurst Road, Martins Heron, Bracknell,
	Berkshire, RG12 9FJ

Section B**Disclosure**

Nothing to disclose

Give here brief details of any items that the examiner wishes to disclose.