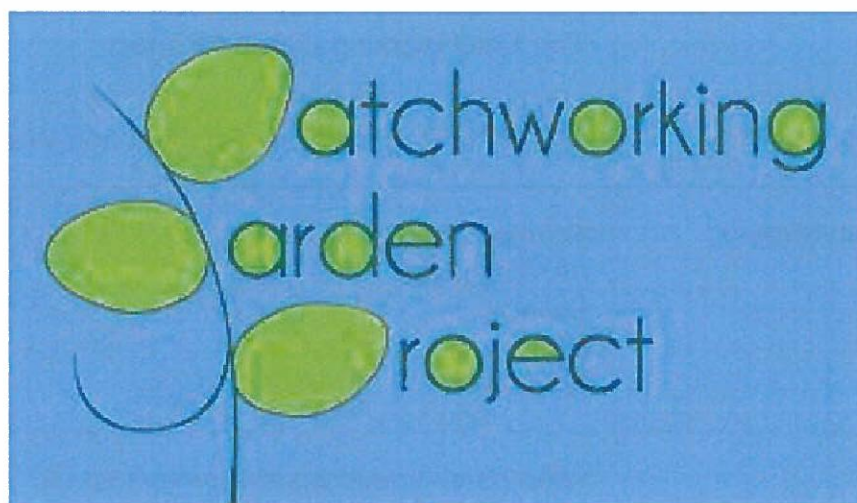


The Patchworking Garden Project - Trustees Report 31 March 2022



The Patchworking Garden Project Trustees Report – 31 March 2022

For the year 1 April 2021 to 31 March 2022

Reference and Administration Details

Charity name	The Patchworking Garden Project
Registered Charity number	1162471 (Registered in England and Wales)
Charity's Principal Address	Carmel O'Shea 44 West Bank Dorking Surrey RH4 3DH
Website	www.patchworkinggardenproject.co.uk

Trustees

Name	Office (if any)
Isobel Gowan	Chair
Carmel O'Shea	Founder
Dan Andrew	Treasurer
Chris Blockey	
David Lloyd	
Helen McHenry	Appointed 8 March 2022
Chris Munford	
Val Theobald	Appointed 20 Jan 2022
Helen Flanagan	Resigned 1 June 2022

All Trustees served for the whole period unless indicated.

The Patchworking Garden Project Trustees Report – 31 March 2022

Structure, Governance and Management

Type of governing document	The Constitution was adopted on 23 April 2015.
How the Charity is constituted	The Patchworking Garden Project is a Charitable Incorporated Organisation with voting members comprising its trustees and its management committee. Its registration as a Charity was effective from 1 April 2015.
Trustee selection methods	Trustees are appointed for a three-year term. There must be a minimum of five and a maximum of seven. Vacancies or new appointments may be filled by the Trustees. The appointment of such interim Trustees must be confirmed at the next Annual General Meeting. From the second Annual General Meeting onwards one third of Trustees must retire annually but may be reappointed for a second term.
Decision-making	Decisions are made both by the Trustees or are delegated to the Management Committee. In the event of a matter being raised to the members for a decision then a simple majority is required from the voting members.

Other relevant governance matters

The project has policies and procedures in place covering the operation of the garden and what is expected of our volunteers. We also have policies for safeguarding, equal opportunities, health and safety, how we manage our income and expenditure and a reserves policy. These policies are reviewed on a regular basis.

The project works closely with local mental health and learning disability services, General Practitioners, volunteer agencies and other charities supporting individuals with physical and mental health needs.

The trustees and the management committee give their time voluntarily and receive no remuneration or other benefits. The project is entirely run by a dedicated group of volunteers who give freely of their time and many skills.

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Objectives and activities

The objectives of The Patchworking Garden Project are:

- The promotion of improvement in well-being as a result of accessing the therapeutic benefits of gardening in a volunteer supported environment, which include better physical health, improved psychological health, improved social opportunities, learning new skills and access to the natural environment.
- The promotion of volunteering to increase engagement with the community, enhancing the use of community resources and raising confidence and self-esteem.
- The reduction of stigma associated with physical disability, psychological health problems, old age and infirmity by creating an inclusive project where the contribution of each person is equally acknowledged.
- To provide this service within the Mole Valley area of Surrey

Activities and Achievements

The 2021-2022 year has been a great success for the project. Following the slow easing of the pandemic we were delighted to welcome our supported and support volunteers back to the garden with renewed energy and many successes.

