



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## **Trustees' Annual Report for the period**

**From** 01 January 2020  
**To** 31 December 2020

**Charity name:** Anglesey Foodbank

**Charity registration number:** 1162467

## **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>The prevention or relief of poverty on Anglesey in particular, but not exclusively, by providing emergency food supplies to individuals and families in need and/or charities or other organisations working to prevent or relieve poverty.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>When local individuals or families find themselves in crisis, Anglesey Foodbank provides them with a 3 day emergency supply of food and essential items.</b>  <b>Front line care professionals and agencies identify (though not exclusively) to those in need and provide them with vouchers in exchange for food. Further signposting to additional help is done by these agencies who are able to assist in resolving the underlying cause of their current crisis.</b>  <b>Since the start of the pandemic, Anglesey Foodbank has moved to a delivery model where food parcels are delivered to the clients home address using an electronic system linked to the frontline agencies.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>By operating in this way the Trustees have complied with their duty to have due regard to the commissions public benefit guidance.</b>

### **Additional information (optional)**

You may choose to include further statements where relevant about:



	SORP reference	
Policy on grant making	Para 1.38	<b>We do not make grants to other organisations or individuals.</b>
Policy on social investment including program related investment	Para 1.38	<b>We do not make investments.</b>
Contribution made by volunteers	Para 1.38	<b>All our volunteers are unpaid.</b>
Other		<b>N/A</b>

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>When local individuals or families find themselves in crisis, Anglesey Foodbank provides them with a 3 day emergency supply of food and essential items. Front line care professionals identify those in need and provide them with vouchers which can be exchanged for food. The voucher is appropriate to the size of the household.</b></p> <p><b>If necessary, they are signposted to further agencies that are able to assist with the underlying cause of their current crisis.</b></p> <p><b>By operating this way, the Trustees have complied with their duty to have due regard to the commission's public benefit guidance.</b></p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<b>N/A</b>
Performance of fundraising activities against objectives set	Para 1.41	<b>N/A</b>



Investment performance against objectives	Para 1.41	N/A
Other		N/A



# Financial Review

<p>Review of the charity's financial position at the end of the period</p>	<p>Para 1.21</p>	<p><b>Due to the Covid-19 pandemic, individuals and various organisations have been generous with their financial donations.</b></p> <p><b>This extends to assistance from other agencies such as Anglesey Council, British Gas, who have provided additional help. For example, providing food parcel delivery drivers and purchasing items. With the extra assistance being available, Anglesey Foodbank funds were not impacted and actually increased.</b></p> <p><b>However, as the pandemic restrictions lift, funds will be used to purchase food and essentials. As Anglesey Foodbank deliver across the majority of the Isle of Anglesey, consideration is also taken into account fuel costs which will be mentioned later.</b></p> <p><b>The additional funds have also been used to modernise the warehouse area though with some purchases, we have been able to get grants to cover the costs. We have employed a delivery driver starting in November 2020, In 2021, a warehouse manager will be employed. We have registered as employer and as required by employment law, these positions are subject to pension contributions and we have utilised NEST as a pension provider. Consequently we have increased our insurance cover appropriately.</b></p> <p><b>The employed staff will allow the Foodbank to be in a position to better serve the island of Anglesey. It will enable us to operate more efficiently without having to worry about finding volunteers at short notice.</b></p> <p><b>Through a grant application, the Foodbank purchased a new dual-zone refrigerated van. This incurs a maintenance cost, not least the insurance cover, and will allow the delivery of fresh and/or frozen products. This will also reduce the need for volunteers who performed deliveries (in the past) to claim on mileage expenses. Subsequently, unless immediacy demands, regular mileage expenses for deliveries will reduce to almost zero.</b></p>
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		<b>In short, the Foodbank has no concerns in the next year in regards to a lack of finance and is in a comfortable position with no concerns.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>Not applicable</b>
Amount of reserves held	Para 1.22	<b>None</b>
Reasons for holding zero reserves	Para 1.22	<b>A reserves policy has been discussed by the Trustees and it was felt that we should endeavour to maintain a balance of at least £3000 in the bank account.</b>
Details of fund materially in deficit	Para 1.24	<b>None</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>None</b>

#### **Additional information (optional)**

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>The main source of financial income comes from the general public as one-off donations, via standing order or through online donations. Additional research is done for suitable grants from various organisations.</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>Our funds balance is not large enough to consider an investment policy.</b>
A description of the principal risks facing the charity	Para 1.46	<b>None</b>
Other		<b>N/A</b>



## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	<b>CIO</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Appointed b trustees</b>

### Additional information (optional)

You may choose to include further statements where relevant

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>We are part network of f Trust overse operate</b>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>None</b>
Relationship with any related parties	Para 1.51	<b>None</b>
Other		<b>N/A</b>

