



Holy Trinity Darlington

Annual Report 2021



Priest-in-charge Rev James Harvey

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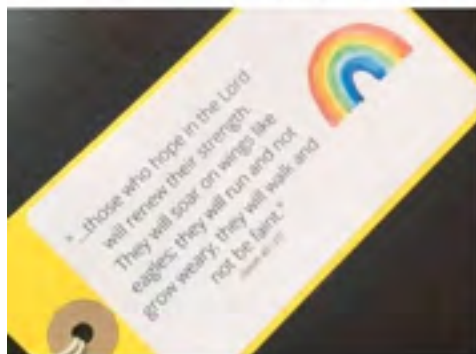
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Holy Trinity Darlington Welcome!



Welcome to our annual report for 2021 – Ruth and my first year at Holy Trinity and it has been a tremendous year. The year started in January by appointing a new priest-in-charge (that would be me!), followed by a wonderful licensing service in April, and things have both continued and developed from there.

2020 was a formative year for Holy Trinity – developing new creative ways of worshipping and developing a deeper confidence in who we are and who we want to be as we go forward into the future. 2021 has built on these experiences and foundations and has started to help us see what the next chapter of Holy Trinity looks like.

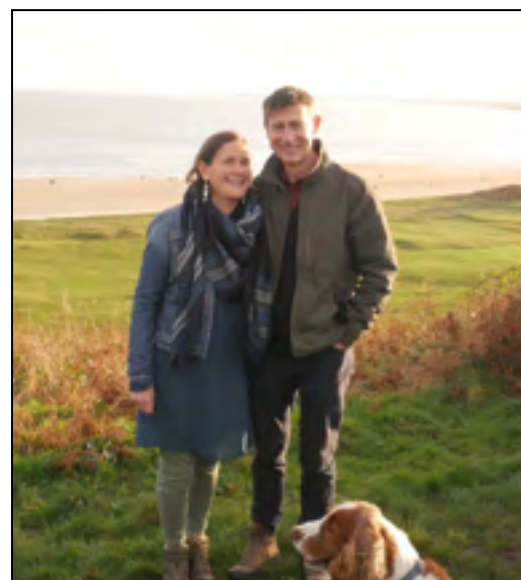
Coming to a church already on a journey has been a joy to slot into, and leading Holy Trinity into this next chapter in conjunction with the PCC has been a delight. I remain full of gratitude for each and everyone who is part of the Holy Trinity family and it has been wonderful to welcome a number of new people into that family in 2021.

Please allow me to thank all those ‘behind the scenes’ people – whether they serve coffee, clean the church, count money, arrange flowers, compile the electoral roll or pray for people (or anything else I have missed out) – all of you who keep the church alive and operating and are the unsung heroes – thank you. However it is the PCC and the Standing Committee that I have worked most closely with this year and I want to thank them for the tireless work they put in, their support and their desire to enable Holy Trinity to reach its potential – I am indebted to them – thank you.

One of my lasting memories in 2021 has been the acceptance and even the embracing of change – it feels like almost everything we have introduced has been met with a real openness – and that is a special gift. As new people join, and as we look towards setting out our vision for 2022 and beyond, that openness to (and even embracing of) change will set us up well for being able to be Christ’s presence to each other and in our community as we live in a world of increasing change.

May God grant you and us all a fruitful 2022.

Rev James Harvey
Priest-in-charge



Holy Trinity Darlington

Review of the year

Our annual report is an opportunity to reflect on the year and celebrate the achievements, challenges and milestones that the year held. 2021 has been another, dare we say it, unprecedented year – the continuation of Covid restrictions impacted on our shared worship and fellowship and life was not quite normal. As a church family, we have continued to show how resilient and adaptable we can be in ways that perhaps we may not have imagined possible a year or two ago.

At the start of 2021, the country was back in 'lockdown' for the third time, so we closed the church doors on 10th January, reverting to a shared Sunday service at 10am with St Cuthbert's via Zoom. This time around, the suspension of public worship lasted 9 weeks and on 14th March we reopened our doors for our Mothering Sunday service with a live link on Zoom to enable those who were not able to join us in person. How quickly and easily we all adapted back to this way of doing things! We continued to offer hybrid services until the end of June, when we took a break but hope to offer an online option again in the future. We learned a lot through our use of Zoom for worship, in particular the use of music and images to enhance our worship experience. We have embraced the use of a screen in our regular services and will continue to build on our use of this, including and introducing more music and creative worship into our services.

As national Covid threat levels changed, the UK Government and the Church of England guidelines were updated regularly throughout the year. Our churchwardens had their hands full keeping our risk assessments up to date and making sure that we had appropriate measures in place to try to keep everyone as safe as possible from the risk of Covid infection within our buildings. Our response evolved throughout the year in line with Government and Church guidelines and included measures such as restricting the number of pews available to enable social distancing, using a one-way system around the building, requiring masks to be worn at all times when inside, a sign-in process so that we could 'track and trace' any attendees should we need to, providing hand sanitiser throughout the building as well as adapting how we share communion. Two measures that felt the most restrictive were not being able to sing and not being able to enjoy refreshments after the service. Coffee on the wall was introduced on 23rd May enabling outdoor refreshments following the service. It also felt like a major milestone when we were able to sing in church again on 5th September – albeit with masks.

'I am the vine; you are the branches. If you remain in me and I in you, you will bear much fruit; apart from me you can do nothing. John 15: 5

The recruitment process for a new priest-in-charge had started before Christmas; in January interviews were held by Zoom and Rev James Harvey was appointed unanimously with his licensing held in April. Covid restrictions limited the number of people that could attend and prevented us from singing, but did not limit the joy and love that was shared on that spring evening with the sun streaming through the west window as Bishop Paul, Archdeacon Rick Simpson and Area Dean Mark East presided over the formalities of licensing our new priest-in-charge.

We were thrilled to welcome James Cawdell, a second year ordinand from Cranmer Hall in Durham who joined us from October for two academic terms until March 2022. We wish him well for his future ministry.

Throughout the year with the easing of Covid restrictions, it was great to see activities come back in to being – all age services, Messy Church, home group, Sunday lunch group, as well as new activities starting up – JaM club, Alpha course, book club. We were glad to be able to again hold the Annual Civic Remembrance Service in November although we had to restrict the number attending. Our Christmas services felt a bit more normal than last year even though we were back to compulsory mask wearing.

Being able to communicate to our church family and the wider community is vital whether our building is open or not. Our pew sheet is the primary way in which we share news of what is happening in our church – it is emailed, shared on Facebook and our website as well as printed for those who want to collect a copy on a Sunday or who get them delivered. Our church WhatsApp group, which was started as a support to each other during the first Covid lockdown, continues to be a support and place to share things within our church family.

As we look back on what has been another very unusual year it is with gratitude that we have a new minister; pride at all that we have achieved; and anticipation for the next steps in our journey of faith together as Holy Trinity.



Holy Trinity Darlington

Why are we here?

Holy Trinity Church's parochial church council (PCC) has the responsibility of cooperating with the priest-in-charge (or during a period of interregnum with the Bishop) in promoting the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also responsible for the maintenance of the church building in Woodland Road.

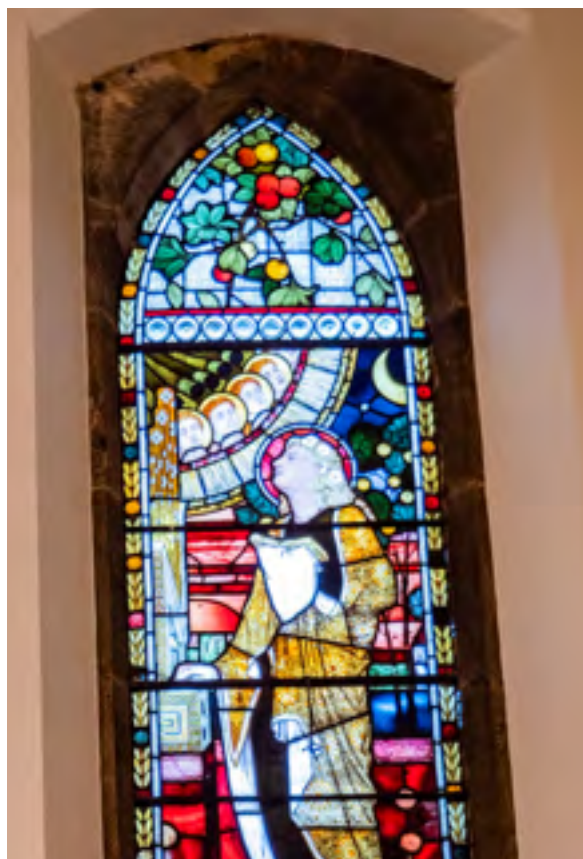
The PCC has legal ownership and direct management responsibilities for Walkington House, the church hall in Vane Terrace, DL3 7AT (which is vested in the Durham Diocese Board of Finance for and on behalf of Holy Trinity Darlington PCC).

The PCC also has legal ownership of Pierremont Hall, Pierremont Road, DL3 6DG (which is vested in the Durham Diocese Board of Finance for and on behalf of Darlington Holy Trinity PCC). Pierremont Hall is run by a separate charity, Holy Trinity Youth and Community Centre Management Committee, registered charity number 507430, who have full responsibility for the management, maintenance and operation of the building. As this charity is constitutionally separate from Holy Trinity Church PCC, matters related to Pierremont Hall are not considered in this report.

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at Holy Trinity. This has been particularly challenging again this year due to interregnum and the global pandemic, however we have worked hard to adapt and create new ways of worshipping and engaging with our parish community.

The PCC maintains an overview of worship throughout the parish and works on trying to provide services and events that suit the needs of our local parish. We also work with our sister church, St Cuthbert's, to carry out joint services and some shared events. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

After the reflection of the past few years we look forward to working on our vision for Holy Trinity in 2022 and starting out on the next chapter in the life of Holy Trinity.



Holy Trinity Darlington

Vision & structure—part 1



For I know the plans I have for you,” declares the LORD, “plans to prosper you and not to harm you, plans to give you hope and a future. Jeremiah 29: 11

As a church family we have restarted work on ‘Our Vision’ right at the end of 2021 now that Rev James has been with us for a few months. That process will be completed and shared in 2022. We are excited about the next steps in our journey together and “setting sail where God sees us best”.