- We have successfully implemented our moving on programme for those who have enjoyed two years at the project. This allows us to welcome new supported volunteers and keep up with an increase in referrals.
- We have been lucky enough to sustain fundraising and thanks to that along with two legacies we have continued to invest-this year we have been able to ensure our Academy students have a shaded area to work under and we have been able to create a dedicated workspace for noisy activities such as woodworking and sewing.
- Our students completed their level one Diploma in Horticulture and are currently making steady progress towards City and Guilds level 2.
- The roundhouse designed by our supported volunteers was opened officially in April 2022 and offers a lovely quiet space.
- We were exceptionally pleased to enter and win a competition to have a new glasshouse erected in the centre of the garden along with new cold frames. This replaces our polytunnel and is already well used. We are hugely proud of our supported volunteers who created two video pieces to win us this competition.
- We have continued to recruit to our amazing cohort of support volunteers and are making sure we offer them appropriate training and support.
- We recruited two additional Trustees with expertise in Adult Education and in Human Resources.
- We have been delighted to get involved in the RHS Gardening for Wellbeing programme

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Challenges

- Inevitably keeping up with fundraising is always a major challenge but we have many great supporters and our 2021 Open Day showed us how much we are loved by our local community with over 900 visitors!
- We are likely to change landlords but are protected by the Mole Valley local plan so we hope to finally be able to negotiate a long term lease or licence.

Looking forward

- We can support up to 80 people alongside our 50 support volunteers and will keep to that number.
- We are almost finished updating our website and have been lucky enough to recruit two experienced volunteers to help with marketing and social media.
- We will keep publishing our quarterly newsletter to those who like to hear about our work.
- We will approach local businesses more formally with a view to establishing a network from whom we can ask for ongoing financial support.
- We are continuing to build more links within our community to ensure our students and others we support can find new opportunities for employment and volunteering.
- We would like to open the garden regularly for even more community groups to enjoy. During 2021/22 we established an opportunity for children from CAMH services to use the garden in half terms and other days when we are not present which has been very successful. We intend again to offer visits to Nursing homes and Dementia/Carer groups when we can.

Financial Review

Overall, our surplus was £63,400 (2021 : deficit of £13,400) an improvement of £76,800. Our 31 March 2022 balance sheet shows total funds of £90,100. (2020 : £26,700).

Funds are held in cash at NatWest and Virgin Money and are split between unrestricted funds totalling £80,700 and restricted Academy funds of £9,400.

Our income was significantly boosted by legacies totalling £70,000 and grants from the Community Foundation for Surrey (£20,000), the National Lottery Community Fund (£8,000) and The Orchid Environmental Trust (£5,000).

Compared to last year our income increased from £58,200 to £141,300 an increase of £83,100. This can be broken down into four parts :

- Donations increased to £17,500 (Last year £8,900)
- Grants of £33,900 (Last year £30,000) were received for both the Academy and the Garden.

The Patchworking Garden Project Trustees Report – 31 March 2022

- With the resumption of a fuller calendar of activities our fundraising added £19,900 (Last year's was £19,300 but included our Covid Reopening appeal total of £14,900). This year's total includes the record-breaking July Open Day total of £6,500, the Xmas Wreath sale added £3,100 and our London Marathon Runners with a further £5,400.
- Legacy income of £70,000 was very welcome and in addition to boosting our reserves allowed us to invest further in our Pixham site, more details of which are below.

Overall, our costs increased from £71,600 to £77,900. An increase of £6,300. This can be broken down into three elements.

