

In the Community, for the Community.

Burnhope Community Centre

Annual Report and Accounts for the year ending 31st March 2023

Charity Incorporated Organisation Registration No: 1162463

Langley Avenue, Burnhope, Durham DH7 0AG

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Centre report: April 2022 – March 2023

Our Groups and Activities:

- **Community Gym** – open at various times through the week
- **Monday Club** – Activities include bingo, quiz, raffle, chat, and a cuppa.
- **Burnhope Bairns** – Tuesdays and Fridays during term time for babies, toddlers and preschools and their families.
- **Pilates** – every Tuesday for all levels and all ages.
- **Keep Moving** exercise class aims to get people to start exercising and improve their quality of life.
- **Charity Table Top sale** – run by local volunteers who raise money to give to local project including Burnhope Primary School and the Community Centre.
- **Kids Klub** – paused in July 2022 whilst we did some fundraising and recruited our new activities coordinator and has now restarted and is very popular.
- **Carpet Bowls** – on every Wednesday and Friday, useful exercise, and a chance to meet friends.
- **Coffee Morning** – our weekly meeting point on a Thursday.
- **Seated Chair Exercises** – gentle exercise for the older person.
- **Crafting Companions** – gathering every week to work on creative projects together.
- **Youth Drop-in** – in partnership with Derwentside Detached Youth Project .
- **Little Treasurers** – a group for autistic children and their families (monthly)
- **Burnhope Flower Club** – meets monthly for guided flower arranging and, of course, cake.
- **Bingo** – a Saturday evening favourite.
- **Café Church** – run every month by St John's Church. A chance for the whole family to think about spiritual things in a relaxed space.
- **Lunch Club** – a lovely hot meal and chance to relax with friends.

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Organisations that use the Centre free of charge:

- Burnhope Parish Council
- Burnhope Partnership
- Stanley Learning Partnership – School Science Networks,
- St Johns Church – Strawberry Supper, Seasonal Fayres, Pie and Peas Supper

New Groups and Activities for 2022/23:

- Our Games Café started on Tuesday 24 May 2022 (now called **the Wellbeing Café**). This group was started by Ann Blair, Community Centre volunteer. Local people attend to socialise, play games, have refreshments and for wellbeing support.
- **TakeTime Meditation** – this ran for several months but has been paused while we recruit a new person to run the sessions.
- **Spanish Club** – six-week project for learning Spanish, eating Spanish food, and socializing. Very well received by all who came.
- **Warm Space** – working in partnership with Churches Together and Lanchester Partnership we delivered three Warm Space sessions each week. The hard work of the volunteers was borne out in the number of people attending which were around 24 – 32 participants each week.
- **Zumba** – this was requested by local people in our 2022 consultation and after taking time to find an instructor we were pleased to start this group in February 2022, and it has proved to be a big hit with residents.

Launch of our Wellbeing Hub:

In July 2022 we carried out a community consultation to find out what mental health support activities local people would like. 114 local people completed the survey which enabled us to receive an NHS Health Improvement grant of almost £20k to set up our Wellbeing Hub.

Working partnership with Our Minds Work, we delivered Wellbeing Advocate training to six volunteers. The Wellbeing Hub was launched on 2 February 2023 with over 60 people in attendance including Amanda Healey, Director of Public Health, members of Burnhope Partnership and Parish Council and health professionals from statutory and voluntary sector organisations.

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School Holiday Activities:

Burnhope Community Centre provided a range of school holiday activities which were well attended. Thanks to Mid Durham Area Action Partnership's Fun and Food funding we have been able to offer activities free of charge and all include a meal. Thanks also go to St John's church who volunteer in the kitchen to provide the food, a partnership which began in February 2022 and still continues.