## Reference and Administrative details

Charity name	Anglesey Foodbank
Other name the charity uses	
Registered charity number	1162467
Charity's principal address	Elim Church Holyhead Thomas Street Holyhead LL65 1RR



# Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr Stephen Roberts	Chairman		
2	Mr Roy Fyles	Secretary		
3	Mr Michael Chard			
4	Mrs Gwyneth Hewitson			
5	Reverend Gus Coney			
6	Mr Paul Taylor	Treasurer		
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

## Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		



**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	NONE
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	NONE
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	NONE

**Additional information (optional)****Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
N/A	N/A	N/A

**Name of chief executive or names of senior staff members (Optional information)**

N/A

**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

N/A

**Other optional information**

N/A



**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	NONE
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	NONE
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	NONE

**Additional information (optional)****Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
N/A	N/A	N/A

**Name of chief executive or names of senior staff members (Optional information)**

N/A

**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

N/A

**Other optional information**

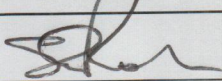
N/A



## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	S.G. ROBERT	
Position (eg Secretary, Chair, etc)	CHAIR	
Date	7/11/21	





CHARITY COMMISSION  
FOR ENGLAND AND WALES

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1162467

## Receipts and payments accounts

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For the period  
from

01-Jan-20

To

31-Dec-20

### Section A Receipts and payments

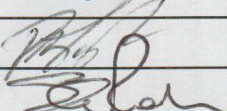
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Supermarket topups	2,152	-	-	2,152	1,139
Donations from charities		-	-	-	1,971
Corporate/Business donations	13,904	-	-	13,904	9,727
General donations	23,433	-	-	23,433	4,978
Refund		-	-	-	199
Online donations	23,217	-	-	23,217	3,424
Grants	28,848	-	-	28,848	7,259
Fuel Bank		-	-	-	500
<b>Sub total (Gross income for AR)</b>	<b>91,554</b>	<b>-</b>	<b>-</b>	<b>91,554</b>	<b>29,197</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>91,554</b>	<b>-</b>	<b>-</b>	<b>91,554</b>	<b>29,197</b>
<b>A3 Payments</b>					
Food supplies	6,787		-	6,787	3,261
Trussel Trust Fee/Other Subscriptions	813		-	813	491
Insurance	246		-	246	218
Heating & Lighting/Leasing costs	4,791		-	4,791	4,838
Travel Expenses	7,060		-	7,060	6,859
Other Expenditure	2,463	580	-	3,043	712
Property maintenance	2,236		-	2,236	1,666
Van running costs	31,456		-	31,456	938
Employee costs	1,976	-	-	1,976	-
<b>Sub total</b>	<b>57,826</b>	<b>580</b>	<b>-</b>	<b>58,406</b>	<b>18,984</b>
<b>A4 Asset and investment purchases, (see table)</b>					
IT Equipment	480		-	480	1,941
Warehouse equipment			-	-	1,546
<b>Sub total</b>	<b>480</b>	<b>-</b>	<b>-</b>	<b>480</b>	<b>3,487</b>
<b>Total payments</b>	<b>58,306</b>	<b>580</b>	<b>-</b>	<b>58,886</b>	<b>22,471</b>
<b>Net of receipts/(payments)</b>	<b>33,248</b>	<b>- 580</b>	<b>-</b>	<b>32,668</b>	<b>6,726</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>					<b>5,362</b>
<b>Cash funds this year end</b>	<b>33,248</b>	<b>- 580</b>	<b>-</b>	<b>32,668</b>	<b>12,088</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Lloyds Bank (A/C 08723060)	44,756		-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	44,756	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
	Laptop			-
	Printer			-
	Warehouse shelving			-
	Cabinet			-
	Lift table truck			-
	Lifting bags			-
	Van (FP65 KXR)		-	-
	Van (MX70 URW)		27,080	-
	Mobile Phones		480	-
<b>B5 Liabilities</b>		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		PR Taylor	01-Oct-21
		S.C. Roberts	1/10/21





CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

Report to the trustees/  
members of

Charity Name  
Anglesey Foodbank

On accounts for the year  
ended

31 December 2020

Charity no  
(if any)

1162467

Set out on pages

1-3

(remember to include the page number of auditing statement)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2020.

Responsibilities and basis  
of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's  
statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date: 29/11/2021

Name:

Deborah Jones (Anglesey Accounts)

Relevant professional  
qualification(s) or body (if  
any):

Association of Accounting Technicians

Address:

Anglesey Accounts



Above HSBC Bank Williams Street
Holyhead LL65 1RN

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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