Take a moment to reflect on the aspirations that we had at the end of 2020. It is wonderful to see that we have already ticked some of them:

What our church family are hoping to work on...



Holy Trinity Darlington

Vision & structure—part 2

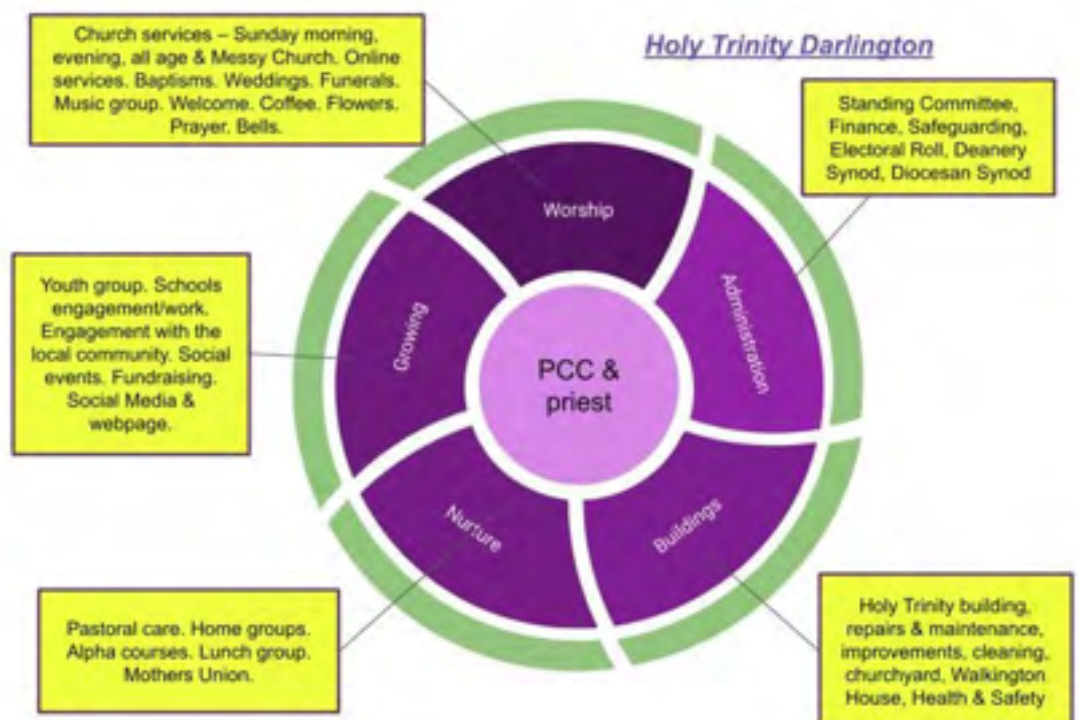


In 2020 we tried to visually represent our structure in a way that made it easier for anyone to understand what we do. The diagram is essentially 5 main areas of church life: nurture, growing, worship, administration and buildings with the PCC at the centre. These 5 areas cover both the practical/administrative side of the things we do as a church (administration and buildings) and the faith life of our church (nurture, growing and worship). We have found it helpful to think of the faith areas as covering the inward, outward and upward aspects of our church life.

Over the course of this year, we have started to bring these 5 areas into the way that we organise our church life by forming teams to look after the day to day issues of that particular area. Every member of the PCC is on at least one team and they report back to the PCC on behalf of the teams about activities and issues in their area. By empowering teams to take responsibility for areas of church life we allow the PCC to have more time for its strategic role and setting the course of our church as a whole.

After some discussion we have added a sixth area 'caring for God's creation' – the green ring around the outside of the diagram. We believe that this area is important and overarching and therefore needs its own focus rather than being a part of any other area.

We expect the diagram to be a 'working document' which will continue to flex and change as we discern our priorities.



Holy Trinity Darlington

Achievements & performance — worship

Worship

Be filled with the Spirit, speaking to one another with psalms, hymns, and songs from the Spirit. Sing and make music from your heart to the Lord, always giving thanks to God the Father for everything, in the name of our Lord Jesus Christ. Ephesians 5: 19-20

Worship this year is very much characterised by variety – Zoom and in person; visiting clergy during interregnum and our new minister James; singing and no singing; masks and no masks; etc; etc! One of the most exciting things to come from this time is that we have explored different and new ways of worship grounded in thoughtful and carefully worded liturgy, music and visuals.

With James and Ruth's arrival in April and with the easing of Covid restrictions in the second half of the year, it feels like we are settling into a more of a normal pattern of worship again with our 9.30am Sunday service and fortnightly Evening Service.

Our thanks go to all the 'visiting' clergy who took services for us during the interregnum – we are grateful to them all for their ministry and valued hearing different voices and styles. Our particular thanks go to Ven Rick Simpson for continuing to minister to us once a month or so to enable Rev James to spend more time at St Cuthbert's or take a day off.

Our 9.30am Sunday service really is a team effort with many of our church family helping to make sure that everything runs smoothly. We are grateful to all those who help in the welcome team, flower arrangers, refreshments team, tech team, the ladies who take care of the linen, readers, intercessors, churchwardens, and anyone else who makes it all come together in any way no matter how small. Every part counts!

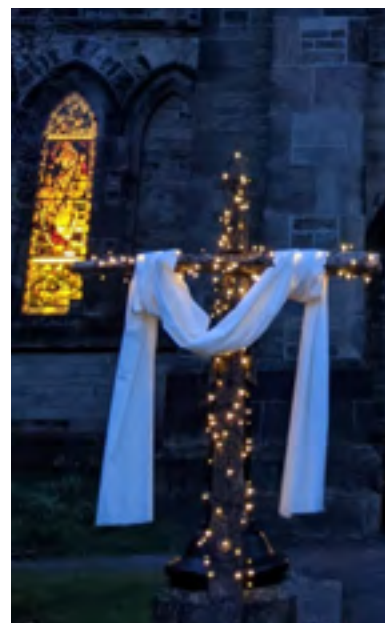
All Age Worship

All Age worship restarted in May after a break of more than a year and generally occurs on the second Sunday of the month. It genuinely is an all age experience aiming that every single person should take away at least one thing from service. The planning group have given us interactive, energetic, experimental, creative services, full of music and prayer that are valued by people of all ages.

Music Group

In times when we were unable to communally sing, our socially distanced music group, encompassing our original choir, provided us with live music to enjoy. With Rachel Lunney at the helm, this group has evolved to plan and deliver music for Sunday services. Our worship at Holy Trinity is much the richer for the carefully chosen mix of music complementing the theme of the service and embracing a mix of traditional and contemporary hymns along with audio and video tracks to sing along to or just enjoy!

We are excited to see how this group evolves in the future to enrich our services. If you have hidden talents for playing an instrument (particularly the guitar or drums) or simply would like to join in with the music making in any form, then please get in touch with the music group!



Messy Church

On the first Sunday of the month our Messy Church meets at 3.30pm in church. At the start of the year we met on Zoom exploring Old Testament stories and having lots of fun with music, scavenger hunts, prayers, animal noises and much laughter. In September we returned in person and enjoyed being able to do crafts in person along with the usual fun, music, prayers and animal noises of course! Over the year we have welcomed old faces and new ones too, including some connected with St Cuthbert's. This is a team that has great fun planning the sessions and even more fun delivering them! Exciting times ahead for this lovely group.





Bespoke services

In September we held a 9/11 commemoration service to which we invited the uniformed services. It was a beautiful reflection on the important role that the police, fire brigade and ambulance service provide in times of need. There was even a fire engine to explore after the service.

This year we were able to hold the annual civic Remembrance Day service after a year's Covid break. We may have had to wear masks and socially distance a little more than usual but it was good to be back in our church commemorating this occasion with representatives from our town and the armed forces.

Children and families

We have been over the moon welcoming new families to our church over the year. Our services particularly appropriate to families are:

1st Sunday - Messy Church

2nd Sunday – All age service

3rd and 4th Sundays – JaM club (Jesus and Me) runs during our main service for our younger children.

Sunday evenings

From September we reintroduced a more reflective Sunday evening service once a month offering a variety of service styles led by clergy and laity. We have developed this further in the last few months to fortnightly evening services with the same variety of styles of worship.



Audio-visual

We have increased the use of the projector and screen during the year to the extent that we now have the full liturgy and all hymns on screen along with beautiful images to aid our reflections in our 9.30am Sunday service. The screen does not replace printed service sheets and hymn books, it just gives another option to those who find it helpful. We have been amazed at how many people appreciate the screen and have ditched the hymn books. It has enabled us to sing contemporary songs to music videos which has been a breath of fresh air to many.

Our Zoom team took a well earned break in June having delivered our services online for almost 18 months. We are grateful to Robert Eden and Caroline Stewart for being the small but very capable team that enabled us to experience worship in a very different way. We are currently considering what our online options for worship might look like in the future. Watch this space!

Growing

See, I am doing a new thing! Now it springs up; do you not perceive it? I am making a way in the wilderness and streams in the wasteland. Isaiah 49: 13

‘Growing’ is the aspect of the faith life of our church which looks outward to our community with the aim of touching more lives with the love of God. This area has slightly suffered due to Covid restrictions however the Growing Team are a keen bunch and as soon as they were able, met and planned in all sorts of events.



Highlights from the past year have been the **Heritage Open Day** in September which was really well attended and had the theme of Edible England which allowed the team planning it to be really creative. The Heritage Open Day is always a special event but felt extra special this year as we hadn't been able to welcome people into church in this manner for a few years. There was music playing on the hour every hour, guided tours of the church, produce to purchase (one of our church family seemingly made enough jams and chutneys to feed the 5,000!), interviews about food on our screen and a warm welcome – it was a really vibrant event.

We also opened our doors for an **Organ Concert**, which was enjoyed by many of our church family and local community. Matthew Atherton played our organ beautifully, once we had a fixed a technical glitch (!), and we hope to invite the Organists Association to play in our church again one day.

We have been very keen to increase our presence within our community and organised a community **carol singing** event in Stanhope Park in December which was a wonderful and well attended occasion which finished with mulled wine and mince pies in church. We have also continued our practice of circulating **Easter and Christmas cards** to our parish, hand delivered by a dedicated team of volunteers.