- Our investment in the Pixham site totalled £43,500 (Last year £49,300). Funds were invested in our Woodworking Shed, the refurbishment of our main shed, an irrigation system, and other improvements to the site and our access to it.
- Our Academy Tutor costs totalled £18,000 (Last year £10,700) with the increase in teaching days as Covid-restrictions decreased.
- With less restrictions on our activities, our other running cost totalled £16,400 (Last year £11,600)

Financial outlook

Our running costs this year are forecast at £42,000. These will be funded from our normal fundraising activities and grant income raised for the Academy or the Garden. Whilst our reserves have been boosted by our legacy income, we regard the receipt of regular grant income essential for the Academy due to its annual running costs of £24,000.

Reserves Policy

Our Reserves Policy requires the Charity to retain a year's running costs in reserve, which for the Garden and Academy combined, is £42,000. We are pleased to report that we have more than two years of running costs, thanks to our legacies (£70,000) and our continued strong fundraising income from all its sources : donations, fundraising events, and grants.

We have no firm plans yet to invest our increased reserves. These will be retained for unforeseen expenditure and appropriate investments that the Trustees and Management Committee agree should be made in furtherance of our charitable objectives.

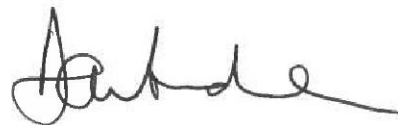
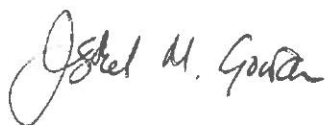
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Declaration

The trustees declare that they have approved the trustee's report above.

Signed on behalf
of the charity's
trustees:

Signatures



Full Name	Isobel Gowan	Dan Andrew
Position	Chair	Treasurer
Date	10 August 2022	

The Patchworking Garden Project Trustees Report – 31 March 2022



The Patchworking Garden Project	Reg. 1162471 England & Wales
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Receipts and payments accounts

For the year	01-Apr-21	To	31-Mar-22	Form : CC16a
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Section A Receipts and payments

	Unrestricted Funds £	Restricted Funds (Academy) £	Total Funds £	Last Year £
Receipts				
Donations including Gift Aid	17,493	-	17,493	8,864
Grants Received	23,900	10,000	33,900	30,000
Fundraising	19,933	-	19,933	19,286
Legacies Received	70,000	-	70,000	-
Total receipts	131,326	10,000	141,326	58,150
Payments				
Expenditure to develop the Garden	38,980	4,513	43,493	29,136
Garden, Craft supplies and Equipment	9,420	-	9,420	5,994
Training Costs	-	18,004	18,004	10,660
Fundraising Costs	1,051	-	1,051	1,401
Other Expenses	5,123	815	5,938	4,166
Expenditure to establish the Academy at Pixham	-	-	-	20,200
Total payments	54,574	23,332	77,906	71,557
Net surplus/(deficit)	76,752	(13,332)	63,420	(13,407)
Transfers between funds	-	-	-	-
Opening funds	3,931	22,725	26,656	40,063
Cash funds this year-end	80,683	9,393	90,076	26,656

Section B Statement of assets and liabilities at the end of the year

		31-Mar-22 £	31-Mar-21 £
B1 - Cash funds	NatWest Dorking - Current Account	15,076	9,656
	Virgin Money - Charity Deposit Account	75,000	17,000
		90,076	26,656
Funds	Unrestricted Funds	80,683	3,931
	Restricted Funds	9,393	22,725
		90,076	26,656
B4 - Assets retained for the charity's own use	No book value is placed on our buildings, equipment or other development expenditure at Pixham.	None	None
B5 - Liabilities	Liabilities in respect of site development costs.	£4,300	None

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Independent examiner's report to the trustees of The Patchworking Garden Project Registered charity number 1162471

I report to the trustees on my examination of the accounts of The Patchworking Garden Project ('the Project') for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity's trustees of the Project, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act')

I report in respect of my examination of the Project's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1) accounting records were not kept in respect of the Project as required by section 130 of the Act; or
- 2) the accounts do not accord with those records.

I have no concerns and have come across no other matter in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

David Huw Bassett

Mr David Huw Bassett FCCA
Tamar,
Harrow Road East,
Dorking, Surrey

Date: 10 August 2022