- 19 April 2022 – Drama Day
- 20 April 2022 – Easter Task Master fun and games
- 21 April 2022 – Easter Egg Hunt Day
- 17 August 2022 – Bowes Museum Trip funded by Fun and Food – 40 people in attendance
- 25 October 2022 – Halloween Drama Day
- 27 October 2022 – Autumn Nature Day
- 22 February 2023 – Friendship Fun
- 23 February 2023 – Let's Play (sports and games)

Future Plans:

- **Wednesday Lunchtime Social** – due to the success of the Wednesday Warm Space we will continue to provide this group in the new financial year.
- **Karbon Homes Holiday Squad** will be running at Burnhope Community Centre from Easter 2023 – new look forward to working with them on this project.
- **Sewing Bee** – this new group which will be running monthly on a Saturday starting April 2023.
- **Heritage Project** – continue to develop this very successful project with a view to putting up displays in the building showing the village's heritage.
- Continue to develop the **Wellbeing Hub** as part of the Community Centre's core activities.

Special Events and Activities:

- Sunday 3 April 2022 – Easter Fair – raised £428.
- Friday 13 May and Friday 27 May 2022 – First Aid taster course for Burnhope Bairns parents and carers.
- Thursday 2 June 2022 – Jubilee Picnic with around 150 in attendance.
- Saturday 17 September 2022 – 60s and 70s night.
- MacMillan Coffee Morning – Thursday 29 September 2022 – raised £362.
- Christmas Fair – Sunday 27 November 2022 – raised £677.

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Partnerships:

- Burnhope Partnership – Burnhope Community Centre continues to work closely with Burnhope Partnership by offering bid writing support and working closely with the Partnership members.
- Lanchester Partnership – Warm Space, offer of first aid training places.
- Churches Together and St. John's Church
- The Garage Bar and Grille – providing our lunch club meals.

New approach to room-hire:

In June 2022 the Trustees agreed that the Community Centre will no longer charge room hire to groups that are operating under the governance of the Community Centre and are part of our service provision. This new way of working was well received by the groups that use the Centre and for some groups they lowered the group subs which helps local

people during the cost-of-living crisis. It also means that groups can raise funds for trips, equipment and seasonal get togethers.

Burnhope Primary School – ex officio Trustee:

In July 2022 Burnhope Community Centre agreed to cement their excellent relationship with Burnhope Primary School by changing the constitution to allow the school to be an ex officio trustee. Lisa Bryson, who represents Burnhope Primary School on the Trustee Group has been an integral part of the Community Centre's strategic management.

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Trustees:

Some of our wonderful and long serving trustees retired this year, after putting in countless hours of incredible service to see the Centre built and established. But we have recruited well and have a wealth of experience on our trustee board.

- Oswald Johnson, Trustee – appointed 26 January 2016
- Alan Gibson BEM, Trustee – appointed 27 January 2016
- Heather Galloway, Trustee – appointed 11 November 2020
- Ian Galloway, Treasurer – appointed 28 April 2022
- Helen Prow, Trustee – appointed 28 April 2022
- Emily Pearson, Trustee – appointed 8 June 2022
- Burnhope Primary School, ex officio Trustee – appointed 10 August 2022
- John Brockington, Trustee – retired 6 May 2022
- Janet Box, Trustee – retired 7 November 2022
- Carol Barron, Trustee – retired 7 November 2022
- Derek Coates, Chair – retired 12 February 2022
- Gordon Smith, Trustee – retired 12 February 2022

We haven't appointed a new Chair but appoint a different one of our Trustees as Chair for each Trustee meeting, which is working extremely well.

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Treasurer Report

Grant-funding for our projects remained very strong and is our main source of income (£77,427).

We were hugely grateful for grants given from the **National Lottery Community Fund** for our Ageing Well project (£20,866). Our local **Area Action Partnership**, AAP, helped to fund our Centre Assistant, who enables our activities to run smoothly, and the AAP helped subsidise our many exercise classes, and much else besides (£8,394). **Co Durham Community Foundation** culture and sport fund enabled our Bowls Club to purchase much needed equipment (£2,300). The **Hadrian Trust** meant we could keep supporting older people with a range of activities (£1,000). **Rothley Trust** helped us to purchase new computers (£1,000). The **Barbour Foundation** meant we could open our Wellbeing Cafe (£2,000). **Karbon Homes** (£2,422), **Northumberland Village Homes** (£4,760), and **Langley Wind Farm** (£729) all helped us employ an Activities Coordinator to work with children and restart our Kids Klub. We also received generous grants from **Durham Council** for our Holiday Activities (£1,538). **Poverty Hurts** (£2,000) enabled us to open as a warm space and offer hot food regularly through the week. The **Leslie Manning Trust** (£425) supported our lunch club. And we received a fantastic grant from the **NHS health improvement fund** to launch our Wellbeing project, employ our wellbeing advocate (£18,746) and train a number of volunteers. For everyone who supported us, we are very grateful.