We maintain links with the 2nd Darlington (Holy Trinity) Rainbows, Brownies and Guides through the members of our church family who are involved in running the groups. We love to see them at our services and events and are pleased they have been able to resume their weekly Wednesday sessions.

We have been busy organising **fundraising events** too; once Covid restrictions allowed. We set ourselves the challenge to break even this year and so needed to get cracking with some fun and creative events. We held a very successful **Quiz Night** in late November which raised funds and gave all who attended a fabulous night out! We have sold Holy Trinity **cookbooks** for church funds, thanks to the intrepid duo of Kath Wood and Kerry Jonas. We have lots more planned for 2022 so keep an eye out for posters and publicity!

Funerals, baptisms and weddings all returned in late 2021 and have been keeping Rev James very busy. A lot of the baptism families have also joined our Messy Church gatherings too which has been a blessing. We are so pleased to be opening our doors more and more to our local community in this manner and sharing our special building and grounds.

Links to **schools and higher education** are beginning to emerge too. Reid Street school enjoyed a Christingle service at Christmas; it was super to be able to invite a large number of young people into our church building. Links with Queen Elizabeth Sixth Form College (QE) continue to grow with a weekly **Monday drop-in session** in partnership with DAYCM emerging this year. We have also worked with Nancy Wall from QE with a **churchyard project**, she joined our young people at church on a number of occasion to make a bug hotel, bird boxes and carry out various nature trails.

Nurture

Above all, love each other deeply, because love covers over a multitude of sins. Offer hospitality to one another without grumbling. 1 Peter 4: 8-9

Nurture is an essential area of church life which encourages us to support each other, support others and develop our faith. The past year with all its restrictions on social interactions has made it challenging to keep in touch with all our church members and even when we could worship in church; for a while we were unable to gather afterwards for coffee or a meal and the social interaction that we all need. Throughout it all we have tried to ensure that we kept in touch with all our church members at least through the weekly pew sheet delivered by email or by hand or collected in church on a Sunday.



Supporting each other

In February we delivered spring **bulb baskets** to all of our church family to bring a little cheer in the dark days of lockdown – they really were a welcome splash of colour.

Coffee and refreshments after the service on a Sunday were finally able to restart – initially in May outside for ‘coffee on the wall’ gradually moving back indoors when the guidelines allowed it and when the weather was cold!

Sunday lunch group restarted in September meeting once a month to share a meal together.

Many other friendships, get togethers and informal meetings also happen between fellow pilgrims and make our bonds together as a church family more meaningful.

Supporting others

Our pastoral care team visit people who can no longer attend church in their homes. We offer home communion to those who cannot attend church. Care home services restarted at end of the year in Moorlands Care Home. We have not yet been able to restart at Ventress Care Home, but we are hoping to be able to soon. A small team of volunteers deliver the pew sheet every week to many unable to attend in person.



Developing Faith

Home group run by Robert Eden and Kath Wood has used a variety of formats during the year (Zoom/in person, evening/afternoon) attracting church members and those on the fringe. Regardless of the format, home group delivers thoughtful and creative content which is guaranteed to engage all those who attend.

James and Ruth ran an **Alpha course** in the autumn based around a meal shared together, an Alpha talk and discussion which attracted around 15 people from both Holy Trinity and St Cuthbert's.

Prayer is a vital part of our journey in faith and our new priest-in-charge has a mission to develop the prayer life of our church! James started his time in Darlington with prayer walks around the parish and the town centre during ‘Thy Kingdom Come’ week in May. What a great way to start in your parish! He introduced a ‘prayer menu’ to identify different options for prayer which included something for everyone. We held our first prayer breakfast in October at which we shared a delicious breakfast and some inventive ways of praying. An Advent quiet morning with Bishop Sarah was held at Brancepeth church for members of Holy Trinity and St Cuthbert's. A regular prayer meeting started in September and is now held every Monday morning in church.

The **Mothers' Union** meets every month to share faith, fellowship, worship and prayer with coffee and socialising as an added bonus. The group supports the overseas work of the worldwide Mothers' Union and a charity here supporting needy families and the Women's Refuge in Darlington.

Holy Trinity Darlington Buildings



Holy Trinity Church was consecrated in 1838, having been built as a chapel of ease for St Cuthbert's to accommodate Darlington's expanding population in the 1830s. We currently have a capacity of around 400.

The main body of the church consists of nave with side aisles (containing the Lady Chapel), choir, historic organ and sanctuary. The church has some fine historic features including stained glass windows by Edwin Cook and Daniel Cottier and interesting Minton encaustic tiles in the chancel. Our bell tower has a ring of 6 bells and is used as a training resource for local bell-ringers.

Our church hall, Walkington House, is located in Vane Terrace across the road from the church. It is a relatively small hall built in the 1970s. Currently it is underused and we need to determine whether this building has a role to play in our future mission.

John Whitham has been instrumental in keeping the buildings in tip-top shape with the help of the buildings team comprising David Morgan, Philip Park and Trevor Machin. A HUGE thank you to you all!

Our last quinquennial inspection took place in 2020, which fortunately did not identify any major works needing attention. The churchwardens have continued to look after our church building and prior to the APCM the annual stock take (terrier) of the church and contents has been completed and all necessary maintenance checks have been carried out.

Annual gutter clearing to remove any leaves is part of the regular maintenance required at Holy Trinity, however this year it was also identified that some of the drainpipes were blocked with a build-up of leaf matter which was causing damp walls inside church near the Lady Chapel and server areas. The building team have identified that adding access points to the drainpipes to facilitate clearing blockages could prevent similar occurrences.

Our church grounds have beautiful flowers and interesting shrubs planted and maintained by willing volunteers. A big thank you to Kath Wood and Tom Fowke for their ongoing work in the church grounds, which is invaluable.

We have continued to work with our local councillor Matthew Snedker, the police and representatives from Queen Elizabeth Sixth Form College (QE) to try minimise anti-social behaviour in the churchyard. Nancy Wall from QE is progressing with a community project using QE students to create a wildlife haven in the churchyard.

Our cleaning team are now back cleaning the church each week – we are immensely grateful for their regular commitment to care of the fabric of our church. Do please consider if you have time to help with cleaning – Alison Powell would love to hear from you.

Walkington House was closed for over a year due to the pandemic and onerous cleaning requirements necessary between users to ensure Covid safety. The garden at the back of Walkington House became very overgrown, which the insurance company (quite rightly!) highlighted as unsatisfactory. There were some successful gardening sessions organised both by our own church family, but also by our local councillor, Matthew Snedker. It really does demonstrate how this facility could become a valuable community resource. In July 2021 we let the hall on a rolling month-to-month basis to a local business Bijoux Bits as a storage space. This arrangement has the dual benefit of providing a small rental income for the building (which covers the insurance and utility costs) and affords us time to work out what role the hall could have in our future mission.



Deanery synod

Our church is part of the Deanery of Darlington and therefore sends representatives to Deanery Synod meetings to represent our church. These meetings not only provide us with a link to the wider church in Darlington but also allow us to contribute to the recommendations that the Deanery makes to Diocesan Synod and the Bishop's Council for plans for the Deanery area. The Deanery is now organised into two groups (northern and southern) to facilitate collaborative working and make best use of stipendiary clergy.

The current Deanery Plan was accepted by Bishop's Council in 2020 and when Deanery activity restarted in July 2021, teams were formed to progress the main objectives. Our priest-in-charge, James, is leading the Deanery group for young people.

Once Covid restrictions were eased there were two meetings of the Deanery Synod in 2021. There will be an emphasis on the development of lay ministry in the future as we are unlikely to obtain additional clergy resources in the deanery. Low parish share offers in the diocese also mean that it is unlikely that vacant deanery clergy positions will be filled in the short term. We feel very blessed that our vacant post was one of the last to be filled.



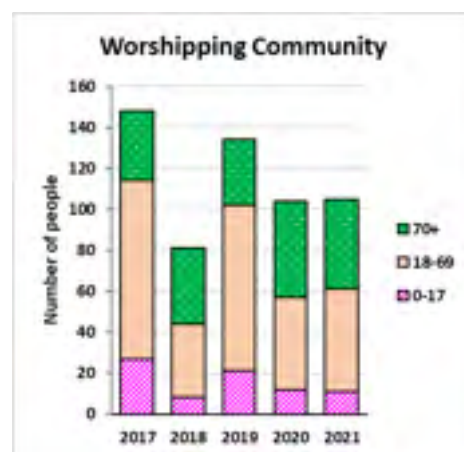
Electoral roll & worshipping community

The electoral roll is the church's register of electors. In the same way that being on the civic electoral roll allows you to vote in parliamentary and local elections and referenda, joining the church electoral roll means that you can vote on church matters, attend the annual parochial church meeting (APCM) and stand for election to the PCC. You can, of course, be a full and active member of Holy Trinity Darlington without joining the electoral roll. Being on the electoral roll does not entail signing up to any additional commitments, however, it does help the church show its strength.

The electoral roll must be fully revised every 6 years – our last revision took place in March 2019. The numbers on our electoral roll are as follows:

| | APCM 2021 | APCM 2020 |
|--------------------------------|----------------------|----------------------|
| Resident in the parish | 41 | 45 |
| Not resident in the parish | 44 | 31 |
| Total on Electoral Roll | 85 | 76 |

It is difficult to understand how our worshipping community will adjust following the pandemic and our changed service patterns. Online worship was new to us. We discovered some really positive aspects to this form of collective worship and we acknowledge that it is not a medium that all embrace, however we hope that we will be able to utilise our new skills in our future journey in faith. Our best estimates of our worshipping community over the past 5 years are as follows:



Health & Safety

Health and safety is a stewardship responsibility that we take seriously at Holy Trinity Darlington. Health and safety legislation applies to church buildings, as it does to any other public building; and PCC members are responsible for compliance with these laws. Church members, visitors, hirers of the hall and volunteers all need to be kept safe whilst we carry out our worship, mission and ministry. The churchwardens carry out regular risk assessments for our buildings and services in church and support others to prepare risk assessments for other activities taking place in our buildings or towards our mission. Any risks identified on these assessments are considered and, if necessary, procedures are introduced to minimise the risk of any incident or accident.



