

Trustees' Annual Report for the period

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|-------------------|----|-------|-----------------|----|-------|
| Period start date | | | Period end date | | |
| From | 01 | April | 2024 | To | 31 |
| | | | | | March |
| | | | | | 2025 |

Section A

Reference and administration details

Charity name

Lowestoft Thursday Club

Other names charity is known by

N/A

Registered charity number (if any) 1162491

Charity's principal address

109 Sussex Road

Lowestoft

Suffolk

Postcode

NR32 4HG

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|------------------------|-----------------|-----------------------------------|---|
| 1 | Joseph Luke Harrison | Chairman | | |
| 2 | Jill Rosemary White | Secretary | | |
| 3 | Mary Elizabeth Edwards | Treasurer | | |
| 4 | Sophie Kelly Cooper | | | |
| 5 | Rosemarie Sarah Page | | | |
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name

Dates acted if not for whole year

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Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

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| Type of governing document (eg. trust deed, constitution) | Constitution |
| How the charity is constituted (eg. trust, association, company) | Charitable Incorporated Organisation |
| Trustee selection methods (eg. appointed by, elected by) | Elected by any members of the Charity or the Trustees |

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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| <p>We have several policies in place to protect the members of the Charity. These include a safeguarding policy, equal opportunities policy and DBS checks. We have this year introduced a complaints policy. We also undertake risk assessments on outings in order to highlight the risks and to make sure we keep all members in the safest environment possible.</p> <p>We have introduced an anti-bully policy, a non-discrimination policy and have started selling merchandise in order to raise some more funds for the charity.</p> <p>We are looking at starting gift aid this year and have regular meetings to discuss spending and ways in which to promote the club in the future with trustees risk assessing every new activity</p> |
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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of the Charity is for the public benefit to assist and support adults with learning disabilities in East Anglia by supplying an environment for their developing needs which provides and promotes their health and wellbeing through activities provided and organised by the Charity

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The activities that the club provides varies every week. These do include live performers, trips to the local transport museum, craft and raffle nights, karaoke and discos. We as Trustees have regard to the guidance issued by the Charity Commission on public benefit. All activities provided by the Charity are enjoyed by all members with varying disabilities, promoting their wellbeing and providing them with a safe enjoyable environment to develop all their needs.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We have since becoming a charity tried to spread greater awareness of the charity and within the community by allowing friends and families to come to special nights that are put on for the members. An example of this would be our Big Band Night whereby tickets were sold to friends and family in order to not only help raise money, but also to allow them to spread the word about the charity.

An objective within the charity this year has been to promote the charity more and gain new members and therefore we have spent funds on raising awareness of the charity to bring in more funding to enable more activities to take place. All our volunteers are DBS checked and sign volunteer declarations.

Section D

Achievements and performance

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Summary of the main achievements of the charity during the year

The main achievement this year was our Thursday Club has talent night as well as introducing a Summer and Winter Ball. This allows the members to dress up, showcase their skills and win medals and trophies.

We have attracted more members this year and have had more enquires from both volunteers and members who would like to join the charity and we hope to continue to grow the charity with the help of our Facebook page and website.

Section E

Financial review

Brief statement of the charity's policy on reserves

Our policy on reserves has just been reviewed and we look at the two main aspects of the charity (hall hire and entertainment). This has remained the same for the last 3 years as there has been no increase in the monies needed for the basic running of the club. The reserves we set aside provide financial stability and the means for the development of our principle activity. We intend to maintain our reserves at a level of £9,000.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's principal source of funds is fundraising. We are one of the charities on the local Christmas Day Swim which we volunteer at and this has allowed us to spend the funds on new crafts for the members, host a fish and chip night which develops the needs of the members and means that we can provide entertainment to promote all members health and wellbeing.

