

RUSKINGTON PARISH COMMUNITY LIBRARY CIO

ANNUAL REPORT 2020/2021

1. General.

The Trustees considered 2020/21 a most difficult period to enable the provision of library services. The library is managed and operated through a number of dedicated volunteers and supervised at arms-length through Lincolnshire County Council (LCC). Given the introduction of a medical pandemic, Covid-19, the library was required to implement mandatory conditions to enable the library to function. The instructions ranged from complete closure to a restricted opening period with reduced hours and controlled access. Further, during complete closure mandatory internal and external health and safety checks were required. During the reporting period the library was able to function for limited periods following strict Risk Assessment criteria. Not unexpectedly during Covid lockdown periods the number of library users was significantly reduced.

2. Building.

The mandatory internal and external building checks were completed during periods of complete and restricted opening to the public.

3. Volunteers.

The Trustees noted the number of available volunteers during the year was significantly reduced given the Covid regulations that prevented attendance for normal library duties. However, during the restricted operating periods the library was able to open and provide a much-appreciated public service especially as restricted travel was introduced. The operation of the library was ably assisted through the continued excellent support by the GLL Library Development Officer.

4. Finance.

LCC provided the Annual Grant that enabled the functioning of the library to continue through the provision of utilities, building and personnel insurance. These necessities continued throughout the year. The Trustees thanked Mrs Christine Casey for her continued management of the library financial account.

5. Insurance.

The mandatory insurance for both building and volunteers was provided.

6. Rate Relief.

The Trustees noted and appreciated the continued Rate Relief authorised by North Kesteven District Council.

7. The Lease.

The Trustees noted that library management continued to implement the terms of the lease as amended.

8.Summary

In summary, the Trustees noted that that library continued to provide a service when authorised during a very difficult period given the pandemic situation.

Peter D Cunningham
Chairman of Trustees
Ruskington Parish Community Library CIO

RUSKINGTON PARISH COMMUNITY LIBRARY
INCOME AND EXPENDITURE 1 APRIL 2020 - 31 MARCH 2021

<u>INCOME</u>		<u>EXPENDITURE</u>	
GRANTS		UTILITIES	
Lincolnshire County Council	5167.00	Gas	371.72
		Electricity	353.35
ELECTRICITY FEED-IN		Water Rates	108.44
Total Gas and Power	319.44		833.51
	5486.44	TV LICENCE	157.50
		INSURANCE	453.65
		GROUNDS MAINTENANCE	116.32
		CLEANING	468.34
		EQUIPMENT AND MATERIALS	0.00
		PRINTING AND STATIONERY	0.00
		OTHER SUPPLIES	9.09
		TELEPHONE	0.00
		POSTAGE	0.00
		EXPENSES	
		Volunteer Expenses	119.70
		RPC Admin	11.61
		Miscellaneous	0.00
			131.31
		HEALTH HUB GRANT EXPENDITURE	0.00
		ST GEORGE'S M&M GRANT	0.00
		Surplus 2020/21	3316.72
	<u>E 5,486.44</u>		<u>f 5,486.44</u>