Safeguarding

We are committed to looking after the wellbeing and dignity of absolutely everyone in contact with our church, whether part of our congregation, visitor, clergy or volunteer. Safeguarding is everyone's business. Everybody working or volunteering with our church should understand it, even those who don't work directly with children or adults at risk. We follow the House of Bishops guidance and policies and have our own Parish Safeguarding Officer, Helen Morgan.

Our policies for working with Children and Vulnerable Adults have been agreed by the PCC and are displayed in Church, Walkington House and Pierremont Hall. All members of the PCC and other members of the congregation, where applicable, have received appropriate safeguarding training and DBS checks are up to date. The PCC has agreed lists of those members of the congregation who are approved to work with children and vulnerable adults.

Our website and Facebook pages have always followed safeguarding good practice, but particular careful consideration has been given to safeguarding online activities as more of our communication is now online. Advice has been sought and any changes required have been incorporated into our Facebook page and website.

The Parish Safeguarding check list has been reviewed and shared with the PCC. The two outstanding items on the Parish Safeguarding Action Plan (the creation of a new workers and volunteers induction plan and a Facebook user policy) were reviewed and adopted by the PCC during the year and are now in operation. We have adopted the CofE Safer recruitment policy and practices and now routinely 'safer recruit' all new volunteers working with children, young people and vulnerable adults.

No safeguarding concerns have been raised during 2021 which require matters to be referred onwards under the diocesan safeguarding process.

If you have any concerns about safeguarding please contact our Safeguarding Officer, Helen. Morgan.



Holy Trinity Darlington

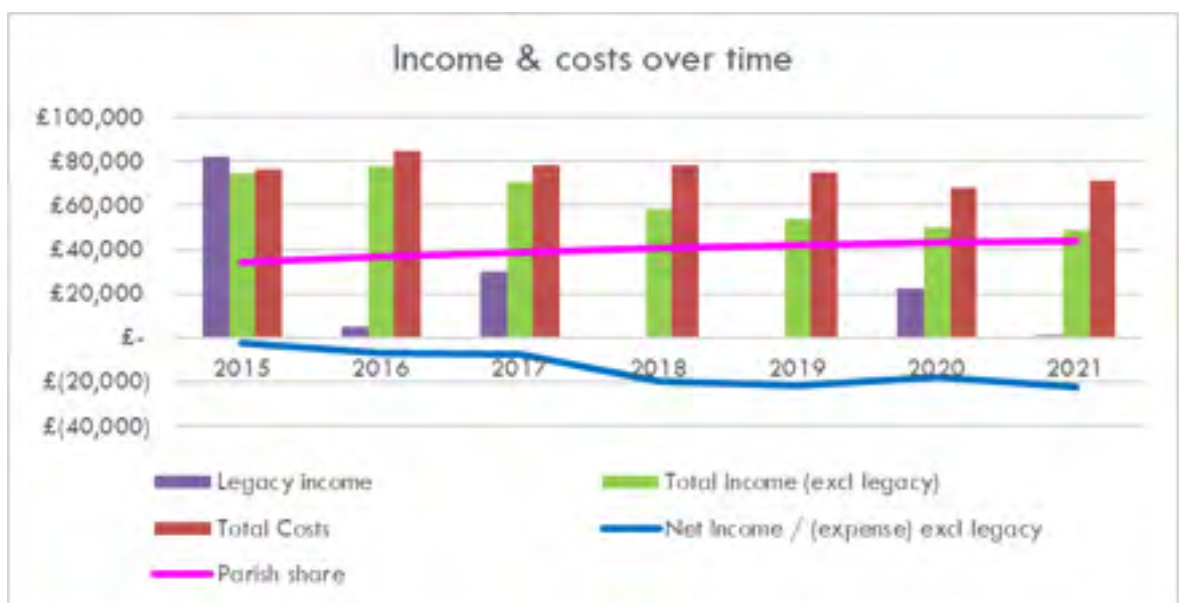
Finance & reserves



***But who am I, and who are my people, that we should be able to give as generously as this? Everything comes from you, and we have given you only what comes from your hand.
(Chronicles 29:14)***

The continuation of national lockdown in 2021 with subsequent restrictions on gatherings and church services have again had an impact on our finances. When we could not gather to worship or hold events in person our income was reduced from what it might have been. Many of our costs are fixed but on the bright side, when we could not gather in person we did not need to heat our buildings.

The reality of our finances in 2021 is that our regular income and expenditure continue to be out of step and we closed the year with our costs exceeding our income by £21,099. We have in the recent past relied on income from legacies to balance our books and to replenish our reserves. Legacies are, in many ways, a wonderful demonstration of faith, but are difficult to predict and as such do not help build sustainable finances for our church. As a PCC we have taken steps to reduce our costs in 2022 which together with a focus on regular giving and the safety net of reserves in the bank means that we can be hopeful for the future. The challenge ahead for us all is to increase our income so that we can sustainably fund our future vision at Holy Trinity Darlington.





Where does our income come from?

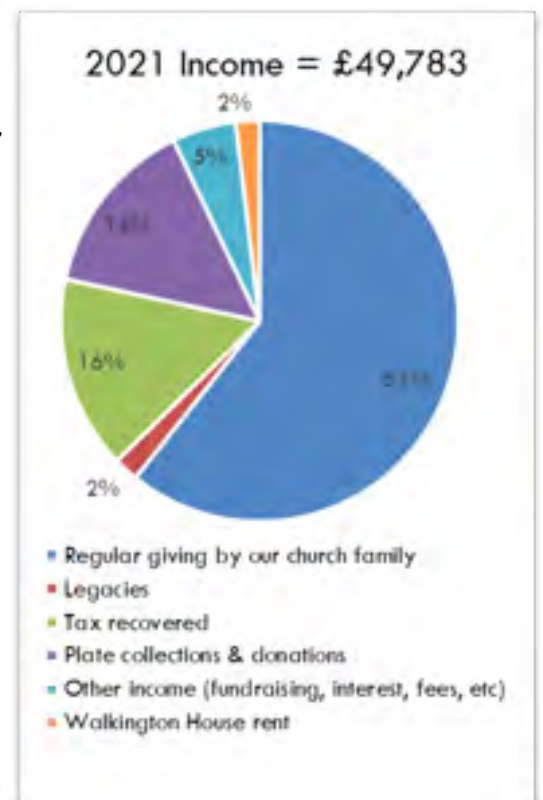
As a parish, we do not receive any state funding and rely on the generous giving of our church family and visitors. We are very grateful to all those who contribute financially to our church.

Regular giving by standing order and the Parish Giving Scheme continue to be backbone of our income. We introduced a card reader in church to enable donations by card and by the end of the year there was often more paid by card than cash in the collection plate on a Sunday. Covid times have added extra complexity to handling cash to ensure the safety of all our volunteers as they count and bank cash. Donations and giving by any means are always gratefully received, but we would encourage anyone who has not already done so to take the opportunity to start giving via the Parish Giving Scheme as it really eases our administration (and is really easy to use by the person giving too!).

We received a £1,000 bequest from the late Brenda Stobart, who many will remember from her many years of faithful service in various roles at Holy Trinity.

In the last half of the year as restrictions were lifted, we were able open the church for Heritage Open Day and to host a quiz night both of which not only raised funds for us, but more importantly raised a smile from those attending.

Walkington House was closed from the first lockdown in 2020 until July 2021 so there was no rental income for the hall for all of this time and also reduced running costs. For the last half of 2021 the hall has been let on an exclusive basis to one tenant for storage purposes which means that we do now have some income from the use of the hall without the need for cleaning and other running costs.

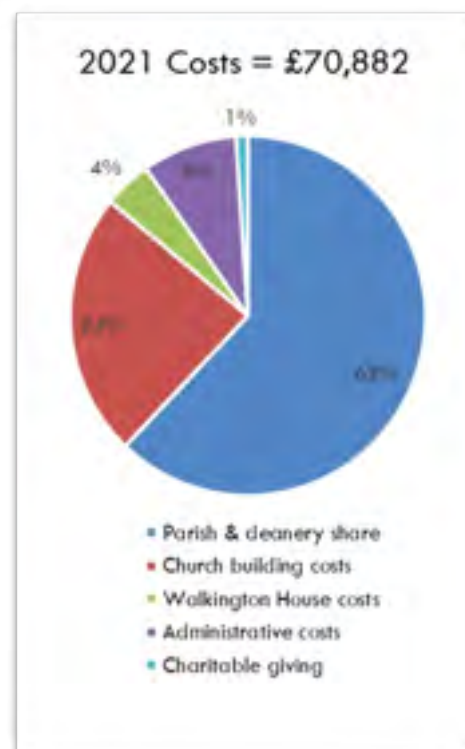


What does it cost to run our church?

The majority of our costs this year have been in paying our Parish Share and looking after our buildings. 'Parish Share' is the money that we pay to the Diocese of Durham which pays for our minister's stipend, training for lay people and clergy and supports all aspects of the mission of the Diocese. It enables us to continue to offer regular worship, in addition to baptisms, weddings and funerals, and those services which bring the community together at Christmas, Easter and Remembrance.

In recent years we had already taken some actions to reduce our costs – we are part of the national Parish Buying Energy Basket which gives us the bulk buying power of thousands of churches to obtain competitive prices for our gas and electricity. We switched insurance provider from Ecclesiastical Insurance Group to Trinitas Church Insurance Services giving us the benefit of substantially lower annual costs and the ability to pay monthly by direct debit.

Our largest annual cost continues to be our Parish Share to the Diocese. In recent years we have continued to increase our Parish Share commitment by inflation, even though we are aware that we have declining income (excluding legacies), because we held strong cash reserves and were aware that other parishes may not be so fortunate. As a result of declining donations, our parish share was becoming a larger and larger percentage of income to the extent that in 2021 our parish share was 90% of our total income (excluding legacies). Clearly this is not a sustainable situation and the PCC decided to cut our 2022 parish share commitment by £12,000 to £32,000. This drop to 65% of total income (excl. legacies) is simply part of 'right-sizing' our parish share contributions from a previously unsustainable level. This cost reduction does not eliminate our budget shortfall entirely, but it puts us on a better path forward and allows the foundations for growth to be established.



Reserves & reserves policy

At the end of the year the PCC held total cash funds of £89,383. Our funds are held for a variety of purposes: to ensure that we can operate as a going concern in the future; to fulfil our charitable objectives; and, to fulfil the requests made by donors of funds.