Section F

Other optional information

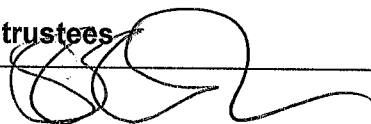
Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

SOPHIE COOPER

Position (eg Secretary, Chair, etc)

TRUSTEE

Date

12/1/26

Income and Expenditure 2024/2025

| | April | May | June | July | August | September | October | November | December | January | February | March | YTD |
|-----------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|----------------|------------------|--------------------|
| Income | | | | | | | | | | | | | |
| Membership Fees | £111.10 | £186.00 | £224.50 | £185.50 | | £277.70 | £297.10 | £264.50 | £200.50 | £303.15 | £354.50 | £270.50 | £2,675.05 |
| Charitable Donations | | £20.00 | £10.00 | | | | £600.00 | | £200.00 | £503.00 | | £865.00 | £2,198.00 |
| Fundraising Events | | | £166.35 | | | | | | | | £192.93 | | £359.28 |
| Special Events Fee | | £35.00 | | | | | | | | £150.00 | £55.00 | £20.00 | £260.00 |
| Refreshments | £29.20 | £41.85 | £59.30 | £28.40 | | £71.35 | £87.00 | £70.30 | £20.50 | £62.17 | £57.30 | £49.08 | £576.45 |
| Tuck Shop Monies | £29.23 | £31.13 | £15.95 | £15.66 | | £48.24 | £27.33 | £25.99 | £4.91 | £38.05 | £20.89 | £13.17 | £270.55 |
| Bank Interest | £30.79 | £31.63 | £29.80 | £29.71 | £29.86 | £28.60 | £28.12 | £26.61 | £28.08 | £27.84 | | £25.65 | £316.69 |
| Merchandise | | | £60.60 | £60.50 | | £36.50 | £9.50 | £16.00 | £2.00 | £6.50 | £28.00 | £9.00 | £228.60 |
| Grants | | | | | | | | | | | | | £0.00 |
| Other | | | | | | | | | | | | | £0.00 |
| Total Income | £200.32 | £345.61 | £566.50 | £319.77 | £29.86 | £462.39 | £1,049.05 | £403.40 | £455.99 | £1,090.71 | £708.62 | £1,252.40 | £6,884.62 |
| Expenditure | | | | | | | | | | | | | |
| Hall Hire | £126.00 | £84.00 | £126.00 | £168.00 | £126.00 | | £168.00 | £168.00 | £168.00 | £84.00 | £252.00 | | £1,470.00 |
| Advertisement and Promotion | | | £720.60 | | | | £120.00 | | | | | | |
| Insurance | £316.94 | | | | | £143.40 | | | | | | £358.04 | £818.38 |
| Entertainment/Craft Nights | £150.00 | £140.00 | £370.00 | £250.00 | | £570.00 | £250.00 | £550.00 | £150.00 | £430.00 | £150.00 | £500.00 | £3,510.00 |
| Trophies/Presents | £1.75 | £305.01 | £118.39 | £21.99 | | £327.18 | | | £95.95 | £10.50 | £15.00 | | £895.77 |
| Compliance Costs | | | | £20.00 | | | | | | | | | £20.00 |
| Party Expenses | | £35.96 | £26.97 | £320.73 | | £80.66 | | | £177.50 | £49.65 | £56.88 | | £748.35 |
| Bank Charges | £5.00 | £5.00 | £5.00 | £5.00 | £5.00 | £5.40 | £5.00 | £5.00 | £5.00 | £5.80 | £5.00 | £5.00 | £61.20 |
| Food and Drink | £13.87 | £43.40 | £86.16 | £20.49 | | £37.42 | £41.37 | £58.48 | £2.90 | £28.68 | £38.84 | £34.88 | £406.49 |
| Miscellaneous Costs | | | | £22.72 | | £9.00 | | | | £28.50 | £7.98 | | £68.20 |
| Total Expenditure | £613.56 | £613.37 | £1,453.12 | £828.93 | £131.00 | £1,173.06 | £584.37 | £781.48 | £599.35 | £637.13 | £525.70 | £1,089.92 | £9,030.99 |
| Profit/(Loss) | (£413.24) | (£267.76) | (£886.62) | (£509.16) | (£101.14) | (£710.67) | £464.68 | (£378.08) | (£143.36) | £453.58 | £182.92 | £162.48 | (£2,146.37) |