Our other income is from Room Hire (£2,530), contributions for some of our activities (£9,890), feed-in tariff (£96), bank interest (£114), and some miscellaneous items (£157).

Our main expenditure is on staffing (£38,051). During the year we continued to employ our Centre Coordinator, Cleaner, and Centre Assistant, and we took on our Activities Coordinator and Wellbeing Advocate.

Costs of running the Centre were well controlled (£14,352). As set out above, we have many activities and projects running through the week that we funded (£14,143)

We ended the year with three months expenditure designated as reserves, as recommended by the Charity Commission (£19,000), some Unrestricted funds (£1,496), and Restricted funds, given by our funders for specific projects and activities that are continuing into the next financial year (£43,541). Our balance at the end of the year was therefore £60,037. This is healthy from a cash-flow perspective, but only covers our costs into next year for a limited period and our fund raising will need to continue to be successful.

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Accounts from 1st April 2022 to 31st March 2023:



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Burnhope Community Centre

No (if any)
1162463

CC16a

Receipts and payments accounts

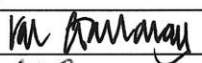

For the period from	Period start date	To	Period end date
	01/04/2022		31/03/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Hire Of Rooms	2,530	-	-	2,530	5,958
Activities	9,890	-	-	9,890	6,181
Grants	1,425	76,002	-	77,427	38,522
CJRS	-	-	-	-	2,711
Other	157	-	-	157	183
Donations	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	14,002	76,002	-	90,004	53,555
A2 Asset and investment sales, (see table).					
Feed-in tariff	96	-	-	96	93
Bank interest	114	-	-	114	5
Sub total	210	-	-	210	98
Total receipts	14,212	76,002	-	90,214	53,653
A3 Payments					
Water	198	442	-	640	870
Electricity	1,155	947	-	2,102	2,365
Insurance	616	1,372	-	1,988	1,825
Licences	162	362	-	524	374
Catering	-	706	-	706	-
Activities	5,687	8,456	-	14,143	14,353
Equipment	1	2,978	-	2,979	2,869
Furniture and display	-	1,020	-	1,020	-
Building Maintenance	320	1,467	-	1,787	11,780
Office and Admin.	583	775	-	1,358	2,271
Bins and sanitary	335	-	-	335	-
Salaries	5,745	32,306	-	38,051	28,754
Other	319	630	-	949	480
Sub total	15,121	51,461	-	66,582	65,941
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	15,121	51,461	-	66,582	65,941
Net of receipts/(payments)	- 909	24,541	-	23,632	- 12,288
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	21,405	19,000	-	40,405	52,693
Cash funds this year end	20,496	43,541	-	64,037	40,405

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Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash	946	-	-
	Current account	9,996	-	-
	Deposit Accounts	9,554	43,541	-
	Total cash funds	20,496	43,541	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	  2	IAN GALLOWAY Helen Prow	29.1.2024 29.1.2024 24/01/2024	

CCXX R2 accounts (SS)

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Burnhope Community Centre

Independent Examiner's Report to the Burnhope Community Centre (Charity no 1162463)

I report on the accounts of the Charity for the year ended 31st March 2023 which are set out on pages 1 to 2.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to :

examine the accounts (under section 145 of the 2011 Act);

follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and

state whether particular matters have come to my attention.

Basis of Independent Examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

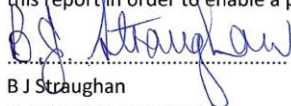
In connection with my examination, no matter has come to my attention which gives me cause to believe that in any material respect:

the accounting records were not kept in accordance with section 130 of the Charities Act; or

the accounts did not accord with the accounting records; or

the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (accounts and reports) Regulation 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.


I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



B J Straughan

B J Straughan and Co

Chartered Accountants



Date

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Thanks to our funders:



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County Durham and Darlington



SIR JAMES KNOTT TRUST



County Durham
Community Foundation