Within our PCC we have two types of funds – restricted and unrestricted funds, summarised as follows:

Restricted funds (£1,156) – these are held under trust law and so can only be used for specific purposes, as agreed with the donor. For example, money donated for the flowers in church, will be held until we purchase flowers to decorate the church. At the end of the year, we had restricted funds for flowers £77; grant monies not yet spent from the Thomas Barron Metcalfe Fund £260; and funds for the bell tower £819.

Unrestricted funds – the remainder of the PCC's funds are general, unrestricted funds which are sums that are freely available for general use towards the work of our church and our charitable mission. Of these unrestricted funds the PCC has designated money to withstand any short-term financial requirements.

Our reserves policy is to hold a minimum of 6 months operating costs (approximately £35,000) and £20,000 to pay for emergency repairs to the fabric of the buildings. These funds are held in our cash accounts and are available immediately should the need arise. Our total unrestricted cash funds at the year end of £87,477 are in excess of our minimum reserves policy requirement.

You can read more about the detail of our finances in our financial statements which are available on request.

Holy Trinity Darlington

Governance & management



Where there is no vision the people are unrestrained; but happy and blessed is he who keeps the law of God. Proverbs 29: 18

Holy Trinity Church is situated on Woodland Road, Darlington, DL3 7BQ. It is part of the Diocese of Durham within the Church of England. The Parochial Church Council of the Ecclesiastical Parish of Holy Trinity, Darlington is registered charity number 1162481 with the Charities Commission for England and Wales.

Good governance is fundamental to our sustained success as a church. With it, we are best placed to deliver on our mission and achieve our objectives. It enables all our people to use their skills, along with our resources, to best effect. It helps us to ensure that we are compliant with relevant legislation and Church of England guidelines, have managed the risks we are facing, overseen our standard of operations and supported a positive culture. We review our charity governance, adhering to the Charity Governance Codes and regulations for England and Wales and Church of England guidelines.

Management of our church

The PCC, as trustees, set and agree the overall direction, strategy and culture of our church. They lead by example and support the priest-in-charge in the daily delivery of our activities. The PCC also evaluates the risks we face and ensures that we have appropriate policies and procedures in place to minimise those risks and by doing so, ensure that we meet our legal and compliance requirements as a charity.

PCC members are appointed under the rules set out in the current church governance guidelines, the Church Representation Rules. All who attend church are encouraged to register on the electoral roll and once on the electoral roll are entitled to stand for election to the PCC. With the exception of the priest-in-charge, all PCC members are volunteers. A list of current PCC members is available on request.

The two churchwardens are important lay leadership roles in our church. They are elected at the APCM and serve a term of 12 months (but often stay for longer). The official rights and responsibilities of churchwardens are laid down in Church Law. The role is extremely varied and, aside from working closely with the incumbent, covers management, maintenance, and ministry. Our churchwardens are the people who look after our buildings and are the smiley people making sure that all our services run smoothly. We are very grateful for the commitment and service that our churchwardens provide. Our thanks go to John and Eleanor for committing to their roles and ensuring the smooth running of our church.

The standing committee of the PCC consists of 5 members of the PCC (the priest-in-charge, secretary, 2 churchwardens and treasurer). This group meets in between PCC meetings to plan the agenda for the PCC and to deal with any day-to-day concerns, emergencies or urgent business that may arise in between PCC meetings. The lay-chair of the PCC, Helen Morgan, was appointed to the standing committee during the interregnum.

The PCC is supported by many other church members who volunteer their time to support our work, either individually or as part of a larger team. **We would like to acknowledge and thank every one of them – their hard work makes our church the vibrant and welcoming community that it is.**



**PAROCHIAL CHURCH COUNCIL OF
HOLY TRINITY, DARLINGTON**

Financial Statements

for the year ending 31 December 2021

Independent Examiner's report
To the Parochial Church Council of Holy Trinity, Darlington

This report is on the accounts of the PCC for the year ended 31st December 2021 which are set out on pages 3 - 9 following in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations'), and section 145 of the Charities Act 2011 ('the Act').

Respective responsibilities of the trustees and examiner

As members of the PCC you are responsible for the preparation of the financial statements, and you consider the audit requirement of the Regulations and section 144(2) of the Act does not apply. It is my responsibility to issue a report on these accounts in accordance with the terms of the Church Accounting Regulations 2006.

My examination was carried out in accordance with the general directions given by the Charity Commission under section 145(5)(b) of the Act and to be found in the Church guidance, 2011 edition. The examination includes a review of the accounting records kept by the PCC and the comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with the examination no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- (a) to keep accounting records in accordance with section 130 of the Act; and
- (b) to prepare accounts in accordance with the accounting records and to comply with the requirements of the Act, as also contained in the Church Accounting regulations 2006 have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

David Park
38 Swaledale Avenue
Darlington
DL3 9AL

14 May 2022

Statement of Financial Activities

| | Notes | 2021 Unrestricted funds £ | 2021 Designated funds £ | 2021 Restricted funds £ | 2021 Total funds £ | 2020 Total funds £ |
|--|-------|------------------------------------|----------------------------------|----------------------------------|-----------------------------|-----------------------------|
| Income from: | | | | | | |
| Donations and legacies | 2(a) | 43,005 | — | 3,507 | 46,512 | 69,952 |
| Income from charitable activities | 2(b) | 1,149 | — | — | 1,149 | 504 |
| Other trading activities | 2(c) | 2,071 | — | — | 2,071 | 1,560 |
| Investments | 2(d) | 25 | 26 | — | 51 | 300 |
| Total income | | 46,250 | 26 | 3,507 | 49,783 | 72,316 |
| Expenditure on: | | | | | | |
| Raising funds | 2(e) | 175 | — | — | 175 | 90 |
| Expenditure on charitable activities | 2(f) | 68,113 | — | 2,594 | 70,707 | 67,561 |
| Total expenditure | | 68,288 | — | 2,594 | 70,882 | 67,651 |
| Net income / (expenditure) resources before transfers | | (22,038) | 26 | 913 | (21,099) | 4,665 |
| Transfers between funds | | — | — | — | — | — |
| Net movement in funds | | (22,038) | 26 | 913 | (21,099) | 4,665 |
| Total funds brought forward 1 Jan | | 225,719 | 50,984 | 243 | 276,946 | 276,946 |
| Total funds carried forward 31 Dec | | 203,681 | 51,010 | 1,156 | 255,847 | 276,946 |

Balance sheet

| | Notes | 2021 Total funds £ | 2020 Total funds £ |
|--|-------|--------------------------|--------------------------|
| Fixed assets | | | |
| Tangible assets | 3 | 164,444 | 170,619 |
| | | 164,444 | 170,619 |
| Current assets | | | |
| Debtors | 4 | 3,081 | 3,805 |
| Cash at bank and in hand | 5 | 89,383 | 103,272 |
| | | 92,464 | 107,077 |
| Liabilities | | | |
| Creditors: Amounts falling due in one year | 6 | 1,061 | 750 |
| | | 1,061 | 750 |
| Net current assets less current liabilities | | 91,403 | 106,327 |
| Total net assets less liabilities | | 255,847 | 276,946 |
| Represented by: | 7 | | |
| Unrestricted | | | |
| General fund | | 203,681 | 225,719 |
| Designated | | | |
| Building fund | | 20,401 | 20,391 |
| General expenses fund | | 30,609 | 30,593 |
| Restricted | | | |
| Belfry fund | | 819 | — |
| Charity collections | | 260 | 159 |
| Flower fund | | 77 | 84 |
| Funds of the church | | 255,847 | 276,946 |

Approved by the Parochial Church Council on Tuesday 15th March 2021 and signed on its behalf by:

Rev James Harvey
PCC Chairman

The notes on pages 4 - 9 form part of these accounts.

Notes to the Financial Statements

1. Accounting Policies

The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs together with the applicable accounting standards, FRS102 (2016) and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The financial statements have been prepared on an accruals basis under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members. The activities of Holy Trinity Youth Centre are not included in the accounts of the PCC as it is a separately registered charity.

Funds

Restricted funds represent donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to the individual funds on an average balances basis.

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

Designated funds are general funds set aside by the PCC for use in the future. Designated funds remain unrestricted and can be moved to other general funds if the PCC so decides. During the year the PCC designated general funds for the purpose of building repairs and funds to cover approximately 6 months church running expenses.

Incoming resources

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Fixed assets

Consecrated and benefice property is not included in the accounts in accordance with sections 10(2)(a) of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory. For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £1,000 so all such expenditure has been written off when incurred.

Freehold land and buildings comprise of the hall at Walkington House, Vane Terrace and the Youth Centre on Pierremont Road.

Walkington House was constructed by the PCC in the garden of 12 Vane Terrace (the house at 12 Vane Terrace was gifted to the parish in the 1960s and sold in 2013). No cost information was available for the property and the brought forward carrying value is the PCC's estimate of current market value of similar

property in the local area. No depreciation is provided on Walkington House as the currently estimated residual value of Walkington House derives mainly from the value of the freehold land which would not depreciate. Any resulting depreciation from an estimate of the building value is viewed to be immaterial.

The Youth Centre on Pierremont Road was constructed in 1974. The land and building are property of the PCC. The centre is operated by the Holy Trinity Youth Centre Management Committee (charity number 507430). No cost information is available for the property and no value is attributed to it in the accounts.

Fixtures, fittings and equipment used within the church & hall premises are depreciated on a straight-line basis over the useful economic life of the assets (ranging from 4 - 20 years). Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

Note 2 - Analysis of income and expenditure

| | 2021 Unrestricted £ | 2021 Designated £ | 2021 Restricted £ | 2021 Total £ | 2020 Total £ |
|--|---------------------------|-------------------------|-------------------------|--------------------|--------------------|
| 2(a) Income from donations and legacies | | | | | |
| Planned giving – Gift Aid | 25,888 | — | — | 25,888 | 31,245 |
| Planned giving - other | 4,352 | — | — | 4,352 | 3,034 |
| Loose plate collections | 1,717 | — | 595 | 2,312 | 1,006 |
| Donations appeals etc – Gift Aid | 1,215 | — | — | 1,215 | 960 |
| Donations appeals etc – other | 1,037 | — | 2,652 | 3,689 | 2,396 |
| Tax recoverable on Gift Aid | 7,776 | — | — | 7,776 | 8,541 |
| Legacies (see note 8) | 1,000 | — | — | 1,000 | 22,276 |
| Recurring grants (see note 9) | — | — | 260 | 260 | 300 |
| Other funds generated | 20 | — | — | 20 | 194 |
| Total | 43,005 | — | 3,507 | 46,512 | 69,952 |
| 2(b) Income from charitable activities | | | | | |
| PCC fees for weddings and funerals | 938 | — | — | 938 | 348 |
| Assigned fees for weddings and funerals | 204 | — | — | 204 | 77 |
| Parish magazine sales | 7 | — | — | 7 | 79 |
| Total | 1,149 | — | — | 1,149 | 504 |
| 2(c) Income from other trading activities | | | | | |
| Walkington House lettings | 960 | — | — | 960 | 954 |
| Fundraising events | 892 | — | — | 892 | 513 |
| Other fundraising | 219 | — | — | 219 | 93 |
| Total | 2,071 | — | — | 2,071 | 1,560 |
| 2(d) Income from investments | | | | | |
| Bank and building society interest | 25 | 26 | — | 51 | 300 |
| Total | 25 | 26 | — | 51 | 300 |
| INCOME TOTAL | 46,250 | 26 | 3,507 | 49,783 | 72,316 |

Note 2 - Analysis of income and expenditure (continued)

| | 2021 Unrestricted £ | 2021 Designated £ | 2021 Restricted £ | 2021 Total £ | 2020 Total £ |
|--|---------------------------|-------------------------|-------------------------|--------------------|--------------------|
| 2(e) Expenditure on raising funds | | | | | |
| Costs of stewardship campaign | — | — | — | — | — |
| Costs of fundraising events | 175 | — | — | 175 | 90 |
| Total | 175 | — | — | 175 | 90 |
| 2(f) Expenditure on charitable activities | | | | | |
| (i) Parish share / Deanery share | 44,034 | — | — | 44,034 | 42,960 |
| (ii) Clergy & staffing costs | | | | | |
| Verger, organist & bell fees | 360 | — | — | 360 | 161 |
| Working expenses of incumbent | 312 | — | — | 312 | 135 |
| Parsonage – water & phone | 493 | — | — | 493 | 230 |
| Parish training and mission | 418 | — | 159 | 577 | — |
| Youth & childrens activities | 174 | — | — | 174 | 18 |
| | 1,757 | — | 159 | 1,916 | 544 |
| (iii) Church running costs | | | | | |
| Insurance | 3,824 | — | — | 3,824 | 5,586 |
| Depreciation | 5,845 | — | — | 5,845 | 5,575 |
| Electricity, gas & water | 3,826 | — | — | 3,826 | 3,735 |
| Church maintenance | 1,064 | — | 776 | 1,840 | 1,526 |
| Security | 1,552 | — | — | 1,552 | 654 |
| Cleaning | — | — | — | — | — |
| Upkeep of services | 976 | — | 93 | 1,069 | 1,048 |
| Church equipment | 379 | — | — | 379 | 110 |
| Administration | 664 | — | — | 664 | 271 |
| Printing & stationery | 1,805 | — | — | 1,805 | 770 |
| Bank charges | 118 | — | — | 118 | (393) |
| Magazine expenses | — | — | — | — | — |
| | 20,053 | — | 869 | 20,922 | 18,882 |
| (iv) Church major repairs | | | | | |
| Church major repairs | — | — | — | — | 250 |
| | — | — | — | — | 250 |
| (v) Charitable giving (see note 10) | | | | | |
| Home mission | 150 | — | 290 | 440 | 822 |
| Secular charities | — | — | 317 | 317 | 89 |
| Relief and development agencies | — | — | — | — | — |
| | 150 | — | 607 | 757 | 911 |
| (vi) Walkington House running costs | | | | | |
| Electricity, gas & water | 169 | — | 616 | 785 | 1,229 |
| Insurance | — | — | 164 | 164 | 612 |
| Repairs & maintenance | — | — | 179 | 179 | 222 |
| Cleaning | — | — | — | — | — |
| Depreciation | 1,950 | — | — | 1,950 | 1,951 |
| | 2,119 | — | 959 | 3,078 | 4,014 |
| Total | 68,113 | — | 2,594 | 70,707 | 67,561 |
| EXPENDITURE TOTAL | 68,288 | — | 2,594 | 70,882 | 67,651 |
| TOTAL NET INCOME / (EXPENDITURE) | (22,038) | 26 | 913 | (21,099) | 4,665 |

Note 3 Fixed assets for use by the PCC

| | 2021 Unrestricted £ | 2021 Designated £ | 2021 Restricted £ | 2021 Total £ | 2020 Total £ |
|---------------------------------------|---------------------------|-------------------------|-------------------------|--------------------|--------------------|
| Fixed assets - Tangible assets | | | | | |
| Church servery | 28,161 | — | — | 28,161 | 30,173 |
| Church heating system | 23,810 | — | — | 23,810 | 25,942 |
| Church roof alarm | 842 | — | — | 842 | 1,302 |
| Church notice board | 327 | — | — | 327 | 472 |
| Church sound system | — | — | — | — | — |
| Church carpets | 1,879 | — | — | 1,879 | 2,201 |
| Chairs | 3,360 | — | — | 3,360 | 3,864 |
| Photocopier | 1,350 | — | — | 1,350 | — |
| Walkington House building | 100,000 | — | — | 100,000 | 100,000 |
| Walkington House windows | 1,518 | — | — | 1,518 | 2,146 |
| Walkington House kitchen | 3,197 | — | — | 3,197 | 4,519 |
| Holy Trinity Youth Centre | — | — | — | — | — |
| Total | 164,444 | — | — | 164,444 | 170,619 |

Changes in fixed asset values during the year are summarized as follows:

| | Holy Trinity Youth Centre | Walkington House | Walkington House fixtures, fittings & equipment | Church fixtures, fittings & equipment | Total |
|--|---------------------------------|---------------------|---|--|----------------|
| Gross book value 1 January 2021 | — | 100,000 | 22,832 | 101,802 | 224,634 |
| Additions | — | — | — | 1,620 | 1,620 |
| Disposals | — | — | — | — | — |
| Gross book value 31 December 2021 | — | 100,000 | 22,832 | 103,422 | 226,254 |
| Depreciation 1 January 2021 | — | — | 16,167 | 37,848 | 54,015 |
| Disposals | — | — | — | — | — |
| Charge for the year | — | — | 1,950 | 5,845 | 7,795 |
| Depreciation 31 December 2021 | — | — | 18,117 | 43,693 | 61,810 |
| Net book value 1 January 2021 | — | 100,000 | 6,665 | 63,954 | 170,619 |
| Net book value 31 December 2021 | — | 100,000 | 4,715 | 59,729 | 164,444 |

Note 4 Current assets - Debtors

| | 2021 Unrestricted £ | 2021 Designated £ | 2021 Restricted £ | 2021 Total £ | 2020 Total £ |
|---------------------------------------|---------------------------|-------------------------|-------------------------|--------------------|--------------------|
| Tax recoverable on Gift Aid donations | 3,081 | — | — | 3,081 | 3,548 |
| Other amounts receivable | — | — | — | — | 257 |
| Totals | 3,081 | — | — | 3,081 | 3,805 |

Note 5 Current assets – Cash at bank and in hand

| | 2021 Unrestricted £ | 2021 Designated £ | 2021 Restricted £ | 2021 Total £ | 2020 Total £ |
|--|---------------------------|-------------------------|-------------------------|--------------------|--------------------|
| Current assets - Cash at bank and in hand | | | | | |
| Barclays current and deposit accounts | 7,194 | — | 1,010 | 8,204 | 22,933 |
| Darlington Building Society – Belfry fund | — | — | 819 | 819 | — |
| Darlington Credit Union deposit account | 15,240 | — | — | 15,240 | 15,245 |
| CCLA (CBF) deposit accounts | 14,033 | 51,010 | — | 65,043 | 65,010 |
| Cash in hand - Flower funds | — | — | 77 | 77 | 84 |
| Total | 36,467 | 51,010 | 1,906 | 89,383 | 103,272 |

Note 6 Current liabilities – creditors falling due in less than one year

| | 2021 Unrestricted £ | 2021 Designated £ | 2021 Restricted £ | 2021 Total £ | 2020 Total £ |
|--|---------------------------|-------------------------|-------------------------|--------------------|--------------------|
| Current liabilities – creditors due < 1 year | | | | | |
| Other invoices relating to the year | 311 | — | — | 311 | — |
| Wedding deposits | — | — | 750 | 750 | 750 |
| Total | 311 | — | 750 | 1,061 | 750 |

Note 7 Fund movement by type

| | 2021 Opening £ | 2021 Incoming £ | 2021 Outgoing £ | 2021 Transfers £ | 2021 Closing £ |
|---------------------------------------|----------------------|-----------------------|-----------------------|------------------------|----------------------|
| Belfry Fund | | | | | |
| Restricted | — | 1,594 | 775 | — | 819 |
| Sub-total for Belfry | — | 1,594 | 775 | — | 819 |
| Building Fund | | | | | |
| Restricted | — | — | — | — | — |
| Designated | 20,391 | 10 | — | — | 20,401 |
| Sub-total for Building | 20,391 | 10 | — | — | 20,401 |
| Church running expense fund | | | | | |
| Designated | 30,593 | 16 | — | — | 30,609 |
| Sub-total for Expenses | 30,593 | 16 | — | — | 30,609 |
| Charity collections | | | | | |
| Restricted | 159 | 868 | 767 | — | 260 |
| Sub-total for Charity | 159 | 868 | 767 | — | 260 |
| Flower fund | | | | | |
| Restricted | 84 | 85 | 92 | — | 77 |
| Sub-total for Flower | 84 | 85 | 92 | — | 77 |
| Walkington House fund | | | | | |
| Restricted | — | 960 | 960 | — | — |
| Sub-total for Walkington House | — | 960 | 960 | — | — |
| General fund | | | | | |
| Unrestricted | 225,719 | 46,250 | 68,288 | — | 203,681 |
| Sub-total for General | 225,719 | 46,250 | 68,288 | — | 203,681 |
| Grand total | 276,946 | 49,783 | 70,882 | — | 255,847 |

Note 8 Legacies

During the year the PCC received legacies from the estates of the following persons:

| | 2021 Unrestricted £ | 2021 Designated £ | 2021 Restricted £ | 2021 Total £ | 2020 Total £ |
|--------------------------|---------------------------|-------------------------|-------------------------|--------------------|--------------------|
| Legacies received | | | | | |
| Brenda Stobart | 1,000 | — | — | 1,000 | — |
| Joan Butler | — | — | — | — | 1,000 |
| Joyce Waites | — | — | — | — | 21,276 |
| Total | 1,000 | — | — | 1,000 | 22,276 |

Note 9 Grants received

During the year the PCC received an annual grant allocation from the Thomas Metcalfe Barron Community First Fund of £260 (2020: £300). The grant conditions are that the funds are to be used to support activities linked to the festive season for the benefit of the elderly of the parish. With the continuing impact of Covid, the grant conditions were varied again this year to allow any activities that benefit members of the parish that are disadvantaged through poverty or isolation. The funds will be used in early 2022 to provide an afternoon tea.

Note 10 Charitable and other giving

The following charitable giving payments were made during the year:

| | 2021 Unrestricted £ | 2021 Restricted £ | 2021 Total £ | 2020 Total £ |
|-------------------------|---------------------------|-------------------------|--------------------|--------------------|
| Children's Society | — | 277 | 277 | 200 |
| Christian Aid | — | 13 | 13 | 61 |
| DACYM (M+M Stand) | 150 | — | 150 | 375 |
| Holy Trinity Lunch Club | — | — | — | 141 |
| Kings Church Foodbank | — | — | — | 45 |
| Mind | — | — | — | 89 |
| Royal British Legion | — | 317 | 317 | — |
| Total | 150 | 607 | 757 | 911 |

As a church we continue to support for the Kings Church food bank. Any food and donations collected in the boxes in church are given directly to the foodbank.

**PAROCHIAL CHURCH COUNCIL OF
HOLY TRINITY, DARLINGTON**

Financial Statements

for the year ending 31 December 2021

Independent Examiner's report
To the Parochial Church Council of Holy Trinity, Darlington

This report is on the accounts of the PCC for the year ended 31st December 2021 which are set out on pages 3 - 9 following in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations'), and section 145 of the Charities Act 2011 ('the Act').

Respective responsibilities of the trustees and examiner

As members of the PCC you are responsible for the preparation of the financial statements, and you consider the audit requirement of the Regulations and section 144(2) of the Act does not apply. It is my responsibility to issue a report on these accounts in accordance with the terms of the Church Accounting Regulations 2006.

My examination was carried out in accordance with the general directions given by the Charity Commission under section 145(5)(b) of the Act and to be found in the Church guidance, 2011 edition. The examination includes a review of the accounting records kept by the PCC and the comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with the examination no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- (a) to keep accounting records in accordance with section 130 of the Act; and
- (b) to prepare accounts in accordance with the accounting records and to comply with the requirements of the Act, as also contained in the Church Accounting regulations 2006 have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

David Park
38 Swaledale Avenue
Darlington
DL3 9AL

14 May 2022

Statement of Financial Activities

| | Notes | 2021 Unrestricted funds £ | 2021 Designated funds £ | 2021 Restricted funds £ | 2021 Total funds £ | 2020 Total funds £ |
|--|-------|------------------------------------|----------------------------------|----------------------------------|-----------------------------|-----------------------------|
| Income from: | | | | | | |
| Donations and legacies | 2(a) | 43,005 | — | 3,507 | 46,512 | 69,952 |
| Income from charitable activities | 2(b) | 1,149 | — | — | 1,149 | 504 |
| Other trading activities | 2(c) | 2,071 | — | — | 2,071 | 1,560 |
| Investments | 2(d) | 25 | 26 | — | 51 | 300 |
| Total income | | 46,250 | 26 | 3,507 | 49,783 | 72,316 |
| Expenditure on: | | | | | | |
| Raising funds | 2(e) | 175 | — | — | 175 | 90 |
| Expenditure on charitable activities | 2(f) | 68,113 | — | 2,594 | 70,707 | 67,561 |
| Total expenditure | | 68,288 | — | 2,594 | 70,882 | 67,651 |
| Net income / (expenditure) resources before transfers | | (22,038) | 26 | 913 | (21,099) | 4,665 |
| Transfers between funds | | — | — | — | — | — |
| Net movement in funds | | (22,038) | 26 | 913 | (21,099) | 4,665 |
| Total funds brought forward 1 Jan | | 225,719 | 50,984 | 243 | 276,946 | 276,946 |
| Total funds carried forward 31 Dec | | 203,681 | 51,010 | 1,156 | 255,847 | 276,946 |

Balance sheet

| | Notes | 2021 Total funds £ | 2020 Total funds £ |
|--|-------|--------------------------|--------------------------|
| Fixed assets | | | |
| Tangible assets | 3 | 164,444 | 170,619 |
| | | 164,444 | 170,619 |
| Current assets | | | |
| Debtors | 4 | 3,081 | 3,805 |
| Cash at bank and in hand | 5 | 89,383 | 103,272 |
| | | 92,464 | 107,077 |
| Liabilities | | | |
| Creditors: Amounts falling due in one year | 6 | 1,061 | 750 |
| | | 1,061 | 750 |
| Net current assets less current liabilities | | 91,403 | 106,327 |
| Total net assets less liabilities | | 255,847 | 276,946 |
| Represented by: | 7 | | |
| Unrestricted | | | |
| General fund | | 203,681 | 225,719 |
| Designated | | | |
| Building fund | | 20,401 | 20,391 |
| General expenses fund | | 30,609 | 30,593 |
| Restricted | | | |
| Belfry fund | | 819 | — |
| Charity collections | | 260 | 159 |
| Flower fund | | 77 | 84 |
| Funds of the church | | 255,847 | 276,946 |

Approved by the Parochial Church Council on Tuesday 15th March 2021 and signed on its behalf by:

Rev James Harvey
PCC Chairman

The notes on pages 4 - 9 form part of these accounts.

Notes to the Financial Statements

1. Accounting Policies

The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs together with the applicable accounting standards, FRS102 (2016) and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The financial statements have been prepared on an accruals basis under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members. The activities of Holy Trinity Youth Centre are not included in the accounts of the PCC as it is a separately registered charity.

Funds

Restricted funds represent donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to the individual funds on an average balances basis.

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

Designated funds are general funds set aside by the PCC for use in the future. Designated funds remain unrestricted and can be moved to other general funds if the PCC so decides. During the year the PCC designated general funds for the purpose of building repairs and funds to cover approximately 6 months church running expenses.

Incoming resources

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Fixed assets

Consecrated and benefice property is not included in the accounts in accordance with sections 10(2)(a) of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory. For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £1,000 so all such expenditure has been written off when incurred.

Freehold land and buildings comprise of the hall at Walkington House, Vane Terrace and the Youth Centre on Pierremont Road.

Walkington House was constructed by the PCC in the garden of 12 Vane Terrace (the house at 12 Vane Terrace was gifted to the parish in the 1960s and sold in 2013). No cost information was available for the property and the brought forward carrying value is the PCC's estimate of current market value of similar

property in the local area. No depreciation is provided on Walkington House as the currently estimated residual value of Walkington House derives mainly from the value of the freehold land which would not depreciate. Any resulting depreciation from an estimate of the building value is viewed to be immaterial.

The Youth Centre on Pierremont Road was constructed in 1974. The land and building are property of the PCC. The centre is operated by the Holy Trinity Youth Centre Management Committee (charity number 507430). No cost information is available for the property and no value is attributed to it in the accounts.

Fixtures, fittings and equipment used within the church & hall premises are depreciated on a straight-line basis over the useful economic life of the assets (ranging from 4 - 20 years). Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

Note 2 - Analysis of income and expenditure

| | 2021 Unrestricted £ | 2021 Designated £ | 2021 Restricted £ | 2021 Total £ | 2020 Total £ |
|--|---------------------------|-------------------------|-------------------------|--------------------|--------------------|
| 2(a) Income from donations and legacies | | | | | |
| Planned giving – Gift Aid | 25,888 | — | — | 25,888 | 31,245 |
| Planned giving - other | 4,352 | — | — | 4,352 | 3,034 |
| Loose plate collections | 1,717 | — | 595 | 2,312 | 1,006 |
| Donations appeals etc – Gift Aid | 1,215 | — | — | 1,215 | 960 |
| Donations appeals etc – other | 1,037 | — | 2,652 | 3,689 | 2,396 |
| Tax recoverable on Gift Aid | 7,776 | — | — | 7,776 | 8,541 |
| Legacies (see note 8) | 1,000 | — | — | 1,000 | 22,276 |
| Recurring grants (see note 9) | — | — | 260 | 260 | 300 |
| Other funds generated | 20 | — | — | 20 | 194 |
| Total | 43,005 | — | 3,507 | 46,512 | 69,952 |
| 2(b) Income from charitable activities | | | | | |
| PCC fees for weddings and funerals | 938 | — | — | 938 | 348 |
| Assigned fees for weddings and funerals | 204 | — | — | 204 | 77 |
| Parish magazine sales | 7 | — | — | 7 | 79 |
| Total | 1,149 | — | — | 1,149 | 504 |
| 2(c) Income from other trading activities | | | | | |
| Walkington House lettings | 960 | — | — | 960 | 954 |
| Fundraising events | 892 | — | — | 892 | 513 |
| Other fundraising | 219 | — | — | 219 | 93 |
| Total | 2,071 | — | — | 2,071 | 1,560 |
| 2(d) Income from investments | | | | | |
| Bank and building society interest | 25 | 26 | — | 51 | 300 |
| Total | 25 | 26 | — | 51 | 300 |
| INCOME TOTAL | 46,250 | 26 | 3,507 | 49,783 | 72,316 |

Note 2 - Analysis of income and expenditure (continued)

| | 2021 Unrestricted £ | 2021 Designated £ | 2021 Restricted £ | 2021 Total £ | 2020 Total £ |
|--|---------------------------|-------------------------|-------------------------|--------------------|--------------------|
| 2(e) Expenditure on raising funds | | | | | |
| Costs of stewardship campaign | — | — | — | — | — |
| Costs of fundraising events | 175 | — | — | 175 | 90 |
| Total | 175 | — | — | 175 | 90 |
| 2(f) Expenditure on charitable activities | | | | | |
| (i) Parish share / Deanery share | 44,034 | — | — | 44,034 | 42,960 |
| (ii) Clergy & staffing costs | | | | | |
| Verger, organist & bell fees | 360 | — | — | 360 | 161 |
| Working expenses of incumbent | 312 | — | — | 312 | 135 |
| Parsonage – water & phone | 493 | — | — | 493 | 230 |
| Parish training and mission | 418 | — | 159 | 577 | — |
| Youth & childrens activities | 174 | — | — | 174 | 18 |
| | 1,757 | — | 159 | 1,916 | 544 |
| (iii) Church running costs | | | | | |
| Insurance | 3,824 | — | — | 3,824 | 5,586 |
| Depreciation | 5,845 | — | — | 5,845 | 5,575 |
| Electricity, gas & water | 3,826 | — | — | 3,826 | 3,735 |
| Church maintenance | 1,064 | — | 776 | 1,840 | 1,526 |
| Security | 1,552 | — | — | 1,552 | 654 |
| Cleaning | — | — | — | — | — |
| Upkeep of services | 976 | — | 93 | 1,069 | 1,048 |
| Church equipment | 379 | — | — | 379 | 110 |
| Administration | 664 | — | — | 664 | 271 |
| Printing & stationery | 1,805 | — | — | 1,805 | 770 |
| Bank charges | 118 | — | — | 118 | (393) |
| Magazine expenses | — | — | — | — | — |
| | 20,053 | — | 869 | 20,922 | 18,882 |
| (iv) Church major repairs | | | | | |
| Church major repairs | — | — | — | — | 250 |
| | — | — | — | — | 250 |
| (v) Charitable giving (see note 10) | | | | | |
| Home mission | 150 | — | 290 | 440 | 822 |
| Secular charities | — | — | 317 | 317 | 89 |
| Relief and development agencies | — | — | — | — | — |
| | 150 | — | 607 | 757 | 911 |
| (vi) Walkington House running costs | | | | | |
| Electricity, gas & water | 169 | — | 616 | 785 | 1,229 |
| Insurance | — | — | 164 | 164 | 612 |
| Repairs & maintenance | — | — | 179 | 179 | 222 |
| Cleaning | — | — | — | — | — |
| Depreciation | 1,950 | — | — | 1,950 | 1,951 |
| | 2,119 | — | 959 | 3,078 | 4,014 |
| Total | 68,113 | — | 2,594 | 70,707 | 67,561 |
| EXPENDITURE TOTAL | 68,288 | — | 2,594 | 70,882 | 67,651 |
| TOTAL NET INCOME / (EXPENDITURE) | (22,038) | 26 | 913 | (21,099) | 4,665 |

Note 3 Fixed assets for use by the PCC

| | 2021 Unrestricted £ | 2021 Designated £ | 2021 Restricted £ | 2021 Total £ | 2020 Total £ |
|---------------------------------------|---------------------------|-------------------------|-------------------------|--------------------|--------------------|
| Fixed assets - Tangible assets | | | | | |
| Church servery | 28,161 | — | — | 28,161 | 30,173 |
| Church heating system | 23,810 | — | — | 23,810 | 25,942 |
| Church roof alarm | 842 | — | — | 842 | 1,302 |
| Church notice board | 327 | — | — | 327 | 472 |
| Church sound system | — | — | — | — | — |
| Church carpets | 1,879 | — | — | 1,879 | 2,201 |
| Chairs | 3,360 | — | — | 3,360 | 3,864 |
| Photocopier | 1,350 | — | — | 1,350 | — |
| Walkington House building | 100,000 | — | — | 100,000 | 100,000 |
| Walkington House windows | 1,518 | — | — | 1,518 | 2,146 |
| Walkington House kitchen | 3,197 | — | — | 3,197 | 4,519 |
| Holy Trinity Youth Centre | — | — | — | — | — |
| Total | 164,444 | — | — | 164,444 | 170,619 |

Changes in fixed asset values during the year are summarized as follows:

| | Holy Trinity Youth Centre | Walkington House | Walkington House fixtures, fittings & equipment | Church fixtures, fittings & equipment | Total |
|--|---------------------------------|---------------------|---|--|----------------|
| Gross book value 1 January 2021 | — | 100,000 | 22,832 | 101,802 | 224,634 |
| Additions | — | — | — | 1,620 | 1,620 |
| Disposals | — | — | — | — | — |
| Gross book value 31 December 2021 | — | 100,000 | 22,832 | 103,422 | 226,254 |
| Depreciation 1 January 2021 | — | — | 16,167 | 37,848 | 54,015 |
| Disposals | — | — | — | — | — |
| Charge for the year | — | — | 1,950 | 5,845 | 7,795 |
| Depreciation 31 December 2021 | — | — | 18,117 | 43,693 | 61,810 |
| Net book value 1 January 2021 | — | 100,000 | 6,665 | 63,954 | 170,619 |
| Net book value 31 December 2021 | — | 100,000 | 4,715 | 59,729 | 164,444 |

Note 4 Current assets - Debtors

| | 2021 Unrestricted £ | 2021 Designated £ | 2021 Restricted £ | 2021 Total £ | 2020 Total £ |
|---------------------------------------|---------------------------|-------------------------|-------------------------|--------------------|--------------------|
| Tax recoverable on Gift Aid donations | 3,081 | — | — | 3,081 | 3,548 |
| Other amounts receivable | — | — | — | — | 257 |
| Totals | 3,081 | — | — | 3,081 | 3,805 |

Note 5 Current assets – Cash at bank and in hand

| | 2021 Unrestricted £ | 2021 Designated £ | 2021 Restricted £ | 2021 Total £ | 2020 Total £ |
|--|---------------------------|-------------------------|-------------------------|--------------------|--------------------|
| Current assets - Cash at bank and in hand | | | | | |
| Barclays current and deposit accounts | 7,194 | — | 1,010 | 8,204 | 22,933 |
| Darlington Building Society – Belfry fund | — | — | 819 | 819 | — |
| Darlington Credit Union deposit account | 15,240 | — | — | 15,240 | 15,245 |
| CCLA (CBF) deposit accounts | 14,033 | 51,010 | — | 65,043 | 65,010 |
| Cash in hand - Flower funds | — | — | 77 | 77 | 84 |
| Total | 36,467 | 51,010 | 1,906 | 89,383 | 103,272 |

Note 6 Current liabilities – creditors falling due in less than one year

| | 2021 Unrestricted £ | 2021 Designated £ | 2021 Restricted £ | 2021 Total £ | 2020 Total £ |
|--|---------------------------|-------------------------|-------------------------|--------------------|--------------------|
| Current liabilities – creditors due < 1 year | | | | | |
| Other invoices relating to the year | 311 | — | — | 311 | — |
| Wedding deposits | — | — | 750 | 750 | 750 |
| Total | 311 | — | 750 | 1,061 | 750 |

Note 7 Fund movement by type

| | 2021 Opening £ | 2021 Incoming £ | 2021 Outgoing £ | 2021 Transfers £ | 2021 Closing £ |
|---------------------------------------|----------------------|-----------------------|-----------------------|------------------------|----------------------|
| Belfry Fund | | | | | |
| Restricted | — | 1,594 | 775 | — | 819 |
| Sub-total for Belfry | — | 1,594 | 775 | — | 819 |
| Building Fund | | | | | |
| Restricted | — | — | — | — | — |
| Designated | 20,391 | 10 | — | — | 20,401 |
| Sub-total for Building | 20,391 | 10 | — | — | 20,401 |
| Church running expense fund | | | | | |
| Designated | 30,593 | 16 | — | — | 30,609 |
| Sub-total for Expenses | 30,593 | 16 | — | — | 30,609 |
| Charity collections | | | | | |
| Restricted | 159 | 868 | 767 | — | 260 |
| Sub-total for Charity | 159 | 868 | 767 | — | 260 |
| Flower fund | | | | | |
| Restricted | 84 | 85 | 92 | — | 77 |
| Sub-total for Flower | 84 | 85 | 92 | — | 77 |
| Walkington House fund | | | | | |
| Restricted | — | 960 | 960 | — | — |
| Sub-total for Walkington House | — | 960 | 960 | — | — |
| General fund | | | | | |
| Unrestricted | 225,719 | 46,250 | 68,288 | — | 203,681 |
| Sub-total for General | 225,719 | 46,250 | 68,288 | — | 203,681 |
| Grand total | 276,946 | 49,783 | 70,882 | — | 255,847 |

Note 8 Legacies

During the year the PCC received legacies from the estates of the following persons:

| | 2021 Unrestricted £ | 2021 Designated £ | 2021 Restricted £ | 2021 Total £ | 2020 Total £ |
|--------------------------|---------------------------|-------------------------|-------------------------|--------------------|--------------------|
| Legacies received | | | | | |
| Brenda Stobart | 1,000 | — | — | 1,000 | — |
| Joan Butler | — | — | — | — | 1,000 |
| Joyce Waites | — | — | — | — | 21,276 |
| Total | 1,000 | — | — | 1,000 | 22,276 |

Note 9 Grants received

During the year the PCC received an annual grant allocation from the Thomas Metcalfe Barron Community First Fund of £260 (2020: £300). The grant conditions are that the funds are to be used to support activities linked to the festive season for the benefit of the elderly of the parish. With the continuing impact of Covid, the grant conditions were varied again this year to allow any activities that benefit members of the parish that are disadvantaged through poverty or isolation. The funds will be used in early 2022 to provide an afternoon tea.

Note 10 Charitable and other giving

The following charitable giving payments were made during the year:

| | 2021 Unrestricted £ | 2021 Restricted £ | 2021 Total £ | 2020 Total £ |
|-------------------------|---------------------------|-------------------------|--------------------|--------------------|
| Children's Society | — | 277 | 277 | 200 |
| Christian Aid | — | 13 | 13 | 61 |
| DACYM (M+M Stand) | 150 | — | 150 | 375 |
| Holy Trinity Lunch Club | — | — | — | 141 |
| Kings Church Foodbank | — | — | — | 45 |
| Mind | — | — | — | 89 |
| Royal British Legion | — | 317 | 317 | — |
| Total | 150 | 607 | 757 | 911 |

As a church we continue to support for the Kings Church food bank. Any food and donations collected in the boxes in church are given directly to the foodbank.